

EARTHQUAKE RECOVERY COMMITTEE OF THE WHOLE AGENDA

THURSDAY 4 SEPTEMBER 2014

AT 10.00AM

**NORTH NEW BRIGHTON COMMUNITY CENTRE, 88 MARINE PARADE,
NORTH NEW BRIGHTON**

Committee: The Mayor (Chairperson)
Councillors Vicki Buck, Jimmy Chen, Phil Clearwater, Pauline Cotter, David East, Jamie Gough,
Yani Johanson, Ali Jones, Raf Manji, Glenn Livingstone, Paul Lonsdale, Tim Scandrett and
Andrew Turner

Principal Advisors		Committee Advisor
Dr Karleen Edwards, Chief Executive	Tel: 941 8554	Rachael Brown
Mike Theelen, Chief Planning Officer	Tel: 941 8281	Tel: 941-5249

PART A - MATTERS REQUIRING A COUNCIL DECISION
PART B - REPORTS FOR INFORMATION
PART C - DELEGATED DECISIONS

INDEX

ITEM NO.	DESCRIPTION	PAGE NO.
PART C 1.	APOLOGIES	1
PART C 2.	DECLARATION OF INTEREST	1
PART B 3.	DEPUTATIONS BY APPOINTMENT	1
PART C 4.	LOCATION OF THE EASTERN RECREATION AND SPORTS CENTRE	3
PART A 5.	MAYOR'S REPORT ON LONG TERM PLAN COMMUNITY ENGAGEMENT	15
PART A 6.	MAYOR'S REPORT ON GOVERNANCE STRUCTURE	17

1. APOLOGIES

Councillor Paul Lonsdale.

2. DECLARATION OF INTEREST

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

3. DEPUTATIONS BY APPOINTMENT**3.1 REVEREND PETER BECK, EASTERN VISION**

On behalf of Eastern Vision, Reverend Beck and Evan Smith will speak to the Committee regarding its EVO:SPACE community engagement exercise on the recovery of the East.

EARTHQUAKE RECOVERY COMMITTEE OF THE WHOLE 4. 9. 2014

4. LOCATION OF THE EASTERN RECREATION AND SPORTS CENTRE

		Contact	Contact Details
Executive Leadership Team Member responsible:	Chief Operating Officer	N	
Officer responsible:	Recreation and Sport Manager	Y	John Filsell 941 8303 or 027 444 8796
Author:	Development Manager	N	

1. PURPOSE AND ORIGIN OF REPORT

1.1 This report seeks the Committee's approval to locate the Eastern Recreation and Sport Centre (ERSC) at QEII Park. At its meeting on 28 August 2014, the Council delegated authority to make this decision to the Earthquake Recovery Committee of the Whole. Note that approval is subject to a feasibility study confirming facility scope, capital and operational costs, a peer review, geotechnical properties of the land and the potential for further stakeholder/partner involvement.

1.2 At the Annual Plan meeting dated 26 June 2012 the Council resolved to:

"Approve a recreation and sport facility to be built at QEII or agreed alternative location following wide community consultation and with a preliminary budget of \$30.5 million (\$29 million plus inflation allowance)."

"The General Manager Strategy and Planning was asked to work with the Chairperson of the Regulatory and Planning Committee regarding possible locations for the community aquatic and indoor sports centre, and a consultation process for determining that location."

1.3 A process to determine the location of the Eastern Recreation and Sport Centre was discussed at a meeting of the Regulatory and Planning Committee Workshop on 28 August 2013 in the context of a wider consideration of options for aquatic facilities in New Brighton. The Committee decided not to consider the matter any further at that time and that the matter should be presented to the incoming Council.

