

# **CHRISTCHURCH CITY COUNCIL AGENDA**

**THURSDAY 14 MAY 2015**

**9.30AM**

**COUNCIL CHAMBER, CIVIC OFFICES,  
53 HEREFORD STREET**



**CHRISTCHURCH CITY COUNCIL**

**Thursday 14 May 2015 at 9.30am**  
**in the Council Chamber, Civic Offices, 53 Hereford Street**

**Council:** The Mayor, (Chairperson).  
Councillors Vicki Buck, Jimmy Chen, Phil Clearwater, Pauline Cotter, David East, Jamie Gough,  
Yani Johanson, Ali Jones, Raf Manji, Glenn Livingstone, Paul Lonsdale, Tim Scandrett and  
Andrew Turner

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**COUNCIL 14. 05. 2015****1. APOLOGIES****2. DECLARATION OF INTEREST**

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

**3. PUBLIC PARTICIPATION****3.1 PUBLIC FORUM**

A period of up to 30 minutes available for people to speak for up to five minutes on any issue that is not the subject of a separate hearings process (standing order 3. 19. 2).

**3.2 DEPUTATIONS BY APPOINTMENT**

A period of up to 30 minutes for deputations that have made application and been approved by the Chairperson (standing order 3. 19. 3). Two deputation requests have been accepted:

3.2.1 Alex and Tracy Stewart regarding item 6.1.

3.2.2 Manaia Cunningham and Peter Ramsden Te Rūnanga o Koukourārata regarding item 6.1.

**4. PRESENTATION OF PETITIONS**





## AKAROA/WAIREWA COMMUNITY BOARD

11 MARCH 2015

**Report of a meeting of the Akaroa/Wairewa Community Board  
held on Wednesday 11 March 2015 at 9.35am in the Boardroom,  
Little River Service Centre, 4238 Christchurch-Akaroa Road, Little River**

**PRESENT:** Pam Richardson (Chairman), Maria Bartlett, Lyndon Graham, Janis Haley, Bryan Morgan and Andrew Turner.

**APOLOGIES:** Apologies for early departure were received from Bryan Morgan who departed the meeting at 12.10pm and was not in attendance for Clause 10 and 11 and Andrew Turner who departed the meeting at 12.44pm and was not in attendance for part of Clause 10 and 11.

The Board reports that:

**PART B – REPORTS FOR INFORMATION****1. DECLARATION OF INTEREST**

There were no declarations of interest received.

**2. DEPUTATIONS BY APPOINTMENT****2.1 FRIENDS OF THE AKAROA MUSEUM (FOAM)**

David Miller, President of the Friends of the Akaroa Museum, addressed the Board regarding the integration of Council service operations in Akaroa and sought the Boards support on the following issues:

- (a) That FOAM be a part of any conversation regarding the future of the Akaroa Museum and any proposal to integrate other Council services with the Museum.
- (b) That consideration of integration of Council services be open and transparent with community consultation and input.

**2.2 VICTORIA ANDREWS**

Victoria Andrews, resident, read a presentation to the Board regarding the history and future of the Akaroa Service Centre building, formerly the Akaroa Post Office. She requested that the Community Board ensure that the Post Office building remain in Council ownership *and in public use as the Akaroa Service/Information Centre and Postal Service.*

The Chairman thanked the deputations for attending and speaking to the Board.

The Board **decided** to formally request an update from staff on the progress of the repair, and decisions on the future use, of the 1915 Akaroa Post Office building (Akaroa Service Centre).

The Board further **decided** to request an update on any potential integration of Council services in Akaroa relating to the Akaroa Museum and other Council facilities.

Board members expressed frustration that this was an issue they had first requested information on in November 2014, but had not yet received any reply. It was noted that this was one of a number of issues where the Board had not received timely answers when seeking information from staff, with some requests on the Board's Resolution Tracker being over 18 months old.

**COUNCIL 14. 05. 2015****Akaroa/Wairewa Community Board 11.3.2015****3. PRESENTATION OF PETITIONS**

Nil.

**4. NOTICES OF MOTION**

Nil.

**5. CORRESPONDENCE****5.1 JOHN WILSON**

John Wilson, a previous resident of Banks Peninsula, had written to the Board regarding the future use of the Akaroa Service Centre building.

The Board **received** the correspondence and requested that Mr Wilson be informed of the Boards decisions on this issue under the Deputations (clause 2) section of the meeting.

**6. RESERVE MANAGEMENT COMMITTEES****6.1 RESERVE MANAGEMENT COMMITTEES ORDINARY MINUTES****6.1.1 Awa-iti Reserve Management Committee – Tennis/Netball Courts**

The Board **requested** information from staff on any work that has been carried out or planned for the tennis/netball courts and any flood protection work that is planned for the Awa-iti Reserve.

The Board **received** the minutes of the following Reserve Management Committee meetings:

- Awa-iti Reserve Management Committee – 11 September 2014
- Awa-iti Reserve Management Committee – 6 November 2014
- Okains Bay Reserve Management Committee – 9 December 2014

**7. COMMUNITY ORGANISATIONS REPORTS****7.1 ORTON BRADLEY PARK BOARD – 1 DECEMBER 2014**

The Board **received** the minutes of the Orton Bradley Park Board meeting held on Monday 1 December 2014.

**8. BRIEFINGS**

Nil.

**9. COMMUNITY BOARD ADVISER'S UPDATE**

The Board received information from the Community Board Adviser on various matters.

- **Council Contractors**

The Board **requested** that a meeting be arranged for members with the Unit Manager Parks to discuss parks maintenance contracts.

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**10. ELECTED MEMBERS' INFORMATION EXCHANGE**

Board members received information on various matters.

- **Representation Review**

The Board **requested** that a meeting be arranged with the Representation Review Working Party so that the Board Chairman and Councillor Turner could discuss options for the retention of a Banks Peninsula Ward. The Lyttelton/Mt Herbert Community Board Chairperson to also be invited to attend the meeting.

- **Akaroa and Duvauchelle Slipways**

The Board noted the receipt of a staff memorandum outlining the reasons why the channels approaching these slipways were not being maintained/dredged.

It was **decided** to request an on-site meeting with the appropriate staff to discuss the issue of why the channels approaching these slipways were not being maintained/dredged.

- **Duvauchelle Reserve Management Committee**

The Board was informed that the Duvauchelle Reserve Management Committee wished to erect two more cabins and had requested through the Board Liaison person, assistance from staff in dealing with relevant resource consent matters.

The Board **agreed** that there was a need for a joint meeting of all the Bank Peninsula Reserve Management Committees to explain a number of issues to the Committees.

- **Little River Property**

The Board **requested** information from staff on whether the buildings occupying a property on the Christchurch-Akaroa Road were compliant with building and resource management regulations, after members reported receiving enquiries from members of the public who were concerned that the occupants were not legally occupying the property.

- **Christchurch-Akaroa State Highway, Duvauchelle**

The Board **requested** confirmation from staff that the repairs to the slumped hillside at Ngaio Grove, Duvauchelle would still be proceeding to the original timeframe, after it was reported that residents had been informed this may not be the case.

- **Ataahua Reserve Management Committee – Kaituna Domain**

Board members noted that there was still no chain around the playing field at the Kaituna Domain.

- **Birdlings Flat – Causeway**

The Board expressed concern that actions appeared to be happening around the Birdlings Flat Causeway, but that no information on this had been supplied to the Community Board or the community.

- **Container Homes – Information Handout**

The Board noted receipt of a memorandum on containers being converted for dwellings and asked if that information was available in the form of a handout, or pamphlet or easily accessible on the Council website.

**11. QUESTIONS UNDER STANDING ORDERS**

Nil.

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**PART C – DELEGATED DECISIONS**

**12. CONFIRMATION OF MEETING MINUTES – 11 FEBRUARY 2015**

The Board **resolved** that the minutes of its ordinary meeting held on Wednesday 11 February 2015 be confirmed.

**13. LITTLE RIVER ISSUES WORKING PARTY**

The Board considered a report seeking the establishment of a Community Board working party to progress implementation of the findings of the research paper: *Issues and Options for Little River – A Scoping Document*.

The Board **resolved** to establish a Little River Issues Working Party, as follows:

13.1 That the following three Board members be appointed to the Working Party:

- Pam Richardson
- Bryan Morgan
- Maria Bartlett

13.2 That the following three community representatives be appointed to the Working Party:

- Tori Peden
- Janet Reeves
- Mick O'Donnell

13.3 That the Wairewa Runanga be invited to provide a representative to the Little River Issues Working Party.

13.4 That the **attached** Terms of Reference be adopted for the Working Party.

**14. AWA-ITI DOMAIN – LITTLE RIVER PUBLIC TOILETS**

The Board considered a report seeking its approval for the location of a new Exaloo toilet to be situated next to the west wing of the rugby clubrooms at Awa-iti Domain.

**STAFF RECOMMENDATION**

It is recommended that the Akaroa/Wairewa Community Board approve the location of a new Exaloo two cubicle unisex toilet to be situated next to the south-west wing of the rugby clubrooms at Awa-iti Domain

**BOARD RESOLUTION**

The Board **resolved** to approve the location of a new Exaloo two cubicle unisex toilet to be situated next to the south-west wing of the rugby clubrooms at Awa-iti Domain, and that staff be requested to consult with the Awa-iti Reserve Management Committee regarding the final location and appearance/colour of the toilet.

The meeting concluded at 1.15pm

**CONFIRMED THIS 1<sup>st</sup> DAY OF APRIL 2015**

**PAM RICHARDSON  
CHAIRMAN**

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ATTACHMENT TO CLAUSE 13

**LITTLE RIVER ISSUES WORKING PARTY  
TERMS OF REFERENCE  
MARCH 2015**

**NAME**

Little River Issues Working Party

**OBJECTIVE**

To address the issues raised in the October 2014 Scoping Document for Little River.

**STATUS**

The Working Party will be a working party of the Akaroa/Wairewa Community Board.

**COMPOSITION**

- Three Akaroa/Wairewa Community Board members
- Three representatives from the Little River community including but not limited to:
  - The Little River Wairewa Community Trust
- A representative from the Wairewa Rūnanga

The Working Party may second others to assist for specific issues.

The Working Party will set a Schedule of Meetings.

**TERM OF WORKING PARTY**

The Working Party will exist for a term of six months with a review at five months to assess progress and the need to extend the term beyond six months.

**AIMS AND FUNCTIONS**

- To promote the development of a coordinated and integrated approach to the issues identified in Little River.
- To act as an advisory group to Council staff on matters relating to Little River.
- To discuss information and report on what may be achieved through submissions to the Long Term Plan and the District Plan Review.
- To promote the concept of an Area Plan for the district.
- To keep the local community involved and informed in the ongoing progress of the issues.
- Notes from the Working Party meetings to be circulated to the Akaroa/Wairewa Community Board.



**TE HAPORI O ŌHINEHOU RAUA KO AHU PĀTIKI  
LYTTELTON/MT HERBERT COMMUNITY BOARD  
18 MARCH 2015**

**Report of a meeting of the Lyttelton/Mt Herbert Community Board  
held on Wednesday 18 March 2015 at 1.30pm  
in the Boardroom, Lyttelton Service Centre, 15 London Street, Lyttelton**

**PRESENT:** Paula Smith (Chairperson), Denis Aldridge, Ann Jolliffe, Adrian Te Patu, Andrew Turner and Christine Wilson.

**APOLOGIES:** Nil.

**MIHI/KARAKIA TIMATANGA:** Adrian Te Patu

**NGĀ MATE:** Nil.

The Board meeting adjourned at 3.10pm and resumed at 3.30pm.

The Board reports that:

**PART A – MATTERS REQUIRING A COUNCIL DECISION**

**1. REMOVAL OF HOLIDAY BACH ON LEGAL ROAD IN PORT LEVY**

		Contact	Contact Details
<b>Executive Leadership Team Member responsible:</b>	General Manager, Culture Leisure and Parks		
<b>Officer responsible:</b>	Transport and City Streets Unit Manager		
<b>Author:</b>	Weng Kei Chen – Asset Engineer (Policy)	Y	Ext: 8150

**1. PURPOSE AND ORIGIN OF REPORT**

- 1.1 This report has been written following a request from Te Runanga O Koukourarata Society Incorporated (“the society”) to remove a holiday bach on unformed legal road which is in front of its property (Maori Reserve 874).
- 1.2 The purpose is to seek the Lyttelton/Mt Herbert Community Board’s recommendation to the Council for the removal of the Bach as shown on **Attachments 1 and 2**.
- 1.3 This report has been written following the advice of Council’s Legal Services Team on further consultation with the occupier of the Bach, and a request from the Community Board to review its earlier decision made at the 20 August 2014 Board meeting.

**2. EXECUTIVE SUMMARY**

- 2.1 A holiday bach is situated on unformed legal road around the foreshore at Port Levy as shown on the attached photographs **Attachment 3**. There is no Deed of Licence entered into with the Council for the occupation of legal road, however this property was rated by the former Banks Peninsula District Council. The Council’s policy on Structures on Road 2010 and previous practices do not permit private residential structures on roads which are not associated with vehicles or property access onto legal roads.

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**# 1 Cont'd**

- 2.2 In the absence of a contractual licence in favour of the bach owner, the Council as landowner, is entitled to give notice requiring removal of the bach within a period of time reasonable in the circumstances. The Council's standard Deed of Licence form used to authorise the occupation of legal road enables the Council to terminate the licence by giving six months' notice to the licensee. Staff consider that a six month notice period would be sufficient time to remove the bach and that such a period would be consistent with the Council's approach where contractual licences are entered into. The Notice of removal will also require the owner to remove the bach and vacate the area currently occupied in a tidy condition.
- 2.3 The removal of the bach is necessary for the Society and the Council to progress with the planting and construction of structures as shown on **Attachment 4** – Koukouratata Riparian Plan which was jointly developed in 2007.

**3. BACKGROUND**

- 3.1 Prior to 2007 the Society, in partnership with the Council, developed a planting plan to enhance the foreshore and a walkway on Maori Reserve land at Port Levy. The plan also denotes the Society's housing development on the adjacent site (refer **Attachment 4**).
- 3.2 Without removing the bach and the private occupier from the road land, the final outcome of the design will be significantly compromised. The area privately occupied already presents unnecessary obstruction to users of the unformed road.
- 3.3 The bach appears to have been built prior to 1950 and is being used by the owner's family and their extended families. The occupation of the road land did incur payment to the previous Banks Peninsula District Council by way of rates demands. With the amalgamation of the Banks Peninsula District Council with the Christchurch City Council this method of payment was ceased as it was considered to be inappropriate. The Council's Policy for Structures on Road and past practices do not permit private residential structures other than garages, vehicle parking platform and structures associated with driveways e.g. retaining walls. The rationale for Council permitting associated vehicular facilities to be built on legal road as primary function of a road for public is to pass and repass. The permitted structures do contribute easier access to properties and secured parking for vehicles.
- 3.4 The owner has been advised of the Council's intention to seek the removal of the bach prior to 2010 and on 12 February 2015 staff had a discussion with them and they expressed their wish to be heard by the Community Board prior to the Board making its decision.
- 3.5 It is the intention that once the Council's decision for the removal of the bach has been made, staff will be able to proceed for its removal in an appropriate and timely manner.

**4. FINANCIAL IMPLICATIONS**

- 4.1 There is no funding required in connection to the decisions in this report, however there will be future costs associated to the Unformed Road proposal.
- 4.2 Expenditure relating to the unformed road would be the relocation of the toilet block, additional parking and landscaping. The expenditure for the change is not included in the current Council's financial budgets. A budget of \$40,000 would be required to complete the works. Funding would not be required until 2019 and can be considered as part of the Council's future Long Term Plan.



**COUNCIL 14. 05. 2015****1 Cont'd****5. STAFF RECOMMENDATION**

It is recommended that the Council:

- 5.1 Approve the removal of the bach situated on legal road at Port Levy as shown in Appendix 2, attached to this report.
- 5.2 Delegate authority to the Director Corporate Services to give notice to the owner to remove the bach from the legal road at no cost to Council.
- 5.3 Delegate authority to the Manager Property Consultancy to manage the process of the removal of the bach in an appropriate and timely manner taking any reasonable legal steps necessary to complete the process.

**6. BOARD CONSIDERATION**

The Board acknowledged the feelings of both parties involved in the matter. The Board apologised to the Beecroft and Stewart family that they were not notified before the report first came to the Board in August 2014, but noted the bach occupies valuable public space on the foreshore and its removal will enable projects that benefit the community.

The Board received two deputations on this matter, Clauses 4.3 and 4.4 of this report refer (Part B).

**7. BOARD RECOMMENDATION**

That the staff recommendation be adopted.

The motion was moved by Paula Smith seconded by Adrian Te Patu and on being put to the meeting was declared carried on division No. 1, the voting being as follows:

**For (4):** Denis Aldridge, Ann Jolliffe, Paula Smith and Adrian Te Patu.

Christine Wilson and Andrew Turner took no part of the discussion and voting on this matter.

**PART B – REPORTS FOR INFORMATION****2. DECLARATION BY BOARD MEMBER**

At the Lyttelton/Mt Herbert Community Board by-election held on 17 February 2015, Denis Aldridge was elected to the Board. Mr Aldridge completed his declaration in the presence of Andrew Turner, Councillor Banks Peninsula Ward, and Mary Richardson, Director Community and Democracy Services Group. Councillor Turner congratulated Mr Aldridge and welcomed him to the Lyttelton/Mt Herbert Community Board.

**3. DECLARATION OF INTEREST**

Christine Wilson declared an interest in Clauses 5.1, 5.2, 5.3 and 10.

Andrew Turner declared an interest in Clause 10.

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**4. DEPUTATIONS BY APPOINTMENT**

**4.1 APPLICATION FOR RESOURCE CONSENTS FOR SUMNER ROAD WORKS**

Wendy Everingham, Brian Downey and Rewi Couch were in attendance to discuss with the Board the impact on Urumau Reserve, as part of the Sumner Road Reopening Project as outlined in an application to Environment Canterbury for resource consents, and to clarify who manages the Reserve.

Ms Everingham referenced email correspondence between the Council staff from 26 March 2014 included in the application to Environment Canterbury for resource consents (page 324) that states the Council Regional Parks Team are managers of Urumau Reserve. Ms Everingham understood that the Lyttelton Reserves Management Committee, a subcommittee of the Lyttelton/Mt Herbert Community Board, manages Urumau Reserve.

The Board **decided** to request staff organise a workshop with the Board, the Lyttelton Reserves Management Committee and staff to clarify and confirm the delegations that the Reserve Management Committees have.

The Board thanked Ms Everingham, Mr Downey and Mr Couch for their deputation.

**4.2 TEMPORARY ART PROJECT AT LYTTELTON SKATEPARK – LYTTELTON YOUTH CENTRE**

Elliot Wilson-Briggs, Youth Worker, Lyttelton Youth Centre, was in attendance to speak with the Board regarding the Centre's proposal for a temporary art project at the Lyttelton Skatepark.

The Board **agreed** to approve that a temporary art project be installed on a wall of the Lyttelton Skatepark until the Skatepark is redeveloped. The Board thanked Mr Wilson-Briggs for his deputation.

**4.3 REMOVAL OF HOLIDAY BACH ON LEGAL ROAD IN PORT LEVY – TRACY AND ALEX STEWART**

Tracy and Alex Stewart, representatives of the family who own the holiday bach "Angels' Rest" in Port Levy that is proposed to be removed from legal road, were in attendance to discuss with the Board their concerns. Ms Stewart advised the bach has been in her family since the 1940s, and the family is saddened by the proposal to remove the bach. Ms Stewart advised her family has enhanced the local area over the years. The Board thanked Mr and Ms Stewart for their deputation.

Clause 1 of this report details the Board's recommendation to the Council on this matter.

**4.4 REMOVAL OF HOLIDAY BACH ON LEGAL ROAD IN PORT LEVY – TE RUNANGA O KOUKOURARATA**

Peter Ramsden, Deputy Chair, and Manaia Cunningham, Secretary, of Te Rūnanga o Koukourārata were in attendance to discuss with the Board their request to the Council that the bach on legal road in Port Levy be removed. Mr Ramsden advised the removal of the bach would enable Te Rūnanga o Koukourārata to complete projects that benefit the community. The Board thanked Mr Ramsden and Mr Cunningham for their deputation.

Clause 1 of this report details the Board's recommendation to the Council on this matter.

**5. PETITIONS**

Nil.

**6. NOTICES OF MOTION**

Nil.

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### 7. CORRESPONDENCE

Nil.

### 8. BRIEFINGS

#### 8.1 COMMUNITY GOVERNANCE MANAGER UPDATE

Penelope Goldstone was in attendance to speak with the Board regarding her role. Ms Goldstone is the permanent Community Governance Manager for Akaroa/Wairewa and the interim Community Governance Manager for Lyttelton/Mt Herbert. Ms Goldstone advised her role is around strengthening community governance through community engagement, community development and leading the Rural Community Governance Team. The Board advised it would like to play a lead role in community development.

### 9. EXTERNAL ORGANISATIONS' REPORTS

#### 9.1 ORTON BRADLEY PARK BOARD MINUTES – 1 DECEMBER 2014

The Board **received** the minutes of the Orton Bradley Park Board meeting held on 1 December 2014.

#### 9.2 BANKS PENINSULA WATER MANAGEMENT ZONE COMMITTEE – 18 NOVEMBER 2014

The Board **received** the minutes of the Banks Peninsula Water Management Zone Committee meeting held on 18 November 2014.

### 10. COMMUNITY BOARD ADVISER'S UPDATE

#### 10.1 BOARD FUNDING BALANCES

A copy of the Board's Discretionary Response Fund balances as at 18 March 2015 was attached to the agenda for members' information.

#### 10.2 UPDATE ON REPRESENTATION REVIEW

The Community Board Adviser updated the Board on the Council's Representation Review. Public meetings on Representation Review will be held on Wednesday 25 March 2015 from 7pm-8pm at the Lyttelton "Top" Club, 23 Dublin Street, Lyttelton and on Thursday 26 March 2015 from 6.30pm-7.30pm at Church Hall, St Andrew's Community Church, 85 Marine Drive, Diamond Harbour before the Council approves public consultation of the proposed boundaries in April 2015.

#### 10.3 ALBION SQUARE PLAQUE

The Board discussed and **decided** to approve the following wording of the plaque to be installed at Albion Square, Lyttelton as follows:

*After the devastation of the Canterbury earthquakes, the people of Lyttelton gathered on this site to support each other, and began to rebuild their future. Informal use of this site as a civic open space led to the development of Albion Square, opened on 8 November 2014.*

#### 10.4 WHITE GATES OFF PARK TERRACE, LYTTELTON

Staff provided advice in reply to the Board's request at its 18 February 2015 meeting advising that the white gates could not be replaced in the current financial year.

The Board **decided** to ask the Lyttelton Men's Shed whether they could make a new gate to replace the stolen gate.

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**10 Cont'd**

**10.5 CONSULTATION CALENDER**

The Community Board Adviser updated the Board on the Council's consultation calendar as at 18 March 2015:

**11. ELECTED MEMBERS' INFORMATION EXCHANGE**

**11.1 PARKING IN LYTTELTON**

The Board thanked staff for the update on parking in Lyttelton provided at the Board Seminar on 17 March 2015. The Board noted residents are concerned with availability of parking outside of shops on London Street, Lyttelton and outside of homes elsewhere in Lyttelton specifically during events such as the Farmers' Market.

**11.2 FREEDOM CAMPING BYLAW**

The Board were advised that the Council has decided to request that staff investigate a Freedom Camping Bylaw.

**11.3 CHRISTCHURCH REPLACEMENT DISTRICT PLAN REVIEW AND LYTTELTON PORT RECOVERY PLAN**

The Board noted that, as some land use provisions are in the Proposed Christchurch Replacement District Plan and the Lyttelton Port Recovery Plan, the public need to be encouraged to submit comments to both Plans. Where provisions between the Plans are inconsistent, the Lyttelton Port Recovery Plan overrides the District Plan. The Lyttelton Port Recovery Plan will be publicly notified by Environment Canterbury from 13 April 2015 to 11 May 2015. The Council will make a submission on the Plan.

**11.4 GOVERNORS BAY COMMUNITY ASSOCIATION**

The Board was advised that at its most recent meeting, the Governors Bay Community Association discussed sedimentation issues at the head of Lyttelton Harbour and community concern regarding the closure of Dyers Pass Road.

**11.5 GOVERNORS BAY JETTY**

The Board was advised the Governors Bay Jetty Committee, a subcommittee of the Governors Bay Community Association, was established at the Governors Bay Jetty Public Meeting held on 24 February 2015 with the objective to save the jetty.

**11.6 APPLICATION FOR RESOURCE CONSENTS FOR SUMNER ROAD WORKS**

The Board noted the frustration of affected parties who did not receive communications regarding an application for resource consents for works on Sumner Road. The Board noted the Diamond Harbour community is concerned with the amenity impact of proposed works on Sumner Road.

**11.7 NORMAN KIRK MEMORIAL POOL**

The Board noted the community is frustrated that the Norman Kirk Memorial Pool in Lyttelton was open for only one week this season. The Board **decided** to hold a workshop with staff regarding how the community can play a larger role in running the Pool.

**11.8 LYTTELTON HISTORICAL MUSEUM SOCIETY COLLECTION**

The Board **decided** to defer the request from its 18 February 2015 meeting for staff to write to the Lyttelton Historical Museum Society to investigate whether the new Community Board Boardroom could host one of its distributed exhibitions on the history of local democracy owing to the timing of the opening of the Boardroom.

**COUNCIL 14. 05. 2015****12. QUESTIONS UNDER STANDING ORDERS**

Nil.

**PART C – REPORTS ON DELEGATED DECISIONS TAKEN BY THE BOARD****4. DEPUTATIONS BY APPOINTMENT CONTINUED****4.1 PORT LEVY REGATTA**

Manaia Cunningham, member of Naval Point Club, Brian Rougham, member of Te Waka Pounamu Waka Ama Club based at Naval Point Club, Ross May, Secretary of Naval Point Club, and Peter Ramsden, Deputy Chair of Te Rūnanga o Koukourārata, were in attendance to speak with the Board regarding the Port Levy Regatta to be held on 4 April 2015. Mr Cunningham tabled a poster advertising the Regatta.

The deputations requested the Board make a grant of \$2,500 to Te Rūnanga o Koukourārata for the Port Levy Regatta 2015 to be used for an Easter egg hunt, bouncy castle, marquee and safety costs.

Staff advice was given that the Local Government Act 2002 and other legislation requires that decision making must take into account all options and that sufficient time is given for that information to be received and considered.

The Board **resolved**:

- 4.1.1 That the Board believes it had sufficient information to make a decision on making a grant from the Lyttelton/Mt Herbert Community Board 2014/15 Discretionary Response Fund.
- 4.1.2 That the Board makes a grant of \$2,500 from the Lyttelton/Mt Herbert Community Board 2014/15 Discretionary Response Fund to Te Rūnanga o Koukourārata for the Port Levy Regatta 2015.

**13. CONFIRMATION OF MEETING MINUTES**

The Board **resolved** that the minutes of the Board's ordinary meeting of Wednesday 18 February 2015 be confirmed.

The meeting closed at 5.02pm.

**KARAKIA WHAKAMUTUNGA**

**CONFIRMED THIS 15<sup>TH</sup> DAY OF APRIL 2015.**

**PAULA SMITH  
CHAIRPERSON**

ATTACHMENT TO CLAUSE 1 – ATTACHMENT 1

Appendix 1



Areas and Dimensions Subject to Survey

A	ISSUE	AMENDMENT	SIGNED	DATE
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## LOCATION DIAGRAM - PORT LEVY

<p><b>Christchurch City Council</b></p>	SURVEYED DRAWN JA DATE 01/2012	DRAWING NUMBER RPS518-03 FILE REFERENCE WBS 304/5022	ORIGINAL SHEET SIZE A4	SCALES 1:2000
	© COPYRIGHT CHRISTCHURCH CITY COUNCIL AERIAL PHOTOGRAPHY © COPYRIGHT TERRALINK INTERNATIONAL LIMITED	PROJECT NUMBER <b>RPS 518</b>	SHEET 1 OF 1	

CAPITAL PROGRAMME GROUP



ATTACHMENT TO CLAUSE 1 – ATTACHMENT 2

Appendix 2



Areas and Dimensions Subject to Survey

A			
ISSUE	AMENDMENT	SIGNED	DATE

## ENCROACHMENT ON LEGAL ROAD

<p><b>Christchurch City Council</b></p> <p>CAPITAL PROGRAMME GROUP</p>	SURVEYED DRAWN JA DATE 02/2012	DRAWING NUMBER RPS518-04 FILE REFERENCE WBS 304/5022	ORIGINAL SHEET SIZE A4	SCALES 1:250
	© COPYRIGHT CHRISTCHURCH CITY COUNCIL AERIAL PHOTOGRAPHY © COPYRIGHT TERRALINK INTERNATIONAL LIMITED		PROJECT NUMBER <b>RPS 518</b>	SHEET 1 OF 1



Photographs

Appendix 3



photo 1



photo 4



photo 2

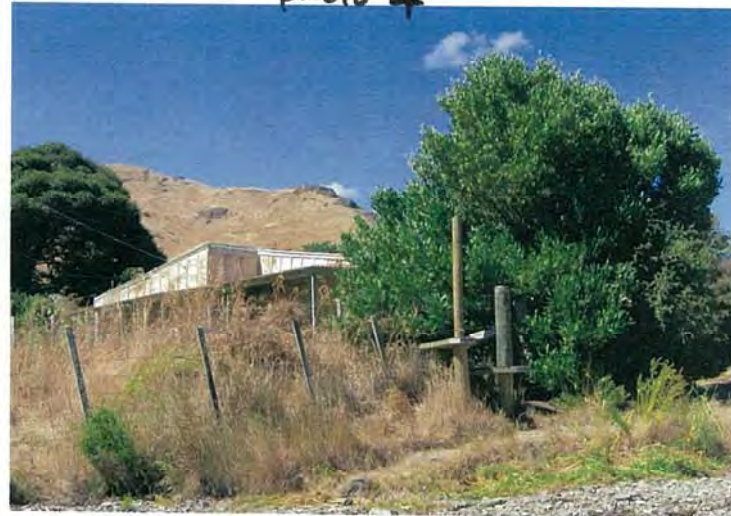
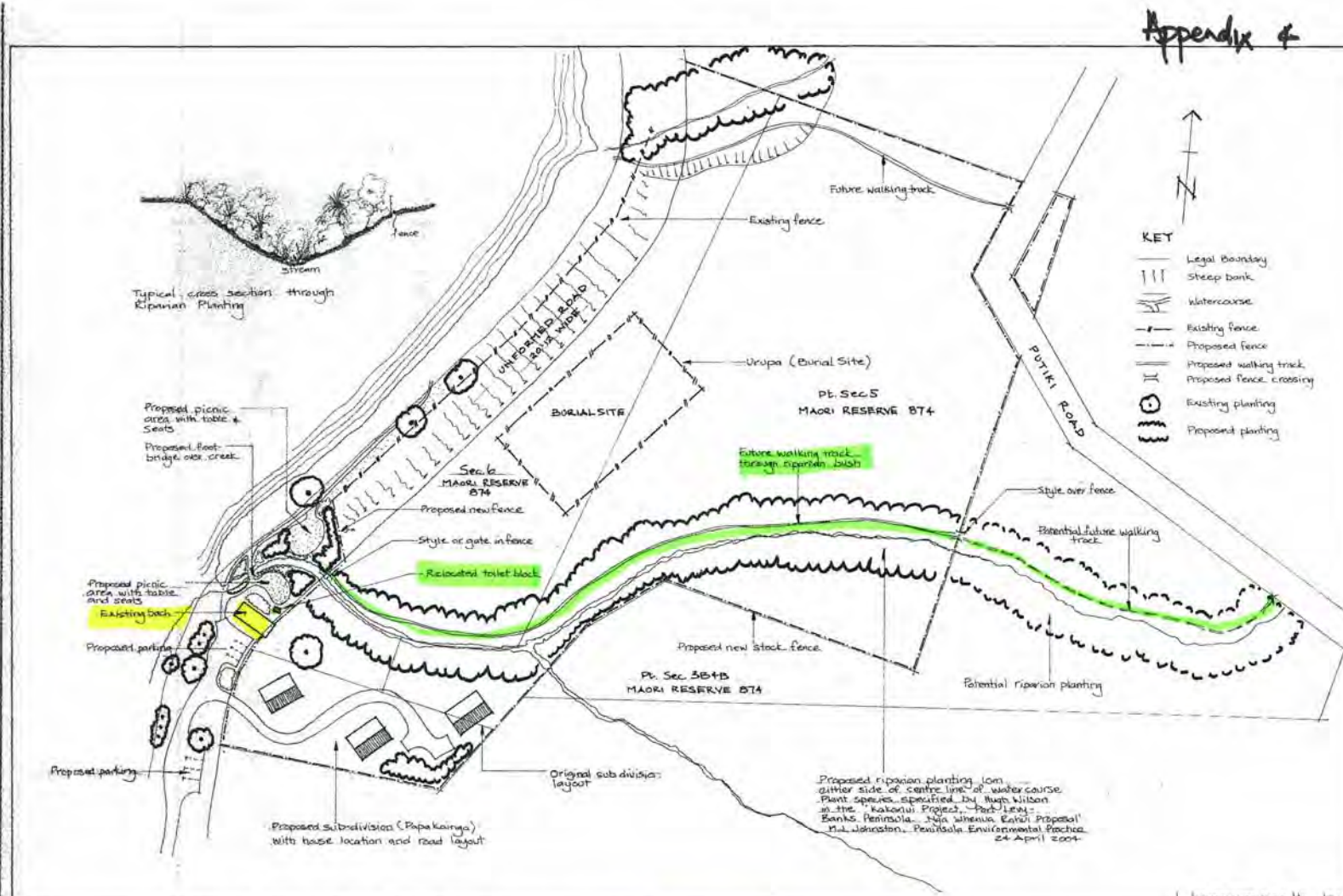


photo 3



Appendix 4



Proposed riparian planting from other side of centre line of watercourse. Plant species specified by Hugh Wilson in the 'Koukouratata Riparian Planting - Banks Peninsula - Nga Whenua Rau' Proposal. M.A. Johnston - Peninsula Environmental Practice 24 April 2009.

	DATE: 15/01/15 DRAWN BY: [Name] CHECKED BY: [Name] APPROVED BY: [Name]	PROJECT TITLE: <b>KOUKOURATATA RIPARIAN PLANTING PORT LEY - BANKS PENINSULA</b>	SHEET TITLE: <b>LANDSCAPE CONCEPT</b>	CONTRACT NUMBER: 302/1879 SHEET NO: A1 SCALE: 1:500
	APPROVED: 15/01/15 	PROJECT TITLE: <b>KOUKOURATATA RIPARIAN PLANTING PORT LEY - BANKS PENINSULA</b>	SHEET TITLE: <b>LANDSCAPE CONCEPT</b>	CONTRACT NUMBER: LP 2052 01 SHEET NO: 1 SCALE: 1:1



**BURWOOD/PEGASUS COMMUNITY BOARD  
30 MARCH 2015**

**Report of a meeting of the Burwood/Pegasus Community Board  
held on Monday 30 March 2015 at 4.30pm in the Boardroom,  
Corner Beresford and Union Streets, New Brighton, Christchurch.**

**PRESENT:** Andrea Cummings (Chairperson), Tim Baker, Glenn Livingstone,  
Tim Sintes, Linda Stewart and Stan Tawa.

**APOLOGIES:** An apology for absence was received and accepted from David East.

The Board reports that:

The meeting adjourned at 5.15pm and reconvened at 5.25pm.

**PART B - REPORTS FOR INFORMATION**

**1. DECLARATION OF INTEREST**

There were no declarations of interest.

**2. DEPUTATIONS BY APPOINTMENT**

**2.1 BURWOOD EAST RESIDENTS ASSOCIATION**

Sarah Barnes of the Burwood East Residents' Association provided feedback from local residents on the proposal to install a splitter island at the Travis Road/Basset Street intersection. The subsequent briefing at Clause 6.1 (Part B) of these minutes refers.

Local residents are concerned that putting a splitter island in at Travis Road/Bassett Street intersection will not address road issues in the wider area. Residents believe there will be pressure on Parnwell Avenue as the only eastbound right turn option from Travis Road. Current issues are increased traffic utilising Travis Road from Preston's Subdivision and the Burwood Hospital redevelopment, QEII site sports hub and the two secondary school relocations into the area. Sarah Barnes believed it is very difficult for traffic turning right into Travis Road heading east from Parnwell and Bassett Streets. Likewise, her view was that traffic waiting to turn right into Marshland Road from QEII drive in peak hour is backed up for half a kilometre creating a standstill at QEII Drive.

Matters local residents would like considered include the future of Anzac Drive bridge, plans for a possibly realigned New Brighton Road and three laning of QEII Drive from Burwood Road to Marshlands Road.

The Chairperson thanked Sarah Barnes for her deputation.

**3. PRESENTATION OF PETITIONS**

Nil.

**COUNCIL 14. 5. 2015**

**Burwood/Pegasus Community Board 30. 3. 2015**

**4. NOTICES OF MOTION**

Nil.

**5. CORRESPONDENCE**

**5.1 PARKLANDS RESIDENTS' ASSOCIATION – EASTERN RECREATION AND SPORTS CENTRE**

The Board **received** correspondence from the Parklands Residents' Association concerned that there is not yet a final design of the Eastern Recreation and Sports Centre and noting that ongoing community consultation is a priority.

**6. BRIEFINGS**

**6.1 TRAVIS ROAD/BASSET STREET PROPOSED SPLITTER ISLAND**

The Board **received** a briefing from Ross Herrett, Infrastructure Rebuild Liaison Manager and Michael Blyleven, New Zealand Transport Agency on a proposal to install a splitter island at the Travis Road/Basset Street intersection.

The proposal originated from Bus Priority Lane considerations several years ago. At the time there had been strong community support, however that was pre-earthquakes. Installing a splitter island is an immediate solution in addressing traffic issues at Travis Road/Basset Street intersection and is also a flexible option that can be changed or modified as required in the future.

The splitter island allows traffic turning right from Basset Street into Travis Road to have a dedicated lane into which to turn with a merging manoeuvre required further east down Travis Road.

Noted that the planned Northern Arterial Motorway will reduce some heavy vehicles from the Marshland/Travis/Anzac route.

The deputation at Clause 2.1 (Part B) of these minutes refers.

**7. COMMUNITY BOARD ADVISER'S UPDATE**

The Board **received** information from the Community Board Adviser on Board related activities including upcoming meetings, current consultations and the allocations from the 2014/15 Discretionary Response Fund and Youth Development Fund.

- Hearing - Thirsty Liquor 319 Pages Road - Opposed Application for Off License  
Refer Clause 7 Continued (Part C) of these minutes for the Board's decision on this matter.
- ANZAC Day Wreaths  
Refer Clause 7 Continued (Part C) of these minutes for the Board's decision on this matter.

**8. QUESTIONS UNDER STANDING ORDERS**

Nil.

**COUNCIL 14. 5. 2015**

**Burwood/Pegasus Community Board 30. 3. 2015**

**9. ELECTED MEMBERS' INFORMATION EXCHANGE**

- Residents' Associations' in the Ward.

The Board acknowledged that some community groups in the east are exhausted and in need of support. The Board indicated its wish to meet with Residents Association representatives after the Long Term Plan had been submitted on, to address these concerns.

**PART C – REPORT ON DELEGATED DECISIONS TAKEN BY THE BOARD**

**10. CONFIRMATION OF MEETING MINUTES – 16 MARCH 2015**

It was **resolved** that the minutes of the Board's ordinary meeting of 16 March 2015 be confirmed.

**11. COMMUNITY BOARD ADVISER'S UPDATE - CONTINUED**

**11.1 THIRSTY LIQUOR, 319 PAGES ROAD - OPPOSED APPLICATION FOR AN OFF LICENCE**

The Board **resolved** to appoint Tim Baker as its representative at the hearing on 28 and 29 April 2015 to hear the application for an Off Licence from Thirsty Liquor, 319 Pages Road.

**11.2 ANZAC DAY WREATHS**

The Board **resolved** to approve the purchase of three ANZAC day wreaths for 2015 ANZAC services within the ward at a total cost of \$600 with this amount to be sourced from the Board's operational funding.

**11.3 ARANUI ANZAC DAY COMMEMORATION COMMITTEE**

The Board **resolved** to grant the Aranui Anzac Day Commemoration Committee \$168 from the Burwood/Pegasus Community Board Discretionary Response Fund 2014/15, noting this funding is for two signs at \$69 each and \$30 for printing of service sheets.

The Board indicated it had sufficient information to make a decision on this matter in the absence of a report.

**12. ELECTED MEMBERS' INFORMATION EXCHANGE- CONTINUED**

**12.1 SUBMISSIONS COMMITTEE**

The Board **decided** to convene its Submissions Committee to:

- Prepare a submission on the Council's Draft Long Term Plan 2015 - 2025.
- To provide feedback to the Council on the Environment Canterbury proposed Canterbury Air Regional Plan.
- To provide feedback to the Council on the Environment Canterbury mixed-model governance structure.

**COUNCIL 14. 5. 2015**

**Burwood/Pegasus Community Board 30. 3. 2015**

The Board Chairperson declared the meeting closed at 6.07pm.

**CONFIRMED THIS 20 DAY OF APRIL 2015**

**ANDREA CUMMINGS  
CHAIRPERSON**

**BURWOOD/PEGASUS COMMUNITY BOARD**  
**9 April 2015**

**Report of an extraordinary meeting of the Burwood/Pegasus Community Board  
held on Thursday 9 April 2015 at 5pm in the Boardroom,  
Corner Beresford and Union Streets, New Brighton, Christchurch.**

**PRESENT:** Andrea Cummings (Chairperson), Tim Baker, David East,  
Glenn Livingstone, Tim Sintes, Linda Stewart and Stan Tawa.

**APOLOGIES:** There were no apologies.

The Board reports that:

**PART B - REPORTS FOR INFORMATION**

**1. DECLARATION OF INTEREST**

There were no declarations of interest.

**PART C – REPORT ON DELEGATED DECISIONS TAKEN BY THE BOARD**

**2. EASTERN RECREATION AND SPORT CENTRE - DECISION MAKING**

The Board re-considered the decision making process on the Eastern Recreation and Sport Centre relating to the scope.

The Chairperson advised that the meeting had arisen as the result of the 31 March 2015 workshop with the Community Housing and Economic Development, Board members and representatives of the Community Advisory Group. That workshop resulted from the Council's resolution of 12 March 2015.

It was the view of the Chair of the Community Housing and Economic Development that the Community Board should reconvene to discuss this further. Since the Council had made a decision the Board needed to discuss whether it wished to request that the Council reconsider any aspects of its decision on the Eastern Recreation and Sport Centre.

The Council approval included that the consultants meet with the Community Board at the beginning of the design process to inform the design brief. As the scope is not finalised the Community Board has the opportunity to lead the design process and can consider a way of engaging the wider community.

Mayor Lianne Dalziel was in attendance and clarified the resolution made at the meeting of the Earthquake Recovery Committee of the Whole on 4 September 2015 requiring that the Community Advisory Group be re-engaged should any further significant information come to light. Mayor Dalziel advised her intent was to ensure there was a process to prevent automatically going to the next site choice should geotech reports for the Queen Elizabeth Park site mean the land could not be built on.

**COUNCIL 14. 5. 2015****Burwood/Pegasus Community Board 9. 4. 2015****2 Cont'd**

The Board **resolved** that it request staff to provide an urgent report to the Council with options arising from the Communities, Housing and Economic Development Committee, Burwood/Pegasus Community Board, Eastern Sport and Recreation Centre Community Advisory Group Workshop (signed by the Chairs/spokesperson's) for the decision making processes that lie ahead for the Eastern Sport and Recreation Centre.

Note: Linda Stewart voted against this motion.

The Board Chairperson declared the meeting closed at 5.26pm.

**CONFIRMED THIS 20 DAY OF APRIL 2015**

**ANDREA CUMMINGS  
CHAIRPERSON**



**BURWOOD/PEGASUS COMMUNITY BOARD  
20 APRIL 2015**

**Report of a meeting of the Burwood/Pegasus Community Board  
held on Monday 20 April 2015 at 4.30pm in the Boardroom,  
Corner Beresford and Union Streets, New Brighton, Christchurch.**

**PRESENT:** Andrea Cummings (Chairperson), Tim Baker, David East, Glenn Livingstone, Linda Stewart and Stan Tawa

**APOLOGIES:** An apology for lateness was received and accepted from Stan Tawa who arrived at 5.15pm and was absent for Clauses 3, 12, 4.1, 4.2 and part of 4.3.

The Board reports that:

**PART A - MATTERS REQUIRING A COUNCIL DECISION**

**1. PROPOSED LAND ACQUISITION - QEII PARK**

		Contact	Contact Details
<b>Executive Leadership Team Member responsible:</b>	Corporate Services Group	N	
<b>Officer responsible:</b>	Unit Manager Recreation & Sports Unit	Y	941 8303
<b>Author:</b>	Tom Lennon, Property Consultant	N	

**1. PURPOSE AND ORIGIN OF REPORT**

- 1.1 The purpose of this report is to enable the Burwood/Pegasus Community Board to make a recommendation to the Council to authorise Council officers to enter into unilateral discussions with the Ministry of Education (The Ministry) for the acquisition of a portion of QEII Park for the relocation of Shirley Boys High School and Avonside Girls High School.

**2. EXECUTIVE SUMMARY**

- 2.1 On 12 February 2015 The Ministry of Education announced that QEII Park is the preferred relocation and co-location site of Avonside Girls' High School and Shirley Boys' High School.
- 2.2 The Ministry looked at an extensive range of options and identified the QEII Park site as the best for the relocation of the two schools because of the size of the available land, access for transport and future flexibility and design potential.
- 2.3 In September 2014, it was announced that QEII Park is also the preferred site for the Christchurch City Council's Eastern Recreation and Sport Centre.

**3. BACKGROUND**

- 3.1 Following the announcement of the selected site for the new schools, The Ministry has written to Council indicating its wish to begin land acquisition negotiations for a portion of QEII Park. The Ministry has indicated that design of the new schools will begin next year.

**COUNCIL 14. 5. 2015**

**Burwood/Pegasus Community Board 20. 4. 2015**

**1 Cont'd**

- 3.2 Shirley Boys' High and Avonside Girls' High are currently single sex schools on separate sites that, under this proposal, will be relocated into a co-located environment. The projected student roll is forecast at 2,000 – 2,400 students. Conditional on the Ministry and Council successfully completing negotiations for the sale of a portion of QEII Park, it is anticipated that both schools will be completed by 2018.
- 3.3 The land forming QEII Park for which the Ministry wishes to enter into negotiations comprises the following land parcels.
- 22.8183 hectares being Lot 1 and Part Lot 6 DP 1064, CB36C/1272
  - 7.7139 hectares being Part Rural Section 5155, CB173/19
  - 9.4089 hectares being Lot 2 DP 10381, CB441/226
  - 10.8692 hectares being Lot 1 DP 10381, CB439/74.
- 3.4 The final site within the greater QEII Park site has not been identified; initial investigations indicate that the Ministry will require approximately 10 hectares of land located on the eastern side of the park. The final location of the proposed school site will need to be agreed as part of the negotiations with Council.
- 3.5 Site Location



**4. COMMENT**

- 4.1 If authority to deal unilaterally with The Ministry in respect to QEII Park is granted, Council staff will negotiate with the Ministry the terms and conditions of the land acquisition and, once an agreement in principle is reached, a further report will be presented to Council for consideration and approval.
- 4.2 The proposed acquisition of the land by the Ministry will be subject to Section 138 of the Local Government Act "Restriction on disposal of parks (by sale or otherwise)" that requires public consultation. Details of the proposed consultation process including timing will be provided in the second report to Council.

14. 5. 2015

**Burwood/Pegasus Community Board 20. 4. 2015****1 Cont'd**

- 4.3 Dealing unilaterally with the Ministry in relation to the sale of the land required for the relocation of both schools is justifiable and reasonable as the land will be transferred for the provision of another public work.
- 4.4 In accordance with Section 50 of the Public Works Act 1981 *“any existing public work or part of any existing public work may be disposed of by the Minister to a local authority, or by a local authority to the Minister or another local authority, for a public work, whether of the same kind or not...”*
- 4.5 Independently from the land acquisition process, Council is also working closely with the Ministry in relation to the co-development of a recreation and sports centre within the QEII Park site. Although the specific location is still under investigation, it is anticipated that the schools and the Eastern Recreation and Sport Centre will be located within proximity of each other.

**5. FINANCIAL IMPLICATIONS**

- 5.1 No major financial implication are expected at this early stage of the process other than staff time, valuation and legal costs. Specific provision for staff time and support has been made in the Recreation and Sports Unit management budget as these or similar negotiations were envisaged in the course of developing the Eastern Recreation and Sports Centre. Valuation, legal and other property-related costs will be recovered from the purchaser if agreement is reached.
- 5.2 Conditional on an agreement being reached with the Ministry and subsequent Council's approval, the sale of approximately 10 hectares of the QEII Park site will generate revenue for Council.

**6. STAFF RECOMMENDATION**

That the Burwood/Pegasus Community Board recommend that the Council:

- 6.1 Authorise staff to commence unilateral discussions with the Ministry of Education for the sale of a portion of Queen Elizabeth II Park for the relocation of Shirley Boys High School and Avonside Girls High School.
- 6.2 Instruct staff to report back to Council once an agreement in principle in respect to the sale of a portion of Queens Elizabeth II Park is reached.

**BOARD CONSIDERATION**

The Board received advice from staff.

**BOARD RECOMMENDATION**

That the Council:

- 1.1 Authorise staff to commence unilateral discussions with the Ministry of Education for the sale of a portion of Queen Elizabeth II Park for the relocation of Shirley Boys High School and Avonside Girls High School in accordance with paragraphs 4.1 – 4.5 of the report in the Agenda.
- 1.2 Instruct staff to report back to Council once an agreement in principle is reached, in respect to the sale of a portion of Queen Elizabeth II Park.

Refer to Clause 1 (Part C) continued of these minutes for the Board's delegated decision on this matter.

14. 5. 2015

**Burwood/Pegasus Community Board 20. 4. 2015****2. INSTALLATION OF TRAFFIC SIGNALS AT THE TWO NEW INTERSECTIONS ON PRESTONS ROAD AND CYCLE LANES ALONG PRESTONS ROAD FROM OASIS GROVE TO TE KORARI DRIVE**

		Contact	Contact Details
<b>Executive Leadership Team Member responsible:</b>	General Manager, Culture Leisure and Parks	N	
<b>Officer responsible:</b>	Unit Manager, Assets and Networks	N	
<b>Author:</b>	Weng Kei Chen, Asset Engineer (Policy)	Y	DDI: 941 8150

**1. PURPOSE AND ORIGIN OF REPORT**

- 1.1 This report is required following the approval of development by Prestons Road Limited on both sides of Prestons Road.
- 1.2 The purpose of this report is to seek the Burwood/Pegasus Community Board's recommendation to Council for the installation of two sets of traffic signals at the two new intersections of Te Korari Drive and Te Rito Street with Prestons Road as well as special vehicle lanes (cycle lane) and shared pedestrian/cycle paths in the proposed road upgrading including the cycle lanes and shared pedestrian path constructed in 2010 (refer **Attachment 1 and 2**).
- 1.3 This report also seek the Board's approval for the installation of a "Give Way" control at the intersection of Alpine View Road and Prestons Road (refer **Attachment 3**).

**2. EXECUTIVE SUMMARY**

- 2.1 The installation of Signalised intersection special vehicle lane and shared pedestrian/cycle paths require Council's consent hence it is appropriate that Community Board considers this report and make its recommendation.
- 2.2 The installation of traffic signal controls at major new intersections along Prestons Road was to provide a consistent intersection traffic controls with the newly constructed traffic signals control at the Marshland/Prestons Roads intersection. The signalised intersections also supports the speed limit change from 80 kilometres per hour to 60 kilometres per hour.
- 2.3 The proposed work to accommodate the two signalised intersection (shown in the **(Attachment 2)** consisting of a 3.2 metre motor vehicle lane and a 1.8 metre on road cycle lane together with a turning lane at the intersections. New 2.5 metre wide footpaths are proposed for both sides of Prestons Road that can be used as future shared cycle and pedestrian path when the primary school is completed on Te Korari Drive. The proposal also includes areas of work that are outside the scope of work required for the development. This consists of works not outside Prestons Road Limited land to extend the wider footpaths for shared pedestrian/cycle path on both sides of the road, kerb and channel installation and extended work to match with the existing road asset toward Alpine View Road.
- 2.4 The road assets east of the proposed work were upgraded in 2010 with lane markings for cycle and 2.5 metre footpath linking to Snelling Drain and Burwood Road.
- 2.5 The combination of the proposed upgrading works and the previous improvement road work carried out in will form approximately 820 metres of road with on road and off road cycle facilities. The on road cycle lanes proposed will join the cycle lanes that were in placed on the section of Prestons Road and Burwood Road.

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**Burwood/Pegasus Community Board 20. 4. 2015****2 Cont'd****3. BACKGROUND**

- 3.1 The Plan Change for the land owned by Prestons Road Limited that rezoned the land from rural to residential required that a number of on-street works were undertaken before the development exceeded 400 households. These improvements included the installation of signals at several existing intersections and also the installation of signals at the two new intersections formed onto Prestons Road.
- 3.2 Council staff have been working with Prestons Road Limited to develop a co-ordinated scheme for the upgrading of Prestons Road along this section of road and in particular the design for the installation of signals at the intersection.
- 3.3 The section of Prestons Road between Oasis Grove and this proposed work was upgraded in 2010 following the upgrading work at the intersection of Alpine View Road and Prestons Road to service the subdivision and Retirement Village development on the South side. The road improvement was carried with adequate road width to accommodate vehicle and cycle lanes and a 2.5 metre footpath width for future shared pedestrian and cycle path.

**4. COMMENT**

- 4.1 The signals design has been checked and signed off by Christchurch Traffic Operations Centre (CTOC) staff and the overall design has been safety audited to ensure that it will provide safely and efficiently for people travelling along Prestons Road and for people accessing the new subdivision. The footpaths and kerb and channel will be extended to the east to connect with existing infrastructure and the frontage of the existing domain will also be upgraded to match with the upgrade of this section of Prestons Road.

**5. FINANCIAL IMPLICATIONS**

- 5.1 Prestons Road Limited and Council have entered into Infrastructure Provision Agreement and Prestons Road upgrading forms a part of the agreement. The estimated Council's share of this proposed work is \$550,000 and fund is available in 2015/16 year in the Network Management Improvement and Subdivision Budgets.

**6. STAFF RECOMMENDATION**

It is recommended that the Burwood/Pegasus Community Board:

- 6.1 Approves the installation of a "Give Way" control on Alpine View Road at Prestons Road intersection as shown in (**Attachment 3**).
- 6.2 Recommends to the Council for the:
  - 6.2.1 Installation of Traffic Signal at Te Korari Drive and Prestons Road with all the associated road markings as shown in (**Attachment 2**).
  - 6.2.2 Installation of Traffic Signal at Te Rito Street and Prestons Road with all the associated road markings shown in (**Attachment 2**).
  - 6.2.3 Installation of special vehicle (cycle) lanes and shared Pedestrian and cycle path on Prestons Road between Te Korari Drive and Oasis Grove as indicated in (**Attachment 1**).

14. 5. 2015

**Burwood/Pegasus Community Board 20. 4. 2015**

**2 Cont'd**

**STAFF RECOMMENDATION**

It is recommended that the Burwood/Pegasus Community Board:

- 2.1 Approves the installation of a "Give Way" control on Alpine View Road at Prestons Road intersection as shown in (**Attachment 3**).
- 2.2 Recommends to the Council that it approve:
  - 2.2.1 Installation of Traffic Signal at Te Korari Drive and Prestons Road with all the associated road markings as shown in (**Attachment 2**).
  - 2.2.2 Installation of Traffic Signal at Te Rito Street and Prestons Road with all the associated road markings shown in (**Attachment 2**).
  - 2.2.3 Installation of special vehicle (cycle) lanes and shared pedestrian and cycle path on Prestons Road between Te Korari Drive and Oasis Grove as indicated in (**Attachment 1**).

**BOARD CONSIDERATION**

The Board received advice from staff that the two sets of traffic lights would be synchronised to maintain the traffic flow on Prestons Road. In addition, the location of the lights allows safe exits from the Prestons housing development.

**BOARD RECOMMENDATION**

That the Council adopt the staff recommendation.

Refer to Clause 2 Continued (Part C) of these minutes for the Board's delegated decision on this matter.

14. 5. 2015

**Burwood/Pegasus Community Board 20. 4. 2015****PART B - REPORTS FOR INFORMATION****3. DECLARATION OF INTEREST**

Nil.

**4. DEPUTATIONS BY APPOINTMENT****4.1 JOHN DONNACHIE - LAKE TERRACE ROAD**

John Donnachie, resident at 280 Lake Terrace Road, addressed the Board via conference phone, seeking their assistance in improving traffic safety adjacent to his property in Lake Terrace Road at its junction with Giles Place.

There have been two car accidents (2012 and 2015) outside Mr Donnachie's property resulting in damage to his block fence. His insurance company has suggested assistance be sought from the Council to mitigate the risk.

The Board **decided** to request staff to assess and recommend to the Board improved traffic safety measures at the Lakewood Terrace/Giles Place bend that would provide property protection for 280 Lake Terrace Road.

**4.2 RAWHITI GOLF CLUB**

Mene Mene, President, and Trevor Morris, Treasurer, of the Rawhiti Golf Club gave a presentation to the Board regarding the future of the Club. The deputation arose as a result of the draft Long Term Plan 2015 - 2025 proposing closure of the Golf Club.

Rawhiti Golf Club committee and members wish to administer and maintain the Pro-Shop, Golf Course and Golf Club in the immediate future.

The Golf Club believes it is financially viable and tabled a cashflow summary for the next three years. The future proposal aims to promote a greater use of the clubhouse by the community, establish programmes for people of all ages, hold community tournaments, run a variety of fun days to increase new membership and if necessary apply for charitable grants.

The Board was advised that Green Fees are paid by 170 people a week and the shop which is run by committee members and volunteers retails \$2,000 a week.

The Board **decided** to support the Rawhiti Golf Club in their wish to administer and maintain the Rawhiti Golf Club and show this support in their submission on the Long Term Plan.

Note: David East and Glenn Livingstone did not partake in this decision to avoid potential conflict when considering the Long Term Plan as Councillors.

**4.3 BRIGHTON GALLERY TRUST**

Judy Harrington, Chair of the Brighton Art Gallery Trust, and Debbie Klyushkin, spoke to the Board about the work of the Trust.

The Brighton Gallery Trust was established in 2003 and is a registered charitable trust. It is a solid, popular place for locals, artists, from beginners to advanced, the elderly, children and special needs and enhances emotional wellbeing for all walks of life. The trust supports local businesses, and next year plans to run workshops, working play days and submit entries to the Christchurch Art Show.

14. 5. 2015

**Burwood/Pegasus Community Board 20. 4. 2015****4 Cont'd****4.4 RICHARD RICHARDS - WAITIKIRI PLAYGROUND**

Richard Richards, resident of Waitikiri Square, spoke to the Board about the Waitikiri Playground in relation to the Waitikiri Square Landscape Concept Plan Proposal at Clause 15 of these minutes.

Mr Richards had concerns about the state of the grass. He also requested that the trees proposed in the report be replaced with a different and smaller species.

The Board Chairperson thanked all presenters for their deputations.

**5. PRESENTATION OF PETITIONS**

Nil.

**6. NOTICES OF MOTION**

Nil.

**7. CORRESPONDENCE****7.1 BRUCE AND JULIE MILLS - BOWER AVENUE BUS STOP**

The Board **received** correspondence from Bruce and Julie Mills in relation to the proposed re-siting of permanent Bus Stops in Bower Avenue.

The Board **decided** to receive the correspondence from Bruce and Julie Mills.

**8. BRIEFINGS****8.1 CANTERBURY EARTHQUAKE RECOVERY AUTHORITY (CERA)**

The Board **received** a briefing from Rebecca Lee, Relationship Manager for CERA on work that is currently taking place within the ward.

**The Big Lunch Project**

CERA is working with Council staff seeking interest from up to three neighbourhoods in piloting big lunches in the Brighton area. As part of this joint work they are looking for a local community group to play a practical support / coordination role in arranging lunches, but each lunch will be expected to be neighbourhood initiated and directed. It is hoped the local community gardens will also be incorporated into the lunches.

**Phase 2 Hubs Project**

CERA is working with the Council and Aranui Community Trust Incorporated Society (ACTIS) on planning for a pilot that will initiate some neighbourhood planning through interested information hubs that are already part of a network in the east. The aim is to support neighbourhood planning, build the capacity of information hubs and support community resilience. It is hoped that the three relevant community boards in the area in which the information hubs are located will be interested in participating in some way with this pilot with their local information hubs.



14. 5. 2015

**Burwood/Pegasus Community Board 20. 4. 2015****8 Cont'd****8.2 TSUNAMI SIRENS STAGE 2 PROJECT**

The Board **received** a briefing from Murray Sinclair, Manager, Civil Defence, and Justin Lewis, Operational Readiness Coordinator, Civil Defence, on the installation of additional Tsunami alerting sirens, recent inundation maps prepared by GNS Science and the public education strategy to inform the community.

**9. COMMUNITY BOARD ADVISER'S UPDATE**

The Board **received** information from the Community Board Adviser on Board related activities including upcoming meetings, current consultations and the following:

- Bryan and Colleen Fairburn - Enhancement of Residential Red Zone

The Board **received** information from the Canterbury Earthquake Recovery Authority (CERA) in response to the Board's request of 16 March 2015 for CERA to consider assisting the Fairburn's. CERA advised that they have a contractual agreement with City Care to maintain this area. City Care has a relationship with the Fairburn's under this contractual agreement. It is in their view, not appropriate to discuss this with the Community Board. CERA's operational role is to maintain the land until decisions about future use are made. Any advocacy for development or enhancement initiatives would be considered as part of the future land use project. This will be in conjunction with recovery partners.

CERA provided definitive clarification on the ownership of residential red zone reserves, memorials and playground equipment. It was confirmed that all this infrastructure was owned by the Council.

**10. QUESTIONS UNDER STANDING ORDERS**

Nil.

**11. ELECTED MEMBERS' INFORMATION EXCHANGE**

- Visitor number on the New Brighton Pier were down by 30 percent from this time last year. Tim Sintes to report back to the Board with suggestions, which would include the possibility of having a "No Fishing" Day in the future.
- The Poppies over Gallipoli Sculpture at the Anzac Drive/Travis Road intersection has been relocated to firmer ground with landscaping underway in readiness for ANZAC day and for ongoing use as an educational facility.

**PART C – REPORT ON DELEGATED DECISIONS TAKEN BY THE BOARD****12. CONFIRMATION OF MEETING MINUTES – 30 MARCH 2015 AND 20 APRIL 2015**

It was **resolved** that the minutes of the Board's ordinary meeting of 30 March 2015 and the minutes of the Board's extraordinary meeting of 9 April 2015 be confirmed.

14. 5. 2015

**Burwood/Pegasus Community Board 20. 4. 2015****1. PROPOSED LAND ACQUISITION - QEII PARK (CONTINUED)**

The Board considered a report seeking its recommendation to the Council to authorise Council officers to enter into unilateral discussions with the Ministry of Education (The Ministry) for the acquisition of a portion of QEII Park for the relocation of Shirley Boys High School and Avonside Girls High School.

The Board **resolved** to:

- 1.1 In accordance with the Local Government Act the Community Board is mindful that full and meaningful consultation with the community via the Community Board be part of the decisions relating to land acquisition and that the Eastern Recreation and Sport Centre placement have first priority on which parcel of land be offered to the Ministry of Education. Further that the Board request staff to develop a consultation plan around the Eastern Recreation and Sport Centre and the relocated High Schools.
- 1.2 Request staff to immediately begin work with the Community Board to develop a site study for Queen Elizabeth II Park and where possible share this with the community.

Note: The Community Board is open to collaboration over the location between the schools and the Eastern Recreation and Sport Centre on the site, but note strongly that it does not want to see the Schools take preference over the site. The siting of facilities on QEII has attracted considerable discussion and opinion and the Community Board recommend that discussions with the Ministry of Education recognise community opinion in their deliberations.

Refer to Clause 1 (Part A) of these minutes for the Board's recommendation to the Council on this matter.

**2. INSTALLATION OF TRAFFIC SIGNALS AT THE TWO NEW INTERSECTIONS ON PRESTONS ROAD AND CYCLE LANES ALONG PRESTONS ROAD FROM OASIS GROVE TO TE KORARI DRIVE (CONTINUED)**

The Board considered a report seeking its approval for the installation of a "Give Way" control at the intersection of Alpine View Road and Prestons Road.

The Board **resolved** to approve the installation of a "Give Way" control on Alpine View Road at Prestons Road intersection as shown in (**Attachment 3**) in the report.

**13. INTERSECTION UPGRADES AT LOWER STYX AND DUNLOPS ROAD AND ROAD UPGRADES TO EXISTING FORMED AND UNFORMED DUNLOPS ROAD**

The Board considered a report seeking its approval to implement the changes to Lower Styx Road and Dunlops Road intersection including the upgrading to the existing formed and Unformed Dunlops Road.

The Board **resolved** to:

- 13.1 Approve the intersection upgrades and upgrades to existing road network as shown on (Attachment 2) of the report and;
  - 13.1.1 Approve that the intersection of Lower Styx Road and Dunlops Road be constructed to the general standard and configuration indicated on (Attachment 2).
  - 13.1.2 Approve that a "Give Way" control be placed against the Dunlops Road approach of its intersection with Lower Styx Road.
  - 13.1.3 Approve that a "Give Way" control be placed against the eastern Dunlops Road approach of its intersection with Road X and Dunlops Road.

14. 5. 2015

**Burwood/Pegasus Community Board 20. 4. 2015****13 Cont'd**

- 13.1.4 Approve that the stopping of vehicles be prohibited at any time on the south-eastern side of Lower Styx Road commencing its intersection with Dunlops Road and extending in a south-westerly direction for a distance of 35 metres.
- 13.1.5 Approve that the stopping of vehicles be prohibited at any time on the south-eastern side of Lower Styx Road commencing its intersection with Dunlops Road and extending in a north-easterly direction for a distance of 32 metres.
- 13.1.6 Approve that the stopping of vehicles be prohibited at any time on the northern side of Dunlops Road commencing its intersection with Lower Styx and extending in an easterly direction for a distance of 103 metres.
- 13.1.7 Approve that the stopping of vehicles be prohibited at any time on Dunlops Road and Road X, commencing on the southern side of Dunlops Road at its intersection with Lower Styx Road and extending initially in an easterly direction to its intersection with Road X, and following the kerb line around the bend through the intersection and continuing in a southerly direction along the western side of Road X for a combined total distance of 108 metres.
- 13.1.8 Approve that the stopping of vehicles be prohibited at any time on the southern side of Dunlops Road commencing its intersection with Road X and extending in an easterly direction for a distance of 15 metres.
- 13.1.9 Approve that the stopping of vehicles be prohibited at any time on the eastern side of Road X commencing its intersection with Dunlops Road and extending in a southerly direction for a distance of 23 metres.
- 13.2 Revoke the Board's resolution at its 13 Feb 2014 meeting Clause 10 - Unformed Dunlops Road as shown on (Attachment 4) of the report.
  - 13.2.1 Pursuant to Section 116 of the Public Works Act 1981 to commence road stopping procedures in respect of these parcels of Dunlops Road shown as Sections 1 to 5 inclusive on Survey Office Plan SO 469197.
  - 13.2.2 Subject to such road stopping procedure being successfully completed, pursuant to Clause 32(3) of Schedule 7 of the Local Government Act to sub-delegate to the Corporate Support Manager the power under Section 117 of the Public Works Act 1981 to dispose of those parcels of land created to the respective adjoining land owners on terms and conditions as he/she considers appropriate and to amalgamated with such land parcels as he/she considers appropriate.
- 13.3 Revoke the Board's resolution at its 8 May 2014 meeting Clause 11 - Road Stopping for Formed Dunlops Road as shown on (Attachment 4) of the report.
  - 13.3.1 To request that staff proceed with the consultation process with stakeholders, in accordance with Section 76 decision making of the Local Government Act 2002, enabling the Board to make its decision at a later time.

**14. CAMEO GROVE/BURWOOD ROAD – PROPOSED NO STOPPING RESTRICTIONS**

The Board considered a report seeking its approval of No Stopping restrictions at the intersection of Cameo Grove and Burwood Road.

The Board **resolved** to:

- 14.1 Revoke all existing parking and stopping restrictions on the northern side of Cameo Grove commencing at its intersection with Burwood Road and extending in a westerly direction for a distance of 14 metres.

14. 5. 2015

**Burwood/Pegasus Community Board 20. 4. 2015****14 Cont'd**

- 14.2 Approve that the stopping of vehicles be prohibited at any time on the northern side of Cameo Grove commencing at its intersection with Burwood Road and extending in a westerly direction for a distance of 14 metres.
- 14.3 Revoke all existing parking and stopping restrictions on the southern side of Cameo Grove commencing at its intersection with Burwood Road and extending in a westerly direction for a distance of 13 metres.
- 14.4 Approve that the stopping of vehicles be prohibited at any time on the southern side of Cameo Grove commencing at its intersection with Burwood Road and extending in a westerly direction for a distance of 13 metres.
- 14.5 Revoke all existing parking and stopping restrictions on the western side of Burwood Road commencing at its intersection with Cameo Grove and extending in a northerly direction for a distance of 23 metres.
- 14.6 Approve that the stopping of vehicles be prohibited at any time on the western side of Burwood Road commencing at its intersection with Cameo Grove and extending in a northerly direction for a distance of 23 metres.
- 14.7 Revoke all existing parking and stopping restrictions on the western side of Burwood Road commencing at its intersection with Cameo Grove and extending in a southerly direction for a distance of 13 metres.
- 14.8 Approve that the stopping of vehicles be prohibited at any time on the western side of Burwood Road commencing at its intersection with Cameo Grove and extending in a southerly direction for a distance of 13 metres.

**15. WAITIKIRI SQUARE LANDSCAPE CONCEPT PLAN PROPOSAL**

The Board considered a report seeking its approval for the landscape concept plan for Waitikiri Square. Staff advised they would follow up on and consider the matter raised by Richard Richards in his deputation. Clause 4.4 of these minutes refers.

The Board **resolved** to approve the Waitikiri Square Landscape Plan and to proceed to detailed design and construction.

**16. APPLICATION TO BURWOOD/PEGASUS COMMUNITY BOARD 2014/15 DISCRETIONARY RESPONSE FUND – NORTH NEW BRIGHTON INDOOR BOWLING CLUB**

The Board considered an application seeking funding from its 2014/15 Discretionary Response fund of \$1,100 to the North New Brighton Bowling Club for the Purchase of Coloured Balls project.

The Board **resolved** that a grant of \$800 be made from the Board's Discretionary Response fund to the North New Brighton Indoor Bowling club.

**17. APPLICATION TO BURWOOD/PEGASUS COMMUNITY BOARD 2014/15 DISCRETIONARY RESPONSE FUND – NEW BRIGHTON LANDOWNERS ASSOCIATION**

The Board considered an application seeking funding from its 2014/15 Discretionary Response fund of \$10,000 to the New Brighton Business Landowner Association for the Salary Assistance project.

14. 5. 2015

**Burwood/Pegasus Community Board 20. 4. 2015****17 Cont'd**

The Board **resolved** to approve a grant of \$4,000 to be paid immediately from its 2014/15 Discretionary Response Fund to New Brighton Business Landowner Association for Salary Assistance as an initial contribution with a further \$4,000 to be approved for release on 18 May 2015 upon receipt of a financial business plan; and also showing the ongoing community work that this funding would support.

**Note:** Stan Tawa voted against this motion.

**18. APPLICATION TO BURWOOD/PEGASUS COMMUNITY BOARD 2014/15 DISCRETIONARY RESPONSE FUND – LIVING STREETS AOTEAROA INC.**

The Board considered an application seeking funding from its 2014/15 Discretionary Response fund of \$7,000 for the Living Streets Aotearoa Inc. AWA (Avondale, Wainoni, Aranui) Trails project.

The Board **resolved** that a grant of \$6,000 be made from the Board's Discretionary Response fund to the Living Streets Aotearoa Inc. AWA (Avondale, Wainoni, Aranui) Trails project.

**19. BURWOOD PEGASUS 2014/15 YOUTH DEVELOPMENT FUNDING SCHEME – AARLEAH UFTON-ANGAROA**

The Board considered an application seeking funding from its 2014/2015 Youth Development Fund for Aarleah Ufton-Angarua towards the cost of participating in the New Zealand DIV II Swim Competition in Dunedin in March 2015.

The Board **resolved** that a grant of \$300 be made from the Board's 2014/15 Youth Development Fund to Aarleah Ufton-Angarua towards the cost of participating in the New Zealand DIV II Swim Competition in Dunedin in March 2015.

The Board Chairperson declared the meeting closed at 8.12pm.

