

**LYTTELTON/MT HERBERT COMMUNITY BOARD
SMALL GRANTS FUND ASSESSMENT COMMITTEE
25 AUGUST 2011**

**Minutes of a meeting of the Lyttelton/Mt Herbert Community Board's
Small Grants Fund Assessment Committee
held on Thursday 25 August 2011 at 1.08pm in the Meeting Room,
Lyttelton Recreation Centre, 25 Winchester Street, Lyttelton.**

PRESENT: Andrea Bowater, Ann Jolliffe, Patricia Laird, Andrea Petschner, Adrian Te Patu and Andrew Turner.

The Committee reports that:

PART C - DELEGATED DECISIONS

1. ELECTION OF CHAIRPERSON

The Committee **resolved** that Andrew Turner be appointed as Chairperson of the Committee for the term.

2. LYTTELTON/MT HERBERT SMALL GRANTS FUND 2011/12 - ALLOCATIONS

The Committee considered a report and its attached matrix which set out applications made to the Lyttelton/Mt Herbert Small Grants Fund for 2011/12.

Detailed information on each applicant's project was presented in a decision matrix attached to the report. The matrix named the organisation applying for the funding and clearly described the individual project applied for, including up to four project goals that will be delivered via the project. Details of alignment with the Council strategies and Board objectives were provided as well as historical background to projects and applications where applicable.

COMMITTEE DECISION

The Lyttelton/Mt Herbert Small Grants Fund Assessment Committee **resolved**:

(a) To approve allocations from the 2011/12 Lyttelton/Mt Herbert Small Grants Fund as follows:

No.	Group	Project	Committee Decision
1.	Diamond Harbour Districts Croquet Club	Greens Lawnmowing	That the Lyttelton/Mt Herbert Small Grants Fund Assessment Committee make a grant of \$1,000 to the Diamond Harbour Districts Croquet Club towards the cost of greens lawnmowing.
2.	Diamond Harbour OSCAR After School Care Trust	OSCAR Sports Equipment and project resources	That the Lyttelton/Mt Herbert Small Grants Fund Assessment Committee make a grant of \$1,000 to the Diamond Harbour OSCAR After School Care Trust towards the cost of sports equipment and project resources but excluding the purchase of a cellphone.
3.	Diamond Harbour Toy Library Incorporated	Toy Library Storage	That the Lyttelton/Mt Herbert Small Grants Fund Assessment Committee make a grant of \$763 towards the cost of storage boxes only.

No.	Group	Project	Committee Decision
4.	Lyttelton Community House Trust	Community Lunch, Matariki 2011, Parihaka	That the Lyttelton/Mt Herbert Small Grants Fund Assessment Committee make a grant of \$1,000 to Lyttelton Community House Trust for Community Lunch, Matariki 2011 and Parihaka.
5.	Lyttelton Harbour Basin Youth Council Incorporated	Living Springs Camp	That the Lyttelton/Mt Herbert Small Grants Fund Assessment Committee make a grant of \$2,500 to the Lyttelton Harbour Basin Youth Council Incorporated towards the cost of the Living Springs Camp.
6.	Lyttelton Torpedo Boat Museum Trust	Torpedo Boat Museum	That the Lyttelton/Mt Herbert Small Grants Fund Assessment Committee make a grant of \$1,852 to the Lyttelton Torpedo Boat Museum Trust towards the cost of the Torpedo Boat Museum.
7.	Mt Herbert (Diamond Harbour) Under 20 Trust	Diamond Harbour Youth Group	That the Lyttelton/Mt Herbert Small Grants Fund Assessment Committee make a grant of \$1,831 to the Mt Herbert (Diamond Harbour) Under 20 Trust towards the Diamond Harbour Youth Group.
8.	Whakaraupo Carving Centre Trust	Strategic Planning for 2012-2013	<p>That the Lyttelton/Mt Herbert Small Grants Fund Assessment Committee make a grant of \$2,000 to the Whakaraupo Carving Centre Trust towards the cost of strategic planning for 2012-2013.</p> <p>Adrian Te Patu declared an interest in respect to this item and abstained from voting and discussion thereon.</p>
9.	NZ Amateur Radio Transmitters Inc – Christchurch West Branch No.56	ZL3 Radio Buildathon Project	This application was withdrawn.
10.	Project Lyttelton Incorporated	Project Lyttelton Rugby World Cup Event	<p>That the Lyttelton/Mt Herbert Small Grants Fund Assessment Committee decline the application from Project Lyttelton Incorporated for the Rugby World Cup Event.</p> <p>Andrew Turner declared an interest in respect to this item and abstained from voting and discussion thereon.</p>
11.	Community Watch City – Sumner Incorporated	City to Sumner, Community Watch communications (50/50 with Hagley/Ferrymead)	That the Lyttelton/Mt Herbert Small Grants Fund Assessment Committee decline the application from Community Watch City – Sumner Incorporated for Community Watch communications on advice from staff that this application will be considered under the Safer Banks Peninsula Fund.

No.	Group	Project	Committee Decision
12.	Kidsfirst Kindergarten Lyttelton	Water Play Equipment	That the Lyttelton/Mt Herbert Small Grants Fund Assessment Committee decline the application from Kidsfirst Kindergarten Lyttelton for their water play equipment.
13.	Lyttelton Harbour Basin Youth Council Incorporated	First Aid training and equipment	That the Lyttelton/Mt Herbert Small Grants Fund Assessment Committee decline the application from the Lyttelton Harbour Basin Youth Council Incorporated for their First Aid training and equipment on advice from staff that this application will be considered under the Safer Banks Peninsula Fund.

- (b) That it delegate authority to the Committee Chairperson and Committee member Andrea Bowater to confirm the minutes of this meeting.

The meeting concluded at 2.19pm.

CONFIRMED THIS 22ND DAY OF SEPTEMBER 2011



**ANDREW TURNER
CHAIRMAN
LYTTELTON/MT HERBERT SMALL
GRANTS FUND ASSESSMENT
COMMITTEE**



**ANDREA BOWATER
COMMITTEE MEMBER
LYTTELTON/MT HERBERT SMALL
GRANTS FUND ASSESSMENT
COMMITTEE**