1.4 A report detailing a process to determine the location of the Eastern Recreation & Sport Centre was presented to the Council on 27 March 2014. The Council delegated the approval of the process to the Earthquake Committee of the Whole who on the 3 April 2014 resolved to:

"Begin a new site selection process (including site criteria and working party membership) for an Eastern Recreation and Sport Centre in the Northeast of Christchurch, with the final decision on the process to be signed off by the Burwood/Pegasus Community Board, the Chairperson of the Community Committee and the Mayor; with an interim report from this group to come back to the Council in May 2014."

1.5 The site selection process involving a community advisory group was signed off by the Burwood Pegasus Community Board, the Chair person to the Community Committee and the Mayor on 28 April 2014. An interim report was also asked for by the Council and following a Council briefing on the 12 May 2014 this was rescinded.

1.6 This report summarises the recommendations of the Community Advisory Group (CAG) and presents a recommended location for the Burwood Pegasus Community Board and suggested high level components for inclusion.

2. COMMENT

2.1 The Council approved a process to determine the location of the Eastern Recreation and Sports Centre on 28 April 2014. This included the establishing of a Community Advisory Group (CAG) that was tasked with identifying a preferred location, which would then be recommended to the Council via the Burwood Pegasus Community Board.

EARTHQUAKE RECOVERY COMMITTEE OF THE WHOLE 4. 9. 2014

4 Cont'd

- 2.2 The CAG of community representatives were selected by the Burwood Pegasus Community Board Chairperson via an expressions of interest (EOI) process and support by staff. The Advisory Group consisted of the following community representatives; Eastern Vision, Keep QEII in the East, Youth Alive New Brighton, Tumara Park Residents Association, Avondale Residents Association, Aranui Community Trust Incorporated Society, Rawhiti Community Sports Trust, Coastal Spirit Football Club and two non-voting board members of the Burwood Pegasus Community Board (Linda Stewart, and Andrea Cummings as Chairperson).
- 2.3 The CAG met seven times from June to August 2014 with the assistance of an independent facilitator. Staff assisted them through a structured, decision-making process. Using a multi-criteria analysis approach, this involved the CAG determining assessment criteria, weighting the criteria through a pair-wise comparison methodology, identifying site options, being briefed and supplied with all relevant information, and then assessing and scoring the options against the criteria. The area under consideration was defined as the Burwood Pegasus Community Board plus the immediate fringe areas adjacent to it.
- 2.4 A draft set of assessment criteria were firstly presented to the CAG, as discussed with the Board previously on 7 April 2014. These were based on the Council's Aquatic Facilities Plan, drew upon the Metropolitan Sports Facilities Plan, and were further informed by earthquake recovery factors. The CAG refined these criteria and added further ones of their own to arrive at the final set of ten criteria. The criteria definitions and their weightings are shown in Table One.

Table One: Eastern Recreation and Sport Centre - Criteria, Weightings and Definitions

Criteria	Weighting (Percent)	Definition
Site Risk	20	Minimises risk and mitigation costs of natural hazards, e.g. geological land instability, seismic risk, flood risk (including flood plain level and sea level rise).
Accessibility	18	Positions facilities close to key transport routes, including public transport, cycling and walking, to encourage accessibility and support safety.
Participation	14	Maximises overall participation in Eastern Christchurch, not merely switch already active residents. Areas of population growth in the East should therefore be borne in mind.
Room to Grow	13	Allows sufficient, unconstrained space for the future growth and development of a site as the City grows and as sport and recreation patterns change, i.e. combining fit for purpose with future-proofing.
Facility Proximity	7	Complements the existing indoor aquatic-based recreation and sports facility network by servicing areas at greatest distance from alternative provision.
Social Well-being	7	Contributes to local community identity, sense of belonging, community connectedness, well-being, quality of life, health, and access to key community infrastructure.
Co-location and Partnerships	6	Provides opportunities to co-locate aquatic facilities with other Council facilities e.g. libraries, and/or other public recreation facilities, schools and other providers, provided that community access is not unreasonably compromised or de-prioritised.
Site Infrastructure	5	Maximises existing infrastructure, e.g. parking, utilities, other sport and recreation infrastructure
Site Usage	5	Minimises displacement of other users - ideally the options currently have low intensity use
Economic Recovery	5	Contributes to local economic recovery, including linkage to suburban centres, urban planning (e.g. Land Use Recovery Plan), business recovery planning, and other economic activity and proposals that support local employment and prosperity.

