

**SHIRLEY/PAPANUI COMMUNITY BOARD  
AGENDA**

**WEDNESDAY 18 FEBRUARY 2015**

**AT 4PM**

**IN THE BOARD ROOM, PAPANUI SERVICE CENTRE  
CORNER LANGDONS ROAD AND RESTELL STREET, PAPANUI**

**Community Board:** Mike Davidson (Chairperson), Aaron Keown (Deputy Chairperson), Jo Byrne, Pauline Cotter, Ali Jones, Emma Norrish and Barbara Watson.

**Community Board Adviser**

Judith Pascoe

DDI: 941 5414

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**PART A - MATTERS REQUIRING A COUNCIL DECISION**

**PART B - REPORTS FOR INFORMATION**

**PART C - DELEGATED DECISIONS**

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1. **APOLOGIES**

2. **DECLARATION OF INTEREST**

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member of any private or other external interest they might have.

3. **CONFIRMATION OF MINUTES**

The minutes of the Board's ordinary meeting of Wednesday 4 February 2015 are **attached**.

**CHAIRPERSON'S RECOMMENDATION**

That the minutes of the Board's ordinary meeting of Wednesday 4 February 2015 be confirmed.

**SHIRLEY/PAPANUI COMMUNITY BOARD  
4 FEBRUARY 2015**

**Minutes of the meeting of the Shirley/Papanui Community Board  
held on Wednesday 4 February 2015 at 4pm in the Board Room  
Papanui Service Centre, corner Langdons Road and Restell Street, Papanui**

**PRESENT:** Mike Davidson (Chairperson), Aaron Keown (Deputy Chairperson), Jo Byrne, Pauline Cotter, Ali Jones, Emma Norrish and Barbara Watson.

**APOLOGIES:** An apology for late arrival was received and accepted from Jo Byrne who arrived at 4.08pm and was absent for clause 3.  
Barbara Watson retired from the meeting at 5.17pm, returning at 5.20pm and was absent for part of clause 2.  
Pauline Cotter departed from the meeting at 5.30pm and was absent for clauses 9-11 and 13-16.

The Board adjourned from 5.25pm to 5.30pm.

The Board reports that:

**PART A – MATTERS REQUIRING A COUNCIL DECISION**

**1. PROPOSED WAIMAIRI TRACK REALIGNMENT**

The Board considered a report seeking its recommendation to the Council that approximately 700 metres of the Waimairi track south of Darroch Street, Belfast be realigned within existing unformed legal road. This report was laid on the table at the Board's meeting of 20 August 2014 pending the Board's request for further information from staff and a site visit. This report provides the information that the Board requested in the form of two memoranda together with the original report to the Board.

**STAFF RECOMMENDATION**

It is recommended that the Shirley/Papanui Community Board recommends to the Council that it approves the realignment of a section of approximately 700 metres of the Waimairi track south of Darroch Street, Belfast, within existing unformed legal road.

**BOARD DECISION**

The Board **decided** to recommend to the Council that the staff recommendation be adopted.

**2. LINK ROAD – PROPOSED PROHIBITED TIMES ON ROADS**

The Board considered a report seeking its recommendation to the Council for the approval of night time access restrictions on Link Road under Clause 15 'Prohibited Times on Roads' of the Council's Traffic and Parking Bylaw ("the Bylaw").

**STAFF RECOMMENDATION**

It is recommended that the Shirley/Papanui Community Board recommend to the Council that it approves, pursuant to the Christchurch City Council Traffic Parking Bylaw 2008, Clause 15, that motor vehicles weighing less than 3,500 kilograms are prohibited from being operated from 10pm on any day to 5am the following day on Link Road.

2 Cont'd

**BOARD DECISION**

The Board **decided** to recommend to the Council that the staff recommendation be adopted.

**PART B – REPORTS FOR INFORMATION**

**3. DECLARATION OF INTEREST**

Nil.

**4. DEPUTATIONS BY APPOINTMENT**

**4.1 THE VILLAGE PRESBYTERIAN CHURCH COMMUNITY SERVICES – MARTIN STEWART**

Martin Stewart, Minister, The Village Presbyterian Church, informed the Board about building plans for the proposed community facing facility on the former St Giles church site, Papanui Road. The Reverend Stewart also updated the Board on the types of community services to be provided at St Giles and in other areas of the ward.

**4.2 KEEP OUR ASSETS CANTERBURY – MURRAY HORTON**

Keep Our Assets Canterbury (KOA) is a local network of parties and groups committed to retaining public ownership of the Christchurch City Council's extensive portfolio of assets and to restoring and retaining local democracy. Murray Horton presented information on these issues to the Board.

