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**SHIRLEY/PAPANUI COMMUNITY BOARD
SMALL PROJECTS FUND ASSESSMENT COMMITTEE
10 AUGUST 2010**

**Minutes of a meeting of the Shirley/Papanui Community Board
Small Projects Assessment Funding Committee
held on Wednesday 10 August 2010 at 5pm
in the Boardroom, Papanui Service Centre.**

PRESENT: Yvonne Palmer (Chairperson), Ngaire Button, Jane Clark, Kathy Condon, Pauline Cotter, Lynda Goodrick, Andrew Hoggan, Aaron Keown and Roger McKay.

APOLOGIES: An apology for absence was received and accepted from Matt Morris.
Kathy Condon retired at 6.39pm and was absent from discussion on Clause 2, items 19 to 65, and on the final allocation decisions.

The Committee reports that:

PART C – DELEGATED DECISIONS

1. CONFIRMATION OF MEETING REPORT

The Committee **resolved** that it delegate authority to the Committee Chairperson and the Deputy Chairperson of the Board to confirm the minutes of the meeting.

2. SHIRLEY/PAPANUI SMALL GRANTS FUND 2009/10 ALLOCATIONS

The Committee considered a report and its attached matrix which set out applications made to the Shirley/Papanui Small Grants Fund for 2010/11.

Detailed information on each applicant's project was presented in a decision Matrix attached to the report. The matrix named the organisation applying for the funding and clearly described the individual project applied for, including up to four project goals that will be delivered via the project. Details of alignment with Council strategies and Board objectives were provided as well as historical background to projects and applications where applicable.

COMMITTEE DECISION

The Shirley/Papanui Small Grants Funding Committee **resolved** that grants be made as follows:

PAGE NO	GROUP	PROJECT	COMMITTEE DECISION
1	Marist-Harewood Cricket Club	Junior Cricket Equipment	The Committee resolved to make a grant of \$3,500 to Marist Harewood Cricket Club to assist with the purchase of junior equipment.
2	Neighbourhood Trust	Hammersley Park School and Redwood Park School Inclusive Holiday Programme	The Committee resolved to make a grant of \$2,500 to the Neighbourhood Trust to assist with the cost of running inclusive Holiday Programmes at Hammersley Park and Redwood Park Schools.

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PAGE NO	GROUP	PROJECT	COMMITTEE DECISION
3	Neighbourhood Trust	Glenmoor Primary School Inclusive Holiday Programmes	The Committee resolved to make a grant of \$1,920 to Neighbourhood Trust to assist with the costs of providing an inclusive Holiday Programme at Glenmoor Primary School.
4	Neighbourhood Trust	Inclusive After-School Programme for Children with Special Needs - Glenmoor	The Committee resolved to decline a grant to Neighbourhood Trust to assist Glenmoor OSCAR in providing an inclusive OSCAR programme.
5	Papanui Toc H Athletic Club Inc	High Jump Equipment Mats/Standards/Covers/Poles	The Committee resolved to make a grant of \$3,000 to Papanui Toc H Athletic Club to assist with the purchase of pole vault mats.
6	Papanui Youth Development Trust	Dance ("Skoolz Out" Events)	The Committee resolved to make a grant of \$2,500 to Papanui Youth Development Trust to assist in the costs of running four "Skoolz Out" Dance events.
7	Papanui Youth Development Trust	Rock Solid Co-ordinator	The Committee resolved to make a grant of \$5,000 to Papanui Youth Development Trust for the salary costs of the Rock Solid Co-ordinator.
8	Richmond Community Action Network	Richmond Community Gala	The Committee resolved to make a grant of \$1,500 to Delta Community Support Trust to assist with the costs of running a community event at the Richmond Village Green.
9	Spencer Park Surf Lifesaving Club	Powerheart AED Defibrillator	The Committee resolved to make a grant of \$3,450 to Spencer Park Surf Lifesaving Club to assist in the purchase of a Powerheart AED Defibrillator.
10	Tiddlers Multisport Trust	Tiddlers Multisport - Triathlon/Duathlon Races Volunteer Retention, Recognition and Training	The Committee resolved to make a grant of \$800 to Tiddlers Multisport Trust for volunteer costs.
11	Tiddlers Multisport Trust	Tiddlers Multisport - Triathlon/Duathlon Equipment and Promotion Project	The Committee resolved to make a grant of \$1,500 to Tiddlers Multisport Trust for equipment and promotional event costs.
12	Western Association Football Club Inc.	Footballs and Equipment	The Committee resolved to make a grant of \$1,000 to Western Association Football Club Inc. to assist with the purchase of soccer balls, goal nets, net bags and corner flags.