EARTHQUAKE RECOVERY COMMITTEE OF THE WHOLE 4. 9. 2014

4 Cont'd

2.5 The CAG identified eight sites that it thought were the most realistic options worthy of analysis. Six of these sites had been highlighted by staff to the Council on 27 March 2014 for further investigation, with the CAG adding two further ones to provide the following list of options:

- Aranui Campus
- Burwood Park
- Clare Park
- Cuthberts Green
- New Brighton
- Prestons (Reserve to be created)
- QEII Park
- Rawhiti Domain

2.6 The main areas of uncertainty in the analysis that were noted related to where the new co-located high school for Avonside Girls and Shirley Boys would be built, and what natural hazards may be encountered when a recommended site was further investigated. The CAG were provided with as much information as was possible on these matters, and took these uncertainties into account as best they could.

2.7 The results of the options assessment are given in Table Two, presented in terms of how each option fared relative to other options on each of the criteria. For example, for accessibility QEII Park, Burwood Park and New Brighton were rated first equal compared to the other options, with Prestons (8th) being the lowest ranked option. The weighted scores for each option are given as a total of out of one hundred.

Table Two: Eastern Recreation and Sports Centre – Options Assessment Summary

Criteria	QEII Park	Rawhiti Domain	Burwood Park	New Brighton	Aranui Campus	Clare Park	Cuthberts Green	Prestons (Reserve)
Site Risk	6=	4=	1	2=	6=	4=	6=	2=
Accessibility	1=	4=	1=	1=	7	4=	4=	8
Participation	1	4=	2=	4=	4=	2=	4=	4=
Room to Grow	1=	1=	6=	7	5	1=	4	6=
Facility Proximity	3	1=	6=	1=	4=	6=	4=	6=
Social Well-being	1=	4=	6	1=	1=	7	4=	8
Co-location and Partnerships	5=	5=	2=	2=	1	7	2=	8
Site Infrastructure	6	2=	2=	2=	5	7	1	8
Site Usage	3	4=	7=	6	4=	1=	7=	1=
Economic Recovery	4=	2	6	1	3	8	4=	7
Score (/100)	66	64	59	59	57	57	57	44

EARTHQUAKE RECOVERY COMMITTEE OF THE WHOLE 4. 9. 2014

4 Cont'd

- 2.8 The assessment showed that the options of QEII Park and Rawhiti Domain stood out from the rest, with total scores that were close together (66 and 64 respectively). In terms of the higher weighted criteria, QEII Park rated better on accessibility and participation, with Rawhiti rating higher for site risk. They were jointly ranked on room to grow. Assessments for the more highly weighted criteria also showed that Burwood Park had the highest rating for site risk, and New Brighton was ranked first equal on accessibility.
- 2.9 The CAG also suggested some preliminary ideas around the scope of the high level components to be proposed for the facilities. These are listed below and will require further refinement and engagement with the community.

Proposed Essential Components	Proposed Desirable Components	Proposed "X" factor Components
Family minder area Deep water pool or part of 50m Spa x 2 Steam room Sauna room Meeting facilities/Community space Café and picnic area/indoor and outdoor/BBQ Fitness Centre Studios for group fitness/aerobics/dance 50m Lap pool 25m Learn to Swim pool/Shallow for the elderly Leisure pool with children's water aqua play area Lagoon	Multifunction room Physio/Doctor/Partnerships Basketball/Volleyball/Netball Courts x 2-3 Indoor/Outdoor flow and activities	Ice rink Movies Water Slides Gymnastics Moving water Roof – ETFE/OpenAire Wave Rider Lazy River Climbing Walls Skate/Wheeled area – covered or not Atlantis Theme returned