**4.3 PROPOSED WAIMAIRI TRACK REALIGNMENT – D AND H POWELL**

Daniel and Hayley Powell sent apologies for non-attendance as a deputation due to ill health and requested that the Board defer consideration of the proposed realignment of the Waimairi Walking Track, until the next meeting of the Board on 18 February 2015 or take their deputation in the form of a written statement.

Following consideration the Board declined the request to defer consideration of the matter, but heard the Powell's written submission which was read to the meeting. (Clause 1 above refers.)

The Board agreed to hear a deputation from Canterbury Insurance Assistance Service.

**4.4 CANTERBURY INSURANCE ASSISTANCE SERVICE (CIAS) – LORRAINE GUTHRIE**

Lorraine Guthrie, Project Facilitator, informed the Board about the services offered by CIAS to assist people facing additional challenges in managing the insurance claim process resulting from the earthquakes.

**5. PRESENTATION OF PETITIONS**

Nil.

**6. NOTICES OF MOTION**

Nil.

**7. BRIEFINGS**

Nil.

**8. CORRESPONDENCE**

Nil.

**9. COMMUNITY BOARD ADVISER'S UPDATE**

The Community Board Adviser tabled an information memorandum containing current items of business including:

**9.1 WITHERS FAMILY PARK**

The Board discussed the information received regarding the options of a plaque or interpretive panel.

The Shirley/Papanui Community Board **decided**:

9.1.1 To install a plaque in the Withers Family Park with wording to be provided by the Board at a cost of up to \$1,000.

9.1.2 To investigate, in conjunction with the Parks Management Team, the planting of a suitable tree in the Park by members of the Withers family.

9.1.3 That funding for this project be provided from the Shirley/Papanui Community Board's 2014/15 Discretionary Response Fund.

9.1.4 That the installation of tiles detailing the contribution of the Withers family to the community be further investigated in conjunction with the Parks Management Team.

**9.2 CHANGE OF DATE FOR SEPTEMBER MEETING WITH WARD SCHOOL PRINCIPALS**

The Board noted the change of date from 4 September 2015 to 21 August 2015 due to conflict with another meeting.

**9.3 INNES ROAD PARKING TICK**

The Board noted the information received from the Council's Traffic Engineer that the parking tick requested at the Board's meeting of 19 November 2014 has now been installed.

**9.4 TSUNAMI WARNING SYSTEM – SPENCERVILLE**

The Board noted the information received from the Council's CDEM Operational Readiness Coordinator that the Tsunami Siren will be installed in time for the scheduled daylight saving tests on 5 April 2015.

**9.5 CLEARBROOK PALMS – PALM TREE AND PLANTINGS**

The Board noted the information received from the Council's Pavement Maintenance Team and the Urban Parks Team relating to the Board's request at its meeting of 17 September 2014 that permanent repairs to the retaining walls at the corners of Palm Drive/Laguna Gardens, Palm Drive/Sanctuary Gardens and Sanctuary Gardens/Havana Gardens will be completed by September 2015. Further landscaping/planting of the gardens on the berms will then be carried out.

**10. ELECTED MEMBERS' INFORMATION EXCHANGE**

The Board **decided** to request:

- A report from staff on the prevention of trucks using Sail Street as a thoroughfare due to its narrowness and the vibrations this causes to houses in the immediate proximity and the use of Chapel Street as an alternative route.

**11. QUESTIONS UNDER STANDING ORDERS**

Nil.

**PART C – REPORT ON DELEGATED DECISIONS TAKEN BY THE BOARD**

**12. CONFIRMATION OF MEETING MINUTES – 17 DECEMBER 2014**

The Shirley/Papanui Community Board **resolved** that the minutes of the Board's ordinary meeting of Wednesday 17 December 2014 be confirmed.

**13. SPENCERVILLE RESERVE – SPENCERVILLE RESIDENTS ASSOCIATION APPLICATION FOR LEASE**

The Board considered a report seeking its approval to grant a lease to the Spencerville Residents Association Incorporated over part of Spencerville Reserve for the purpose of building a new community facility.

The Shirley/Papanui Community Board under delegated authority from the Council **resolved** to:

13.1 Grant a lease over approximately 264 square metres of Res 4518, a classified Local Purpose (Community Buildings) Reserve that is part of Spencerville Reserve for a term of up to 33 years, to the Spencerville Residents Association Incorporated for the purposes of a community building, pursuant to section 61(2A)(a) of the Reserves Act 1977, subject to the following conditions:

13.1.1 That the Spencerville Residents Association Incorporated is to obtain all necessary resource and building consents before any development commences on the site.