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PAGE NO	GROUP	PROJECT	COMMITTEE DECISION
13	Belfast Community Network Inc	Social Inclusion	<p>Lynda Goodrick declared a conflict of interest in respect to this item and abstained from voting and discussion thereon by leaving the room at 6.15pm, returning at 6.25pm.</p> <p>The Committee resolved to make a grant of \$1,500 to the Belfast Community Network Inc towards the Social Inclusion project.</p>
14	Belfast Community Network Inc	Belfast Community Network overhead costs	<p>Lynda Goodrick declared a conflict of interest in respect to this item and abstained from voting and discussion thereon by leaving the room at 6.15pm, returning at 6.25pm.</p> <p>The Committee resolved to make a grant of \$2,000 to Belfast Community Network Inc towards overhead costs.</p>
15	Belfast District Museum Trust (Inc)	Operational Costs	<p>The Committee resolved to decline a grant to the Belfast District Museum Trust (Inc) towards insurance and phone costs.</p> <p>The Board agreed that the application may be reconsidered under its 2010/11 Discretionary Response Fund pending the outcome of an informal meeting with the Belfast District Museum Trust Board of Trustees.</p>
16	Belfast Rugby Football Club - Junior Section	Ongoing and replacement gear and equipment - Juniors	<p>Roger McKay declared a conflict of interest in respect to this item and abstained from voting and discussion thereon by leaving the room at 6.28pm, returning at 6.34pm.</p> <p>The Committee resolved to make a grant of \$2,000 to Belfast Rugby Football Club for costs associated with replacing one set of rugby posts.</p>
17	Christchurch Football Club	Junior Rugby Jerseys and Rugby Balls	The Committee resolved to make a grant of \$1,000 to Christchurch Football Club to assist with the costs of purchasing new junior rugby jerseys and balls.
18	Christchurch Football Club	First Aid Kits	The Committee resolved to make a grant of \$650 to Christchurch Football Club for the purchase of First Aid Kits.
19	Christchurch North Presbyterian Church	Alternative to Halloween	The Committee resolved to make a grant of \$342 to Christchurch North Presbyterian Church for an alternative Halloween session.
20	Christchurch North Presbyterian Church	Carols in Redwood Park	The Committee resolved to make a grant of \$420 to go towards the costs of running a Carols in the Park event.

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PAGE NO	GROUP	PROJECT	COMMITTEE DECISION
21	Christchurch Pistol Club	New Zealand Secondary Schools Air Pistol Competition	The Committee resolved to make a grant of \$2,000 to the Christchurch Pistol Club towards air pistols. (Note: Pauline Cotter abstained from voting on this item.)
22	Delta Community Support Trust	Delta Community Gardening Project	The Committee resolved to make a grant of \$2,000 to Delta Community Support Trust towards the community garden project.
23	Edgware Bowling Club Inc	Green Keeper Fees	The Committee resolved to make a grant of \$4,000 to Edgware Bowling Club Inc for the purpose of assisting with the cost of Green Keeper fees.
24	Edgware Tennis Club Inc	Purchase of Tennis Balls for Inter-Club and Coaching Juniors	The Committee resolved to make a grant of \$900 to Edgware Tennis Club Inc to assist with the cost of purchasing balls for their Junior tennis programme.
25	Mairehau Ladies Probus Club	Mairehau Ladies Probus Club	The Committee resolved to make a grant of \$500 to the Mairehau Ladies Probus Club towards operational and programming costs.
26	Merivale Combined Probus Club	Merivale Combined Probus Club Operations	The Committee resolved to make a grant of \$250 to the Merivale Combined Probus Club towards operational and programming costs.
27	Merlins Netball Club	YMCA Funding	The Committee resolved to make a grant of \$500 to Merlins Netball Club to assist with the costs of hiring the Bishopdale YMCA.
28	Neighbourhood Trust	Mairehau Community Day	The Committee resolved to make a grant of \$3,500 to Neighbourhood Trust to assist with costs of running the Mairehau Community Day The Board agreed : (a) To request staff to liaise with the group to consider an alternative day fro the event due to other winter sports held at that time. (b) To request staff to encourage contact with Warren Hight, Minister of the North Apostolic Church of God.
29	Neighbourhood Trust	Parenting Week 2011 Aurora Centre Seminar	The Committee resolved to make a grant of \$2,250 to Neighbourhood Trust towards the costs of the Aurora Centre Seminar during the Trust's Parenting Week programme.
30	Neighbourhood Trust	Parenting Week 2011	The Committee resolved to make a grant of \$3,000 to Neighbourhood Trust towards delivery costs associated with Parenting Week.