2.10 CAG recommendations included:

- Supporting the highest scoring option of QEII Park as the recommended site for the Eastern Recreation & Sport Centre.
- Strongly expressing a desire to be consulted with again should a decision on the future location of the Avonside Girls and Shirley Boys high schools have the potential to influence or impact the location or operation of the ERSC. In the view of the CAG, a definitive co-location for these high schools would have a clear effect on how the options they considered would be assessed against many of the criteria.
- Requesting that officers re-engage with the CAG to further develop the potential scope/components for inclusion in the Eastern Recreation & Sport Centre.

2.11 In terms of the site recommendation process that was undertaken, officers are satisfied that the criteria represent a complete set, tailor made for the decision-making exercise of a replacement site in eastern Christchurch, with their weightings robustly arrived at. Officers also considered that the options for analysis were the most realistic set that could be assessed given the preference for Council land, or land that could be utilised with relatively minimal expense. The options assessment process was carried out in a transparent manner, with CAG members justifying their positions until a general consensus was reached.

EARTHQUAKE RECOVERY COMMITTEE OF THE WHOLE 4. 9. 2014

4 Cont'd

2.12 Officers are in agreement with the CAG regarding their preferred option subject to the completion of a feasibility study including geotechnical analysis and potential partnership opportunities. Should the preferred location be approved further detailed investigation via a feasibility study will be required which should include:

- Geotechnical investigations
- Potential scope
- Key Performance indicators and financial implications
- Potential partnerships opportunities, e.g. Ministry of Education
- Further community engagement through the Board with the CAG

2.13 Officers are currently exploring potential partnership opportunities with the MOE around its community facilities. The MOE has indicated that it wishes to make a decision around the location of its future secondary schools before the end of the year.

3. FINANCIAL IMPLICATIONS

3.1 A budget of \$30.5 million has been allocated to an Eastern Recreation and Sport Centre in the 2012/13 Annual Plan and subsequently brought into the Three Year Plan. The Canterbury Earthquake Appeal Trust has allocated \$6.5 million for water attractions and the building structure to house them.

3.2 Within the Three Year Plan the following Capex and Opex budgets have already been identified and planned for. Further work will be required on Opex and lifecycle depending on the scope of the facility and the effect of other facilities.

YEAR	FY15	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23	FY24	FY25
CAPEX (m)	30.500	0	0								
OPEX (m)	0	0	1.558	1.655	1.757	1.846	1.976	2.094	2.218	2.342	2.466

3.3 There are sufficient project funds to cover the cost of the proposed feasibility study and geotechnical work required.

EARTHQUAKE RECOVERY COMMITTEE OF THE WHOLE 4. 9. 2014**4. STAFF RECOMMENDATION**

That the Committee:

- 4.1 Approve QEII Park as the preferred location of the Eastern Recreation and Sports Centre subject to the findings of a feasibility study including geotechnical investigations.
- 4.2 Instruct officers to prepare a feasibility study on the suitability of QEII Park.
- 4.3 Report back to the Council by April 2015 through the Burwood Pegasus Community Board with the results of the feasibility study and, if appropriate, the scope, cost, procurement route and timeline for the project.
- 4.4 Instruct staff to re-engage with the Community Advisory Group to inform the scope of the facility.
- 4.5 Formally thank the chair and members of the Community Advisory Group.

5. BOARD RECOMMENDATION

- 5.1 That the staff recommendation be adopted.
- 5.2 That the following documents tabled at the Burwood/Pegasus Community Board meeting of 1 September 2014 in relation to this report, be tabled at the Earthquake Recovery Committee of the Whole meeting on 4 September 2014:
 - 5.2.1 Meeting notes of the Eastern Recreation and Sport Centre Community Advisory Group, Friday 29 August 2014 (**Attachment 1**).
 - 5.2.1 Key Messages Document (**Attachment 2**).