13.1.2 That all costs associated with the issuing of the lease, development and subsequent maintenance of all facilities and structures are to be the responsibility of the Spencerville Residents Association Incorporated.

13.1.3 That the final design and colour scheme for the building, and any associated landscape plantings, are to be approved by the Unit Manager Parks, or his/her delegate, before installing on the site.

13.1.4 That before the Association and their contractors commence work on the site, a bond is to be paid to the Christchurch City Council via the Parks Unit Area Supervisor (Northern) at Fendalton Service Centre, and a temporary access licence signed. The bond less any expenses incurred by the Council will be refunded to the payee upon completion of the work.

13.2 Authorise the Property Consultancy Manager or his/her delegate, to negotiate, administer and conclude the terms and conditions of the lease agreement.

ATTACHMENT TO CLAUSE 3 Cont'd

**14. APPLICATION TO THE SHIRLEY/PAPANUI COMMUNITY BOARD'S 2014/15 POSITIVE YOUTH DEVELOPMENT SCHEME – BELFAST PRIMARY SCHOOL**

The Board considered a report seeking its approval of an application for funding from the Shirley/Papanui Community Board's 2014/15 Positive Youth Development Scheme for Belfast Primary School to assist 10 Prefects and four House captains attend the Papanui Youth Development Trust, Student Leadership Development Course from 3 to 4 March 2015.

The Shirley/Papanui Community Board **resolved** to make a grant of \$665 from the Positive Youth Development Fund to assist 10 Prefects and four House captains from Belfast Primary School to attend the Papanui Youth Development Trust, Student Leadership Development Course from 3 to 4 March 2015.

**15. COMMUNITY BOARD CODE OF CONDUCT**

The Board considered a report presenting a Code of Conduct for the Shirley/Papanui Community Board for consideration and adoption.

The Shirley/Papanui Community Board **resolved** to adopt its existing Code of Conduct, subject to the addition in Part 1 – Introduction under the heading 'Stewardship' of the words "*to the best of their ability and knowledge.*"

**16. NEW ZEALAND LOCAL BOARDS AND COMMUNITY BOARDS CONFERENCE 2015 – BOARD MEMBERS' ATTENDANCE**

The Board considered a report seeking its approval for a member or members of the Shirley/Papanui Community Board to attend the New Zealand Community Boards Conference 2015 at the Copthorne Hotel, Waitangi, Bay of Islands from 14 to 16 May 2015.

The Shirley/Papanui Community Board **resolved** to approve the attendance of Mike Davidson and Emma Norrish at the New Zealand Community Boards Conference 2015 at the Copthorne Hotel, Waitangi, Bay of Islands from 14 to 16 May 2015.

The meeting concluded at 6.34pm.

**CONFIRMED THIS 18TH DAY OF FEBRUARY 2015**

**MIKE DAVIDSON  
CHAIRPERSON**



**4. DEPUTATIONS BY APPOINTMENT**

**4.1 POSITIVE YOUTH DEVELOPMENT SCHEME REPORT BACK – WIREMU WAAKA**

Wiremu Waaka will attend to report back to the Board on his attendance at the Basketball Pacific Tour 2015 from 15-24 January 2015.

**5. PRESENTATION OF PETITIONS**

**6. NOTICES OF MOTION**

**7. BRIEFINGS**

**8. CORRESPONDENCE**



## 9. BLIGHS ROAD/PAPANUI ROAD SIGNALS ALTERATIONS

|  |  | Contact | Contact Details |
|--|--|---------|-----------------|
| <b>Executive Leadership Team Member responsible:</b> | General Manager, Culture Leisure and Parks | N       |                 |
| <b>Officer responsible:</b>                          | Transport and City Streets Unit Manager    | N       |                 |
| <b>Author:</b>                                       | Bill Homewood – Traffic Engineer           | Y       | DDI 941 6758    |

### 1. PURPOSE AND ORIGIN OF REPORT

- 1.1 The purpose of this report is to seek the Shirley/Papanui Community Board's endorsement and recommendation to the Council to approve a new cycle lane on Papanui Road.
- 1.2 This is a staff initiated report following an optimisation study of Papanui Road.

### 2. BACKGROUND

- 2.1 Improvements to the signals at the Papanui Road/Blighs Road intersection have been identified during an optimisation study of this corridor.
- 2.2 This intersection currently has three phases for the signals, the left turn from Papanui Road (south) to Blighs Road runs for one of these phases.
- 2.3 The Blighs Road approach currently has sole use of the intersection for the third Phase. However as this is a T intersection, left turners could run from Papanui Road at the same time as they would not come into conflict with any other movement.