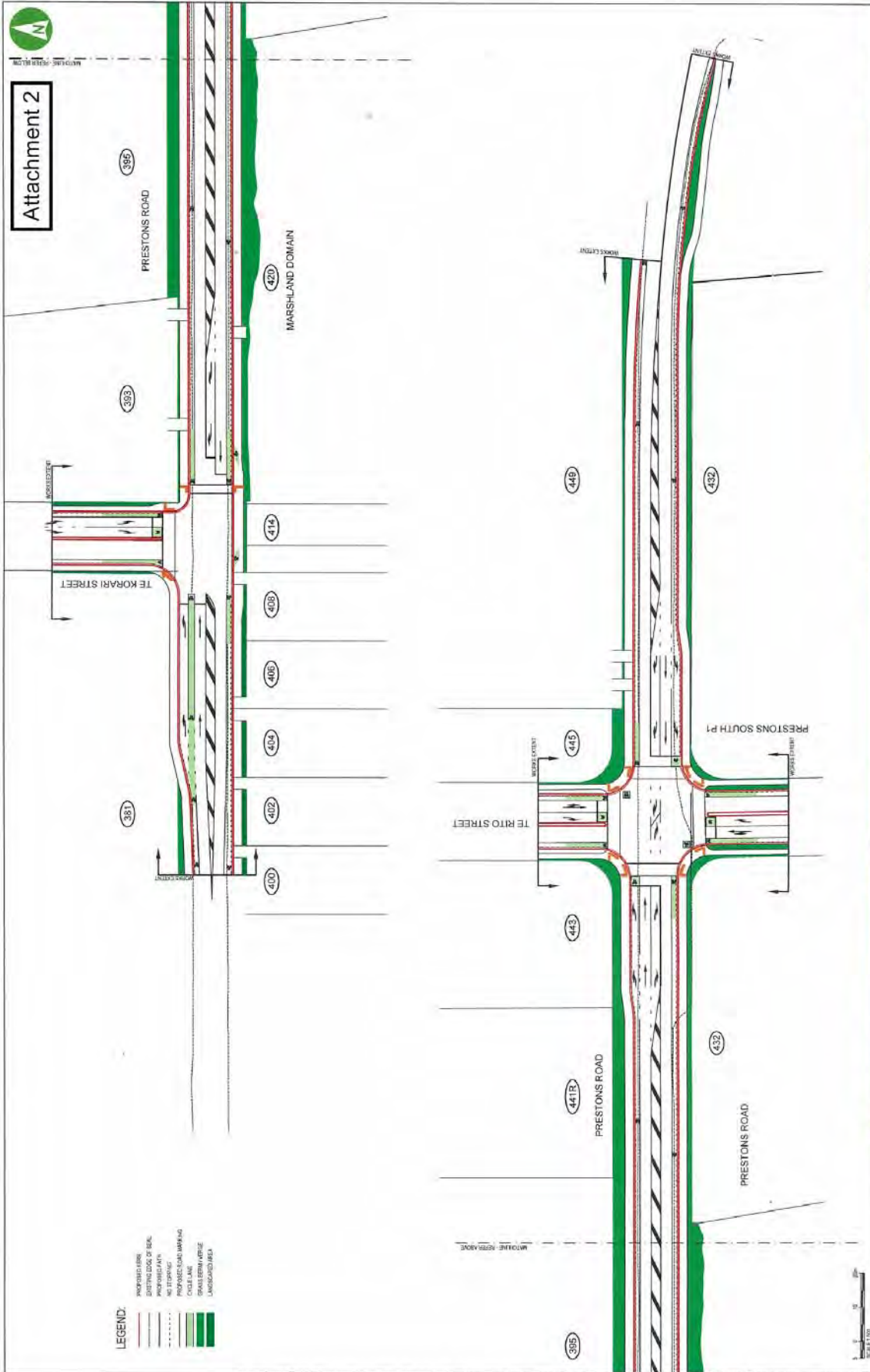
**CONFIRMED THIS 4TH DAY OF MAY 2015**

**ANDREA CUMMINGS  
CHAIRPERSON**







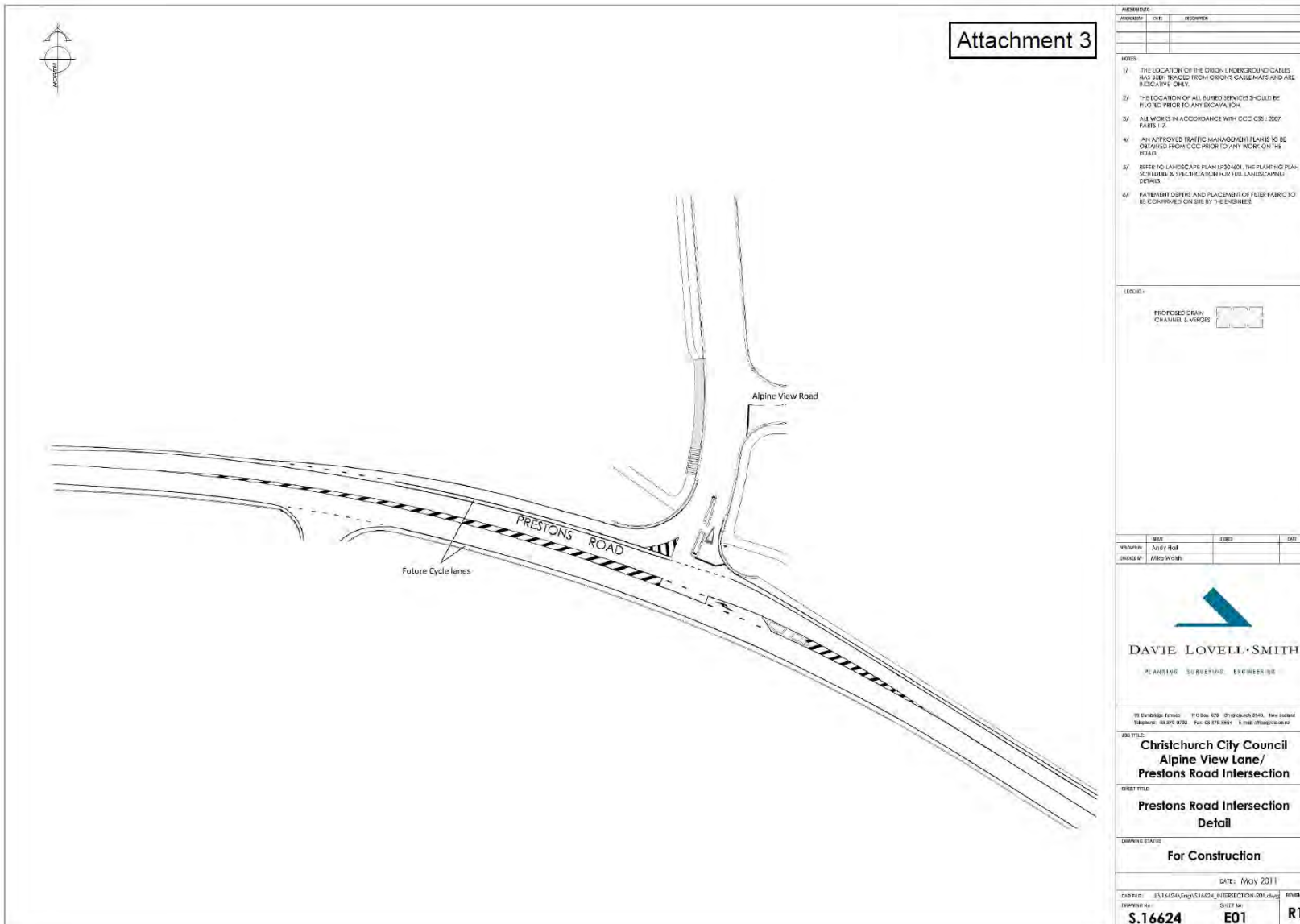


REV	DATE	REVISION DETAILS	APPROVED	DESIGNED	PROJECT	APPROVAL
1	1/24/15	ISSUE FOR APPROVAL	W. NEL	M. J. ALI	PRESTONS	ISSUE FOR APPROVAL
2	24/04/15	ISSUE FOR REVISION	W. NEL	M. J. ALI	PRESTONS	ISSUE FOR REVISION
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				DATE		
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COUNCIL 14. 5. 2015

Burwood/Pegasus Community Board 20. 4. 2015

ATTACHMENT 3 TO CLAUSE 2



AMENDMENTS		
NO.	DATE	DESCRIPTION

**NOTES**

- 1/ THE LOCATION OF THE DRON UNDERGROUND CABLES HAS BEEN TRACED FROM ABOVE GROUND CABLE MAPS AND ARE INDICATIVE ONLY.
- 2/ THE LOCATION OF ALL BURED SERVICES SHOULD BE PLOTTED PRIOR TO ANY EXCAVATION.
- 3/ ALL WORKS IN ACCORDANCE WITH CCC CSS : 2007 PARTS 1 & 2.
- 4/ AN APPROVED TRAFFIC MANAGEMENT PLAN IS TO BE OBTAINED FROM CCC PRIOR TO ANY WORK ON THE ROAD.
- 5/ REFER TO LANDSCAPE PLAN 10/20401, THE PLANNING PLAN SCHEDULE & SPECIFICATION FOR FULL LANDSCAPING DETAILS.
- 6/ PAVEMENT DEPTH AND PLACEMENT OF FILTER FABRIC TO BE COMPLETED BY THE ENGINEER.

**LOGO:**

PROPOSED DRAIN CHANNEL & VERGES

DESIGNED BY	CHECKED BY	DATE
Andy Hall		
Alma Walsh		

**DAVIE LOVELL SMITH**  
PLANNING SURVEYING ENGINEERING

PO Box 609, Christchurch, New Zealand  
Tel: 03 378 0398 Fax: 03 378 8884 E-mail: info@dlss.co.nz

**PROJECT:**  
Christchurch City Council  
Alpine View Lane/  
Prestons Road Intersection

**SHEET TITLE:**  
Prestons Road Intersection  
Detail

**DRAWING STATUS:**  
For Construction

DATE: May 2011

DRAWN BY: S.16624 SHEET NO: E01 HYDRO: R1



**FENDALTON/WAIMAIRI COMMUNITY BOARD  
30 MARCH 2015**

**Report of a meeting of the Fendalton/Waimairi Community Board  
held on Monday 30 March 2015 at 4.01pm  
in the Boardroom, Fendalton Service Centre, Corner Jeffreys and Clyde Roads**

**PRESENT:** Val Carter (Chairperson), Faimeh Burke, Sally Buck, and David Cartwright.

**APOLOGIES:** Apologies for absence was received and accepted from Raf Manji, Jamie Gough and Bridget Williams.

The Board reports that:

**PART B - REPORTS FOR INFORMATION**

**1. DECLARATION OF INTEREST**

Nil.

**2. DEPUTATIONS BY APPOINTMENT**

**2.1 PETER WEBB**

Mr Webb, resident of Crofton Road, was in attendance and spoke to the Board regarding his request and that of other residents, for the removal of a number of silver birch trees in Crofton Reserve and outside 45/47 Crofton Road.

After questions from members, the Chairperson thanked Mr Webb for his presentation.

The Board **decided** that staff be requested to investigate and assess the matters raised in Mr Webb's deputation and the request of Mr Webb and neighbours for the removal of silver birch trees in Crofton Reserve and outside of 45/47 Crofton Road. The Board wish staff to include a Crime Prevention through Environmental Design (CPTED) report on the matter to the Board within six weeks from today's Board meeting. The residents' signed statement be referred to staff as part of this consideration.

**2.2 EARTHQUAKE COMMISSION UPDATE**

Keith Land – Head of Canterbury Land and Ken Blucher – Lead Valuer from Eathquake Commission (EQC) were in attendance and spoke to the Board regarding the outcome of the Declaratory Judgement for both Increased Flood Vulnerability and Increased Liquefaction Vulnerability settlements.

After questions from members, the Chairperson thanked Mr Land and Mr Blucher for their presentation.

**3. PRESENTATION OF PETITIONS**

Nil.

**4. NOTICE OF MOTION**

Nil.

**COUNCIL 14. 5. 2015**

**Fendalton/Waimairi Community Board 30. 3. 2015**

**5. CORRESPONDENCE**

Nil.

**6. BRIEFINGS**

**6.1 MEGAN CARPENTER – MERIVALE RESERVE PLAYGROUND EQUIPMENT UPDATE**

Megan Carpenter, Recreation Planner – Greenspace was in attendance and updated the Board on the Merivale Reserve Playground Funding Update.

Clause 6 continued (Part C) of these minutes, records the related decision made by the Board under delegated authority.

**6.2 TRACY TAI – CULTURE GALORE FEEDBACK**

Tracy Tai, Community Recreation Officer was in attendance and updated the Board on the recent Culture Galore event held at Ray Blank Park.

**6.3 ROBYN STEEL – COMMUNITY GOVERNANCE MANAGER**

Robyn Steel, Community Governance Manager, was introduced to the Board.

**7. ELECTED MEMBERS' INFORMATION EXCHANGE**

- The Board agreed to request that the Community Board Adviser follow up on the information that the Board requested on the Helmores Lane Bridge and Carlton Mill Road from the Stronger Christchurch Infrastructure Team.
- The Board requested a progress update on the Wairakei Road Crossing.

**PART C - REPORT ON DELEGATED DECISIONS TAKEN BY THE BOARD**

**8. CONFIRMATION OF MEETING MINUTES – 16 MARCH 2015**

The Fendalton/Waimairi Community Board **resolved** that the minutes of its ordinary meeting of Monday 16 March 2015, be confirmed.

**6. BRIEFINGS CONTINUED**

Further to clause 6.1 (Part B) of these minutes:

**6.1 MEGAN CARPENTER – MERIVALE RESERVE PLAYGROUND EQUIPMENT UPDATE**

The Board **resolved** to allocate \$11,322 to Burnside Park Fitness Trail Station 2 and \$9,227 to the Merivale Reserve Play Equipment from the 2013/14 Discretionary Response Fund Carry Forward funding.

**9. MEMORIAL AVENUE BUS STOP RELOCATION**

The Board considered a report regarding relocating a Bus Stop/Sign to the bus shelter location on Memorial Avenue.

**COUNCIL 14. 5. 2015**

**Fendalton/Waimairi Community Board 30. 3. 2015**

**9. Cont'd**

The Board **resolved** to:

- 9.1 Revoke the Bus Stop on the north-east side of Memorial Avenue commencing at a point 97 metres south-east of its intersection with Stableford Green and extending in a south-easterly direction for a distance of 28 metres.
- 9.2 Approve that a Bus Stop be installed on the north east side of Memorial Avenue commencing at a point 101.5 metres south-east of its intersection with Stableford Green and extending in a south-easterly direction for a distance of 12 metres.

**10. O'CONNOR PLACE – PROPOSED NO STOPPING RESTRICTIONS**

The Board considered a report regarding the installation of no stopping restrictions on the north side of O'Conner Place.

The Board **resolved** to:

- 10.1 Revoke all stopping and parking restrictions on the north side of O'Connor Place commencing at its intersection with Roydvale Avenue and extending in a westerly direction for a distance of 35 metres.
- 10.2 Approve that the stopping and parking of vehicles be prohibited at all times on the north side of O'Connor Place commencing at its intersection with Roydvale Avenue and extending in a westerly direction for a distance of 35 metres.
- 10.3 Revoke all stopping and parking restrictions on the west side of Roydvale Avenue commencing at its intersection with O'Connor Place and extending in a northerly direction for a distance of 10 metres.
- 10.4 Approve that the stopping and parking of vehicles be prohibited at all times on the west side of Roydvale Avenue commencing at its intersection with O'Connor Place and extending in a northerly direction for a distance of 10 metres.

**11. GRAHAMS ROAD/MEMORIAL AVENUE INTERSECTION UPGRADE**

The Board **resolved** that this report lay on the table until the Board Meeting of 13 April 2015 to allow time for potential deputations and to respond to some further enquiries.

**12. MEMORIAL AVENUE AT OTARA STREET PEDESTRIAN FACILITY**

The Board considered a report regarding the installation of a pedestrian facility with associated kerbside parking management changes on Memorial Avenue adjacent to Otara Street intersection.

The Board **resolved** to:

- 12.1 Approve a pedestrian crossing facility in the form of a central island and associated road markings located on Memorial Avenue adjacent to Otara Street, as detailed on **Attachment 1**.
- 12.2 Approve that all parking and stopping restrictions on the south west side of Memorial Avenue, commencing at the Otara Street intersection and extending in a north westerly direction for a distance of 69 metres be revoked.
- 12.3 Approve that the parking and stopping of vehicles be prohibited at any time on the south west side of Memorial Avenue commencing at the Otara Street intersection and extending in a north westerly direction for a distance of 69 metres.

**COUNCIL 14. 5. 2015****Fendalton/Waimairi Community Board 30. 3. 2015****12. Cont'd**

- 12.4 Approve that all parking and stopping restrictions on the north east side of Memorial Avenue, commencing at the Otara Street intersection and extending in a north westerly direction for a distance of 64 metres be revoked.
- 12.5 Approve that the parking and stopping of vehicles be prohibited at any time on the north east side of Memorial Avenue commencing at the Otara Street intersection and extending in a north westerly direction for a distance of 39 metres.
- 12.6 Approve that a marked bus stop be installed on the northeast side of Memorial Avenue commencing at a point 39 metres northwest of the Otara Street intersection and extending in a north westerly direction for a distance of 16 metres.
- 12.7 Approve that the parking and stopping of vehicles be prohibited at any time on the northeast side of Memorial Avenue commencing at a point 55 metres northwest of the Otara Street intersection and extending in a north westerly direction for a distance of nine metres.

**13. BREENS INTERMEDIATE DROP OFF ZONE**

The Board considered a report regarding two areas of P3 parking restrictions on Breens Road outside Breens Intermediate School.

The Board **resolved** to:

- 13.1 That all parking and stopping restrictions on the northwest side of Breens Road commencing at its intersection point with Charnwood Crescent and extending in a south westerly direction for a distance of 186 metres is revoked.
- 13.2 That the parking of vehicles be restricted to a maximum period of three minutes on the northwest side of Breens Road commencing at a point 43 metres southwest of its intersection point with Charnwood Crescent and extending in a south westerly direction for a distance of 35 metres. This restriction is to apply between the hours of 8.15am to 9.15am and 2.30pm to 3.30pm on school days.
- 13.3 That the parking and stopping of vehicles be prohibited at any time on the northwest side of Breens Road commencing at a point 78 metres southwest of its intersection point with Charnwood Crescent and extending in a south westerly direction for a distance of 14 metres.
- 13.4 That the parking of vehicles be restricted to a maximum period of three minutes on the northwest side of Breens Road commencing at a point 92 metres southwest of its intersection point with Charnwood Crescent and extending in a south westerly direction for a distance of 43 metres. This restriction is to apply between the hours of 8.15am to 9.15am and 2.30pm to 3.30pm on school days.
- 13.5 That the parking and stopping of vehicles be prohibited at any time on the northwest side of Breens Road commencing at a point 135 metres southwest of its intersection point with Charnwood Crescent and extending in a south westerly direction for a distance of 51 metres.

**14. APPLICATION TO THE BOARD'S 2014/15 DISCRETIONARY RESPONSE FUND – BISHOPDALE COMMUNITY PRESCHOOL ASSOCIATION INCORPORATED**

The Board considered an application for funding from its 2014/15 Discretionary Response Fund from Bishopdale Community Preschool Association Incorporated towards the development of a new playground at their Breens Road site in the amount of \$10,000.

The Board **resolved** to transfer \$3,000 from its Youth Development Fund 2014/15 to its Discretionary Response Fund 2014/15.

**COUNCIL 14. 5. 2015****Fendalton/Waimairi Community Board 30. 3. 2015****14. Cont'd**

The Board **resolved** to grant \$10,000 from its 2014/15 Discretionary Response Fund to the Bishopdale Community Preschool Association Incorporated towards the development of a new playground at their Breens Road site.

**15. COMMUNITY BOARD ADVISER'S UPDATE****15.2 FENDALTON/WAIMAIRI COMMUNITY BOARD –SUBMISSIONS SUBCOMMITTEE**

The Board **resolved**:

- 15.2.1 That a Fendalton/Waimairi Community Board Submissions Subcommittee be established comprising the five elected Board members with its Term of Reference being *'to respond on behalf of the Fendalton/Waimairi Community Board to submission opportunities occurring during the Board's 2013/16 term'*.
- 15.2.3 That the Subcommittee appoint a Chairperson at the time of meeting.
- 15.2.4 That the Submissions Subcommittee be granted delegated authority to lodge submissions on behalf of the Board where timeframes necessitate such action being required.
- 15.2.5 That any submissions prepared by the Submissions Subcommittee be reported on to the Board for record purposes.

The meeting concluded at 6.13pm.

**CONFIRMED THIS 13<sup>TH</sup> DAY OF APRIL 2015**

**VAL CARTER  
CHAIRPERSON**



**COUNCIL 14. 5. 2015****FENDALTON/WAIMAIRI COMMUNITY BOARD  
13 APRIL 2015****Report of a meeting of the Fendalton/Waimairi Community Board  
held on Monday 13 April 2015 at 4pm  
in the Boardroom, Fendalton Service Centre, Corner Jeffreys and Clyde Roads**

**PRESENT:** Val Carter (Chairperson), David Cartwright (Deputy Chair), Sally Buck, Faimeh Burke, Jamie Gough, Raf Manji and Bridget Williams.

**APOLOGIES:** An apology for lateness was received and accepted from Raf Manji who arrived at 4.07pm and was absent for clauses 1-5. 8 and part of clause 10.

The Board reports that:

**PART B - REPORTS FOR INFORMATION****1. DECLARATION OF INTEREST**

Councillors Gough and Manji declared an interest in item 15 "Proposed Stopping of Part of Avonhead and Grays Roads Christchurch" in their roles as Directors of Christchurch City Holdings Limited (CCHL) of which Christchurch International Airport Limited (CIAL) is a constituent organisation.

**2. DEPUTATIONS BY APPOINTMENT**

Nil.

**3. PRESENTATION OF PETITIONS**

Nil.

**4. NOTICE OF MOTION**

Nil.

**5. CORRESPONDENCE****5.1 FENDALTON OPEN AIR SCHOOL**

The Board received tabled correspondence from Fendalton Open Air School thanking the Board for a recent funding contribution towards its swimming pool rebuild project.

**6. BRIEFINGS****6.1 GAVIN THOMAS - DRAFT DEVELOPMENT CONTRIBUTIONS POLICY ENGAGEMENT - UPDATE**

Mr Gavin Thomas, Senior Policy Analyst, was in attendance and briefed the Board on the draft policy and the community consultation process and timeframe.

**COUNCIL 14. 5. 2015**

**Fendalton/Waimairi Community Board 13. 3. 2015**

**7. COMMUNITY BOARD ADVISER'S UPDATE**

- Seminar on Freedom Camping Bylaw Review to be held on Monday 4 May 2015 at 3pm.
- Submissions Committee to meet on Wednesday 22 April 2015 at 8am to discuss Draft Long Term Plan.
- Christchurch Amateur Radio Club presented proposed landscaping plans for their premises on Idris Road as requested by the Board.
- Parks update regarding Jeffreys Reserve and the reinstatement of grounds following the pump station work.

**8. ELECTED MEMBERS' INFORMATION EXCHANGE**

- Feedback shared regarding the Waimakariri/Eyre/Cust Rating District Liaison Committee.
- Feedback regarding the Mayor's recent trip to China to promote business opportunities in Christchurch.
- Community Funding update given by the Chairperson.
- Neighbourhood Support meeting update.

**9. HOLMWOOD ROAD PROPOSED PARKING RESTRICTIONS**

At the request of staff, this report was deferred to the 4 May 2015 meeting, to allow time for potential deputations.

**PART C - REPORT ON DELEGATED DECISIONS TAKEN BY THE BOARD**

**10. CONFIRMATION OF MEETING MINUTES – 30 MARCH 2015**

The Fendalton/Waimairi Community Board **resolved** that the minutes of its ordinary meeting of Monday 30 March 2015, be confirmed.

**11. GREERS ROAD BUS STOP AND PARKING MANAGEMENT AT BURNSIDE HIGH SCHOOL**

The Board considered a report seeking approval to permanently relocate bus stops on Greers Road outside Burnside High School and consequential parking management changes as a result of these relocations.

The Board **resolved** that:

- 11.1 All stopping and parking restrictions on the southeast side of Greers Road, commencing at its intersection with Memorial Avenue and extending in a north easterly direction to its intersection with Cottesmore Close be revoked.
- 11.2 All stopping and parking restrictions on the southeast side of Greers Road, commencing at its intersection with Cottesmore Close and extending in a north easterly direction for a distance of 129 metres be revoked.
- 11.3 All stopping and parking restrictions on the northwest side of Greers Road, commencing at its intersection with Memorial Avenue and extending in a north easterly direction for a distance of 417 metres be revoked.
- 11.4 The stopping of vehicles be prohibited at any time on the southeast side of Greers Road, commencing at its intersection with Memorial Avenue and extending in a north easterly direction for a distance of 71 metres.



**COUNCIL 14. 5. 2015****Fendalton/Waimairi Community Board 13. 3. 2015****11 Cont'd**

- 11.5 The parking of vehicles be restricted to a maximum period of 120 minutes on the southeast side of Greers Road commencing at a point 71 metres northeast of its intersection with Memorial Avenue and extending in a north easterly direction for a distance of 14 metres.
- 11.6 The stopping of vehicles be prohibited at any time on the southeast side of Greers Road, commencing at a point 85 metres northeast of its intersection with Memorial Avenue, and extending in a north easterly direction to its intersection with Cottesmore Close
- 11.7 The stopping of vehicles be prohibited at any time on the southeast side of Greers Road, commencing at its intersection with Cottesmore Close and extending in a north easterly direction for a distance of 109 metres.
- 11.8 A marked bus stop be installed on the southeast side of Greers Road, commencing at a point 109 metres northeast of its intersection with Cottesmore Close, and extending in a north easterly direction for a distance of 15 metres.
- 11.9 The stopping of vehicles be prohibited at any time on the southeast side of Greers Road, commencing at a point 124 metres northeast of its intersection with Cottesmore Close and extending in a north easterly direction for a distance of five metres.
- 11.10 The stopping of vehicles be prohibited at any time on the northwest side of Greers Road, commencing at its intersection with Memorial Avenue and extending in a north easterly direction for a distance of 140 metres.
- 11.11 The parking of vehicles be restricted to a maximum period of three minutes on the northwest side of Greers Road commencing at a point 140 metres northeast of its intersection with Memorial Avenue and extending in a north easterly direction for a distance of 55 metres. This restriction is to apply between the hours 8:00am to 9:00 am and 2:15 pm to 3:30 pm on school days only.
- 11.12 The stopping of vehicles be prohibited at any time on the northwest side of Greers Road, commencing at a point 195 metres northeast of its intersection with Memorial Avenue and extending in a north easterly direction for a distance of 21 metres.
- 11.13 The parking of vehicles be restricted to a maximum period of three minutes on the northwest side of Greers Road commencing at a point 216 metres northeast of its intersection with Memorial Avenue and extending in a north easterly direction for a distance of 14 metres. This restriction is to apply between the hours 8:00am to 9:00 am and 2:15 pm to 3:30 pm on school days only.
- 11.14 The stopping of vehicles be prohibited at any time on the northwest side of Greers Road, commencing at a point 230 metres northeast of its intersection with Memorial Avenue and extending in a north easterly direction for a distance of 32 metres.
- 11.15 The stopping of vehicles be prohibited at any time on the northwest side of Greers Road, commencing at a point 343 metres northeast of its intersection with Memorial Avenue and extending in a north easterly direction for a distance of 37 metres.
- 11.16 A marked bus stop be installed on the northwest side of Greers Road, commencing at a point 380 metres northeast of its intersection with Memorial Avenue, and extending in a north easterly direction for a distance of 29 metres.
- 11.17 The stopping of vehicles be prohibited at any time on the northwest side of Greers Road, commencing at a point 409 metres northeast of its intersection with Memorial Avenue and extending in a north easterly direction for a distance of eight metres.

**COUNCIL 14. 5. 2015**

**Fendalton/Waimairi Community Board 13. 3. 2015**

**12. GRAHAMS ROAD/MEMORIAL AVENUE INTERSECTION UPGRADE**

The Board considered a report seeking approval to alter the avenue markings and parking management changes at the Grahams Road/Memorial Avenue intersection.

The Board **resolved**:

- 12.1 That all changes to road markings and central island at the Memorial Avenue/Grahams Road intersection be approved as per **Attachment 1** as shown in the agenda.
- 12.2 That all stopping and parking restrictions on the northwest side of Grahams Road commencing at its intersection point with Memorial Avenue and extending in a north easterly direction for a distance of 36 metres be revoked.
- 12.3 That the stopping of vehicles be prohibited at any time on the on the northwest side of Grahams Road commencing at its intersection point with Memorial Avenue and extending in a north easterly direction for a distance of 36 metres.
- 12.4 That all stopping and parking restrictions on the northwest side of Grahams Road commencing at its intersection point with Memorial Avenue and extending in a south westerly direction for a distance of 96 metres be revoked.
- 12.5 That the stopping of vehicles be prohibited at any time on the northwest side of Grahams Road commencing at its intersection point with Memorial Avenue and extending in a south westerly direction for a distance of 96 metres.
- 12.6 That all stopping and parking restrictions on the southeast side of Grahams Road commencing at its intersection point with Memorial Avenue and extending in a north easterly direction for a distance of 67 metres be revoked.
- 12.7 That the stopping of vehicles be prohibited at any time on the southeast side of Grahams Road commencing at its intersection point with Memorial Avenue and extending in a north easterly direction for a distance of 67 metres.
- 12.8 That all stopping and parking restrictions on the southeast side of Grahams Road commencing at its intersection point with Memorial Avenue and extending in a south westerly direction for a distance of 91 metres be revoked.
- 12.9 That the stopping and parking of vehicles be prohibited at any time on the southeast side of Grahams Road commencing at its intersection point with Memorial Avenue and extending in a south westerly direction for a distance of 91 metres.

**Note:** Subsequent to the meeting staff have advised that there will not be a "designated right turn signal" at the junction.

**13. BISHOPDALE COMMUNITY FACILITY - SITE OPTION RECOMMENDATION REPORT APRIL 2015**

The Board considered a report seeking approval of the preferred site Option 2 "rebuilding on the former site of the crèche building, 129 Farrington Avenue, Bishopdale".

The Board **resolved** to:

- 13.1 Approve option 2, "to locate the new Bishopdale Community Centre and Library facility on the former site of the Crèche building, 129 Farrington Avenue, Bishopdale". The proposed new building would be a purpose built single level building of approximately 800m<sup>2</sup>.
- 13.2 Approve staff to develop a concept plan for the new building in conjunction with the JWG and report back to the Board with a final concept design including updated master programme and budget for Board approval by June 2015.

**COUNCIL 14. 5. 2015**

**Fendalton/Waimairi Community Board 13. 3. 2015**

**13 Cont'd**

- 13.3 Request that staff reconsider the necessity and scale of any proposed community consultation and also ways in which the project overall could be achieved significantly quicker.

**14. WAIRAKEI ROAD SUPER VALUE PROPOSED TIME RESTRICTED PARKING**

The Board considered a report seeking approval for extending the operating hours of the P60 time limited restricted parking area on Wairakei Road and create an area of P10 time limited parking on Springbank Street outside the Super Value store.

The Board **resolved** to:

- 14.1 Approve that all stopping and parking restrictions on the southeast side of Springbank Street commencing at its intersection with Wairakei Road and extending in a south westerly direction for a distance of 60 metres be revoked.
- 14.2 Approve that the stopping and parking of vehicles be prohibited at all times on the southeast side of Springbank Street commencing at its intersection with Wairakei Road and extending in a south westerly direction for a distance of 13 metres.
- 14.3 Approve that the parking of vehicles be restricted to a 70 degree angle park and be reserved for vehicles with an approved disabled person's parking permit, prominently displayed in the vehicle, in accordance with section 6.4.1 of the Land Transport-Road User Rule: 2004. This restriction is to apply on the southeast side of Springbank Street commencing at a point 13 metres southwest of its intersection with Wairakei Road and extending in a south westerly direction for a distance of six metres.
- 14.4 Approve that the parking of vehicles be restricted to 70 degree angle parking and further restricted to 10 minutes on the southeast side of Springbank Street commencing at a point 19 metres southwest of its intersection with Wairakei Road and extending in a south westerly direction for a distance of 13 metres. This restriction is to apply at all times.
- 14.5 Approve that the parking of vehicles be restricted to 70 degree angle parking and further restricted to 60 minutes on the southeast side of Springbank Street commencing at a point 32 metres southwest of its intersection with Wairakei Road and extending in a south westerly direction for a distance of 16 metres.
- 14.6 Approve that the stopping and parking of vehicles be prohibited at all times on the southeast side of Springbank Street commencing at a point 48 metres southwest of its intersection with Wairakei Road and extending in a south westerly direction for a distance of 12 metres.
- 14.7 Approve that all stopping and parking restrictions on the southwest side of Wairakei Road commencing at its intersection with Springbank Street and extending in a south easterly direction to its intersection with Greers Road be revoked.
- 14.8 Approve that the stopping and parking of vehicles be prohibited at all times on the southwest side of Wairakei Road commencing at its intersection with Springbank Street and extending in a south easterly direction for a distance of 19 metres.
- 14.9 Approve that the parking of vehicles be restricted to 70 degree angle parking and further restricted to 60 minutes on the southwest side of Wairakei Road commencing at a point 19 metres southeast from its intersection with Springbank Street and extending in a south easterly direction for a distance of 18 metres. This restriction is to apply between the hours of 7.00am to 9.00pm Monday to Sunday.
- 14.10 Approve that the parking of vehicles be restricted to 70 degree angle parking and further restricted to 60 minutes on the southwest side of Wairakei Road commencing at a point 37 metres southeast from its intersection with Springbank Street and extending in a south easterly direction for a distance of 39 metres.

**COUNCIL 14. 5. 2015****Fendalton/Waimairi Community Board 13. 3. 2015****14 Cont'd**

14.11 Approve that the stopping and parking of vehicles be prohibited at all times on the southwest side of Wairakei Road commencing at a point 76 metres southeast from its intersection with Springbank Street and extending in a south easterly direction to its intersection with Greers Road.

**15. PROPOSED STOPPING OF PART OF AVONHEAD AND GRAYS ROAD CHRISTCHURCH**

The Board considered a report seeking approval to commence road stopping procedures to formally stop the portion of Avonhead and Grays Roads.

The Board was advised by staff of an amendment to paragraph 2.1 of the report by the addition of words shown in italics as follows: "... indicated in the City Plan but more specifically shown on Site Plan RPS 659-11 *including the construction of a freight apron and associated taxi ways also shown on Attachment 2.*"

The Board **resolved**:

15.1 That pursuant to sections 319 (1) (h), 342 (1) (a) and the Tenth Schedule of the Local Government Act 1974 the stopping of Avonhead and Grays Roads shown as Sections 1 and 2 on SO Plan 472365 on the attached plan is supported and staff are instructed to commence the road stopping process.

15.2 That any unsatisfied objections are referred to a Council Hearings Panel to be convened under existing delegations by the Team Leader Hearings.

15.3 That pursuant to Clause 32(3) of Schedule 7 of the Local Government Act 2002 the Property Consultancy Manager is delegated the authority to:

15.3.1 Take and complete all steps necessary to stop the portions of road referred to above 6.1 Subject to there being no objections and / or any objections are satisfied or the Environment Court confirm the decision of the Council to stop the road.

15.3.2 Upon successful completion of the road stopping procedures pursuant to the Tenth Schedule of the Local Government Act 1974, the power under section 345 of the Local Government Act 1974 to dispose of those parcels of land created by such road stopping to Christchurch International Airport Limited ("CIAL") on such terms and conditions as he/she shall consider appropriate, including any amalgamation requirement under section 345(2) of the Local Government Act 1974 and that any road that is formally stopped be amalgamated with such adjoining land parcels as he/she shall consider appropriate.

15.3.3 Determine the value of the parcels of land created by such road stopping for sale and transfer at a value no less than 90 percent of the value assessed by an independent registered valuer commissioned by the Council.

**16. RESOLUTION TO EXCLUDE THE PUBLIC**

The Board **resolved** that the resolution to exclude the public set out on page 47 of the agenda regarding the Sale of Reserve Land - 210 Roydvale Avenue Christchurch, be adopted.

The meeting concluded at 5.22pm.

**CONFIRMED THIS 4<sup>TH</sup> DAY OF MAY 2015**

**VAL CARTER  
CHAIRPERSON**

**HAGLEY/FERRYMEAD COMMUNITY BOARD  
1 April 2015**

**Report of a meeting of the Hagley/Ferrymead Community Board  
held on Wednesday 1 April 2015 at 3.37pm in the Boardroom,  
180 Smith Street, Linwood, Christchurch.**

**PRESENT:** Sara Templeton (Chairperson), Alexandra Davids, Joe Davies, Yani Johanson, Paul Lonsdale, Brenda Lowe-Johnson and Islay McLeod.

**APOLOGIES:** There were no apologies.

The Board meeting adjourned at 4.55pm and reconvened at 5.00pm.

The Board reports that:

**PART B - REPORTS FOR INFORMATION**

**1. DECLARATION OF INTEREST**

There were no declarations of interest.

**2. DEPUTATIONS BY APPOINTMENT**

**2.1 CANTERBURY WORKERS EDUCATIONAL ASSOCIATION (CWEA)**

Margaret Lovell-Smith, CWEA Programme Coordinator and Wendy Butcher, Coordinator gave a presentation to the Board and provided supporting information on the work and the history of the CWEA. They advised Board members of the challenges facing the CWEA in its central city location and how they are meeting them.

The Board Chairperson thanked Margaret Lovell-Smith and Wendy Butcher for the deputation.

**2.2 ALL RIGHT? CAMPAIGN**

An apology was received from Sue Turner and Jo Scott of the All Right? Campaign. The deputation will be rescheduled for a future meeting.

**2.3 HEATHCOTE COMMUNITY MEN'S SHED**

Keith Jenkin and Mark Harrington from the Heathcote Community Men's Shed gave a deputation to the Board on the work of the men's shed and sought support for the use of the site of the former Heathcote Valley Community Library for a community men's shed.

The Board Chairperson thanked Keith Jenkin and Mark Harrington for the deputation.

The Board **decided** to request that staff work with the Heathcote Community Men's Shed on the availability and possibility of using the former Heathcote Valley Community Library site on Martindales Road for a community men's shed and provide information to the Board with urgency.

The Board **decided** to request information on the availability and future use of the land at Ferrymead Reserve previously occupied by the Tamaki Heritage Village.

**COUNCIL 14. 5. 2015****Hagley/Ferrymead Community Board 1. 4. 2015****2 Cont'd****2.4 EARTHQUAKE COMMISSION (EQC)**

Keith Land, Head of Canterbury Land and Ken Blucher, Senior Valuer with EQC gave a presentation to the Board on the outcome of the Declaratory Judgement for increased flooding vulnerability (IFV) and Diminution of Value (DOV) valuations. The presentation included information on the definition, research, process for calculations and valuation methodology.

The Board Chairperson thanked Keith Land and Ken Blucher for the deputation.

**3. PRESENTATION OF PETITIONS**

Nil.

**4. NOTICES OF MOTION**

Nil.

**5. CORRESPONDENCE**

Nil.

**6. BRIEFINGS****6.1 DRAFT DEVELOPMENT CONTRIBUTIONS POLICY 2015**

The Board received a briefing from Gavin Thomas, Senior Policy Analyst, Strategy and Planning Group on the Christchurch City Council Draft Development Contributions Policy which is currently under consultation.

The Board Chairperson thanked Gavin Thomas for the briefing.

**7. COMMUNITY BOARD ADVISER'S UPDATE**

- The Board received an update from the Community Board Adviser on Board related matters including upcoming Board commitments, current Council consultations and ANZAC wreaths to be placed in Heathcote and Sumner.
- The Board received a memo on consultation for a proposed solar bus shelter in Linwood Village and Board members were invited to provide feedback to staff on the proposed bus shelter by 9 April 2015.
- The Board was advised that staff have met with Alasdair Cassels of Cassels and Sons regarding the proposal for a Woolston Tannery Bridge and Wharf installation.
- The Board was advised that following distribution of a memo on the second stage installation of tsunami warning sirens a briefing on this matter will be included on the agenda for the 6 May 2015 meeting.
- Clause 7 Community Board Adviser's Update Continued (Part C) of these minutes records the Board's decisions regarding its feedback to the Environment Canterbury Air Plan, allocation of Discretionary Response Funds and delegation regarding District Plan Review mediation.

**COUNCIL 14. 5. 2015**

**Hagley/Ferrymead Community Board 1. 4. 2015**

**8. QUESTIONS UNDER STANDING ORDERS**

Nil.

**9. ELECTED MEMBERS' INFORMATION EXCHANGE**

- The Board was advised of the Victoria Square Public Forum meeting held on 31 March 2015. The Board **decided** to record its opposition to the redevelopment of Victoria Square and requested that repairs only be undertaken as soon as possible.

Note: Sara Templeton and Paul Lonsdale abstained from voting on this matter.

- The Board was advised that Maori and Pacific Islanders would like to meet with the Board regarding Long Term Plan consultation and requested support to enable this meeting to take place.
- The Board discussed the proposed closure of Redcliffs School and **decided** to record its support for Redcliffs School returning to its Main Road site and to authorise the Board Chairperson and Deputy Chairperson to make a submission to the Minister of Education on behalf of the Board.
- The Board requested the Community Board Adviser follow up on the response to the correspondence from Jeannette Forbes regarding tree removal in Cranmer Square considered by the Board in February 2015.
- Board members discussed the impacts of infrastructure repair in the city and the Board **decided** to write to the Chief Executive to record the Board's strong concern at the unnecessary placement and duration of road cones and negative impact on local businesses and residents.
- Board members discussed concerns relating to earthquake repairs, workers and standards and recorded support for a Board member to be involved in future Council meetings on this matter.
- The Board was advised that Yani Johanson will follow up on the establishment of a Linwood Working Party, as resolved by the Council in July 2014.

**PART C – REPORT ON DELEGATED DECISIONS TAKEN BY THE BOARD**

**7. COMMUNITY BOARD ADVISER'S UPDATE CONTINUED**

**7.1 FEEDBACK ON THE ENVIRONMENT CANTERBURY AIR PLAN**

The Board considered its previously circulated draft feedback on the Environment Canterbury Air Plan.

The Board **resolved** to approve its feedback on the Environment Canterbury Air Plan to be submitted to Council staff for consideration for inclusion in the Council submission to be considered by the Submissions Panel.

**7.2 HAGLEY/FERRYMEAD COMMUNITY BOARD TEARDROP BANNER**

The Board received requested information on the cost of a Hagley/Ferrymead Community Board branded teardrop banner being \$490 plus GST for one single sided medium teardrop flag, complete with poles, carry bag and large flat plate stand, including delivery.

The Board **resolved** to allocate \$490 from its 2014/15 Discretionary Response Fund for the purchase of a Hagley/Ferrymead branded teardrop banner.

**COUNCIL 14. 5. 2015**

**Hagley/Ferrymead Community Board 1. 4. 2015**

**7 Cont'd**

**7.3 DISTRICT PLAN REVIEW**

The Board was advised that the District Plan Review Independent Hearings Panel (IHP) is expected to hear submissions on the Transport Chapter, which the Board submitted on, in June 2015 and mediations on this chapter are to be undertaken in the next month. The Board considered the appointment of member(s) to participate in formal and informal mediation and providing relevant delegation to those member(s).

The Board **resolved** to appoint and delegate Sara Templeton, Yani Johanson and Paul Lonsdale to participate in mediation on the Transport Chapter on behalf of the Hagley/Ferrymead Community Board.

**10. CONFIRMATION OF MEETING MINUTES – 18 MARCH 2015**

It was **resolved**, that the minutes of the Hagley/Ferrymead Community Board ordinary meeting of 18 March 2015 be confirmed.

**11. 48 NAYLAND STREET - 10 MINUTE PARKING**

The Board considered a report seeking its approval to install 10 minute parking in Nayland Street Sumner.

The Board **resolved** to, commencing at its intersection with Wakefield Avenue:

- 11.1 Revoke any existing parking restrictions on the south western side of Nayland Street commencing at its intersection with Wakefield Avenue and extending in a south easterly direction for a distance of 93 metres.
- 11.2 Approve that the stopping of vehicles be prohibited at any time on the south-western side of Nayland Street commencing at its intersection with Wakefield Avenue and extending in a south-easterly direction for 10.5 metres.
- 11.3 Approve that the parking of vehicles be restricted to a maximum period of 60 minutes commencing at a point 10.5 metres south-east of its intersection with Wakefield Avenue and extending in a south-easterly direction for a distance of 16 metres.
- 11.4 Approve that the stopping of vehicles be prohibited at any time on the south-western side of Nayland Street commencing 26.5 metres south-east of its intersection with Wakefield Avenue and extending in a south-easterly direction for 28 metres.
- 11.5 Approve that a Mobility Park restricted to a maximum time limit of 60 minutes be installed on the south-western side of Nayland Street commencing at a point 54.5 metres south-east of its intersection with Wakefield Avenue and extending in a south-easterly direction for a distance of six metres. This restriction is to apply at any time.
- 11.6 Approve that the parking of vehicles be restricted to a maximum period of 60 minutes commencing at a point 66 metres south-east of its intersection with Wakefield Avenue and extending in a south easterly direction for a distance of 20 metres. (There is a vehicle entrance between 60.5 and 66 metres).
- 11.7 Approve that the parking of vehicles be restricted to a maximum period of 10 minutes commencing at a point 86 metres south-east of its intersection with Wakefield Avenue and extending in a south easterly direction for a distance of 20.5 metres. This restriction to apply between 8am and 9am and 3pm and 4 pm Monday to Friday.



**COUNCIL 14. 5. 2015**  
**Hagley/Ferrymead Community Board 1. 4. 2015**

The Board Chairperson declared the meeting closed at 6.20pm.

**CONFIRMED THIS 15TH DAY OF APRIL 2015**

**SARA TEMPLETON**  
**CHAIRPERSON**



**COUNCIL 14. 5. 2015****HAGLEY/FERRYMEAD COMMUNITY BOARD  
15 APRIL 2015**

**Report of a meeting of the Hagley/Ferrymead Community Board  
held on Wednesday 15 April 2015 at 3.32pm in the Sumner Community Centre,  
Old School Hall, Wiggins Street, Sumner, Christchurch.**

**PRESENT:** Sara Templeton (Chairperson), Alexandra Davids, Joe Davies, Yani Johanson,  
Paul Lonsdale, Brenda Lowe-Johnson and Islay McLeod.

**APOLOGIES:** There were no apologies.

The Board reports that:

**PART B - REPORTS FOR INFORMATION****1. DECLARATION OF INTEREST**

There were no declarations of interest.

**2. DEPUTATIONS BY APPOINTMENT**

There were no deputations.

**3. PRESENTATION OF PETITIONS**

Nil.

**4. NOTICES OF MOTION**

Nil.

**5. CORRESPONDENCE**

Nil.

**6. BRIEFINGS****6.1 SUMNER COMMUNITY FACILITY - JOINT WORKING GROUP REPORT BACK**

Karen McConachy, Programme Manager Community Facilities, and Chris Mene, Facilitator, Sumner Joint Working Group gave a briefing to the Board on the work of the Joint Working Group and progress with the project, including presentation of a concept layout for the Sumner Community Facility and supporting information.

Members of the Joint Working Group, Collette Doughty, Humphrey Archer, Max Capocaccia, Peter Hansen and Council staff Arohanui Grace and Crispin Schurr, Architect, joined the meeting and discussed the process and their experiences with being part of the Joint Working Group. Crispin Schurr talked to a presentation outlining progress and the design of the building.

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Board Members appointed to the Joint Working Group, Paul Lonsdale and Sara Templeton contributed to the discussion on the process.

The Chairperson thanked all involved in the Joint Working Group and Sumner Community Facility project for their contributions and for the briefing to the meeting.

#### 7. COMMUNITY BOARD ADVISER'S UPDATE

- The Board received an update from the Community Board Adviser on Board related matters including upcoming Board commitments, the Pacific Fono to be held on 20 April 2015 and current Council consultations.
- The Board received a previously circulated update from the Parks Unit.
- The Board received information on the current balances and allocations of the Board's 2014/15 Discretionary Response Fund and Youth Development Fund and discussed utilisation of the remaining funds and possible opportunities. Claire Phillips, Community Governance Manager, joined discussion on utilisation of funds and discussed the 2015/16 funding round. The Board requested information on projects funded by Community Boards and was advised a seminar will be scheduled to consider funding matters.
- The Board discussed the Extraordinary Board meeting to be held on Tuesday 5 May at the Sumner School Hall to consider the Levi's Skate Park Project, Sumner.
- The Board was advised of the scheduled hearing for the Application for Renewal of On Licence for the Bog Irish Bar and discussed matters relating to a Local Alcohol Policy.
- Clause 7 Community Board Advisers Update Continued (Part C) of these minutes records the Board's decision regarding its submission to the Christchurch City Council Long Term Plan.

#### 8. QUESTIONS UNDER STANDING ORDERS

Nil.

#### 9. ELECTED MEMBERS' INFORMATION EXCHANGE

- Board members discussed concerns regarding pollution caused by dust, asbestos and silica generated by rebuild work and agreed that audits and reports relating to this would be circulated to Board members.
- Board members requested that the Community Board Adviser follow up on progress with the report to the Council on Sandilands contaminated land.
- The Board **decided** to record its concern that the Hagley/Ferrymead ward is not represented on the Infrastructure, Transport and Environment Committee and support for this being raised with the Council with regard to decisions being made in the central city.
- Board Members were advised of upcoming meetings and events including the Tenants Protection Authority Housing Forum to be held on 6 May 2015 and the Redcliffs School march on Sunday 19 April.

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**PART C – REPORT ON DELEGATED DECISIONS TAKEN BY THE BOARD**

**7. COMMUNITY BOARD ADVISER'S UPDATE CONTINUED**

**7.1 CHRISTCHURCH CITY COUNCIL LONG TERM PLAN - BOARD SUBMISSION**

The Board discussed the workshop held to discuss its submission to the Christchurch City Long Term Plan and approval of the submission.

The Board **resolved** to delegate to the Board Chairperson and Deputy Chairperson, following circulation of the final draft, to approve the Board's submission to the Christchurch City Council Long Term Plan to enable it to be submitted by 28 April 2015.

**10. CONFIRMATION OF MEETING MINUTES – WEDNESDAY 1 APRIL 2015**

It was **resolved**, that the minutes of the Hagley/Ferrymead Community Board ordinary meeting of Wednesday 1 April 2015 be confirmed.

**11. APPLICATION TO HAGLEY/FERRYMEAD COMMUNITY BOARD 2014/15 DISCRETIONARY RESPONSE FUND - THE FRIENDS OF LINWOOD CEMETERY CHARITABLE TRUST**

The Board considered a report seeking approval for an application from The Friends of Linwood Cemetery Charitable Trust for funding from its 2014/15 Discretionary Response Fund and the amount to be granted to the Trust.

**STAFF RECOMMENDATION**

It is recommended that the Hagley/Ferrymead Community Board approve a grant of \$300 from its 2014/15 Discretionary Response Fund to The Friends of Linwood Cemetery Charitable Trust towards a reprint of the February Newsletter and September Newsletter issues and Special Gallipoli Memorial Booklet.

**BOARD DECISION**

The Board **resolved** to approve a grant of \$450 from its 2014/15 Discretionary Response Fund to The Friends of Linwood Cemetery Charitable Trust towards a reprint of the February Newsletter and September Newsletter issues and Special Gallipoli Memorial Booklet.

**12. PARKING RATIONALISATION PROJECT - AREA 4 AND 6B**

The Board considered a report seeking its approval for changes to existing on-street parking restrictions within 'the avenues' as part of the Parking Rationalisation Project for areas 4 and 6B, including amending the times the metered parking restriction applies. The Board also received a presentation on the Parking Rationalisation Project 2.0.

The Board **decided** to request staff talk with local shops affected by the proposed changes to parking on Montreal Street and noted its request that consideration be given to arrangements for Council owned land to be utilised for Council vehicle parking.

The Board **resolved** to:

**12.1 Revoke the following on Victoria Street:**

- 12.1.1 Any existing parking, standing and stopping restrictions on both sides of Victoria Street between Bealey Avenue and Salisbury Street.

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12.2 Approve the following on Victoria Street (between Bealey Avenue and Salisbury Street):

**East Side**

- 12.2.1 That the stopping of vehicles be prohibited at any time on the eastern side of Victoria Street commencing at its intersection with Bealey Avenue and extending in a southerly direction for a distance of 33 metres.
- 12.2.2 That the parking of vehicles be limited to a maximum period of 10 minutes on the eastern side of Victoria Street commencing at a point 33 metres south of its intersection with Bealey Avenue and extending in a southerly direction for a distance of 10 metres. This restriction is to apply at any time.
- 12.2.3 That the parking of vehicles be limited to a maximum period of five minutes on the eastern side of Victoria Street commencing at a point 53 metres south of its intersection with Bealey Avenue and extending in a southerly direction for a distance of 17 metres. This restriction is to apply at any time.
- 12.2.4 That the parking of vehicles be limited to a maximum period of 60 minutes and controlled by Parking Meters (including Pay and Display machines or any approved payment process) on the eastern side of Victoria Street commencing at a point 70 metres south of its intersection with Bealey Avenue and extending in a southerly direction for a distance of 26.5 metres. This restriction is to apply Monday through Thursday, 9:00am through 5:00pm and Friday through Sunday, 9:00am through 8:30pm.
- 12.2.5 That the stopping of vehicles be prohibited at any time on the eastern side of Victoria Street, commencing at a point 96.5 metres south of its intersection with Bealey Avenue extending in a southerly direction for a distance of 57 metres.
- 12.2.6 That the parking of vehicles be limited to a maximum period of 60 minutes and controlled by Parking Meters (including Pay and Display machines or any approved payment process) on the eastern side of Victoria Street commencing at a point 153.5 metres south of its intersection with Bealey Avenue and extending in a southerly direction for a distance of 13 metres. This restriction is to apply Monday through Thursday, 9:00am through 5:00pm and Friday through Sunday, 9:00am through 8:30pm.
- 12.2.7 That parking be restricted to motorcycles on the eastern side of Victoria Street commencing at a point 174 metres south of its intersection with Bealey Avenue and extending in a southerly direction for a distance of 4.5 metres. This restriction is to apply at any time.
- 12.2.8 That the parking of vehicles be limited to a maximum period of 60 minutes and controlled by Parking Meters (including Pay and Display machines or any approved payment process) on the eastern side of Victoria Street commencing at a point 185 metres south of its intersection with Bealey Avenue and extending in a southerly direction for a distance of 6.5 metres. This restriction is to apply Monday through Thursday, 9:00am through 5:00pm and Friday through Sunday, 9:00am through 8:30pm.
- 12.2.9 That parking be restricted as a Taxi Stand on the eastern side of Victoria Street commencing at a point 204 metres south of its intersection with Bealey Avenue and extending in a southerly direction for a distance of 23.5 metres. This restriction is to apply Monday through Sunday, 9:00pm through 8:00am.

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- 12.2.10 That the parking of vehicles be limited to a maximum period of 60 minutes and controlled by Parking Meters (including Pay and Display machines or any approved payment process) on the eastern side of Victoria Street commencing at a point 204 metres south of its intersection with Bealey Avenue and extending in a southerly direction for a distance of 124.5 metres. This restriction is to apply Monday through Thursday, 9:00am through 5:00pm and Friday through Sunday, 9:00am through 8:30pm.
- 12.2.11 That the stopping of vehicles be prohibited at any time on the eastern side of Victoria Street commencing at a point 328.5 metres south of its intersection with Bealey Avenue and extending in a southerly direction to its intersection with Salisbury Street.

**West Side**

- 12.2.12 That the stopping of vehicles be prohibited at any time on the western side of Victoria Street commencing at its intersection with Bealey Avenue and extending in a southerly direction for a distance of 45.5 metres.
- 12.2.13 That the parking of vehicles be limited to a maximum period of 10 minutes on the western side of Victoria Street commencing at a point 45.5 metres south of its intersection with Bealey Avenue and extending in a southerly direction for a distance of 12 metres. This restriction is to apply at any time.
- 12.2.14 That the parking of vehicles be limited to a maximum period of 60 minutes and controlled by Parking Meters (including Pay and Display machines or any approved payment process) on the western side of Victoria Street commencing at a point 75.5 metres south of its intersection with Bealey Avenue and extending in a southerly direction for a distance of 28 metres. This restriction is to apply Monday through Thursday, 9:00am through 5:00pm and Friday through Sunday, 9:00am through 8:30pm.
- 12.2.15 That parking be restricted as a Bus Stop on the western side of Victoria Street commencing at a point 121 metres south of its intersection with Bealey Avenue and extending in a southerly direction for a distance of 11.5 metres. This restriction is to apply at any time.
- 12.2.16 That the stopping of vehicles be prohibited at any time on the western side of Victoria Street commencing at a point 132.5 metres south of its intersection with Bealey Avenue and extending in a southerly direction to its intersection with Dorset Street.
- 12.2.17 That the stopping of vehicles be prohibited at any time on the western side of Victoria Street commencing at its intersection with Dorset Street and extending in a southerly direction for a distance of 14 metres.
- 12.2.18 That the parking of vehicles be limited to a maximum period of 60 minutes and controlled by Parking Meters (including Pay and Display machines or any approved payment process) on the western side of Victoria Street commencing at a point 14 metres south of its intersection with Dorset Street and extending in a southerly direction for a distance of 120.5 metres. This restriction is to apply Monday through Thursday, 9:00am through 5:00pm and Friday through Sunday, 9:00am through 8:30pm.
- 12.2.19 That parking be restricted as a Bus Stop on the western side of Victoria Street commencing at a point 134.5 metres south of its intersection with Dorset Street and extending in a southerly direction for a distance of 26 metres. This restriction is to apply at any time.

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12.2.20 That the parking of vehicles be limited to a maximum period of 60 minutes and controlled by Parking Meters (including Pay and Display machines or any approved payment process) on the western side of Victoria Street commencing at a point 160.5 metres south of its intersection with Dorset Street and extending in a southerly direction for a distance of 37 metres. This restriction is to apply Monday through Thursday, 9:00am through 5:00pm and Friday through Sunday, 9:00am through 8:30pm.

12.2.21 That the stopping of vehicles be prohibited at any time on the western side of Victoria Street commencing at a point 197.5 metres south of its intersection with Dorset Street and extending in a southerly direction to its intersection with Salisbury Street.

12.3 Revoke the following on Montreal Street (refer **Attachment 3**):

12.3.1 Any existing parking, standing and stopping restrictions on both sides of Montreal Street between Bealey Avenue and Salisbury Street.

12.4 Resolve the following on Montreal Street (between Bealey Avenue and Salisbury Street):

**East Side**

12.4.1 That the stopping of vehicles be prohibited at any time on the eastern side of Montreal Street commencing at its intersection with Bealey Avenue and extending in a southerly direction for a distance of 58 metres.

12.4.2 That the stopping of vehicles be prohibited at any time on the eastern side of Montreal Street commencing at a point 73.5 metres south of its intersection with Bealey Avenue and extending in a southerly direction to its intersection with Peacock Street.

12.4.3 That the stopping of vehicles be prohibited at any time on the eastern side of Montreal Street commencing at its intersection with Peacock Street and extending in a southerly direction for a distance of 13 metres.

12.4.4 That the stopping of vehicles be prohibited at any time on the eastern side of Montreal Street commencing at a point 71 metres south of its intersection with Peacock Street and extending in a southerly direction to its intersection with Beveridge Street.

12.4.5 That the stopping of vehicles be prohibited at any time on the eastern side of Montreal Street commencing at its intersection with Beveridge Street and extending in a southerly direction for a distance of 14 metres.

12.4.6 That the parking of vehicles be restricted to vehicles with an approved Resident's parking permit, prominently displayed in the vehicle. This restriction is to apply at all times and be located on the eastern side of Montreal Street commencing at a point 14 metres south of its Beverage Street intersection and extending in a southerly direction for a distance of 11 metres.

12.4.7 That the stopping of vehicles be prohibited at any time on the eastern side of Montreal Street commencing at a point 66.5 metres south of its intersection with Beveridge Street and extending in a southerly direction to its intersection with Conference Street.

12.4.8 That the stopping of vehicles be prohibited at any time on the eastern side of Montreal Street commencing at its intersection with Conference Street and extending in a southerly direction for a distance of 27.5 metres.



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- 12.4.9 That the following parking areas be controlled through the use of Parking Meters (including Pay and Display machines or any approved payment process) during the defined period, Monday through Sunday, 9:00am through 6:00pm without an associated maximum parking time limit:
- On the eastern side of Montreal Street commencing at a point 27.5 metres south of its intersection with Conference Street and extending in a southerly direction for a distance of 35 metres.
- 12.4.10 That the stopping of vehicles be prohibited at any time on the eastern side of Montreal Street, commencing at a point 62.5 metres south of its intersection with Conference Street extending in a southerly direction for a distance of 20.5 metres.
- 12.4.11 That the parking of vehicles be limited to a maximum period of 10 minutes on the eastern side of Montreal Street commencing at a point 83 metres south of its intersection with Conference Street and extending in a southerly direction for a distance of 18.5 metres. This restriction is to apply at any time.
- 12.4.12 That the stopping of vehicles be prohibited at any time on the eastern side of Montreal Street commencing at a point 101.5 metres south of its intersection with Conference Street and extending in a southerly direction to its intersection with Salisbury Street.

**West Side**

- 12.4.13 That the stopping of vehicles be prohibited at any time on the western side of Montreal Street commencing at its intersection with Bealey Avenue and extending in a southerly direction for a distance of 37 metres.
- 12.4.14 That the following parking areas be controlled through the use of Parking Meters (including Pay and Display machines or any approved payment process) during the defined period, Monday through Sunday, 9:00am through 6:00pm without an associated maximum time limit:
- 12.4.15 On the western side of Montreal Street commencing at a point 222.5 metres south of its intersection with Bealey Avenue and extending in a southerly direction for a distance of 80 metres.
- 12.4.16 That the parking of vehicles be limited to a maximum period of 10 minutes on the western side of Montreal Street commencing at a point 302.5 metres south of its intersection with Bealey Avenue and extending in a southerly direction for a distance of 11.5 metres. This restriction is to apply at any time.
- 12.4.17 That the stopping of vehicles be prohibited at any time on the western side of Montreal Street commencing at a point 314 metres south of its intersection with Bealey Avenue and extending in a southerly direction to its intersection with Salisbury Street.
- 12.5 Revoke the following on Montreal Street
- 12.5.1 Any existing parking, standing and stopping restrictions on both sides of Montreal Street between Salisbury Street and Peterborough Street.
- 12.6 Resolve the following on Montreal Street (between Salisbury Street and Peterborough Street):

**COUNCIL 14. 5. 2015****Hagley/Ferrymead Community Board 15. 4. 2015****12 Cont'd****East Side**

- 12.6.1 That the stopping of vehicles be prohibited at any time on the eastern side of Montreal Street commencing at its intersection with Salisbury Street and extending in a southerly direction to its intersection with Peterborough Street.

**West Side**

- 12.6.2 That the stopping of vehicles be prohibited at any time on the western side of Montreal Street commencing at its intersection with Salisbury Street and extending in a southerly direction for a distance of 53 metres.
- 12.6.3 That the parking of vehicles be limited to a maximum period of 60 minutes and controlled by Parking Meters (including Pay and Display machines or any approved payment process) on the western side of Montreal Street commencing at a point 53 metres south of its intersection with Salisbury Street and extending in a southerly direction for a distance of 48.5 metres. This restriction is to apply Monday through Thursday, 9:00am through 5:00pm and Friday through Sunday, 9:00am through 8:30pm.
- 12.6.4 That the stopping of vehicles be prohibited at any time on the western side of Montreal Street commencing at a point 102 metres south of its intersection with Salisbury Street and extending in a southerly direction to its intersection with Peterborough Street.

12.7 Revoke the following on Rolleston Avenue.

- 12.7.1 Any existing parking, standing and stopping restrictions on both sides of Rolleston Avenue between Armagh Street and Cashel Street.

12.8 Resolve the following on Rolleston Avenue (between Armagh Street and Cashel Street):

**East Side**

- 12.8.1 That the stopping of vehicles be prohibited at any time on the eastern side of Rolleston Avenue commencing at its intersection with Armagh Street and extending in a southerly direction for a distance of 21.5 metres.
- 12.8.2 That the parking of vehicles be limited to a maximum period of 120 minutes and controlled by Parking Meters (including Pay and Display machines or any approved payment process) on the eastern side of Rolleston Avenue commencing at a point 21.5 metres south of its intersection with Armagh Street and extending in a southerly direction for a distance of 53 metres. This restriction is to apply Monday through Sunday, 9:00am through 6:00pm.
- 12.8.3 That the stopping of vehicles be prohibited at any time on the eastern side of Rolleston Avenue commencing at a point 74.5 metres south of its intersection with Armagh Street and extending in a southerly direction to its intersection with Gloucester Street.
- 12.8.4 That the stopping of vehicles be prohibited at any time on the eastern side of Rolleston Avenue commencing at its intersection with Gloucester Street and extending in a southerly direction for a distance of four metres.
- 12.8.5 That parking be restricted as a Bus Stop on the eastern side of Rolleston Avenue commencing at a point 4 metres south of its intersection with Gloucester Street and extending in a southerly direction for a distance of 24.5 metres. This restriction is to apply at any time.

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- 12.8.6 That the parking of vehicles be limited to a maximum period of 120 minutes and controlled by Parking Meters (including Pay and Display machines or any approved payment process) on the eastern side of Rolleston Avenue commencing at a point 39 metres south of its intersection with Gloucester Street and extending in a southerly direction for a distance of 29 metres. This restriction is to apply Monday through Sunday, 9:00am through 6:00pm.
- 12.8.7 That parking be restricted to taxis on the eastern side of Rolleston Avenue commencing at a point 68 metres south of its intersection with Gloucester Street and extending in a southerly direction for a distance of 16.5 metres. This restriction is to apply at any time.
- 12.8.8 That the stopping of vehicles be prohibited at any time on the eastern side of Rolleston Avenue commencing at a point 88 metres south of its intersection with Gloucester Street and extending in a southerly direction to its intersection with Worcester Street.
- 12.8.9 That the stopping of vehicles be prohibited on the eastern side of Rolleston Avenue commencing at its intersection with Worcester Street and extending in a southerly direction for a distance of 20.5 metres.
- 12.8.10 That the parking of vehicles be limited to a maximum period of 120 minutes and controlled by Parking Meters (including Pay and Display machines or any approved payment process) on the eastern side of Rolleston Avenue commencing at a point 20.5 metres south of its intersection with Worcester Street and extending in a southerly direction for a distance of 81 metres. This restriction is to apply Monday through Sunday, 9:00am through 6:00pm.
- 12.8.11 That the stopping of vehicles be prohibited on the eastern side of Rolleston Avenue commencing at a point 101.5 metres south of its intersection with Worcester Street and extending in a southerly direction to its intersection with Hereford Street.
- 12.8.12 That the stopping of vehicles be prohibited at any time on the eastern side of Rolleston Avenue commencing at its intersection with Hereford Street and extending in a southerly direction for a distance of five metres.
- 12.8.13 That the parking of vehicles be limited to a maximum period of 120 minutes and controlled by Parking Meters (including Pay and Display machines or any approved payment process) on the eastern side of Rolleston Avenue commencing at a point 5 metres south of its intersection with Hereford Street and extending in a southerly direction for a distance of 83 metres. This restriction is to apply Monday through Sunday, 9:00am through 6:00pm.
- 12.8.14 That the stopping of vehicles be prohibited at any time on the eastern side of Rolleston Avenue commencing at a point 88 metres south of its intersection with Hereford Street and extending in a southerly direction to its intersection with Cashel Street.

**West Side**

- 12.8.15 That the stopping of vehicles be prohibited at any time on the western side of Rolleston Avenue commencing at its intersection with Armagh Street and extending in a southerly direction for a distance of 61 metres.

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- 12.8.16 That the parking of vehicles be limited to a maximum period of 120 minutes and controlled by Parking Meters (including Pay and Display machines or any approved payment process) on the western side of Rolleston Avenue commencing at a point 61 metres south of its intersection with Armagh Street and extending in a southerly direction for a distance of 42.5 metres. This restriction is to apply Monday through Sunday, 9:00am through 6:00pm.
- 12.8.17 That the stopping of vehicles be prohibited at any time on the western side of Rolleston Avenue commencing at a point 127 metres south of its intersection with Armagh Street extending in a southerly direction for a distance of 9.5 metres.
- 12.8.18 That parking be restricted to tour coaches only for a maximum period of 15 minutes on the western side of Rolleston Avenue commencing at a point 136.5 metres south of its intersection with Armagh Street and extending in a southerly direction for a distance of 85 metres. This restriction is to apply at any time.
- 12.8.19 That the stopping of vehicles be prohibited at any time on the western side of Rolleston Avenue commencing at a point 221.5 metres south of its intersection with Armagh Street and extending in a southerly direction for a distance of 48.5 metres.
- 12.8.20 Approve that the parking of vehicles be restricted to a maximum period of 120 minutes and be reserved for vehicles with an approved disabled person's parking permit, prominently displayed in the vehicle, in accordance with section 6.4.1 of the Land Transport Act – Road User Rule: 2004. This restriction is to apply at any time and be located on the western side of Rolleston Avenue, commencing at point 270 metres south of its intersection with Armagh Street, and extending in a southerly direction for a distance of 7.5 metres.
- 12.8.21 That the parking of vehicles be limited to a maximum period of 120 minutes and controlled by Parking Meters (including Pay and Display machines or any approved payment process) on the western side of Rolleston Avenue commencing at a point 277.5 metres south of its intersection with Armagh Street and extending in a southerly direction for a distance of 154.5 metres to its intersection with Hereford Street. This restriction is to apply Monday through Sunday 9:00am through 6:00pm.
- 12.8.22 That parking be restricted to motorcycles on the western side of Rolleston Avenue commencing at a point 432 metres south of its intersection with Armagh Street and extending in a southerly direction for a distance of 3.5 metres. This restriction is to apply at any time.
- 12.8.23 That the parking of vehicles be limited to a maximum period of 120 minutes and controlled by Parking Meters (including Pay and Display machines or any approved payment process) on the western side of Rolleston Avenue commencing at a point 441 metres south of its intersection with Armagh Street and extending in a southerly direction for a distance of 18.5 metres. This restriction is to apply Monday through Sunday 9:00am through 6:00pm.
- 12.8.24 Approve that the parking of vehicles be restricted to a maximum period of 120 minutes and be reserved for vehicles with an approved disabled person's parking permit, prominently displayed in the vehicle, in accordance with section 6.4.1 of the Land Transport Act – Road User Rule: 2004. This restriction is to apply at any time and be located on the western side of Rolleston Avenue, commencing at point 459.5 metres south of its intersection with Armagh Street, and extending in a southerly direction for a distance of 19 metres.
- 12.9 Revoke the following on Worcester Street.
- 12.9.1 Any existing parking, standing and stopping restrictions on both sides of Worcester Street between Rolleston Avenue and Montreal Street.

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12.10 Resolve the following on Worcester Street (between Rolleston Avenue and Montreal Street)

**North Side**

- 12.10.1 That the stopping of vehicles be prohibited at any time on the northern side of Worcester Street commencing at its intersection with Rolleston Avenue and extending in an easterly direction for a distance of 9.5 metres.
- 12.10.2 That the parking of vehicles be limited to a maximum period of 120 minutes and controlled by Parking Meters (including Pay and Display machines or any approved payment process) on the northern side of Worcester Street commencing at a point 9.5 metres east of its intersection with Rolleston Avenue and extending in an easterly direction for a distance of 111 metres. This restriction is to apply Monday through Sunday, 9:00am through 6:00pm.
- 12.10.3 That parking be restricted to cycles on the northern side of Worcester Street commencing at a point 125 metres east of its intersection with Rolleston Avenue and extending in an easterly direction for a distance of three metres. This restriction is to apply at any time.
- 12.10.4 That the parking of vehicles be limited to a maximum period of 120 minutes and controlled by Parking Meters (including Pay and Display machines or any approved payment process) on the northern side of Worcester Street commencing at a point 131 metres east of its intersection with Rolleston Avenue and extending in an easterly direction for a distance of 17 metres. This restriction is to apply Monday through Sunday, 9:00am through 6:00pm.
- 12.10.5 That parking be restricted to cycles on the northern side of Worcester Street commencing at a point 155 metres east of its intersection with Rolleston Avenue and extending in an easterly direction for a distance of 3.5 metres. This restriction is to apply at any time.
- 12.10.6 That the parking of vehicles be limited to a maximum period of 120 minutes and controlled by Parking Meters (including Pay and Display machines or any approved payment process) on the northern side of Worcester Street commencing at a point 158.5 metres east of its intersection with Rolleston Avenue and extending in an easterly direction for a distance of 63.5 metres. This restriction is to apply Monday through Sunday, 9:00am through 6:00pm.
- 12.10.7 That the stopping of vehicles be prohibited at any time on the northern side of Worcester Street commencing at a point 222 metres east of its intersection with Rolleston Avenue and extending in an easterly direction to its intersection with Montreal Street.