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PAGE NO	GROUP	PROJECT	COMMITTEE DECISION
31	Northgate Community Services Trust	Papanui Community Health Clinic	The Committee resolved to make a grant of \$1,500 to Northgate Community Services Trust towards costs associated with the operation of the Health Clinic (but does not include the share of overhead costs or the morning tea costs).
32	Papanui Baptist Church Community Services Freedom Trust	Community Cards and Games Club	The Committee resolved to decline a grant to Papanui Baptist Church Community Services Freedom Trust to assist buying board games. The Board agreed to request staff to work with the group to assist in seeking alternative methods of obtaining the board games.
33	Papanui Baptist Church Community Services Freedom Trust	20 Years Celebration of Community Work – 7 and 8 May 2011	The Committee resolved to make a grant of \$1,000 to Papanui Baptist Church Community Services Freedom Trust towards costs associated with the 20 years celebration of the work of the Trust.
34	Papanui Baptist Church Community Services Freedom Trust	Community Christmas Lunch - Friday 19th November 2010	The Committee resolved to make a grant of \$300 to the Papanui Baptist Church Community Services Freedom Trust towards costs associated with the Christmas Community Lunch 2010.
35	Papanui Bowls Club Inc	Winter Bowls - Bowls for Beginners	The Committee resolved to make a grant of \$600 to Papanui Bowls Club Inc to assist with the cost of purchasing beginner indoor bowls.
36	Papanui Community Toy Library Incorporated	Funding to assist with rent	The Committee resolved to make a grant of \$1,000 to the Papanui Toy Library Incorporated for rental costs.
37	Papanui Senior Citizens Welcome Club	Papanui Senior Citizens Welcome Club	The Committee resolved to make a grant of \$1,000 to Papanui Senior Citizens Welcome Club towards costs associated with running bus trips and entertainment.
38	Papanui Youth Development Trust	Volunteer Recognition	The Committee resolved to make a grant of \$500 to Papanui Youth Development Trust towards volunteer recognition.
39	Papanui Youth Development Trust	New Signage for Youth Centre (Te Koru)	The Committee resolved to decline a grant to Papanui Youth Development Trust for signage costs.
40	Papanui Youth Development Trust	Music Director Salary	The Committee resolved to make an allocation of \$2,500 to the Papanui Youth Development Trust for costs of employing the Music Director.
41	Papanui Youth Development Trust	Financial Administrator Salary	The Committee resolved to make a grant of \$1,500 to Papanui Youth Development Trust for salary costs of the Financial Administrator.

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PAGE NO	GROUP	PROJECT	COMMITTEE DECISION
42	Redwood Beautifying Association and Garden Club	Garden Club Bus Trip	The Committee resolved to make a grant of \$500 to Redwood Beautifying Association and Garden Club to assist with the costs of a bus trip.
43	Redwood Boxing Club	Contribution is being sought towards boxing gear and club strip.	The Committee resolved to make a grant of \$500 to Redwood Boxing Club for the purchase of head gear and boxing gloves.
44	Richmond Cricket Club	Supply of Balls for Cricket Season	The Committee resolved to make a grant of \$500 to the Richmond Cricket Club towards the purchase of cricket balls.
45	Shirley Ladies Probus Club	Contribution towards cost of transport for outings	The Committee resolved to make a grant of \$500 to Shirley Ladies Probus Club.
46	Shirley Rugby League Football Club (Inc)	Lighting and Sound Equipment for Discos	The Committee resolved to decline a grant to Shirley Rugby League Football Club (Inc) to assist in the costs of purchasing lighting and sound equipment.
47	St Albans Amateur Swimming and Life-Saving Club Incorporated	2010/11 St Albans Swim Club Learn to Swim Programme	The Committee resolved to make a grant of \$1,500 to St Albans Amateur Swimming and Life-Saving Club Incorporated to assist with the costs of hire of Shirley Intermediate School pool. Pauline Cotter declared a conflict of interest in respect to this item and abstained from voting and discussion thereon.
48	St Albans Edu-Care Centre	St Albans Edu-Care Window Blinds	The Committee resolved to make a grant of \$2,000 to St Albans Edu-Care Centre towards the purchase of blinds.
49	St Albans Residents' Association	Leisure Group Expenses	The Committee resolved to make a grant of \$350 to St Albans Residents Association to assist with costs of visiting activities. Pauline Cotter declared a conflict of interest in respect to this item and abstained from voting and discussion thereon)
50	St Albans Residents' Association	Centre Equipment and Refreshments	The Committee resolved to decline a grant to St Albans Residents' Association towards the purchase of a replacement tea trolley. The Board agreed that staff be requested to liaise with the group to discuss the possibility of acquiring excess stock from the old Council building. Pauline Cotter declared a conflict of interest in respect to this item and abstained from voting and discussion thereon.