### 3. COMMENT

- 3.1 Installing a left turn arrow for the Papanui Road south approach will allow the left turn to be run for two of the three phases, improving travel times for all vehicles that make this manoeuvre throughout the day.
- 3.2 To operate the left turn separately from the straight through movement it is necessary to separate the cyclists from the left turning and straight ahead lanes. This is to be achieved via a new cycle lane as shown in Attachment 1.
- 3.3 No consultation has been carried out as none of the surrounding properties are directly impacted by the proposal.

### 4. FINANCIAL IMPLICATIONS

- 4.1 The proposal is estimated to cost \$8,000 and will be funded from the 2014/15 CAPEX budget for optimisation work.

### 5. STAFF RECOMMENDATION

It is recommended that the Shirley/Papanui Community Board recommend to the Council:

- 5.1 That all existing special vehicle lanes on the west side of Papanui Road, commencing at a point 41 metres south of its intersection with Blighs Road and continuing in a northern direction for 41 metres be revoked.
- 5.2 That a special vehicle lane for the use of northbound bicycles only, be established on the west side of Papanui Road, commencing at a point 41 metres south of intersection with Blighs Road and continuing in a northern direction for 41 metres be approved. This special vehicle lane is to be added to the Register of Roads or Traffic Lanes Restricted to Specific Classes of Vehicles in the Traffic and Parking bylaw 2008.



**10. PROPOSED ROAD NAME – BELFAST BUSINESS PARK**

|                                     |  | Contact | Contact Details |
|-------------------------------------|--|---------|-----------------|
| <b>General Manager responsible:</b> | Mike Theelen, Chief Planning Officer<br>Strategy & Planning    | N       |                 |
| <b>Officer responsible:</b>         | John Higgins, Manager Resource Consents<br>Strategy & Planning | N       |                 |
| <b>Author:</b>                      | Bob Pritchard Subdivision Officer                              | Y       | 941-8644        |

**1. PURPOSE OF REPORT**

- 1.1 The purpose of this report is to obtain the Shirley/Papanui Community Board's approval to one new road name in the Belfast Business Park.

**2. DISCUSSION**

- 2.1 Names for this subdivision were proposed at the Board's meeting on 17 December 2014.
- 2.2 The Board may recall approving the name Seven Mile Drive for the main road in this subdivision. A second road was proposed as J Watt Road. The Board's preference was for the J to be changed to the name that the J is referencing. A decision was however held over for this name until it was determined whether the J in J Watt Road was a John or a James. If James, it was felt that James Watt Road will be confused with the existing road name, Sir James Wattie Drive, and therefore another name should be considered.
- 2.3 It is now confirmed that the initial J does refer to the name James. As this is the case, the next preference of the developer is Frank Coxon Road. Frank Coxon was commissioned as an engineer to design the Freezing Works and was involved in the purchasing of the land. There is a Frank Street and a Cox's Street in Christchurch, but it is unlikely that either of them would be confused with Frank Coxon Road.