**South Side**

- 12.10.8 That the stopping of vehicles be prohibited at any time on the southern side of Worcester Street commencing at the intersection with Rolleston Avenue and extending in an easterly direction to its intersection with Montreal Street.
- 12.11 Revoke the following on Cambridge Terrace.
- 12.11.1 Any existing parking, standing and stopping restrictions on both sides of Cambridge Terrace between Rolleston Avenue and Montreal Street.
- 12.12 Resolve the following on Cambridge Terrace (between Rolleston Avenue and Montreal Street):

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- 12.12.1 That the stopping of vehicles be prohibited at any time on the north-eastern side of Cambridge Terrace commencing at its intersection with Cashel Street and extending in a southerly direction for a distance of 26 metres.
- 12.12.2 That the parking of vehicles be limited to a maximum period of 120 minutes and controlled by Parking Meters (including Pay and Display machines or any approved payment process) on the north-eastern side of Cambridge Terrace commencing at a point 26 metres south-east of its intersection with Cashel Street and extending in a south-easterly direction for a distance of 37 metres. This restriction is to apply Monday through Sunday 9:00am through 6:00pm.
- 12.12.3 That the stopping of vehicles be prohibited at any time on the north-eastern side of Cambridge Terrace commencing at a point 63 metres south-east of its intersection with Cashel Street and extending in a south-easterly direction for a distance of 40 metres.
- 12.12.4 That the parking of vehicles be limited to a maximum period of 120 minutes and controlled by Parking Meters (including Pay and Display machines or any approved payment process) on the north-eastern side of Cambridge Terrace commencing at a point 103 metres south-east of its intersection with Cashel Street and extending in a south-easterly direction for a distance of 47.5 metres.
- 12.12.5 That the stopping of vehicles be prohibited at any time on the north-eastern side of Cambridge Terrace commencing at a point 150.5 metres south-east of its intersection with Cashel Street and extending in a south-easterly direction for a distance of 52.5 metres.
- 12.12.6 That the stopping of vehicles be prohibited at any time on the north-eastern side of Cambridge Terrace commencing at a point 254 metres south-east of its intersection with Cashel Street, following the kerbline and extending in an easterly direction to its intersection with Montreal Street.

**South-West Side**

- 12.12.7 That the stopping of vehicles be prohibited at any time on the south-western side of Cambridge Terrace commencing at its intersection with Cashel Street and extending in a south-easterly direction for a distance of 15 metres.
- 12.12.8 That the parking of vehicles be limited to a maximum period of 120 minutes and controlled by Parking Meters (including Pay and Display machines or any approved payment process) on the south-western side of Cambridge Terrace commencing at a point 15 metres south-east of its intersection with Cashel Street and extending in a south-easterly direction for a distance of 43.5 metres. This parking is to be restricted to angle parking as marked. This restriction is to apply Monday through Sunday, 9:00am through 6:00pm.
- 12.12.9 That the stopping of vehicles be prohibited at any time on the south-western side of Cambridge Terrace commencing at a point 58.5 metres south-east of its intersection with Cashel Street and extending in a south-easterly direction for a distance of 19.5 metres.
- 12.12.10 That the parking of vehicles be limited to a maximum period of 120 minutes and controlled by Parking Meters (including Pay and Display machines or any approved payment process) on the south-western side of Cambridge Terrace commencing at a point 78 metres south-east of its intersection with Cashel Street and extending in a south-easterly direction for a distance of 129 metres. This restriction is to apply Monday through Sunday, 9:00am through 6:00pm.

**12 Cont'd**

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12.12.11 That the stopping of vehicles be prohibited at any time on the southern side of Cambridge Terrace commencing at a point 207 metres south-east of its intersection with Cashel Street, following the existing kerbline and extending in an easterly direction for a distance of 16.5 metres.

12.12.12 That the parking of vehicles be limited to a maximum period of 120 minutes and controlled by Parking Meters (including Pay and Display machines or any approved payment process) on the southern side of Cambridge Terrace commencing at a point 223.5 metres south-east of its intersection with Cashel Street, following the existing kerbline and extending in an easterly direction for a distance of 62 metres. This parking is to be restricted to angle parking as marked. This restriction is to apply Monday through Sunday, 9:00am through 6:00pm.

12.12.13 That the stopping of vehicles be prohibited at any time on the southern side of Cambridge Terrace commencing at a point 285.5 metres south-east of its intersection with Cashel Street, following the existing kerbline and extending in an easterly direction to its intersection with Montreal Street.

12.13 Revoke the following in Rolleston Avenue Car Park

12.13.1 Any existing parking, standing and stopping restrictions in all areas of the Rolleston Avenue Car Park.

12.14 Resolve the following in Rolleston Avenue Car Park.

12.14.1 That the parking be controlled by Parking Meters (including Pay and Display machines or any approved payment process) on the property known as Rolleston Avenue car park, being part of 52 Rolleston Ave Lot 2 DP 36171 and as highlighted in **Attachment 5**. The parking is to be restricted to angle parking as marked. The purpose is to update the Resolutions and to allow for parking overnight.

12.14.2 Fees for parking at this site are set at:

RATES (7 days)	
PER HOUR	\$ 3.10 INCL GST (or part thereof) (6am through 6pm)
NIGHT	\$ 3.00 INCL GST (6pm through 6am)

12.14.3 That the parking be restricted to unreserved permit parking on the property known as Rolleston Avenue car park, being part of 52 Rolleston Ave Pt Lot 14 DP 1003, and as highlighted in Attachment 5 to the report. The parking is to be restricted to angle parking as marked. The restriction applies between 7:00am through 6:30pm weekdays. Outside of these hours, this area is for public parking as the fees are as per clause 12.14.2.

12.14.4 That the parking be restricted to reserved permit parking on the property known as Rolleston Avenue car park, being part of 5 Worcester Boulevard Pt RSs 364,366,368 Canterbury Dist and as highlighted in Attachment 5 to the report. The parking is to be restricted to angle parking as marked. The restriction applies between the hours of 7:00am through 6:30pm weekdays. Outside of these hours, this area is for public parking and the fees are as per clause 12.14.2.

12.14.5 Approve that the parking of vehicles be reserved for vehicles with an approved disabled person's parking permit, prominently displayed in the vehicle, in accordance with section 6.4.1 of the Land Transport Act – Road User Rule: 2004. This restriction is to apply at any time and be located on the property as highlighted in Attachment 5 (to the report). The fees are as per clause 13.14.2.

12.15 Pricing Change Recommendation – 'All Day Metered' for Montreal Street (between Bealey Avenue and Salisbury Street):

**COUNCIL 14. 5. 2015****Hagley/Ferrymead Community Board 15. 4. 2015****12 Cont'd**

12.15.1 It is suggested that the current metered area of Montreal Street between Bealey Avenue and Salisbury Street become an All Day Parking Area, from the current \$3.10 per hour area, because there is a deficit of this type of parking in the area and to draw cars from Victoria Street, which should be retained for customers.

12.15.2 At the Council meeting on the 27 October 2011, it was resolved 'that the Council delegate to the Chief Operating Officer, Future Christchurch, the setting of fees for All Day Parking in metered spaces in the areas affected. These fees are to be set from \$0-\$25 per day'. However, as the Community Board is considering the recommendation of changing the current metered area to become an All Day Parking Area, that they also consider the pricing change recommendation.

12.15.3 It is recommended that the prices for parking on this street be initially set at:

- Montreal Street on-street All Day metered parking - \$3.00 per day including GST and \$2.00 per hour including GST.

12.16 Revoke the following on the west side of Cranmer Square:

12.16.1 Any existing parking restrictions on the west side of the west side of Cranmer Square, commencing at its intersection with Chester Street West and extending in a northerly direction for a distance of 113.5 metres.

12.17 Resolve the following on the west side of Cranmer Square:

12.17.1 That the stopping of vehicles be prohibited at any time on the western side of the western side of Cranmer Square commencing at its intersection with Chester Street West and extending in a northerly direction for a distance of 8.5 metres.

12.17.2 That the parking of vehicles be restricted to a maximum period of 10 minutes on the west side of the west side of Cranmer Square, commencing at a point 8.5 metres north of its intersection with Chester Street West and extending in a northerly direction for a distance of 88.5 metres. This restriction to apply between 8 - 9.30am and 2 - 3.30pm Monday to Friday on School Days.

12.17.3 That the stopping of vehicles be prohibited at any time on the western side of the western side of Cranmer Square commencing 96.8 metres north of its intersection with Chester Street West and extending in a northerly direction for a distance of 16.5 metres.

The Board Chairperson declared the meeting closed at 5.35pm.

**CONFIRMED THIS 6TH DAY OF MAY 2015**

**SARA TEMPLETON  
CHAIRPERSON**



**RICCARTON/WIGRAM COMMUNITY BOARD  
TUESDAY 17 MARCH 2015**

**Report of a meeting of the Riccarton/Wigram Community Board  
held on Tuesday 17 March 2015 at 4pm in the Community Room,  
Upper Riccarton Library, 71 Main South Road.**

**PRESENT:** Mike Mora (Chairperson), Helen Broughton, Natalie Bryden,  
Vicki Buck, Peter Laloli and Debbie Mora

**APOLOGIES:** Apologies for absence were received and accepted from  
Jimmy Chen.

An apology for lateness was received and accepted from Vicki Buck  
who arrived at 4.35pm and was absent for clauses 4, 5.1 and 5.2.

The Chairperson welcomed to the meeting the Chief Executive, Karleen Edwards.

The Board reports that:

**PART A - MATTERS REQUIRING A COUNCIL DECISION**

**1. RICCARTON/WIGRAM WARD – NAMING OF NEW RESERVES**

		Contact	Contact Details
<b>Executive Leadership Team Member responsible:</b>	General Manager, Culture, Leisure and Parks	N	
<b>Officer responsible:</b>	Unit Manager, Assets and Networks	N	
<b>Author:</b>	Russel Wedge, Senior Network Planner Parks	Y	941-8270

**1. PURPOSE AND ORIGIN OF REPORT**

- 1.1 This report is a staff request to ensure the naming and classification of reserves follows the Council's Policy Register.
- 1.2 The purpose of this report is to submit the Riccarton/Wigram Community Board's recommendation to the Council for:
  - 1.2.1 The proposed reserve names as listed in Attachment One and for the Board's recommendation to be referred to the Council for adoption.
  - 1.2.2 The proposed classification of the reserves as specified in Attachment One and for the Board's recommendation to be referred to the Council for adoption.
- 1.3 The Council Policy Register: Naming of Reserves and Facilities, outlines the procedure for the naming of reserves, which is for the proposed reserve names to be referred to the Community Board in the first instance, and then referral to the Council for adoption.

**2. EXECUTIVE SUMMARY**

- 2.1 A number of new reserves have been vested in the Council as part of subdivision developments in the Riccarton/Wigram Ward. The Council Policy Register: Naming of Reserves and Facilities states that all reserves vested in or under the control of the Council shall be given an appropriate name. New reserves are required to be allocated a name before they can be entered into the Council's maintenance contracts.
- 2.2 Under the Reserves Act 1977, Section 16 (2A) any land that has been vested with the Council can declare that land to be a reserve providing it has been given a classification through Council resolution. The classification of the reserve will provide the basis as to how the reserve should be managed and administered e.g. a recreation reserve compared to a drainage reserve (refer **Attachment One**).

**COUNCIL 14. 05. 2015****Riccarton/Wigram Community Board 17. 3. 2015****1 Cont'd****3. SIGNIFICANCE**

- 3.1 The decision to be made is of low significance in relation to assessment of the criteria in the Christchurch City Council's Significance and Engagement Policy.
- 3.2 Confirmation of statutory compliance. In accordance with section 76 of the Local Government Act 2002, this report contains:
  - 3.2.1 Sufficient information about the options and their benefits and costs, bearing in mind the significance of the decision; and
  - 3.2.2 A process of community engagement to determine and consider, the views and preferences of affected and interested parties veering mind the significance of the decision.

**4. COMMENT – COMMUNITY CONSULTATION**

- 4.1 The reserve land identified in this report has been vested in the Council at the time of the development of the subdivision. The naming of the reserves usually commences before the land titles have been issued both for the proposed reserve and any adjoining prospective residential land owners. It is therefore not possible to consult with adjoining residents or any neighbourhood or residential groups on the proposed reserve names.
  - 4.1.1 The naming of the reserves in subdivisions follows a similar process to the Community Board consideration of appropriating names for public roads within the subdivision.

**5. FINANCIAL IMPLICATIONS**

- 5.1 There are no direct financial implications associated with the allocation of reserve names, which is an administrative process undertaken as an operational expense.

**6. STAFF RECOMMENDATION**

It is recommended that the Riccarton/Wigram Community Board:

- 6.1 Approve the proposed reserve names as specified in Attachment One, and the Board's recommendation be referred to the Council for adoption.
- 6.2 Approve the proposed classification of the reserves as per the Reserves Act 1977 s16 (2A) as specified in Attachment One, and the Board's recommendation, be referred to the Council for adoption.

**7. BOARD CONSIDERATION**

The staff member present spoke to the accompanying report and responded to questions from members.

**8. BOARD RECOMMENDATION**

That the staff recommendation be adopted.

## COUNCIL 14. 05. 2015

## Riccarton/Wigram Community Board 17. 3. 2015

## ATTACHMENT 1 TO CLAUSE 1

## Attachment One - Proposed Reserve Names and Classifications

Proposed Name	Address	Legal Description	Area (ha)	Reserve Classification	Page Number
<b>Eastman Wetlands</b>	332,334,388 Sparks Road & 482A, 484 Cashmere Road	Lot 2 DP 401332 / Lot 5 DP 3216 / Lot 2 DP 82730 / Lot 2 DP 406674 / Lot 2 DP 81757	41.0883	Local Purpose (Utility) Reserve	1
<b>Butchers Brothers Subdivision (101 Awatea Road)</b>					
Heathcote Esplanade Reserve	25R Dow Square	Lot 101 DP 479291	0.0305	Recreation Reserve	1
Heathcote Esplanade Reserve	No road address	Lot 100 DP 479291	0.2642	Local Purpose (Esplanade) Reserve	1
Dow Park	21R Dow Square	Lot 102 DP 479291	0.0340	Recreation Reserve	1
<b>Taunton Estates Subdivision (141 &amp; 185 Awatea Road) (Page 2)</b>					
Heathcote Esplanade Reserve	2R Vahsel Bay Place	Lot 54 DP 477367	0.2649	Recreation Reserve	2
Heathcote Esplanade Reserve	4R Vahsel Bay Place	Lot 60 DP 477367	0.5634	Recreation Reserve	2
Platinum Drainage Reserve	16R Platinum Place	Lot 55 DP 477367	0.1637	Local Purpose (Utility) Reserve	2
Platinum Park	14R Platinum Place	Lot 61 DP 477367	0.1931	Recreation Reserve	2
<b>Whittaker Brothers Subdivision (205 Awatea Road)</b>					
Heathcote Esplanade Reserve	18R Colt Place	Lot 151 DP 479119	0.0586	Recreation Reserve	2
Heathcote Esplanade Reserve	20R Colt Place	Lot 150 DP 479119	0.6014	Local Purpose (Esplanade) Reserve	2
<b>Wigram Estates (280 Wigram Road)</b>					
Heathcote Esplanade Reserve	No Road address	Lot 65 DP 482951	0.5735	Local Purpose (Esplanade) Reserve	2
Heathcote Esplanade Reserve	29R Edwin Ebbett Place	Lot 66 DP 482951	0.0446	Recreation Reserve	2

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## ATTACHMENT 1 TO CLAUSE 1 CONT'D

<b>Longhurst Subdivision – Fulton Hogan Ltd (Halswell Junction Road) (Page 3)</b>						
John Annan Park	52R John Annan Street	Lot 957 DP 470876	0.1441	Recreation Reserve	3	
John Annan Drainage Reserve # 1	36R John Annan Street	Lot 945 DP 470876	0.0186	Local Purpose (Utility) Reserve	3	
Bamber Drainage Reserve	46R Bamber Crescent	Lot 954 DP 480473	0.0220	Local Purpose (Utility) Reserve	3	
Caulfield Drainage Reserve	55R Greenaway Street	Lot 947 DP 470876	0.4603	Local Purpose (Utility) Reserve	3	
Caulfield Drainage Reserve	100R Caulfield Avenue	Lot 955 DP 470876	0.0860	Local Purpose (Utility) Reserve	3	
Caulfield Drainage Reserve	45R Greenaway Street	Lot 948 DP 470876	0.3131	Local Purpose (Utility) Reserve	3	
Caulfield Drainage Reserve	70R Caulfield Avenue	Lot 947 DP 468679	0.4993	Local Purpose (Utility) Reserve	3	
Caulfield Drainage Reserve	35R Greenaway Street	Lot 948 DP 468679	0.3150	Local Purpose (Utility) Reserve	3	
Caulfield Drainage Reserve	90R Caulfield Avenue	Lot 955 DP 468679	0.0914	Local Purpose (Utility) Reserve	3	
Caulfield Drainage Reserve	60R Caulfield Avenue	Lot 956 DP 468679	0.1047	Local Purpose (Utility) Reserve	3	
Greenaway Park	7R Greenaway Street	Lot 958 DP 468679	0.3643	Recreation Reserve	3	
Ishwar Ganda Drainage Reserve	19R Ishwar Ganda Boulevard	Lot 960 DP 479336	0.0233	Local Purpose (Utility) Reserve	3	

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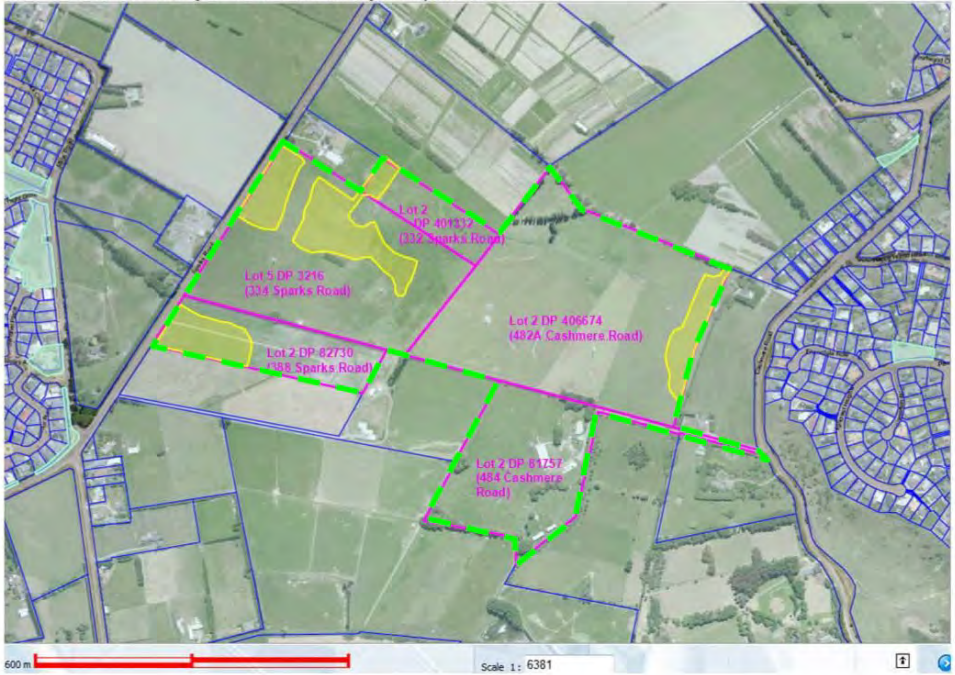
## ATTACHMENT 1 TO CLAUSE 1 CONT'D

<b>Longhurst Subdivision – Fulton Hogan Ltd (Page 4)</b>						
John Annan Drainage Reserve # 2	14R John Annan Street	Lot 946 DP 468679	0.0195	Local Purpose (Utility) Reserve	4	
Hedge Drainage Reserve	8R Hedge Close & 32R Hamill Road	Lot 926 DP 458806 & Lot 926 DP 462827	0.0178 & 0.0200	Local Purpose (Drainage) Reserve	4	
McDermott Drainage Reserve	19R McDermott Place	Lot 935 DP 453318	0.0208	Local Purpose (Drainage) Reserve	4	
Halswell Junction Drainage Reserve	251R Halswell Junction Road	Lot 930 DP 453318	0.0385	Local Purpose (Drainage) Reserve	4	
Graycliffe Drainage Reserve	7R Graycliffe St & 22R Gosling Crescent	Lot 928 DP 453318 & Lot 928 DP 458806	0.0180 & 0.0180	Local Purpose (Drainage) Reserve	4	
Belgrave Drainage Reserve	14R Caulifield Avenue	Lot 921 DP 458806	0.0156	Local Purpose (Drainage) Reserve	4	
<b>Knights Stream Park Subdivision – Fulton Hogan (Page 5)</b>						
Greenwich Drainage Reserve # 1	34R Greenwich Street	Lot 904 DP 462319	0.0150	Local Purpose (Drainage) Reserve	5	
Greenwich Drainage Reserve # 2	14R Greenwich Street	Lot 903 DP 459896	0.0150	Local Purpose (Drainage) Reserve	5	
Monsanto Drainage Reserve	4R Monsanto Street & 17R Oakdene Place	Lot 902 SP 432319 & Lot 902 DP 459896	0.0126 & 0.0162	Local Purpose (Drainage) Reserve	5	
Aberdare Drainage Reserve	23R Richmond Ave & 7R Aberdare Street	Lot 901 DP 462319 & Lot 915 DP 464210	0.0156 & 0.0166	Local Purpose (Drainage) Reserve	5	
Richmond Park	39R Richmond Avenue	Lot 917 DP 472718	0.4055	Recreation Reserve	5	
Richmond Drainage Reserve	41R Richmond Avenue	Lot 921 DP 472718	0.5833	Local Purpose (Utility) Reserve	5	
Kruger Drainage Reserve	12R Aberdare Street	Lot 914 DP 464210	2.9224	Local Purpose (Drainage) Reserve	5	

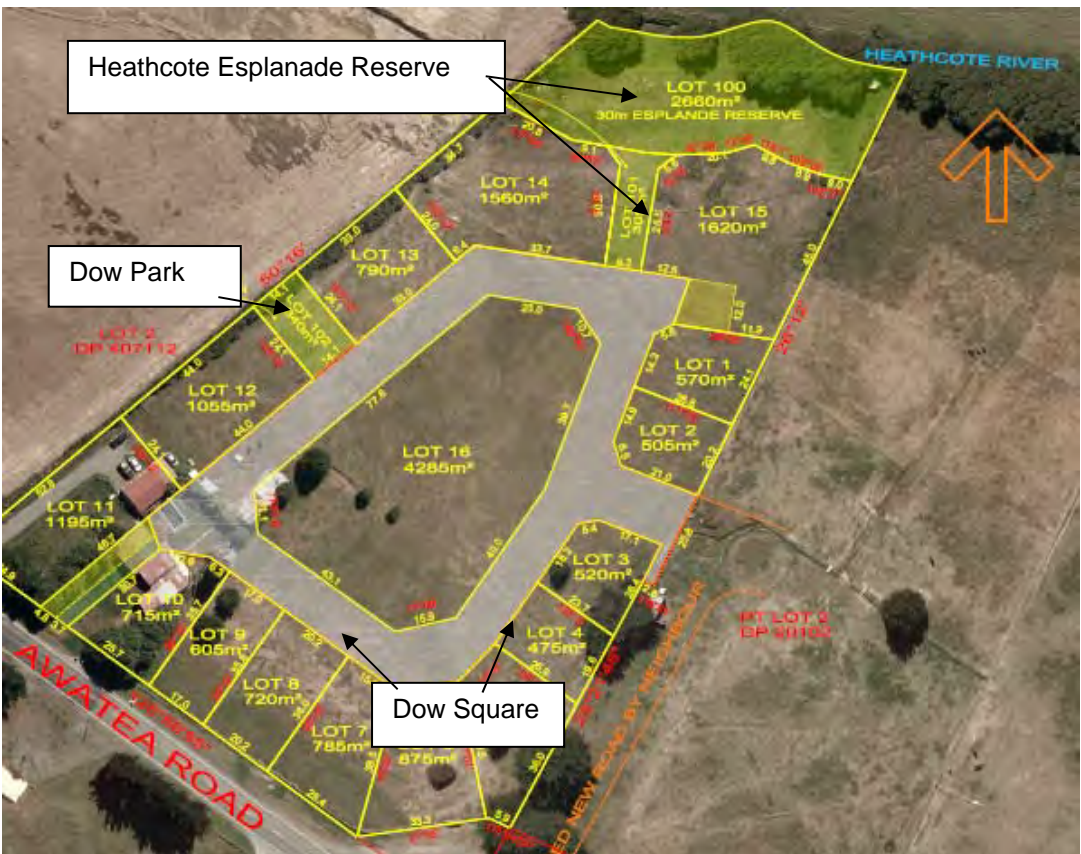
Attachment Two - Proposed Names and Location Maps

Eastman Wetlands

2010: Park boundary - green dashed line  
Council owned land bounded in pink. Yellow shaded areas - potentially for residential.



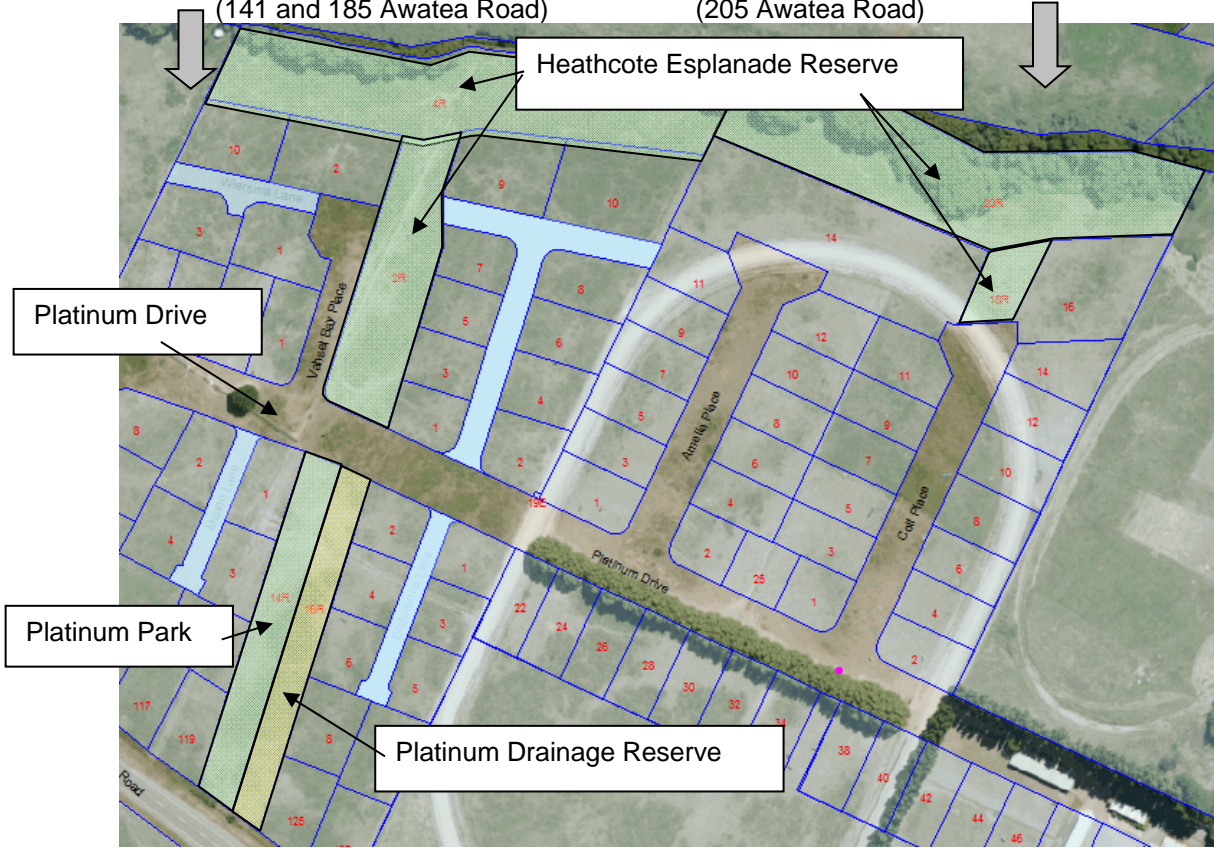
Butchers Brothers Subdivision (101 Awatea Road)



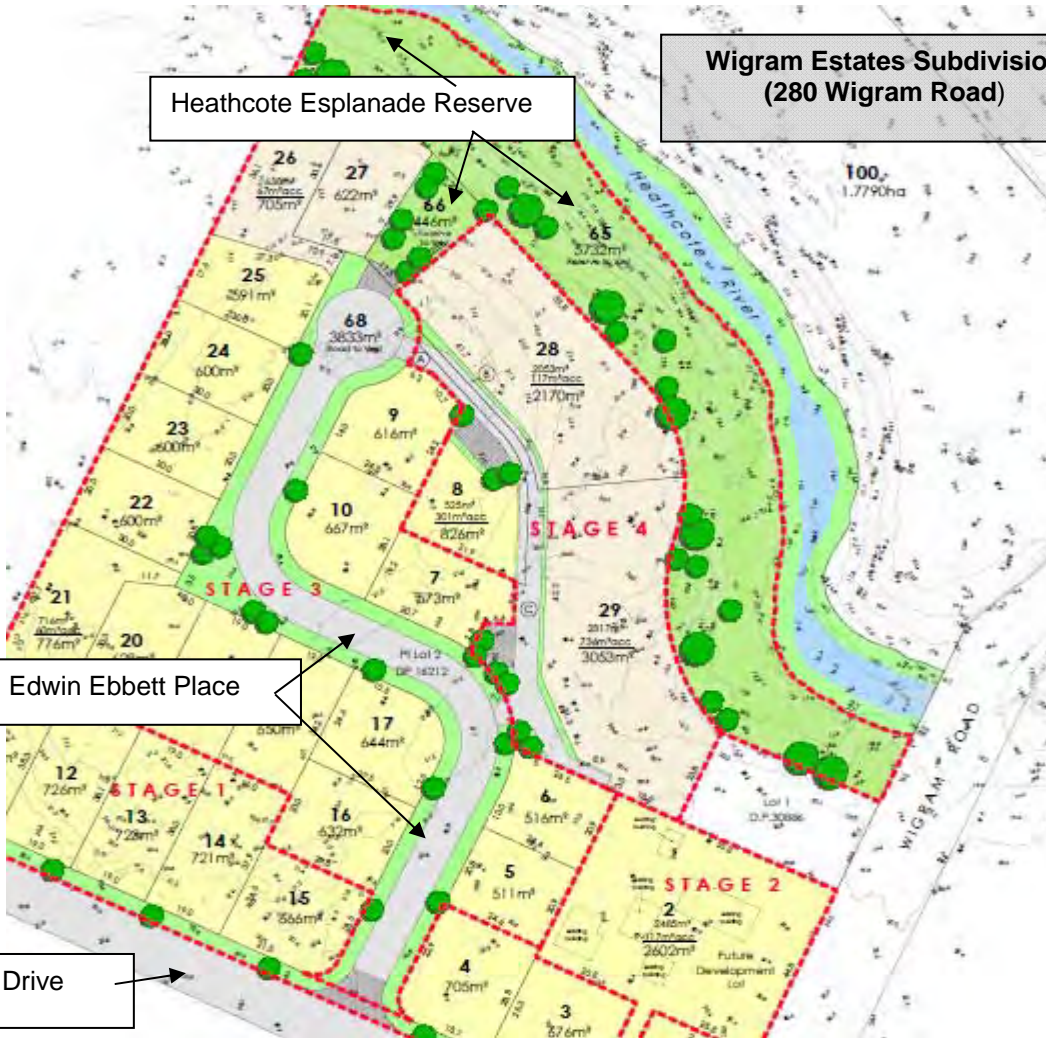


ATTACHMENT 2 TO CLAUSE 1 CONT'D

**Taunton Estate Subdivision and Whittaker Brothers Subdivision (page 2)**  
(141 and 185 Awatea Road) (205 Awatea Road)



ATTACHMENT 2 TO CLAUSE 1 CONT'D



Heathcote Esplanade Reserve

Wigram Estates Subdivision  
(280 Wigram Road)

Edwin Ebbett Place

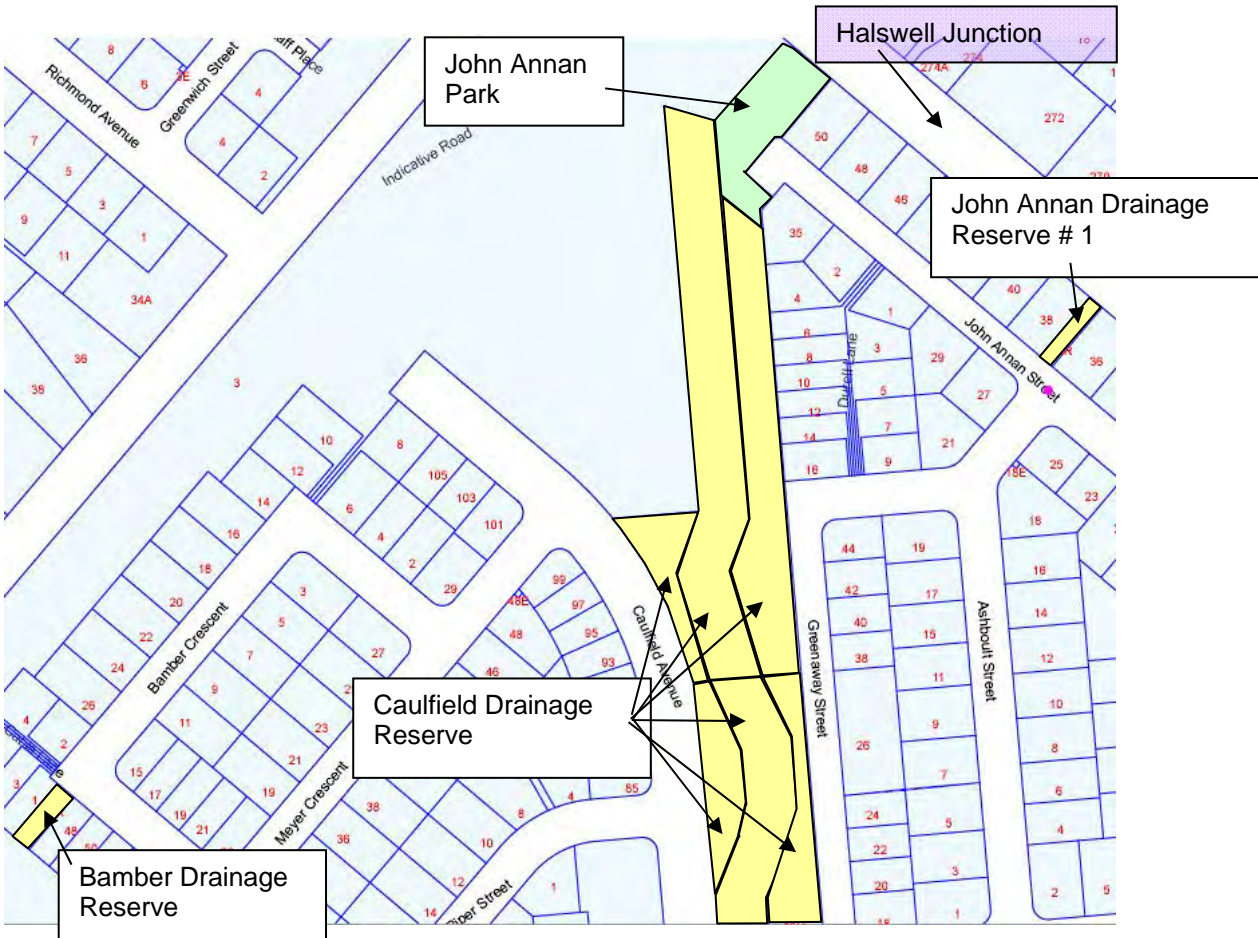
Platinum Drive

Longhurst Subdivision – Fulton Hogan Ltd (page 3)



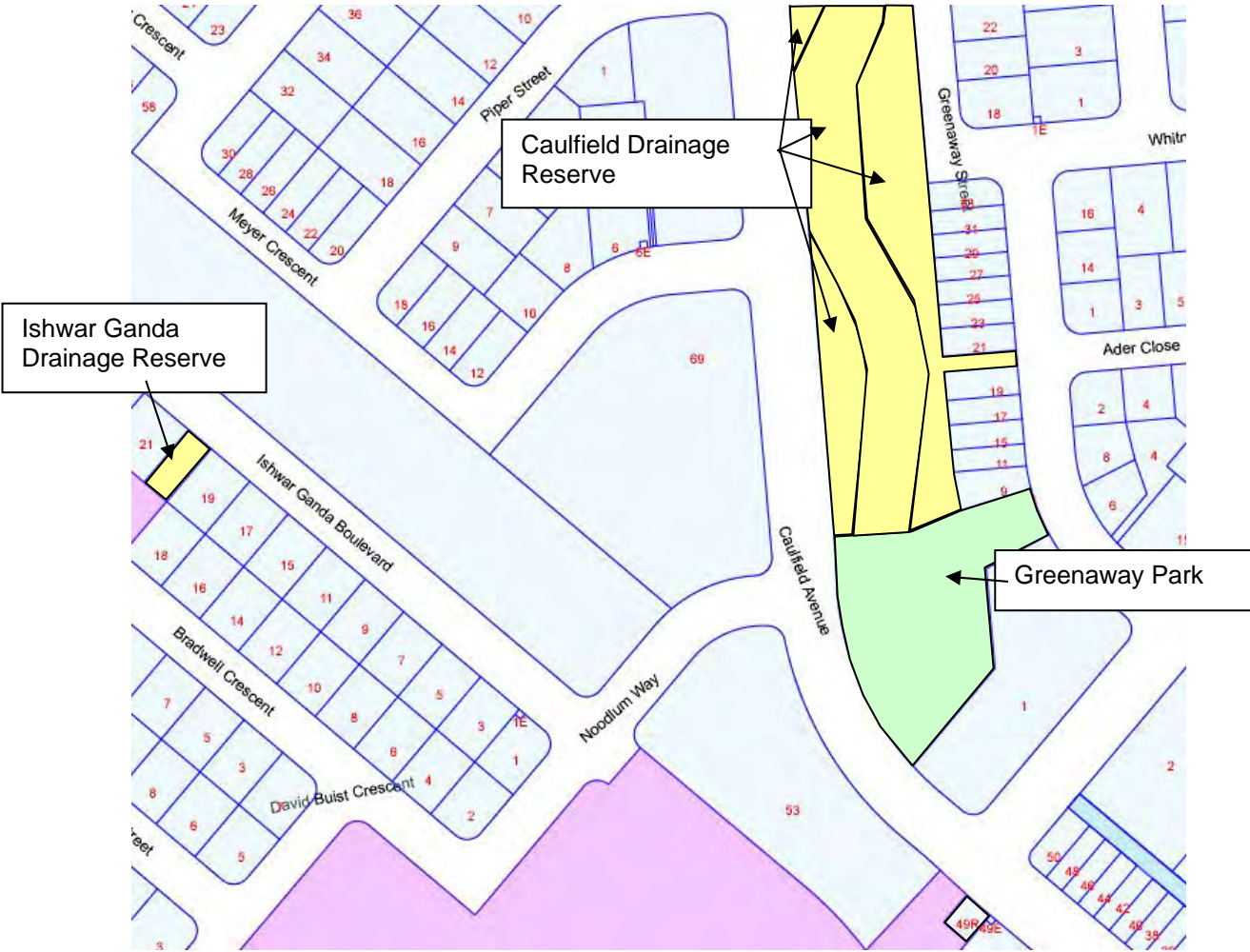
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ATTACHMENT 2 TO CLAUSE 1 CONT'D



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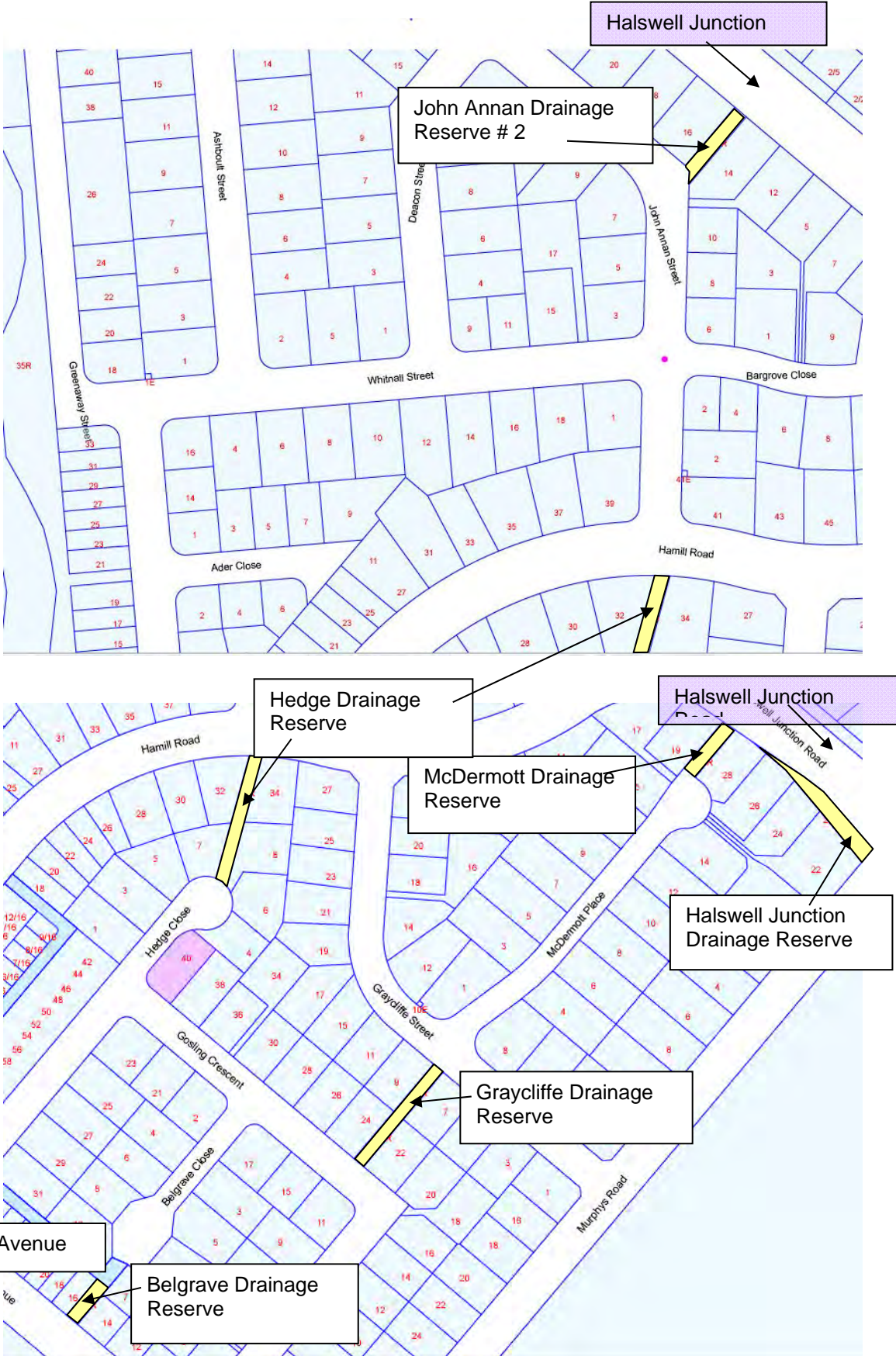


Longhurst Subdivision – Fulton Hogan Ltd (page 4)



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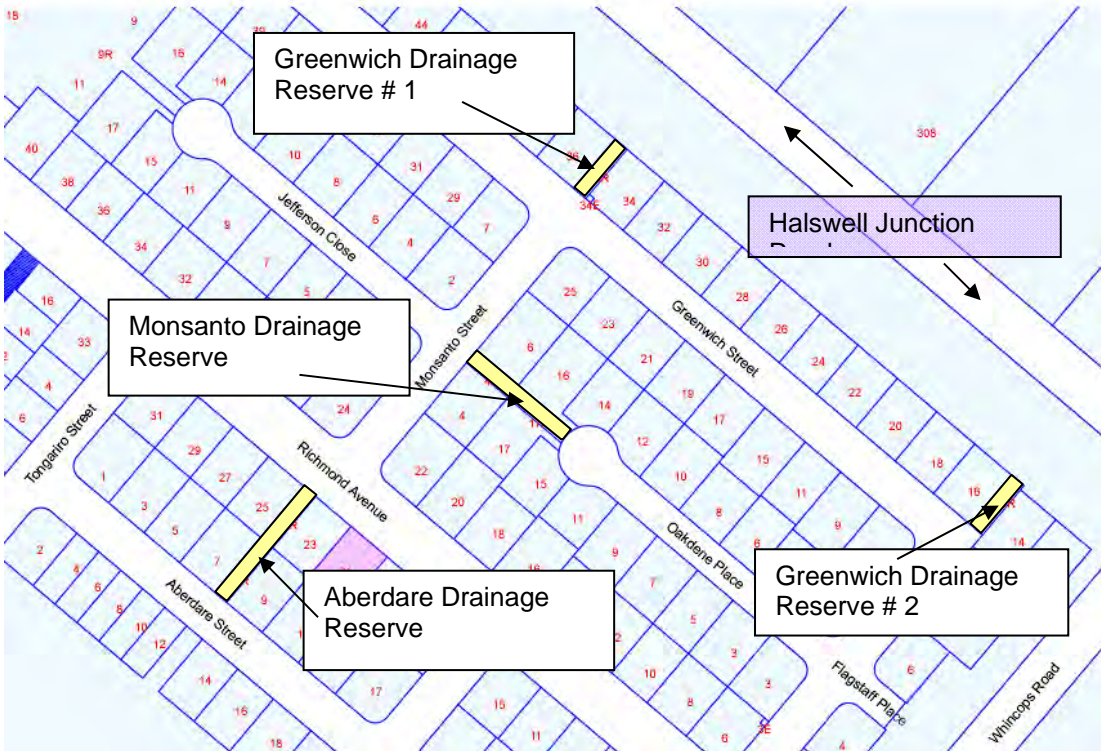
ATTACHMENT 2 TO CLAUSE 1 CONT'D



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ATTACHMENT 2 TO CLAUSE 1 CONT'D

Knights Stream Park Subdivision– Fulton Hogan Ltd (page 5)





ATTACHMENT 2 TO CLAUSE 1 CONT'D

Knight Stream Park Subdivision – Fulton Hogan Ltd



## COUNCIL 14. 05. 2015

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## 2. WIGRAM ESTATES LIMITED – LAND EXCHANGE AND SALE

		Contact	Contact Details
<b>Executive Leadership Team Member responsible:</b>	Chief Operating Officer	N	
<b>Officer responsible:</b>	Unit Manager Asset and Networks	N	
<b>Author:</b>	Steve McCarroll	Y	941-8581

## 1. PURPOSE AND ORIGIN OF REPORT

- 1.1 This report arises from the subdivision plans for Wigram Estates Limited and the necessity to facilitate and optimise the development, roading and open space provisions.
- 1.2 The purpose of this report is to submit the Riccarton/wigram Community Board's recommendation to the Council for it to resolve to:
- 1.2.1 Complete an exchange of lands involving part of Council owned land that is held for drainage and road purposes (part of Lot 54 on plan attached coloured orange) for an equivalent area of land that is privately owned land (Lot 70 on plan attached coloured green)
- 1.2.2 Sell the area of land coloured pink on the attached plan (Lot 73) which is now not entirely required by the Council for the original roading purpose for which it was purchased.

## 2. EXECUTIVE SUMMARY

- 2.1 The land as shown as Stage 1 (Lot 55) on the attached plan (refer **Attachment 1**) was vested in the Council as part of the subdivision of adjoining land and is in excess of 2 hectares in area. The land is held for drainage and road purposes.
- 2.2 The proposal is to exchange a small portion of this land, coloured orange, for Lot 70 coloured green. The area coloured green will provide the Council with access to the reserve area adjoining the Heathcote River and will vest in the Council as local purpose utility reserve as part of the subdivision consent. The area coloured orange will be amalgamated with an adjoining area to create a residential site.
- 2.3 The land coloured pink on the plan was acquired, by the Council from Ngai Tahu in February 2014 to provide a road access to the Stage 2 area on the plan. The City Plan requires the development for this site to be served by an internal Wigram development's road network. The City Plan also indicates the road access to this development be achieved by way of commercial negotiation with the adjacent land owner. The proposal is to sell this land to Wigram Estates Limited enabling a road to be formed, which will vest to the Council as legal road on subdivision. The balance land will be amalgamated to the area coloured orange to create a residential allotment.

## 3. BACKGROUND

- 3.1 To facilitate the road network connection, the Council acquired a residential lot from Ngai Tahu (shown coloured pink on the plan attached). This lot was acquired with the intention that it would eventually be sold for future development of this site. To ensure road connections and connectivity for various parcels of developments, it is a practice of the Council to acquire parcels of land and hold them as land for future road.
- 3.2 The outline plan for the development of Wigram in the City Plan indicates the access to this development is from the internal Wigram road networks and requires the developer to enter into commercial negotiations with the owner of the neighbouring site. This report arose from the result of those finalised subdivision plans.

**COUNCIL 14. 05. 2015****Riccarton/Wigram Community Board 17. 3. 2015****2. Cont'd****4. COMMENT**

- 4.1 The plan attached indicates the portion of Lot 73 that will be formed as road. The 230 square metres of land that will form the balance area will then be amalgamated with the small portion of Council owned land (232 square metres) that is part of the larger area indicated as stage 1 on the plan.
- 4.2 The proposed land exchange is beneficial to the Council as the area of land that will come into Council ownership (Lot 70) provides an enlarged access leg into the reserve area adjoining the Heathcote River than would normally be provided. The area of land that the Council are relinquishing in the proposed land exchange is an area of land held for drainage and roading purposes and has little material affect on the balance land.
- 4.3 The proposed sale to the developers of the stage 2 area, Wigram Estates Limited, will occur at current market value which is yet to be determined. A portion of the land will then be developed for road and vested in the Council and the balance area will be amalgamated with the area coloured orange to form a residential lot of 462 square metres (Lot 54 on attached plan).
- 4.4 The above proposal is of benefit to the Council in two respects. The development of Stage 2 of the residential subdivision will be in compliance with the outline plan for Wigram and the proposed land exchange will provide the public the benefit of an improved access to the Heathcote River corridor and its adjoining open space.
- 4.5 There is no delegation from the Council to Community Boards to buy or sell land. Therefore, this report seeks a recommendation from the Community Board to the Council seeking resolutions to give effect to the proposed swap and purchase.

**5. FINANCIAL IMPLICATIONS**

- 5.1 The residential lot acquired from Ngai Tahu in February 2014 was purchased for \$216,000 including GST.
- 5.2 The sale of this lot to Wigram Estates Limited will occur at current market valuation which is yet to be determined.
- 5.3 The land exchange will occur with no monies changing hands as the current market value has assessed both parcels at the same value.

**6. STAFF RECOMMENDATION**

That the Riccarton/Wigram Community Board recommend that the Council pass the following resolutions:

- 6.1 The Council resolve to exchange part of Lot 54 (coloured orange on the plan attached) for Lot 70 (coloured green on the plan attached) owned by Wigram Estates Limited. The exchange to be at equivalent value, that is no monetary transaction is required in the exchange.
- 6.2 The Council resolve to sell the lot coloured pink on the attached plan to Wigram Estates Limited at market valuation plus or minus 10 per cent but in no event less than \$216,000 inclusive of GST, being the Council's initial purchase cost.
- 6.3 The Council grant the Property Consultancy Manager delegated authority to negotiate and conclude all matters at his sole discretion associated with the land exchange and sale.

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**2 Cont'd**

**7. BOARD CONSIDERATION**

The staff member present spoke to the accompanying report.

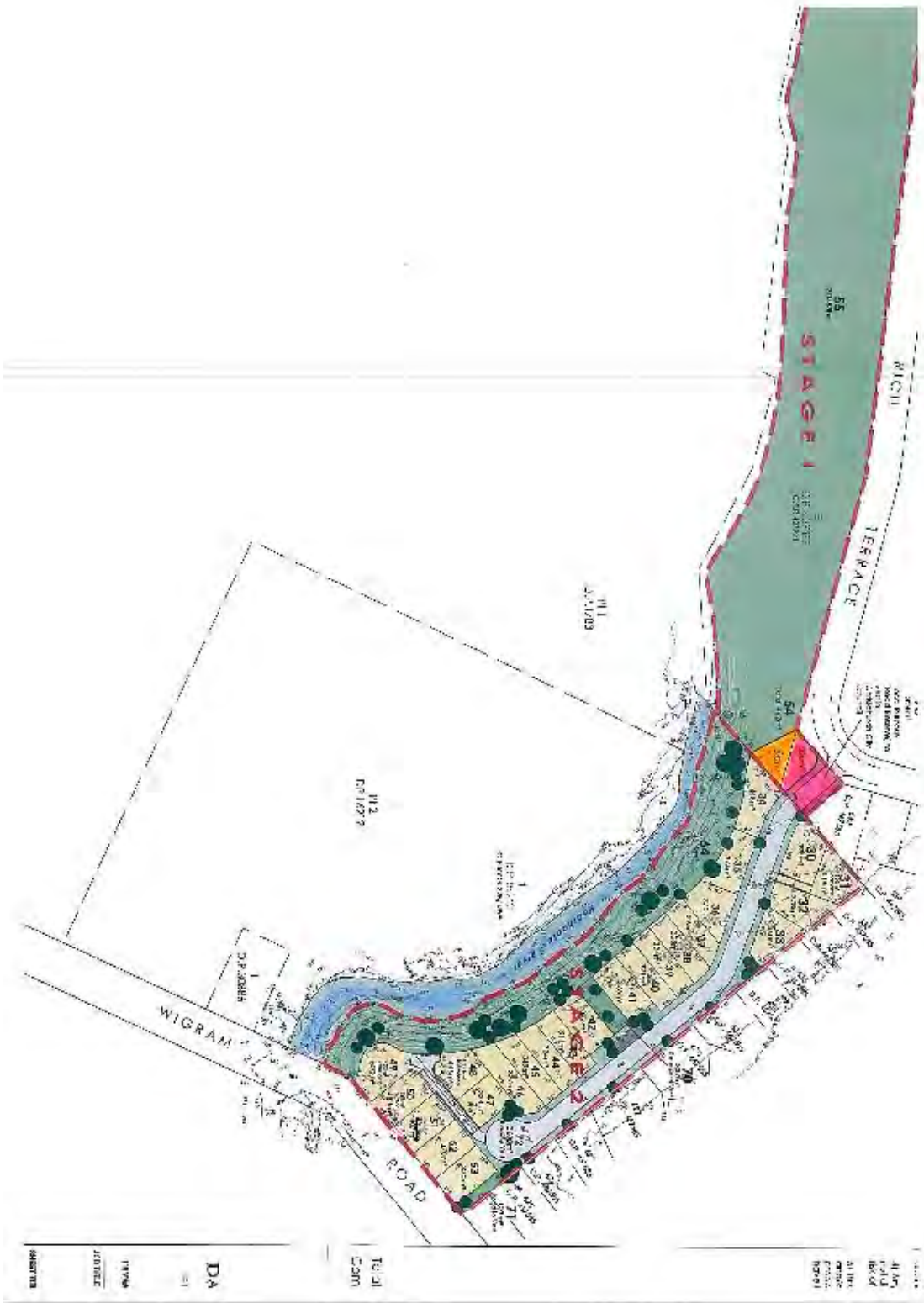
**8. BOARD RECOMMENDATION**

That the staff recommendation be adopted.



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ATTACHMENT 1 TO CLAUSE 2



**COUNCIL 14. 05. 2015**

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**PART B - REPORTS FOR INFORMATION**

**3. RICCARTON ROAD BUS PRIORITY PROJECT - CONSULTATION**

This item was presented to the Infrastructure Transport and Environment Committee meeting on 2 April 2015 by way of a Chairpersons Report.

**4. DECLARATION OF INTEREST**

Nil.

**5. DEPUTATIONS BY APPOINTMENT**

**5.1 BRADSHAW TERRACE RESIDENTS**

Greg and Natalie Sneddon of Bradshaw Terrace, addressed the Board reiterating the street residents concerns about the current condition of Bradshaw Terrace along with associated drainage and parking issues that had most recently been raised with the Board in December 2014.

Clare Mouat also addressed the Board on these matters.

After questions from members, the Chairperson thanked Mr and Mrs Sneddon and Clare Mouat for bringing their concerns to the Board.

Members restated that the Board would be including these matters in its own submission to the Council's Draft Long Term Plan and the residents were encouraged to do the same.

The Board **decided** to request an update from staff on the status of Bradshaw Terrace in relation to the Council's capital programme including associated drainage issues and to note from the deputations submission that the recent maintenance work on the road surface has seemingly not been successful.

**5.2 TEMPLETON RESIDENTS' ASSOCIATION**

Raewyn Newnham and Peter Peterson, on behalf of the Templeton Residents' Association, addressed the Board on the matter of localised historic flooding and drainage related issues in Templeton.

After questions from members, the Chairperson thanked Raewyn Newnham and Peter Peterson for their deputation.

The Board **decided** that the submission from the Templeton Residents' Association be received and that the flooding and drainage issues raised, be referred to staff for consideration and response back to the Board.

Clause 7.1 of these minutes, records a separate Board decision requesting that a bus shelter be installed in Templeton.

**5.3 DISABLED PERSONS ASSEMBLY**

Philip Haythornthwaite, President, Disabled Persons Assembly Christchurch and Districts, addressed the Board and requested the relocation of a bus stop in Mandeville Street in the vicinity of the Philatelic Centre.

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**5 Cont'd**

The Board also **received** some written views from the Central Riccarton Residents' Association on the matter.

After questions from members, the Chairperson thanked Philip Haythornthwaite for his presentation.

The Board **decided** that the submission from the Disabled Persons Assembly be received and the matters raised be referred to staff for consideration and response back to the Board.

**5.4 OWAKA PIT**

The Board **agreed** to receive a late deputation on the matter of Owaka Pit.

Peter Dellaca and Kay Stieller representing the Awatea Residents' Association, and Julie Chivas from Wigram Skies addressed the Board regarding the local community's ongoing concerns regarding the issues associated with medium density fibreboard (MDF) at the Owaka Pit site.

The Council's Inspections and Enforcement Unit Manager was in attendance to speak to the Board and to take questions from members on the matter. A tabled memorandum from her was **received**.

Following members questions to the deputation representatives, the Chairperson thanked the deputations for attending and presenting their concerns to the Board.

Clause 7.2 (Part B) of these minutes records the Board's decision on this matter

**6. PETITIONS**

Nil.

**7. NOTICES OF MOTION**

The following Notices of Motion were moved by Helen Broughton, seconded by Debbie Mora:

**7.1 KIRK ROAD – BUS SHELTER**

*That the Riccarton/Wigram Community Board requests that a bus shelter be provided in Kirk Road, Templeton in response to the request from the Templeton Residents' Association.*

On being put to the meeting by the Chairperson, the motion was declared **carried**.

**7.2 OWAKA PIT**

*7.2.1 That the Riccarton/Wigram Community Board seek to commission an independent scientific study which may include testing to address questions relating to the Medium Density Fibreboard (MDF) at Owaka pit. The following questions to be addressed in the study:*

*7.2.1 Is the MDF waste at Owaka pit a recyclable material and does it have viability as a hog fuel use?*

*7.2.1.2 Once the MDF material is burnt does it still remain MDF? If not what is the description of the material.*

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**7 Cont'd**

- 7.2.1.3 *Is the burnt MDF inflammable and does it fit into being a recyclable material?*
- 7.2.1.4 *Can you outline any scientific evidence supporting that the MDF present at Owaka Pit is recyclable?*
- 7.2.1.5 *It is known that MDF waste has been dumped at the Owaka Pit for over 10 years. Is there any evidence of a recycling process being in place for the MDF, or having ever been in place for the MDF?*
- 7.2.1.6 *We understand the only recyclable use of MDF waste is as hog fuel - is that correct? Are there any plants in the South Island which would accept MDF material from the Owaka pit? If so, could you clarify which plants.*
- 7.2.1.7 *If not recycled or recyclable as hog fuel how best should this material be disposed of?*
- 7.2.1.8 *Are there other risks with the burnt or other MDF waste remaining at Owaka Pit?*

On being put to the meeting by the Chairperson, the motion was declared **carried**.

Further, the Board **decided**:

- 7.2.2 To request that staff initiate a review of the original 2005 resource consent conditions on the issues presented to the Board, in relation to Owaka Holdings Limited (Owaka Pit).
- 7.2.3 To request that Environment Canterbury initiate a review of its air and storm water discharge consents in relation to Owaka Holdings Limited.

**8. CORRESPONDENCE**

Nil.

**9. BRIEFINGS**

Chris Gregory, Unit Manager Assets and Networks, provided a status briefing to the Board on the matter of the pedestrian crossing facility on Waimairi Road associated with the University of Canterbury's Ilam and Dovedale Campuses.

The Board **decided** that the tabled information update, be **received**.

**10. COMMUNITY BOARD ADVISER'S UPDATE**

The Board **received** a status update on its 2014/15 funding and it was noted that its Submissions Committee would be convened in the near future to prepare a draft Board submission on the Council's 2015/25 Draft Long Term Plan for adoption by the Board in due course.

**11. MEMBERS' INFORMATION EXCHANGE**

Mention was made of the following matters:

- Independent Hearings Panel – recent mediation on the Residential Chapter of the District Plan Review.
- Minister of Housing - pending public announcement regarding the new subdivision on part of the Riccarton Racecourse site.

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**12. MEMBERS' QUESTIONS UNDER STANDING ORDERS**

Nil.

**PART C - REPORT ON DELEGATED DECISIONS TAKEN BY THE BOARD**

**13. CONFIRMATION OF MINUTES – 3 MARCH 2015**

The Board **resolved** that the minutes of its Ordinary Meeting of 3 March 2015, be confirmed.

**14. PROPOSED NEW ROAD AND RIGHT-OF-WAY NAMES**

The Board considered a report seeking approval for the naming of eight new roads and four new rights-of-way.

The Board **resolved** to approve the following names:

14.1.1 Knights Stream Park – Killarney Avenue, Bouma Street, Kokoda Street and Harz Street  
(Alternatively: Lorentz Street, Patagonia Street, Bilivar Street and Amazonia Street).

14.1.2 Kintyre Estates – Ardhave Lane, Ciaran Close, Glenbarr Lane, Strone Close, Torbeg Lane and Kilkivan Lane.

Further, the Board decided to **decline** the requested name for the private lane of 'Seymour Street' at 69 Shands Road (from Shands Road south east).

**15. NEW HALSWELL FACILITY - NAMING**

The Board considered a report seeking approval for the naming of the new Halswell facility arising from consultation with the community, rūnanga (Taumutu and Ngāi Tuahuri) and Mahaanui Kurataiao Ltd (MKT).

Representatives of Ngai Tuahuri and MKT were attendance and addressed the Board in support of the proposed name.

The Board **resolved**:

15.1 To endorse the recommendation as determined by the community competition to accept the name of the Halswell Centre.

15.2 To endorse that the Māori name Te Hāpua fronts the English name as it captures the spirit of the local area and landscape and also has cultural significance and accordingly, formally adopts that the name of the facility be Te Hāpua: Halswell Centre.

**16. RICCARTON/WIGRAM COMMUNITY BOARD 2014/15 DISCRETIONARY RESPONSE FUND – APPLICATION – UNIVERSITY OF CANTERBURY ATHLETICS CLUB INC.**

The Board considered a report seeking approval to allocate funding from its 2014/15 Discretionary Response Fund.

The Board **resolved** to make a grant of \$500 from its 2014/15 Discretionary Response Fund to the University of Canterbury Athletics Club Inc. towards track hire and coaching costs.

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**17. RICCARTON/WIGRAM COMMUNITY BOARD 2014/15 YOUTH DEVELOPMENT FUND – APPLICATION – EMMA SWAIN**

The Board considered a report seeking approval to allocate funding from its 2014/15 Youth Development fund.

The Board **resolved** to make a grant of \$300 from its 2014/15 Youth Development Fund to Emma Swain towards the cost of participation in the Mind Body Soul Course at Outward Bound from 5 to 25 July 2015.

**18. CORSAIR DRIVE AND THE RUNWAY – BUS STOP RELOCATIONS**

The Board considered a report seeking approval to relocate and approve three new bus stop locations associated with Environment Canterbury's Metro Review.

The Board **resolved** to:

**Corsair Drive Stop**

- 18.1 Revoke all existing parking restrictions on the south western side of Corsair Drive commencing at a point 100 metres south east of its intersection with Grebe Place and extending in a south easterly direction for a distance of 26 metres.
- 18.2 Approve that the stopping of vehicles be prohibited at any time on the south western side of Corsair Drive commencing at a point 100 metres south east of its intersection with Grebe Place and extending in a south easterly direction for a distance of four metres.
- 18.3 Approve that a marked bus stop be installed on the south western side of Corsair Drive commencing at a point 104 metres south east of its intersection with Grebe Place and extending in a south easterly direction for a distance of 14 metres.
- 18.4 Approve that the stopping of vehicles be prohibited on the south western side of Corsair Drive commencing at a point 118 metres south east of its intersection with Grebe Place and extending in a south easterly direction for a distance of eight metres.

**The Runway Stops (Pair near Kittyhawk Avenue)**

- 18.5 Revoke all existing parking restrictions on the south eastern side of The Runway commencing at a point 31 metres south west of its intersection with Kittyhawk Avenue and extending in a south westerly direction for a distance of 22 metres.
- 18.6 Approve that a marked bus stop be installed on the south eastern side of The Runway commencing at a point 31 metres south west of its intersection with Kittyhawk Avenue and extending in a south westerly direction for a distance of 22 metres.
- 18.7 Revoke all existing parking restrictions on the north western side of The Runway commencing at a point 31 metres south west of its intersection with Kittyhawk Avenue and extending in a south westerly direction for a distance of 22 metres.
- 18.8 Approve that a marked bus stop be installed on the north western side of The Runway commencing at a point 31 metres south west of its intersection with Kittyhawk Avenue and extending in a south westerly direction for a distance of 22 metres.

**The Runway (Previous resolutions to revoke to return to parking)**

- 18.9 Revoke all existing parking restrictions on the south eastern side of The Runway commencing at a point 44 metres south west of its intersection with Deal Street and extending in a south westerly direction for a distance of 16 metres.

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- 18.10 Revoke all existing parking restrictions on the north western side of The Runway commencing at a point 18 metres north east of its intersection with Keene Street and extending in a north easterly direction for a distance of 22 metres.

**19. DELAMAIN SUBDIVISION – PROPOSED INTERSECTION CONTROLS AND NO STOPPING RESTRICTIONS**

The Board considered a report seeking approval for intersection controls and no stopping restrictions to be installed in the Delamain Subdivision.

The Board **resolved** to:

**Give Way Controls**

- 19.1 Approve that a Give Way control be placed against FW Delamain Drive at its intersection with Buchanans Road.
- 19.2 Approve that a Give Way control be placed against Cognac Drive at its intersection with Jarnac Boulevard.
- 19.3 Approve that a Give Way control be placed against Cellars Way at its intersection with Cognac Drive.
- 19.4 Approve that a Give Way control be placed against Famille Close at its intersection with Cognac Drive.
- 19.5 Approve that a Give Way control be placed against Philippe Avenue on its south western approach to the intersection with Cognac Drive.
- 19.6 Approve that a Give Way control be placed against Philippe Avenue on its north eastern approach to the intersection with Cognac Drive.
- 19.7 Approve that a Give Way control be placed against Jacques Way on its south western approach to the intersection with Cognac Drive.
- 19.8 Approve that a Give Way control be placed against Jacques Way on its north eastern approach to the intersection with Cognac Drive.

**Stop Controls**

- 19.9 Approve that a Stop control be placed against Jarnac Boulevard at its intersection with Buchanans Road.
- 19.10 Approve that a Stop control be placed against Little Oaks Drive at its intersection with Buchanans Road.

**No Stopping Restrictions**

- 19.11 Approve that the stopping of vehicles be prohibited at all times on the north east side of Buchanans Road commencing at its intersection with Little Oaks Drive and extending in a south easterly direction for a distance of 13 metres.
- 19.12 Approve that the stopping of vehicles be prohibited at all times on the north east side of Buchanans Road commencing at its intersection with Little Oaks Drive and extending in a north westerly direction for a distance of 13 metres.
- 19.13 Approve that the stopping of vehicles be prohibited at all times on the north west side of Little Oaks Drive commencing at its intersection with Buchanans Road and extending in a north easterly direction for a distance of 27 metres.

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- 19.14 Approve that the stopping of vehicles be prohibited at all times on the south east side of Little Oaks Drive commencing at its intersection with Buchanans Road and extending in a north easterly direction for a distance of 27 metres.
- 19.15 Approve that the stopping of vehicles be prohibited at all times on the north east side of Buchanans Road commencing at its intersection with Jarnac Boulevard and extending in a south easterly direction for a distance of 19 metres.
- 19.16 Approve that the stopping of vehicles be prohibited at all times on the north east side of Buchanans Road commencing at its intersection with Jarnac Boulevard and extending in a north westerly direction for a distance of 95 metres.
- 19.17 Approve that the stopping of vehicles be prohibited at all times on the north west side of Jarnac Boulevard commencing at its intersection with Buchanans Road and extending in a north easterly direction for a distance of 35 metres.
- 19.18 Approve that the stopping of vehicles be prohibited at all times on the south east side of Jarnac Boulevard commencing at its intersection with Buchanans Road and extending in a north easterly direction for a distance of 56 metres.
- 19.19 Approve that the stopping of vehicles be prohibited at all times on the north east side of Buchanans Road commencing at its intersection with FW Delamain Drive and extending in a south easterly direction for a distance of 14 metres.
- 19.20 Approve that the stopping of vehicles be prohibited at all times on the north east side of Buchanans Road commencing at its intersection with FW Delamain Drive and extending in a north westerly direction for a distance of 88 metres.
- 19.21 Approve that the stopping of vehicles be prohibited at all times on the north west side of FW Delamain Drive commencing at its intersection with Buchanans Road and extending in a north easterly direction for a distance of 16 metres.
- 19.22 Approve that the stopping of vehicles be prohibited at all times on the south east side of FW Delamain Drive commencing at its intersection with Buchanans Road and extending in a north easterly direction for a distance of 16 metres.
- 19.23 Approve that the stopping of vehicles be prohibited at all times on the south east side of Jarnac Boulevard commencing at its intersection with Charente Way and extending in a north easterly direction for a distance of 14 metres.
- 19.24 Approve that the stopping of vehicles be prohibited at all times on the north east side of Charente Way commencing at its intersection with Jarnac Boulevard and extending in a south easterly direction for a distance of 47 metres.
- 19.25 Approve that the stopping of vehicles be prohibited at all times on the south west side of Charente Way commencing at its intersection with Jarnac Boulevard and extending in a south easterly direction for a distance of 42 metres.
- 19.26 Approve that the stopping of vehicles be prohibited at all times on the east side of Jarnac Boulevard commencing at its intersection with Champagne Avenue and extending in a southerly direction for a distance of 22 metres.
- 19.27 Approve that the stopping of vehicles be prohibited at all times on the east side of Jarnac Boulevard commencing at its intersection with Champagne Avenue and extending in a northerly direction for a distance of 47 metres.
- 19.28 Approve that the stopping of vehicles be prohibited at all times on the north side of Champagne Avenue commencing at its intersection with Jarnac Boulevard and extending in an easterly direction for a distance of 21 metres.



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- 19.29 Approve that the stopping of vehicles be prohibited at all times on the south side of Champagne Avenue commencing at its intersection with Jarnac Boulevard and extending in an easterly direction for a distance of 21 metres.
- 19.30 Approve that the stopping of vehicles be prohibited at all times on the south east side of Jarnac Boulevard commencing at its intersection with Millesimes Way and extending in a south westerly direction for a distance of 47 metres.
- 19.31 Approve that the stopping of vehicles be prohibited at all times on the south east side of Jarnac Boulevard commencing at its intersection with Millesimes Way and extending in a north easterly direction for a distance of 12 metres.
- 19.32 Approve that the stopping of vehicles be prohibited at all times on the north east side of Millesimes Way commencing at its intersection with Jarnac Boulevard and extending in a south easterly direction for a distance of 19 metres.
- 19.33 Approve that the stopping of vehicles be prohibited at all times on the south west side of Millesimes Way commencing at its intersection with Jarnac Boulevard and extending in a south easterly direction for a distance of 13 metres.
- 19.34 Approve that the stopping of vehicles be prohibited at all times on the north west side of Jarnac Boulevard commencing at its intersection with Cognac Drive and extending in a north easterly direction for a distance of 48 metres.
- 19.35 Approve that the stopping of vehicles be prohibited at all times on the north west side of Jarnac Boulevard commencing at its intersection with Cognac Drive and extending in a south westerly direction for a distance of 24 metres.
- 19.36 Approve that the stopping of vehicles be prohibited at all times on the south west side of Cognac Drive commencing at its intersection with Jarnac Boulevard and extending in a north westerly direction for a distance of 23 metres.
- 19.37 Approve that the stopping of vehicles be prohibited at all times on the north east side of Cognac Drive commencing at its intersection with Jarnac Boulevard and extending in a north westerly direction for a distance of 21 metres.
- 19.38 Approve that the stopping of vehicles be prohibited at all times on the west side of Jarnac Boulevard commencing at its intersection with Cellars Way and extending in a northerly direction for a distance of 15 metres.
- 19.39 Approve that the stopping of vehicles be prohibited at all times on the west side of Jarnac Boulevard commencing at its intersection with Cellars Way and extending in a southerly direction for a distance of 13 metres.
- 19.40 Approve that the stopping of vehicles be prohibited at all times on the south side of Cellars Way commencing at its intersection with Jarnac Boulevard and extending in a westerly direction for a distance of eight metres.
- 19.41 Approve that the stopping of vehicles be prohibited at all times on the north side of Cellars Way commencing at its intersection with Jarnac Boulevard and extending in a westerly direction for a distance of eight metres.

