

## BURWOOD/PEGASUS FUNDING ASSESSMENT COMMITTEE

**A meeting of the Burwood/Pegasus Funding Assessment Committee  
was held on Wednesday 8 May 2002  
at the Ascot Community Centre, 12 Ascot Avenue at 4.00 pm**

**PRESENT:** Glenda Burt (Chairperson),  
Ross Banbury, Clare Duff, Phillip Fisher, John Grocott,  
Carmen Hammond, Caroline Kellaway, Maree Sugrue

**In Attendance:** Vanessa Taylor, Sam Ryan, Sue Cobb, Marion Morton,  
Adrian Carpinter

### 1. ELECTION OF CHAIRPERSON

Maree Sugrue, seconded by Caroline Kellaway, nominated Glenda Burt. There being no further nominations, Glenda Burt was declared elected Chairperson.

### 2. COMMUNITY DEVELOPMENT SCHEME APPLICATIONS

There were 38 applications with a total project cost of \$253,961 and a total request of \$57,114. Funds of \$50,766.69 were available.

Appl. No	Applicant	Allocation
821	<b>Agapé Street Ministries</b> - Contribution towards two self-esteem enhancement courses for 16 at risk females aged 12-16 years.	<b>\$1,800</b>
610	<b>Arawa Canoe Club</b> - The application was declined because buildings are a low priority. Advice to be provided on other sources of funding.	<b>Declined</b>
546	<b>Avon Toy Library</b> - Contribution towards promotion and call minder. Low cost/less extensive advertising is suggested.	<b>\$500</b>
515	<b>Bexley Residents' Association</b> - Contribution to community day.	<b>\$900</b>
516	<b>Bexley Residents' Association</b> - Contribution to truck hire for clean up day and flyer.	<b>\$150</b>
549	<b>Burwood Christian Fellowship Trust Board</b> - Contribution towards youth worker's salary.	<b>\$1,000</b>
547	<b>Burwood Community Fair</b> - Contribution towards running of Burwood Community Fair. [Glenda Burt declared an interest and took no part in the decision.]	<b>\$450</b>
772	<b>Burwood OSCAR Group</b> - Contribution towards arts and craft equipment.	<b>\$1,000</b>
517	<b>Community Connection Nga Ngaru Trust</b> - The application was declined on the basis that it was premature to consider the costs of the management contract of the North New Brighton Community Centre. Request is to be referred to Board's Discretionary Fund if the management contract proposal is successful.	<b>Declined</b>
303	<b>Crossroads Youth with a Future Trust</b> - Contribution towards attendance at daytimers course, outdoor first aid course, and risk management course.	<b>\$995</b>
541 542 543	<b>Dallington Community Cottage</b> - These applications were held over until the Cottage is legally established in a building and the courses are operating from the building.	<b>[\$2,750 provisional for 3 appl's]</b>
812	<b>Dallington OSCAR Group</b> - Contribution towards costs of running holiday programme.	<b>\$1,000</b>
533	<b>Dallington Residents' Association</b> - Contribution towards costs of community days.	<b>\$500</b>
208	<b>E Tipu e Rea Childcare Centre</b> - Contribution towards flying trackride outdoor equipment.	<b>\$1,713</b>