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PAGE NO	GROUP	PROJECT	COMMITTEE DECISION
51	St Albans Residents' Association	Volunteers Travel Expenses	The Committee resolved to decline a grant to St Albans Residents' Association for volunteer recognition. Pauline Cotter declared a conflict of interest in respect to this item and abstained from voting and discussion thereon.
52	47th Christchurch Girls' Brigade Company	47th Christchurch Girls' Brigade Company Camps	The Committee resolved to make a grant of \$300 to 47th Christchurch Girls' Brigade Company towards the running of two camps for the Senior members of the 47th Christchurch Girls' Brigade Company.
53	CFC Netball Club	Coaching Costs	The Committee resolved to decline a grant to CFC Netball Club for coaching costs.
54	Christchurch North Presbyterian Church	Pre-School Music	The Committee resolved to decline a grant to Christchurch North Presbyterian Church for costs of the pre-school music programme and a small contribution to equipment. (Note: Aaron Keown voted against this item.)
55	DARE Canterbury Incorporated	DARE To Be You Programme Delivery	The Committee resolved to decline a grant to DARE Canterbury Incorporated for costs associated with delivering the "Dare to be You" programme to schools.
56	Malvern Scout Group	Adventure Jam 2011 (19th NZ Scout Jamboree)	The Committee resolved to make a grant of \$800 to Malvern Scout Group to assist leaders to attend a Jamboree in Hamilton.
57	McVicar Senior Marching Team	Training Gear	The Committee resolved to decline a grant to McVicar Senior Marching Team for upgrading their training uniform.
58	Neighbourhood Trust	Photocopying Costs	The Committee resolved to decline a grant to Neighbourhood Trust for photocopying costs.
59	Papanui Baptist Church Community Services Freedom Trust	Programme Costs, Programme and Education Resources for Mainly Music	The Committee resolved to decline a grant to Papanui Baptist Church Community Services Freedom Trust for costs in running the Music and Movement programmes and obtaining resources. (Note: Pauline Cotter and Aaron Keown voted against this item.)
60	Real Steps Trust	Office Signage	The Committee resolved to decline a grant to Real Steps Trust for office signage.
61	Real Steps Trust	Volunteer Reimbursement Costs	The Committee resolved to decline a grant to Real Steps Trust for volunteer reimbursement costs.
62	Real Steps Trust	Facilitator Training	The Committee resolved to make a grant of \$2,197 to Real Steps Trust towards the costs of training the volunteer facilitators on Real Steps Trust courses.

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PAGE NO	GROUP	PROJECT	COMMITTEE DECISION
63	Real Steps Trust	Website Construction	The Committee resolved to decline a grant to Real Steps Trust for website construction.
64	Real Steps Trust	Youth Choice Programme	The Committee resolved to decline a grant to Real Steps Trust for youth programme costs.
65	St Bede's Cricket Club	Coaching for non-elite cricket teams	The Committee resolved to decline a grant to St Bede's Cricket Club for coaching costs of non-elite school cricket teams.
		Total Allocation:	\$72,529

The Chairperson thanked staff and the Committee, particularly the community representatives, for their valuable contribution.

The meeting closed at 9.20pm.

CONFIRMED THIS 18TH DAY OF AUGUST 2010

**YVONNE PALMER
CHAIRPERSON**