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**20. JIPCHO ROAD/MCALPINE STREET INTERSECTION – PROPOSED NO STOPPING RESTRICTION**

The Board considered a report seeking approval to install no stopping restrictions at the intersection of Jipcho Road and McAlpine Street.

The Board **resolved** to:

- 20.1 Revoke all existing parking and stopping restrictions on the northern side of McAlpine Street commencing at the prolongation of the eastern kerb line of Jipcho Road and extending in an easterly direction for a distance of 18 metres.
- 20.2 Approve that the stopping of vehicles be prohibited at any time on the northern side of McAlpine Street commencing at the prolongation of the eastern kerb line of Jipcho Road and extending in an easterly direction for a distance of 18 metres.
- 20.3 Revoke all existing parking and stopping restrictions on the northern side of McAlpine Street commencing at the prolongation of the eastern kerb line of Jipcho Road and extending in a westerly direction for a distance of 37 metres.
- 20.4 Approve that the stopping of vehicles be prohibited at any time on the northern side of McAlpine Street commencing at the prolongation of the eastern kerb line of Jipcho Road and extending in a westerly direction for a distance of 37 metres.
- 20.5 Revoke all existing parking and stopping restrictions on the southern side of McAlpine Street commencing at its intersection with Jipcho Road and extending in an easterly direction for a distance of 18 metres.
- 20.6 Approve that the stopping of vehicles be prohibited at any time on the southern side of McAlpine Street commencing at its intersection with Jipcho Road and extending in an easterly direction for a distance of 18 metres.
- 20.7 Revoke all existing parking and stopping restrictions on the southern side of McAlpine Street commencing at its intersection with Jipcho Road and extending in a westerly direction for a distance of 19 metres.
- 20.8 Approve that the stopping of vehicles be prohibited at any time on the southern side of McAlpine Street commencing at its intersection with Jipcho Road and extending in a westerly direction for a distance of 19 metres.
- 20.9 Revoke all existing parking and stopping restrictions on the western side of Jipcho Road commencing at its intersection with McAlpine Street and extending in a southerly direction for a distance of 57 metres.
- 20.10 Approve that the stopping of vehicles be prohibited at any time on the western side of Jipcho Road commencing at its intersection with McAlpine Street and extending in a southerly direction for a distance of 57 metres.
- 20.11 Revoke all existing parking and stopping restrictions on the eastern side of Jipcho Road commencing at its intersection with McAlpine Street and extending in a southerly direction for a distance of 19 metres.
- 20.12 Approve that the stopping of vehicles be prohibited at any time on the eastern side of Jipcho Road commencing at its intersection with McAlpine Street and extending in a southerly direction for a distance of 19 metres.

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**21. ALLOY STREET/NGA MAHI ROAD INTERSECTION – PROPOSED NO STOPPING RESTRICTION**

The Board considered a report seeking approval to install no stopping restrictions at the intersection of Alloy Street and Nga Mahi Road.

The Board **resolved** to:

- 21.1 Revoke all existing parking and stopping restrictions within Alloy Street.
- 21.2 Approve that the stopping of vehicles be prohibited at any time on the western side of Alloy Street commencing at its intersection with Main South Road and extending in a southerly direction for a distance of 55 metres.
- 21.3 Approve that the stopping of vehicles be prohibited at any time on the eastern side of Alloy Street commencing at its intersection with Main South Road and extending in a southerly direction to its intersection with Nga Mahi Road.
- 21.4 Approve that the stopping of vehicles be prohibited at any time on the eastern side of Alloy Street commencing at its intersection with Nga Mahi Road and extending in a southerly direction for a distance of 16 metres.
- 21.5 Revoke all existing parking and stopping restrictions on the north eastern side of Nga Mahi Road commencing at its intersection with Alloy Street and extending in a south easterly direction for a distance of 39 metres.
- 21.6 Approve that the stopping of vehicles be prohibited at any time on the north eastern side of Nga Mahi Road commencing at its intersection with Alloy Street and extending in a south easterly direction for a distance of 39 metres.
- 21.7 Revoke all existing parking and stopping restrictions on the south western side of Nga Mahi Road commencing at its intersection with Alloy Street and extending in a south easterly direction for a distance of 12 metres.
- 21.8 Approve that the stopping of vehicles be prohibited at any time on the south western side of Nga Mahi Road commencing at its intersection with Alloy Street and extending in a south easterly direction for a distance of 12 metres.

**22. WIGRAM SKIES SUBDIVISION – PART 1 – PROPOSED NO STOPPING RESTRICTION**

The Board considered a report seeking approval to install no stopping restrictions within the Wigram Skies Subdivision (Part 1).

The Board **resolved**:

- 22.1 That the stopping of vehicles be prohibited at any time on the north east side of Harvard Avenue commencing at its intersection with Main South Road and extending in a south easterly direction for a distance of 54 metres.
- 22.2 That the stopping of vehicles be prohibited at any time on the south west side of Harvard Avenue commencing at its intersection with Main South Road and extending in a south easterly direction for a distance of 49 metres.
- 22.3 That the stopping of vehicles be prohibited at any time on the south east side of Springs Road commencing at its intersection with Henry Wigram Drive and extending in a south westerly direction for a distance of 10 metres.
- 22.4 That the stopping of vehicles be prohibited at any time on the south east side of Springs Road commencing at its intersection with Henry Wigram Drive and extending in a north easterly direction for a distance of 15 metres.

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- 22.5 That the stopping of vehicles be prohibited at any time on the north east side of Henry Wigram Drive commencing at its intersection with Springs Road and extending in a south easterly direction for a distance of 10 metres.
- 22.6 That the stopping of vehicles be prohibited at any time on the south west side of Henry Wigram Drive commencing at its intersection with Springs Road and extending in a south easterly direction for a distance of 10 metres.
- 22.7 That the stopping of vehicles be prohibited at any time on the south side of Henry Wigram Drive commencing at its intersection with Consul Place and extending in a westerly direction for a distance of 13 metres.
- 22.8 That the stopping of vehicles be prohibited at any time on the south side of Henry Wigram Drive commencing at its intersection with Consul Place and extending in an easterly direction for a distance of 70 metres.
- 22.9 That the stopping of vehicles be prohibited at any time on the east side of Consul Place commencing at its intersection with Henry Wigram Drive and extending in a southerly direction for a distance of 16 metres.
- 22.10 That the stopping of vehicles be prohibited at any time on the west side of Consul Place commencing at its intersection with Henry Wigram Drive and extending in a southerly direction for a distance of 16 metres.
- 22.11 That the stopping of vehicles be prohibited at any time on the north west side of Henry Wigram Drive commencing at its intersection with Electra Place and extending in a north easterly direction for a distance of 10 metres.
- 22.12 That the stopping of vehicles be prohibited at any time on the north west side of Henry Wigram Drive commencing at its intersection with Electra Place and extending in a south westerly direction for a distance of 10 metres.
- 22.13 That the stopping of vehicles be prohibited at any time on the south west side of Electra Place commencing at its intersection with Henry Wigram Drive and extending in a north westerly direction for a distance of 17 metres.
- 22.14 That the stopping of vehicles be prohibited at any time on the north east side of Electra Place commencing at its intersection with Henry Wigram Drive and extending in a north westerly direction for a distance of 17 metres.
- 22.15 That the stopping of vehicles be prohibited at any time on the west side of Harvard Avenue commencing at its intersection with Henry Wigram Drive and extending in a northerly direction for a distance of 12 metres.
- 22.16 That the stopping of vehicles be prohibited at any time on the west side of Harvard Avenue commencing at its intersection with Henry Wigram Drive and extending in a southerly direction for a distance of 12 metres.
- 22.17 That the stopping of vehicles be prohibited at any time on the south side of Henry Wigram Drive commencing at its intersection with Harvard Avenue and extending in a westerly direction for a distance of 18 metres.
- 22.18 That the stopping of vehicles be prohibited at any time on the north side of Henry Wigram Drive commencing at its intersection with Harvard Avenue and extending in a westerly direction for a distance of 22 metres.
- 22.19 That the stopping of vehicles be prohibited at any time on the west side of Harvard Avenue commencing at its intersection with Iroquois Place and extending in a northerly direction for a distance of 17 metres.

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- 22.20 That the stopping of vehicles be prohibited at any time on the west side of Harvard Avenue commencing at its intersection with Iroquois Place and extending in a southerly direction for a distance of 12 metres.
- 22.21 That the stopping of vehicles be prohibited at any time on the south side of Iroquois Place commencing at its intersection with Harvard Avenue and extending in a westerly direction for a distance of 21 metres.
- 22.22 That the stopping of vehicles be prohibited at any time on the north side of Iroquois Place commencing at its intersection with Harvard Avenue and extending in a westerly direction for a distance of 17 metres.
- 22.23 That the stopping of vehicles be prohibited at any time on the south east side of Harvard Avenue commencing at its intersection with Red Checkers Place and extending in a south westerly direction for a distance of 12 metres.
- 22.24 That the stopping of vehicles be prohibited at any time on the south east side of Harvard Avenue commencing at its intersection with Red Checkers Place and extending in a north easterly direction for a distance of 12 metres.
- 22.25 That the stopping of vehicles be prohibited at any time on the north east side of Red Checkers Place commencing at its intersection with Harvard Avenue and extending in a south easterly direction for a distance of 24 metres.
- 22.26 That the stopping of vehicles be prohibited at any time on the south west side of Red Checkers Place commencing at its intersection with Harvard Avenue and extending in a south easterly direction for a distance of 16 metres.
- 22.27 That the stopping of vehicles be prohibited at any time on the south west side of Corsair Drive commencing at its intersection with Mustang Avenue and extending in a north westerly direction for a distance 12 metres.
- 22.28 That the stopping of vehicles be prohibited at any time on the north east side of Corsair Drive commencing at a point 86 metres south east of its intersection with Harvard Avenue and extending in a south easterly direction for a distance of six metres.
- 22.29 That the stopping of vehicles be prohibited at any time on the south west side of Corsair Drive commencing at its intersection with Mustang Avenue and extending in a south easterly direction for a distance of 20 metres.
- 22.30 That the stopping of vehicles be prohibited at any time on the south east side of Mustang Avenue commencing at its intersection with Corsair Drive and extending in a south westerly direction for a distance of 14 metres.
- 22.31 That the stopping of vehicles be prohibited at any time on the north west side of Mustang Avenue commencing at its intersection with Corsair Drive and extending in a south westerly direction for a distance of 14 metres.
- 22.32 That the stopping of vehicles be prohibited at any time on the north east side of Corsair Drive commencing at its intersection with Harvard Avenue and extending in a south easterly direction for a distance of 13 metres.
- 22.33 That the stopping of vehicles be prohibited at any time on the south west side of Corsair Drive commencing at a point 56 metres north west of its intersection with Mustang Avenue and extending in a north westerly direction for a distance of 18 metres.
- 22.34 That the stopping of vehicles be prohibited at any time on the north east side of Corsair Drive commencing at its intersection with Harvard Avenue and extending in a north westerly direction for a distance of 12 metres.

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- 22.35 That the stopping of vehicles be prohibited at any time on the north west side of Harvard Avenue commencing at its intersection with Corsair Drive and extending in a north easterly direction for a distance of 19 metres.
- 22.36 That the stopping of vehicles be prohibited at any time on the south east side of Harvard Avenue commencing at its intersection with Corsair Drive and extending in a north easterly direction for a distance of 19 metres.
- 22.37 That the stopping of vehicles be prohibited at any time on the south west side of Corsair Drive commencing at its intersection with Grebe Place and extending in a north westerly direction for a distance of 12 metres.
- 22.38 That the stopping of vehicles be prohibited at any time on the north east side of Corsair Drive commencing at a point 172 metres north west of its intersection with Harvard Avenue and extending in a north westerly direction of 15 metres.
- 22.39 That the stopping of vehicles be prohibited at any time on the south west side of Corsair Drive commencing at its intersection with Grebe Place and extending in a south easterly direction for a distance of 19 metres.
- 22.40 That the stopping of vehicles be prohibited o at any time n the south east side of Grebe Place commencing at its intersection with Corsair Drive and extending in a south westerly direction for a distance of 14 metres.
- 22.41 That the stopping of vehicles be prohibited at any time on the north west side of Grebe Place commencing at its intersection with Corsair Drive and extending in a south westerly direction for a distance of 17 metres.

The meeting concluded at 7.06pm.

**CONFIRMED THIS 31ST DAY OF MARCH 2015**

**MIKE MORA  
CHAIRPERSON**

**RICCARTON/WIGRAM COMMUNITY BOARD  
31 MARCH 2015**

**Report of a meeting of the Riccarton/Wigram Community Board  
held on Tuesday 31 March 2015 at 4pm in the Community Room,  
Upper Riccarton Library, 71 Main South Road.**

**PRESENT:** Mike Mora (Chairperson), Helen Broughton, and Peter Laloli

**APOLOGIES:** Apologies for absence were received and accepted from  
Natalie Bryden, Jimmy Chen, Vicki Buck and Debbie Mora.

The Board reports that:

**PART B - REPORTS FOR INFORMATION**

In accordance with Standing Order 3.5, the meeting lapsed due to the failure of a quorum.

The intended business of the meeting stands adjourned until the next Ordinary Meeting of the Board on 14 April 2015.

The meeting concluded at 4.10pm.

**CONFIRMED THIS 14TH DAY OF APRIL 2015**

**MIKE MORA  
CHAIRPERSON**





**RICCARTON/WIGRAM COMMUNITY BOARD  
14 APRIL 2015**

**Report of a meeting of the Riccarton/Wigram Community Board  
held on Tuesday 14 April 2015 at 4.03pm in the Community Room,  
Upper Riccarton Library, 71 Main South Road.**

**PRESENT:** Mike Mora (Chairperson), Helen Broughton, Vicki Buck, Jimmy Chen, Peter Laloli and Debbie Mora

**APOLOGIES:** An apology for absence was received and accepted from Natalie Bryden.

An apology for lateness was received and accepted from Jimmy Chen who arrived at 4.04pm and was absent for clauses 4.

An apology for lateness was received and accepted from Vicki Buck who arrived at 4.07pm and was absent for clauses 4 and 13.

The Board reports that:

**PART A - MATTERS REQUIRING A COUNCIL DECISION**

**1. KIRKWOOD SUBDIVISION - ROAD RESERVE - CHANGE OF RESERVE CLASSIFICATION**

		Contact	Contact Details
<b>Executive Leadership Team Member responsible:</b>	Chief Operating Officer	N	
<b>Officer responsible:</b>	Unit Manager Assets and Networks	N	
<b>Author:</b>	Property Consultant (Stuart McLeod)	Y	941-8520

**1. PURPOSE AND ORIGIN OF REPORT**

1.1 The purpose of this report is to present the Riccarton/Wigram Community Board's recommendation to the Council to authorise existing road reserves being 36 and 37 DP 335365 and Lot 567 DP 375351 to be dedicated as road pursuant to Section 111 of the Reserves Act 1977.

1.2 This report originates from the requirements of Resource Consent RMZ92024248.

**2. EXECUTIVE SUMMARY**

2.1 Subdivision work on the Kirkwood residential subdivision is almost complete. The conditions of the resource consent require Lots 36 and 37 DP 335365 and Lot 567 DP 375351 to be dedicated as road pursuant to Section 111 of the Reserves Act 1977.

2.2 Dedicating these lots as road will provide connectivity between existing subdivisions and Kirkwood.

2.3 There is no financial impact for the Council as under the resource consent the consent holder is to meet all costs and value of dedicating these lots as road.

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**1. Cont'd**

**3. BACKGROUND**

- 3.1 The Kirkwood subdivision in Halswell is being undertaken in stages, the work on stages 1 and 2 is nearly complete. A copy of the proposed subdivision plan with the location of the road reserves to be dedicated as road, is shown in **Attachment 1**.
- 3.1.1 The dedication of these lots as road will provide connectivity from the new subdivision to the existing Broken Run and Aidanfield subdivisions.
- 3.1.2 Lots 108 and 112 on the proposed subdivision are the new roads and will vest in the Council on deposit of the subdivision plan.
- 3.2 The Council acquired the road reserves upon deposit of adjoining subdivision plans with a view to ensuring connectivity to future subdivisions.
- 3.3 The dedication of these three road reserves as road is a condition of the subdivision consent and must be complied with prior to the deposit of the plan of subdivision with Land Information New Zealand.
- 3.4 If this does not happen, technically purchasers of the lots will not be able to access them to construct their dwellings.

**4. COMMENT**

- 4.1 The Council has the statutory authority to dedicate road reserve under Section 111 of the Reserves Act 1977.
- 4.2 Section 111 of the Reserves Act states *"Where any land is vested in any local authority for the purposes of a road reserve and the land is required for the purposes of a road, the land may be dedicated as a road by resolution of the local authority"*.
- 4.3 The Community Board does not have the authority to dedicate road reserves as road and accordingly, such decisions need to be made by the full Council. The Board does however have recommendatory powers.

**5. FINANCIAL IMPLICATIONS**

- 5.1 None as the resource consent is conditional upon the consent holder meeting the costs of the road dedication and reimbursing the Council for the value of Lot 567 DP 375351.

**6. STAFF RECOMMENDATION**

It is recommended that the Riccarton/Wigram Community Board recommend to the Council that it pass the following resolution:

- 6.1 Pursuant to Section 111 of the Reserves Act 1977 the Christchurch City Council hereby resolves to dedicate the existing road reserves more particularly described as Lots 36 and 37 DP 335365 and Lot 567 DP 375351 as road.

**7. BOARD RECOMMENDATION**

That the staff recommendation be adopted.



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**2. RICCARTON ROAD AT PURURI STREET - SIGNALISED CROSSING**

		Contact	Contact Details
<b>Executive Leadership Team Member responsible:</b>	General Manager, Culture Leisure and Parks	N	
<b>Officer responsible:</b>	Transport and City Streets Unit Manager	N	
<b>Author:</b>	Michael Thomson, Senior Traffic Engineer	Y	941-8950

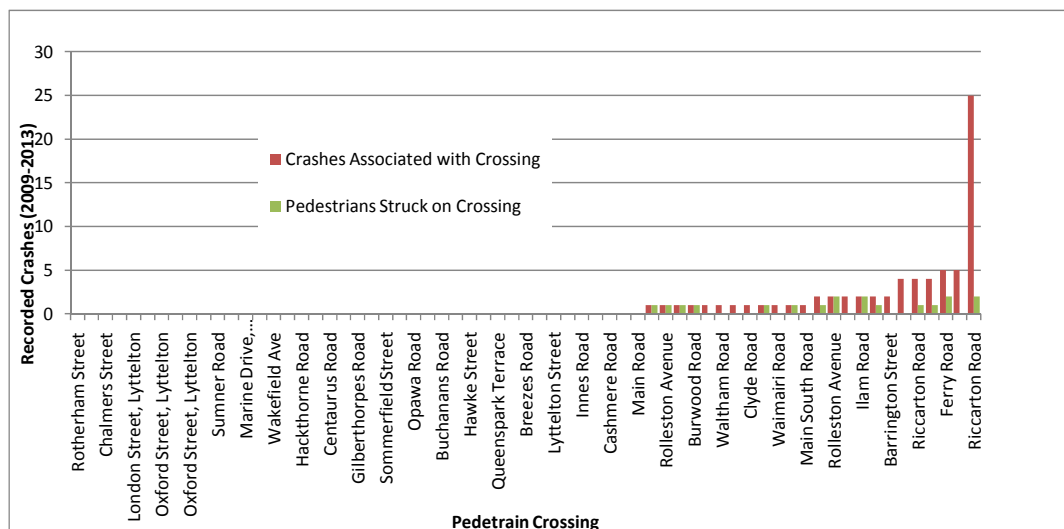
**1. PURPOSE AND ORIGIN OF REPORT**

- 1.1 The purpose of this report is to present the Riccarton/Wigram Community Board's recommendation to the Council to approve the removal of the zebra pedestrian crossing facility on Riccarton Road at Pururi Street, and to upgrade this facility to a signalised pedestrian crossing (refer **Attachment 1**).
- 1.2 This is a staff initiated report in response to a study which identifies this zebra crossing as having the highest recorded collision rate of all zebra pedestrian crossings in Christchurch City.

**2. BACKGROUND**

- 2.1 In 2014, Council traffic engineering staff conducted a study of reported collision rates at zebra pedestrian crossings in Christchurch City. The predominant collision types are:
  - 2.1.1 Motor vehicle colliding with crossing pedestrian.
  - 2.1.2 "Nose to tail" (rear end) collisions between approaching motor vehicles.
- 2.2 There are approximately 100 zebra pedestrian crossings in Christchurch City, although this number is changing due to significant changes within the Central Business District (CBD). Zebra pedestrian crossings will generally have one or two reported collisions over the four year survey period. Seven zebra crossings had a rate of two to three collisions reported, whereas this zebra crossing on Riccarton Road far exceeded all others with 13 collisions reported.

**Recorded Collisions at Zebra Pedestrian Crossings**



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**2. Cont'd**

- 2.3 For many years, the adjacent school management (St Teresa's), have had concerns about the safety of their students crossing at this zebra crossing.
- 2.4 The installation of any traffic control, parking restriction signs and/or markings must comply with the Land Transport Rule: Traffic Control Devices 2004.
- 2.5 Part 1, Clause 5 of the Christchurch City Council Traffic and Parking Bylaw 2008 provides Council with the authority to install parking restrictions by resolution.
- 2.6 The recommendations align with the Christchurch Transport Strategic Plan 2012 – 2042.

**3. COMMENT**

- 3.1 There are contributing factors to this high collision rate. The central island through the zebra crossing can create confusion about whether the zebra should be crossed in one movement, verses two movements i.e. on either side of the central island. This can manifest into approaching motorists stopping suddenly, as they thought the pedestrian would stop in the middle, but do not, resulting in the following motorist crashing into the leading/stopping car. Also, there is potential for a pedestrian to be hit by a vehicle that fails to stop due to the approaching motorist believing the pedestrian will stop at the central island when they do not as they are legally entitled to cross the entire roadway without stopping at a central island. A signalised facility reduces these risks significantly.
- 3.2 Approximately 150 consultation pamphlets were distributed to affected residents, businesses and property owners in February 2015 showing the proposed signalised pedestrian crossing at 193 Riccarton Road.
- 3.3 Thirty nine responses were received.
  - 3.3.1 Seven (18 per cent) of these supported the proposal.
  - 3.3.2 21 (54 per cent) were against.
  - 3.3.3 11 (28 per cent) made no commitment.
- 3.4 Each person who gave contact details received the result of the consultation and a summary of the comments. They were advised that a report would be presented to the Riccarton/Wigram Community Board for approval. Contact details of the Board Adviser were provided so that interested parties could attend and/or address the Board prior to a decision being made.
- 3.5 Consultation feedback is detailed in **Attachment 2**.

**4. FINANCIAL IMPLICATIONS**

- 4.1 Funding for this project will be allocated from the Road Safety at Schools budget within the 2013-16 Three Year Plan. The estimated cost of this project is \$155,000.

**5. STAFF RECOMMENDATION**

It is recommended that the Riccarton/Wigram Community Board recommends that the Council:

- 5.1 Approve that the existing zebra pedestrian crossing on Riccarton Road located at a point 40 metres west of its intersection with Puriri Street, be removed.

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- 5.2 Approve that a pedestrian crossing, controlled by traffic signals be installed on Riccarton Road located at a point 40 metres west of its intersection with Puriri Street.
- 5.3 Approve the road marking and central island changes as detailed on attachment 1.
- 5.4 Approve that all existing parking and stopping restrictions on the north side of Riccarton Road, commencing at its intersection with Puriri Street and extending in a westerly direction for a distance of 69 metres, be revoked.
- 5.5 Approve that all existing parking and stopping restrictions on the north side of Riccarton Road, commencing at its intersection with Puriri Street and extending in an easterly direction for a distance of 51 metres be revoked.
- 5.6 Approve that all existing parking and stopping restrictions on the south side of Riccarton Road, commencing at its intersection with Rattray Street and extending in an easterly direction for a distance of 38 metres, be revoked.
- 5.7 Approve that all existing parking and stopping restrictions on the south side of Riccarton Road, commencing at its intersection with Rattray Street and extending in a westerly direction to its intersection with Shands Crescent (the eastern intersection), be revoked.
- 5.8 Approve that all existing parking and stopping restrictions on the south side of Riccarton Road, commencing at its intersection with Shands Crescent (the eastern intersection) and extending in a westerly direction for a distance of 35 metres, be revoked.
- 5.9 Approve that the stopping of vehicles be prohibited at all times on the north side of Riccarton Road, commencing at its intersection with Puriri Street and extending in a westerly direction for a distance of 69 metres.
- 5.10 Approve that the stopping of vehicles be prohibited at all times on the north side of Riccarton Road, commencing at its intersection with Puriri Street and extending in an easterly direction for a distance of 31 metres.
- 5.11 Approve that a Bus Stop be installed on the north side of Riccarton Road, commencing at a point 31 metres east of its intersection with Puriri Street and extending in an easterly direction for a distance of 16 metres.
- 5.12 Approve that the stopping of vehicles be prohibited at all times on the north side of Riccarton Road, commencing at a point 47 metres east of its intersection with Puriri Street and extending in an easterly direction for a distance of four metres.
- 5.13 Approve that the stopping of vehicles be prohibited at all times on the south side of Riccarton Road, commencing at its intersection with Rattray Street and extending in an easterly direction for a distance of 38 metres.
- 5.14 Approve that the stopping of vehicles be prohibited at all times on the south side of Riccarton Road, commencing at its intersection with Rattray Street and extending in a westerly direction to its intersection with Shands Crescent (the eastern intersection).
- 5.15 Approve that the stopping of vehicles be prohibited at all times on the south side of Riccarton Road, commencing at its intersection with Shands Crescent (the eastern intersection), and extending in a westerly direction for a distance of 19 metres.
- 5.16 Approve that a Bus Stop be installed on the south side of Riccarton Road, commencing at a point 17 metres west of its intersection with Shands Crescent (the eastern intersection) and extending in a westerly direction for a distance of 14 metres.

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5.17 Approve that the stopping of vehicles be prohibited at all times on the south side of Riccarton Road, commencing at a point 31 metres west of its intersection with Shands Crescent (the eastern intersection) and extending in a westerly direction for a distance of four metres.

**6. BOARD CONSIDERATION**

The Board **received** a deputation on this matter from a local business owner and a nearby resident seeking the retention of on street parking outside the Naresh Dairy on Riccarton Road.

In acknowledgement of the concerns expressed, the Board asked that staff report back on the alternative of providing a time limit parking control e.g. P5, outside the dairy.

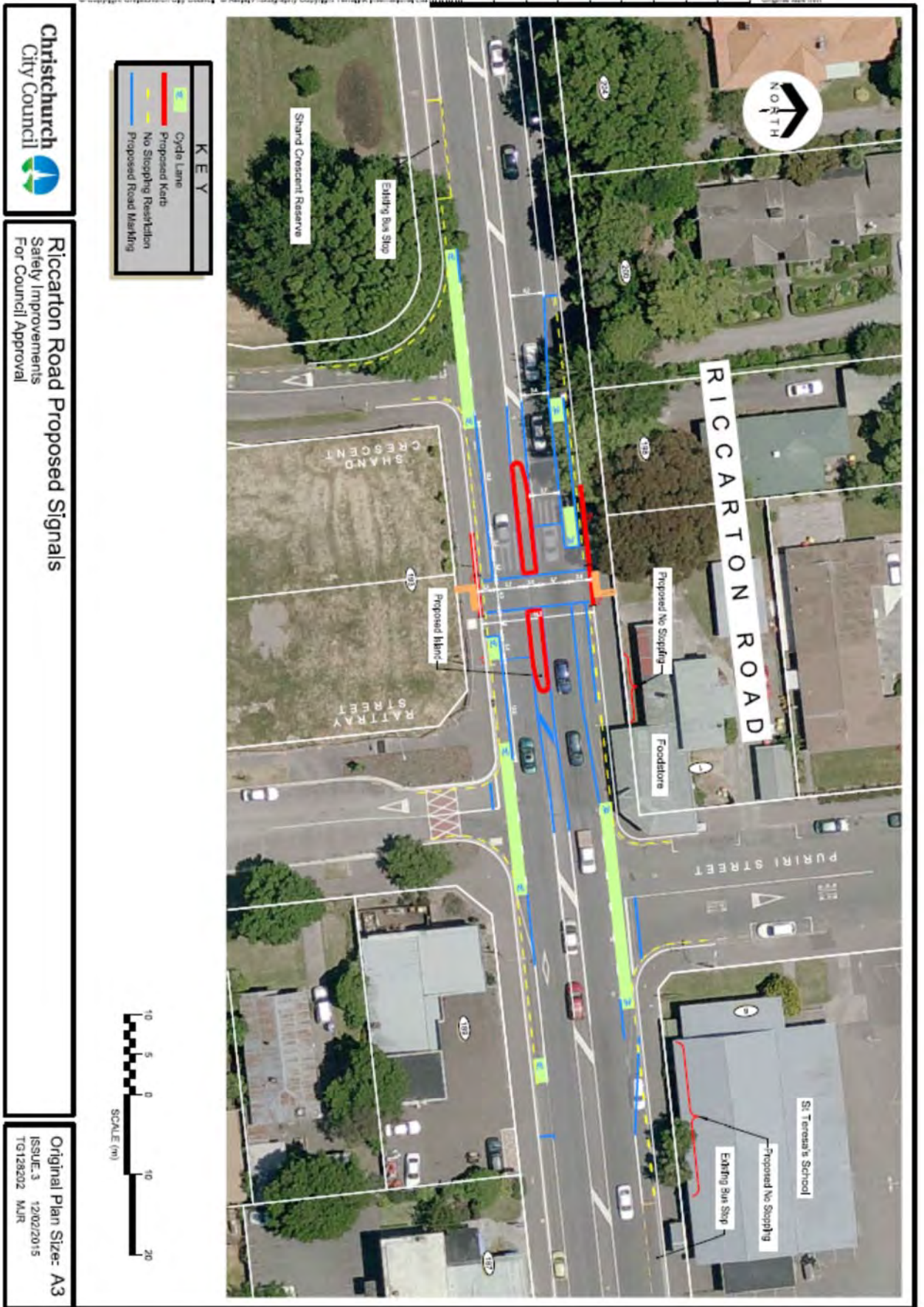
Clause 5.3 (Part B) of this report refers.

**7. BOARD RECOMMENDATION**

That the staff recommendation be adopted with the exception of clauses 2.4 and 2.9 above and further that staff report back to the Board on the provision of a P5 parking time limit or similar control on Riccarton Road outside the Naresh Dairy.



ATTACHMENT 1 TO CLAUSE 2





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## ATTACHMENT 2 TO CLAUSE 2

Submissions	Team Responses
Riccarton Rd need to have more crossing access. Anything to improve the area.	Thank you for your feedback.
I live & see so many accidents I think it's a great decision.	Thank you for your feedback.
I think the new changes to the pedestrian crossing on Riccarton Road are a great idea and long overdue for the safety of children and general public.	Thank you for your feedback.
<p>I believe that the existing time restricted parking on Riccarton Road outside the Naresh Foodstore should be retained. It is sufficiently distant enough from the crossing and currently doesn't impact sight of the crossing. If this was to be removed then it would add further pressure on the Puriri St side of this Foodstore which is more of a danger to the school entrance. Currently the Puriri St side can get quite comical and the google satellite view of this section shows what people in cars do if they turn left into Puriri St to shop at the Foodstore (try to find a park as close as possible and then perform a U turn to get back onto Riccarton Road.</p> <p>IF a signalised crossing is being installed then that increases the safety instantly due to the "Red" light. From using this section of road often, I see pedestrians are also at fault as they feel it is their right to simply enter the crossing without stopping to ensure traffic stops first (which are the rules I think). I also believe that it suffers from not having an extrusion of kerb on each side of the road.</p> <p>In summary, I oppose the increase of no stopping restrictions outside the Foodstore and feel this 1-2 limited time parking space needs to be retained.</p> <p>Kind Regards,</p>	Thank you for your feedback. We have increased the No-Stopping restrictions to increase the safety of the pedestrian crossing. Time restricted parking will remain on Puriri Street for those wishing to shop at the Naresh Foodstore.
A better solution would be to have the crossing lights on the town side of Puriri St & incorporate the Puriri St Riccarton Road intersection in the light system. This would also be safer for St Teresa's children crossing Riccarton Rd. It would enable drivers to turn out of Puriri St.	Thank you for your feedback. On the City side of Puriri Street a signalised crossing would interfere with the bus stop and be too close to the Riccarton Road/Matipo Street intersection. Signals at the proposed location will provide more opportunities for vehicles turning out of Puriri Street.
I am grateful for this proposal as I am always concerned about my children crossing Riccarton Road - cars are often seen going through the crossing while children are waiting to cross the road. I would like to see a plan for Puriri Street - outside St. Teresa's School & church, to assist with children crossing - cars zoom around the corner!!	Thank you for your feedback. The request for a pedestrian crossing on Puriri Street is outside the scope of this project. However this street, amongst others, will be considered for improvements when the budget allows.
<p>The Canterbury West Coast District of the NZAA are in support of the project with the following suggestions:</p> <ul style="list-style-type: none"> <li>- Make the crossing wide – perceived as safer</li> <li>- Crossing should be highly visible – will need to stand out against other lights and clutter further down the road (especially at night)</li> </ul>	Thank you for your feedback. We have taken your comments on board in our design

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## Riccarton/Wigram Community Board 14 ATTACHMENT 2 TO CLAUSE 2 CONT'D

<p>Where the new proposed island extension crossing is. The right turning traffic exiting out of Puriri Street have had a lot of near misses with cyclist, pedestrian and motorist during the hours of before and after school run. The plan is great and fully support it but would like to have a no right turn exiting Puriri street onto Riccarton Road during pick up and drop off hours of school. There are a lot of vehicles exiting Riccarton Road onto Puriri Street. About 100 metres further up Puriri Street is where the school children cross the road to access St Teresa's school and the Riccarton crossing. We know there was work in the pipe lines to have an extended island out of both road sides, so vehicles could visually see the children crossing the road and not be blocked by cars parked along the street. Due to the tragic earthquake that took place 4 years ago this plan was put on hold. This plan would also reduce the near misses with the school kids and pedestrian. There have been reports of near miss by the staff of St Teresa's School but have not been reported to Police. Thank you I look forward to your reply</p>	<p>Thank you for your feedback. Where we have trialled this option in other areas this treatment has not been effective. We see the signalisation of this crossing facility improving the ability to turn out of Puriri Street.</p>
<p>Why fix something that is not broken. I am sure there are more needy projects around Christchurch that need urgent attention. I am a taxi driver that uses Riccarton Road on a regular basis and I have yet to see a problem with that crossing. My two daughters attended St Teresa's school until recently and before that the kindergarten in Rattray Street. I noted that every afternoon the deputy head Mr Jay accompanied the children in a group to watch them cross Riccarton Road. I am sure he would not mind to continue to do this. I believe putting lights here will add to more traffic delays along this very busy road. What about Naresh's dairy? Have you thought about the effect it will have on his small business? I stop outside his shop on Riccarton Road most days to buy small items. There will be nowhere for me to park my car so I will be forced to shop elsewhere. We should be promoting small business in Christchurch not trying to destroy it. Spend the money where it is more needed.</p>	<p>Surveys of all Zebra Crossings in Christchurch show this crossing as having the highest number of pedestrian and nose to tail vehicle crashes. The Council prioritises the safety of pedestrians/cyclists and vehicular users over the loss of kerb side parking. The parking spaces on Puriri Street remain unaffected.</p>
<p>Will impact shop sales for customer</p>	<p>Surveys of all Zebra Crossings in Christchurch show this crossing as having the highest number of pedestrian and nose to tail vehicle crashes. The Council prioritises the safety of pedestrians/cyclists and vehicular users over the loss of kerb side parking. The parking spaces on Puriri Street remain unaffected.</p>
<p>If no parking outside the dairy was to go ahead it would have major effect my business as that is where the majority of my customers stop to come in to the shop when heading in to the city as I am the only dairy on the right hand side of Riccarton road. In the month November 2014 road works outside the shop on Riccarton road for the Internet cable caused 70% drop in business.</p>	<p>Surveys of all Zebra Crossings in Christchurch show this crossing as having the highest number of pedestrian and nose to tail vehicle crashes. The Council prioritises the safety of pedestrians/cyclists and vehicular users over the loss of kerb side parking. The parking spaces on Puriri Street remain unaffected.</p>
<p>Lack of parking in the area now, will only make things harder in finding car park.</p>	<p>Surveys of all Zebra Crossings in Christchurch show this crossing as having the highest number of pedestrian and nose to tail vehicle crashes. The Council prioritises the safety of pedestrians/cyclists and vehicular users over the loss of kerb side parking. The parking spaces on Puriri Street remain unaffected.</p>

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If the pedestrian signals we're put down closer to Shand Reserve it would give children and the community safer entry to the park and the bus stop.	Pedestrian Surveys have been undertaken, where the crossing point is proposed it is the desire line for school children walking to school.
I use the car parks out Naresh Dairy on Riccarton road. Removing these would affect his business as if easy parking is not accessible I may find it easier to shop elsewhere. Maybe moving crossing towards park further west on Riccarton road would leaving parking available for customers.	Surveys of all Zebra Crossings in Christchurch show this crossing as having the highest number of pedestrian and nose to tail vehicle crashes. The Council prioritises the safety of pedestrians/cyclists and vehicular users over the loss of kerb side parking. The parking spaces on Puriri Street remain unaffected.
I go to the dairy most mornings for some sort of supplies and not having easy access to the dairy would almost certainly stop me from going there.	Surveys of all Zebra Crossings in Christchurch show this crossing as having the highest number of pedestrian and nose to tail vehicle crashes. The Council prioritises the safety of pedestrians/cyclists and vehicular users over the loss of kerb side parking. The parking spaces on Puriri Street remain unaffected.
I think the crossing should be moved down by the park on the other side of Shands Crescent to save the children having to cross two roads.	Pedestrian Surveys have been undertaken, where the crossing point is proposed it is the desire line for school children walking to school.
I think the zebra crossing should move further down towards the park so that it is easy to access the park safer!! I use the parking on Riccarton road to access the dairy every morning, as turning down Puriri is dangerous and hard to get out of.	Pedestrian Surveys have been undertaken, where the crossing point is proposed it is the desire line for school children walking to school. We have increased the No-Stopping restrictions to increase the safety of the pedestrian crossing. Time restricted parking will remain on Puriri Street for those wishing to shop at the Naresh Foodstore. We see the signalisation of this crossing facility improving the ability to turn out of Puriri Street.
We support the plan of a signalised pedestrian crossing because as pedestrians we often experienced that drivers didn't stop there, even when already starting to cross the street with a pram. Especially in the evening when the sun is low drivers from town who travel outwards can't see anyone waiting because of the glare. Important would be that pedestrians wouldn't have to wait for ages to get green light like it's the case at the signalised crossings around Riccarton Mall. This would not be an improvement to how it is now.	Thank you for your feedback.
Massive waste of funds which could be invested in a far wiser way. If it were to go ahead the crossing should be further towards the Riccarton Mall anyway for ease/safety for pedestrians. Flashing crossing signs would be a more cost effective way to warn motorists of upcoming traffic.	Pedestrian Surveys have been undertaken, where the crossing point is proposed it is the desire line for school children walking to school.
Can't understand why it would cost so much money to do this ... it seems so wrong.	
Just wrong in so many ways.	
Yes: - the pedestrian should be sufficient!	
I oppose any parking restrictions out-side the Naresh Dairy @ 1 Puriri St. Having no parking outside this business either on Riccarton Rd or Puriri St would certainly affect business. Please leave the parking outside this Dairy.	Surveys of all Zebra Crossings in Christchurch show this crossing as having the highest number of pedestrian and nose to tail vehicle crashes. The Council prioritises the safety of pedestrians/cyclists and vehicular users over the loss of kerb side parking. The parking spaces on Puriri Street remain unaffected.

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<p>I strongly oppose parking restrictions as in no-parking outside the Naresh Dairy at 1 Puriri St (on the corner of Puriri &amp; Riccarton). Having no parking on Riccarton Rd from the pedestrian crossing to the corner of Puriri St would certainly seriously affect the business - as many people stop run in and buy their goods. This is a well run business offering a good service to us. So please no parking restrictions on Riccarton Rd or Puriri St. There is no need for parking here as it <u>does NOT</u> affect their crossing.</p>	<p>Surveys of all Zebra Crossings in Christchurch show this crossing as having the highest number of pedestrian and nose to tail vehicle crashes. The Council prioritises the safety of pedestrians/cyclists and vehicular users over the loss of kerb side parking. The parking spaces on Puriri Street remain unaffected.</p>
<p>The traffic lights are fine. But removing the parking spaces outside the Naresh Dairy is NOT okay. I use those parks on a daily basis and a lot of other people do as well.</p>	<p>Surveys of all Zebra Crossings in Christchurch show this crossing as having the highest number of pedestrian and nose to tail vehicle crashes. The Council prioritises the safety of pedestrians/cyclists and vehicular users over the loss of kerb side parking. The parking spaces on Puriri Street remain unaffected.</p>
<p>I use the diary on the corner of Riccarton Road and Puriri Street every day and being able to park outside is great. If this plan goes ahead it won't be beneficial to me or the owner when parking is a premium after 8.30am.</p>	<p>Surveys of all Zebra Crossings in Christchurch show this crossing as having the highest number of pedestrian and nose to tail vehicle crashes. The Council prioritises the safety of pedestrians/cyclists and vehicular users over the loss of kerb side parking. The parking spaces on Puriri Street remain unaffected.</p>
<p>Do not "remove parking" for the "dairy" on the corner please. Lights good idea in general. But must keep "parks". Maintenance of blinking lights has not been forthcoming over years. Better to "slow" traffic down.</p>	<p>Surveys of all Zebra Crossings in Christchurch show this crossing as having the highest number of pedestrian and nose to tail vehicle crashes. The Council prioritises the safety of pedestrians/cyclists and vehicular users over the loss of kerb side parking. The parking spaces on Puriri Street remain unaffected.</p>
<p>We agree with the pedestrian crossing makes perfect sense on this busy road. We do <u>not</u> agree with restricting vehicle parking on Puriri Street. This will cause unnecessary inconvenience to both users and deliveries to the local dairy as well as local residents. We visit this diary at least 3 times a week. This street is extremely wide!</p>	<p>Surveys of all Zebra Crossings in Christchurch show this crossing as having the highest number of pedestrian and nose to tail vehicle crashes. The Council prioritises the safety of pedestrians/cyclists and vehicular users over the loss of kerb side parking. The parking spaces on Puriri Street remain unaffected.</p>
<p>Fix your bulbs, get the lights working. I like to use the car park on Riccarton Road outside the diary regularly.</p>	<p>Surveys of all Zebra Crossings in Christchurch show this crossing as having the highest number of pedestrian and nose to tail vehicle crashes. The Council prioritises the safety of pedestrians/cyclists and vehicular users over the loss of kerb side parking. The parking spaces on Puriri Street remain unaffected.</p>
<p>I use the parking outside the diary on a regular basis and feel the plan will take the parking away.</p>	<p>Surveys of all Zebra Crossings in Christchurch show this crossing as having the highest number of pedestrian and nose to tail vehicle crashes. The Council prioritises the safety of pedestrians/cyclists and vehicular users over the loss of kerb side parking. The parking spaces on Puriri Street remain unaffected.</p>
<p>The accessibility on our place will be blocked and it will not be easy for us to make a right turn especially when coming from the city going into our house. And it will be hard for us going out from the house. If this plan will push through our place be blocked.</p>	<p>We see the signalisation of this crossing facility improving the ability to turn in and out of Puriri Street. There</p>

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## Riccarton/Wigram Community Board 14. 4. 2015

<p>The idea of pedestrian crossing which is signalised is a great idea for the safety of our pedestrians. As long as the island itself will remain as is. When the island layout as well as parking spaces will be affected, an option to those residents along the area should be given/provided.</p>	<p>We have increased the No-Stopping restrictions to increase the safety of the pedestrian crossing. Time restricted parking will remain on Puriri Street for those wishing to shop at the Naresh Foodstore. Pedestrian Surveys have been undertaken, where the crossing point is proposed it is the desire line for school children walking to school.</p>
<p>Don't want car parks taken from dairy because I use to deliver milk daily. Crossing should be moved down Riccarton park on Shands Crescent. So kids can go to park without crossing to roads.</p>	<p>We have increased the No-Stopping restrictions to increase the safety of the pedestrian crossing. Time restricted parking will remain on Puriri Street for those wishing to shop at the Naresh Foodstore. Pedestrian Surveys have been undertaken, where the crossing point is proposed it is the desire line for school children walking to school.</p>
<p>The accessibility of our place "might" be affected when changes with the layout will take place. As there is already limited access at the moment to the property.</p>	<p>We do not expect there to be any changes to the use of your property access from what currently exists.</p>
<p>Ok do the lights just don't take away the parking spaces from the Naresh Dairy. They have delivery vans frequently and parking is important to them. Plus a lot of their customers stop and can stop right outside.</p>	<p>We have increased the No-Stopping restrictions to increase the safety of the pedestrian crossing. Time restricted parking will remain on Puriri Street for those wishing to shop at the Naresh Foodstore.</p>
<p>I use the parking on a daily basis outside Naresh Dairy on Riccarton Road as to difficult to get back on to Riccarton Road of Puriri Street.</p>	<p>We have increased the No-Stopping restrictions to increase the safety of the pedestrian crossing. Time restricted parking will remain on Puriri Street for those wishing to shop at the Naresh Foodstore. We see the signalisation of this crossing facility improving the ability to turn out of Puriri Street.</p>

**COUNCIL 14. 5. 2015****Riccarton/Wigram Community Board 14. 4. 2015****3. WAIMAIRI ROAD AT DOVEDALE AVENUE - SIGNALISED PEDESTRIAN/CYCLE CROSSING**

This matter was considered by the Council via a Chairperson's Report on 30 April 2015.

**PART B - REPORTS FOR INFORMATION****4. DECLARATION OF INTEREST**

Jimmy Chen declared an interest in relation to Clause 15 of this report regarding the Hei Hei Broomfield Community Trust, and took no part in the discussion and voting thereon.

**5. DEPUTATIONS BY APPOINTMENT****5.1 UNIVERSITY OF CANTERBURY**

Sander Kriek, Stakeholder Relations Advisor, University of Canterbury, addressed the Board indicating support for the Waimairi Road at Dovedale Avenue - Signalised Pedestrian and Cycle Crossing project.

After questions from members, the Chairperson thanked Mr Kriek for his deputation.

**5.2 ROSS MCFARLANE**

The Board **agreed** to receive a late deputation.

Ross McFarlane, local resident, addressed the Board requesting a deferment of the Marshs/Whincops/Quaifes Roads Intersection - Traffic Controls project until the intersection/network improvements are undertaken by the Council in future years.

He also outlined his concerns at the engagement method used by the Council arising from the Board's decision of August 2014 to defer this proposal so that public consultation could be undertaken.

The Chairperson thanked Mr McFarlane for his deputation.

Clause 17 (Part C) of this report, records the Board's decision on this matter.

**5.3 NARESH DAIRY**

The Board **agreed** to receive a late deputation.

Naresh Patel, business owner, and Angelia Tahamero Teora-Ria local resident, addressed the Board with their concerns regarding the impacts on the business and to customers arising from the proposed removal of the two existing on street parking spaces outside the Naresh Dairy on Riccarton Road.

After questions from members, the Chairperson thanked the deputation for addressing the Board.

Clause 2 (Part A) of this report, records the Board's recommendation to the Council on this matter.

**6. PETITIONS**

Nil.

**COUNCIL 14. 5. 2015**

**Riccarton/Wigram Community Board 14. 4. 2015**

**7. NOTICE OF MOTION**

Helen Broughton moved, seconded by Debbie Mora, that the following notice of motion be considered by the Board:

**7.1 OWAKA PIT**

That the Riccarton/Wigram Community Board allocate up to \$5,000 from its 2014/15 Discretionary Response Fund to provide answers to the following questions in relation to the matter of Medium Density Fibreboard (MDF) at Owaka Pit:

1. *Is the MDF waste at Owaka Pit a recyclable material and does it have viability as a hog fuel use?*
2. *Once the MDF material is burnt does it still remain MDF? If not what is the description of the material.*
3. *Is the burnt MDF inflammable and does it fit into being a recyclable material?*
4. *Can you outline any scientific evidence supporting that the MDF present at Owaka Pit is recyclable?*
5. *It is known that MDF waste has been dumped at the Owaka Pit for over 10 years. Is there any evidence of a recycling process being in place for the MDF, or having ever been in place for the MDF?*
6. *We understand the only recyclable use of MDF waste is as hog fuel - is that correct? Are there any plants in the South Island which would accept MDF material from the Owaka pit? If so, which plants?*
7. *If not recycled or recyclable as hog fuel how best should this material be disposed of?*
8. *Are there other risks with the burnt or other MDF waste remaining at Owaka Pit?*

The Board **received** a detailed update from Anne Columbus, Acting Director of Corporate Services, advising that an Abatement Notice had just been issued to Owaka Holdings Limited requesting the removal of the Medium Density Fibreboard (MDF) stockpile from the property.

She elaborated on the scope and requirements of the Abatement Notice and responded to questions from members.

On behalf of the Board, the Chairperson expressed his appreciation to the staff for the action taken as advised to the Board.

The Board **decided** that the Notice of Motion lie on the table.

**8. MAIN SOUTH ROAD - CENTRAL MEDIAN CHANGES BETWEEN BRYNLEY STREET AND CHAPPIE PLACE**

The Board considered a report seeking approval for the removal of four plane trees on the central median between Brynley Street and Chappie Place to enable the median to be narrowed to accommodate a U-turn facility on the Main South Road.

It was noted that a later report would be made to the Board on a review to be undertaken by staff regarding the traffic operation of the Main South/Carmen/Shands Roads intersection.

The Board **decided** to defer consideration of the report and to request that staff provide a further omnibus report addressing associated traffic related matters in the immediate locality.

**COUNCIL 14. 5. 2015**

**Riccarton/Wigram Community Board 14. 4. 2015**

**9. CORRESPONDENCE**

The Board **received** correspondence from the:

- Cancer Society regarding its request to the Christchurch City Council to make Christchurch "Smoke Free" by 2025.
- Halswell Residents' Association extending an invitation to attend the forthcoming local Anzac Day commemoration.
- Minister for Building and Housing regarding an invitation to the KiwiSaver HomeStart Roadshow on 16 April 2015.

**10. BRIEFINGS**

**10.1 CULTURE GALORE**

Tracy Tai, Acting Community Recreation Adviser, provided feedback on the recent Culture Galore event held at Ray Blank Park.

Members asked questions following which the Chairperson thanked Tracy Tai for her briefing.

**11. MEMBERS' INFORMATION EXCHANGE**

Mention was made of the following matters:

- Recent National BMX Championships held at Kyle Park in Hornby - a very successful event.
- Anzac Day Commemorations 2015 - wreath laying arrangements for Board members.

**12. MEMBERS' QUESTIONS UNDER STANDING ORDERS**

Nil.

**PART C - REPORT ON DELEGATED DECISIONS TAKEN BY THE BOARD**

**13. CONFIRMATION OF MINUTES – 11 MARCH 2015, 17 MARCH 2015 AND 31 MARCH 2015**

The Board **resolved** that the minutes of the Board's Joint Extraordinary Meeting with the Spreydon/Heathcote Community Board on 11 March 2015 and its Ordinary Meetings of 17 March 2015 and 31 March 2015, be confirmed.

**14. MENIN GATE CRESCENT - ROAD NAMING**

The Board considered a report seeking approval for the naming of a new road off Vanguard Drive at Broomfield Common.

The Board **resolved** to approve the road name of Menin Gate Crescent.

**15. RICcarton/WIGRAM COMMUNITY BOARD 2014/15 DISCRETIONARY RESPONSE FUND - APPLICATION - HEI HEI BROOMFIELD COMMUNITY DEVELOPMENT TRUST**

The Board considered a report seeking approval to allocate funding from its 2014/15 Discretionary Response Fund.

The Board **resolved** to grant \$750 from its 2014/15 Discretionary Response Fund to the Hei Hei Broomfield Community Development Trust towards the tree and promotions for the Hei Hei Broomfield Community Development Trust Building Opening Ceremony.



**COUNCIL 14. 5. 2015**

**Riccarton/Wigram Community Board 14. 4. 2015**

**15. Cont'd**

**Note:** Jimmy Chen declared an interest and took no part in the discussion and voting on this item.

**16. WIGRAM ROAD LOCAL PURPOSE RESERVE - CHANGE OF RESERVE CLASSIFICATION**

The Board considered a report seeking approval to publically notify a partial change of classification to recreation reserve.

The Board **resolved:**

- 16.1 To approve the public notification of its intention to pass a resolution to change the classification of 7,490 square metres the Local Purpose (Drainage) Reserve being Section 1-2 Survey Office Plan 447161 (refer **Attachment 1**) to Recreation Reserve; in a local paper and calls for objections and/or submissions in writing allowing for at least a period of one month for submissions to be made pursuant to Section 24(2)(c) Reserves Act 1977; and
- 16.2 That if no submissions are received the Riccarton/Wigram Community Board approve to change the classification of 7,490 square metres the Local Purpose (Drainage) Reserve being Section 1-2 Survey Office Plan 447161 to Recreation Reserve; or
- 16.3 That if submissions are received, a Hearings Panel will be appointed to hear said submissions and make a recommendation to the Riccarton/Wigram Community Board in regards to the above.
- 16.4 That the Riccarton/Wigram Community Board notes that staff will undertake a subdivision in order to facilitate the dual reserve statuses.
- 16.5 To delegate authority to the Property Consultancy Manager to implement all of the above.

**17. MARSHS/WHINCOPS/QUAIFES ROADS INTERSECTION - TRAFFIC CONTROL CHANGES**

The Board considered a report seeking approval to intersection upgrade and make a change to the stop control priority at the Marshs/Whincops/Quaifes Roads intersection.

The Board also had regard to the deputation made by Ross McFarlane referred to in Clause 5.2 (Part B) of this report.

Staff responded to questions from members.

The Board **resolved:**

- 17.1 That the stopping of vehicles be prohibited at any time on the north east side of Quaifes Road commencing at its intersection with Whincops Road and extending in a south easterly direction for a distance of 55 metres.
- 17.2 That the stopping of vehicles be prohibited at any time on the south west side of Quaifes Road commencing at its intersection with Whincops Road and extending in a south easterly direction for a distance of 50 metres.
- 17.3 That the stopping of vehicles be prohibited at any time on the north east side of Marshs Road commencing at its intersection with Whincops Road and extending in a north westerly direction for a distance of 40 metres.
- 17.4 That the stopping of vehicles be prohibited at any time on the south west side of Marshs Road commencing at its intersection with Whincops Road and extending in a north westerly direction for a distance of 45 metres.

**COUNCIL 14. 5. 2015**

**Riccarton/Wigram Community Board 14. 4. 2015**

**17. Cont'd**

- 17.5 That the stopping of vehicles be prohibited at any time on the east side of Whincops Road commencing at a point 95 metres south of its intersection with Quaifes Road and extending in a southerly direction for a distance of 25 metres.
- 17.6 That the stopping of vehicles be prohibited at any time on the east side of Whincops Road commencing at its intersection with Quaifes Road and extending in a southerly direction for a distance of 32 metres.
- 17.7 That the stopping of vehicles be prohibited at any time on the west side of Whincops Road commencing at a point 100 meters south of its intersection with Marsh Road and extending in a southerly direction for a distance of 30 metres.
- 17.8 That the stopping of vehicles be prohibited at any time on the west side of Whincops Road commencing at its intersection with Marshs Road and extending in a southerly direction for a distance of 40 metres.
- 17.9 That stop controls be installed on both sides of Whincops Road at its intersection with Marshs Road/Quaifes Road.

**Note:** Helen Broughton and Debbie Mora abstained from voting on this item and Mike Mora requested that his vote be recorded against the decision.

**18. ATHOL TERRACE - PROPOSED NO STOPPING RESTRICTION**

The Board considered a report seeking to approve no stopping restrictions on Athol Terrace between Peer Street and Brodie Street.

The Board **resolved** to:

- 18.1 Revoke all existing parking and stopping restrictions on the north side of Athol Terrace commencing at its intersection with Brodie Street and terminating at its intersection with Peer Street.
- 18.2 Approve that the stopping of vehicles be prohibited at any time on the north side of Athol Terrace commencing at its intersection with Brodie Street and extending in an easterly direction for a distance of 25 metres.
- 18.3 Approve that the stopping of vehicles be prohibited at any time on the north side of Athol Terrace commencing at its intersection with Peer Street and extending in a westerly direction for a distance of 46 metres.
- 18.4 Revoke all existing parking and stopping restrictions on the south side of Athol Terrace commencing at its intersection with Brodie Street and terminating at its intersection with Peer Street.
- 18.5 Approve that the stopping of vehicles be prohibited at any time on the south side of Athol Terrace commencing at its intersection with Peer Street and extending in a westerly direction for a distance of 24 metres.
- 18.6 Approve that parking of vehicles be restricted to a maximum period of 15 minutes on the south side of Athol Terrace commencing at a point 24 metres west from its intersection with Peer Street and extending in a westerly direction for a distance of 157 metres.
- 18.7 Approve that the stopping of vehicles be prohibited at any time on the south side of Athol Terrace commencing at its intersection with Brodie Street and extending in an easterly direction for a distance of 26 metres.

**COUNCIL 14. 5. 2015****Riccarton/Wigram Community Board 14. 4. 2015****19. COMMUNITY BOARD ADVISER'S UPDATE****19.1 SUBMISSIONS COMMITTEE**

The Board **resolved** that the minutes of its Submissions Committee meeting of 13 March 2015, be received.

**19.2 BOARD MEETING - 19 MAY 2015**

The Board **resolved** that due to the absence of a quorum, that the Board business meeting on 19 May 2015 be rescheduled to Tuesday 2 June 2015 commencing at 4pm in the Community Room, Upper Riccarton Library, 71 Main South Road.

**19.3 ROUTINE DECISIONS**

The Board **resolved** that the information update on the Riccarton/Wigram Community Board's Routine Decisions made since November 2013, be received.

**19.4 KIDS2TOWN PROJECT**

The Board **resolved** to amend its resolution of 17 February 2015 to read:

*Approve the allocation of up to \$1500 from its 2014/15 Discretionary Response Fund towards the Kids2Town Project.*

The meeting concluded at 7.05pm.

**CONFIRMED THIS 5TH DAY OF MAY 2015**

**MIKE MORA  
CHAIRPERSON**



**SHIRLEY/PAPANUI COMMUNITY BOARD  
1 APRIL 2015**

**Report of the meeting of the Shirley/Papanui Community Board  
held on Wednesday 1 April 2015 at 4pm in the Board Room  
Papanui Service Centre, corner Langdons Road and Restell Street, Papanui**

**PRESENT:** Mike Davidson (Chairperson), Jo Byrne, Pauline Cotter, Ali Jones, Aaron Keown, Emma Norrish and Barbara Watson.

**APOLOGIES:** There were no apologies.

The Board reports that:

**PART B – REPORTS FOR INFORMATION**

**1. DECLARATION OF INTEREST**

Nil.

**2. DEPUTATIONS BY APPOINTMENT**

**2.1 PAPANUI MEMORIAL PARK – RSA**

Kevin Ponsonby, President and Wendy Clark, Secretary of the Papanui RSA provided the Board with an update on the proposed display at the Papanui Memorial Park for the centenary celebration of ANZAC Day.

The Board **decided** to endorse the proposed display at the Papanui Memorial Park for the centenary celebration of ANZAC Day and asked staff to ensure that all health and safety aspects are complied with.

**2.2 EX-FOODSTUFFS WAREHOUSE PROJECT – KRIS INGLIS**

Kris Inglis, representing IP Group Ltd, presented a deputation to the Board on the group's proposal for the redevelopment of the Foodstuffs Warehouse on Main North Road to a multi-use sports centre.

**3. PRESENTATION OF PETITIONS**

Nil.

**4. NOTICES OF MOTION**

Nil.

## Shirley/Papanui Community Board 1. 4. 2015

**5. BRIEFINGS****5.1 TSUNAMI SIRENS PROJECT STAGE 2**

Civil Defence and Emergency Management staff briefed the Board on the installation of additional tsunami alerting sirens (stage 2), recent inundation maps prepared by GNS Science and the public education strategy to inform the community.

**5.2 DRAFT DEVELOPMENT CONTRIBUTIONS POLICY**

Gavin Thomas, Senior Policy Analyst, Strategic Policy Unit presented the draft Development Contributions Policy to the Board together with the timeline and process for public consultation.

**5.3 ETHIOPIAN COMMUNITY**

George Patena, Acting Team Leader (Metropolitan Community Advisors), Community Governance and Support Unit, updated the Board regarding an approach from the Ethiopian community for facilities for worship and will respond to them accordingly.

**6. CORRESPONDENCE**

Nil.

**7. COMMUNITY BOARD ADVISER'S UPDATE**

The Board **received** information from the Community Board Adviser on Board-related activities, including upcoming meetings and events.

**7.1 PROCESS FOR LODGING OBJECTIONS TO AN ALCOHOL LICENSING APPLICATION**

Advice was provided to the Board on the correct process for lodging objections to an alcohol licensing application.

**7.2 GRANTING OF NON-NOTIFIED RESOURCE CONSENTS**

Following receipt of correspondence from a concerned resident re the granting of a non-notified resource consent for a local business, information was circulated to Board members from the Resource Consents Manager on the process followed with the view of this being used as a standard response to residents.

**7.3 REQUEST FOR THE USE OF THE ROTO KOHATU RESERVE**

A copy of the request for the use of the Roto Kohatu reserve was circulated to Board members. It is noted that Cr Manji is following up this issue with the Unit Manager Parks.

The Board **decided** to request that Park Ranger, Arthur Adcock, be invited to attend a meeting to update the Board on activities taking place on the lake within the Roto Kohatu reserve.

## Shirley/Papanui Community Board 1. 4. 2015

**8. ELECTED MEMBERS' INFORMATION EXCHANGE**

The Board **decided** to request that:

- A visit to the former Edgware Village Green and pool site be arranged with staff and relevant members of the community.
- Adam Taylor, Senior Transport Planner, be invited to demonstrate the software modelling used for the Northern Arterial project information.

**9. QUESTIONS UNDER STANDING ORDERS**

Nil.

**PART C – REPORT ON DELEGATED DECISIONS TAKEN BY THE BOARD****10. CONFIRMATION OF MEETING MINUTES – 18 MARCH 2015**

The Board **resolved** that the minutes of the Board's ordinary meeting of Wednesday 1 April 2015 be confirmed subject to an amendment to Clause 11.1 under the heading **Board Decision** of the words "...from its 2014/15 Discretionary Response Fund..." to "...from its 2014/15 Positive Youth Development Scheme..."

**11. APPLICATION TO THE SHIRLEY/PAPANUI COMMUNITY BOARD'S 2014/15 POSITIVE YOUTH DEVELOPMENT SCHEME – TEAGAN ANN TANK**

The Board considered a report seeking its approval of an application for funding from the Board's 2014/15 Positive Youth Development Scheme for Teagan Ann Tank to attend The Alana Haines Festival and Awards and ongoing dance training in Wellington from April to July 2015.

The Shirley/Papanui Community Board **resolved** to approve a grant of \$300 from its 2014/15 Positive Youth Development Scheme for Teagan Ann Tank to attend The Alana Haines Festival and Awards and ongoing dance training in Wellington from April to July 2015.

The meeting concluded at 5.45pm.

**CONFIRMED THIS 15TH DAY OF APRIL 2015**

**MIKE DAVIDSON  
CHAIRPERSON**





**SHIRLEY/PAPANUI COMMUNITY BOARD  
15 APRIL 2015**

**Report of the meeting of the Shirley/Papanui Community Board  
held on Wednesday 15 April 2015 at 4pm in the Board Room  
Papanui Service Centre, corner Langdons Road and Restell Street, Papanui**

**PRESENT:** Mike Davidson (Chairperson), Jo Byrne, Aaron Keown, Emma Norrish and Barbara Watson.

**APOLOGIES:** Apologies for absence were received and accepted from Pauline Cotter and Ali Jones.

Aaron Keown departed the meeting at 5.50pm.

Jo Byrne retired from the meeting at 4.47pm, returning at 4.49pm and was absent for part of clause 8.

The Board reports that:

**PART A – MATTERS REQUIRING A COUNCIL DECISION**

**1. GROYNES RESERVE PROPOSED PLAYGROUND RENEWAL**

		Contact	Contact Details
<b>Executive Leadership Team Member responsible:</b>	General Manager, Culture Leisure & Parks	N	
<b>Officer responsible:</b>	Unit Manager, Parks	N	
<b>Author:</b>	Kim Swarbrick, Consultation Leader - Greenspace	Y	DDI 941 5176

The Board considered a report seeking its recommendation to the Council that the Council approve the installation of the Groynes Reserve proposed playground renewal.

**1. PURPOSE AND ORIGIN OF REPORT**

1.1 The purpose of this (Part A) report is to seek the Shirley/Papanui Community Board's recommendation to the Council to approve installation of the Groynes Reserve Proposed Playground Renewal.

1.2 This is a staff initiated report for a project identified in The Council's Three Year Plan.

**2. BACKGROUND**

2.1 Groynes Reserve is located in the suburb of Belfast. It is a large Regional Park with an area of 92.283 hectares. The park is an important community facility hosting a range of passive and active recreational pursuits. Although the reserve is considered Regional Park the playgrounds within are not destination playgrounds. Visitors to the area are travelling there for a nature park experience not a playground experience which can occur at their local urban park.

2.2 The existing playground adjacent to picnic area requires the fort structure to be removed during 2015 as it has passed expected lifespan and no longer complies with current New Zealand Safety Standards 5828:2004. The remaining play equipment will remain on site until it reaches its use-by date in approximately 8-10 years. At that time it will then be upgraded or removed depending on a usage assessment. This playground will be in close proximity to the new Western Bypass.

**Shirley/Papanui Community Board 15. 4. 2015****1 Cont'd**

- 2.3 A proposed new playground is to be constructed near the boating lakes where more picnic spaces will be developed away from the Bypass. Please see **Attachment 1** for locality. The proposed playground will be easily accessed from the main driveway and car parking. It will be close to other facilities such as boat hire, toilets, and possibly the relocated shop.
- 2.4 A concept plan for playground renewal was developed and presented at seminar to the Shirley/Papanui Community Board on 03 December 2014. Community Board members requested inclusion of more disability inclusive equipment. Therefore, the concept plan was revised to include; the sensory experience of talking tubes, alternate carousel with seated participation option, and interactive panels added to the bottom of the stilt house. This revised concept plan was then delivered to stakeholders and advertised on site between December 2014 and February 2015. Please refer to **Attachment 2**.
- 2.5 The new playground design has been planned in accordance with Crime Prevention through Environmental Design (CPTED) principles and practices.

**3. COMMENT**

- 3.1 The concept plan was circulated to stakeholders late December 2014 to obtain feedback on its design. Signage was installed at both existing Groynes Reserve Playgrounds from 15th December 2014 to 6th February 2015. Park visitors were invited to indicate their support/non-support for the concept plan and were given the option to comment. In total only three responses were received with all indicating their support. Given the extensive consultation period and good visitor numbers to the area over summer, staff are confident that the project has had very good exposure.
- 3.2 This low response rate could be attributed to the time of year coinciding with the holiday season, when many people are in a rest and relaxation mind-set. We know that in certain circumstances a low response rate can also signal a good level of overall satisfaction with the proposal.
- 3.3 From experience we know that any public concerns regarding a project typically motivates an active response irrespective of the time of year. In this situation we are confident the proposal has had adequate exposure and visibility in the community and that the low response rate can be interpreted as a good level of support for the project based on the time of year and lack of any corresponding opposition to the proposal.
- 3.4 Two submitters made comments regarding accessibility for disabled persons. In response to this access will be improved with the addition of connective pathways from the proposed playground to existing path network and car parks. Please refer to Attachment 1. No further disability equipment is able to be installed at this site as the funding does not extend to this. The Groynes Reserve Proposed Playground Renewal Concept Plan can be viewed as Attachment 2.
- 3.5 All proposed play equipment complies with the New Zealand Playground Safety Standards.

**4. FINANCIAL IMPLICATIONS**

- 4.1 Funding is available this financial year for the proposed playground renewal.
- 4.2 Funds allocated to this project do not extend to include any further disability equipment. In terms of accessible equipment it is hard to make every piece of play equipment accessible for all disabilities as disabilities differ enormously. Therefore the Council promotes two specific playground sites for disabilities. These are Botanic Gardens and Margaret Mahy.

**Shirley/Papanui Community Board 15. 4. 2015****1 Cont'd**

- 4.3 The playground will continue to be maintained by a Council maintenance contractor. Therefore, the playground and park can be expected to receive regular maintenance management. Any ongoing maintenance costs will be absorbed by the maintenance budget.

**5. STAFF RECOMMENDATION**

It is recommended that the Shirley/Papanui Community Board recommend that the Council approve the installation of the Groyne Reserve proposed playground renewal so that the Programme Delivery Team can commence with removal of the old fort playground and implementation of the new playground.

**6. BOARD RECOMMENDATION**

That the Council adopt the staff recommendation.

**PART B – REPORTS FOR INFORMATION****2. DECLARATION OF INTEREST**

Nil.

**3. DEPUTATIONS BY APPOINTMENT****3.1 BELFAST COMMUNITY NETWORK – LYNDA GOODRICK**

Lynda Goodrick, Agency Manager Belfast Community Network, updated the Board on the initiatives to build capacity around community development projects within the Belfast Community Network and the wider North-West Collective since July 2014. Representatives from the associated non-profit organisations participating in the project also contributed to the update.

Issues included difficulties with the length of time taken to have prospective staff and/or volunteers vetted by the Police as required by law. A further concern was the indication that this service would be charged for in the future.

The Board **agreed** to write a letter to the District Commander - New Zealand Police, regarding:

3.1.1 The length of time taken for the vetting of staff and volunteers and noting that extended time taken is affecting the ability of non-profit organisations to provide services.

3.1.2 Concerns that this service will be charged for in the future and asking that this service remain free for not-for-profit organisations.

**4. PRESENTATION OF PETITIONS**

Nil.

**5. NOTICES OF MOTION**

Nil.

**Shirley/Papanui Community Board 15. 4. 2015****6. BRIEFINGS**

Nil.

**7. CORRESPONDENCE****7.1 GIRL GUIDING NEW ZEALAND – TREVENA WILSON**

The Board **received** a tabled letter from Trevena Wilson, Property Warden for Girl Guiding New Zealand regarding the Kimihia Campsite located at The Groyne. Ms Wilson acknowledged the passion and commitment of the Park Rangers in keeping the park to such a high standard.

Ms Wilson expressed disappointment at learning of the decrease in hours of the Corrections Department PD work groups that currently help to maintain the environment of The Groyne and requested the Board's assistance in ensuring that this excellent service is retained at the current level.

The Board **agreed** to discuss the issue of the decrease in hours of the Corrections Department PD work groups that currently help to maintain the environment of The Groyne, with the Area Head Ranger (Coastal and Plains).

**8. COMMUNITY BOARD ADVISER'S UPDATE**

The Board **received** information from the Community Board Adviser on Board-related activities, including upcoming meetings and events.

**8.1 ANZAC DAY 2015**

Barbara Watson and Mike Davidson volunteered to lay the wreaths at the Central City Dawn Service and the Papanui Memorial Service respectively on behalf of the Shirley/Papanui Community Board on ANZAC Day 2015.

**8.2 CRANFORD/WESTMINSTER STREET INTERSECTION – WOODEN SUPPORT STRUCTURE**

From the Board's meeting on 3 December 2014 and 18 March 2015.

Staff are following up with the owner of the building in question at the Cranford/Westminster Streets intersection as a matter of urgency to remove the wooden support structure prior to the proposed intersection upgrade and have provided information for the owner to take to the insurance company to assist with the process.