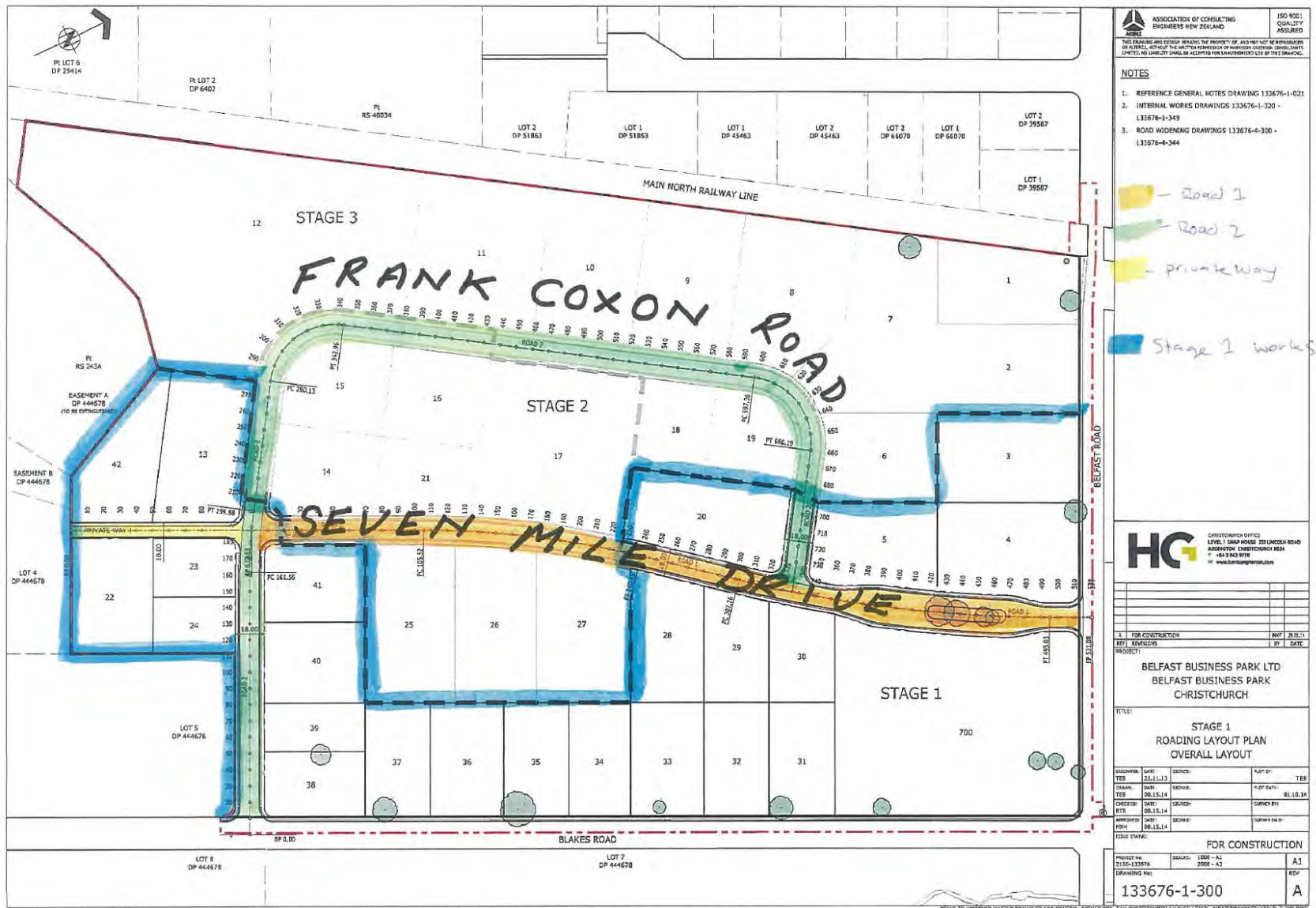
**3. FINANCIAL IMPLICATIONS**

- 3.1 There are no financial costs to the Council. The administration fee for road naming is included as part of the subdivision consent application fee and the cost of name plate manufacture are charged direct to the developer.

**4. STAFF RECOMMENDATION**

It is recommended that the Board:

- 4.1 Approve the name Frank Coxon Road for the new road in the Belfast Business Park.



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- NOTES
1. REFERENCE GENERAL NOTES DRAWING 133676-1-021
  2. INTERNAL WORKS DRAWINGS 133676-1-320 - 133676-1-349
  3. ROAD WIDENING DRAWINGS 133676-4-300 - 133676-4-344

— Road 1  
— Road 2  
— private way  
Stage 1 works

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|    |                  |     |          |
|----|------------------|-----|----------|
| 1  | FOR CONSTRUCTION | REV | 28.12.14 |
| BY | REVISIONS        | BY  | DATE     |

BELFAST BUSINESS PARK LTD  
BELFAST BUSINESS PARK  
CHRISTCHURCH

TITLE:  
STAGE 1  
ROADING LAYOUT PLAN  
OVERALL LAYOUT

|          |          |          |      |
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| DATE     | SCALE    | AUTHOR   | TECH |
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| DATE     | SCALE    | CHECKED  | DATE |
| 08.11.14 | AS SHOWN | ...      | ...  |
| DATE     | SCALE    | APPROVED | DATE |
| 08.11.14 | AS SHOWN | ...      | ...  |

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| 2150-133576      | 1:500 - A1 |
| DRAWING NO:      | REV:       |
| 133676-1-300     | A          |

REFER TO APPROVED MASTER DRAWINGS FOR ORIGINAL SIGNATURES THE CHRISTCHURCH CITY COUNCIL (133676-1-300) DRAWING 133676-1-300

**11. COMMUNITY BOARD ADVISER'S UPDATE**

**11.1 CURRENT ISSUES**

**11.2 BOARD FUNDING UPDATE 2014/15**

Refer to **Attachment**.

**12. ELECTED MEMBERS' INFORMATION EXCHANGE**

The purpose of this exchange is to:

- provide a short brief to other members on activities that have been attended
- provide information in general that is beneficial to all members
- include key issues and information for communication to residents.

**13. QUESTIONS UNDER STANDING ORDERS**