<b>Appl. No</b>	<b>Applicant</b>	<b>Allocation</b>
629	<b>Educational Child Care Centre</b> - Contribution towards 36 chairs and one room divider.	<b>\$1,000</b>
811	<b>Kidsfirst Kindergarten Ngaire Larcombe</b> - Contribution towards watering system and plants. Use of Trees for Canterbury or Wai-Ora Trust for plants suggested.	<b>\$1,400</b>
195	<b>Kidsfirst Kindergarten South Brighton</b> - The application for a disabled toilet has been referred to the Ministry of Education funding round.	<b>Declined</b>
612	<b>Kidsfirst Portsmouth Street Kindergarten</b> - Contribution towards dishwasher.	<b>\$800</b>
175	<b>Maori Legal Services</b> - Contribution towards weekly outreach clinic in Aranui.	<b>\$500</b>
933	<b>New Brighton Police Youth Trust</b> - Contribution towards costs of facilitator to provide basic canoeing skills and safety sessions.	<b>\$1,200</b>
1035	<b>North New Brighton Kidsfirst Kindergarten</b> - Contribution towards books and puzzles.	<b>\$434</b>
782	<b>Parklands Free Kindergarten</b> - Contribution towards science and technology equipment.	<b>\$400</b>
250	<b>Parklands Handiscope</b> - Contribution towards three folding tables.	<b>\$425</b>
638	<b>Parklands OSCAR</b> - Contribution towards training.	<b>\$1,500</b>
966	<b>Parklands Toy Library</b> - Contribution towards role, theme, creative play equipment.	<b>\$1,000</b>
802	<b>Queenspark OSCAR</b> - Contribution towards rental and phone.	<b>\$1,600</b>
230	<b>Rainbow Crèche</b> - Contribution towards bark, boulders and cement. Suggest PEEEPs Trust to be approached for possible involvement in project.	<b>\$500</b>
253	<b>Seaside Community Radio</b> - Contribution towards upgrading of transmitter.	<b>\$750</b>
265	<b>Senior Net New Brighton</b> - Contribution towards upgrading of air conditioning.	<b>\$1,500</b>
791	<b>St Andrew's House</b> - Contribution towards costs of running a craft group.	<b>\$300</b>
795	<b>St Andrew's House</b> - Contribution towards running of preschool music and movement group.	<b>\$900</b>
796	<b>St Andrew's House</b> - Contribution towards running of budget buying tours group.	<b>\$500</b>
797	<b>St Andrew's House</b> - Contribution towards volunteer training.	<b>\$1,200</b>
179	<b>Wainoni/Avonside Community Services</b> - Contribution towards programme of services and activities for over 50s.	<b>\$1,000</b>
754	<b>Wainoni Scout Group</b> - Contribution towards painting of scout den, subject to provision of quotes and financial information requested.	<b>\$1,500</b>
556	<b>Waipuna Community Trust</b> - Contribution towards provision of childcare worker.	<b>\$2,500</b>
	<b>TOTAL COMMUNITY DEVELOPMENT SCHEME ALLOCATION</b>	<b>\$30,917</b>
	<b>Provisional Allocation (Dallington Community Cottage)</b>	<b>\$2,750</b>
	<b>Funds Remaining</b>	<b>\$17,099.69</b>

The Committee decided that the Chairperson and Clare Duff be given authority to make allocations from the unallocated funds, with any residual funds to be carried forward to next year's funding round. Committee members are to be informed of any allocations made.

### 3. HILLARY COMMISSION COMMUNITY SPORT FUND APPLICATIONS

There were 59 applications with a total project cost of \$115,710 and a total request of \$80,257. Funds of \$41,368.92 were available.