**8.3 EDGEWARE VILLAGE GREEN SITE VISIT**

The Board agreed to a site visit to the Edgware Village Green with staff on 30 April 2015 at 9.15am (to be confirmed).

**8.4 KAPUTONE HEADWATERS RESERVE**

From the Board's meeting on 4 March 2015.

This matter of the Kaputone Headwaters Reserve has been referred to the relevant unit and staff have followed up. Any further complaints will be dealt with by the unit.

## Shirley/Papanui Community Board 15. 4. 2015

## 8 Cont'd

## 8.5 NORTHERN ARTERIAL SOFTWARE MODELLING

From the Board's meeting on 1 April 2015.

Adam Taylor, Senior Transport Planner will demonstrate the software modelling used for the Northern Arterial Project to the Board at the 17 June 2015 meeting.

## 8.6 ST JAMES AVENUE TRAFFIC

The Board **received** an email from a resident of St James Avenue outlining her concerns regarding the increase in traffic projected for this street as a result of the Mitre10 development on Harewood Road.

The Board **decided** to refer this email to the Council's Traffic Engineers and for their response to the issues raised to be relayed both to the resident concerned and to the Board.

## 8.7 USE OF ROTO KOHATU RESERVE

From the Board's meeting on 1 April 2015

Rodney Chambers, Area Head Ranger (Coastal and Plains) will attend the 6 May 2015 Board meeting to give a briefing on current recreational use and plans for the future management of the Roto Kohatu reserve.

## 8.8 LONG TERM PLAN (LTP) SUBMISSION

The Board agreed to send items for the LTP submission to the Community Board Adviser for collation no later than Friday 17 April 2015. The Community Board Adviser will arrange a workshop for the Board to finalise their LTP submission.

## 9. ELECTED MEMBERS' INFORMATION EXCHANGE

The Board **decided** to request that:

- Staff provide information on the suggestion that the Council fund the difference between the original insurance excess and that now charged on properties still affected by earthquake related flooding, in order to relieve some of the financial burden on affected residents should a future claim for flooding be made.

(Note: Jo Byrne declared an interest in this item and took no part in the-discussion

(Note: Mike Davidson requested that his disagreement on this proposal be recorded.)

- Members asked for an update on the resolution of the rental issue with the property at the front of the Belfast Museum.
- Members asked for an explanation from NZ Post as to why properties that were formerly in Papanui are now classified as being in Northcote.

## 10. QUESTIONS UNDER STANDING ORDERS

Nil.

**Shirley/Papanui Community Board 15. 4. 2015**

**PART C – REPORT ON DELEGATED DECISIONS TAKEN BY THE BOARD**

**11. CONFIRMATION OF MEETING MINUTES – 1 APRIL 2015**

The Board **resolved** that the minutes of the Board's ordinary meeting of Wednesday 1 April 2015 be confirmed.

**12. APPLICATION TO THE SHIRLEY/PAPANUI COMMUNITY BOARD'S 2014/15 POSITIVE YOUTH DEVELOPMENT SCHEME – KATHERINE ELLIS**

The Board considered a report seeking its approval of an application for funding from the Shirley/Papanui Community Board's 2014/15 Positive Youth Development Scheme for Katherine Ellis.

The Shirley/Papanui Community Board **resolved** to make a grant of \$500 from its 2014/15 Positive Youth Development Scheme to assist Katherine Ellis to attend The Future Problem Solving International Academic Competition being held in Iowa, USA on the weekend of 11 June 2015.

The meeting concluded at 5.55pm.

**CONFIRMED THIS 6TH DAY OF MAY 2015**

**MIKE DAVIDSON  
CHAIRPERSON**

ATTACHMENT 1 TO CLAUSE 1



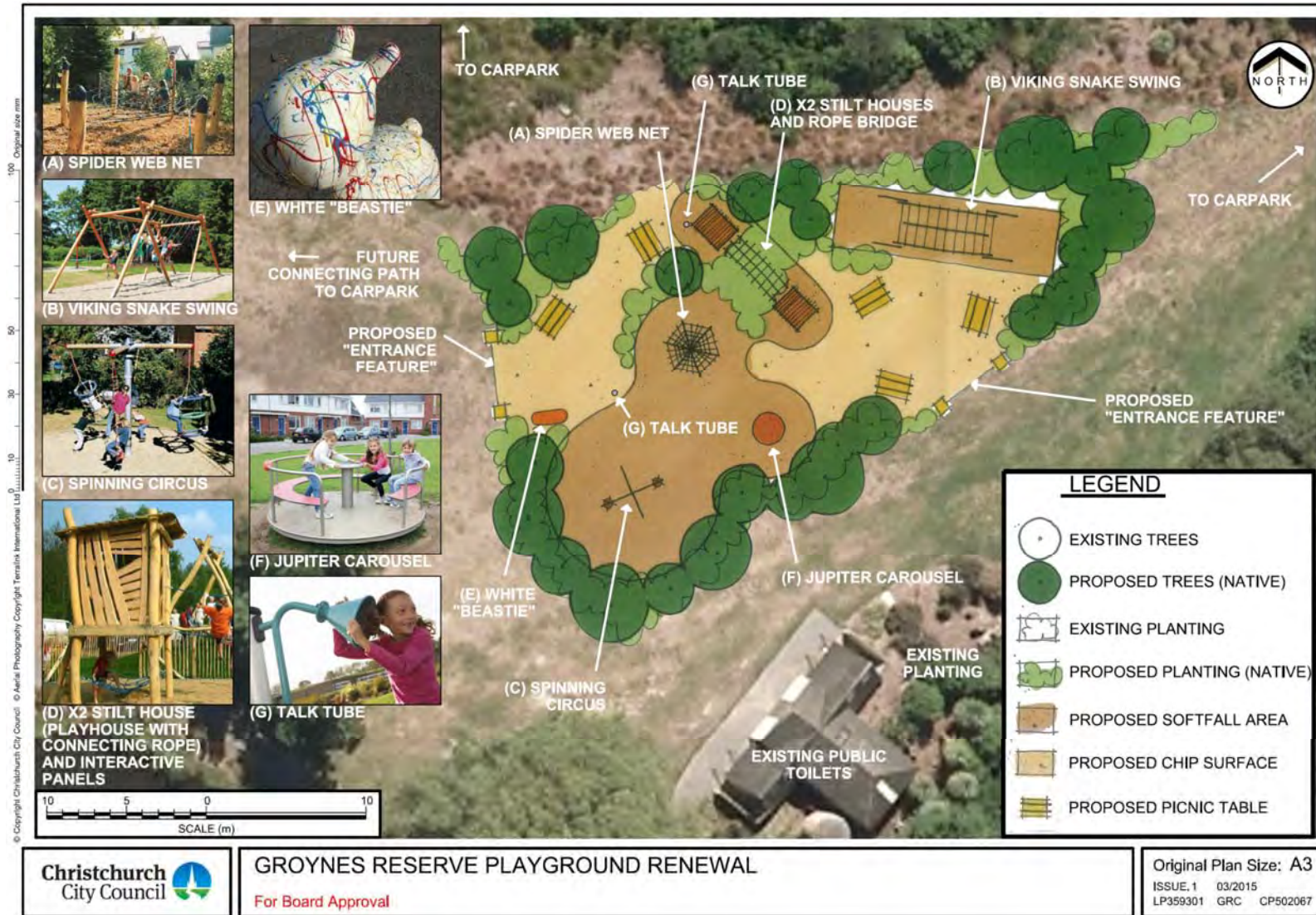
**GROYNES RESERVE PLAYGROUND RENEWAL**  
For Board Approval

Original Plan Size: A3  
ISSUE 1 03/2015  
LP359301 GRC CP502067



Shirley/Papanui Community Board 15. 4. 2015

ATTACHMENT 2 TO CLAUSE 1





**SPREYDON/HEATHCOTE COMMUNITY BOARD  
20 MARCH 2015**

**Report of a meeting of the Spreydon/Heathcote Community Board  
held on Friday 20 March 2015 at 8.02am in the Board Room,  
Beckenham Service Centre, 66 Colombo Street, Beckenham.**

**PRESENT:** Paul McMahon (Chairperson), Phil Clearwater, Melanie Coker, Helene Mautner, Karolin Potter, and Rik Tindall.

**APOLOGIES:** An apology for early departure was received and accepted from Phil Clearwater who departed at 8.49am and was absent for clauses 4 to 11.

An apology for early departure was received and accepted from Tim Scandrett who departed at 10.22am and was absent for clauses 6, 7, 9 and 11.

At the commencement of the meeting, the Chairperson welcomed and introduced Claire Phillips, Manager Community Governance for Spreydon/Heathcote and Hagley/Ferrymead.

The Board meeting adjourned from 9.31am to 9.36am.

The Board reports that:

**PART B - REPORTS FOR INFORMATION**

**1. DECLARATION OF INTEREST**

Nil.

**2. DEPUTATIONS BY APPOINTMENT**

**2.1 BARRINGTON MEDICAL CENTRE - PROPOSED BUS INTERCHANGE AT/OR NEAR BARRINGTON SHOPPING CENTRE**

The Board **agreed** to accept this late deputation with it being noted that due to a communication breakdown, the Barrington Medical Centre were not aware of the Board's Extraordinary Meeting held on 5 March 2015 to consider this matter.

Doctors Oliver Kiddle and Rosemary Ford addressed the Board on behalf of the Barrington Medical Centre expressing their unhappiness with the Board decisions of 5 March 2015 to locate bus facilities outside the medical practice. They elaborated in detail on their concerns.

After questions from members the Chairperson thanked the representatives for their deputation.

A report from the Chairperson setting out alternative courses of action, having now heard from the Barrington Medical Centre, was tabled and discussed.

**COUNCIL 14. 5. 2015**

**Spreydon/Heathcote Community Board 20. 3. 2015**

**2. Cont'd**

Further, the Board also **decided**:

2.1.1 To request that staff investigate the introduction of a 30 kilometre per hour speed limit in Athelstan Street.

2.1.2 To request that staff investigate the introduction of a destination only traffic control into Athelstan Street.

Clause 2 (Part C) continued of these minutes, records the Board's substantive decision on this matter.

**2.2 CASHMERE CLUB AND CHRISTCHURCH SQUASH CLUB**

Trevor Spriggs and Mike Beresford addressed the Board on the Christchurch Squash Club's plans to build an eight court squash facility in conjunction with the Cashmere Club. A key goal was to be in a position to host the 2017 World Junior Squash Championships.

The Chairperson thanked the deputation for its presentation.

**2.3 HEALTHY FAMILIES NEW ZEALAND**

Tracey Tuhi addressed the Board on the details of the Ministry of Health's Healthy Families New Zealand initiative which is aimed at reducing obesity related diseases.

It was noted that the Spreydon/Heathcote community has been chosen for the programme.

The Chairperson thanked Tracey Tuhi for her presentation.

The Board **decided** to request that staff organise a Board Workshop with Healthy Families New Zealand.

**3. BOARD MEMBER'S INFORMATION EXCHANGE**

Mention was made of the following matters:

**3.1 Cashmere View Rest Home and Hospital.**

3.1.1 The Board **received** information highlighting access related issues on Rose Street associated with vehicle movements to and from the Cashmere View Rest Home.

3.1.2 The Board **decided** to request a staff report on providing a marked bus stop and associated parking restriction(s) on Rose Street outside the Cashmere View Rest Home and Hospital.

3.2 Addington clinic - details to feature in the Addington Times.

3.3 Cashmere High School students are interested in discussing the Draft Long Term Plan.

3.4 Board - a pamphlet is being finalised containing members contact details.

3.5 Christchurch Replacement District Plan - update of Independent Hearings Panel activities.

**COUNCIL 14. 5. 2015**

**Spreydon/Heathcote Community Board 20. 3. 2015**

**4. COUNCILLORS' UPDATE**

Mention was made of the following:

**4.1 BARRINGTON PARK - PLAYGROUND**

Grant MacLeod, Senior Capital Programme Adviser (Parks and Facilities), briefed the Board on the options and costs for replacing those parts of the Barrington Park play equipment lost in the recent fire.

The Board noted the generosity of the community's fundraising efforts to date.

The Board **decided**:

4.1.1 To request that staff (a) arrange a Working Party consisting of Board members and relevant community representatives to oversee the replacement of the play equipment at Barrington Park, and (b) manage and co-ordinate the community fundraising and to make a recommendation back to the Board.

4.1.2 To invite further community donations to contribute to funding the equipment replacement.

Clause 4 (Part C) continued of these minutes, records a related funding decision made by the Board.

4.2 Addington Cottage

4.3 Old Stone House and Risingholme Community Centre

4.4 Heathcote River - dredging

**5. PRESENTATION OF PETITIONS**

Nil.

**6. NOTICE OF MOTION**

The following Notice of Motion was submitted by Karolin Potter:

*That the Spreydon/Heathcote Community Board request a report from staff regarding a possible approach to malls about the creation of conversational spaces in malls to support interaction of older and other persons contending with isolation in their daily lives.*

**BACKGROUND**

This motion is in response to the discussion the Board had with members of the Older Persons Network regarding people in the community who lead isolated lives. It was noted in that discussion that many people go the malls to be among other people while not necessarily participating in the community.

Mention was also made of the success of the introduction of the public library upstairs in the Eastgate Mall. This may be a one-off for the public library system but could foreshadow interactions between the community and the malls that could facilitate greater involvement of lonely people with their communities.

The Notice of Motion was seconded by Rik Tindall and on being put to the meeting was declared **carried**.

**COUNCIL 14. 5. 2015****Spreydon/Heathcote Community Board 20. 3. 2015****7. CORRESPONDENCE**

Nil.

**8. BRIEFINGS****8.1 PORT HILLS TRUST BOARD, MOUNT VERNON PARK MANAGEMENT COMMITTEE, SUMMIT ROAD SOCIETY**

Oscar Alpers, Howard Keene, John Goodrich, Jeremy Agar, Paula Smith and Anne Kennedy, spoke collectively on behalf of their respective organisations about their roles, advocacy, work programmes and projects.

The Chairperson thanked the representatives for the briefings provided.

The Board **decided** to request staff to arrange the holding of a Community Seminar regarding the Port Hills (similar to that held for the Heathcote River), with all relevant stakeholders.

**8.2 ST MARTINS VOLUNTEER LIBRARY AND COMMUNITY FACILITY**

Mark Penrice, Project Manager, and Carly Bustin, Community Development Adviser, provided a briefing to the Board on the developments with the St Martins Volunteer Library and Community Facility Workshop held on 24 February 2015, and presented the results of the workshop and a list of priorities.

The Chairperson thanked the staff for their briefing.

**8.3 BARRINGTON PARK – PLAYGROUND**

Clause 4.1 (Part B) and 4.1 (Part C) continued of these minutes, records the Board's consideration and decision on this matter respectively.

**9. COMMUNITY BOARD ADVISER'S UPDATE****9.1 KIDS TO TOWN FUNDING**

The Board **received** a memorandum from staff regarding Kids2Town Initiative, requesting a grant of \$1,500 from its Discretionary Response Fund.

Clause 9 (Part C) continued of these minutes, records the Board's funding decision.

**9.2 SOMERFIELD PARK - SMOKE FREE SIGN**

The Board **received** information from staff regarding the smoke free signage suggestion made by the Somerfield Residents' Association.

Arising from discussion, the Board **decided** to request that staff discuss the matter further with the Somerfield Residents' Association.

**9.3 PURAU TERRACE AND OVERDALE DRIVE - SAFETY RAILS FOR STEEP STEPS**

The Board noted that the requested safety rails installation at the above steps will commence on 7 April 2015.

**COUNCIL 14. 5. 2015****Spreydon/Heathcote Community Board 20. 3. 2015****9. Cont'd****9.4 87 CASHMERE ROAD - APPLICATION FOR ROAD STOPPING**

The Board **received** information regarding an application to stop the road at the above location.

Further, the Board **decided** to request that staff provide information about any future options for the adjoining Hackthorne Road/Cashmere Road intersection.

**9.5 BOARD FUNDING 2014/15**

The Board **received** a status update regarding its 2014/15 funding.

**10. QUESTIONS UNDER STANDING ORDERS**

Nil.

**11. SOUTHAMPTON STREET - P30 PARKING RESTRICTIONS**

The Board **decided** to defer this matter to its next meeting on 17 April 2015.

**PART C - REPORT ON DELEGATED DECISIONS TAKEN BY THE BOARD****2. DEPUTATIONS BY APPOINTMENT CONTINUED****2.1 BARRINGTON MEDICAL CENTRE - PROPOSED BUS INTERCHANGE AT/OR NEAR BARRINGTON SHOPPING CENTRE**

Clause 2 (Part B) of these minutes also refers.

The Board **resolved** to confirm its decisions contained in clauses 4.3.11 to 4.3.17 inclusive of the minutes of its Extraordinary Meeting of 5 March 2015, and further that staff be requested to work with the Barrington Medical Centre to mitigate any identified problems.

(**Note:** Karolin Potter and Rik Tindall abstained from voting on this item and requested that their abstention be recorded).

**3. BOARD MEMBER'S INFORMATION EXCHANGE CONTINUED**

Mention was also made of the following matter:

**3.1 DRAFT LONG TERM PLAN 2015-2025**

The Board **resolved** to hold a Long Term Plan Workshop with Residents' Associations and key stakeholders on Tuesday 14 April 2015 at 5.30pm.

**COUNCIL 14. 5. 2015****Spreydon/Heathcote Community Board 20. 3. 2015****4. COUNCILLORS' UPDATE CONTINUED**

Clause 4.1 (Part B) of these minutes also refers.

**4.1 BARRINGTON PARK - PLAYGROUND**

Staff advised that the relevant legislation required that decision making by the Board must take into account all options.

Whilst acknowledging that a staff report was normally provided in such instances, the Board concluded that it had sufficient information available at the present meeting on which to make a decision.

Accordingly, the Board **resolved** to "ring fence" a contribution of \$5,000 from its 2014/15 Discretionary Response Fund towards the repairs/replacement of the Barrington Park playground equipment.

**9. COMMUNITY BOARD ADVISER'S UPDATE CONTINUED****9.1 KIDS TO TOWN FUNDING**

Further to Clause 9 (Part B) of these minutes, the Board **resolved** to grant \$500 from its 2014/15 Discretionary Response Fund to the Kids2Town Initiative.

**12. CONFIRMATION OF MEETING MINUTES – 3 MARCH 2015 AND EXTRAORDINARY MEETING OF 5 MARCH 2015**

The Board **resolved** that the minutes of its Ordinary Meeting of 3 March 2015 and Extraordinary Meeting of 5 March 2015, be confirmed.

The meeting concluded at 10.57pm.

**CONFIRMED THIS 17TH DAY OF APRIL 2015**

**PAUL MCMAHON  
CHAIRPERSON**

**COUNCIL 14. 5. 2015****SPREYDON/HEATHCOTE COMMUNITY BOARD  
17 APRIL 2015****Report of a meeting of the Spreydon/Heathcote Community Board  
held on Friday 17 April 2015 at 8 am in the Board Room,  
Beckenham Service Centre, 66 Colombo Street, Beckenham.**

**PRESENT:** Paul McMahon (Chairperson), Melanie Coker, Helene Mautner, Karolin Potter, and Rik Tindall.

**APOLOGIES:** Apologies for absence were received and accepted from Phil Clearwater and Tim Scandrett.

The Board meeting adjourned from 9.43am to 9.47am.

The Board reports that:

**PART B - REPORTS FOR INFORMATION****1. DECLARATION OF INTEREST**

Nil.

**2. DEPUTATIONS BY APPOINTMENT****2.1 LYTTELTON STREET PLAYCENTRE**

Ms Pauline Dumbleton, President of the Lyttelton Street Playcentre, and Ms Rebecca Phillips, Care Coordinator, addressed the Board on the history and operation of playcentres in New Zealand and specifically the Lyttelton Street Playcentre, which has been operating at its current site next to Pioneer Stadium, for nearly 40 years.

The Playcentre is hoping to combine planned renovation and extension of its premises with pending earthquake repairs and is working with Council staff regarding the future availability of the Council owned site.

The Chairperson thanked Ms Dumbleton and Ms Phillips for their deputation.

**2.2 ST MARTINS TOY LIBRARY AND 65 SANDWICH ROAD**

Ms Suzy Williams, President of the St Martins Toy Library, and Mr Martyn Wooster, Committee member, updated the Board on the status of the toy library which is currently operating out of temporary premises since its former premises at 65 Sandwich Road (leased from the Council) was damaged in the February 2011 earthquake, and has been closed pending repair since then.

The Chairperson thanked Ms Williams and Mr Wooster for their deputation.

**2.3 BRUCE WHITE - PROPERTY AT 65 SANDWICH ROAD**

The Board **agreed** to accept a late deputation.

Mr Bruce White addressed the Board on the proposed repair of the premises at 65 Sandwich Road that was occupied by the St Martins Toy Library prior to the earthquake.

Mr White, who lives in Sandwich Road, was concerned at the estimated cost of repair and ongoing maintenance of the property and felt that it would be a better use of funds to provide rental accommodation for the Toy Library, rather than repair the current premises for use by the group.

**COUNCIL 14. 5. 2015**

**Spreydon/Heathcote Community Board 17. 4. 2015**

**2. Cont'd**

The Chairperson thanked Mr White for his deputation.

**3. COUNCILLORS' UPDATE**

Nil.

**4. PRESENTATION OF PETITIONS**

Nil.

**5. NOTICES OF MOTION**

The following Notice of Motion was submitted by Melanie Coker.

That the Spreydon/Heathcote Community Board requests a report on the installation of a cross-hatched clear zone (yellow cross hatching) outside the Bishop Selwyn Lifecare Centre at 350 Selwyn Street.

**Explanation**

The reason for this notice is that Amanda Wallis, a member of the Addington Neighbourhood Association, asked for support from the Community Board in requesting the installation of a cross-hatched clear zone, primarily to prevent blockage of the entry and exit to Bishop Selwyn to emergency vehicles. Bishop Selwyn Lifecare is a rest home, hospital and village facility situated at 350 Selwyn Street. Selwyn Street is a busy road connecting the central city to southern suburbs, so traffic can be queued along Selwyn Street during peak traffic times. This prevents access into Bishop Selwyn for ambulances going to the hospital from Selwyn Street, but also makes access difficult for staff and visitors. Vehicles waiting to turn into Bishop Selwyn also hold up the following queue of traffic, which is a particular nuisance to traffic moving northwards along Selwyn Street, either coming directly through or turning right from Brougham Street into Selwyn Street.

A cross-hatched clear zone is primarily used in situations where exits for emergency vehicles may be blocked by queuing traffic. Therefore a clear zone would provide space for easy access for emergency vehicles both into and out of Bishop Selwyn, as well as allow traffic in Selwyn Street, which is behind a turning vehicle, to flow through better and prevent congestion close to the Brougham Street/Selwyn Street intersection.

The motion was seconded by Helene Mautner, and on being put to the meeting by the Chairperson, was declared **carried**.

**6. CORRESPONDENCE**

The Board **received** a letter from Manuka Cottage (Addington Community House Inc.) expressing the Addington Community's concern to ensure that Addington is retained as an entity with Lincoln Road at its centre for electoral purposes and is not split as a result of the representation review.

The Board noted that it is opposed to the division of communities of interest by electoral boundaries.

**7. BRIEFINGS**

**7.1 ST MARTINS VOLUNTARY LIBRARY AND COMMUNITY FACILITY, AND 65 SANDWICH ROAD**

A briefing to update the Board on the St Martins Volunteer Library and Community Facility, and the property at 65 Sandwich Road was given by Carly Bustin, Community Development Adviser, and David Lees, Contract Project Manager.



**COUNCIL 14. 5. 2015**

**Spreydon/Heathcote Community Board 17. 4. 2015**

**7. Cont'd**

David Lees explained that two scoping reports had been provided for work on 65 Sandwich Road, each valid for different scopes of work. One report covers strengthening and earthquake repair only which would see the work come within the allocated budget. An exemption from strict compliance with the building code would be required to allow the building to operate with this level of repair. The second report includes strengthening and repair, but also includes improvements to accessibility and fire protection that would take the cost beyond the current budget.

Mr Lees suggested that the application for the necessary exemption to allow the proposed strengthening and repair could be lodged with funding for betterment work being simultaneously explored. It should be known within three months whether the exemption would be allowed.

The Board **decided** to:

- 7.1.1 Confirm its previous position and requested that staff pursue the repair and strengthening of 65 Sandwich Road within the allocated budget.
- 7.1.2 Request that staff investigate options to assist the St Martins/Opawa Plunket Toy Library with storage facilities during the repair period.

**8. COMMUNITY BOARD ADVISER'S UPDATE**

**8.1 90 HOON HAY ROAD**

The Board **received** information on the property at 90 Hoon Hay Road, which was formerly used as the Hoon Hay Children's Library and is now empty. There is an opportunity for alternative community uses for the property to be identified.

The Board also **received** a document tabled by Melanie Coker noting current expressions of interest by community groups in the use of the property.

The Board **decided** to request that staff investigate the expressions of interest contained in the tabled document and provide a briefing to the Board on possible community use of the property at 90 Hoon Hay Road.

**8.2 BUCHAN PARK**

The Board noted that public consultation on the proposed Buchan Park Playground redevelopment is currently underway.

**8.3 BARRINGTON BUS ROUTE**

The Board **received** information regarding the 145 bus route north of Tennyson Street.

Environment Canterbury has decided that this portion of the route will not now be altered. The existing bus stops north of Tennyson Street can therefore remain and new stops to service this part of the route will not be required.

**8.4 COLOMBO STREET BUS STOP EXTENSION**

The Board **received** information regarding the successful operation of the bus stop extension on Colombo Street outside The Colombo.

**COUNCIL 14. 5. 2015****Spreydon/Heathcote Community Board 17. 4. 2015****8. Cont'd****8.5 MEMORIAL PLAQUE**

The Board noted that a memorial plaque recognising local residents Cliff Stevenson and Duncan Lindsay is to be placed on a new park bench to be installed in the Cashmere Stream Esplanade Reserve.

**8.6 COMMUNICATING WITH THE COMMUNITY FUND**

The Board noted that remaining funding was limited to cover the costs associated with anticipated Board engagements with the community during the remainder of the financial year.

Clause 8.6 (Part C) Continued of these minutes records a related funding decision made by the Board.

**8.7 CLOSURE OF SPREYDON LIBRARY FOR REPAIR**

Spreydon library will be closed for repair from 20 April to 4 May 2015. The Board **received** the information.

**8.8 BOWENVALE DOOR KNOCKING EXERCISE**

The Board was updated on the Bowenvale Door Knocking Exercise which covered 1144 homes. Flyers were left at all houses, and 17 specific referrals to relevant agencies were made.

The volunteers who undertook the work reported that the area seemed to have an older resident population in relation to other areas they have visited, with many people stressed and angry about matters related to earthquake repairs.

**8.9 BOARD SUBMISSION ON THE LONG TERM PLAN**

Submissions on the Council's Long term Plan are required to be lodged prior to the Board's next meeting and a process is required to be put in place to finalise the Board's submission to ensure that it is lodged on time.

Clause 8.9 (Part C) Continued of these minutes, records the Board's decision.

**8.10 WALTHAM MEMORIAL GATES**

The Board noted that a variation to a resource consent is required to enable the repair of the Waltham Memorial Gates to proceed. The repairs will not be completed by ANZAC Day 2015.

Clause 8.10 (Part C) Continued of these minutes, records a related funding decision made by the Board.

**8.11 HEATHCOTE COMMUNITY FLOOD MEETINGS**

The Board noted that a letter box drop of 1200 flyers has been undertaken to alert the community of the upcoming meeting on Wednesday 22 April 2015 at the Cashmere Club on flooding issues and community resilience.

**8.12 COMMUNITY GRANT FUNDING**

The Board noted that the funding round opens on Monday 20 April 2015 with significant changes to funds from previously.

It was **agreed** that a Seminar be organised to present the fund changes to Board members.

**COUNCIL 14. 5. 2015**

**Spreydon/Heathcote Community Board 17. 4. 2015**

**9. BOARD MEMBER'S INFORMATION EXCHANGE**

Mention was made of the following matters:

- Reports of odour in Locarno Street, Opawa.
- Christchurch Youth Council
- Barrington Park Playground repair - a meeting with contributors to the rebuild is to be held at Whareora House on Monday 20 April 2015.

**10. QUESTIONS UNDER STANDING ORDERS**

Nil.

**11. MOKIHI GARDENS - NO STOPPING RESTRICTION**

The Board considered a report seeking approval for parking restrictions around Mokihi Gardens.

The Board **decided** to let this report lie on the table until the meeting of 5 May 2015 to enable staff to provide more information.

**PART C - REPORT ON DELEGATED DECISIONS TAKEN BY THE BOARD**

**8. COMMUNITY BOARD ADVISER'S UPDATE CONTINUED**

**8.6 COMMUNICATING WITH THE COMMUNITY**

The Board **resolved** to allocate \$3000 from its 2014/15 Discretionary Response Fund to the Communicating with the Community Fund.

Clause 8.6 (Part B) of these minutes also refers.

**8.9 BOARD SUBMISSION ON THE LONG TERM PLAN**

The Board **resolved** to delegate to the Board Chairperson and Deputy Chairperson the power to act in approving and lodging the Board's submission to the Christchurch City Council Draft Long Term Plan 2015/25 following circulation of the final draft to Board members.

Clause 8.9 (Part B) of these minutes also refers.

**8.10 WALTHAM MEMORIAL GATES**

The Board **resolved** to allocate up to \$200 from the 2014/15 Discretionary Response Fund to provide a floral tribute to be placed outside the Waltham Memorial Gates at 11am on Saturday 25 April 2015 as a commemoration of the one hundredth anniversary of the Gallipoli landings.

Clause 8.10 (Part B) of these minutes also refers.

**12. CONFIRMATION OF MEETING MINUTES – 11 MARCH 2015 AND 20 MARCH 2015**

The Board **resolved** that the minutes of its Joint Extraordinary Meeting with the Riccarton/Wigram Community Board on 11 March 2015 and its Ordinary Meeting of 20 March 2015, be confirmed.

**COUNCIL 14. 5. 2015****Spreydon/Heathcote Community Board 17. 4. 2015****13. SOUTHAMPTON STREET - P30 PARKING RESTRICTIONS**

The Board considered a report seeking its approval to install 30 minute parking restriction on Southampton Street close to its intersection with Colombo Street.

The Board **resolved** to:

- 13.1 Approve any parking restrictions on the south side of Southampton Street commencing at its intersection with Colombo Street and extending in an easterly direction for a distance of 44 metres, be revoked.
- 13.2 Approve that the parking of vehicles be prohibited at any time on the south side of Southampton Street commencing at its intersection with Colombo Street and extending in an easterly direction for a distance of 28 metres.
- 13.3 Approve that the parking of vehicle be restricted to a maximum period of 30 minutes at any time on the south side of Southampton Street commencing at a point 28 metres east of its intersection with Colombo Street and extending in a easterly direction for a distance of 16 metres.

**14. 56 WORDSWORTH STREET P10 PARKING RESTRICTIONS**

The Board considered a report seeking its approval to install 10 minute parking restrictions outside 56 Wordsworth Street.

The Board **resolved** to:

- 14.1 Revoke any parking restrictions on the south side of Wordsworth Street commencing at its intersection with Colombo Street and extending in a westerly direction for a distance of 83 metres.
- 14.2 Approve that the parking of vehicles be prohibited at any time on the south side of Wordsworth Street commencing at its intersection with Colombo Street and extending in a westerly direction for a distance of eight metres.
- 14.3 Approve that the parking of vehicles be restricted to a maximum period of 60 minutes at any time on the south side of Wordsworth Street commencing at a point eight metres west of its intersection with Colombo Street and extending in a westerly direction for a distance of 46 metres.

**15. PROPOSED RIGHT-OF-WAY NAME - TARATA RISE**

The Board considered a report seeking to approve the naming for a new right-of way.

The Board **resolved** that:

- 15.1 The right-of-way name Tarata Rise be approved; and
- 15.2 Dispensation be given to use "Rise" in place of "Lane".

The meeting concluded at 11.04am.

**CONFIRMED THIS 15TH DAY OF MAY 2015**

**PAUL MCMAHON  
CHAIRPERSON**

**REGULATION AND CONSENTS COMMITTEE**  
**22. 4. 2015**

**A meeting of the Regulation and Consents Committee  
was held in Committee Room 1  
on 22 April 2015 at 1pm.**

- PRESENT:** Councillor David East (Chair)  
Councillors Glenn Livingstone, Vicki Buck and Paul Lonsdale.
- APOLOGIES:** Councillors Tim Scandrett and Ali Jones for absence.  
Vicki Buck left the meeting at 1.38pm and returned at 2pm and was absent for part of Clause 5.

The Committee reports that:

**PART B - REPORTS FOR INFORMATION**

**1. DECLARATION OF INTEREST**

There were no declarations of interest.

**2. DEPUTATIONS BY APPOINTMENT**

There were no deputations.

**3. BRIEFING ON WASTE BYLAWS**

Staff provided a briefing on the review of four waste-related bylaws to be completed by the end of 2015; Tradewaste Bylaw and three solid waste bylaws; Licensed Waste Handling Facilities, Cleanfill Licensing, and Waste Management.

**4. UPDATE OF THE BUILDING CONTROL AND CITY REBUILD GROUP**

Staff spoke to the Committee regarding the Building Control and City Rebuild Group's monthly update report.

The Committee **decided** to note the content of the report.

**5. MONTHLY REPORT ON RESOURCE CONSENTS**

Staff spoke to the Committee regarding the monthly update report on Resource Consents.

The Committee **decided** to receive the information in the report.

**PART C - DELEGATED DECISIONS**

**6. APOLOGIES**

The Committee **resolved** to accept apologies for absence from Tim Scandrett and Ali Jones.

**COUNCIL 14. 5. 2015**

The meeting concluded at 10.52am.

**CONSIDERED THIS 15<sup>TH</sup> DAY OF MAY**

**MAYOR**

**STRATEGY AND FINANCE COMMITTEE**  
**23. 04. 2015**

**A meeting of the Strategy and Finance Committee  
was held in the No.1 Committee Room  
on 23. 04. 2015 at 1pm**

- PRESENT:** The Mayor (Chair)  
Councillors Raf Manji (Deputy Chairperson), Vicki Buck, Jimmy Chen, Phil Clearwater, Jamie Gough, Yani Johanson and Andrew Turner
- APOLOGIES:** Councillor Buck retired from the meeting at 2pm and was absent for clauses 3 and 8 to 11.

The Committee reports that:

**PART A - MATTERS REQUIRING A COUNCIL DECISION**

1. **HALF YEAR REPORT (FINANCIAL STATEMENTS) FOR CHRISTCHURCH CITY HOLDINGS LIMITED, CIVIC BUILDING LIMITED, TUAM LIMITED, ROD DONALD BANKS PENINSULA TRUST, RICcarton BUSH TRUST, CHRISTCHURCH AGENCY FOR ENERGY TRUST, WORLD BUSKERS FESTIVAL TRUST, VBASE LIMITED AND NEW ZEALAND LOCAL GOVERNMENT FUNDING AGENCY LIMITED**

		Contact	Contact Details
<b>General Manager responsible:</b>	Chief Financial Officer		
<b>Officer responsible:</b>	Corporate Finance Manager		
<b>Author:</b>	External Reporting and Governance Manager	Y	Patricia Christie 941-8113

1. **PURPOSE AND ORIGIN OF REPORT**

- 1.1 This report presents for review the financial statements for the six months to 31 December 2014 for Christchurch City Holdings Limited (CCHL), Civic Building Limited (CBL), Tuam Limited (Tuam), Rod Donald Banks Peninsula Trust (RDBPT), Riccarton Bush Trust (RBT), Christchurch Agency for Energy Trust (CAfE), The World Buskers' Festival Trust (WBFT), Vbase Limited (Vbase) and New Zealand Local Government Funding Agency Limited (NZLGFA) which are Council Controlled Organisations (CCOs).
- 1.2 The origin of this report is the Local Government Act 2002, which requires the financial statements of CCOs to be provided to the shareholder/stakeholder within two months of the end of the first half of the financial year (28 February).

2. **EXECUTIVE SUMMARY**

- 2.1 The following financial statements for the six months to 31 December 2013 were attached for information:
- 2.1.1 Christchurch City Holdings Limited (**Attachment 1**)
- 2.1.2 CBL (**Attachment 2**);
- 2.1.3 Tuam (**Attachment 3**);
- 2.1.4 RDBPT (**Attachment 4**);
- 2.1.5 RBT (**Attachment 5**);
- 2.1.6 CAfE (**Attachment 6**);
- 2.1.7 WBFT (**Attachment 7**);
- 2.1.8 Vbase (**Attachment 8**); and
- 2.1.9 LGFA (**Attachment 9**)

**COUNCIL 14. 5. 2015****Strategy and Finance Committee 23. 4. 2015****1 Cont'd**

- 2.2 The CCOs are required under section 66 of the Local Government Act 2002 to submit half year reports within two months of the end of the first half of the financial year.
- 2.3 A half year report must contain the information required by each organisation's Statement of Intent (SOI). For the above organisations this includes financial statements prepared in accordance with New Zealand accounting standards and generally accepted accounting policies.

**3. COMMENT****3.1 Christchurch City Holdings Limited**

- 3.1.1 CCHL is 100% owned by Council and operates as the investment arm of Council holding the full or majority shareholding in seven trading companies.
- 3.1.2 The CCHL group recorded a profit for the six months ended 31 December 2014 of \$48.7 million compared to \$365.7 million for the six months to 31 December 2013. The 2013 result was dominated by the settlement of Lyttelton Port Company Limited's (LPC's) insurance claim with its insurers in December 2013 amounting to \$358 million of insurance revenue and a net earthquake related gain of \$330 million which has been earmarked for earthquake repairs at the port over the next few years.
- 3.1.3 Excluding the impact of the insurance gain from LPC, the group's profit before tax was \$14 million higher than the same time last year. This increase is in the main the result of higher trading profits recorded by Orion New Zealand Limited, Christchurch International Airport and LPC.
- 3.1.4 The profit of CCHL (parent) for the six months to 31 December 2014 was \$23.9 million higher than the amount reported for the six months to 31 December 2013. The increase in profit was predominantly due to higher dividends received for the six months to 31 December 2014 including a \$16.3 million special dividend from LPC as part of the takeover process and improved dividend from Orion New Zealand Limited and City Care Limited. This was offset by slightly higher operating expenses (\$0.87 million) and net finance costs (\$1.86 million).
- 3.1.5 In February 2015, the Council announced that it was considering the option of releasing up to \$750 million from CCHL as part of its financial strategy. The financial strategy forms part of the consultation document for the Council's Long Term Plan, which was released for public consultation in March 2015. Details of the strategy and amount to be released from CCHL will not be finalised until the Long Term Plan is adopted in June 2015.

**3.2 Civic Building Limited**

- 3.2.1 CBL is 100 per cent owned by the Council and is the joint partner with Ngai Tahu Property in the Christchurch Civic Centre Joint Venture which was formed to develop and own the Civic Building.
- 3.2.2 CBL made a loss of \$0.589 million before tax compared to a before tax loss of \$0.578 million for the six months to 31 December 2013. The increase in loss is due largely to a reduction in property expenses recovered in the period.
- 3.2.3 The statement of financial position shows that CBL is in a net liability position. This is a result of the accounting treatment of the lease of the Civic Building and does not indicate that it is unable to meet its obligations as they fall due.



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3.2.4 CBL's net deficit before tax is in line with its SOI targets for the six months to 31 December 2014. CBL's capital structure and operational targets are also in line with the SOI targets.

**3.3 Tuam Limited**

3.3.1 Tuam is 100 percent owned by the Council and the primary objective of the Company was to own and manage the Council's former civic building. The land and buildings have now been sold to the CCDU and Tuam is progressing the settlement of its insurance claims on the buildings.

3.3.2 Tuam made a profit before tax of \$0.082 million which is a significant drop from the \$14.127 million reported for the six months to 31 December 2013. The large 2013 profit was the result of the sale of the Company's investment property to the CCDU.

3.3.3 Tuam did not set a specific profit target in its 2015 SOI. It did however, state that it would continue to invest its available funds to earn interest revenue while it progresses with insurance claims. A minimum 4.25 percent return on cash deposits was set. For the six months to 31 December 2014 the actual return on cash deposits was 4.38 percent.

3.3.4 The statement of financial position is consistent with the position as at 30 June 2014 where the Company's largest asset is the \$14.956 million of insurance receivables.

3.3.5 Tuam's non-financial performance measures for the six months to 31 December 2014 have been met and are expected to be met for the full year. The Company, however, is considering a review of its long term goals following the sale of its operational assets; this may involve whether the Council will require the company to undertake another activity.

**3.4 Rod Donald Banks Peninsula Trust**

3.4.1 RDBPT was formed by the Council with the objective of promoting sustainable management and conservation of Banks Peninsula's natural environment and associated recreation.

3.4.2 RDBPT has been very active in the six months to 31 December 2013 with the following projects:

- Spine of the Lizard (the working name for the track network that encompasses the Summit Walkway and the track leading to it.
- Banks Peninsula Walking Festival.
- Reserve purchase at Grehan Valley, Akaroa
- Lyttelton Head to Head Walkway
- Comprehensive Mapping Project
- Support for Banks Peninsula Conservation Trust
- Catons Bay planting
- Support for Orton Bradley Park.
- Land purchase at LeBons for the Panama Reserve

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- 3.4.3 For the six months to 31 December 2014, the RDBPT made a net surplus of \$3,430 compared to a \$32,241 for the six months to 31 December 2013. This is mainly due to higher operational expenses including operational and project management fees (\$36,068 in 2014 compared to \$15,271 in 2013) which were partially off set by savings in scholarship expenses (nil in 2014 compared to \$10,000 in 2013). In addition, there was a decrease in interest revenue of \$17,017 as a result of the Trust using funds for its projects.
- 3.4.4 RDBPT is in line with its SOI target operating surplus and funds for the six months ended 31 December 2014.
- 3.4.5 RDBPT has a \$0.250 million term deposit invested with Prometheus Finance. Prometheus Finance appointed receivers on 17 December 2014. RDBPT were earning 4.5 percent interest on this investment which was due to mature in October 2015. At 31 December 2014 the receivers had not reported back to claimants and RDBPT do have some risk that it will not recover the face value and accrued interest on the investment. It is noted that RDBPT operate an investment policy that differs from that of Council and allows it to invest up to seven percent of its assets or \$0.250 million in a single non-credit rated non-bank deposit taker.

**3.5 Riccarton Bush Trust**

- 3.5.1 RBT was formed by an Act of Parliament in 1914. The Trust administers Riccarton House and its 5.41 hectares of grounds together with a 6.373 hectare native bush remnant gifted by the Deans family to the people of Canterbury.
- 3.5.2 The Riccarton Bush Amendment Act 2012 outlines the funding structure of RBT and allows it to levy Council for the full amount that the operating budget of its financial plan specifies Council is liable for. The amount levied by RBT is subject to negotiation with the Council as part of the Council's approval of the RBT financial plan or in situations where there are considered to be departures from the financial plan.
- 3.5.3 For the six months ended 31 December 2014 the Trust made a loss of \$0.103 million compared to \$0.586 million for the 6 months to 31 December 2013. This improvement is the result of the 2013 result including the cost of repairs to Riccarton House. The level of total revenue earned by the Trust for the six months ended 31 December 2014 is relatively consistent with the amount for the same period last year.
- 3.5.4 The operating deficit of \$12,319 is \$10,319 higher than the SOI target deficit for the period. This is primarily due to increased expenditure for insurance, wages, website development and building maintenance relating to the Bush and House grounds. This is offset by slightly higher than forecast operating revenue.
- 3.5.5 RBT are on track to meet most of the project performance targets outlined in its 2014/15 SOI. There are two targets that are unlikely to be met and one which will be met but later than originally planned.

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**3.6 Christchurch Agency for Energy Trust**

- 3.6.1 CAfE was formed by the Council to:
- raise awareness in Christchurch and promote energy efficiency initiatives and the use of renewable energy by providing information and advice to a wide range of parties.
  - encourage the use of renewable energy.
  - introduce initiatives to address the negative health and social impacts of fuel poverty and energy affordability issues in Christchurch.
- 3.6.2 CAfE had total comprehensive income for the six months of \$0.426 million, an increase of \$0.083 million on the same period last year. This surplus includes total operating revenue of \$0.420 million and total expenses of \$0.027 million.
- 3.6.3 The revenue for the six months ended 31 December 2014 was \$98,101 lower than the revenue reported for the same period last year due principally to lower appointer contributions and Council funding.
- 3.6.4 Expenditure was \$0.164 million lower than the same period last year due to lower management and administration fees and grant payments. The EnergyFirst grant payments have significantly reduced as EECA are now funding these as part of their national programme.
- 3.6.5 The above resulted in the net surplus for CAfE being \$0.289 million higher than its SOI target for the period. CAfE is on target to meet its operational performance targets by 30 June 2015.
- 3.6.5 The net assets of CAfE have increased from \$1.716 million at 30 June 2014 to \$2.142 million at 31 December 2014. This is due to CAfE receiving the bulk of its funding in the first half of the year.

**3.7 The World Buskers' Festival Trust**

- 3.7.1 WBFT was established by Council to:
- devise, manage and hold an annual buskers festival in Christchurch with a view to providing a national and international profile and identity for New Zealand street theatre;
  - provide opportunities for local buskers to reach a wider audience; and
  - provide a street theatre festival that is accessible to the public including the provision of free events and a commitment to maintain low ticket prices for performances where charges are made.
- 3.7.2 WBFT had a surplus of \$0.330 million compared with \$0.482 million for the six months to 31 December 2013. As the Festival was held from 15 – 25 January 2015, the surplus does not represent the result of the festival. The nature of the festival is such that it is not possible to reliably estimate at 31 December the additional revenue and expenses which the festival will generate although the expectation from the data available is of a modest surplus due to favourable weather throughout the festival and a reduction in overall festival costs.
- 3.7.3 The financial position has significantly improved from 30 June 2014 with net assets increasing from \$0.072 million to \$0.402 million. As discussed above, this is the result of the significant surplus at 31 December 2014 representing funds received for the 2015 festival which are yet to be spent.

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3.7.4 Based on the financial results, WBFT has exceeded its financial performance targets for the six months to 31 December 2014.

**3.8 Vbase Limited**

3.8.1 Vbase is 100 per cent owned by the Council and was set up to own and manage Horncastle Arena, AMI Stadium (Lancaster Park), Christchurch Town Hall and the now demolished Convention Centre. Vbase also now manages the new conference facilities at the Wigram Airforce Museum and manages AMI Stadium (Addington) for the Stadium Trust and the Ilex café and the pavilion at Hagley Oval.

3.8.2 The Company recorded an operating surplus (before interest expense, depreciation and tax) of \$0.229 million compared with a \$0.003 million operating loss for the six months to December 2013.

3.8.3 Operating income has increased \$1.7 million when compared to the comparative period, with expenditure increasing \$1.5 million. This increase is the result of two new venues operating in the 2014 period. The new venues are Ilex Café and Functions at the Botanical Gardens and the Hagley Oval Pavilion.

3.8.4 Vbase's performance against its SOI financial targets is favourable with the net deficit after tax of \$1.135 million for the six months being \$0.744 million better than the target, for the reasons discussed above. The operating cash loss is \$0.662 million better than planned. The \$0.082 million difference in these targets is the result of depreciation being lower than planned.

3.8.5 The statement of financial position is not significantly different from the position at 30 June 2014. No further insurance recoveries have been accrued. The major facilities repair programme continues to track behind budget. At 31 December 2015 the tenders for the Town Hall repair were yet to be received. The \$33.7 million budgeted for the project will not be fully spent by 30 June 2015.

3.8.6 Both operating income and operating expenses were higher than forecast in the SOI due to higher than forecast number of events at Vbase's venues.

3.8.7 Vbase is on target to meet most of its operational performance targets by 30 June 2015. The target to secure 150 local events at the Air Force Museum will not be met.

**3.9 New Zealand Local Government Funding Agency Limited**

3.9.1 LGFA is 89.9% owned by New Zealand local authorities and 11.1 percent by the New Zealand Government. The Council owns 8.3 percent of LGFA and is the joint second largest shareholder together with a further eight councils.

3.9.2 LGFA made a profit for the six months to 31 December 2014 of \$4.468 million compared to a profit of \$3.270 million for the six months to 31 December 2013. The six month profit is \$7.3 million ahead of the SOI forecast for 31 December 2014 as a result of higher than expected borrowings from councils for the first six months of the year.

3.9.3 By 31 December 2014 LGFA had lent \$4.518 billion to 43 participating councils; \$0.118 billion higher than was forecast in the 2014/15 SOI.

3.9.4 Standards and Poor's and Fitch Ratings continued to recognise LGFA's strong credit fundamentals by affirming their local current (AA+) and foreign currency (AA) ratings during the period.

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3.9.5 LGFA has met all but one performance target as of 31 December 2014 which is the target average cost of funds relative to NZGB measure (forecast at <0.50 percent where actual was 0.85 percent). This level, however, remained similar to the 2013/14 fiscal year and resulted from the disproportionate amount of longer dated bonds issued over the past six months of the year. This is also affected by the historical average cost of funds for those securities issued in 2012 (which have yet to mature) with margins in excess of 1.00 percent.

**4. FINANCIAL IMPLICATIONS**

4.1 None.

**5. STAFF AND COMMITTEE RECOMMENDATION**

5.1 That the Council receive the half-year reports for the following Council Controlled Organisations:

5.1.1 Christchurch City Holdings Limited;

5.1.2 Civic Building Limited;

5.1.3 Tuam Limited;

5.1.4 Rod Donald Banks Peninsula Trust;

5.1.5 Riccarton Bush Trust;

5.1.6 Christchurch Agency for Energy Trust;

5.1.7 World Buskers Festival Trust;

5.1.8 Vbase Limited; and

5.1.9 New Zealand Local Government Funding Agency Limited.

**2. DRAFT STATEMENTS OF INTENT FOR CHRISTCHURCH CITY HOLDINGS LIMITED, ORION NEW ZEALAND LIMITED, CHRISTCHURCH INTERNATIONAL AIRPORT LIMITED, LYTTTELTON PORT COMPANY LIMITED, ENABLE SERVICES LIMITED, CITY CARE LIMITED, RED BUS LIMITED, ECOCENTRAL LIMITED, CANTERBURY DEVELOPMENT CORPORATION HOLDINGS LIMITED AND CRIS LIMITED**

		Contact	Contact Details
<b>Executive Leadership Team Member responsible:</b>	Chief Finance Office		
<b>Officer responsible:</b>	Corporate Finance Manager		
<b>Author:</b>	External Reporting and Governance Manager	Patricia Christie	941 8113

**1. PURPOSE AND ORIGIN OF REPORT**

1.1 This report presents the draft Statements of Intent (SOI) for Christchurch City Holdings Limited (CCHL) and its subsidiaries for the year ended 30 June 2016 for review and comment.

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- 1.2 The origin of this report is the Local Government Act 2002, which requires the Council Controlled Organisations (CCOs) to provide their shareholders/stakeholders by 1 March with a draft SOI for review and comment. The CCOs are required to consider shareholder/stakeholder comments made on the draft SOI which are received by the CCOs by 1 May. CCOs must issue a final SOI by 30 June.
- 1.3 With regard to the SOIs for the CCHL subsidiaries and monitored companies, the Council has been asked to provide comment to CCHL which has the statutory role under the Local Government Act 2002 of providing comments, as necessary, to those subsidiary and monitored companies by 1 May 2014. The Council's role with these companies is in the nature of providing informal comment to CCHL. CCHL's practice is to forward all Council comments to the companies.

**2. EXECUTIVE SUMMARY**

- 2.1 A report from the CCHL Chief Executive providing comments on CCHL's SOI, together with the SOIs of its subsidiaries and monitored entities, is attached (refer **Attachment 1**).
- 2.2 The draft SOIs from the following companies are also attached (refer **Attachment 3**):
  - 2.2.1 Christchurch City Holdings Limited
  - 2.2.2 Orion New Zealand Limited
  - 2.2.3 Christchurch International Airport Limited
  - 2.2.4 Lyttelton Port Company Limited
  - 2.2.5 Enable Services Limited
  - 2.2.6 City Care Limited
  - 2.2.7 Red Bus Limited
  - 2.2.8 EcoCentral Limited
  - 2.2.9 Canterbury Development Corporation Holdings Limited (CDCH)
  - 2.2.10 CRIS Limited.
- 2.3 The report from the CCHL Chief Executive (**Attachment 1**) provides a brief description of the major changes from the 2014-15 SOI or specific points to note.
- 2.4 The CCHL Board has reviewed the SOIs of the subsidiary and monitored companies and its comments are included within **Attachment 1** under the appropriate company heading.

**3. COMMENT**

- 3.1 As shareholder, the Council is required to give specific comments on the CCHL SOI. Comments and a comparison have been provided below. For the CCHL group companies and companies monitored by CCHL, the comments on the SOIs are outlined in **Attachment 1** and Council can make comments via CCHL.

CCHL

- 3.2 A comparison between the 2014/15 and draft 2015/16 SOI is included as **Attachment 2**.
- 3.3 There have been changes to the operational performance targets to reflect the impact on CCHL of the Council's financial strategy and proposed changes to the strategic asset list. These include amendments to the acquisition and divestment policy.
- 3.4 There have also been significant changes to the financial performance measures as a result of the potential asset restructuring. This includes a reduction in dividend payments of \$7.7 million in 2015/16 and \$31.9 million in 2016/17. It is noted that there is a potential \$750 million return of capital envisaged in the Council's financial strategy though the exact mechanism for payment and timing has not been determined.

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Impact of the Proposed Capital Release Programme on the Draft SOIs

3.5 The proposed Capital Release Programme has been acknowledged in the CCHL SOI. Legal advice has been provided to the Council by Simpson Grierson recommending that some minor amendments are made to CCHL's and its subsidiary's SOIs to reflect the potential for the Capital Release Programme and the need for the subsidiary co-operation with the programme.

3.6 These changes are detailed below with reference to the page number of the specific SOI.

3.7 CCHL Comments

3.7.1 The following changes are suggested on page 3 of the SOI in the section titled "Mission Statement":

*Following the series of damaging earthquakes since September 2010, the Council has undertaken a comprehensive review of its financial position, including an evaluation of its commercial assets in conjunction with CCHL.*

*As a result of this review, the Council has proposed a financial strategy that, amongst other initiatives, envisages the sale of some of CCHL's equity investments. This proposed strategy is referred to generally, and in this Sol, as the "Capital Release Programme". The Council is consulting with the community on the adoption of this financial strategy as part of the process for adopting its Long Term Plan, which is due to be finalised in June 2015. CCHL will work with the Council to implement the final form of the Capital Release Programme, if adopted as part of the Council's Long Term Plan, and other objectives stated in this Sol must be read in light of this exigency.*

These changes are designed to reflect:

- the terminology the Council is using;
- the fact that key decisions on the Long Term Plan are yet to be made; and
- the need for implementation of the Programme, if adopted, to override other objectives.

3.7.2 On page 4, a further objective is suggested to be added under the paragraph starting "In light of the above, CCHL's objectives are as follows":

- To assist the Council in implementing the Capital Release Programme, if adopted as part of the Council's Long Term Plan.

3.7.3 On page 14, in objective 3, the following statement appears:

*CCHL will seek minority shareholders in the infrastructure companies who have the potential to contribute to growth.*

It is suggested that this it is amended to the following:

*CCHL will co-operate with the Council in implementing its Capital Release Programme, if adopted.*

*CCHL will cooperate with Council in the identification of suitable investors to acquire partial stakes in infrastructure companies in line with the Council's strategic objectives.*

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- 3.7.4 We note the amendment that has been made to the acquisition/divestment policy stated on page 16. As it is currently proposed CCHL is required to consult with the Council before acquiring new equity investments, but there is no stated percentage limit of the total asset base before Council approval is required (as there is for dispositions).
- 3.7.5 It is suggested that a further amendment be made to this policy which would require CCHL to seek the approval of the Council prior to the acquisition of any physical assets or equity investments in entities outside the Council group and that Point 2 of the policy be amended to read:

*CCHL will seek the Council's approval before acquiring any physical assets or equity investments in entities outside the Council group.*

*Where CCHL is disposing of any physical assets or equity investments outside the Council group, CCHL will seek the Council's approval only if the value of such assets or investments exceeds 1% of CCHL's total assets at the start of the financial year. For the avoidance of doubt, this provision does not refer to assets that appear on the Council's list of strategic assets.*

3.8 CCHL Subsidiary Comments

- 3.8.1 While the CCHL SOI acknowledges the Capital Release Programme, it would be desirable for the SOIs of Orion New Zealand Limited, Christchurch International Airport Limited, Lyttelton Port Company Limited, City Care Limited and Red Bus Limited to also make reference to the Programme.
- 3.8.2 It is suggested that the paragraph below be added to the SOI of the subsidiaries.

*Christchurch City Council Capital Release Programme*

*Following the series of damaging earthquakes since September 2010, the Council has undertaken a comprehensive review of its financial position, including an evaluation of its commercial assets in conjunction with Christchurch City Holdings Limited (CCHL). As a result of this review, the Council has proposed a financial strategy that, amongst other initiatives, envisages the sale of some of CCHL's equity investments. This proposed strategy is referred to generally, and in this SOI, as the "Capital Release Program". The Council is consulting with the community on the adoption of this financial strategy as part of the process for developing its Long Term Plan, which is due to be finalised in June 2015. The Company will work with CCHL to implement the final form of the Capital Release Program, if adopted as part of the Council's Long Term Plan, and other objectives stated in this Sol must be read in light of this exigency.*

The following locations are suggested for the inclusion of the paragraph:

- Orion New Zealand Limited - page 3 directly above the section headed "Our interaction with regulatory agencies";
- Christchurch International Airport Limited - page 23 at the start of the section headed "Role in the Christchurch City Council Group";
- Lyttelton Port Company Limited - page 6 under the section headed "Shareholder returns";
- City Care Limited - page 2 after section 2.2; and
- Red Bus Limited - page 4 after section (b).



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- 3.9 It is noted that the inclusion of the Capital Release Programme paragraph in the SOIs of CCHL, Orion New Zealand Limited, Christchurch International Airport Limited, Lyttelton Port Company Limited, City Care Limited and Red Bus Limited could be viewed by the boards of those companies as potentially requiring them to act in a manner which may not be consistent with their duty to act in the best interests of the company and in accordance with its constitution and it is suggested that the following sentence be added to the paragraph in 3.7.1 and 3.8.2 above:

*In implementing the Capital Release Programme, however, the directors of the Company will not be required to act in a manner which would be inconsistent with their duties at law.*

**4. FINANCIAL IMPLICATIONS**

- 4.1 There are no financial implications to this paper.

**5. STAFF RECOMMENDATION**

It is recommended that the Council:

- 5.1 Accept the draft statements of intent for the following entities:

5.1.1 Christchurch City Holdings Limited

5.1.2 Orion New Zealand Limited

5.1.3 Christchurch International Airport Limited

5.1.4 Lyttelton Port Company Limited

5.1.5 Enable Services Limited

5.1.6 City Care Limited

5.1.7 Red Bus Limited

5.1.8 EcoCentral Limited

5.1.9 Canterbury Development Corporation Holdings Limited

5.1.10 CRIS Limited.

- 5.2 Request CCHL to consider the following points for its SOI.

- 5.2.1 Amending its Mission Statement section on page 3 of the SOI to read as the following:

*Following the series of damaging earthquakes since September 2010, the Council has undertaken a comprehensive review of its financial position, including an evaluation of its commercial assets in conjunction with CCHL.*

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*As a result of this review, the Council has proposed a financial strategy that, amongst other initiatives, envisages the sale of some of CCHL's equity investments. This proposed strategy is referred to generally, and in this Sol, as the "Capital Release Programme". The Council is consulting with the community on the adoption of this financial strategy as part of the process for adopting its Long Term Plan, which is due to be finalised in June 2015. CCHL will work with the Council to implement the final form of the Capital Release Programme, if adopted as part of the Council's Long Term Plan, and other objectives stated in this Sol must be read in light of this exigency. In implementing the Capital Release Programme, however, the directors of CCHL will not be required to act in a manner which would be inconsistent with their duties at law.*

5.2.2 Adding a further objective on page 4:

*To assist the Council in implementing the Capital Release Programme, if adopted as part of the Council's Long Term Plan.*

5.2.3 Amending objective 3 on page 14 to read as the following:

*CCHL will co-operate with the Council in implementing its Capital Release Programme, if adopted.*

*CCHL will cooperate with Council in the identification of suitable investors to acquire partial stakes in infrastructure companies in line with the Council's strategic objectives.*

5.2.4 Amending the acquisition/divestment policy further to require CCHL to seek the consent of Council prior to the acquisition of any new physical assets or equity investments in entities outside the Council Group. The following wording is suggested for point 2 of the Acquisition/divestment policy.

*CCHL will seek the Council's approval before acquiring any physical assets of or equity investments in entities outside the Council group.*

*Where CCHL is disposing of any physical assets or equity investments outside the Council group, CCHL will seek the Council's approval only if the value of such assets or investments exceeds 1% of CCHL's total assets at the start of the financial year. For the avoidance of doubt, this provision does not refer to assets that appear on the Council's list of strategic assets.*

5.3 Request CCHL to include the following in its feedback to its subsidiaries:

5.3.1 It is suggested that the paragraph below be added to the SOI of Orion New Zealand Limited, Christchurch International Airport Limited, Lyttelton Port Company Limited, City Care Limited and Red Bus Limited in the locations identified in paragraph 3.8.2 above.

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Christchurch City Council Capital Release Programme

*Following the series of damaging earthquakes since September 2010, the Council has undertaken a comprehensive review of its financial position, including an evaluation of its commercial assets in conjunction with Christchurch City Holdings Limited (CCHL). As a result of this review, the Council has proposed a financial strategy that, amongst other initiatives, envisages the partial sale of some of CCHL's equity investments. This proposed strategy is referred to generally, and in this SOI, as the "Capital Release Programme". The Council is consulting with the community on the adoption of this financial strategy as part of the process for developing its Long Term Plan, which is due to be finalised in June 2015. The Company will work with CCHL to implement the final form of the Capital Release Programme, if adopted as part of the Council's Long Term Plan, and other objectives stated in this Sol must be read in light of this exigency. In implementing the Capital Release Programme, however, the directors of the Company will not be required to act in a manner which would be inconsistent with their duties at law.*

**6. COMMITTEE RECOMMENDATION**

The Committee recommends that the Council adopt the Staff Recommendation with the following amendments to the first two paragraphs under item 5.24:

"5.24 Amending the acquisition/divestment policy further to require CCHL to seek the consent of Council prior to the acquisition of any new physical assets **of any material value** or equity investments in entities outside the Council Group. The following wording is suggested for point 2 of the Acquisition/divestment policy.

*CCHL will seek the Council's approval before acquiring any physical assets **of any material value** or equity investments in entities outside the Council group....."*

**3. DRAFT STATEMENTS OF INTENT FOR CIVIC BUILDING LIMITED, TUAM LIMITED, ROD DONALD BANKS PENINSULA TRUST, RICCARTON BUSH TRUST, CHRISTCHURCH AGENCY FOR ENERGY TRUST WORLD BUSKERS' FESTIVAL TRUST, VBASE LIMITED AND NEW ZEALAND LOCAL GOVERNMENT FUNDING AGENCY**

		Contact	Contact Details
<b>General Manager responsible:</b>	Chief Financial Officer		
<b>Officer responsible:</b>	Corporate Finance Manager		
<b>Author:</b>	External Reporting and Governance Manager	Y	Patricia Christie 941-8113

**1. PURPOSE AND ORIGIN OF REPORT**

- 1.1 This report presents the draft Statements of Intent (SOI) for the Council Controlled Organisations (CCOs) for the year ended 30 June 2016, for review and comment.
- 1.2 The origin of this report is the Local Government Act 2002, which requires CCOs to provide their shareholders/stakeholders by 1 March with a draft SOI for review and comment. The CCOs are required to consider shareholder/stakeholder comments made on the draft SOI which are received by the CCOs by 1 May. CCOs must issue a final SOI by 30 June.

**2. EXECUTIVE SUMMARY**

- 2.1 The SOIs from the following organisations together with comparisons between the 2013/14 and 2014/15 SOIs are separately circulated:

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- 2.1.1 Civic Building Limited (**Attachments 1 and 2**)
- 2.1.2 Tuam Limited (**Attachments 3 and 4**)
- 2.1.3 Rod Donald Banks Peninsula Trust (**Attachments 5 and 6**)
- 2.1.4 Riccarton Bush Trust (**Attachments 7 and 8**)
- 2.1.5 Christchurch Agency for Energy Trust (**Attachments 9 and 10**)
- 2.1.6 World Buskers Festival Trust (**Attachments 11 and 12**)
- 2.1.7 Vbase Limited (**Attachments 13 and 14**)
- 2.1.8 New Zealand Local Government Funding Authority Limited (**Attachments 15 and 16**).
- 2.2 The CCOs are required by statute to submit an annual SOI to Council. A SOI must set out the entity's objectives and performance measures as well as certain other information.

## COMMENT

3.1 Civic Building Limited

- 3.1.1 Civic Building Limited (CBL) is not proposing any change to its operational targets from its 2014/15 SOI.
- 3.1.2 In 2013/14 other expenses significantly increased due to increased property expenses and repairs and maintenance. As a result the forecasted other expenses in 2015/16 have been increased to \$316,000.
- 3.1.3 The draft SOI states that although cash deficits are forecast for the period of the SOI, the Company's long-term projections indicate that it will generate positive cash flows in the future and there is adequate funding in place to support it until this time.
- 3.1.4 Staff have no specific comments on the draft SOI.

3.2 Tuam Limited

- 3.2.1 Tuam Limited (Tuam) reduced its target minimum average return from 4.25 per cent in the 2014/15 SOI to 4.00 per cent in the draft 2015/16 SOI. This reflects the current interest rate forecasts.
- 3.2.2 Tuam's operational targets remain unchanged from its 2014/15 SOI.
- 3.2.3 Staff note that this Company is in a holding pattern until its insurance claim is settled and it is directed by Council on how it should invest the proceeds.

3.3 Rod Donald Banks Peninsula Trust

- 3.3.1 The Rod Donald Banks Peninsula Trust (RDBPT) draft SOI contains an extensive number of operational performance targets. RDBPT has added a number of new performance measures and targets in its 2015/16 draft SOI, and many of its existing operational targets have also changed from 2014/15. The changes in these targets are the result of the expected achievements of RDBPT and new targets for developments in its operational strategies. These achievements include the purchase of a 10ha property at the head of Western Valley for its *Spine of the Lizard* project in line with its target to review potentially strategic properties.

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3.3.2 The financial targets have been revised in the 2015/16 draft SOI. Expenditure has almost doubled from the 2014/15 SOI (from \$46,818 to \$81,600); there is also a significant decrease in grant expenditure from \$50,000 to \$31,200 as current committed grants are coming to an end.

3.3.3 Staff comments on the draft SOI:

- The draft SOI has an extensive level of operational performance indicators. It is suggested that the Trust in its SOI should concentrate on its key indicators. It is noted that such an extensive number of indicators and targets adds a significant amount of reporting at half year and year end which is unnecessary for a trust of this size.
- The operating expenses of the Trust in 2015/16 and 2016/17 are nearly double that outlined in the 2014/15 SOI. An increase of such a magnitude should be explained in the SOI.
- It is noted that the Trust's investment in Prometheus Finance is subject to a receivership action. While this investment was in line with the Trust's investment policy, has the Trust considered reviewing its policy or requiring regular formal assessment of its investments especially should it invest with any more non-bank deposit taking organisations?

3.4 Riccarton Bush Trust

3.4.1 The Riccarton Bush Trust (RBT) has removed a number of performance targets from its 2015/16 SOI as the projects/events have been completed or are expected to be completed by 30 June 2015. With the completion of the Riccarton House rebuild, the SOI details RBT's next projects. These include the development of the grounds in front of Riccarton House, the planned improvements to the carpark and the earthquake repair / replacement of the Deans Cottage and the Rangers House.

3.4.2 Both revenue and expenditure increased significantly in the 2015/16 draft SOI. RBT have advised staff that the increase is due to increased insurance premiums for Riccarton House and increased staff costs with the House now being open. The increase in revenue is mainly the result of the increase in the Council grant for funding for the increased costs.

3.4.3 The Council's funding obligations for RBT are set out in the Riccarton Bush Act and Amendment Acts. The funding obligations comprise statutory funding of \$327,000 for 2015/16 and \$70,000 of capital funding which is negotiated between RBT and the Council. The statutory funding of \$327,000 is an increase of \$30,000 on the 2014/15 funding due to the increase in insurance premiums and accounting fees, and a reduction in revenue from the in-house caterer.

3.4.4 It is noted that the \$70,000 of capital funding remains unchanged from 2014/15, but no detail of the proposed projects the request will contribute towards has been included in the SOI. Staff therefore recommend that RBT provide additional information on the projects which make up the proposed capital funding.

3.5 Christchurch Agency for Energy Trust

3.5.1 The Christchurch Agency for Energy Trust (CAfE) draft SOI reflects that it is expected that grants of \$1,528,000 will have been awarded by 30 June 2015 and a further \$552,642 is available to be awarded from 2015/16 onwards. The current financial forecasts have all grants being paid by 30 June 2018.

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3.5.2 The CAfE EnergyFirst projects' target has been reduced in the 2015/16 draft SOI to only one application being made (a drop from the target of 40 in the final 2014/15 SOI). This drop reflects that EECA now fund these in its nation-wide programme.

3.5.3 The current financial performance targets indicate that CAfE will have allocated and paid all its grants by 30 June 2018. CAfE is exploring its strategic direction and future funding sources, and will report to Council in due course.

3.5.4 Staff have no specific comments on the draft SOI.

**3.6 World Buskers' Festival Trust**

3.6.1 The draft 2015/16 SOI of the World Buskers' Festival Trust (WBFT) introduced three new categories of performance measure (artistic, management and staffing), and provided additional new measures and targets for existing categories.

3.6.2 The draft 2015/16 SOI indicates that the Trust is committed to re-centralise the festival back to the streets of the City over the following three festivals (2016/2017/2018). By January 2018, it aims to be fully integrated into the central city. In pursuing this direction, the Trust will develop a re-centralisation strategy focused on the development of performance and venue sites which will encourage activation of a unique Christchurch experience.

3.6.3 The draft SOI also indicates that as part of the Trust's current direction it will develop a "Buskers Roadshow" which introduces between 6 and 10 satellite performance and venue sites outside Christchurch CBD including Brighton, Lyttelton, Rangiora, Rolleston and Kaiapoi.

3.6.4 The revenues and expenses in the draft 2015/16 SOI have decreased by \$100,000 compared to the final 2014/15 SOI for the year 2015/16.

3.6.5 Compensation (funding) being sought from the Council via the Events and Festivals Sponsorship Fund is also indicated to decrease by \$4,000 between the two SOIs. The decrease is a recognition that the Trust is part of the Council family and would like to contribute to the 2 percent cost reduction policy.

3.6.6 WBFT has indicated that it would like to change its balance date from 30 June to 31 March. The Trust deed states a 31 March balance date but this was changed to align with that of Council, due to the level of services provided by Council. Moving to a 31 March balance date allows the festival result to be audited on a more timely basis and will strengthen the festival's ability to secure outside funding earlier.

3.6.7 Changing the balance date to 31 March does not have any significant impact on the Council's financial reporting. The only noticeable change is that half year and annual financial statements will be reported to the Council two to three months ahead of the other CCOs.

**3.7 Vbase Limited**

3.7.1 Vbase has made a number of changes to its non-financial operating targets for 2015/16 when compared to the measures in the 2014/15 SOI. This included re-grouping performance measures into new strategies that are more closely aligned to the company's operations. The new non-financial targets also highlight specific goals for each operational venue, including the newly-opened Ilex Café, and Functions at the Botanic Gardens and the Hagley Oval Pavilion.

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- 3.7.2 Vbase has also reduced the venue discounts it plans to provide to local communities and charitable organisations from \$300,000 in its 2014/15 SOI to \$150,000 in the draft 2015/16 SOI; this means that net revenue generated on related activities will be higher compared to previous target.
- 3.7.3 While there has been a slight decrease in the company's EBITDA target for 2015/16 compared to the 2014/15 SOI for the same period, there is an improvement in the NPAT primarily due to the earthquake repair costs previously expected at \$28.8 million in the 2014/15 SOI reducing to \$6.0 million in the draft 2015/16 SOI. The \$6 million relates to demolition costs for the Lancaster Park Stadium.
- 3.7.4 Vbase's draft SOI also indicates that it now expects to repay equity to the Council in 2016/17 and 2017/18 of \$17.601 million and \$36.921 million respectively. This is also reflected in the 2015/16 equity injection requirement from the Council (primarily intended to finance the repair/rebuild of Vbase's damaged assets) which has decreased from \$20.63 million in the 2014/15 SOI to nil in the 2015/16 draft SOI.
- 3.7.5 Vbase now expects to finance the repair / rebuild requirements through its material damage insurance proceeds in 2015/16 for \$39.195 million (2014/15 SOI: \$26.351 million).
- 3.7.6 The SOI signals that Vbase will have repaid \$14.5 million of its debt to the Council by the end of the 2016/17 year (down to \$1.0 million compared to \$6.433 million in the 2014/15 SOI for the same period).
- 3.7.7 Staff note that Vbase continues to operate at a loss and is only able to repay debt and reduce share capital as a result of the proceeds from the insurance settlements on its buildings. It is also noted that only one of the company's five facilities is actually owned by it.
- 3.7.8 Staff comments on the SOI:
- Given the forecast continuing operating losses, that the company investigate its long-term profitability and potential asset ownership structures with a view to making the company profitable as soon as possible.
  - It should be noted that Vbase has made a number of assumptions regarding its insurance settlements and the actual settlement could have a significant impact on the projections in the draft SOI and the capital requirements of Vbase from the Council. It is therefore suggested that Vbase be asked to advise Council should there be any significant changes in the assumptions which underpin these financial forecasts.

**3.8 New Zealand Local Government Funding Authority**

- 3.8.1 The New Zealand Local Government Funding Authority (LGFA) operations continue to grow more quickly than was previously expected. Lending to participating authorities continues increasing from what was forecast in 2014/15. The increase in lending is also one of the key drivers of increased profitability of the entity.
- 3.8.2 A new performance target has been introduced in the 2015/16 SOI in relation to savings on borrowing costs for council borrowers.
- 3.8.3 The financial performance of LGFA is now expected to be better than was forecast in the 2014/15 SOI. Net Interest revenue is forecast to be higher due to an increase in the value of loans issued. Operational expenditure is forecast to be slightly lower due to the cost of the new Treasury Management System being less than originally forecast. Issuance and on-lending costs are forecast to be higher due to a significant increase in forecast Approved Issuer Levy (AIL) payments (2015/16 \$1.5 million) as a result of growing off-shore investor participation in LGFA bonds.

**COUNCIL 14. 5. 2015****Strategy and Finance Committee 23. 4. 2015****3 Cont'd**

3.8.4 Staff have no specific comments on the draft SOI.

**4. FINANCIAL IMPLICATIONS**

4.1 There are no financial implications to this paper.

**5. STAFF RECOMMENDATION**

It is recommended that the Committee recommend to Council that it:

5.1 Accept the draft Statements of Intent for the following Council Controlled Organisations:

5.1.1 Civic Building Limited

5.1.2 Tuam Limited

5.1.3 Christchurch Agency for Energy Trust

5.1.4 World Buskers Festival Trust

5.1.5 New Zealand Local Government Funding Authority Limited.

5.2 Accept the draft Statements of Intent for the following Council Controlled Organisations (CCOs) and that the CCOs consider the following comments when finalising the Statement of Intent:

5.2.1 Rod Donald Banks Peninsula Trust

That Rod Donald Banks Peninsula Trust should consider:

- limiting the key indicators that it wishes to report against to its key/significant areas. The number of indicators and measures proposed will require a significant amount of reporting at half year and year end which is greater than would be expected for a trust of this size;
- including some explanation for the increase in operating expenses from that indicated in the 2014/15 Statement of Intent; and
- reviewing its investment policy in light of the receivership of Prometheus Finance or adding a regular formal assessment of its investments to the policy to ensure that there is appropriate consideration of the risks of these investments to the Trust.

5.2.2 Riccarton Bush Trust

That Riccarton Bush Trust provides additional information on the projects which make up the proposed capital funding.

5.2.3 Vbase Limited

That Vbase:

- investigate the long-term profitability of the Company and potential asset ownership structures with a view to making the company profitable as soon as possible; and
- advise the Council should there be any significant changes in the assumptions which underpin the financial forecasts contained in the draft Statement of Intent.



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## Strategy and Finance Committee 23. 4. 2015

## 3 Cont'd

## 6. COMMITTEE RECOMMENDATION

The Committee recommends that the Council adopt the Staff Recommendation with amendments to the following items:

## 5.1.3 Christchurch Agency for Energy Trust - add

Request that the Trust investigate funding for the Build Back Smarter campaign and Eco Design advisers.

## 5.2.1 Rod Donald Banks Peninsula Trust bullet point three begin:

***Insist that the Trust*** review its investment policy.....

## 5.2.3 Vbase Limited - an additional point to read:

- Request that Vbase retain the \$300,000 community discounts but review the Sponsorship value.

## PART B - REPORTS FOR INFORMATION

## 4. DECLARATION OF INTEREST

The Councillors declared interests in the following:

Clauses 1 and 2:

- Councillors: Manji, Buck, Gough and Johanson declared an interest in Christchurch City Holdings Limited

Clauses 1 and 3:

- Councillor Gough declared an interest in Civic Building Limited
- Councillor Turner declared an interest in Rod Donald Banks Peninsula Trust and CDC Holdings
- Councillor Chen declared an interest in Riccarton Bush Trust
- Councillor Gough declared an interest in Vbase Limited.

## 5. DEPUTATIONS BY APPOINTMENT

Nil.

## 6. LAND USE RECOVERY PLAN - UPDATE

The Committee considered a report updating it on the progress of the Land Use Recovery Plan (LURP) specifically to actions relevant to the Council and on the proposal to review the LURP.

The Committee asked that staff provide a verbal briefing to the Council at its meeting on what has been done and what is being done on Action 10, particularly in regard to the Masterplan.

6.1 The Committee **resolved** to receive the Land Use Recovery Plan Report as outlined and:

6.1.1 Note the update on the Land Use Recovery Plan actions relevant to Council.

6.1.2 Note that Environment Canterbury propose to review the Land Use Recovery Plan and undertake consultation on this from late April to late May 2015.

**COUNCIL 14. 5. 2015****Strategy and Finance Committee 23. 4. 2015****6 Cont'd**

- 6.1.3 Note that the Land Use Recovery Plan Implementation Working Party will continue to be updated on the LURP Review process.
- 6.1.4 Ask that the Mayor write to the Chairperson of Environment Canterbury, the Minister of Christchurch Earthquake Recover and the other strategic partners setting out a proposed alternative light touch review of the Land Use Recovery Plan (LURP) given the short time it has been in operation and given the multiple pressures on the Council and other partners especially in relation to Long Term Plan processes and the District Plan Review of the Christchurch City Council Plan.
- 6.1.5 Request that the Council submission on the review of the Land Use Recovery Plan include feedback on matters that require urgent progress.

**PART C – DELEGATED DECISIONS****7. APOLOGIES**

There were no apologies for this meeting.

**8. RESOLUTION TO EXCLUDE THE PUBLIC**

The Committee **resolved** that the resolution to exclude the public as set out on page 24 of the agenda, be adopted.

The Committee **resolved** to readmit the public at 3.48pm.

The meeting concluded at 3.49pm

**CONSIDERED THIS 14TH DAY OF MAY 2015**

**MAYOR**

## COUNCIL 14. 05. 2015

**23. REPORT OF THE GREATER CHRISTCHURCH URBAN DEVELOPMENT STRATEGY IMPLEMENTATION COMMITTEE (UDSIC) MEETING ON 17 APRIL 2015****1. PURPOSE AND ORIGIN OF REPORT**

- 1.1 To seek ratification of the revised Terms of Reference for the Urban Development Strategy Implementation Committee (UDSIC) as endorsed by the UDSIC at its meeting on 17 April 2015 (**attachment 3**).

**2. BACKGROUND**

- 2.1 The UDSIC at its meeting on 17 April 2015 considered and endorsed a proposal to transfer the functions of the Recovery Strategy Advisory Committee (RSAC) to the UDSIC. To effect this the UDSIC endorsed revised Terms of Reference for the UDSIC, as per the report attached as **attachment 2** to this report, subject to the further amendments passed by resolutions as contained in **attachment 1**.

The RSAC was established in 2012 as a forum for strategic partners to provide advice on recovery matters to CERA and the Minister for Canterbury Earthquake Recovery.

Strategy partners have been asked to ratify the revised UDSIC Terms of Reference ahead of the June meeting of the UDSIC.

Further changes to such governance arrangements are likely to be considered later in the year as part of ongoing discussions regarding recovery transition planning. This proposal therefore represents an interim step that enables the transfer of the functions of the RSAC to UDSIC and provides for greater efficiencies at such a governance level.

**3. STAFF RECOMMENDATION**

- 3.1 It is recommended that the Council agree to the revised Terms of Reference for the Urban Development Strategy Implementation Committee (UDSIC) as endorsed by the UDSIC at its meeting on 17 April 2015 and noted in the Committee Recommendation 4.1 to 4.5 of the minutes (**attachment 1**).



**MINUTES OF A MEETING OF THE  
GREATER CHRISTCHURCH URBAN DEVELOPMENT STRATEGY  
IMPLEMENTATION COMMITTEE (UDSIC)**

**Held in Committee Room 1, 53 Hereford Street, Christchurch  
on Friday 17 April 2015 commencing at 10.39am**

- PRESENT:**
- Urban Development Strategy (UDS)**  
Bill Wasley (Independent Chair)
  - Christchurch City Council**  
Councillors Phil Clearwater and Paul Lonsdale
  - Environment Canterbury**  
Commissioners Peter Skelton and Rex Williams
  - Selwyn District Council**  
Mayor Kelvin Coe, Councillors Malcolm Lyall and Mark Alexander
  - Waimakariri District Council**  
Mayor David Ayers, Councillors Jim Gerard and Neville Atkinson
  - Te Rūnanga o Ngāi Tahu**  
Elizabeth Cunningham and Sir Mark Solomon
  - New Zealand Transport Agency (observer)**  
Jim Harland
  - Canterbury Earthquake Recovery Authority (observer)**  
John Ombler
- APOLOGIES:** Apologies for absence were **received** and accepted from Mayor Lianne Dalziel and Dame Margaret Bazley (Environment Canterbury).

The meeting was opened at 10.39am and immediately adjourned until 11.15am.

**1. DECLARATION OF INTEREST**

Elizabeth Cunningham (Te Rūnanga o Ngāi Tahu) declared an interest in the Transition Advisory Board which was included in the discussion of item 4.

**2. DEPUTATIONS BY APPOINTMENT**

Nil.

**3. CONFIRMATION OF PREVIOUS MINUTES**

The Committee **agreed** to receive the minutes of the previous meeting of 13 February 2015.

*Moved: Elizabeth Cunningham  
Seconded: Malcolm Lyall*

**4. PROPOSED REVISED TERMS OF REFERENCE FOR UDSIC TO ACCOMMODATE THE TRANSFER OF FUNCTIONS FROM THE RECOVERY STRATEGY ADVISORY COMMITTEE**

The Committee considered a report proposing amendments to the current UDSIC Terms of Reference to accommodate the transfer of functions from the Recovery Strategy Advisory Committee (RSAC) as proposed at the RSAC meeting on 13 February 2015. Ratification will be sought at the respective meetings of strategic partners during April and May, with the intention that the new arrangements are in place for the June UDSIC meeting. Once all partners have ratified the new Terms of Reference, the RSAC would go out of existence. This would mean that the final meeting of RSAC would be held in May.

**STAFF RECOMMENDATION**

That the Committee:

- 4.1 Endorse the Recovery Strategy Advisory Committee (RSAC) resolution to transfer the functions of the RSAC to the Urban Development Strategy Implementation Committee (UDSIC).
- 4.2 Endorse the proposed revised Terms of Reference for the Urban Development Strategy Implementation Committee (UDSIC), as outlined in attachments 2 and 3 in order to accommodate this transfer of functions, and
- 4.3 Recommend that the strategic partners ratify these revised Terms of Reference at their respective meetings during April and May 2015.
- 4.4 Note that further changes to the UDSIC Terms of Reference are likely to be proposed over the short to medium term as transition discussions culminate in relation to future delivery arrangements and associated governance and stakeholder forums.

**COMMITTEE RECOMMENDATION**

The Committee **agreed** to adopt the staff recommendation with the amendments listed under 4.2 and addition of 4.5.

- 4.1 Endorses the Recovery Strategy Advisory Committee (RSAC) resolution to transfer the functions of the RSAC to the Urban Development Strategy Implementation Committee (UDSIC).
- 4.2 Endorses the proposed revised Terms of Reference for the Urban Development Strategy Implementation Committee (UDSIC), as outlined in attachments 2 and 3 in order to accommodate this transfer of functions, subject to the following further amendments:
  - **Meeting frequency be amended to monthly not bi-monthly**
  - **Second bullet point of the purpose to read: promoting integration with the recovery strategy for Greater Christchurch, associated recovery plans and programmes, including the implementation of the land use recovery plan and natural environment recovery programme.**
- 4.3 Recommends that the strategic partners ratify these revised Terms of Reference at their respective meetings during April and May 2015.
- 4.4 Notes that further changes to the UDSIC Terms of Reference are likely to be proposed over the short to medium term as transition discussions culminate in relation to future delivery arrangements and associated governance and stakeholder forums.
- 4.5 **Expand the number of observers to three; with the third observer being the Chief Executive of the CDHB.**

*Moved: Rex Williams*

*Seconded: Phil Clearwater*

\* UDS partners in respect of this matter are the Christchurch City Council, Selwyn District Council, Waimakariri District Council, Environment Canterbury, Te Rūnanga o Ngāi Tahu and New Zealand Transport Agency.

## 5. REPORT CARD: IMPLEMENTATION OF ACTIONS WITHIN THE UDS ACTION PLAN (2010)

The Committee considered the draft implementation summary or 'report card' in relation to the actions contained within the UDS Action Plan (2010) adopted in August 2010.

### STAFF AND COMMITTEE RECOMMENDATION

The Committee **agreed** to:

- 5.1 Provide feedback on the UDS Action Plan draft Report Card ahead of its finalisation and public release.
- 5.2 Note that a UDS refresher workshop will be held in lieu of a formal meeting of the Committee in May.
- 5.3 Note that a greater Christchurch bus tour is being arranged for members of the Committee for a date to be advised.

*Moved: Malcolm Lyall*  
*Seconded: Kelvin Coe*

The meeting concluded at 11.55am.

Colour Key Attachment 2, proposed amendments

- Yellow** : Changes made to improve clarity of document
- Green** : Changes made to adequately transfer the functions of RSAC to the UDSIC
- Blue** : Changes made to address LGAA2014

\* UDS partners in respect of this matter are the Christchurch City Council, Selwyn District Council, Waimakariri District Council, Environment Canterbury, Te Rūnanga o Ngāi Tahu and New Zealand Transport Agency.

## Existing UDSIC Terms of Reference

Urban Development Strategy Implementation Committee (UDSIC)  
(as agreed by UDSIC in September 2013)

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### 1. Purpose

A joint committee of the Christchurch City Council, Waimakariri District Council, Selwyn District Council and Canterbury Regional Council, with representation from tangata whenua and other agencies, established to oversee implementation of the Greater Christchurch Urban Development Strategy (UDS) and ensure integration within earthquake recovery activity and related strategies and plans, including:

- ▶ Providing clear and united leadership in delivering the UDS vision and principles
- ▶ Promoting integration with earthquake recovery plans and programmes and ensuring the implementation of the Land Use Recovery Plan (LURP) and Natural Environment Recovery Programme (NERP)
- ▶ Supporting the delivery of aligned tangata whenua objectives as outlined in Ngāi Tahu 2025 and the Mahaanui Iwi Management Plan 2013

A formal joint committee pursuant to the Local Government Act 2002, (Section 30 Schedule 7). This Committee is not discharged at the point of the next election period (in line with clause 30 (7) of schedule 7).

### 2. Membership

Three representatives each as appointed by the partner territorial and regional authorities and Te Rūnanga o Ngāi Tahu, including their respective Mayors, Regional Council Chair and Kaiwhakahaere.

The Chief Executive of the Canterbury Earthquake Recovery Authority (CERA) and the Regional Director of the New Zealand Transport Agency (NZTA) as observers with speaking rights but in a non-voting capacity.

An Independent Chair (non-elected member), appointed by the Committee.

The standing voting membership be limited to 16 members (including Independent Chair), but with the power to co-opt up to a maximum of two additional non-voting members where required to ensure effective implementation.

### 3. Meeting Frequency

Bi-monthly, or as necessary and determined by the Independent Chair.

\* UDS partners in respect of this matter are the Christchurch City Council, Selwyn District Council, Waimakariri District Council, Environment Canterbury, Te Rūnanga o Ngāi Tahu and New Zealand Transport Agency.



#### 4. Delegations

The UDS Implementation Committee is delegated authority in accordance with the following functions in support of its overall purpose:

##### General

- Overseeing implementation of the UDS, LURP and NERP and associated documents, such as the Greater Christchurch Transport Statement
- Ensuring organisational systems and resources support implementation
- Monitoring and reporting progress against actions and milestones
- Managing any risks identified in implementation
- Identifying and resolving any implementation inconsistencies arising from partner consultation processes
- Facilitating consultation and establishing forums as necessary to support implementation and review
- Periodically reviewing and recommending any adjustments to the UDS, LURP and NERP

##### Specific

- Selecting and appointing an Independent Chair and Deputy Chair
- Taking responsibility for implementing any actions specifically allocated to the Committee
- Implementing a Memorandum of Understanding, as adopted by the Committee for each triennial period, to provide maintain partnership relationships and provide for the resolution of any conflict
- Advocate for statements of intent of council owned companies to be aligned to implementation of the UDS, LURP and NERP where appropriate.
- Champion integration and implementation through partner strategies, programmes, plans and policy instruments (including the Regional Policy Statement, Regional and District Plans, Long Term Plans (LTPs), Annual Plans, transport programmes and triennial agreements) and through partnerships with other sectors such as health, education and business.
- Establish protocols to ensure that implementation, where necessary, is consistent, collaborative and/or coordinated to achieve optimal outcomes.
- Making submissions, as appropriate, on Government proposals and other initiatives relevant to the implementation of the UDS, LURP and NERP

\* UDS partners in respect of this matter are the Christchurch City Council, Selwyn District Council, Waimakariri District Council, Environment Canterbury, Te Rūnanga o Ngāi Tahu and New Zealand Transport Agency.

## Proposed amendments to UDSIC Terms of Reference

Urban Development Strategy Implementation Committee (UDSIC)  
Terms of Reference (2015)

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Colour Key:

**Yellow:** Changes made to improve clarity of document

**Green:** Changes made to adequately transfer the functions of RSAC to the UDSIC

**Blue:** Changes made to address LGAA2014

### 1. Purpose

The UDSIC is a joint committee within the meaning of the Local Government Act 2002. In 2015 it absorbed additional functions from the former Recovery Strategy Advisory Committee established by the Canterbury Earthquake Recovery Authority in 2012.

Local authority members are Christchurch City Council, Waimakariri District Council, Selwyn District Council and Canterbury Regional Council. The joint committee has additional public body representation from tangata whenua and other agencies. It has been established to oversee implementation of the Greater Christchurch Urban Development Strategy (UDS), provide advice to the Minister for Canterbury Earthquake Recovery and ensure integration between earthquake recovery activity and longer term urban development activity, including:

- Providing clear and united leadership in delivering the UDS vision and principles;
- Promoting integration with the Recovery Strategy for Greater Christchurch, associated recovery plans and programmes and ensuring the implementation of the Land Use Recovery Plan (LURP) and Natural Environment Recovery Programme (NERP); and,
- Supporting the delivery of aligned tangata whenua objectives as outlined in Ngāi Tahu 2025 and the Mahaanui Iwi Management Plan 2013.

The Committee is a formal joint committee pursuant to the Local Government Act 2002, (Schedule 7, Section 30). The Local Authorities have resolved that the Committee is not discharged at the point of the next election period (in line with clause 30 (7) of schedule 7).

### 2. Membership

The local authorities and Te Rūnanga o Ngāi Tahu shall each appoint up to three representatives, including their respective Mayors, Chair and Kaiwhakahaere.

The Chief Executive of the Canterbury Earthquake Recovery Authority (CERA) and the Regional Director of the New Zealand Transport Agency (NZTA) attend as observers and have speaking rights but in a non-voting capacity.

\* UDS partners in respect of this matter are the Christchurch City Council, Selwyn District Council, Waimakariri District Council, Environment Canterbury, Te Rūnanga o Ngāi Tahu and New Zealand Transport Agency.

There shall be an Independent Chair (non-elected member), appointed by the Committee, who has speaking rights and voting capacity.

The standing voting membership is limited to 16 members (including the Independent Chair), but with the power to co-opt up to a maximum of two additional non-voting members where required to ensure effective implementation.

The Committee shall also appoint a Deputy Chair, who shall be elected at the commencement of each triennium, and who shall be a member of the Committee.

In accordance with Section 30A of Schedule 7 to the Local Government Act 2002, the quorum at a meeting of the Committee shall be eight voting members.

Other representatives of voting and non-voting organisations are permitted to attend meetings of the Committee; however attendance at any public excluded session shall only be permitted with the prior approval of the Chair. Likewise, speaking rights of other representatives at Committee meetings (whether in public session or not) shall only be granted with the prior approval of the Chair.

### 3. Meeting Frequency

Bi-monthly, or as necessary and determined by the Independent Chair.

Notification of meetings and the publication of agendas and reports shall be conducted in accordance with the requirements of Part 7 of the Local Government Official Information and Meetings Act 1987.

### 4. Committee Delegations

The UDS Implementation Committee is delegated the following functions in support of its overall purpose:

#### General

- Overseeing implementation of the UDS and recovery documents, including the LURP, NERP and associated documents, such as the Greater Christchurch Transport Statement
- Advising the Minister for Canterbury Earthquake Recovery and the Canterbury Earthquake Recovery Authority on the development and implementation of the Recovery Strategy and any associated matters, including programmes, plans, projects, systems, processes and resources led by CERA or any other central government agency for the purposes of the recovery of greater Christchurch (as defined in the Canterbury Earthquake Recovery Act 2011)
- Ensuring the integration between the UDS and any of the foregoing matters
  - Ensuring organisational systems and resources support implementation
  - Monitoring and reporting progress against actions and milestones
  - Managing any risks identified in implementation
  - Identifying and resolving any implementation inconsistencies arising from partner consultation processes
  - Facilitating consultation and establishing forums as necessary to support implementation and review
  - Periodically reviewing and recommending any adjustments to the UDS and recovery documents, including the LURP and NERP

\* UDS partners in respect of this matter are the Christchurch City Council, Selwyn District Council, Waimakariri District Council, Environment Canterbury, Te Rūnanga o Ngāi Tahu and New Zealand Transport Agency.

Specific

- Selecting and appointing an Independent Chair and Deputy Chair
- Taking responsibility for implementing any actions specifically allocated to the Committee
- Implementing a Memorandum of Understanding, as adopted by the Committee for each triennial period, to provide and maintain partnership relationships and provide for the resolution of any conflict
- Advocate for statements of intent of council owned companies to be aligned to implementation of the UDS and recovery documents, including the LURP and NERP where appropriate.
- Champion integration and implementation through partner strategies, programmes, plans and policy instruments (including the Regional Policy Statement, Regional and District Plans, Long Term Plans (LTPs), Annual Plans, transport programmes and triennial agreements) and through partnerships with other sectors such as health, education and business.
- Establish protocols to ensure that implementation, where necessary, is consistent, collaborative and/or coordinated to achieve optimal outcomes.
- Making submissions, as appropriate, on Government proposals and other initiatives relevant to the implementation of the UDS and recovery documents, including the LURP and NERP

## Proposed UDSIC Terms of Reference (clean version)

Urban Development Strategy Implementation Committee (UDSIC)  
Terms of Reference (2015)

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### 1. Purpose

The UDSIC is a joint committee within the meaning of the Local Government Act 2002. In 2015 it absorbed additional functions from the former Recovery Strategy Advisory Committee established by the Canterbury Earthquake Recovery Authority in 2012.

Local authority members are Christchurch City Council, Waimakariri District Council, Selwyn District Council and Canterbury Regional Council. The joint committee has additional public body representation from tangata whenua and other agencies. It has been established to oversee implementation of the Greater Christchurch Urban Development Strategy (UDS), provide advice to the Minister for Canterbury Earthquake Recovery and ensure integration between earthquake recovery activity and longer term urban development activity, including:

- Providing clear and united leadership in delivering the UDS vision and principles;
- Promoting integration with the Recovery Strategy for Greater Christchurch, associated recovery plans and programmes and ensuring the implementation of the Land Use Recovery Plan (LURP) and Natural Environment Recovery Programme (NERP); and,
- Supporting the delivery of aligned tangata whenua objectives as outlined in Ngāi Tahu 2025 and the Mahaanui Iwi Management Plan 2013.

The Committee is a formal joint committee pursuant to the Local Government Act 2002, (Schedule 7, Section 30). The Local Authorities have resolved that the Committee is not discharged at the point of the next election period (in line with clause 30 (7) of schedule 7).

### 2. Membership

The local authorities and Te Rūnanga o Ngāi Tahu shall each appoint up to three representatives, including their respective Mayors, Chair and Kaiwhakahaere.

The Chief Executive of the Canterbury Earthquake Recovery Authority (CERA) and the Regional Director of the New Zealand Transport Agency (NZTA) attend as observers and have speaking rights but in a non-voting capacity.

There shall be an Independent Chair (non-elected member), appointed by the Committee, who has speaking rights and voting capacity.

The standing voting membership is limited to 16 members (including the Independent Chair), but with the power to co-opt up to a maximum of two additional non-voting members where required to ensure effective implementation.

The Committee shall also appoint a Deputy Chair, who shall be elected at the commencement of each triennium, and who shall be a member of the Committee.

In accordance with Section 30A of Schedule 7 to the Local Government Act 2002, the quorum at a meeting of the Committee shall be eight voting members.

\* UDS partners in respect of this matter are the Christchurch City Council, Selwyn District Council, Waimakariri District Council, Environment Canterbury, Te Rūnanga o Ngāi Tahu and New Zealand Transport Agency.

Other representatives of voting and non-voting organisations are permitted to attend meetings of the Committee; however attendance at any public excluded session shall only be permitted with the prior approval of the Chair. Likewise, speaking rights of other representatives at Committee meetings (whether in public session or not) shall only be granted with the prior approval of the Chair.

### 3. Meeting Frequency

Bi-monthly, or as necessary and determined by the Independent Chair.

Notification of meetings and the publication of agendas and reports shall be conducted in accordance with the requirements of Part 7 of the Local Government Official Information and Meetings Act 1987.

### 4. Committee Delegations

The UDS Implementation Committee is delegated the following functions in support of its overall purpose:

#### General

- Overseeing implementation of the UDS and recovery documents, including the LURP, NERP and associated documents, such as the Greater Christchurch Transport Statement
- Advising the Minister for Canterbury Earthquake Recovery and the Canterbury Earthquake Recovery Authority on the development and implementation of the Recovery Strategy and any associated matters, including programmes, plans, projects, systems, processes and resources led by CERA or any other central government agency for the purposes of the recovery of greater Christchurch (as defined in the Canterbury Earthquake Recovery Act 2011)
- Ensuring the integration between the UDS and any of the foregoing matters
- Ensuring organisational systems and resources support implementation
- Monitoring and reporting progress against actions and milestones
- Managing any risks identified in implementation
- Identifying and resolving any implementation inconsistencies arising from partner consultation processes
- Facilitating consultation and establishing forums as necessary to support implementation and review
- Periodically reviewing and recommending any adjustments to the UDS and recovery documents, including the LURP and NERP.

#### Specific

- Selecting and appointing an Independent Chair and Deputy Chair
- Taking responsibility for implementing any actions specifically allocated to the Committee
- Implementing a Memorandum of Understanding, as adopted by the Committee for each triennial period, to provide and maintain partnership relationships and provide for the resolution of any conflict
- Advocate for statements of intent of council owned companies to be aligned to implementation of the UDS and recovery documents, including the LURP and NERP where appropriate.
- Champion integration and implementation through partner strategies, programmes, plans and policy instruments (including the Regional Policy Statement, Regional and District Plans, Long Term Plans (LTPs), Annual Plans, transport programmes and triennial agreements) and through partnerships with other sectors such as health, education and business.
- Establish protocols to ensure that implementation, where necessary, is consistent, collaborative and/or coordinated to achieve optimal outcomes.
- Making submissions, as appropriate, on Government proposals and other initiatives relevant to the implementation of the UDS and recovery documents, including the LURP and NERP.

\* UDS partners in respect of this matter are the Christchurch City Council, Selwyn District Council, Waimakariri District Council, Environment Canterbury, Te Rūnanga o Ngāi Tahu and New Zealand Transport Agency.

## UDS Memorandum of Agreement (reproduced from Appendix (iv) of the UDS)

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### Memorandum of Agreement – Urban Development Strategy Implementation

#### MEMORANDUM OF AGREEMENT

Establishing principles and approach to the implementation of the Greater Christchurch Urban Development Strategy (Environment Canterbury)

#### Section 1 Objective

The objective of this Agreement is to:

Establish the principles and approach to implementation, monitoring and review between the parties in order to facilitate co-operation, collaboration and co-ordination of growth management responsibilities in the Greater Christchurch area.



#### Section 2 General Principles

The parties to this Agreement:

##### 2.1 SUPPORT

The aim of the Strategy to provide a comprehensive sub-regional framework for growth management to address a wide range of key sub-regional issues relative to economic, social, health, cultural, environmental and developmental objectives for the region.

##### 2.2 RECOGNISE AND SUPPORT

The established voluntary, co-operative and co-ordinated approach to growth management in the area and that such an approach between regional and local government and relevant community sector groups be continued and fostered.

##### 2.3 ENDORSE

The use the Strategy as the primary sustainable Strategy for the area and to be used by regional and local government and community sectors to co-operatively manage growth in the area. The Strategy is also to be promoted to central government and agencies as the basis for engagement and action in respect of the area.

##### 2.4 RECOGNISE

That the Strategy provides a policy and planning framework which will guide growth management in the area over the next 35 years but within the context of a 50-year period.

##### 2.5 COMMITMENT

To the implementation of approaches to the funding of growth related infrastructure that will utilise a number of funding mechanisms together with appropriate area and local funding mechanisms.

\* UDS partners in respect of this matter are the Christchurch City Council, Selwyn District Council, Waimakariri District Council, Environment Canterbury, Te Rūnanga o Ngāi Tahu and New Zealand Transport Agency.



### The parties to the Agreement also acknowledge:

#### 2.6

The benefits of growth management planning and the need to share responsibility for such planning between the parties in consultation with key sector groups and in consultation with the community.

#### 2.7

The Strategy Implementation Committee has been established to ensure that the approved recommendations and associated actions are taken up by each party both on an individual and collective basis as defined by the Strategy.

#### 2.8

The Strategy plan provides for more effective strategic planning on a regional and sub-regional basis and will facilitate co-ordination between the parties in terms of infrastructure and service provision, public works, policy development, environmental management and general planning activities.

#### 2.9

The matters contained in this agreement may be appropriately included in the 2007 Triennial agreement.

## Section 3 Urban Development Strategy Approach

### 3.1

The parties to this Agreement will continue to support the implementation, monitoring and review of the Strategy.

### 3.2

All parties have a responsibility both collectively and individually to:

- Acknowledge the agreed outcomes of the Strategy process in the development and application of policy and programmes as they affect the area and commit to the implementation of outcomes as appropriate through statutory planning instruments and policy processes as well as capital works and service delivery programmes.
- Have regard to the objectives and principles contained in the Strategy in undertaking programmes and activities.
- Undertake co-operative and co-ordinated delivery of programmes
- Adopt a "no surprises approach" to implementing the Strategy.
- Act in accordance with the collaborative approach and contribute to the implementation of agreed Strategy outcomes.
- Promote a co-ordinated approach to growth management consistent with the agreed outcomes of the Strategy.
- Integrate social, health, economic, cultural and environmental management of their areas within a sub-regional context.
- Develop a sub-regional decision-making process amongst the parties to deal with matters of sub-regional significance which affect local communities.



## Section 4 Implementation, Monitoring and Review

The parties to this agreement have:

- Endorsed the Strategy as the primary growth management Strategy for the area and each agency will have regard to in its planning, budgetary and programme activities, and infrastructure provision.
- Endorsed the Strategy as the basis for collaborative management of growth in the area by all local government in the area, Tangata Whenua, relevant community sector groups and government agencies.
- Committed to participate in the implementation, monitoring and review of the Strategy in accordance with the arrangements outlined in the approved Strategy.
- Initiated action to enable the implementation of the agreed principles and priority actions contained in the Strategy and associated implementation plan.
- Committed to not adopting policies or actions which are inconsistent with the outcomes sought by the Strategy, without them being first negotiated with the other partners.

The parties acknowledge the need for a mechanism to resolve conflicting points of view that may arise during the initial three year implementation period and a mechanism by which any member(s) of the UDS Implementation Committee may request its use to ensure that any matter or issue is given fair and reasonable consideration prior to formal consideration by the Committee.

**For the purposes of conflict resolution the following procedures should apply:**

- > Any member(s) of the UDSIC may feel that further discussion, evaluation or consideration is required prior to moving forward on a particular matter.
- > It is proposed that in such situations, any member(s) may request the referral of such matters for further review. It is noted that this mechanism is not for the purposes of creating any delay but solely to ensure matters have been given adequate consideration.
- > If any matter is referred for review, the review is to be undertaken by the UDS Implementation Adviser in conjunction with the Chairman and two UDSIC members. The review group is to include the member or at least one of the members, who requested that a matter be reviewed. The Chairman shall select the two members of the UDSIC who will participate in the review group having regard to the nature of the matter being reviewed. After consideration of the matter, the review group will report back to the UDSIC on the outcome.
- > Requests for reviews shall be made at any meeting of the UDSIC. The Chairman shall be the final arbiter of what matters are to be referred for review. Review requests must be accompanied by reasons.

- > Review requests are to be made without other committee members criticising the request. The ability to make such a request in a non-threatening environment is part of "this is the way we do our business" approach

## Section 6 Interpretation

- > Local government means the Canterbury Regional Council, Christchurch City Council, Selwyn District Council and Waimakariri District Council.
- > Greater Christchurch area means that land within the administrative areas of the city and the districts (defined as the area) and includes that part of the administrative area of the Canterbury Regional Council as it relates to the city and districts.

Any questions of interpretation of this agreement are to be raised with the parties to the agreement and collectively resolved.

## Section 5 Resolution of Conflicting Views in the UDS Implementation Committee

The parties agree to act in good faith in respect of implementing this agreement.

This agreement will run until the first review of the Strategy.

This agreement takes effect on the date it is signed by all parties.

\* UDS partners in respect of this matter are the Christchurch City Council, Selwyn District Council, Waimakariri District Council, Environment Canterbury, Te Rūnanga o Ngāi Tahu and New Zealand Transport Agency.



Report To: Urban Development Strategy Implementation Committee (UDSIC)  
Subject: Proposed revised Terms of Reference for UDSIC to accommodate the transfer of functions from the Recovery Strategy Advisory Committee (RSAC)  
Report Author(s): UDS Implementation Manager and General Manager Recovery Strategy and Planning (CERA)  
Meeting Date: 17 April 2015

## 1. PURPOSE OF REPORT

This report proposes amendments to the current UDSIC Terms of Reference to accommodate the transfer of functions from the Recovery Strategy Advisory Committee (RSAC) as proposed at the RSAC meeting on 13 February 2015. If endorsed by UDSIC, ratification will be sought at the respective meetings of strategic partners during April and May, with the intention that the new arrangements are in place for the June UDSIC meeting. Once all partners have ratified the new Terms of Reference, the RSAC would go out of existence. This would mean that the final meeting of RSAC would be held in May.

## 2. BACKGROUND

2.1 At the RSAC meeting on 13<sup>th</sup> February 2015 the following resolutions were passed:

*To agree in principle, subject to UDSIC agreement and further advice from CEAG, that:*

- i. the functions of RSAC be transferred to the UDSIC and the RSAC disestablished, resulting in a single governance committee, (under the Local Government Act 2002) to lead the responsibilities of both committees; and*
- ii. the UDSIC retain these additional functions for as long as necessary, and these are formalised via an amendment to the UDSIC terms of reference.*

*To recommend the proposal to UDSIC for consideration and approval.*

2.2 At the subsequent UDSIC meeting on the same day this Committee passed the further resolutions reproduced below:

*Note that CEAG will provide further advice to the April meeting of UDSIC on the following matters:*

- 4.2.1 Revised terms of reference for the UDSIC (including membership, in particular the addition of the District Health Board and Committee functions), geographical boundaries and provision for alternates.*
- 4.2.2 Implementation (including resourcing arrangements and maintaining confidentiality when required).*

*4.2.3 Request that CEAG prepare an options paper regarding Community, NGOs, tertiary, business and other agency representation and input into the UDSIC governance or other arrangements, to reflect the wider UDS focus.*

- 2.3 This report advances aspects of the above RSAC and UDSIC resolutions (primarily resolution 4.2.1) but does not propose the more significant amendments that are currently being considered by the Advisory Board on Transition ('the Advisory Board').
- 2.4 The proposed amendments to the UDSIC terms of reference outlined in this report therefore enable the transfer of RSAC functions to UDSIC but are likely to require further amendment over the short to medium term as transition discussions culminate.

### **3. PROPOSED AMENDMENTS TO THE UDSIC TERMS OF REFERENCE**

- 3.1 The existing UDSIC Terms of Reference are attached as **Appendix A**. The proposed amendments to the current UDSIC Terms of Reference are shown through 'track changes' highlighted in **Appendix B**. A 'clean' version of the proposed revised Terms of Reference are attached as **Appendix C**.
- 3.2 The proposed amendments have been considered by the Chief Executives Advisory Group (CEAG) and include changes as follows:

**Colour Key:**

**Yellow** : Changes made to improve clarity of document

**Green** : Changes made to adequately transfer the functions of RSAC to the UDSIC

**Blue** : Changes made to address LGAA2014

- 3.3 The proposed revised Terms of Reference do not allow for alternates. The issue of geographical boundaries remains as per the current UDS arrangements with the sole exception of advice to the Minister for Canterbury Earthquake Recovery (outlined in a new delegation bullet point).
- 3.4 The proposed revised Terms of Reference do not make any membership changes to the Committee. Any membership changes are best considered comprehensively and in light of transition discussions regard future delivery arrangements for recovery and associated governance and stakeholder forums.
- 3.5 The Local Government Act Amendment Act 2014 also requires joint committees to enter into a formal agreement specifying additional aspects in relation to the joint committee and its operation. The UDS already has a Memorandum of Agreement (MoA, appendix (iv) of the UDS document) and this is reproduced in this report as **Appendix D**. It is proposed that a review of this MoA occur in conjunction with any aforementioned further changes arising from transition discussions.

### **4. RECOMMENDATIONS**

**That the Committee:**

- a. **Endorses the Recovery Strategy Advisory Committee (RSAC) resolution to transfer the functions of the RSAC to the Urban Development Strategy Implementation Committee (UDSIC)**
- b. **Endorses the proposed revised Terms of Reference for the Urban Development Strategy Implementation Committee (UDSIC), as outlined in Appendix B and C in order to accommodate this transfer of functions, and**

- c. **Recommends that the strategic partners ratify these revised Terms of Reference at their respective meetings during April and May 2015.**
- d. **Notes that further changes to the UDSIC Terms of Reference are likely to be proposed over the short to medium term as transition discussions culminate in relation to future delivery arrangements and associated governance and stakeholder forums.**

## APPENDIX A – **Existing** UDSIC Terms of Reference

### **Urban Development Strategy Implementation Committee (UDSIC) (as agreed by UDSIC in September 2013)**

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#### 1. Purpose

A joint committee of the Christchurch City Council, Waimakariri District Council, Selwyn District Council and Canterbury Regional Council, with representation from tangata whenua and other agencies, established to oversee implementation of the Greater Christchurch Urban Development Strategy (UDS) and ensure integration within earthquake recovery activity and related strategies and plans, including:

- Providing clear and united leadership in delivering the UDS vision and principles
- Promoting integration with earthquake recovery plans and programmes and ensuring the implementation of the Land Use Recovery Plan (LURP) and Natural Environment Recovery Programme (NERP)
- Supporting the delivery of aligned tangata whenua objectives as outlined in Ngāi Tahu 2025 and the Mahaanui Iwi Management Plan 2013

A formal joint committee pursuant to the Local Government Act 2002, (Section 30 Schedule 7). This Committee is not discharged at the point of the next election period (in line with clause 30 (7) of schedule 7).

#### 2. Membership

Three representatives each as appointed by the partner territorial and regional authorities and Te Rūnanga o Ngāi Tahu, including their respective Mayors, Regional Council Chair and Kaiwhakahaere.

The Chief Executive of the Canterbury Earthquake Recovery Authority (CERA) and the Regional Director of the New Zealand Transport Agency (NZTA) as observers with speaking rights but in a non-voting capacity.

An Independent Chair (non-elected member), appointed by the Committee.

The standing voting membership be limited to 16 members (including Independent Chair), but with the power to co-opt up to a maximum of two additional non-voting members where required to ensure effective implementation.

#### 3. Meeting Frequency

Bi-monthly, or as necessary and determined by the Independent Chair.

#### 4. Delegations

The UDS Implementation Committee is delegated authority in accordance with the following functions in support of its overall purpose:

##### General

- Overseeing implementation of the UDS, LURP and NERP and associated documents, such as the Greater Christchurch Transport Statement
- Ensuring organisational systems and resources support implementation
- Monitoring and reporting progress against actions and milestones
- Managing any risks identified in implementation
- Identifying and resolving any implementation inconsistencies arising from partner consultation processes
- Facilitating consultation and establishing forums as necessary to support implementation and review
- Periodically reviewing and recommending any adjustments to the UDS, LURP and NERP

##### Specific

- Selecting and appointing an Independent Chair and Deputy Chair
- Taking responsibility for implementing any actions specifically allocated to the Committee
- Implementing a Memorandum of Understanding, as adopted by the Committee for each triennial period, to provide maintain partnership relationships and provide for the resolution of any conflict
- Advocate for statements of intent of council owned companies to be aligned to implementation of the UDS, LURP and NERP where appropriate.
- Champion integration and implementation through partner strategies, programmes, plans and policy instruments (including the Regional Policy Statement, Regional and District Plans, Long Term Plans (LTPs), Annual Plans, transport programmes and triennial agreements) and through partnerships with other sectors such as health, education and business.
- Establish protocols to ensure that implementation, where necessary, is consistent, collaborative and/or coordinated to achieve optimal outcomes.
- Making submissions, as appropriate, on Government proposals and other initiatives relevant to the implementation of the UDS, LURP and NERP

APPENDIX B – Proposed amendments to UDSIC Terms of Reference

**Urban Development Strategy Implementation Committee (UDSIC)  
Terms of Reference (2015)**

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**Colour Key:**

**Yellow:** Changes made to improve clarity of document

**Green:** Changes made to adequately transfer the functions of RSAC to the UDSIC

**Blue:** Changes made to address LGAA2014

1. Purpose

The UDSIC is a joint committee within the meaning of the Local Government Act 2002. In 2015 it absorbed additional functions from the former Recovery Strategy Advisory Committee established by the Canterbury Earthquake Recovery Authority in 2012.

Local authority members are Christchurch City Council, Waimakariri District Council, Selwyn District Council and Canterbury Regional Council. The joint committee has additional public body representation from tangata whenua and other agencies. It has been established to oversee implementation of the Greater Christchurch Urban Development Strategy (UDS), provide advice to the Minister for Canterbury Earthquake Recovery and ensure integration between earthquake recovery activity and longer term urban development activity, including:

- Providing clear and united leadership in delivering the UDS vision and principles;
- Promoting integration with the Recovery Strategy for Greater Christchurch, associated recovery plans and programmes and ensuring the implementation of the Land Use Recovery Plan (LURP) and Natural Environment Recovery Programme (NERP); and,
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The Committee is a formal joint committee pursuant to the Local Government Act 2002, (Schedule 7, Section 30). The Local Authorities have resolved that the Committee is not discharged at the point of the next election period (in line with clause 30 (7) of schedule 7).

2. Membership

The local authorities and Te Rūnanga o Ngāi Tahu shall each appoint up to three representatives, including their respective Mayors, Chair and Kaiwhakahaere.

The Chief Executive of the Canterbury Earthquake Recovery Authority (CERA) and the Regional Director of the New Zealand Transport Agency (NZTA) attend as observers and have speaking rights but in a non-voting capacity.

There shall be an Independent Chair (non-elected member), appointed by the Committee, who has speaking rights and voting capacity.



The standing voting membership is limited to 16 members (including the Independent Chair), but with the power to co-opt up to a maximum of two additional non-voting members where required to ensure effective implementation.

The Committee shall also appoint a Deputy Chair, who shall be elected at the commencement of each triennium, and who shall be a member of the Committee.

In accordance with Section 30A of Schedule 7 to the Local Government Act 2002, the quorum at a meeting of the Committee shall be eight voting members.

Other representatives of voting and non-voting organisations are permitted to attend meetings of the Committee; however attendance at any public excluded session shall only be permitted with the prior approval of the Chair. Likewise, speaking rights of other representatives at Committee meetings (whether in public session or not) shall only be granted with the prior approval of the Chair.

### 3. Meeting Frequency

Bi-monthly, or as necessary and determined by the Independent Chair.

Notification of meetings and the publication of agendas and reports shall be conducted in accordance with the requirements of Part 7 of the Local Government Official Information and Meetings Act 1987.

### 4. Committee Delegations

The UDS Implementation Committee is delegated the following functions in support of its overall purpose:

#### General

- Overseeing implementation of the UDS and recovery documents, including the LURP, NERP and associated documents, such as the Greater Christchurch Transport Statement
- Advising the Minister for Canterbury Earthquake Recovery and the Canterbury Earthquake Recovery Authority on the development and implementation of the Recovery Strategy and any associated matters, including programmes, plans, projects, systems, processes and resources led by CERA or any other central government agency for the purposes of the recovery of greater Christchurch (as defined in the Canterbury Earthquake Recovery Act 2011)
- Ensuring the integration between the UDS and any of the foregoing matters
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- Identifying and resolving any implementation inconsistencies arising from partner consultation processes
- Facilitating consultation and establishing forums as necessary to support implementation and review
- Periodically reviewing and recommending any adjustments to the UDS and recovery documents, including the LURP and NERP

#### Specific



- Selecting and appointing an Independent Chair and Deputy Chair
- Taking responsibility for implementing any actions specifically allocated to the Committee
- Implementing a Memorandum of Understanding, as adopted by the Committee for each triennial period, to provide and maintain partnership relationships and provide for the resolution of any conflict
- Advocate for statements of intent of council owned companies to be aligned to implementation of the UDS and recovery documents, including the LURP and NERP where appropriate.
- Champion integration and implementation through partner strategies, programmes, plans and policy instruments (including the Regional Policy Statement, Regional and District Plans, Long Term Plans (LTPs), Annual Plans, transport programmes and triennial agreements) and through partnerships with other sectors such as health, education and business.
- Establish protocols to ensure that implementation, where necessary, is consistent, collaborative and/or coordinated to achieve optimal outcomes.
- Making submissions, as appropriate, on Government proposals and other initiatives relevant to the implementation of the UDS and recovery documents, including the LURP and NERP

## APPENDIX C – **Proposed** UDSIC Terms of Reference (clean version)

### **Urban Development Strategy Implementation Committee (UDSIC) Terms of Reference (2015)**

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#### 1. Purpose

The UDSIC is a joint committee within the meaning of the Local Government Act 2002. In 2015 it absorbed additional functions from the former Recovery Strategy Advisory Committee established by the Canterbury Earthquake Recovery Authority in 2012.

Local authority members are Christchurch City Council, Waimakariri District Council, Selwyn District Council and Canterbury Regional Council. The joint committee has additional public body representation from tangata whenua and other agencies. It has been established to oversee implementation of the Greater Christchurch Urban Development Strategy (UDS), provide advice to the Minister for Canterbury Earthquake Recovery and ensure integration between earthquake recovery activity and longer term urban development activity, including:

- Providing clear and united leadership in delivering the UDS vision and principles;
- Promoting integration with the Recovery Strategy for Greater Christchurch, associated recovery plans and programmes and ensuring the implementation of the Land Use Recovery Plan (LURP) and Natural Environment Recovery Programme (NERP); and,
- Supporting the delivery of aligned tangata whenua objectives as outlined in Ngāi Tahu 2025 and the Mahaanui Iwi Management Plan 2013.

The Committee is a formal joint committee pursuant to the Local Government Act 2002, (Schedule 7, Section 30). The Local Authorities have resolved that the Committee is not discharged at the point of the next election period (in line with clause 30 (7) of schedule 7).

#### 2. Membership

The local authorities and Te Rūnanga o Ngāi Tahu shall each appoint up to three representatives, including their respective Mayors, Chair and Kaiwhakahaere.

The Chief Executive of the Canterbury Earthquake Recovery Authority (CERA) and the Regional Director of the New Zealand Transport Agency (NZTA) attend as observers and have speaking rights but in a non-voting capacity.

There shall be an Independent Chair (non-elected member), appointed by the Committee, who has speaking rights and voting capacity.

The standing voting membership is limited to 16 members (including the Independent Chair), but with the power to co-opt up to a maximum of two additional non-voting members where required to ensure effective implementation.

The Committee shall also appoint a Deputy Chair, who shall be elected at the commencement of each triennium, and who shall be a member of the Committee.

In accordance with Section 30A of Schedule 7 to the Local Government Act 2002, the quorum at a meeting of the Committee shall be eight voting members.

Other representatives of voting and non-voting organisations are permitted to attend meetings of the Committee; however attendance at any public excluded session shall only be permitted with the prior approval of the Chair. Likewise, speaking rights of other representatives at Committee meetings (whether in public session or not) shall only be granted with the prior approval of the Chair.

3. Meeting Frequency

Bi-monthly, or as necessary and determined by the Independent Chair.

Notification of meetings and the publication of agendas and reports shall be conducted in accordance with the requirements of Part 7 of the Local Government Official Information and Meetings Act 1987.

4. Committee Delegations

The UDS Implementation Committee is delegated the following functions in support of its overall purpose:

General

- Overseeing implementation of the UDS and recovery documents, including the LURP, NERP and associated documents, such as the Greater Christchurch Transport Statement
- Advising the Minister for Canterbury Earthquake Recovery and the Canterbury Earthquake Recovery Authority on the development and implementation of the Recovery Strategy and any associated matters, including programmes, plans, projects, systems, processes and resources led by CERA or any other central government agency for the purposes of the recovery of greater Christchurch (as defined in the Canterbury Earthquake Recovery Act 2011)
- Ensuring the integration between the UDS and any of the foregoing matters
- Ensuring organisational systems and resources support implementation
- Monitoring and reporting progress against actions and milestones
- Managing any risks identified in implementation
- Identifying and resolving any implementation inconsistencies arising from partner consultation processes
- Facilitating consultation and establishing forums as necessary to support implementation and review
- Periodically reviewing and recommending any adjustments to the UDS and recovery documents, including the LURP and NERP.

Specific

- Selecting and appointing an Independent Chair and Deputy Chair
- Taking responsibility for implementing any actions specifically allocated to the Committee
- Implementing a Memorandum of Understanding, as adopted by the Committee for each triennial period, to provide and maintain partnership relationships and provide for the resolution of any conflict
- Advocate for statements of intent of council owned companies to be aligned to implementation of the UDS and recovery documents, including the LURP and NERP where appropriate.
- Champion integration and implementation through partner strategies, programmes, plans and policy instruments (including the Regional Policy Statement, Regional and District Plans, Long Term Plans (LTPs), Annual Plans, transport programmes and triennial agreements) and through partnerships with other sectors such as health, education and business.
- Establish protocols to ensure that implementation, where necessary, is consistent, collaborative and/or coordinated to achieve optimal outcomes.
- Making submissions, as appropriate, on Government proposals and other initiatives relevant to the implementation of the UDS and recovery documents, including the LURP and NERP.

APPENDIX D – UDS Memorandum of Agreement (reproduced from Appendix (iv) of the UDS)

## Memorandum of Agreement – Urban Development Strategy Implementation

### MEMORANDUM OF AGREEMENT

Establishing principles and approach to the implementation of the Greater Christchurch Urban Development Strategy (Environment Canterbury)

#### Section 1 Objective

The objective of this Agreement is to:

Establish the principles and approach to implementation, monitoring and review between the parties in order to facilitate co-operation, collaboration and co-ordination of growth management responsibilities in the Greater Christchurch area.



#### Section 2 General Principles

The parties to this Agreement:

##### 2.1 SUPPORT

The aim of the Strategy to provide a comprehensive sub-regional framework for growth management to address a wide range of key sub-regional issues relative to economic, social, health, cultural, environmental and developmental objectives for the region.

##### 2.2 RECOGNISE AND SUPPORT

The established voluntary, co-operative and co-ordinated approach to growth management in the area and that such an approach between regional and local government and relevant community sector groups be continued and fostered.

##### 2.3 ENDORSE

The use the Strategy as the primary sustainable Strategy for the area and to be used by regional and local government and community sectors to co-operatively manage growth in the area. The Strategy is also to be promoted to central government and agencies as the basis for engagement and action in respect of the area.

##### 2.4 RECOGNISE

That the Strategy provides a policy and planning framework which will guide growth management in the area over the next 35 years but within the context of a 50-year period.

##### 2.5 COMMITMENT

To the implementation of approaches to the funding of growth related infrastructure that will utilise a number of funding mechanisms together with appropriate area and local funding mechanisms.

## The parties to the Agreement also acknowledge:

### 2.6

The benefits of growth management planning and the need to share responsibility for such planning between the parties in consultation with key sector groups and in consultation with the community.

### 2.7

The Strategy Implementation Committee has been established to ensure that the approved recommendations and associated actions are taken up by each party both on an individual and collective basis as defined by the Strategy.

### 2.8

The Strategy plan provides for more effective strategic planning on a regional and sub-regional basis and will facilitate co-ordination between the parties in terms of infrastructure and service provision, public works, policy development, environmental management and general planning activities.

### 2.9

The matters contained in this agreement may be appropriately included in the 2007 Triennial agreement.

## Section 3 Urban Development Strategy Approach

### 3.1

The parties to this Agreement will continue to support the implementation, monitoring and review of the Strategy.

### 3.2

All parties have a responsibility both collectively and individually to:

- Acknowledge the agreed outcomes of the Strategy process in the development and application of policy and programmes as they affect the area and commit to the implementation of outcomes as appropriate through statutory planning instruments and policy processes as well as capital works and service delivery programmes.
- Have regard to the objectives and principles contained in the Strategy in undertaking programmes and activities.
- Undertake co-operative and co-ordinated delivery of programmes
- Adopt a "no surprises approach" to implementing the Strategy.
- Act in accordance with the collaborative approach and contribute to the implementation of agreed Strategy outcomes.
- Promote a co-ordinated approach to growth management consistent with the agreed outcomes of the Strategy.
- Integrate social, health, economic, cultural and environmental management of their areas within a sub-regional context.
- Develop a sub-regional decision-making process amongst the parties to deal with matters of sub-regional significance which affect local communities.



#### Section 4 Implementation, Monitoring and Review

The parties to this agreement have:

- Endorsed the Strategy as the primary growth management Strategy for the area and each agency will have regard to in its planning, budgetary and programme activities, and infrastructure provision.
- Endorsed the Strategy as the basis for collaborative management of growth in the area by all local government in the area, Tangata Whenua, relevant community sector groups and government agencies.
- Committed to participate in the implementation, monitoring and review of the Strategy in accordance with the arrangements outlined in the approved Strategy.
- Initiated action to enable the implementation of the agreed principles and priority actions contained in the Strategy and associated implementation plan.
- Committed to not adopting policies or actions which are inconsistent with the outcomes sought by the Strategy, without them being first negotiated with the other partners.

The parties acknowledge the need for a mechanism to resolve conflicting points of view that may arise during the initial three year implementation period and a mechanism by which any member(s) of the UDS Implementation Committee may request its use to ensure that any matter or issue is given fair and reasonable consideration prior to formal consideration by the Committee.

#### For the purposes of conflict resolution the following procedures should apply:

- > Any member(s) of the UDSIC may feel that further discussion, evaluation or consideration is required prior to moving forward on a particular matter.
- > It is proposed that in such situations, any member(s) may request the referral of such matters for further review. It is noted that this mechanism is not for the purposes of creating any delay but solely to ensure matters have been given adequate consideration.
- > If any matter is referred for review, the review is to be undertaken by the UDS Implementation Adviser in conjunction with the Chairman and two UDSIC members. The review group is to include the member or at least one of the members, who requested that a matter be reviewed. The Chairman shall select the two members of the UDSIC who will participate in the review group having regard to the nature of the matter being reviewed. After consideration of the matter, the review group will report back to the UDSIC on the outcome.
- > Requests for reviews shall be made at any meeting of the UDSIC. The Chairman shall be the final arbiter of what matters are to be referred for review. Review requests must be accompanied by reasons.

- > Review requests are to be made without other committee members criticising the request. The ability to make such a request in a non-threatening environment is part of "this is the way we do our business" approach

#### Section 6 Interpretation

- > Local government means the Canterbury Regional Council, Christchurch City Council, Selwyn District Council and Waimakariri District Council.
- > Greater Christchurch area means that land within the administrative areas of the city and the districts (defined as the area) and includes that part of the administrative area of the Canterbury Regional Council as it relates to the city and districts.

Any questions of interpretation of this agreement are to be raised with the parties to the agreement and collectively resolved.

#### Section 5 Resolution of Conflicting Views in the UDS Implementation Committee

The parties agree to act in good faith in respect of implementing this agreement.

This agreement will run until the first review of the Strategy.

This agreement takes effect on the date it is signed by all parties.

## COUNCIL 14. 05. 2015

## 24. RELOCATION OF THE CHRISTCHURCH KART CLUB AND THE CANTERBURY GREYHOUNDS, CARRS RESERVE, HALSWELL

<b>General Manager responsible:</b>	Acting Chief Planning Officer, Strategy and Planning Group, DDI 941-8407
<b>Officer responsible:</b>	City Planning Unit Manager
<b>Author:</b>	Brent Smith, Team Leader Network Planning - Parks and Facilities Ivan Thomson, City Planning Team Leader

## 1. PURPOSE AND ORIGIN OF REPORT

- 1.1 To update Council on the current status, financial position and other issues and options with this project; and
- 1.2 Seek further direction on the proposed relocation of the Christchurch Kart Club's and the Canterbury Greyhounds' tracks and associated facilities from their current sites at Carrs Reserve, Halswell, to alternative suitable sites.

## 2. EXECUTIVE SUMMARY

- 2.1 A report was presented to Council on 24 June 2013 regarding the potential relocation of the Christchurch Kart Club (Kart Club) and the Canterbury Greyhounds (Greyhounds) facilities from the Carrs Road Reserve in Halswell (refer **Attachment 2** for site location). The report was in the context that an alternative site for the Kart Club had been identified near McLeans Island. The Council considered after much debate that, in the circumstances presented to it, helping to fund the relocation was a sound strategic investment.
- 2.2 The relocation is needed if the full residential development potential of the 'Awatea Block' south of Wigram is to be achieved. With the Kart Club operating there is limited potential for residential development on land surrounding Carrs Reserve because of the noise generated from karting activities. An estimated minimum of 380 and a maximum of 670 households cannot be developed on residential land south of the Christchurch Southern Motorway (CSM) unless the Kart Club is moved. The potential number of section depends on the range of the site sizes in the affected area which, for the Density B area, can be between 450m<sup>2</sup> and 800m<sup>2</sup>.
- 2.3 At the 24 June meeting, Council resolved to support the relocation of the Kart Club and the Greyhounds facilities from Carrs Reserve. Additionally, as part of its 3 year plan deliberations, Council also resolved to fund replacement facilities for the two clubs, committing to \$3,500,000 and \$450,000 respectively. A copy of the resolutions is found in **Attachment 1**.
- 2.4 Council staff have been working with the Kart Club since that time to develop and agree a Draft Heads of Agreement (HOA) to cover the details of the relocation and the provision of an "A rated" facility. A Draft HOA was presented to the Kart Club in December 2013 but a signed HOA was not received back from them until the end of November 2014, twelve months later.
- 2.5 Over that period some significant consenting, financial, and timing issues have arisen, compounded by delays in receiving the draft HOA, that require further consideration from Council before it countersigns the agreement. Firstly, it has come to the attention of officers that there could be adverse noise effects on the Isaac Wildlife Trust's operation at Peacock Springs. The Trust has expressed concern at the proposed relocation of the Kart Club to that area. The required consent for this site could be publicly notified and is likely to attract objections. If the relocation is to proceed it is conceivable that further funding will be required to mitigate any noise effects as a consent condition. Council were not prepared to lodge a consent application for the shift until the HOA was signed.

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- 2.6 Secondly, recent cost estimates indicate that there will be a significant funding shortfall in shifting the Kart Club and providing an "A rated" facility at their new site. Current cost estimates are now \$7,417,986 as at January 2015 (increased from \$3,500,000). This is due to significant cost increases in construction, and servicing the site with utilities. Thirdly, excavation of the (quarry) land at McLeans Island, which is subject to a conditional Sale and Purchase Agreement, is progressing at a slower rate than first projected, so is unlikely to meet the original projected timelines. Current estimates still place the completion of the excavation at 12 to 18 months away. This creates further uncertainty around the suitability of the site, the timing of the shift and the continuing escalation of costs.
- 2.7 Fourthly, an additional set of issues relate to how the existing facility could be upgraded and the noise effects mitigated should the track remain where it is. One of these issues is whether a land use buffer, such as an industrial zone, should be created between the track and the existing and planned residential areas. It is highly likely the Independent Hearings Panel will be considering submissions affecting land use in the vicinity of the Kart track as part of Stage 2 of the Replacement District Plan. Decisions made as a result of this report will form part of the evidence officers present to the Panel later this year.

### 3 BACKGROUND

#### 3.1 Planning Context

- 3.1.1 The land between Awatea and Halswell Junction Roads has been identified as a potential urban growth area since 1995 as part of the Halswell Wigram expansion area. Provisions, including an Outline Development Plan were inserted into the Operative City Plan through Change 5 in July 2011 that enabled the residential and industrial subdivision to commence. One of the growth constraints for housing recognised in Change 5 is of the Carrs Road karting facility. Operative City Plan Policies 10.3.5(c) seeks to *avoid the subdivision of land identified for residential purposes on land to the south of the Christchurch Southern Motorway Designation until such time as the Carrs Road Kart Club ceases motor sport activities on the Carrs Road Reserve.* and 11.1.11(d) states *avoid urban development in the Living G (Awatea) Zone on land to the south of the Christchurch Southern Motorway Designation until such time as the Carrs Road Kart Club ceases motor sport activities on the Carrs Road Reserve.* Volume 3, Part 2 Living Zones, Critical Standards Clause 8.4.9(b)(iii) states that until relocation or closure of the Kart Club occurs, residential land use is a non-complying activity. This rule potentially affects between 380 and 670 dwellings depending on the density that eventuates, with a possible range of permitted densities ranging from 450m<sup>2</sup> to 800m<sup>2</sup>.
- 3.1.2 During the preparation of Plan Change 5 Marshall Day Associates (MDA) undertook noise assessments between September 2007 and June 2008, to assess the effects of the Kart Club on the noise environment. Those assessments concluded that, with a 5-metre high barrier around the existing Kart Club and assuming the Club's current levels of use, any new residential development should be set back at least 150 metres from the track. These findings were also based on the assumption *that the Kart Club would be moving in the near future*, so the noise effects on the residential area would be relatively short lived. Because it was assumed that the Kart Club was going to move, and the required bunding didn't eventuate, Change 5 extended the restrictions to cover a wider area.
- 3.1.3 Marshall Day Associates were re-engaged in February 2015 to update their report. The findings of the updated report have confirmed that, *should the Kart Club remain*, a wider buffer would be required making the majority of the surrounding residential zoned land south of the CSM unsuitable for residential development. Their predicted noise levels indicate that, even with a 10m high noise barrier, typical residential development would still not be possible within about 400m of the track, which effectively means no residential development south of the CSM. It might be possible for specifically designed residential developments to be located closer, but this would need to be considered on a case-by-case basis.



## COUNCIL 14. 05. 2015

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3.1.4 If residential activity is to be permitted inside a buffer zone, the track will need to be enclosed in a building. It would also be possible for a residential development to be designed to reduce noise through the following design methods:

- (a) Large buildings at the perimeter that screen the Kart Club to create low-noise areas;
- (b) Situating non-noise sensitive activity areas such as bathrooms, laundries and garages in exposed locations; and
- (c) Consideration of the façade sound insulation, especially for habitable spaces likely to be occupied when the Kart Club is operating.

The report notes that new approved subdivisions and existing dwellings may be exposed to noise levels above 50 dB LAeq, (15 minutes). There is therefore potential for reverse sensitivity effects should the Kart Club remain at Carrs Road long-term without significantly reducing noise levels.

### 3.2 Carrs Reserve

The Carrs Reserve is located in Halswell, south of the CSM. Two tenants currently occupy Carrs Reserve: the Christchurch Kart Club Incorporated ('Kart Club'); and the Canterbury Greyhounds Breeders, Owners and Trainers Association Incorporated ('Greyhounds'). The Reserve is ideally located to serve future residents in the new residential communities south of the CSM. Relocating the Greyhounds and the Kart Club facilities will enable Carrs Reserve to be redeveloped as a multi-functional open space area and create a significant passive recreation asset for the South West expansion area. The estimated cost to redevelop 10.3 hectares of Carrs Reserve for this purpose over the period 2017-2020 is approximately **\$900,000**. This would be budgeted for in future LTP's but is currently not seen as a priority.

### 3.3 Kart Club

The Kart Club presently holds a lease from the Council the term of which, including all rights of renewal, if exercised, expires on 31 January 2054. The Greyhounds also presently hold a lease, the term of which, including all rights of renewal if exercised, expires on 6 July 2047.

3.3.1 In September 2012 the Kart Club entered into a conditional Sale and Purchase Agreement with a landowner at McLeans Island for the relocation site of its track and associated facilities. The agreement is subject to several conditions, including:

*The Kart Club securing all of the necessary consents, approvals and authorities on conditions to the Club (within 5 years of the September 2012 Agreement), namely:*

- (a) *A subdivision consent;*
- (b) *A land use resource consent to permit the operation of a kart track, associated buildings and facilities on the site with provision for a minimum consent period of 5 years to allow for completion of the project;*
- (c) *Water rights, water discharge and effluent discharge approvals and consents from Environment Canterbury;*
- (d) *Authorities/consents as required from the Christchurch Airport Company;*
- (e) *A Funding Agreement with the Christchurch City Council and issue of building consents for the move to the site of the Kart Club's present Carrs Road facilities to enable the Club to complete construction of facilities and install services that comply with current Kart Sport New Zealand A-Grade track rating and building requirements;*
- (f) *Such other approvals, consents and authorities as may be required to enable the subdivision, development, relocation and establishment of the Kart Club operation from the Carrs Road site to the land to be acquired ....*

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3.4 Greyhounds

Relocating the Canterbury Greyhounds is not an impediment to residential development for the Awatea Greenfield Area south of the CSM. However, including the Greyhounds in the relocation proposal is seen to be favourable. If both the Greyhounds and the Kart Club are relocated, this will enable the entire Carrs Reserve to be redeveloped as an open space area as described in paragraph 11 above.

**4 LEGAL CONSIDERATIONS**

4.1 To relocate both clubs away from Carrs Reserve will require the Council to obtain the agreement of each club to surrender their existing lease. In discussions with staff both clubs have indicated a willingness to surrender their lease, provided that the Council contributes to their relocation costs. If Council continues to support the relocation it will be necessary to enter into the appropriate legal documentation with each club to give effect to such arrangements.

**5 ALIGNMENT WITH STRATEGIES**

5.1 Relocation would be consistent with the City Plan and South West Area Plan and would provide further support for earthquake recovery by enabling planned residential development to take place. It would also be consistent with the Open Space Strategy for that part of Christchurch.

**6 FINANCIAL IMPLICATIONS**

6.1 The original estimated total cost reported to council in June 2013 to build the Kart Club's replacement A-rated track and facility was \$3,500,000 exclusive of GST. The cost of shifting the club includes track costs, ground works, services, sealed track, pit area, boundary fences, gates, drainage, spectator seating, track accessories crash barriers, start lights, lane marking, transponder loops, control tower, stewards' room for hearings, technical room, scrutineering shed, scales area, impound, club room (excluding fit-out), toilets, small kitchen, passage/entry, changing room, professional fees and building consents. Recent estimates have now shown the required figure to be **\$7,417,986**. This includes contingency and cost escalation allowances. A full breakdown of the revised estimate is in **Attachment 3**

6.2 In 2007, Simpson Grierson provided legal advice to the Council on the use of development contributions to fund the relocation of the Kart Club's track and facilities from Carrs Reserve to a previously preferred site at West Melton. The advice was that the cost of relocating the Kart Club's track and facilities, and developing Carrs Reserve for open space purposes, can lawfully be funded from accrued development contribution funds recovered over time from a city-wide catchment for reserves. The costs associated with the demolition of the existing buildings and construction of recreational reserve facilities at Carrs Reserve may also be paid from accrued reserve development contribution

6.3 Should the Kart Club remain in Carrs Reserve, the Council may need to investigate the introduction of a more appropriate land use zoning. Accordingly, there is the potential cost of going through a plan change process to consider a rezoning of land south of the CSM surrounding Carrs Reserve to a compatible land use.

6.4 The anticipated costs were included as projects in the Three Year Plan. The approved Three Year Plan had allocated:

- 2015/16 \$1,631,000 Carrs Reserve Kart Club Relocation
- 2015/16 \$217,000 Carrs Reserve Greyhounds Relocation

6.5 The draft 2015-25 LTP currently has the following amounts which override the third year of the Three year Plan (2015/16). The draft 2015-25 LTP has allocated:

- 2020/21 \$1,847,000 & 2021/22 \$2,534,000 (including inflation) Carrs Reserve Kart Club (ID 1454)
- 2020/21 \$246,000 & 2021/22 \$317,000 (including inflation) Carrs Reserve Greyhound (ID 2150)

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**OPTIONS FOR CONSIDERATION**

6.6 The Council's adoption of the Commissioner's recommendations PC5 signalled a strong preference but not an absolute commitment to the Kart Club relocation. Due to the cost escalations, it is now an appropriate time for Council to decide whether to review this preference. Set out below are the options for consideration and the implications of each.

**6.7 Option 1: Relocating the Kart Club and Greyhounds to suitable alternative sites (the current Council position)**

Should the Council reconfirm this option, the constrained residential area south of the CSM would become immediately available upon closure or relocation of the Kart Club.

This option will involve the Council increasing its budget in the LTP and agreeing to the following:

- (i) entering into an appropriate legal agreement with the Kart Club and the Greyhounds, agreeing to work jointly to relocate the Clubs from the existing site, including the reconfirmation of the Council's financial commitment in the budget;
- (ii) funding the required land-use and discharge resource consent processes; and
- (iii) Supporting the relocation of both clubs to new sites, replacing Kart Club's current "A-Rated" track and facilities and the Canterbury Greyhound's track and facilities with those of an equivalent specification. Financial support would be required to the extent needed to complete both relocations, subject to the Council including this funding in and adopting the LTP, and subject to agreement between the clubs and the Council as to the facilities to be constructed. Current budget provision to carry out these relocations are \$3,500,000 and \$450,000 respectively, which fall well short of the current estimates. The risk associated with this option is the continuing rise in construction and compliance costs and having to fund any shortfall.

This option should have a time restriction placed on it for the uptake of the offer and a date by which the Clubs must have moved.

**6.8 Option 2 Supporting the relocation of the Kart Club and Greyhounds to suitable alternative sites – fixed sum**

Should Council select this option, Council's funding obligations would need to be amended in the 2015/16 year for the final version of the 2015-25 LTP to the amounts resolved in June 2013 (\$3,500,000 plus GST and \$450,000 plus GST respectively) and therefore limited to a fixed sum and not to a compliance standard.

The current capital funding in the draft 2015-25 LTP for 2020/21 project ID 1454 and ID 2150 would therefore not be required as the relocation payment would be made in 2015/16.

The impact of borrowing \$3,500,000 and \$450,000 (excluding GST) in 2015/16 instead of the draft 2015-25 LTP assumption of 2021/22 will have minor impact on rates (an additional 0.1% spread over the next 2 years) and a minor impact on the net debt ratio (maybe 0.5%) in the peak period.

It would be the responsibility of the two clubs to facilitate their own shift and any necessary planning approvals associated with this. This significantly reduces the risk to Council, but at the same time guarantees the clubs with working capital. This option may also involve the clubs partnering with third parties to supplement their funding and help facilitate the shift.

Again, this option should have a time restriction placed on it for the uptake of the offer and a date by which the Clubs must have moved.

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**6.9 Option 3: Kart Club and Greyhounds to remain at their current location at Carrs Reserve and adjacent Developers to provide sufficient noise attenuation bunding (adjacent land to remain Living G)**

Should Council select this option, adjacent landowners would need to set aside sufficient land to facilitate the building of a noise bund. Further testing would need to be carried out to determine the size and effectiveness of the bund. The costs for this work would fall on the developers of the adjacent sites. However the most recent advice from Marshall Days indicate that residential development would still be desirable within 400 metres of the kart club track, although consents might still be considered on their merits, for example if dwellings were satisfactorily insulated. This results in uncertainty on the amount of land available for housing development and significantly increases the costs to the developers in the construction of noise bunds and dwellings. A decision would be needed on how the 'buffer land' would be used and owned. Moreover, it is likely to result in on-going pressure to move the Kart Club as more and more houses creep towards the facility.