Appl. No	Applicant	Allocation
611	<b>Arawa Canoe Club</b> - Contribution towards one new beginner kayak.	<b>\$1,600</b>
341 304 653	<b>Banks Avenue Athletic Club/Banks Avenue School</b> - The applications were declined because insufficient information was provided and schools are ineligible under the Fund criteria (affiliated sports clubs must have separate bank accounts).	<b>Declined</b>
884	<b>Burwood Association Football Club</b> - Contribution towards soccer strips, training and match balls.	<b>\$500</b>
743	<b>Burwood OSCAR</b> - Contribution towards staff attending Kiwisport teacher training sessions.	<b>\$120</b>
873	<b>Burwood Park Bowling Club</b> - The application was declined because the project does not fit the Fund criteria.	<b>Declined</b>
874	<b>Burwood Park Bowling Club</b> - Contribution towards development of strategic programme in conjunction with Sport Canterbury.	<b>\$502</b>
838	<b>Christchurch Eastern Suburbs Rugby League Club</b> - Contribution towards 120 training cones.	<b>\$220</b>
342	<b>E Tipu e Rea Childcare Centre</b> - Contribution towards cricket set and adjustable balance beam.	<b>\$600</b>
370	<b>East Christchurch-Shirley Cricket Club</b> - Contribution towards development of coaches' skills. [John Grocott declared an interest and took no part in the decision.]	<b>\$1,250</b>
371	<b>East Christchurch-Shirley Cricket Club</b> - Contribution towards equipment for development of junior coaching programme. [John Grocott declared an interest and took no part in the decision.]	<b>\$600</b>
890	<b>Eastside Christchurch Community Trust</b> - Contribution towards table tennis table subject to receipt of information requested and confirmation that group is running.	<b>\$500</b>
734	<b>Eastside Surf Snow Skate</b> - The application was declined because the application was incomplete. Portable skateboard ramps are available.	<b>Declined</b>
630	<b>Educational Child Care Centre</b> - The application was declined because permanent fixtures are ineligible under the Fund criteria.	<b>Declined</b>
843	<b>HOPE Incorporated</b> - Contribution towards sports goods for use at camps and during school holidays.	<b>\$120</b>
899	<b>Kidsfirst Kindergarten South Brighton</b> - The application was declined because safety surfaces are ineligible under the Fund criteria.	<b>Declined</b>
613	<b>Kidsfirst Portsmouth Street Kindergarten</b> - Contribution towards outdoor play equipment and safety equipment.	<b>\$1,000</b>
903	<b>Merrington Playcentre</b> - Contribution towards upgrading outdoor activities, including gym bars. Recommended that cheaper mats be considered.	<b>\$1,000</b>
862	<b>New Brighton Junior Association Football Club</b> - Contribution towards attendance at coaching courses.	<b>\$1,070</b>
863	<b>New Brighton Junior Association Football Club</b> - Contribution towards 66 new soccer shirts, subject to provision of requested quote.	<b>\$500</b>
932	<b>New Brighton Police Youth Trust</b> - Contribution towards body boards and flippers for adventure based activities for youth at risk in Aranui. Recommended that canoes/life jackets be hired from QEII.	<b>\$1,100</b>
745	<b>New Brighton Seido Karate</b> - Contribution towards ten large kick shields.	<b>\$900</b>

<b>Appl. No</b>	<b>Applicant</b>	<b>Allocation</b>
927	<b>New Brighton Surf Life Saving Club</b> - Contribution towards boards for the junior section.	<b>\$1,414</b>
847	<b>New Brighton Tae Kwon Do Club</b> - Contribution towards protective equipment for children entering tournaments. Noted that this was also funded in the previous year and will not be considered for funding next year. An inventory of equipment is requested.	<b>\$250</b>
848	<b>New Brighton Tae Kwon Do Club</b> - Contribution towards attendance at volunteer coaches development camp. Estimate of predicted growth in membership in next year requested.	<b>\$150</b>
1070	<b>New Brighton Tae Kwon Do Club</b> - Contribution towards refresher seminar on 'hand skill' safe practices.	<b>\$150</b>
1071	<b>New Brighton Tae Kwon Do Club</b> - The application was declined as the personal development course was not specific to sporting activity.	<b>Declined</b>
1072	<b>New Brighton Tae Kwon Do Club</b> - The application was declined as travel costs for holiday programme are considered a low priority.	<b>Declined</b>
1073	<b>New Brighton Tae Kwon Do Club</b> - The application was declined because uniforms for coaches are not considered essential.	<b>Declined</b>
1044	<b>North Beach Tennis Club</b> - Contribution towards 24 kiwi tennis balls, 6 junior rackets and 2 senior rackets.	<b>\$800</b>
1045	<b>North Beach Tennis Club</b> - Contribution towards equipment for coaching sessions.	<b>\$319</b>
917	<b>North New Brighton Kidsfirst Kindergarten</b> - Contribution towards scooter boards and walking blocks play equipment.	<b>\$350</b>
860	<b>North Wai Boardriders Club</b> - Contribution towards a junior board. Funds to be held until confirmation is received that the board will be suitable for juniors.	<b>\$855</b>
684	<b>Parklands Baptist Community Church</b> - The application was declined because sports equipment is available from the sport equipment library and no returns have been received.	<b>Declined</b>
192	<b>Parklands Free Kindergarten</b> - Contribution towards play equipment.	<b>\$1,000</b>
637	<b>Parklands OSCAR</b> - Contribution towards sports equipment. Note that equipment is available from the sport equipment library. [Transferred from Community Development Scheme.]	<b>\$200</b>
213	<b>Parklands Residents' Association Youth Trust</b> - Contribution towards sports equipment to update and extend sports gear pool. Recommended that the Trust charge users to fund replacement of equipment.	<b>\$1,000</b>
214	<b>Parklands Softball Club</b> - Contribution towards sports equipment provided it is for development not replacement of existing equipment.	<b>\$1,000</b>
352	<b>Parklands Softball Club</b> - The application was declined because helmets are a low priority.	<b>Declined</b>
395	<b>Parklands Softball Club</b> - Contribution towards T Balls.	<b>\$600</b>
964	<b>Pegasus Toy Library</b> - The application was declined because toy libraries are ineligible under the Fund criteria.	<b>Declined</b>
867	<b>Powerhouse Youth Ministries of Burwood Community Church Trust</b> - Contribution towards swinging basketball board and court markings.	<b>\$1,500</b>
877	<b>Queenspark Free Kindergarten</b> - Contribution towards outdoor physical education equipment. Note that equipment is available from sports equipment library.	<b>\$500</b>
909	<b>Queenspark OSCAR</b> - Contribution towards sports equipment. Note that equipment is available from sports equipment library.	<b>\$575</b>