NOTE: The Greyhounds activity does not affect future residential development, so they do not have to shift from the site.

**6.10 OPTION 4: Kart Club and Greyhounds to remain at their current location at Carrs Reserve and Council rezone the surrounding land for activities that are not 'noise sensitive'.**

Should the Council select this option, the Council could consider a plan change process to rezone land south of the CSM surrounding Carrs Reserve for a more compatible land use such as industrial once the Replacement District Plan is operative. That would allow the Kart Club and the Greyhounds to continue operating at their current location until their respective leases run out (ie, Kart Club until 2054 and Greyhounds until 2047). There would be no certainty as to whether a proposed change would meet the statutory tests, and is likely to be opposed by some existing residents and supported by others. It is also possible that the Independent Hearings Panel could approve a submission seeking this outcome as part of the Stage 2 hearings on the Replacement District Plan.

**7 STAFF RECOMMENDATION**

That this report be received and:

- 7.1 That the Council resolves to (subject to the adoption of the draft Christchurch City Long Term Plan 2015 - 25 including the funding referred to in this resolution) implement Option 2 (Relocating the Kart Club and Greyhounds to suitable alternative sites - fixed sum) as specified in this report and agrees to the following:
- (i) that the Corporate Support Manager be delegated authority to negotiate and enter into such contractual and lease documentation as considered necessary or appropriate to effect the surrender of the existing leases at Carrs Reserve held by the Kart Club and the Greyhounds and the relocation of those clubs to alternative premises (including the grant of a new lease of Council land to the Greyhounds);
  - (ii) the Council funding (to the extent detailed in Option 2 above) the relocation of both the Kart Club and the Greyhounds activities from Carrs Reserve to new sites be included in the final version of the 2015-25 LTP in 2015/16 year
  - (iii) that this option should have a time restriction (six months maximum) placed on it for the uptake of the offer by the clubs, and a date be set by which the Clubs must have moved and surrendered their lease. Where possible this date should coincide with the end of the club's racing season so as not to disadvantage the members, but no later than 1 September 2017

Copy of Council resolutions pertaining to the Carrs Rd Reserve, 24 June 2013

**3. RELOCATION OF THE CHRISTCHURCH KART CLUB AND THE CANTERBURY GREYHOUNDS, CARRS RESERVE, HALSWELL**

Councillor Broughton moved:

That this report be received and:

- (a) That the Council resolves to (subject to the adoption of the draft Christchurch City Three Year Plan 2013-16 including the funding referred to in this resolution) implement Option 2 (Relocating the Kart Club and Greyhounds to suitable alternative sites) as specified in this report and agrees to the following:
  - (i.a) The Council funding the land-use and discharge resource consent processes (to the point of a decision by the relevant council) required to effect the relocation of the Christchurch Kart Club Incorporated, away from Carrs Reserve to alternative sites; and
  - (i.b) The Council funding the land-use and discharge resource consent processes (to the point of a decision by the relevant council) required to effect the relocation of the activities of the Canterbury Greyhound Breeders, Owners and Trainers Association Incorporated away from Carrs Reserve to alternative sites; and
  - (ii) The preparation of a draft plan change for consideration of the Council to remove the non-complying activity status of residential activity on land south of the Christchurch Southern Motorway to allow residential development to occur;
  - (iii) That the Corporate Support Manager be delegated authority to negotiate and enter into such contractual and lease documentation as she shall consider necessary or appropriate to effect the surrender of the existing leases at Carrs Reserve held by the Christchurch Kart Club Incorporated and the Canterbury Greyhound Breeders, Owners and Trainers Association Incorporated and the relocation of those clubs to alternative premises (including the grant of a new lease of Council land to the Canterbury Greyhound Breeders, Owners and Trainers Association Incorporated);
  - (iv) The Council funding (to the extent of the provision made in the Christchurch City Three Year Plan 2013-16) the relocation of both the Christchurch Kart Club Incorporated and the Canterbury Greyhound Breeders, Owners and Trainers Association Incorporated activities from Carrs Reserve to new sites and replacing the Christchurch Kart Club Incorporated's existing track and facilities with the minimum requirement for an "A Rated" track based on the October 2012 Kartsport New Zealand Track and Complex Rating Code and the Canterbury Greyhound Breeders, Owners and Trainers Association Incorporated's existing track and facilities with those of an equivalent specification. **CHRISTCHURCH CITY COUNCIL 24-25. 6. 2013; 28. 6. 2013**

The motion was seconded by Councillor Chen and when being put to the meeting, clauses (a) (i.a) and (a)(ii)-(iv) were declared **carried**.

Clause (a)(i.b) was declared **carried** on Electronic Vote number 1 by 13 votes to 1, the voting being as follows:

**For (13):** The Mayor, Councillors Beck, Broughton, Buck, Button, Carter, Chen, Corbett, Gough, Keown, Livingstone, Reid and Wells.

**Against (1):** Councillor Johanson.

At this stage of the meeting, the Mayor moved that Standing Orders 3.9.6, 3.9.9 and 3.8.6 be temporarily set aside to enable debate to proceed freely on all matters on the agenda. Councillor Button seconded the motion, and when put to the meeting it was declared **carried** unanimously.

**4. RECOMMENDED THREE YEAR PLAN 2013-16**

**Kart Club**

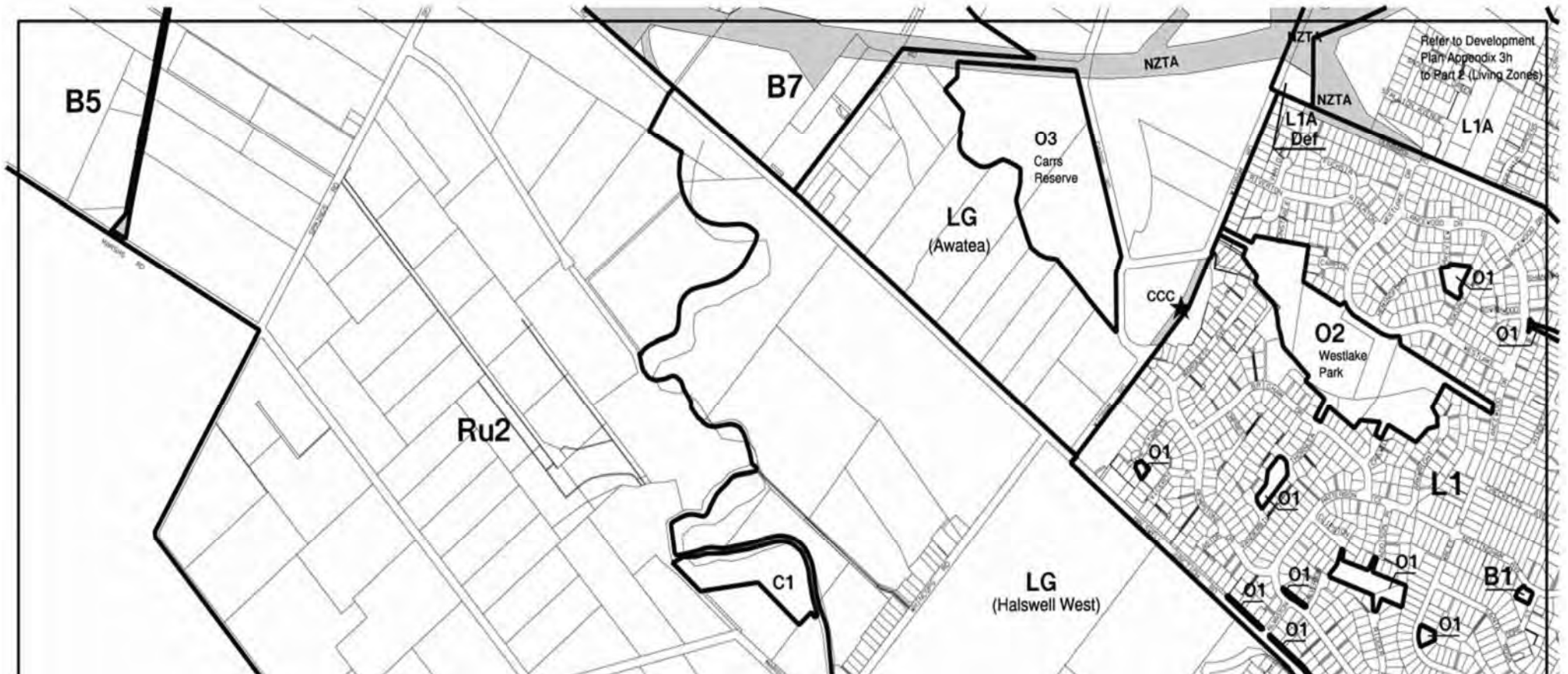
The Mayor moved that the Council:

- (d) Agree that funding for the relocation of the Kart Club and Greyhounds from Carrs Road Reserve remains as detailed in the Draft Three Year Plan.
- (e) Commit to funding the balance required to complete this project (being \$1,869,000 for the Kart Club and \$450,000 for the Greyhounds) in the 2016/17 financial year.

The motion was seconded by Councillor Button and when put to the meeting was declared **Carried**.

Councillor Johanson asked that his vote against funding for the relocation of the Canterbury Greyhound Breeders, Owners and Trainers Association Incorporated's track and facilities be recorded.

Location plan for Carrs Reserve





**KARTSPORT CANTERBURY NEW TRACK AND BUILDING  
MCLEANS ISLAND, CHRISTCHURCH**

**FOR  
CHRISTCHURCH CITY COUNCIL**

**CONSTRUCTION COST STUDY : 2 REVISION 1  
14 January 2015**

**Job Number: WBS 353/225/2**  
**CHRISTCHURCH CITY COUNCIL**  
Capital Programme Group  
53 Hereford Street, Christchurch  
PO Box 73011  
**CHRISTCHURCH**

**KARTSPORT CANTERBURY NEW TRACK AND BUILDING**

CHRISTCHURCH CITY COUNCIL

**CONSTRUCTION COST STUDY : 2 REVISION 1****SUMMARY**

14 January 2015

Job Number: WBS 353/225/2

DESCRIPTION	CFA	TOTAL ELEMENTAL AREA	RATE / M2 ELEMENTAL AREA	RATE / M2 CFA	PERCENTAGE	TOTAL ESTIMATED COST
	m <sup>2</sup>	m <sup>2</sup>	\$/m <sup>2</sup>	\$/m <sup>2</sup>	%	\$
<b>BUILDING WORKS</b>	<b>403</b>					
SITE PREPARATION				0	0.00%	0
SUBSTRUCTURE				170	7.52%	68,510
GROUND FLOOR CONSTRUCTION				165	7.30%	66,495
STRUCTURAL FRAME				290	12.83%	116,870
ROOFS				135	5.97%	54,405
EXTERNAL FAÇADE				370	16.37%	149,110
INTERNAL DIVISIONS				295	13.05%	118,885
FLOOR FINISHES				40	1.77%	16,120
INTERNAL WALL FINISHES				60	2.65%	24,180
CEILINGS				175	7.74%	70,525
FITTINGS & FIXTURES				65	2.88%	26,195
PLUMBING & DRAINAGE				70	3.10%	28,210
FIRE SERVICES				65	2.88%	26,195
ELECTRICAL INSTALLATION				200	8.85%	80,600
MECHANICAL VENTILATION				60	2.65%	24,180
LIFT AND ESCALATOR INSTALLATION				0	0.00%	0
SUNDRIES				100	4.42%	40,300
<b>TOTAL ESTIMATED CONSTRUCTION COST OF BUILDINGS</b>	<b>403</b>			<b>2,260</b>	<b>100.00%</b>	<b>910,780</b>
<b>EXTERNAL WORKS</b>	<b>86,490</b>					
SITE PREPARATION, BULK EARTHWORKS & LATERAL SUPPORT		86,490	4	4	9.00%	332,645
RETAINING WALLS, STRUCTURES OVER SITE, ETC.		86,490	5	5	11.55%	426,800
ROADWORKS AND PAVINGS		86,490	15	15	35.04%	1,295,371
LANDSCAPING AND IRRIGATION		86,490	1	1	2.78%	102,940
INFRASTRUCTURAL SERVICES		86,490	12	12	29.18%	1,078,600
SITE SERVICES - ELECTRICAL		86,490	5	5	10.55%	390,000
CONNECTIONS / COUNCIL COSTS, ETC.		86,490	1	1	1.89%	70,000
<b>TOTAL ESTIMATED CONSTRUCTION COST OF EXTERNAL WORKS</b>	<b>86,490</b>		<b>43</b>	<b>9,172</b>	<b>100.00%</b>	<b>3,696,356</b>
<b>TOTAL ESTIMATED CONSTRUCTION COSTS</b>	<b>403</b>			<b>11,432</b>	<b>62.11%</b>	<b>4,607,136</b>
PRELIMINARIES & GENERAL		403		1,372	7.45%	552,856
PROFIT/ATTENDANCE ON SUBCONTRACTORS		403	Included	0	0.00%	0
CONTINGENCY ALLOWANCE						
Design development	12.00%			640	3.48%	258,000
Construction	5.00%			640	3.48%	258,000
SHOPFITTING, SOFTS, FURNISHINGS AND EQUIPMENT			Excluded	0	0.00%	0
Shopfitting, Softs, Furnishings and Equipment						
PRE-CONTRACT ESCALATION	Amount	From	To	Months	Rate / Month	Cashflow
	\$5,675,992	01 Jan 15	01 Jul 16	18.00	0.80%	11.02%
POST CONTRACT ESCALATION	\$6,493,335	01 Jul 16	01 Mar 17	8.00	0.50%	1.75%
<b>TOTAL ESTIMATED CONSTRUCTION COSTS EXCLUDING TAX &amp; FEES</b>		<b>403</b>		<b>16,435</b>	<b>89.29%</b>	<b>6,623,202</b>
PROFESSIONAL FEES & DISBURSEMENTS	12.00%	403		1,972	10.71%	794,784
<b>TOTAL ESTIMATED CONSTRUCTION COSTS EXCLUDING TAX &amp; INCLUDING FEES</b>		<b>403</b>		<b>18,407</b>	<b>100.00%</b>	<b>7,417,986</b>
GOODS AND SERVICES TAX	0.00%	403	Excluded	0	0.00%	0
<b>TOTAL ESTIMATED CONSTRUCTION COSTS INCLUDING TAX &amp; FEES</b>		<b>403</b>		<b>18,407</b>	<b>100.00%</b>	<b>7,417,986</b>





## **KARTSPORT CANTERBURY NEW TRACK AND BUILDING**

### **CONSTRUCTION COST STUDY : 2 REVISION 1**

#### **NOTES**

14 January 2015

#### **1. BASIS**

The Estimated Costs are based on the following parameters:

- 1.1 Schedule of works and areas taken from Excel spreadsheet "Track Site and buildings Kartsport Canterbury Track and Building.xlsx".
- 1.2 Design and allowances for buildings derived from sample design as contained in KartSport New Zealand Inc, Track and Complex Rating Code. Refer attached marked up plans.
- 1.3 Specific exclusions from sample design include lift, covered way at ground floor change rooms, stairs to terrace, terrace at first floor, circulation space outside first floor toilets, back of house kitchen and storage area and extended area on second floor for race control, steward's, time keeping and track management. These areas shall by to the owners account should they be required. Refer to area schedule for areas specifically excluded.
- 1.4 Prefabricated building in lieu of bespoke design to be considered. This would reduce the estimate considerably. Indicative reduction in estimate would be in the order of \$1,000,000 overall.
- 1.5 An elemental estimate has been prepared for the external works as the design is somewhat developed however only a elemental rate per m<sup>2</sup> has been provided for the building works as the design has not yet been ascertained.
- 1.6 Track design and allowances have been derived from the sample design as contained in KartSport New Zealand Inc, Track and Complex Rating Code. Allowance for 800m x 8m wide track. It is assumed the track is constructed at the base of the excavated site and no allowance over 0.5m has been provided for change in levels.
- 1.7 Land value is excluded.
- 1.8 Goods and Services tax is excluded.
- 1.9 Development costs, general costs and capitalised interest calculations are excluded.
- 1.10 Furniture, fittings and operating equipment are excluded.
- 1.11 Professional fees allowed at 12.00% including disbursements.
- 1.12 Contingency allowance 10.00% of improvement costs.
- 1.13 Building and general costs obtained by competitive tender ruling as at 

<b>01 January 2015</b>
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 with a separately stated provision for cost escalation based on the assumed programme.
- 1.12 Land value is excluded. 

<b>\$0.00</b>
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#### **2. PROGRAMME:**

- 2.1 In order to derive the final estimated costs the following programme has been provided:

	<b>Months</b>	<b>Start</b>	<b>Finish</b>
Base date of costs / rates	0.0	1-Jan-15	1-Jan-15
Pre-contract period	18.0	1-Jan-15	1-Jul-16
Post contract period	8.0	1-Jul-16	1-Mar-17

#### **3. COST ESCALATION:**

The pre and post tender escalation rates used in this estimate have been included as follows:

- 3.1 Prior to commencement: 0.80% per month 9.60% per annum
- 3.2 During construction (cash flow adjusted): 0.50% per month 6.00% per annum

#### **4. EXCLUSIONS**

The following are specifically excluded from the estimated improvement costs:

- 4.1 Ground strengthening and land remediation works.
- 4.2 New / Recent legislated structural enhancement to existing buildings arising from the findings of the EQC / CERA.
- 4.3 All costs to demolitions and making good existing services.
- 4.3 All enviromental / town planning re-zoning costs, etc.



**KARTSPORT CANTERBURY NEW TRACK AND BUILDING**

**CONSTRUCTION COST STUDY : 2 REVISION 1**

**SCHEDULE OF AREAS**

14 January 2015

**A CONSTRUCTION FLOOR AREA**

**403 m<sup>2</sup>**

REFERENCE	Construction Area	Rentable / Sales	Efficiency
<b>CONSTRUCTION FLOOR AREA</b>	<b>403</b>		
Impound / Parc Femme	72		
Scrutineering and Scales	18		
Work area and welding bay	2		
Stewards Room	18		
Technical Inspection area	20		
Kart Store / training Karts	-		
Marshalls Room and Storage	-		
First Aid Room	-		
Toilets and Change area	35		
Pit Steward	-		
Covered Drive Through	-		
Main entry stair	18		
Club Lounge	153		
Store	-		
Toilets	20		
Bar area	-		
Shop store	-		
Terrace / balcony	-		
Race Control & Stewards	7		
Area Displaced by walls	40		

**B SITE AREAS**

**86,490 m<sup>2</sup>**

REFERENCE	Site Area		
<b>Sites Areas</b>	<b>86,490</b>	<b>Site Area (used)</b>	<b>86,490</b>
Access roads (entry/around track)	6,481		
Track (800m x 8m)	6,400		
Pit lane, Chute, Repair Lane	700		
Pit Area	7,700		
Engine revving area	80		
Parking over site (100 slots)	2,500		
Area internal track	10,294		
Area displaced by buildings	183		
Balance of site (landscaped)	52,152		



**KARTSPORT CANTERBURY NEW TRACK AND BUILDING**

**CONSTRUCTION COST STUDY : 2 REVISION 1**

**EXTERNAL WORKS**

**ESTIMATED CONSTRUCTION COSTS**

14 January 2015

DESCRIPTION	UNIT	QUANTITY	RATE \$	TOTALS \$	AMOUNT \$	RATE/m <sup>2</sup> \$/m <sup>2</sup>
<b>EXTERNAL WORKS</b>					<b>3,696,356</b>	<b>43</b>
<b>SITE AREA</b>		<b>86,490</b>				
Estimated cost / m2 of site area		<b>43</b>				
<b>SITE PREPARATION, BULK EARTHWORKS &amp; LATERAL SUPPORT</b>						
- Provision for demolition of existing dwellings and structures over site and cart away resultant rubble to dumping ground (Excluded - Assumed done by KB contracting)	m2	0	200	0		
- Search for, locate and stop off / make good existing services / infrastructure over site (Excluded)	Item	0	3,000	0		
- Clear Site of all vegetation, rubble, etc. (Excluded)	m2	0	4	0		
- Hoarding over site (Excluded)	m	1,741	0	0		
- Bulk earthworks (cut to fill) - allowance of 500mm shaping over buildings & track area only	m3	17,289	12	207,468		
- Not exceeding 2.0m deep	m3	0	30	0		
- Extra over excavation for excavation in soft rock (No Allowance)	m3	0	120	0		
- Extra over excavation for excavation in hard rock (No allowance)	m2	34,577	1	34,577		
- Rip, scarify and compact platform (at buildings and track only)	m3	0	80	0		
- Imported Earth Filling material / Hardfill (excluded)	m3	0	150	0		
- Imported Stone Filling material (Excluded)	m3	1,070	80	85,600		
- Imported Sawdust / soil filling	Item	1	5,000	5,000		
- Sundries, dewatering, tests, etc.	m2	0	0	0		
- Provision for ground strengthening and land remedial works (Excluded)						
<b>RETAINING WALLS, STRUCTURES OVER SITE, ETC.</b>						
Galvanised pipe and diamond mesh chain link fence 1.8m high (excluded)	m	1,741	0	0		
Provision for Stormwater handling plant, pumps, etc.	Item	1	50,000	50,000		
Provision for Sewer handling plant (septic tank, soak away, etc.)	Item	1	50,000	50,000		
Provision for information signage	Item	1	3,000	3,000		
Provision for new plant room facility	m2	25	3,500	87,500		
Grandstands relocated from existing site (excluded)	No	0	8,000	0		
Stop start lights on 6m tower structure	No	1	25,000	25,000		
Corrugated iron safety fence 900mm high (740m by CCC)	m	740	180	133,200		
Extra over for double gate in fence	No	4	2,000	8,000		
Tire or other approved bump rails	m	601	100	60,100		
Start / Finish Platform	No	1	10,000	10,000		
Garbage handling area / Garbage compactor (excluded)	Item	1	0	0		
<b>ROADWORKS AND PAVINGS</b>						
New concrete pavers including blinding	m2	0	100	0		
Final shaping of earthworks under Track, Roads and Pavings	m3	7,158	10	71,580		
Scarify & compact	m2	23,861	1	23,861		
Hardfill GAP65 - 150mm	m2	23,861	10	238,610		
Base course NRB M/4 150mm	m2	9,880	24	237,120		
Chipseal only	m2	0	10	0		
30mm Asphalt premix to roads	m2	2,780	40	111,200		
50mm Asphalt premix to Track	m2	7,100	50	355,000		
Stamped concrete pathways, over site (Excluded)	m2	0	100	0		
Surface treatment to track (excluded)	m2	7,100	0	0		
Standard Concrete kerbing to road / parking areas (allowance)	m	2,000	60	120,000		
Kerbing to track surrounds (required?)	m	1,600	80	128,000		
Road marking / track Marking	Item	1	10,000	10,000		
Provision for security chain across track (excluded)	Item	1	0	0		
<b>LANDSCAPING AND IRRIGATION</b>						
Provision for general landscaping and planting internally to track	m2	10,294	10	102,940		
Provision for general landscaping and planting balance of site (excluded)	m2	51,913	0	0		
Provision for irrigation (Excluded)	m2	0	5	0		
<b>INFRASTRUCTURAL SERVICES</b>						
<b>Stormwater</b>						
Stormwater concrete / PVC pipes (allowance only)	m	1,000	500	500,000		
Manholes	No	40	2,800	112,000		
<b>Sewer</b>						
uPVC pipes (assumed to septic tank)	m	205	200	41,000		
Manholes	No	10	2,800	28,000		
Sewage Treatment Plant (Excluded)	Item	0	35,000	0		
<b>Water &amp; fire reticulation</b>						
32mm Diameter incoming main (allowance only)	m	2,000	150	300,000		



**KARTSPORT CANTERBURY NEW TRACK AND BUILDING**

**CONSTRUCTION COST STUDY : 2 REVISION 1**

**EXTERNAL WORKS**

**ESTIMATED CONSTRUCTION COSTS**

14 January 2015

DESCRIPTION	UNIT	QUANTITY	RATE \$	TOTALS \$	AMOUNT \$	RATE/m <sup>2</sup> \$/m <sup>2</sup>
Twin booster connection with shutoff & reflux valve	No	2	500	1,000		
Hydrant	No	5	600	3,000		
Water storage tanks	No	2	2,000	4,000		
Boreholes (excluded)	No	0	25,000	0		
Water Treatment Plant (Excluded)	Item	0	0	0		
<b>Sleeves</b>						
Sleeves	m	500	100	50,000		
Draw box	no	33	1,200	39,600		
<b>SITE SERVICES - ELECTRICAL</b>	<b>m2</b>	<b>86,490</b>	<b>5</b>		<b>390,000</b>	<b>5</b>
Electrical Site Services (HV/LV mains reticulation) (Allowance only)	m2	2,000	150	300,000		
Mechanical Site Services (Excluded)	Item	1	0	0		
Main substation and distribution boards	Item	1	50,000	50,000		
Site lighting and reticulation (Track is not lighted)	Item	1	20,000	20,000		
PA system	Item	1	20,000	20,000		
Security, access control, telecommunications (Excluded)	Item	1	0	0		
Standby Generator 150KVa (Excluded)	Item	0	30,000	0		
<b>CONNECTIONS / COUNCIL COSTS, ETC.</b>	<b>m2</b>	<b>86,490</b>	<b>1</b>		<b>70,000</b>	<b>1</b>
Consents	No	1	50,000	50,000		
Sewer connection	No	1	5,000	5,000		
Water connection	No	1	5,000	5,000		
Stormwater connection	No	1	0	0		
Electrical connection	No	1	10,000	10,000		

## 25. REPRESENTATION REVIEW 2016: ADOPTION OF COUNCIL'S "INITIAL PROPOSAL"

### 1. PURPOSE OF REPORT

1.1. The purpose of the report is:

- 1.1.1 to provide information on the process the Christchurch City Council (the Council) must follow and the key factors it is required to consider in deciding its representation arrangements for the 2016 local authority elections
- 1.1.2 to submit options that have been developed based on community feedback, workshops with Councillors, Community Boards, and the Citizen Participation and Representation Review Working Group and which reflect the guidance and advice from the Local Government Commission (LGC)
- 1.1.3 to seek direction from the Council on critical aspects of the "initial" representation proposal which will be publically notified for formal consultation prior to Council adopting its final proposal

### 2. EXECUTIVE SUMMARY

- 2.1. The Local Electoral Act 2001 (LEA) requires local authorities to carry out a review of their representation arrangements at least once every six years. Having previously conducted a representation review in 2009 for the 2010 local body elections, the Council is now required to undertake a representation review for the 2016 local body elections.
- 2.2. Representation reviews are defined by the LEA as reviews of the representation arrangements for a local authority. Those arrangements include:
  - The number of councillors to be elected to the Council;
  - Whether councillors are elected by wards or the district as a whole (or a mixture of both systems);
  - If elected by wards, the number, boundaries and names of these wards and the number of councillors that will represent them; and
  - Whether to have Community Boards, and if so how many, their boundaries and membership.
- 2.3. The Council's 2016 representation review is unique given the substantial change that has occurred in Christchurch with the earthquakes. Population movements and relocation of facilities, retail and schools have all affected the connection that residents feel with their communities. Some of this change will continue for many years to come.
- 2.4. The 2016 representation review is also distinctive because of the substantial changes which would need to be made to incorporate the Bank Peninsula Ward, which does not comply with the fair representation requirement (+/-10% rule) set out in section 19V(2) of the LEA.
- 2.5. A Citizen Participation and Representation Review Working Group of the Strategy and Finance Committee was established to advise on ways to improve citizen participation, including participation in the representation review process. Although not a mandatory requirement, the Working Group invited preliminary feedback from the public on representation factors prior to commencing the formal statutory review process.

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- 2.6. The methods used in the pre-engagement phase were informed by the New Zealand Society of Local Government Managers (SOLGM) workshop held in Wellington in August 2014<sup>1</sup>, where Local Government Commission Chief Executive, presented best practice in Local Government Representation reviews.
- 2.7. This preliminary consultation found that most of the approximately 3000 residents consulted are seeking:
- The number of Councillors be increased,
  - The size of wards be decreased,
  - The boundaries to better reflect communities of interest, and
  - Community Boards to remain and be given greater role in representing communities of interest
- 2.8. This preliminary consultation found that there were mixed views regarding if and how the Banks Peninsula Ward should be incorporated into the representation arrangements.
- 2.9. A range of representation options have been developed and their advantages and disadvantages debated by the Working Group. These options reflect to different degrees the three principal considerations identified in the LEA and the Guidelines.
- proper consideration in defining communities of interest;
  - effective representation for identified communities of interest; and
  - fairness of representation for electors of the electoral subdivision.
- 2.10. The Working Party has identified that certain fundamental decisions need to be made by Council prior to boundaries being finalised and the proposal being developed. These include decisions regarding:
- Treatment of Banks Peninsula, i.e. whether it would be incorporated into another ward or treated as an isolated community; and
  - Representation ratios, i.e. whether the Council wishes to move towards a representative ratio closer to the metro average (from 1:26,250 to 1:16,500)
- 2.11. The review is set by a statutory timeline and process. The Council must give notice of its "final" proposal by 19 November 2015 following a minimum six week period for formal public consultation. To enable compliance with all the steps in the statutory process, this report suggests that Council adopt a proposal by early July 2015.
- 2.12. All elements of Council's representation proposals, including community board(s), are subject to rights of appeal and/or objection to the LGC. It is therefore important that the review fully considers all options available. It is also important that the process carried out is robust and that it results in a decision that can be supported by reasons that provide a defensible outcome.

**3. BACKGROUND**

- 3.1. The Council is required to adopt an initial proposal for public consultation on its representation arrangements for the 2016 election. The review must adhere to a statutory timeline and process.

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<sup>1</sup> Riezebos, Donald. "Role & Expectations of Local Government Commission." Society of Local Government Managers Representation Review Forum. James Cook Hotel Grand Chancellor, Wellington. 15 August 2014. Workshop.

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- 3.2. In preparing for and carrying out a representation review, the Council must be cognisant of the relevant provisions of the Local Electoral Act 2001 (LEA) and the Local Government Act 2002 (LGA). These are summarised in **Appendix 1**.
- 3.3. The Council must also consider the guidelines issued by the Local Government Commission (LGC) to assist local authorities in identifying the factors and considerations that they should take into account when developing their representation proposals. A copy of the [Local Government Commission Representation Review Guidelines](#) was circulated to councillors 4 September 2014 and is linked to this report. A summary of the principles contained in the Guidelines are set out in **Appendix 2. Matters to be covered by this review**. A background report was also prepared for and distributed to all Councillors and provides information about the key issues that Council would need to consider as part of the decision-making process. A further copy of this is available on request.
- 3.4. The detailed timeline is set out in **Appendix 3. Timeline for the Representation Review**. This timeline requires Council to adopt an "initial" representation proposal. Once the initial proposal is agreed, the formal statutory review process commences. There is no opportunity to stop or delay the statutory process.
- 3.5. As discussed at Councillor Workshops, it is desirable to embark on public consultation on an initial proposal by early July given the heavy work programme for the Council.
- 3.6. The Council must consider, and hear if requested, any submissions received to its proposal. Based on those submissions, Council needs to either confirm or amend the proposal as its "final" proposal, which is also notified. The Council's "final" proposal must be adopted before 19 November 2015.
- 3.7. If there are appeals and objections to the "final" proposal, then the Local Government Commission makes the final determination. The Commission determination must be made no later than 11 April 2016 and is subject to judicial review or appeal on a point of law.
- 3.8. As a result of appeals/objections during the last review, the representation arrangements that applied for the 2010 and subsequent 2013 elections were determined by the Commission.
- 3.9. A summary of the current representation arrangements and previous representation reviews is included in Appendix 4. Current Arrangements and Appendix 5. Previous Representation Reviews.
- 3.10. As the Council determines its representation proposal, the three key factors that must be carefully considered are:
- communities of interest,
  - effective representation of communities of interest, and
  - fair representation of electors.
- 3.11. These are the factors that the LGC will focus on if appeals and/or objections are received against the Council's final proposal. A detailed explanation of these factors is set out in **Appendix 2. Matters to be covered by this review**.
- 3.12. In its determination of representation arrangements to apply for Christchurch City Council's 2010 election, the LGC noted that projected population changes across the City signalled the need for a comprehensive review of city-wide arrangements when the Council next undertook a representation review. The LGC identified that this should include the identification and evaluation of a range of ward options.

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- 3.13. Further population shifts resulting from the 2010/2011 earthquakes have made the review of communities of interest across the city a specific focus of the current representation review. The shifts are illustrated in Table 1 (below). The table shows a decline in population of 6,966 and a shift in population numbers from the east (Burwood-Pegasus and Hagley-Ferrymead wards) towards the west, particularly the Riccarton-Wigram Ward. It also shows the city wards that no longer fit within the +/- 10% rule outlined in the electoral legislation (Riccarteron-Wigram and Shirley-Papanui).

Table 1: Christchurch estimated resident population as at 30 June 2013 by Ward

WARD	Population	Members	Population-Member Ratio	Difference from Quota	% Difference from Quota
Shirley-Papanui Ward	61,950	2	30,975.00	3,539.62	12.90
Fendalton-Waimairi Ward	58,870	2	29,435.00	1,999.62	7.29
Burwood-Pegasus Ward	49,610	2	24,805.00	-2,630.38	-9.59
Riccarteron-Wigram Ward	68,580	2	34,290.00	6,854.62	24.98
Hagley-Ferrymead Ward	51,180	2	25,590.00	-1,845.38	-6.73
Spreydon-Heathcote Ward	57,890	2	28,945.00	1,509.62	5.50
Banks Peninsula Ward	8,580	1	8,580.00	-18,855.38	-68.73
Total	356,660	13	27,435.38		

Source: Local Government Commission 2014

- 3.14. A Citizen Participation and Representation Review Working Group of the Strategy and Finance Committee was established to advise on ways to improve citizen participation, including participation in the representation review process. Although not a mandatory requirement, the Working Group agreed to invite preliminary feedback from the public on options relating to the representation review prior to commencing the formal statutory review process.
- 3.15. The approach taken involved harnessing existing networks to talk to residents and also sought to involve residents who might not normally engage in a representation review process. It involved a large number of residents, including:
- 1,209 completing mapping of communities
  - 968 completing questionnaires
  - 91 community meetings
  - Approximately 220 participating through 26 public meetings and meetings with residents groups
  - 713 website visits
- 3.16. Discussions during the preliminary consultation focused on how residents identify their local community in the new post-quake environment and how many people they feel are needed to represent them on council. A summary of the feedback is included in **Appendix 6. Pre-Engagement and preliminary consultation.**
- 3.17. Council has already undertaken reviews of some related processes, including the electoral system to be used and whether or not Māori wards would be established. In both cases, the status quo of First Past the Post and no Māori ward was maintained.



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- 3.18. Council was briefed on the Māori representation options available under LEA and the discussions that had been held with iwi representatives on the possible establishment of Māori wards in Christchurch City. Council concluded that it would not propose the establishment of a Māori ward until further work was completed to determine the best representation and participation mechanisms for the city and for Māori. In our discussions with them, local iwi have expressed a desire for the issue of Māori representation to be considered as part of any future discussions on representation and Committee structure (**Memorandum on Māori Wards, 18 September 2014**).

**4. COMMENT**

- 4.1. In preparing its publicly notified proposal, the Council needs to determine:
- The number of Councillors to be elected to the Council;
  - Whether the members of the Council are elected by wards, the district as a whole, or a mixture of both systems;
  - If elected by wards, the boundaries and names of these wards and the number of councillors that will represent them; and
  - Whether to have Community Boards, and if so how many, their boundaries and membership.
- 4.2. The Council must also determine whether a community should be subdivided for electoral purposes, and if so:
- Where members are to be elected from subdivisions,
  - The name and boundaries of subdivisions, or
  - The number of members to be elected from each subdivision.
- 4.3. All elements of the Council's representation proposals are subject to rights of appeal and/or objection. It is therefore important that the review fully considers all options available. It is important that the process carried out is robust and that it results in a decision that can be supported by reasons that provide a defensible outcome.
- 4.4. The Local Government Commission's Guidelines recommend three steps that should be followed to achieve a robust outcome that complies with the statutory criteria:
- 4.4.1 Identify communities of interest,
  - 4.4.2 Determine effective representation of communities of interest, and
  - 4.4.3 Consider fairness of representation of electors.
- 4.5. The following sections summarise how these steps have been considered in the Council's representation review to date.

**IDENTIFYING COMMUNITIES OF INTEREST**

- 4.6. Christchurch is a large metropolitan area surrounded by rural farmland (generally in neighbouring territorial authorities). The city's land use is predominantly urban with considerable commercial and industrial activities. The Christchurch landscape has three dominant landscape types: the flat plains, the volcanic crater rim to the south and the sea coast on the east.

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- 4.7. The review has taken account of the following factors when identifying the communities of interest:
- Current and historic boundaries
  - Socio-economic patterns
  - Housing and development patterns
  - Business and education activities such as industrial areas, defined shopping hubs and existing schools
  - Residents' Association boundaries
  - Areas of significant open space and topographic and other features (such as rivers, major roads and transport corridors), which form natural boundaries
  - Provision of utilities
  - Rural character
  - Key activity centres
  - Potential for future urban growth, for example, areas to the west and north of Christchurch (Belfast, Wigram and Halswell, and Lincoln, Rolleston, Rangiora and Woodend/Pegasus)
  - Major themes in submissions to previous representation reviews
  - Places of significance to Ngāi Tahu which provide a sense of community<sup>2</sup>
- 4.8. The review has also taken into account the extensive preliminary consultation (outlined in **Appendix 6. Pre-Engagement and preliminary consultation**). The preliminary consultation feedback identified that "community" is a word that means different things to different people, and the meaning can vary depending on how it is used.
- 4.9. Residents identified "their communities" based on:
- opportunities for planned and random social interactions
  - services and local places, including schools, medical facilities, libraries, community centres, churches, cafes and shops
  - open spaces and recreational spaces and facilities, including parks, pools, walking tracks and cycleways
  - natural landscape, including rivers, local beaches, hills and valleys
  - built aesthetics, including urban design, architecture, historic places and major roads
- 4.10. A large number of respondents suggested that family, friends, neighbours and other people are important in building a sense of community rather than simply physical characteristics of an area. The feedback suggested that "community" for most people is a relatively small geographical area and significantly smaller than the current ward areas.
- 4.11. The Council's 2016 representation review is unique given the substantial population changes that have occurred in Christchurch with the earthquakes. These changes have impacted on population ratios across current city wards as discussed in paragraph 3.13.

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<sup>2</sup> Ngāi Tahu holds manawhenua and kaitiakitanga over most of the South Island. Ngāi Tahu are the iwi comprised of Ngāi Tahu whānui, or the collective of the individuals who descend from the five primary hapū of Ngāi Tahu, Ngāti Māmoë and Waitaha, namely Kāti Kuri, Ngāti Iraheku, Kāti Huirapa, Ngāi Tūāhuriri and Ngāi Te Ruahikihiki.

**25 Cont'd**

- 4.12. The population movement and the relocation of facilities, retail and schools that occurred due to damage caused by the Christchurch earthquakes have impacted on the connection that residents feel with their communities and on where communities of interest are now identified. Some of these changes will continue for many years to come. These changing connections and communities of interest were extensively discussed in the community meetings and public workshops held as part of the preliminary consultation period.
- 4.13. Feedback suggested that the earthquakes have meant that areas such as Lyttelton and the hill suburbs now have much more in common; their shared experiences through the earthquake destruction, rebuild, re-zoning and threats of rock fall have established strong and enduring bonds. Others reported that the red zone clearances in the city have also introduced separation where none was formerly present.
- 4.14. After identifying the communities of interest, the review considered whether each identified community of interest needed separate representation or whether communities of interest could be grouped together to achieve effective representation. The division of the City into wards inevitably combines recognisably discrete communities of interest or splits them between electoral subdivisions.

**Banks Peninsula**

- 4.15. Banks Peninsula ward comprises an area of approximately 108,000 hectares, while the rest of Christchurch comprises an area of approximately 45,000 hectares. Christchurch City is primarily a densely populated urban district, although it contains areas of rural and semi-rural land on its periphery. As with earlier studies, this review identified that there are three distinct communities of interest in Banks Peninsula – Lyttelton Harbour Basin, Little River and the Outer Peninsula.
- 4.16. The Commission's 2005 reorganisation scheme provided for a single-member ward covering the area of the former Banks Peninsula District and the constitution of two community boards (Akaroa-Wairewa and Lyttelton-Mt Herbert). In constituting the Banks Peninsula Ward, the Commission considered that non-compliance with the +/- 10% fair representation rule, set out in section 19V(2), was necessary in order to provide effective representation of communities of interest.

*In the view of the Commission, Banks Peninsula District and Christchurch City share well-developed linkages, which are continuing to strengthen over time. While Banks Peninsula District continues to contain three distinct communities of interest, each of these areas has significant and further developing links with Christchurch City. The significant growth of tourism-related activities on the Peninsula and the developments that tie in with such activities will, in the view of the Commission, further strengthen the links between the Christchurch and Banks Peninsula areas over time (Local Government Commission 2005).*

- 4.17. In 2009, the Commission decided that the retention of the Banks Peninsula Ward was required in order to provide effective representation of communities of interest. It noted that the single-member Banks Peninsula Ward ensured that there is a 'Peninsula voice' at the Council table, and the arrangement enabled coordination between the two Peninsula community boards and the Council.

## 25 Cont'd

- 4.18. The Commission noted that the decision was not an enduring justification for the retention of the Banks Peninsula Ward:

*This decision is not an enduring justification for the retention of the Banks Peninsula Ward. We were told that the current arrangements, introduced with the 2006 reorganisation, have helped to integrate Banks Peninsula with Christchurch City. A change to these arrangements at this time, as part of the current review, is seen as a risk to the integration process. However, there are growing community of interest linkages between the Peninsula and the remainder of the City and we believe the Council should give careful consideration to these as part of its next representation review. This should include re-examination of the strength of commonality between the Lyttelton Mt Herbert community and the Akaroa-Wairewa community (LGC 2009).*

- 4.19. The Akaroa-Wairewa and Lyttelton-Mt Herbert Community Boards and the community feedback from Banks Peninsula residents argued for the retention of the existing Bank Peninsula Ward. They argued that the Banks Peninsula community should be seen as an 'isolated community' for representation review purposes. These groups noted that:
- The current arrangements are working well
  - The Peninsula area is distinct from the remainder of the City
  - Communities of interest on the Peninsula face isolating factors such as travel times and weather-affected road conditions which create pressures not experienced elsewhere in the City and impact on effective representations.
  - There have been no substantive changes in the nature of Banks Peninsula communities of interest to alter the rationale provided by the Commission in 2005 and 2009 for the constitution of the Banks Peninsula Ward
- 4.20. Section 19V(3)(a) provides that where the Council or the Commission considers that the effective representation of communities of interest within island or isolated communities so requires, wards may be defined and membership distributed between them in a way that does not comply with subsection (2). However, the Working Group noted that exceptions to section 19V(3)(a) are rare. As can be seen in the Table in **Appendix 3. Timeline for the Representation Review**, aside from Stewart Island, which is an obvious special case, the Banks Peninsula Ward is a significantly large deviation.
- 4.21. There was general consensus by the Working Group and Councillor Workshops that there are important distinctions between the Lyttelton-Mt Herbert community and the Akaroa-Wairewa community. They noted that substantial numbers of residents of the Lyttelton Harbour Basin area travel regularly, often daily, to Christchurch. In turn, a high proportion of the Ward's workforce live in Christchurch City.
- 4.22. The Working Group believed that Akaroa and its surrounds were isolated but also that the needs of this community could be met by retaining its own specific community board.
- 4.23. The Working Group also considered splitting the Banks Peninsula Ward and spreading it across two City wards. This would mean any extra load on councillor/s due to remoteness or isolation would be spread across four councillors. However, this was not a preferred option. The Working Party favoured not splitting the Banks Peninsula area.
- 4.24. The Working Party agreed that the treatment of Banks Peninsula is fundamental and has implications for representation arrangement across the city. The report recommends that the Council provide a direction regarding the treatment on Banks Peninsula.

## 25 Cont'd

**Central City**

- 4.25. Some Councillors requested investigation around forming a central city ward. The feedback in the preliminary consultation phase suggested that there may be advantages in forming a central city ward. However, only a few people commented on this matter and there was not a clear view.
- 4.26. A central city ward would allow a greater focus on central city development and could ensure balance between the needs of business community, metropolitan concerns and the needs of inner city residents in matters affecting the city centre. A central city ward would provide a focus for the development of a community identity in the central city.
- 4.27. However, it is impossible to have a central city ward which only encompasses the central business district unless the Council was prepared to propose a scenario where:
- 4.27.1 a central city ward was well under the +/- 10% variation, or
  - 4.27.2 the city contained over 40 wards.
- 4.28. Both of the scenarios that would justify a central city ward are outside the statutory limits. This report notes that both these scenarios are outside the statutory framework.
- 4.29. An alternative, practicable option for a central city ward could encompass a wider residential community (for example, east to Linwood, northwest to St Albans, west to Fendalton/Riccarton, or south to Sydenham/Barrington). This report recommends that the development of a central city ward is only viable with a greater number of wards than at present.

**DETERMINING EFFECTIVE REPRESENTATION OF COMMUNITIES OF INTEREST**

- 4.30. The LEA identifies that matters impacting on effective representation for communities of interest include:
- The number of Councillors (members) to be elected to the Christchurch City Council;
  - Whether the members of the Council are elected by wards, the district as a whole, or a mixture of both systems;
  - If elected by wards, the boundaries and names of these wards and the number of councillors that will represent them; and
  - Whether to have Community Boards, and if so, how many, their boundaries and membership.
- 4.31. Effective representation must be achieved within the statutory limits that:
- The Mayor must be elected at large, and
  - Members (councillors) must be not fewer than 6 nor more than 30, including the mayor.
- 4.32. The review has considered each of these matters as outlined below.

## 25 Cont'd

**Election at large, by ward or mixed**

- 4.33. Based on the information gathered on communities of interest, the review considered whether effective representation would best achieved by way of:
- an at-large system (where all members are elected by all voters across the city); or
  - a ward system; or
  - a mixed system, with members elected partially at-large and partially by ward.
- 4.34. Council has elected its members under the ward system since 1986. The Local Government Commission has supported ward-based systems over at-large representation for the most part. An at-large system would be a significant departure from previous arrangements within Christchurch.
- 4.35. The feedback from most electors over many years is that they prefer to elect their Councillors under the ward system, rather than at-large. The Community Board and community meetings reconfirmed that there was little or no support for an “at large” system.
- 4.36. Research indicates that people are more likely to vote when they know the candidates standing in their ward. Electing members under the ward system achieves a spread of Councillors across the city.
- 4.37. Therefore, while the review gave some consideration to an at-large (city-wide) system of effective representation, the general consensus was that at this point in time ward representation continues to be effective.

**Number of Councillors and Wards**

- 4.38. The LEA requires the Council to determine the number of wards and the number of councillors to be elected from each ward. The membership of a territorial authority should be no fewer than six and no more than 30 members (including the Mayor).
- 4.39. The current elected membership of the Council is 13 councillors (excluding the Mayor).
- 4.40. Christchurch councillors are required to represent significantly more electors than are councillors in other cities (with the exception of Auckland). The ward representation ratios of other metropolitan Councils in New Zealand is provided in **Appendix 8. Representation Information for Other Cities – 2013 Population Estimates**. This data indicates that:
- The average member-population ratio for New Zealand cities is 1:16,500 (compared with 1:26,267 in Christchurch).
  - The average member-population ratio for New Zealand councils (cities and districts) is 1:6,282.
- 4.41. Auckland city population-member ratio is higher than other cities in New Zealand, including Christchurch. However, Auckland operates under a different statute, and the decision-making responsibilities of the Auckland Council are shared between the governing body and the local boards (Section 7 of the Local Government (Auckland Council) Act 2009).

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- 4.42. Councillors appear to hold mixed views regarding the best approach to the number of wards and councillors and the ratio of population. The current views include:
- Maintaining the status quo (in terms of number of councillors and wards).
  - Maintaining the current number of councillors but increasing the number of wards so there is one councillor per ward.
  - Increasing the number of councillors but retaining two councillors per ward.
  - Increasing the number of councillors and wards (with one councillor per ward).
- 4.43. Community Board discussions also suggest mixed views regarding the best approach:
- The Shirley-Papanui Community Board meeting supported increasing the number of councillors and wards.
  - The Fendalton-Waimairi Community Board meeting reflected mixed views; most members supported the status quo, however, some members supported maintaining the current number of Councillors but moving to a one councillor per ward structure.
  - The Burwood-Pegasus Community Board meeting reflected mixed views, with one councillor supporting the status quo and the other members (including the other councillor) supporting an increase in the number of Councillors. One of these members supported retaining two councillors per ward while the others supported having one councillor per ward.
  - The majority of Hagley Ferrymead Community Board members supported increasing the number of councillors.
  - The Lyttleton/Mt Herbert Community Board unanimously supported the view that a there should be more councillors that there are at present.
- 4.44. The majority of the Working Party believe the existing number of Councillors is insufficient to represent the variety and complexity of local needs and the range of functions being undertaken by the Council. However, two members supported retaining the current number of councillors.
- 4.45. The preliminary consultation asked residents: Are 13 councillors sufficient? Could councillor numbers be decreased without impacting on effective representation? Are 13 councillors too few? Could an increase in councillors improve the effective representation of constituents?
- 4.46. The majority of feedback supported a lower ratio of population to councillors. These residents believed that more councillors would provide more effective representation. Some suggested that having more councillors would enable councillors to have greater contact with their communities. Feedback also indicates that some residents believed a higher number of councillors would increase the range of views, skills and backgrounds of councillors and they believed that this would lead to a more representative Council.
- 4.47. Pre-engagement feedback also suggests that small wards enable closer connection between Councillors and their communities, thus enabling better representation.
- 4.48. The review also considered some research regarding effective representation. For example, some research signals that the number of voters represented by each councillor (the representation ratio) is linked with voter turnout and confidence. This research found that in smaller electorates, councillors are more likely to be known to voters and voters are more likely to be interested or involved in local government (so have a greater sense of civic duty). **See Background Papers for Representation Review.** This is consistent with feedback reported from residents.

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- 4.49. Some research also indicates that income has an effect on whether or not people vote. Wealthier people have a higher level of political efficacy and participate more in the voting process. Because of this, these people have the best chance of having their views represented in local/central government. It was suggested that smaller ward with smaller councillor: resident ratios may increase representation across the socio-economic gradient.
- 4.50. Based on the data on representation ratios across New Zealand, the preliminary consultation feedback and the other information available, this report recommends that increasing the number of wards and members would provide more effective representation.
- 4.51. This is consistent with the Mayor's suggestion quoted in The Press on 9 September 2014:

*"Maybe we could have more wards and one councillor per ward," she said, acknowledging that such a move could lead to a slightly bigger-sized council.*

*"I would love this to be a legacy for the city. There's been an issue around the sense of a loss of democracy and it would be really amazing if we got an opportunity to not only reclaim democracy but also redefine democracy for the city as a whole," she said.*

**Ward Boundaries**

- 4.52. Councillors and Community Board members held strong and sometimes contradicting views about ward boundaries.
- 4.53. The Working Party has considered a range of boundary options, including options with 6 through to 29 wards. At each meeting, the Working Party has made a series of amendments to the boundaries.
- 4.54. The Working Party agreed that certain fundamental decisions need to be made by Council prior to boundaries being finalised. These include decisions regarding:
- Treatment of Banks Peninsula, i.e. whether it would be incorporated in to another ward or treated as an isolated community
  - Representation ratios, i.e. whether the Council wishes to move towards a representative ratio closer to the metro average (from 1:26,250 to 1:16,500)

**Ward Names**

- 4.55. The review has considered options for ward names. The preliminary consultation feedback indicated that wards should be called easily identifiable names. The names in the proposal should help identify the areas and make the maps more easily understood. The names should avoid the names used for national and regional electoral areas to avoid confusion.
- 4.56. This report recommends using existing names of community areas and wards, and these have been used wherever possible.

**Community Boards**

- 4.57. In undertaking a review of community boards the Council is required to consider:
- Whether there should be communities and community boards; and
  - If it resolves there should, the nature of any community and the structure of any community board.



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- 4.58. Paragraph 2.20 in **Appendix 2**. Matters to be covered by this review. outlines the specific details that must be contained in the Council's resolution.
- 4.59. Currently, there are eight community boards in Christchurch City. There is one community board for each ward of the City, except for the Banks Peninsula Ward which contains two – the Akaroa-Wairewa and Lyttelton-Mt Herbert Community Boards.
- 4.60. The current community board boundaries have evolved out of the pattern adopted in 1989. Community boards are established under the Local Government Act (LGA) to perform such functions and duties and exercise such powers as are delegated to them by the Council.
- 4.61. Preliminary consultation indicated strong support for Community Boards, particularly their role of connecting with and advocating for the local community. Discussions with Community Boards, the Working Group and councillors also supported the retention of the community boards.
- 4.62. There was general consensus that the current number of communities and Community Boards ensures effective representation of communities of interests within the Christchurch area. Councillors suggested that even if the number of wards increased, the wards should be grouped into 6-8 wards (with the exception of Bank Peninsula).
- 4.63. The report recommends six city community boards. It also recommends a Akaroa-Wairewa Community Board is retained and divided into the following two subdivisions<sup>3</sup>:
- 4.63.1 the Akaroa subdivision, comprising the area delineated on SO Plan 424033 deposited with Land Information New Zealand; and
  - 4.63.2 the Wairewa subdivision, comprising the area delineated on SO Plan 424034 deposited with Land Information New Zealand.
- 4.64. The residents' groups and their neighbourhood boundaries are generally in alignment with these community boundaries, however, this report notes that there may need to be discussion between some residents' groups and Community Boards around slight variations to boundaries after the final representation plan is confirmed.
- 4.65. The report recommends the use of similar names to existing communities and suburbs to help the public identify with their community areas.

**Membership of Community Boards**

- 4.66. The Local Electoral Act provides that community boards may have between 4 and 12 members. Each Board must include at least 4 elected members and may include appointed members. The number of appointed members must be less than half the total number of members.
- 4.67. The review considered membership of community boards. Feedback indicated that participants desired community board members who were aware of and advocated for local issues. During the preliminary consultation, participants expressed a preference that all Councillors elected from wards in the community to be appointed to the Community Board. The Working Group and Community Boards also agreed that all the Councillors representing wards be appointed to the respective Board.

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<sup>3</sup> An examination of Community Board across the country indicated that that several councils have community boards that are subdivided for electoral purposes. Subdivisions for electoral purposes have been set up in rural and large geographic areas. These subdivisions do not always adhere to the +/- 10% fair representation rule to retain a community of interests and to ensure representation of a large geographic area.

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- 4.68. The report recommends each Community Boards comprise:
- All the members of the territorial authority (Councillors) representing the ward(s) within the community of that Board, and
  - A further 4 to 6 elected members.

**Community Board roles and functions**

- 4.69. The specific roles and functions of community boards are outside the scope of the representation review, however these have been considered in the context of how they impact on or be impacted by representation.
- 4.70. Research by McKinley Douglas and LGNZ identified that Community boards are most effective where the relationship between council and its community boards is based on a genuine intent to delegate and a culture of mutual respect.<sup>4</sup> This research also identified that the effectiveness of these arrangements is enhanced by the creation of supportive processes and organisation culture. Place can play an important role in enhancing effectiveness.

*In fact, a critical aspect of any shared governance model is a new 'place - management' structure of area offices with area-based Council teams working with the Community Boards. Within this structure, area managers have increased responsibility to deliver local services, budgetary authority for expenditure for their area and a community development role.*

- 4.71. Community Board Chairs and the Working Group noted that the Community and Democracy Group has recently restructured to form ward-based Community Governance teams. The Chairs supported this change. They also suggested that this structure should be further enhanced with more functions allocated to these ward-based teams. The Community Governance model recently implemented has been identified by Laurie Johnston (an international expert on disaster recovery) as an extremely appropriate way to enhance recovery and create community resilience.
- 4.72. The Mayor and Council have initiated work reviewing the delegations to Community Boards. Recent decisions by the Council's Funding Working Party reflect the Council's intent to devolve more resources and delegate more decision-making powers to Community Boards.
- 4.73. The report recommends strengthening of the Community Boards' roles and delegations to enable them to better represent communities of interest in Christchurch.

**FAIR REPRESENTATION**

- 4.74. Fair representation, in accordance with LEA clause 19V, requires a +/- 10% variation around an equal division of voting age population within the area for creation of wards.
- 4.75. Council is required to determine the ratio of population per councillor for each proposed ward and compare the subdivision ratios calculated with the average population per member for the Council.
- 4.76. When determining the ratio of Councillor per head of population, the Council is required to use the most up-to-date population figures available from Statistics New Zealand. The 2013 Census of Population and Dwellings shows clear changes in population across wards.

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<sup>4</sup> McKinlay Douglas Ltd, *Community-Level Governance. What Provisions should be made in Local Government Legislation?*, A Report prepared for the NSW Independent Local Government Review Panel, the LGA South Australia's Expert Panel on the 'Council of the Future' and LGNZ, July, 2014, pp. 42-43

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- 4.77. Table 3 shows a shift in population numbers from the east (Burwood-Pegasus and Hagley-Ferrymead wards) towards the west, particularly the Riccarton-Wigram ward.

Table 2: Changes 2006 to 2013

Ward	2006 (census)	Jun-09	Jun-10	Jun-11	Jun-12	2013 (census)	Change 2010-2013
Banks Peninsula ward	8,166	8,600	8,710	8,670	8,670	8,238	-472
Burwood-Pegasus ward	57,018	61,700	62,100	57,500	53,600	47,679	-14,421
Fendalton-Waimairi ward	52,959	59,500	59,900	59,600	59,800	56,169	-3,731
Hagley-Ferrymead ward	55,272	59,800	60,600	55,900	54,300	49,050	-11,550
Riccarton-Wigram ward	60,825	63,700	64,700	65,700	66,600	65,526	826
Shirley-Papanui ward	60,144	61,900	62,600	62,800	62,500	59,352	-3,248
Spreydon-Heathcote ward	54,051	57,300	58,000	57,600	57,700	55,455	-2,545
<b>TOTAL</b>	348,435	372,500	376,610	367,770	363,170	341,469	-35,141

- 4.78. Table 3 shows the city wards that no longer fit within the +/- 10% rule as outlined in the electoral legislation.
- 4.79. The difference between the average population per councillor/member ratio and the ratio based on the 2013 census data clearly demonstrates the need for significant changes to ward boundaries.

Table 3: 2013 Census Population Statistics - Current Ward Population Per Councillor

Current Ward Name	2013 Usual Resident Popn	Council Members	Pop Per Councillor / Member Ratio	Difference From Quota per member	% Difference From Quota per member
Shirley-Papanui Ward	59,352	2	29,676	3409	13
Fendalton-Waimairi Ward	56,169	2	28,085	1818	7
Burwood-Pegasus Ward	47,679	2	23,840	-2427	-9
Riccarton-Wigram Ward	65,526	2	32,763	6496	25
Hagley-Ferrymead Ward	49,050	2	24,525	-1742	-7
Spreydon-Heathcote Ward	55,455	2	27,728	1461	6
Banks Peninsula Ward	8,238	1	8,238	-18,029	-69
<b>TOTAL</b>	341,469	13	26,267		

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Stats NZ 2013 Census Usually Resident Population. Compiled by MRTGIS; January 2015  
 Note: due to rounding total figures will not equal the sum total of area unit or meshblock data for the same area

- 4.80. If any option does not comply with the “+/- 10% rule”, Council must consider altering ward boundaries or reconfiguring wards.
- 4.81. As noted in the Appendix 2, there are exceptions to the ‘+/- 10% rule’ which are set out in LEA clause 19V (3), (2) and (3). This provides for communities of interest override for island communities, isolated communities, or simply if effective representation “so requires”. These exceptions are not common.
- 4.82. The Commission advises that it is important that all local authorities clearly identify the grounds for any proposed not-compliance with the ‘+/-10% rule’ of section 19V(2). This is required for the public notices under section 19M(2)(c) and section 19N(2)(bb) and will also assist the Commission in its deliberations.
- 4.83. Direct referral to the Commission is required of all proposals not complying with the +/- 10% rule whether or not appeals or objections have been lodged against the local authority’s proposal. That referral is to be treated by the Commission as an appeal under the Local Electoral Act 2001.
- 4.84. In considering this matter to date the general consensus from the Working Party and majority view at Councillor workshops is that the ward representation ratio should be within the +/- 10% tolerance specified in the Local Electoral Act. However, the matter of the ward of Banks Peninsula continues to be an issue for debate.

**5. OPTIONS**

- 5.1. The Council must develop a proposal for public consultation. The proposal must include
  - a description of each proposed ward, constituency, community, or subdivision;
  - a description of proposed boundaries of each proposed ward, constituency, community, or subdivision so it is readily identifiable to the public; and
  - an explanation of any proposed changes to the basis of election, membership, or ward, constituency, community, or subdivision boundaries.
- 5.2. The findings to date indicate that the initial proposal should be based on:
  - 5.2.1 A ward-based system,
  - 5.2.2 Retention of Community Boards, and
  - 5.2.3 Using existing names of community boards and wards wherever possible
- 5.3. The pre-consultation findings indicate a preference for increasing the number of wards and members to provide more effective representation.
- 5.4. The Working Group has reviewed options which are summarised in Appendix 9.
- 5.5. The Working Party has identified that certain fundamental decisions need to be made by Council prior to boundaries being finalised. These include Council decisions regarding:
  - Treatment of Banks Peninsula, i.e. whether it would be incorporated into another ward or treated as an isolated community
  - Representation ratios, i.e. whether the Council wishes to move towards a representative ratio closer to the metro average (from 1:26,250 to 1:16,500)

**25 Cont'd****6. FINANCIAL IMPLICATIONS**

- 6.1. There will be costs associated with each representation option. The costs will largely be associated with:
- elected member remuneration and administrative costs such as car parking and council desks, and
  - compilation of electoral rolls and administration of the election.
- 6.2. Details on the financial implications will be presented when the options are developed

**7. LEGAL CONSIDERATIONS**

- 7.1. Section 19 of the Local Electoral Act 2001 sets out the provisions for the Council's representation review. In particular, Sections 19T to 19V relate to the requirements around effective and fair representation when determining membership and basis of election.
- 7.2. The Council is also required to comply with the decision-making procedures contained in Part 6 of the Local Government Act 2002.

**8. STAFF RECOMMENDATIONS**

- 8.1. This report recommends that the Council decides the whether its preference is:
- a) That the existing Banks Peninsula Ward be retained and considered to be an isolated community requiring specific representation under Section 19V(3)(a) of the Local Electoral Act 2001.
- OR
- b) That the Banks Peninsula community be combined with other communities to form a ward that complies with the definition of "fair representation" under Section 19V (2) of the Local Electoral Act 2001.
- 8.2. This report recommends that the Council decides whether its preference is to
- c) Retain the current member-population ratio of approximately 1:26,000
- OR
- d) Propose a member-population ratio closer to the metro New Zealand city average of 1:16,500
- 8.3. This report recommends that the Council directs the Working Party to develop and present to Council representation options based on the decisions made in 8.1 and 8.2.

## 1. APPENDIX 1. STATUTORY FRAMEWORK

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- 1.1. All territorial authorities are required under section 19H(2)(b) of the Local Electoral Act 2001 (LEA) to review their representation arrangements at least every six years.
- 1.2. The Christchurch City Council (the Council) last reviewed its representation arrangements prior to the 2010 local authority elections. Accordingly, it was required to undertake a review prior to the next elections in October 2016. The current review must be completed by 25 August 2015.
- 1.3. Section 19 of the Local Electoral Act 2001 sets out the provisions for the Council's representation review. In particular, Sections 19T to 19V relate to the requirements around effective and fair representation, particularly identifying communities of interest as an essential precursor to determining effective representation.
- 1.4. The Council is also required to comply with the decision-making procedures contained in Part 6 of the Local Government Act 2002. In particular, Section 14 states that:
  - 8.3.1 a local authority should make itself aware of, and should have regard to, the views of all of its communities; and
  - 8.3.2 when making a decision, a local authority should take account of:
    - i) the diversity of the community and the community's interests, within its district or region;
    - ii) the interests of future as well as current communities; and
    - iii) the likely impact of any decision on the interests referred to in subparagraphs (i) and (ii).
  - 8.3.3 A local authority should provide opportunities for Māori to contribute to its decision-making processes.
- 1.5. The Local Government Commission has published Guidelines (5th edition, October 2014) to assist local authorities with their representation reviews. A copy of these guidelines has previously been distributed to all elected members. A background report outlining the major issues to be considered as part of this review was also distributed to Councillors on 9 February 2015.
- 1.6. In addition to the above representation arrangements, local authorities and communities have the opportunity to consider the:
  - 8.3.4 electoral system to be used for their elections (first-past-the-post (FPP) or single transferable vote (STV)), and
  - 8.3.5 establishment of Māori wards/constituencies.
- 1.7. These processes are not formally part of representation reviews and are matters for local discretion with no right of appeal to the Commission. However, these issues are closely linked to the identification of the most appropriate representation arrangements for a district or region. They need to be considered and resolved before detailed ward arrangements can be determined.
- 1.8. The Council resolved on 28 August 2014 to retain the first-past-the-post electoral system for the 2016 and 2019 elections.
- 1.9. The Council considered whether it was appropriate to establish a Māori ward. After significant discussion on this matter, the Council did not resolve to form a Māori ward for the 2016 elections.

## 2. APPENDIX 2. MATTERS TO BE COVERED BY THIS REVIEW

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- 2.1. Representation reviews are defined by LEA as reviews of the particular representation arrangements for a local authority, including:
- The number of councillors to be elected to the Christchurch City Council
  - Whether councillors are elected by wards or the district as a whole (or a mixture of both systems)
  - If elected by wards, the number, boundaries and names of these wards and the number of councillors that will represent them, and
  - Whether to have Community Boards, and if so how many, their boundaries and membership.
- 2.2. The Local Government Commission Guidelines identify that when reviewing their representation arrangements, local authorities must provide for ‘**effective representation of communities of interest**’ (ss19T and 19U) and ‘**fair representation of electors**’ (s19V). Therefore, there are three key factors for local authorities to carefully consider:
- communities of interest
  - effective representation of communities of interest
  - fair representation of electors.
- 2.3. These inter-related factors are discussed below.

### **Determining Communities of Interest**

- 2.4. The Council must ensure that the election of its members provides effective representation of the community or communities of interest within its district.
- 2.5. Defining local communities of interest is an essential part of the representation review process. It is a necessary precursor to determining effective representation.
- 2.6. Communities of interest may alter over time. Local authorities need, therefore, to give careful attention to identifying current communities of interest within their district when undertaking representation reviews.
- 2.7. The Guidelines says the following about communities of interest:

*Communities of interest may alter over time, so local authorities need to make sure they identify their current communities of interest when undertaking representation reviews.*

*Communities of interest can be considered at different levels. For example local authorities themselves are distinct and identifiable communities of interest.*

- 2.8. The term ‘community of interest’ is not defined by statute. It is a term that can mean different things to different people, depending on an individual or group's perspective. Communities of interest exist at different levels. The Guidelines state that perceptual and functional aspects define a community of interest as having:

*a sense of community identity and belonging reinforced by:*

- *distinctive physical and topographic features (e.g. mountains, hills, rivers)*
- *similarities in economic or social activities carried out in the area*
- *similarities in the demographic, socio-economic and/or ethnic characteristics of the residents of a community*

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- *similarities in economic or social activities carried out in the area*
  - *distinct local history of the area*
  - *distinct local history of the area*
  - *the rohe or takiwā of local iwi*
- dependence on shared facilities and services in an area, including:*
- *schools, recreational and cultural facilities*
  - *retail outlets, transport and communication links<sup>5</sup>*
- 2.9. Any decisions relating to the representation of communities of interest need to take account of the extent to which distinct geographical communities of interest can be identified, i.e. a physical boundary is able to be defined below the district region level for the community of interest concerned.
- 2.10. It should be noted that in both the *LEA* and the *LGA*, the word 'community' is used in two different senses. Sometimes it refers to a community constituted under *Schedule 6* of the *LGA* and relating to a community board, and sometimes it refers to a broader community of interest within the district or region.

### **Effective representation of communities of interest**

#### **Election at large, by ward, or mixed**

- 2.11. The Local Electoral Act requires the Council to determine by resolution:
- Whether councillors are proposed to be elected at large, by wards, or by a mix of at large and by wards; and
  - If elected by wards, the proposed name and boundaries of each ward and the number of councillors to be elected from each ward.
- 2.12. In making this determination the Council must ensure:
- That the election of councillors will provide "... effective representation of communities of interest within the city";
  - That ward boundaries coincide with the boundaries of current statistical meshblock areas determined by Statistics New Zealand; and
  - That, as far as practicable, ward boundaries coincide with community boundaries.
- 2.13. In its 2014 Guidelines, the Commission states that a territorial authority should determine the basis of election (at large, by ward, or a combination of both) to provide for effective representation of communities of interest.

*When practicable, the following factors need to be considered when determining effective representation for the local authority:*

- *avoiding arrangements that may create barriers to participation, for example not recognising residents' familiarity and identity with an area during elections*
- *not splitting recognised communities of interest between electoral subdivisions*
- *not grouping together two or more communities of interest that share few commonalities of interest*
- *accessibility, size and configuration of an area including:*
- *the population's reasonable access to its elected members and vice versa*
- *the elected members ability to:*
  - *effectively represent the views of their electoral area*

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<sup>5</sup> Local Government Commission, 2014, pp. 17-18



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- attend public meetings throughout the area and provide reasonable opportunities for face-to-face meetings.

### **Number of Councillors**

- 2.14. The Local Electoral Act requires the Council to determine the number of councillors to be elected from each ward. The membership of a territorial authority should be no fewer than six and no more than 30 members (including the Mayor). This range is set to enable the community to settle upon a system of representation which allows for the variety and complexity of local needs and the range of functions being undertaken by a territorial authority.
- 2.15. In deciding the number of councillors to be elected from any ward, the Act requires the Council to ensure that the electors of each ward receive "fair representation". This requirement is given effect to by the Council ensuring that the population of each ward divided by the number of councillors to be elected by that ward produces a figure no more than 10% greater or smaller than the population of the district divided by the total number of councillors.

### **Community Boards**

- 2.16. The Local Electoral Act 2001 provides for a community to be subdivided for electoral purposes (Section 19J[2][d]) and the election of members to a subdivision of a community board (Section 19G[5]).
- 2.17. As pointed out by the Local Government Commission:
- 'The division of a community board into electoral subdivisions may be appropriate when the community board area is made up of a number of distinct communities of interest and the formation of subdivisions will provide effective representation of these communities of interest.'*
- 2.18. In undertaking a review of community boards the Council is required to consider:
- 8.3.6 Whether there should be communities and community boards; and
  - 8.3.7 If it resolves there should, the nature of any community and the structure of any community board.
- 2.19. The Local Electoral Act provides that community boards may have between 4 and 12 members. Each Board must include at least four elected members and may include appointed members. The number of appointed members must be less than half the total number of members.
- 2.20. The Council's resolution must also determine:
- Whether one or more communities should be established;
  - Whether any community should be abolished or united with another community;
  - Whether the boundaries of a community should be altered;
  - Whether a community should be subdivided for electoral purposes;
  - Whether the boundaries of a subdivision should be altered;
  - Whether the number of members to be elected should be elected:
    - From the community as a whole; or
    - From subdivisions; or
    - Where the community comprises two or more wards, from wards;
  - Where members are to be elected from subdivisions:
    - The name and boundaries of subdivisions; or
    - The number of members to be elected from each subdivision.

### **Fair representation**

2.21. Fair representation is effectively a numbers issue, with LEA clause 19V requiring a plus or minus 10% variation around an equal division of voting age population within the area for creation of wards.

2.22. In its 2014 guidelines the Commission states:

*The territorial authority or regional council and, where appropriate, the Commission must ensure that the population of each ward or constituency or subdivision, divided by the number of members to be elected by that ward or constituency or subdivision, produces a figure no more than 10% greater or smaller than the population of the district or region or community divided by the total number of elected members (other than members elected by the electors of a territorial authority as a whole, if any, and the mayor, if any) Section 19V(2)*

### **Isolated Communities**

2.23. Section 19V(3)(a) provides four grounds for not complying with the fair representation rule. These grounds are to provide for effective representation of communities of interest within:

- island communities or
- isolated communities

2.24. And where compliance would limit effective representation of communities of interest by:

- dividing a community of interest or
- grouping together communities of interest with few commonalities.

2.25. The Commission recommends that councils consider the following factors when determining specific representation due to isolation:

- isolation needs to relate to the ability of a community to receive appropriate representation by elected members
- isolation needs evidence such as significant distance or travel time, physical / practical travel, communications difficulties and service reliability problems
- a significant proportion of the population of an area should be physically isolated
- physical isolation may not necessarily constitute isolation
- a rural community may not be isolated, and
- isolation might justify one member but caution should be applied here.<sup>6</sup>

2.26. The grounds for not complying with this rule must be clearly identified by the council and non-compliance proposals must be referred to the Commission for determination whether there are appeals or not.

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<sup>6</sup> Local Government Commission, *Guidelines: Representation Reviews*, 5<sup>th</sup> edition, 2014, pp 21-23.

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Table 4. Wards subject to clause 19V exception.

District	Ward	% deviation agreed by LGC	Last review determined	Current % deviation	Comments
Thames-Coromandel District	Coromandel-Collville	-8.58%	2004	-14.28%	In 2004, the Commission concluded that the ward was isolated; however, a 1 member ward did not result in non-compliance.
Marlborough District	Marlborough Sounds	-18.7%	2010	-21.65%	
Central Otago District	Cromwell	+12.06%	2013	+13.29%	Non-compliant to avoid a situation of isolation occurring.
	Teviot Valley	-12.06%	2013	-13.65%	Non-compliant to avoid a situation of isolation occurring.
Gisborne District	Matakaoa-Waiapu	-21.55%	2013	-21.04%	
Southland District	Stewart Island	-83.30%	2013	-84.65%	
Tasman District	Golden Bay	-33.09%	2013	-31.75%	
Banks Peninsula	Christchurch	-69.53%	2010	-68.64%	

8.4. Tasman District Council has two wards (Golden Bay and Moutere / Waimea) that are defined as isolated communities and do not adhere to the fair representation rule in Section 19V(2) of the Act. When the Council undertook its representation review in 2013 it argued in relation to the Golden Bay ward that:

- there was a very clear geographic line that separates Golden Bay from the rest of the district
- weather patterns in this area can be different with heavy rain causing flooding and isolation
- roading and parks and reserves contracts are all carried out from depots within Golden Bay
- the small population in this area swells considerably during the holiday period
- a reduction in representation would compromise the rural voice and increase the representation ratio to almost 5,000 (which is around 3,000 in this district)
- there are 4 distinct communities of interest within this ward
- there is significant distance within the ward and to the Council headquarters,

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- elected members are the eyes and ears of the community and often the first point of contact for ward residents.
- 2.27. The arguments in relation to the Moutere / Waimea ward were related to an excess in population numbers being a minor departure from the fair representation rule. The Local Government Commission endorsed these arguments.<sup>7</sup>
- 2.28. Geography was also a factor in Central Otago where isolation as a basis for wards being exempt from the plus or minus 10% rule is due to the natural geographic divisions (the mountains) between wards. The Southland District Council has 3 wards that do not comply with the plus or minus 10% rule, Stewart Island / Rakiura, Waiiau Aparima and Winton Wallacetown. Stewart Island / Rakiura is an island community of interest.
- 2.29. As outlined in the Local Government Commission's determination in 2013, 'where one or more wards fall outside the plus or minus 10% range, because they comprise island or isolated communities of interest, the remaining wards may also fall outside the plus or minus 10% range where strict application of the rule would not result in effective representation for the communities concerned. This enables the distortionary effects of the island or isolated ward's non-compliance to be reasonably accommodated by the remainder of the wards'.<sup>8</sup> Therefore, with the Waiiau Aparima and Winton Wallacetown wards' non-compliance with the 10% rule being relatively small, it was accepted by the Commission as a reasonable consequence of permitting Stewart Island/Rakiura Ward to fall outside the plus or minus 10% range.
- 2.30. The common themes identified in these examples of isolation or island communities are:
  - Natural geographic divisions
  - Isolation compounded by weather
  - Infrastructure contracts being managed within the ward
  - Distinct communities of interest and the need for this to be represented, and
  - An increase in population during holiday periods.
- 2.31. Further, there is an untested new amendment to Section 19V(3) of the Local Government Act 2001 that, according to the Local Government Commission, may provide more flexibility around the plus or minus 10% representation rule.

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<sup>7</sup> Local Government Commission, Determination of Representation Arrangements to apply for the Election of the Tasman District Council to be held on 12 October 2013, pp. 6-8

<sup>8</sup> Local Government Commission, Determination of Representation Arrangements for the election of the Southland District Council to be held on 12 October 2013, p. 9

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**3. APPENDIX 3. TIMELINE FOR THE REPRESENTATION REVIEW**

- 3.1. The Council is required to adopt a single proposal for representation arrangements for public consultation. The Council is then required to consider any submissions it receives on its initial decision before making a final decision which may be appealed to the Local Government Commission. The following table outlines the timeline.

Table 5: Statutory Timeline

Procedure	Deadline
Council determines proposed representation arrangements	Initial proposals must be made: <ul style="list-style-type: none"> <li>- no earlier than 1 March 2015</li> <li>- by 31 August 2015</li> <li>- in time for the deadline for public notice</li> </ul>
Council gives public notice of "initial" proposal and invites submissions	Within 14 days of resolution, and not later than 8 September 2015
Submissions close	Not less than one month after public notice
If no submissions then proposal becomes final	Public notice to be given when there are no submissions but no date fixed for doing this
Council considers submissions (includes hearings) and may amend proposal	Within 6 weeks of closing date for submissions
Council gives public notice of its "final" proposal	Within 6 weeks of closing date for submissions
Appeals and objections close	Not less than 1 month after the date of the public notice issued under section 19N(1)(b) Not later than 20 December in the year before election year
If no appeals or objections then proposal becomes final <sup>1</sup>	If no appeals or objections then proposal becomes final
Local authority forwards appeals, objections and other relevant information to the Commission	As soon as practicable, but not later than 15 January in election year
Commission considers resolutions, submissions, appeals and objections and makes determination	Before 11 April in election year
Determination subject to appeal to High Court on a point of law <sup>9</sup>	Appeals to be lodged within 1 month of determination

<sup>9</sup> Commission determinations may also be subject to judicial review.

#### **4. APPENDIX 4. CURRENT ARRANGEMENTS**

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- 4.1. As a result of appeals/objections on its last review, the representation arrangements that applied for the 2010 and subsequent 2013 elections were determined by the Commission and comprised a mayor and 13 councillors elected as follows.

##### **Council**

- 4.2. The Council's existing structure is a Mayor and 13 Councillors representing seven wards. These seven wards are:
- 8.4.1 Banks Peninsula Ward - one councillor
  - 8.4.2 Burwood-Pegasus Ward - two councillors
  - 8.4.3 Fendalton-Waimairi Ward - two councillors
  - 8.4.4 Hagley-Ferrymead Ward - two councillors
  - 8.4.5 Riccarton-Wigram Ward - two councillors
  - 8.4.6 Shirley-Papanui Ward - two councillors
  - 8.4.7 Spreydon-Heathcote Ward - two councillors
- 4.3. Six of the eight Community Boards have the same boundaries as the six city wards while the Banks Peninsula Ward is divided into two Community Boards:
- 8.4.8 Akaroa-Wigram Community Board, and
  - 8.4.9 Lyttelton-Mt Herbert Community Board.

##### **Community Boards**

- 4.4. There are eight communities as follows:
- 8.4.10 the Burwood-Pegasus Community, comprising the area of the Burwood-Pegasus Ward;
  - 8.4.11 the Shirley-Papanui Community, comprising the area of the Shirley-Papanui Ward;
  - 8.4.12 the Fendalton-Waimairi Community, comprising the area of the Fendalton-Waimairi Ward;
  - 8.4.13 the Riccarton-Wigram Community, comprising the area of the Riccarton-Wigram Ward;
  - 8.4.14 the Spreydon-Heathcote Community, comprising the area of the Spreydon-Heathcote Ward;
  - 8.4.15 the Hagley-Ferrymead Community, comprising the area of the Hagley-Ferrymead Ward;
  - 8.4.16 the Lyttelton-Mount Herbert Community, comprising the area delineated on SO Plan No. 424035 deposited with Land Information New Zealand; and
  - 8.4.17 the Akaroa-Wairewa Community, comprising the area delineated on SO Plan No. 362973 deposited with Land Information New Zealand;
- 4.5. The community boards for the Shirley-Papanui, Fendalton-Waimairi, Burwood-Pegasus, Riccarton-Wigram, Hagley-Ferrymead and Spreydon-Heathcote communities have:
- 8.4.18 five elected community board members and
  - 8.4.19 two councillors representing the ward in which the community is located and appointed to the community board by the Council

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- 4.6. The membership of the Lyttelton-Mount Herbert Community is comprised of five elected community board members and the councillors elected by the electors of the Banks Peninsula Ward and appointed to the community board by the Council;
- 4.7. The Akaroa-Wairewa Community is divided into the following two subdivisions:
- 8.4.20 the Akaroa subdivision, comprising the area delineated on SO Plan 424033 deposited with Land Information New Zealand; and
  - 8.4.21 the Wairewa subdivision, comprising the area delineated on SO Plan 424034 deposited with Land Information New Zealand;
- 4.8. The Akaroa-Wairewa Community Board comprises the councillor elected by the electors of the Banks Peninsula Ward and five members elected by the electors of the subdivisions of the community, as follows:
- 8.4.22 three members elected by the electors of the Akaroa Subdivision; and
  - 8.4.23 two members elected by the electors of the Wairewa Subdivision.

**Table 6: 2006 Census - population stats used for the 2010 local election**

Wards	Population	No. of councillors per ward	Population per councillor	Deviation from city average pop. per councillor	% deviation from city average pop. per councillor
Banks Peninsula	8,166	1	8,166	18,636.69	69.53
Burwood-Pegasus	57,768	2	28,884	-2,081.31	-7.77
Fendalton-Waimairi	56,901	2	28,451	-1,648.31	-6.15
Hagley-Ferrymead	55,272	2	27,636	-833.31	-3.11
Riccarton-Wigram	58,620	2	29,310	-2,507.31	-9.35
Shirley-Papanui	57,657	2	28,829	-2,026.31	-7.56
Spreydon-Heathcote	54,051	2	27,026	-223.31	-0.83
Total	348,435	13	26,802		

## 5. APPENDIX 5. PREVIOUS REPRESENTATION REVIEWS

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- 5.1. Following restructuring of local authorities throughout the country in 1989, the remaining smaller local authorities within the Christchurch city area were amalgamated into the city and Christchurch became the second largest city in New Zealand.
- 5.2. The new city council had 24 councillors elected in 12 wards plus 6 community boards.
- 5.3. In 1999, an independent review of these electoral arrangements recommended ward boundary changes and a slight reduction in councillor numbers, but following consultation, the Council opted for the status quo.<sup>10</sup>
- 5.4. With a strong emphasis on defining communities of interest, this independent review began with the concept of community as a shared set of experiences and understandings, a shared residential location or district, a shared set of spaces, sites and services and a shared familiarity with physical features and landscapes. The need to define boundaries to ensure equitable representation also pointed to the strong geographic aspect of communities of interest. The review team's proposals for ward and community representation were based on existing, self-identified communities, significant topographic features such as rivers and parks, shopping catchments and arterial roads, historical community divisions, broad social and economic characteristics of localities and residential location of Māori and other ethnic groups.
- 5.5. In the 2003 representation review, the Council's final proposal was for 16 councillors elected by eight wards, with eight community boards covering the City in alignment with wards. Following the hearing of appeals, the Commission determined that there would be 12 councillors elected from six wards, with six community boards aligned to the wards.
- 5.6. In February 2006, the area of the former Banks Peninsula District was included in Christchurch City. The Commission's 2005 reorganisation scheme provided for a single-member ward to cover the area of the former Banks Peninsula District and the constitution of two community boards (Akaroa-Wairewa and Lyttelton-Mt Herbert). In constituting the Banks Peninsula Ward, the Commission considered that non-compliance with the 10% fair representation rule was necessary in order to provide effective representation of communities of interest. Thus, Christchurch City had 13 councillors representing 7 wards with 8 community boards.
- 5.7. The Commission's reorganisation scheme noted that, in providing for the above representation arrangements for the Banks Peninsula area, the provisions of Schedule 3 of the Local Government Act 2002 did not allow the Commission to make changes to the Christchurch City representation arrangements in existence at that time.
- 5.8. The Commission used its powers under clause 59(1)(f)(ii) of Schedule 3 of the Act to determine that the boundaries and membership of the Banks Peninsula Ward would be fixed for a period of three years. The Commission noted that the Council would have the first opportunity to review representation arrangements across the enlarged city in a representation review undertaken for the 2010 local elections.
- 5.9. In 2010, this structure was retained by Council with slight ward boundary alterations to meet the population requirements in the Act for fair and effective representation. The Council acknowledged that projected changes to the population composition of the City would require a more thorough re-examination of the nature of communities of interest in a representation review prior to the 2013 or 2016 local elections.
- 5.10. While the Local Government Commission endorsed the Council's proposal it stated that this decision was not an 'enduring justification for the retention of the Bank Peninsula Ward':

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<sup>10</sup> Malcolm Douglas, Jan McLauchlan and Alan McRobie, Community Areas and Wards. A Report on Future Options to Christchurch City Council, 1999



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34. *As noted, the Banks Peninsula Ward does not comply with the fair representation requirement (+/-10% rule) set out in section 19V(2). Section 19V(3)(a) provides that where the Council or the Commission considers that the effective representation of communities of interest within island or isolated communities so requires, wards may be defined and membership distributed between them in a way that does not comply with subsection (2).*

38. *We believe that the initial representation arrangements for Banks Peninsula have enabled the Council to give effect to the restructuring in a manner that appears to have the support of Peninsula residents. The Council and other submitters suggested that to change current representation arrangements for the Peninsula area would undermine the developing relationship between Peninsula residents and their new Council.*

39. *The single member Banks Peninsula Ward ensures that there is a 'Peninsula voice' at the Council table. The current arrangement enables coordination between the two Peninsula community boards and the Council. The arrangements appear to have integrated well into the Council's current governance structure (and supporting administrative arrangements). Based on the considerations above, we are satisfied that at this time retention of the Banks Peninsula Ward is required in order to provide effective representation of communities of interest."*

5.11. It then went to say, however:

65. *This decision is not an enduring justification for the retention of the Banks Peninsula Ward. We were told that the current arrangements, introduced with the 2006 reorganisation, have helped to integrate Banks Peninsula with Christchurch City. A change to these arrangements at this time, as part of the current review, is seen as a risk to the integration process. However, there are growing community of interest linkages between the Peninsula and the remainder of the City and we believe the Council should give careful consideration to these as part of its next representation review. This should include re-examination of the strength of commonality between the Lyttelton-Mt Herbert community and the Akaroa-Wairewa community.*

5.12. The Commission also noted that projected population changes across the City signalled the need for a comprehensive review of City-wide arrangements for when the Council next undertook a representation review. It identified that this should include the identification and evaluation of a range of ward options.

5.13. Further population shifts that have resulted from the 2010/2011 earthquakes have made the review of communities of interest across the city a specific focus of the current representation review.

## **6. APPENDIX 6. PRE-ENGAGEMENT AND PRELIMINARY CONSULTATION**

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### **OBJECTIVE**

- 6.1. The initial phase of engagement with residents about the representation review was aimed at gathering information for the Council about residents' views on:
- 8.4.24 Communities of Interest
  - 8.4.25 Effective representation for communities of interest
- 6.2. The Guidelines identifies these as the foundation questions for a representation review.

### **METHODS & CONSULTATION TOOLS**

- 6.3. The methods used in the pre-engagement phase were informed by the New Zealand Society of Local Government Managers (SOLGM) workshop held in Wellington in August 2014<sup>11</sup>, where Donald Riezebos, Local Government Commission Chief Executive, presented best practice in Local Government Representation reviews.
- 6.4. A multidisciplinary project team of Council officers held regular meetings to collaborate on formulating the approach and coordinating the implementation. The initial engagement took place in two phases.
- 6.5. The first phase of engagement commenced at the beginning of November 2014 and finished in March 2015. The engagement was conducted by strengthening communities, community engagement and community board officers working with their local communities.
- 6.6. In this initial phase Council officers used a combination of qualitative data collection tools and discussions, which will be detailed in the sections to follow. These methods/tools included:
- Community mapping
  - 'Community Conversations'
  - 'Where is my Community?' questionnaire
  - Canterbury University project
  - Website
  - Community Board, Residents' group, and public meetings
- 6.7. Council officers used their existing community networks to engage with a wide range of residents about what is important to them in their definition of their local community and to draw their local community on a map.
- 6.8. Collecting quantitative data was not within the project scope at this stage. Council officers deliberately utilised a conversational approach with minimal use of technical terms. Open questions were favoured in all meetings to encourage discussion among participants. Council officers gave priority to developing relationships with residents and increasing their interest and involvement in the representation review process.
- 6.9. The second stage of engagement took place between February and March 2015. This phase focused on gathering further information from Community Boards, Residents' Associations, and public meetings held across all wards.

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<sup>11</sup> Riezebos, Donald. "Role & Expectations of Local Government Commission." Society of Local Government Managers Representation Review Forum. James Cook Hotel Grand Chancellor, Wellington. 15 August 2014. Workshop.

## **Community Mapping**

### **1,209 MAPS WERE COMPLETED BY RESIDENTS.**

- 6.10. The initial idea of community mapping came from the SOLGM workshop<sup>12</sup>, where Donald Riezebos, Local Government Commission Chief Executive, presented best practice in Local Government Representation reviews.
- 6.11. The project team developed the concept of community mapping for this initial phase of community engagement and discussed it with Dr Simon Kingham, Professor of Geography and Director of GeoHealth Laboratory at the University of Canterbury. The Project team also discussed these concepts with Dr Kingham's students, who had completed a similar community mapping exercise with the St Albans Residents' Association.
- 6.12. This discussion informed the community engagement process, including the use of Google maps and the development of the 'Where is my community?' questionnaire. In the process, Council officers would provide residents printed maps of Christchurch and ask them to draw a line around their community.
- 6.13. The maps were sent to the IT department and digitised and 1,182 are now available electronically.

## **Community Conversations**

### **91 'COMMUNITY CONVERSATIONS' MEETINGS WERE HELD.**

### **353 RESIDENTS REQUESTED TO RECEIVE FURTHER INFORMATION ON THE REPRESENTATION REVIEW.**

- 6.14. Strengthening communities, community engagement and community board support staff used their existing community networks to engage with a wide range of residents and facilitate meetings with their local communities.
- 6.15. Residents who participated in these meetings were approached through craft groups, 'walk and talk' groups, community centres, fairs, youth workers meetings, network meetings, libraries, major public events, residents' groups and high school senior students.
- 6.16. Council officers took steps to ensure that the diversity of Christchurch residents would be captured in this engagement process. For example:
- Council officers held meetings on the Representation review at:
    - Rehua Marae,
    - Nga Hau E Wha National Marae, and
    - a Waitangi day celebration.
  - Canterbury Pacific Network staff engaged with Polynesian communities and offered the questionnaires.
  - Meetings/Workshops targeting migrant communities included:
    - Chinese New Year events
    - Zhonghua Chinese Society workshop
    - Guangdong Association workshop
    - Philippine Culture and Sports workshop

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<sup>12</sup> Riezebos, Donald. "Role & Expectations of Local Government Commission." Society of Local Government Managers Representation Review Forum. James Cook Hotel Grand Chancellor, Wellington. 15 August 2014. Workshop.

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- Citizenship ceremony (Waitangi Day)
  - Inform (wider migrant and refugees community forum meeting held at Christchurch Migrant Centre)
- 6.17. Residents will be sent a link to 'Have your Say' (Christchurch City Council website) once the initial proposal is open for consultation.

### **'Where is my community?' Questionnaire**

#### 968 QUESTIONNAIRES WERE COMPLETED.

- 6.18. The 'Where is my community?' questionnaire was offered at most of the 'Community Conversations' meetings. The format of the questionnaire was deliberately open in order to invite citizens to elaborate and expand on the questions and provide a wide variety of answers and suggestions. The questionnaire covered two main topics:
- Defining community (combination of multiple choice and an open-ended question)
  - Identifying the preferred number people needed to represent the community at the Council (combination of multiple choice and an open-ended question)
- 6.19. The "Where is my community now?" questionnaire was translated into Te Reo Māori. The translation was informally submitted to Ngāi Tahu groups and Te Rūnanga o Ngā Maata Waka before finalisation.
- 6.20. To make this first phase of engagement accessible to migrants, particularly to new migrants involved in the Christchurch rebuild, the project team analysed internal statistics and statistics obtained from Statistics New Zealand, Pegasus health, Canterbury Employers' Chamber of Commerce (CECC) and the Office of Ethnic Affairs.
- 6.21. Based on the analysis of the current Christchurch resident population, the project team selected five languages most used in Christchurch at the time of developing the questionnaire. In addition to English and Te Reo Māori, the questionnaire was translated in to Pashto (an Eastern Iranian language), simplified Chinese, and Tagalog (a language of Philippines).
- 6.22. The translations were peer reviewed, and the reviewed version was submitted for a final check to relevant groups/associations (e.g. Zhonghua Chinese Society and Guangdong Association for the simplified Chinese translation).

### **Canterbury University Project**

#### AN ESTIMATED 241 RESIDENTS PARTICIPATED IN THIS INITIATIVE.

- 6.23. This phase of engagement included collaboration with the University of Canterbury at the School of Educational Studies and Leadership. Students taking the paper 'Christchurch 101; Rebuilding Christchurch – An Introduction to Community Engagement in Tertiary Studies' conducted a community mapping exercise as part of their course.
- 6.24. Students were briefed by Councillor Johanson (Chairperson of the Citizen Participation and Representation Review Working Group) and Council officers at the Council Chambers on 26 January 2015. Students were divided into groups and given an assignment:
- Choose a sector of community
  - Find out how people in that sector group define community
  - Find out to what extent people in that sector group felt represented by their elected council members
  - Report back about their findings

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- 6.25. A Community Development Advisor met with the students in the planning phase of their projects and provided them with feedback and additional information (background information about activities/approach of the Council in that community, contact details and demographics of the community selected).
- 6.26. The groups students engaged with included construction workers, Māori, Pasifika, university students, the Chinese community, and rest home residents.
- 6.27. The groups worked during the first week of February 2015 and presented their work during the second week of February. Approximately 32 students participated in this project.

### **Website**

THE WEBSITE COUNTED 713 PAGE VIEWS AT THE END OF MARCH 2015.

- 6.28. The Christchurch City Council website contained a brief outline of the Representation review process, introduced by Councillor Yani Johanson, Chairperson of the Citizen Participation and Representation Review Working Group.
- 6.29. The website provided links to information used in the community mapping exercise:
  - Links to the "Where is my community?" maps and questionnaire
  - Statistics from Statistics New Zealand
  - Deprivation index maps
  - Information about population changes
  - Existing ward boundaries
  - Frequently Asked Questions about the representation review

### **Representation Review Mailbox**

- 6.30. An email address was set up to receive correspondence regarding the Representation Review. From November to March, only 6 people interacted with the Representation Review through the mailbox.
  - 1 marked map and 1 opinion on the Banks Peninsula boundaries were sent by email from people who could not attend a meeting
  - 1 message from a citizen requesting that the Representation Review be more widely advertised through existing Council channels (rates demand, letterbox)
  - 1 request to change the scope of the Representation Review
  - Several opinions on issues not completely related to the Representation Review (e.g. water fluoridation)
  - 1 query about the Representation Review, redirected from Council Customer services

### **Community Board, Residents' Group and Public Meetings**

26 COMMUNITY ENGAGEMENT MEETINGS WERE HELD, INCLUDING PUBLIC MEETINGS AND MEETINGS WITH COMMUNITY BOARDS AND RESIDENTS' ASSOCIATIONS.

APPROXIMATELY 223 PEOPLE PARTICIPATED IN THESE MEETINGS.

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- 6.31. The second stage of this initial phase of engagement involved 25 meetings with:
- Community Boards
  - Residents' Associations and
  - Public meetings across all wards
- 6.32. At least two meetings were held in each ward.
- 6.33. Strengthening communities, community engagement and community board support staff facilitated all the meetings. The style of the conversations was small group discussion.
- 6.34. The objectives of this phase were to continue developing residents' interest in the representation review process and to get their ideas about effective representation.
- 6.35. Some groups requested more technical details about the representation process (e.g. population ratio, isolated community criteria) or information about current Council thinking on themes of Community Board delegations. In these cases, the conversation required greater detail/depth from the Council officers present.

### WHAT WE HEARD IN THE PRECONSULTATION

#### Feedback collected through the 'Where is my community?' questionnaires

- 6.36. Participants told us that people are at the centre of their local communities and that community is all about connecting with other people, whether it be the neighbours, people at the local shops, medical centre, church or school, or people met while out walking the dog or walking in the local park. Residents reported that geography and sense of landscape are important. Landscape can include their local parks, where they go for exercise or to walk their dog, the view from their house, or where they go further afield such as to the beach, by the river or walking in the hills.
- 6.37. **Family, friends, neighbours, people** who share common interests were mentioned by participants across all community groups and wards.
- 6.38. **Places where people live and socialise** on a regular basis were ranked highly by participants across community groups and across all wards, in particular:
- Parks, walking tracks, cycleways
  - Local shops
  - Schools
- 6.39. Other commonly mentioned places were places where people connect with other people, and access services or entertainment:
- Places to eat
  - Libraries
  - Community centres/groups
  - Places of worship
  - Marae
  - Workplace

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- 6.40. **Natural landscape** such as hills, rivers, local beaches and the estuary were key defining features.
- 6.41. Meaningful public places, streets, built environment landmarks were mentioned.
- 6.42. **Public transport** and **easy access on foot** to places and services is another common theme across groups and wards.
- 6.43. Some participants described a **state of mind** as a factor that contributes to the sense of community, particularly feeling familiar, safe, and connected to other people.
- 6.44. A few participants mentioned **earthquake-related experiences** as defining their sense of community:
- Earthquake-related challenges
  - Being close to the red zone
  - Being displaced to a new area
- 6.45. A quantitative expression of this data is below.

Response	No.	%
Parks/Walkways/Cycleways/Free outdoors	468	16.18
Places to shop	413	14.28
School	377	13.03
Natural landmarks – hills, river, beach, estuary	338	11.68
Health centres	263	9.09
People	169	5.84
Places to eat	137	4.74
Library	121	4.18
Community centres/groups	116	4.01
Places of worship	75	2.59
Built environment landmarks/Streets/Meaningful public places	72	2.49
Sport & Recreation	70	2.42
Marae	57	1.97
Familiarity/Safety/Easy access	41	1.42
Work	25	0.86
ECE centres and Plunket groups	24	0.83
Services – Council, Banking, Post	22	0.76
University	17	0.59
Entertainment, Arts, Music	16	0.55
Public transport	14	0.48
Business	13	0.45
Markets	8	0.28
Housing	7	0.24
Markets	7	0.24
Earthquake – challenges, red zone, displacement	6	0.21
Other	23	0.59

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- 6.46. Some participants considered that they are part of more than one community: the spaces where they attend or their children attend school, where they live, where they work, and where they go for recreation.
- 6.47. "Community", for the majority of participants, appeared to be a relatively small geographic area where study, work, and regular social activities happen.

**What we heard about the Size of Wards and Wards Boundaries**

- 6.48. During the community mapping exercises, Council officers facilitating the meetings noted that many people marked very small areas for their community. A few marked several and sometimes non-contiguous communities. These tendencies were also reflected in the questionnaire responses and the discussions held during the meetings.
- 6.49. Many participants commented that they wanted smaller wards. For example:
- "People define their community in a more local and smaller sense .... Sizes of 12 – 15 thousand work extremely well in allowing democracy and governance to thrive." (Residents and Paratipu Runanga meeting)*
- 6.50. Some suggested more wards based on the 'old' borough councils. For example;
- "I would like Christchurch city to have 21 councillors including the mayor. I want the wards to represent the original borough councils. Most wards need 2 or 3 councillors. Most Community Boards need about 7 members." (Spreydon-Heathcote meeting)*
- 6.51. Some participants noted that the local community had become more important since the earthquakes and that they now perceived their community to be a smaller area. For example:
- "People's lives have contracted into their local area more since the earthquakes, for example, Redcliffs area use services and socialise locally." (Hagley-Ferrymead Community meeting)*
- 6.52. However, some believed it is more important to address poor representation through the number of Councillors and Community Boards rather than by creating smaller wards. They suggested more councillors per ward rather than more wards.
- 6.53. A few expressed the view that it is premature to change wards before Christchurch earthquake consequences have settled/population has settled.
- 6.54. A few respondents believed that that drawing new boundaries can increase inequality/class separation by creating 'low income' and 'high income' wards.
- "I would not like to see high income areas and low income groups separately, it's important that they are mixed or they will become siloed." (Community meeting)*
- 6.55. At the same time, others suggested that boundaries should reflect socioeconomic demographics to ensure that lower socioeconomic groups are represented. For example:
- "Wards should be split along socio-economic zones. Good for ensuring the 'poor' and 'rich' have 'equal' opportunity to be elected. Maybe not so good when it comes to influencing decisions at Council level. Civic participation in processes may mean the 'rich' participate and get what they want rather than what the poor may need." (Community meeting)*



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*"Important that Wards facilitate a diversity of income and social status.... to bring different experience & opinions... to reflect the range of the whole area." (Community meeting)*

- 6.56. A few participants suggested that the cost of campaigning as councillors can be as much as \$12,000 or higher, making it an exercise for the privileged. They thought smaller wards could make campaigning be more affordable.
- 6.57. Some participants commented that boundary considerations are less important than the quality of governance. For example:
- "Boundary details are subordinate consideration. Quality of governance is far more important than whose neighbourhood ends up in each ward." (Spreydon-Heathcote Community meeting)*
- 6.58. Part of the study undertaken by University of Canterbury students with older people in residential care and/or retirement villages concluded that these residents felt inadequately represented by their Council. It was unclear whether an increase in numbers of representative or change in boundaries would increase their 'voice':
- "These people have a genuine desire to be heard, but no way of sharing their voice. If they are to be heard, they must be sought out by their representatives making a concerted effort to listen." (UC Project)*
- 6.59. One participant at a community conversation suggested the use of a citizens' jury to bring decisions to Council or Boards.

### **What we heard about the number of Councillors and ratio Councillors to Residents**

- 6.60. The majority of participants who expressed an opinion on the number of councillors indicated a preference for a larger number of Councillors than the current number.
- 6.61. Participants in the Residents' Associations meetings expressed a preference for a ratio between **1:15,000 and 1:20,000** (Current ratio: 1:27,000).
- 6.62. From the discussions with Residents Associations and Community Boards, some commonly shared views emerged regarding why participants believed the number of councillors should be increased:
- Workload of Councillor
 

*"The workload for the current member of Councillors is far too great for effective governance." (Riccarton-Wigram meeting).*
  - Earthquake-related issues having an impact on councillors' roles
 

*"More Councillors are needed, particularly with earthquake problems." (Residents meeting)*
  - Geography of Banks Peninsula:
 

*"In urban Wards, but more significantly in Banks Peninsula, Councillors are responsible for large amounts of residents - or a large area where less residents live. This could lead to poor representation." (Akaroa-Wairewa meeting)*
  - One Councillor per ward allows for more connection and accountability
 

*"Why would Hornby matter to someone living in the Riccarton area"*

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*"Consider the maximum number of Councillors and only one Councillor/Ward" (Riccarton-Wigram Residents' Groups)*

- Ratio should be aligned to rest of the country
- Greater diversity at Council - more councillors may result in more diversity, for example:

*"More Council members representing each community would allow more voices to be heard." (UC Discussion of Chinese Community)*

- 6.63. However, some participants suggested that it would be better to increase number and powers of the Community Boards rather than Councillors. Others suggested that was a danger of increasing Councillors and decreasing Community Boards.

*"Better to increase number of Community Boards rather than Councillors." (Hagley-Ferrymead Community meeting)*

- 6.64. Other participants were hesitant to express an opinion about the number of Councillors without knowing the remuneration of a Councillor. Some expressed concern that their preference for an increase in Councillors could have significant budgetary implications. For example, the Halswell Residents' Association members and Gilberthorpes Residents' Association members at a consultation meeting stated that they preferred a model with fewer or about 14 councillors due to possible additional cost to ratepayers if there were more councillors.

- 6.65. One participant suggested a split elected/appointed model:

*"Have a paid Board of Directors to run the financial side of the City. Have this Board of Directors and 6 Councillors make political decision."*

### **What we heard about Bank Peninsula**

- 6.66. Banks Peninsula residents were more vocal than other communities about the future of the Banks Peninsula ward. There are over 90 responses about Banks Peninsula's isolated community status.

- 6.67. Recurring themes emerged from the meetings with residents, including

- Current boundaries should be retained

*The Residents Association voted unanimously in support of retaining the current Banks Peninsula Ward boundaries. The association understands the argument that the current representation ratio for Banks Peninsula could be seen as giving this ward an undue advantage. The view of the members is that this has not caused problems in the past and the reasons that allowed Banks Peninsula to keep its boundaries in the 2010 review are still very valid today (Purau Residents Association).*

- Banks Peninsula is a unique and isolated community, distinct culturally, historically, geographically, and economically from the city.
- Banks Peninsula may not be technically isolated, but it should be considered as such for the purpose of this process because of its nature (geographical, mostly rural population, the consequences of the higher vulnerability of the area).

*"Christchurch City Council should make same argument as Golden Bay for Banks Peninsula." (Akaroa-Wairewa meeting)*

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- Banks Peninsula participants had a strong feeling that Banks Peninsula is not listened to; this emerged both at Banks Peninsula meetings and meetings in other wards. At the same time, others expressed the view at Banks Peninsula meetings that the area has been well-served since amalgamation with the Christchurch City Council.
- 6.68. However, others suggested that the current arrangement was unfair as Banks Peninsula was over-represented.
- 6.69. Solutions proposed included:
  - Joining Banks Peninsula with Halswell and empowering the community through an increased number of Community Boards and delegations (although some noted that this could further reduce representation of local communities).
  - Akaroa and the Bays having their own representative(s) on the Council.
  - Linking Banks Peninsula to Sumner and Heathcote.
- 6.70. Some residents from other wards also supported Banks Peninsula remaining a distinct community. For example:
 

*"I feel very strongly that the people of Banks Peninsula need their own representation. They are mostly rural - non metropolitan. Banks Peninsula has always historically had a wonderful agricultural base which permeates their lives and their community. There I plead with the Electoral Commission to recognise the people of Banks Peninsula as a different and special ward - please." (Spreydon-Heathcote meeting)*
- 6.71. However, a number of participants from other wards did not wish to express a view about Banks Peninsula:

*"The residents on the peninsular should be the ones to express an opinion".*

### **What we heard about Community Boards**

- 6.72. A significant number of participants expressed support for Community Boards, particularly their role of connecting local communities and advocating for the community with Councillors and Council.
 

*"Community Boards have an important role in 'connecting' local communities, Council officers and Councillors." (Residents group meeting)*  
*"Community Boards: Unsung heroes, especially since the earthquakes galvanized them into being more communicative!" (Respondent's letter)*
- 6.73. Many who supported Community Boards also expressed that Community Boards need to be fully empowered, with an increased budget and decision-making power.
 

*"More power to Community Board – must come with appropriate budget and real empowerment." (Residents group Meeting)*
- 6.74. Council officers facilitating the meetings reported that some residents/community boards were aware of the fact that the Mayor is considering changing the delegations of community boards. They raised this issue at the meetings and nearly all participants supported this approach.
- 6.75. Participants expressed a preference for the election of Community Boards members (rather than appointment) and requested more transparency and information about the candidates. A significant number of comments indicated a wish for local candidates (both Councillors and Community Board Members) who can relate to and advocate properly for local issues. This was considered particularly important in areas where the ward has a combination of rural and urban population.

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### What we heard about a Central City Ward

- 6.76. There is some support for a Central City ward but no clear preference for its boundaries. A few respondents believed that a Central City ward was important due to the issues related to the development of the central city and the projected population growth in the inner city. For example:

*"I like the idea of an Inner City Ward. Makes the task of creating communities within the central city easier. Especially with numbers (20,000 +) increasing in the future. Population Projection Surveys will reflect this."  
(Hagley-Ferrymead meeting)*

- 6.77. However, a few participants doubted that there would be a significant population growth in the central city, for example:

*"Who believes there will be a population shift to central city?" (Burwood-Pegasus meeting)*

### What we heard about Names of Wards

- 6.78. Feedback from Residents' Associations indicated naming wards is not a high priority or concern for participants. Participants who did comment suggested:

- Names should reflect the area they represent
- Asking Residents and Residents' Associations, once boundaries are finalised
- Having a competition
- English/Maori names of local natural landmarks, flora, fauna (rivers, trees, birds).

### FEEDBACK ON THE PROCESS

- 6.79. The lessons from the process mostly relate to the ways that the Council's engagement can overcome isolating barriers.
- 6.80. For instance, University of Canterbury students who visited rest homes reported how residents felt cut off from the outside, found it difficult to know what was happening in Christchurch, and felt their community was limited to the rest home. The Unit Manager of Community Governance and Support observed how this should be kept in mind when designing consultation exercise that involve senior citizens.
- 6.81. A sense of isolation emerged also from discussions with new migrants, Chinese community members and students. These groups talked to the University of Canterbury students about feeling isolated in the initial period of arriving in Christchurch. The isolation was reduced when they managed to connect to other people sharing their language or culture. Migrant workers from the construction industry observed that there were limited options for socialising after work in Christchurch. Knowing that locations for socialising build a sense of community, the lack of social venues and the consequences of this are reflected in these populations' entries in the questionnaires, discussions at the Community Conversations and observations from Council Officers.
- 6.82. For culturally and linguistically diverse communities, Council officers felt that approaching the community with material in their own language helped strengthen relationships with potential participants and enhance the perception of Council's appreciation of diversity among its residents. Having material available in different languages had a positive effect in motivating the relevant community to engage in the discussion, and this sentiment was echoed by the students at the University of Canterbury who participated in the information collection process.

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- 6.83. Finally, it was noted from the Council's previous experiences that engagement with students has not always been easy. This will continue to be taken to account when planning engagement opportunities.

**Feedback on Engagement**

- 6.84. Participants expressed satisfaction with the type of engagement, which involved Council officers listening to them explain how they defined their local communities. Participants also expressed satisfaction at the human level of the engagement, for example:

*"Thanks, I can see a lot of thought has gone into this." (Respondent)*

- 6.85. Some participants commented that they hoped this pre-consultation engagement would make people more aware of the representation review process, for example:

*"I would like to think that the review provides positive, promoted community awareness." (Community meeting)*

- 6.86. Many also expressed a desire to continue to be engaged, for example:

*"Please keep residents informed of all things, especially regards to boundaries." (Banks Peninsula meeting)*

- 6.87. One Council officer reported:

*"They (residents) just loved talking about it, the human factor, there was far more to the session than the representation review."*

**Table 7: Representation Review - Initial Consultation - Community Conversations**

Ward	Event	Date	Location
Akaroa/Wairewa	Little River Community Breakfast	02/11/2014	Little River
Burwood/Pegasus	Aranui High School Engagement	03/11/2014	Aranui High School
Burwood/Pegasus	Residents Associations workshop	18/11/2014	Board room
Burwood/Pegasus	Burwood Pegasus Networking Forum	21/11/2014	Board room
Burwood/Pegasus	New Brighton Community Network	26/11/2014	Board room
Burwood/Pegasus	Parklands Library	28/01/2015	Parklands
Burwood/Pegasus	New Brighton Library	30/01/2015	New Brighton
Burwood/Pegasus	Community Groups	01/02/2015	Te Waka Aroha & New Brighton Community Garden
Burwood/Pegasus	Aranui Library	02/02/2015	Aranui Library
Burwood/Pegasus	Board Seminar	16/02/2015	Burwood Pegasus

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Burwood/Pegasus	Community Groups & Board	24/02/2015	Burwood Pegasus
Burwood/Pegasus	Board Workshop	15/10/2015	Burwood Pegasus
Citywide	SPARKS	31/01/2014	Hagley Park
Citywide	Migrant Centre Health Forum	04/12/2014	Migrant Centre
Citywide	Christchurch Migrant Centre	23/01/2015	Migrant Centre
Citywide	Youth Council	02/02/2015	Community House
Citywide	Ministry of Awesome	03/02/2015	EPIC building
Citywide	Mountain Biking Group	03/02/2015	Sumner
Citywide	Christchurch Casino	04/02/2015	Casino
Citywide	Red Cross Recovery Team	04/02/2015	SCIRT & Red Cross offices
Citywide	Elite 6 Business Networking	04/02/2015	Spectators Bar and Bistro - Addington
Citywide	Youth and Cultural Development (Pasifika and Maori staff) and PYLAT (Pasifika)	09/02/2015	Citywide
Citywide	Pacific Trust Canterbury Pasifika	12/02/2015	Citywide
Citywide	Disability Advisory Group		City
Fendalton/Waimairi	Walk and Talk	20/11/2014	Fendalton
Fendalton/Waimairi	Bryndwr Craft Group	21/11/2014	Fendalton
Fendalton/Waimairi	Bishopdale Menz Shed	27/11/2014	Bishopdale
Fendalton/Waimairi	Bryndwr Craft Group	27/11/2014	Fendalton
Fendalton/Waimairi	Bryndwr Preschool Parents	04/12/2014	Bryndwr
Fendalton/Waimairi	Fendalton SC & Library	26/01/2015	Fendalton
Fendalton/Waimairi	Fendalton SC & Library	28/01/2015	Fendalton

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Fendalton/Waimairi	Fendalton SC & Library	30/01/2015	Fendalton
Fendalton/Waimairi	Fendalton SC & Library	02/02/2015	Fendalton
Fendalton/Waimairi	Fendalton SC & Library	03/02/2015	Fendalton
Fendalton/Waimairi	Fendalton SC & Library	04/02/2015	Fendalton
Hagley/Ferrymead	Letter box drop	09/02/2014	Hagley Ferrymead
Hagley/Ferrymead	Linwood Walk & Talk	19/11/2014	Linwood
Hagley/Ferrymead	Linwood library	29/01/2015	Hagley Ferrymead
Hagley/Ferrymead	Mt Pleasant Market	31/01/2015	Hagley Ferrymead
Hagley/Ferrymead	Linwood library	02/02/2015	Eastgate
Hagley/Ferrymead	Scarborough Paddling Pool opening	04/02/2015	Sumner
Hagley/Ferrymead	Waitangi Day	06/02/2015	Rapaki Marae
Hagley/Ferrymead	Victoria Street Streetscape Group	11/02/2015	Chch Casino
Hagley/Ferrymead	Residents Workshop	12/02/2015	Boardroom
Hagley/Ferrymead	Residents Workshop	18/02/2015	Boardroom
Hagley/Ferrymead	Community Workers	02/03/2015	Boardroom
Hagley/Ferrymead	Public Meeting	05/03/2015	Boardroom
Lyttelton/Mt Herbert	Lyttelton Fruit & vege Coop	12/11/2014	Lyttelton
Lyttelton/Mt Herbert	Lyttelton Plunket Playgroup	12/11/2014	Lyttelton
Lyttelton/Mt Herbert	Lyttelton Garage Sale	12/11/2014	Lyttelton
Lyttelton/Mt Herbert	Diamond Harbour Play Centre	17/11/2014	Diamond Harbour
Lyttelton/Mt Herbert	Lyttelton Library	22/11/2014	Lyttelton

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Lyttelton/Mt Herbert	Lyttelton Pilates Group	01/12/2014	Lyttelton
Lyttelton/Mt Herbert	Lyttelton Community House	02/12/2014	Lyttelton
Riccarton/Wigram	Riccarton Community Meeting	05/11/2014	Riccarton Baptist Church
Riccarton/Wigram	Templeton Community Day	19/11/2014	Templeton Community Centre
Riccarton/Wigram	Common Ground Café	21/11/2014	Riccarton
Riccarton/Wigram	Riccarton Wigram Residents	25/11/2014	Riccarton Wigram
Riccarton/Wigram	Halswell Walk and talk	01/12/2014	St Marys Church
Riccarton/Wigram	Hornby Community Centre	03/12/2014	Hornby
Riccarton/Wigram	INVENT meeting	05/12/2014	Hornby
Riccarton/Wigram	Upper Riccarton Library	03/02/2015	Riccarton Wigram
Riccarton/Wigram	Hornby Library	04/02/2015	Hornby Library
Riccarton/Wigram	Riccarton Engagement	04/02/2015	Westfield Mall, Riccarton Baptist Church, Upper Riccarton Library
Riccarton/Wigram	Board & Residents Association Workshop	10/02/2015	Riccarton
Riccarton/Wigram	Board & Residents Association Workshop	10/02/2015	Riccarton
Riccarton/Wigram	Seminar	24/02/2015	Fendalton
Riccarton/Wigram	Public Meeting	26/02/2015	Riccarton
Shirley/Papanui	Te Puna Oraka vege Coop	05/11/2014	Briggs Rd
Shirley/Papanui	Friday Café	07/11/2014	Shirley
Shirley/Papanui	Foot Clinic	12/11/2014	Mairehau
Shirley/Papanui	Liaison Meeting	28/11/2014	Mairehau
Shirley/Papanui	Foot Clinic	03/12/2014	Mairehau



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Shirley/Papanui	Northwood Residents Association	09/12/2014	Northwood
Shirley/Papanui	Belfast Meeting	26/01/2015	Belfast
Shirley/Papanui	Papanui Foyer	28/01/2015	Papanui
Shirley/Papanui	Papanui Foyer	29/01/2015	Papanui
Shirley/Papanui	Papanui Foyer	30/01/2015	Papanui
Shirley/Papanui	Papanui Foyer	02/02/2015	Papanui
Spreydon/Heathcote	24/7 Youth Workers	06/11/2014	Lyttelton St
Spreydon/Heathcote	Residents Workshop	17/11/2014	Beckenham
Spreydon/Heathcote	Beckenham Walk & Talk	20/11/2014	Beckenham
Spreydon/Heathcote	Hoon Hay Fiesta	22/11/2014	Hoon Hay
Spreydon/Heathcote	Addington Fun Fair	23/11/2014	Addington
Spreydon/Heathcote	Waltham Cottage Community Lunch	26/11/2014	Waltham
Spreydon/Heathcote	Older Adults Network	10/12/2014	Beckenham
Spreydon/Heathcote	South Library	03/01/2015	Spreydon/Heathcote
Spreydon/Heathcote	Sydenham Addington Waltham Network Meeting	10/01/2015	Spreydon/Heathcote
Spreydon/Heathcote	South Library	30/01/2015	South Library
Spreydon/Heathcote	Residents Workshop	17/02/2015	Boardroom
Spreydon/Heathcote	Community Workshop	09/03/2015	Boardroom

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Table 8: Representation Review - Initial Consultation Community Conversations Summary

Ward	Community Conversations	Maps	Questionnaires	People who want further contact
Citywide	12	278	142	100
Akaroa/Wairewa	1	22	28	8
Burwood/Pegasus	11	150	93	37
Fendalton/Waimairi	11	51	108	4
Hagley/Ferrymead	12	161	266	40
Lyttelton/Mt Herbert	7	42	12	11
Riccarton/Wigram	14	207	120	85
Shirley/Papanui	11	173	97	17
Spreydon/Heathcote	12	125	102	51
Total meetings	91	1209	968	353

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Table 9: Representation Review - Initial Consultation - Community Engagement Meetings

Ward	Meeting	Date	Venue
Akaroa/Wairewa	Residents Association and Public Meeting	10-Mar-15	Akaroa Sports Complex
Akaroa/Wairewa	Residents Association and Public Meeting	10-Mar-15	Little River Rugby Clubrooms
Burwood/Pegasus	Community Board Seminar	16-Feb-15	New Brighton Board Room. Corner Beresford/Union Streets
Burwood/Pegasus	Public Meeting	11-Mar-15	New Brighton Board Room. Corner Beresford/Union Streets
Burwood/Pegasus	Public Meeting	11-Mar-15	
Burwood/Pegasus	Residents Association	24-Feb-15	New Brighton Board Room. Corner Beresford/Union Streets
Fendalton/Waimairi	Public meeting	25-Feb-15	Avonhead Baptist Church
Fendalton/Waimairi	Public meeting	03-Mar-15	Elmwood Club
Hagley/Ferrymead	Community Board Seminar	16-Mar-15	Boardroom, 180 Smith Street, Linwood
Hagley/Ferrymead	Public meeting	05-Mar-15	
Hagley/Ferrymead	Residents Association	12-Feb-15	(Boardroom, 180 Smith Street, Linwood)
Lyttelton/Mt Herbert	Public Meeting	25-Mar-15	Lyttelton
Lyttelton/Mt Herbert	Public Meeting	26-Feb-15	Diamond Harbour
Lyttelton/Mt Herbert	Residents Association	18-Feb-15	Lyttelton Boardroom, Lyttelton Service Centre, 15 London Street, Lyttelton
Riccarton/Wigram	Community Board Seminar	10-Feb-15	Community Room, Upper Riccarton Library, 71 Main South Road
Riccarton/Wigram	Community Board Seminar	24-Feb-15	Fendalton Board Room
Riccarton/Wigram	Public meeting	26-Feb-15	Harvard Lounge
Riccarton/Wigram	Public meeting	12-Mar-15	Harvard Lounge
Shirley/Papanui	Community Board Seminar	25-Feb-15	Papanui Boardroom

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Shirley/Papanui and Fendalton/Waimairi	Residents Association	17-Feb-15	Fendalton Boardroom
Spreydon/Heathcote	Community Board Seminar	27-Feb-15	Board Room South Library and service centre
Spreydon/Heathcote	Public Meeting	09-Mar-15	Board Room South Library and service centre
Spreydon/Heathcote	Residents Association	17-Feb-15	Board Room South Library and service centre

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**7. APPENDIX 7. NEW ZEALAND REPRESENTATION INFORMATION – 2013  
POPULATION ESTIMATES (SOURCE: LOCAL GOVERNMENT COMMISSION)**

Name	District/City	Population	Members	At large	Population-Member Ratio
Far North District	District	60,540	9	0	6,726.67
Whangarei District	District	83,700	13	0	6,438.46
Kaipara District	District	20,490	8	0	2,561.25
Auckland	City	1,492,900	20	0	74,645.00
Thames-Coromandel District	District	27,340	8	0	3,417.50
Hauraki District	District	18,610	12	0	1,550.83
Waikato District	District	66,510	13	0	5,116.15
Matamata-Piako District	District	32,890	11	0	2,990.00
Hamilton City	City	150,150	12	0	12,512.50
Waipa District	District	48,660	12	0	4,055.00
Otorohanga District	District	9,590	7	0	1,370.00
South Waikato District	District	23,200	10	0	2,320.00
Waitomo District	District	9,340	6	0	1,556.67
Taupo District	District	34,770	10	0	3,477.00
Western Bay of Plenty District	District	45,510	11	0	4,137.27
Tauranga City	City	119,870	10	4	11,987.00
Rotorua District	District	68,400	12	12	5,700.00
Whakatane District	District	34,150	10	0	3,415.00
Kawerau District	District	6,650	8	8	831.25
Opotiki District	District	8,790	6	0	1,465.00
Gisborne District	District	46,970	13	0	3,613.08
Wairoa District	District	8,300	6	6	1,383.33
Hastings District	District	76,700	14	0	5,478.57
Napier City	City	59,580	12	6	4,965.00
Central Hawke's Bay District	District	13,270	8	0	1,658.75
New Plymouth District	District	77,060	14	0	5,504.29
Stratford District	District	9,200	10	0	920.00
South Taranaki District	District	27,450	12	0	2,287.50
Ruapehu District	District	12,450	11	0	1,131.82
Wanganui District	District	43,530	12	12	3,627.50
Rangitikei District	District	14,550	11	0	1,322.73

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Manawatu District	District	28,510	10	0	2,851.00
Palmerston North City	City	83,440	15	15	5,562.67
Tararua District	District	17,440	8	0	2,180.00
Horowhenua District	District	31,160	10	0	3,116.00
Kapiti Coast District	District	50,670	10	5	5,067.00
Porirua City	City	53,670	10	0	5,367.00
Upper Hutt City	City	41,350	10	10	4,135.00
Lower Hutt City	City	101,180	12	0	8,431.67
Wellington City	City	197,430	14	0	14,102.14
Masterton District	District	24,050	10	5	2,405.00
Carterton District	District	8,490	8	8	1,061.25
South Wairarapa District	District	9,810	9	0	1,090.00
Tasman District	District	48,780	13	0	3,752.31
Nelson City	City	48,700	12	12	4,058.33
Marlborough District	District	44,660	13	0	3,435.38
Kaikoura District	District	3,640	7	7	520.00
Buller District	District	10,670	10	0	1,067.00
Grey District	District	13,730	8	0	1,716.25
Westland District	District	8,560	8	0	1,070.00
Hurunui District	District	11,970	9	0	1,330.00
Waimakariri District	District	52,280	10	0	5,228.00
Selwyn District	District	46,710	11	0	4,246.36
Ashburton District	District	32,280	12	0	2,690.00
Timaru District	District	45,480	9	0	5,053.33
Mackenzie District	District	4,300	6	0	716.67
Waimate District	District	7,790	8	0	973.75
Chatham Islands Territory	City	600	8	8	75.00
Waitaki District	District	21,460	10	0	2,146.00
Central Otago District	District	18,490	10	0	1,849.00
Queenstown-Lakes District	District	29,730	10	0	2,973.00
Dunedin City	City	123,530	14	0	8,823.57
Clutha District	District	17,240	14	0	1,231.43
Southland District	District	30,340	12	0	2,528.33
Gore District	District	12,410	11	3	1,128.18
Invercargill City	City	53,210	12	12	4,434.17
TOTAL		4,084,880.0 0	694	133	5,885.99

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**8. APPENDIX 8. REPRESENTATION INFORMATION FOR OTHER CITIES – 2013  
POPULATION ESTIMATES**

Name	Population	Members	At large	Population- Member Ratio
Auckland	1,492,900	20	0	74,645.00
Hamilton City	150,150	12	0	12,512.50
Tauranga City	119,870	10	4	11,987.00
Napier City	59,580	12	6	4,965.00
Palmerston North City	83,440	15	15	5,562.67
Porirua City	53,670	10	0	5,367.00
Upper Hutt City	41,350	10	10	4,135.00
Lower Hutt City	101,180	12	0	8,431.67
Wellington City	197,430	14	0	14,102.14
Nelson City	48,700	12	12	4,058.33
Dunedin City	123,530	14	0	8,823.57
Invercargill City	53,210	12	12	4,434.17
TOTAL	2,525,010.00	153	59	16,503.33

Source: Local Government Commission

**9. APPENDIX 9 – REVIEW OF OPTIONS**

The Working Party has reviewed a number of map options for 7 wards, 13 wards, 14 wards, 18 wards, 19 wards, 20 wards and 21 wards.

It has reviewed single, double and multi member wards.

The Working Party has identified that certain fundamental decisions need to be made by Council prior to further options being explored or existing options refined. These include Council decisions regarding:

- Treatment of Banks Peninsula, i.e. whether it would be incorporated in to another ward or treated as an isolated community
- Representation ratios, i.e. whether the Council wishes to move towards a representative ratio closer to the metro average (from 1: 26,250 to 1:16,500)

Current options being considered include:

Description	# Councillors	# Wards	# Community Boards	Consistency with Community Feedback	Compliance with LEA
<b>Status Quo</b>  <b>(not recommended)</b>	13	7	8	<ul style="list-style-type: none"> <li>• Some feedback supported little change</li> <li>• Majority feedback supported retaining similar number and distribution of Community Boards</li> <li>• Feedback identified changes to communities of interest</li> <li>• Other feedback that representation should comply with the "Fair" requirement</li> <li>• Majority feedback supported lower ratio of population to councillors</li> </ul>	<ul style="list-style-type: none"> <li>• Does not meet "Fair representation" requirements - three wards outside +/- 10% criteria</li> <li>• Council committed in 2010 to re-examine communities of interest, and</li> <li>• Local Government Commission previously advised that retaining a small Banks Peninsula Ward was not an enduring solution.</li> </ul>



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Description	# Councillors	# Wards	# Community Boards	Consistency with Community Feedback	Compliance with LEA
<b>13 Ward, incl retaining Banks Peninsula Ward</b>	13	13	8	<ul style="list-style-type: none"> <li>• Most feedback supported small wards as it was felt this enables closer connection between Councillors and their communities</li> <li>• Feedback from Banks Peninsula that existing Banks Peninsula Ward be retained and considered an isolated community requiring specific representation under Section 19V(3)(a).</li> <li>• Other feedback that representation should comply with the "Fair" requirement</li> <li>• Majority of feedback supported a lower ratio of population to councillors</li> </ul>	<ul style="list-style-type: none"> <li>• Does not meet "Fair representation" requirements as Banks Peninsula falls outside +/- 10% criteria</li> <li>• Local Government Commission had previously advised that retaining a small Banks Peninsula Ward was not an enduring solution.</li> </ul>
<b>19 Ward, incl retaining Banks Peninsula Ward</b>	19	19	8	<ul style="list-style-type: none"> <li>• Majority feedback supported lower ratio of population to councillors</li> <li>• Majority feedback supported retention similar number and distribution of Community Boards</li> <li>• Feedback from Banks Peninsula that existing Banks Peninsula Ward be retained and considered an isolated community requiring specific representation under Section 19V(3)(a).</li> <li>• Other feedback that representation should comply with the "Fair" requirement</li> </ul>	<ul style="list-style-type: none"> <li>• Does not meet "Fair representation" requirements as Banks Peninsula falls outside +/- 10% criteria</li> <li>• Local Government Commission previously advised that retaining a small Banks Peninsula Ward was not an enduring solution.</li> </ul>
<b>19 Ward, Banks Peninsula incorporated with other area</b>	19	19	8	<ul style="list-style-type: none"> <li>• Majority feedback supported a lower ratio of population to councillors</li> <li>• Majority feedback supported retention similar number and distribution of Community Boards</li> </ul>	<ul style="list-style-type: none"> <li>• Yes</li> </ul>

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Description	# Councillors	# Wards	# Community Boards	Consistency with Community Feedback	Compliance with LEA
				<ul style="list-style-type: none"> <li>Majority of feedback supported a lower ratio of population to councillors</li> <li>Other feedback that representation should comply with the "Fair" requirement</li> <li>Feedback from Banks Peninsula that existing Banks Peninsula Ward be retained and considered an isolated community requiring specific representation under Section 19V(3)(a)</li> </ul>	
<b>11 x double member wards expect BP</b>	21	11	7	<ul style="list-style-type: none"> <li>Majority feedback supported a lower ratio of population to councillors</li> <li>Majority feedback supported retention similar number and distribution of Community Boards</li> <li>Majority of feedback supported a lower ratio of population to councillors</li> <li>Feedback from Banks Peninsula that existing Banks Peninsula Ward be retained and considered an isolated community requiring specific representation under Section 19V(3)(a).</li> <li>Other feedback that representation should comply with the "Fair" requirement</li> <li>Some councillors preferred double member wards</li> </ul>	<ul style="list-style-type: none"> <li>Does not meet "Fair representation" requirements as Banks Peninsula falls outside +/- 10% criteria</li> <li>Local Government Commission previously advised that retaining a small Banks Peninsula Ward was not an enduring solution.</li> </ul>

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## 26. RAWHITI GOLF COURSE

		Contact	Contact Details
<b>Executive Leadership Team Member responsible:</b>	Chief Operating Officer, Operations Group	N	
<b>Officer responsible:</b>	Recreation and Sports Manager, Recreation and Sports Unit	Y	DDI 941 8303
<b>Author:</b>	John Filsell, Recreation and Sports Manager	Y	DDI 941 8303

## 1. PURPOSE AND ORIGIN OF REPORT

- 1.1 The purpose of this report is to seek approval from the Council to enter into discussions with the Rawhiti Golf Club Incorporated over the operation of the Rawhiti Golf Course in order to inform the Council's decision making in the 2015/2025 Long Term Plan process.

## 2. BACKGROUND

- 2.1 The current operation of the Rawhiti Golf Course involves the Council maintaining the course and providing some buildings including a workshop, grounds keeper's house and a shop. The Rawhiti Golf Club provide the Club House, which they own, the Club also collect membership subscriptions and green fees and pay a percentage of these to the Council to contribute to the maintenance of the course.
- 2.2 Over recent years the proceeds of green fees and membership subscriptions has not offset the course maintenance costs resulting in (approximately) an annual \$200,000 operating deficit. In addition some of the course infrastructure is coming to the end of its useful life and will need replacing.
- 2.3 The Council's draft 2015/2025 Long Term Plan (LTP) proposes the closure of the Rawhiti Golf Course in September 2015. The rationale behind the proposal is solely financial. The Course requires an increasing operational subsidy from the Council and there are upcoming capital expenditure requirements. It was considered inappropriate for the ratepayer to subsidise the operation of a golf course when there are five alternative courses within reasonable proximity.
- 2.4 The proposal to close the Rawhiti Golf Course has been discussed extensively in public forums, at the Burwood/Pegasus Community Board, community meetings and with stakeholders. Council officers have received and analysed numerous submissions to the LTP on the proposal.
- 2.5 The feedback has centred on the detrimental effects to the community of the proposed closure and an opportunity for the Rawhiti Golf Club to operate and maintain the Rawhiti Golf Course in addition to running the golf club and shop.
- 2.6 On 20 April 2015 the Rawhiti Golf Club made a presentation to the Burwood/Pegasus Community Board expressing their intention to operate the Rawhiti Golf Course and do so without imposing a cost to rates, should they be given the opportunity to do so. In other words the operation of the course would be self-sufficient. The Club contended that their operation of the course would continue to add value to the local community and the immediate vicinity of the course.
- 2.7 In order to inform the Council's decision making in the LTP process on the Rawhiti Golf Course, the Council will need a greater understanding of the Rawhiti Golf Club's intentions, willingness and ability to operate the Course on terms and conditions acceptable to the Council. In order to gain this understanding and effectively inform the Council's decision making process, Council officers will have to enter into discussions with the Golf Club on the nature of their proposal.
- 2.8 Any decision by the Council to seek further information that may allow the Rawhiti Golf Course remain open does not conflict with the Council's proposal to close the Course detailed in the draft 2015/2025 LTP. This is because:

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- 2.8.1 The Council's rationale for the propose closure was financial, in particular the operating subsidy required and the forecast capital investment needed in the course. Any proposal to operate the Course at no cost to rates removes the Council's primary motivation for closure.
- 2.8.2 If the Course is closed the Council will maintain the land as a park. If the Course is operated at no cost to rates the Council will not be responsible for park maintenance costs. There will be a nett financial advantage to the Council. This is completely aligned to the Council's financial objective (in the proposal to close the Course) in the LTP.
- 2.8.3 The Council is required to listen to and consider all feedback in its consultative process. By seeking further information from the Club on their proposal the Council is demonstrating its willingness to consider all feedback and options in its decision making.
- 2.8.4 The Council's draft Activity Management Plans for Community Facilities (page 5) specifies a proposed commitment to increasing community based management of facilities. Discussions with Rawhiti Golf Club support this outcome.
- 2.9 If the Council officers enter into discussions with the Rawhiti Golf Club and do not call for expressions of interest from others there is a direct inference that the Council is acting unilaterally and not in the best interests of the community. This is a risk that should be explained and managed.
- 2.10 Should Council receive a proposal from the Rawhiti Golf Club, or any other organisation, to operate the Rawhiti Golf Course Council is under no obligation to accept it; even if Council has authorised officers to discuss and evaluate the proposal.

**3. COMMENT**

- 3.1 In order to effectively inform the Council's decision making on Rawhiti Golf Course in the LTP process a number of options were considered. These are summarised below:
- 3.1.1 Option 1: Call for expressions of interest to operate the Course.
- 3.1.2 Option 2: Discuss the operation of the Course with the Rawhiti Golf Club.
- 3.1.3 Option 3: Gather no further information until the Council considers the proposal to close the Course through the LTP in June 2015.

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- 3.2 The advantages and disadvantages of each option have been analysed and the results are presented in Table 1 below:

<b>Table 1: Analysis of decision making options</b>		
<b>Option</b>	<b>Advantages</b>	<b>Disadvantages</b>
Option 1: Call for expressions of interest	Most open and transparent process. Able to capture proposals from other providers. Regulated process with formal safeguards. Ensures everyone gives their best offer as it is a competitive process.	EOI process will not conclude in time to inform Council's LTP decisions in June 2015 (it will take a minimum of three months). Due to the Clubs ownership of the club rooms and long term lease of the underlying ground it is not realistic to work with another party who does not have the support of the Club.
Option 2: Discuss the operation of the Course with the Rawhiti Golf Club	It is difficult to see how any other party could operate the course without the support of the Club. The club want to operate the Course. The club already own and operate the club house. The club have an existing ground lease for the clubhouse this has 28 years to run. The club have been on the site since 1931 and were instrumental in developing the course. The Club support the membership who provide the majority of use and customer support for the Course. Greater certainty for the Club. Sends a message that Council is serious. Allows more resources to be committed by the club for a more robust proposal.	May be seen as a closed process with a lack of transparency.  Will not allow proposals or input from others.  Does not have the regulation that surrounds an EOI process.  The Club may not offer the best proposal to Council if they are the only party involved.
Option 3: Gather no further information until Council considers the LTP in June	Council will consider the submissions on the proposal to close the Course in accordance with the LTP process.  Is the clearest and most straightforward process.	Council may not have sufficient information do make a decision in June 2015. Council may not have an appropriate range of options to consider. Community feedback to date supports keeping the Course open.

- 3.3 This report will recommend Option 2, that the Council approve entering into discussions with the Rawhiti Golf Club Incorporated over the operation of the Rawhiti Golf course in order to inform the Council's decision making in the 2015/2025 Long Term Plan process. This is primarily because:

3.3.1 The Club have presented a detailed proposal.

3.3.2 The Club have a historic and proprietary interest in the Course and are integral to its functioning.

3.3.3 An expression of interest process will not reach its conclusion in time to inform the Council's LTP discussions.

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3.3.4 There has been extensive public consultation expressing support for the Course remaining open resulting in a need to explore this option in order to inform the Council's LTP process.

3.3.5 There are no other identified proposals to operate the Course.

3.4 There a number of risks identified with the recommended option and a number of suggested safeguards that may assist in managing risk. It will be recommended that any Council approval of discussions with the Club will be subject to the identified risks being mitigated by the identified safeguards. Risks and safeguards are summarised in Table 2 below.

<b>Table 2: Risks and Safeguards</b>	
<b>Identified Risk</b>	<b>Safeguard</b>
Council will not get the best financial outcome.	Council is very clear on its desired outcomes up front in that there is to be no cost to rates and any proposal will add value to the immediate physical area and the local community.
Discussions with the Club may compromise the LTP process.	Council makes it clear that discussions with the Club on a proposal are intended to give the Council confidence that there viable alternatives to the closure of the Course. Council also makes it clear that is under no obligation what so ever to accept any proposal and may decide to close the Course through the LTP process.
Council cannot or should not have unilateral discussions with the Club or anyone else.	This case is an exception and unilateral discussions are appropriate because; <ul style="list-style-type: none"> <li>• The Club already hold a current ground lease for part of the Course.</li> <li>• The Club own the club house and have been domiciled on the Course for 84 years since 1931</li> <li>• The Clubs membership subscriptions and collected green fees form the majority of the revenue offsetting operational costs.</li> <li>• There has been extensive community consultation and publicity, no other potential operators have been identified.</li> <li>• The Club is supported by Canterbury Golf who represent the regional golfing community.</li> </ul> Any discussions will involve a member of Council's Property Consultancy Team to ensure fair play.
A proposal from the Club will not be sustainable.	Council should be prepared to consider a long lease, licence or contract to give certainty to the Club and potential investors or sponsors. The Club should obtain independent professional advice, support for this may be available through Sport Canterbury.
Council's decision making may be compromised by setting expectations up front.	Council officers make it clear that the decision making body is the elected Council and that Council is under no obligation to accept any proposal. Council is very clear on its outcomes up front.

3.5 The ultimate outcome of discussions with the Club is to provide confidence to the Council that the Club can effectively operate the Course on terms acceptable to the Council. The Council will consider this advice along with all other information and feedback from the LTP process to consider whether it wants to:

3.5.1 Close the Course;

3.5.2 Proceed with formal arrangements with the Club to operate the Course; or

3.5.3 Any other outcome that the Council sees fit.

**COUNCIL 14. 05. 2015****26 Cont'd****4. LEGAL IMPLICATIONS**

- 4.1 The Council is currently consulting with the community on its proposed 2015/2025 LTP. Included in the information relied on in the Consultation Document is a proposal to close the Rawhiti Golf Course. A large number of written submissions have been received from people and organisations with an interest in the matter. Overwhelmingly, they are opposed to the golf course closing.
- 4.2 The period for written submissions has ended and the Council will shortly be hearing people who want to present their views personally. It can be expected that those who have already made written submissions, and who have indicated they want to be heard, will confirm their view that the course should remain open. However, the Council will not make a decision on the matter until the consultation process has been completed and all submissions received (whether verbal or written) are considered.
- 4.3 In the meantime, because the level of interest in retaining the golf course is so high, approval is sought for staff to discuss with the Rawhiti Golf Club the future of the facility, in particular its financial viability. The objective would be a solution that saw the course remain open, but at no cost to ratepayers.
- 4.4 If approval is given, the intention would be to make the outcome of the discussions available to the Council for consideration at the time it makes its decision in respect of the proposal. People who still want to have their views heard will not be prevented from doing so nor from having those views included in the Council's deliberations. It is important that the Council retains an open mind. If it does, then it is open for the Council to deal with the matter in this way without being in breach of its consultation and decision-making obligations contained in the Local Government Act 2002.

**5. FINANCIAL IMPLICATIONS**

- 5.1 The resources to facilitate discussions with the Rawhiti Golf Club are provided for within existing operational budgets.
- 5.2 Any proposal to operate Rawhiti Golf Course must be at no cost to rates, capital or operational. A full financial analysis of any proposal would be presented to the Council as part of the Council's decision making process.

**6. STAFF RECOMMENDATION**

It is recommended that the Council:

- 6.1 Authorise officers to enter into discussions with the Rawhiti Golf Club Incorporated over the operation of the Rawhiti Golf Course and report back to the Council in sufficient time to inform the Council's consideration of the 2015/2025 Long Term Plan in June 2015.
- 6.2 Resolve that safeguards to manage identified risks detailed in section 3.4 of this report are incorporated into any discussions with the Rawhiti Golf Club Incorporated over the operation of the Rawhiti Golf Course.





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- 27. EXPRESSION OF INTEREST SOUTH NEW BRIGHTON MOTOR CAMP  
(TO BE SEPARATELY CIRCULATED)**
- 28. NOTICES OF MOTION**
- 29. RESOLUTION TO EXCLUDE THE PUBLIC**

Attached.



**THURSDAY 14 MAY 2015**

**COUNCIL**

**RESOLUTION TO EXCLUDE THE PUBLIC**

*Section 48, Local Government Official Information and Meetings Act 1987.*

I move that the public be excluded from the following parts of the proceedings of this meeting, namely items listed overleaf.

Reason for passing this resolution: good reason to withhold exists under section 7.

Specific grounds under section 48(1) for the passing of this resolution: Section 48(1)(a)

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

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ITEM NO.	GENERAL SUBJECT OF EACH MATTER TO BE CONSIDERED	SUBCLAUSE & REASON UNDER ACT	SECTION	PLAIN ENGLISH REASON	WHEN REPORT CAN BE RELEASED
30.	<b>REPORT OF THE FENDALTON/WAIMAIRI COMMUNITY BOARD MEETING OF 13 APRIL 2015</b>	<b>SALE OF RESERVE LAND – 210 ROYDVALE AVENUE CHRISTCHURCH</b> Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	7(2)(i)	The report contains sensitive information which, if released, can affect the course of negotiations and should remain confidential.	Following the completion of a final Sale & Purchase Agreement and settlement of the site
31.	<b>REPORT OF THE STRATEGY AND FINANCE COMMITTEE MEETING OF 23 APRIL 2015</b>	<b>ROD DONALD BANKS PENINSULA TRUST – TRUSTEE APPOINTMENTS</b> Protection of privacy of natural persons	7(2)(a)	To protect the privacy of individuals being considered in this process.	Once Committee has approved the recommendations
		<b>SUPPLY OF SUPPORT FOR GREAT FOR CHRISTCHURCH PROJECT</b> Enable the Council to carry out commercial activities without prejudice or disadvantage, commercial activities	7(2)(h)	Withholding the information is necessary to enable the Council to carry out, without prejudice or disadvantage, commercial activities.	At the expiry of the agreement.
		<b>INSURANCE COVER ON BUILDINGS NOT YET REPAIRED</b> Enable the Council to carry out commercial activities without prejudice or disadvantage, commercial activities	7(2)(i)	Withholding the information is necessary to enable the Council to conclude negotiations with the preferred supplier.	At the expiry of the agreement.
		Commercial Activities	7(2)(h)	Withholding the information is necessary to enable the Council to carry out, without prejudice or disadvantage, commercial activities.	Three years.

**COUNCIL 14. 05. 2015****Chairperson's**

**Recommendation:** That the foregoing motion be adopted.

**Note**

Section 48(4) of the Local Government Official Information and Meetings Act 1987 provides as follows:

- “(4) Every resolution to exclude the public shall be put at a time when the meeting is open to the public, and the text of that resolution (or copies thereof):
- (a) Shall be available to any member of the public who is present; and
  - (b) Shall form part of the minutes of the local authority.”