<b>Appl. No</b>	<b>Applicant</b>	<b>Allocation</b>
231	<b>Rainbow Crèche Aranui</b> - Contribution towards walk board stands and boards for outside challenges.	<b>\$1,040</b>
901	<b>Rollerland Roller Sports</b> - Contribution towards attendance at coaching course.	<b>\$30</b>
902	<b>Rollerland Roller Sports</b> - Contribution towards a CD player for music for competitions.	<b>\$175</b>
682	<b>Salvation Army Boxing Academy</b> - Contribution towards boxing equipment except boots and hand wraps.	<b>\$575</b>
397	<b>Shirley Free Kindergarten</b> - The application was declined because safety matting is ineligible under the Fund criteria.	<b>Declined</b>
741	<b>South Brighton Surf Life Saving Club</b> - Contribution towards one paddle board for junior surf programme.	<b>\$1,522</b>
447	<b>United Fencing Club</b> - Contribution towards two sets of equipment for the Under 20s.	<b>\$2,000</b>
664	<b>Waipuna Community Trust</b> - Contribution towards headlamps for use during the He Haerango O Wananga programme. Recommended that Trust make equipment available to other groups.	<b>\$879</b>
351 878 879 239 880	<b>Windsor Golf Club</b> - The applications were held over because insufficient information was provided.	<b>Held over</b>
245	<b>Youth Alive Trust</b> - Contribution towards equipment needed to run after school programmes.	<b>\$1,000</b>
	<b>TOTAL HILLARY COMMISSION COMMUNITY SPORTS FUND ALLOCATION</b>	<b>\$29,466</b>
	<b>Funds Remaining</b>	<b>\$11,902.92</b>

The Committee decided that the Chairperson and Clare Duff be given authority to make allocations from the unallocated funds, with any residual funds to be carried forward to next year's funding round. Committee members are to be informed of any allocations made.

#### 4. REVIEW OF PROCESS

The Committee discussed the allocation process and possible improvements for the funding round next year. The following comments were made:

- Applications could be grouped in priority rather than alphabetical order.
- Members wish to continue to receive all applications rather than taking a batch each.
- Many applications this year were missing information requested, including audited accounts.
- Most Hillary Commission applications were for equipment but coaching/development is the main priority.
- Groups (particularly childcare groups) could be requested to provide an inventory of their existing equipment with the application.
- Many applications were requesting replacement sports equipment, which is ineligible. It was felt that replacement of equipment is essential for some sports.
- Briefing seminars in Burwood/Pegasus were poorly attended.
- Consideration should be given to handling ineligible applications differently to cut down on the amount of paper copied.
- Promote the Funds and criteria by arranging an article on the Committee in the Pegasus Post in February. The article could emphasise the importance of contacting staff to discuss the criteria.
- Distribute a flyer with the scheme priorities highlighted.
- No late applications should be accepted.
- Applications should not be considered if the returns have not been received.
- Consideration should be given to use of the Internet to disseminate information on the schemes and make the application process easier for groups – request group e-mail addresses, place application form on Council website, set up e-mail applications, etc.

A copy of the feedback is to be provided to Peter Walls who coordinates the process citywide.

The Committee recorded its appreciation to staff for researching the requests and preparing recommendations for consideration.

The meeting closed at 8.45 pm.