NOTES

of a meeting of the
Community Advisory Group
for the Eastern Recreation and Sport Centre
Friday 29 August 2014 at 10am
In the New Brighton Board Room

PRESENT: Andrea Cummings, Linda Stewart, Alan Dirreen, Chris Cole, Jo Zervos, Evan Smith, Robert Jugovac and Tony Dowell.

Staff: Peter Croucher (Community Board Adviser)

APOLOGIES Rachael Fonotia and James Ridpath

PURPOSE To look at the components of the proposed Eastern Recreation and Sports Centre to be located at QEII and generally debrief about the process.

An advance copy of the “Location of the Eastern Recreation and Sports Centre” report, from the the Burwood/Pegasus Community Board agenda for 1 September 2014, was tabled for discussion.

Noted, this report seeks the recommendation of the Community Board to the Council.

Clause 2.9 of the report suggests some preliminary ideas around the scope of the high level components to be proposed. The report notes these will require further refinement and engagement with the community.

The Community Advisory Group (CAG) noted their previous meeting had not allowed enough time for the components to be considered in detail.

The table below is from clause 2.9 of the report to the Board:

Proposed Essential Components	Proposed Desirable Components	Proposed “X” factor Components
Family minder area Deep water pool or part of 50m Spa x 2 Steam room Sauna room Meeting facilities/Community space Café and picnic area/indoor and outdoor/BBQ Fitness Centre Studios for group fitness/aerobics/dance 50m Lap pool 25m Learn to Swim	Multifunction room Physio/Doctor/Partnerships Basketball/Volleyball/Netball Courts x 2-3 Indoor/Outdoor flow and activities	Ice rink Movies Water Slides Gymnastics Moving water Roof – ETFE/OpenAire Wave Rider Lazy River Climbing Walls Skate/Wheeled area – covered or not Atlantis Theme returned

pool/Shallow for the elderly Leisure pool with children's water aqua play area Lagoon		
--	--	--

Following discussion, the table was modified by the CAG:

Proposed Essential Components	Proposed Desirable Components	Proposed "X" factor Components	Public Private Partnership
Family minder area Deep water pool or part of 50m larger pool Spa pool x 2 with strong jets as at QE11/Jellie Park (not the new style installed at GC/Rolleston/Timaru) Steam room Sauna room Meeting facilities/ Community space Café and picnic area/indoor and outdoor/BBQ Studios for group fitness/aerobics/dance one & a half rooms 25-50m Lap pool 20m Learn to Swim pool Pool 25m shallow training for the elderly Leisure pool with significant children's water aqua play area Lagoon Basketball/Volleyball/ Netball multi function – 2 max. Water Slides Lazy River + + Hydrosides	Multifunction room Indoor/Outdoor flow and activities Courts x 2-3 External Skate/Wheeled area – covered or not	Moving water and other moving water features yet to be identified Roof – ETFE/Open Air Wave Rider Atlantis Theme returned Mutli-theming capabilities (LED lighting, sound, digital projection etc.)	Gymnastics PPP Physio/Doctor/ Partnerships Ice rink Movies Climbing Walls Fitness Centre

The group identified the key pool features of a facility at QEII:

Sports Pool	Training Pool	Learn to Swim	Leisure Pool
1 – 1.5m deep by 25-50m long Aqua Jogging Deep water Water polo Lane swimming	2m deep X 25m long Primary swimming lessons Elderly use Aqua Fit School Sports (requires seating)	740 – 900mm by 20m long Early primary Toddlers Baby swim	Variable depth 0 – 2m (same as or larger than the old QEII leisure pool) Themed Play elements

Recommendation: Methane source ex Bottle Lake/Bromley Waste Water to be reconnected to heat the pools

Thanks was given to Andrea for her leadership of the CAG.

AGREED: The CAG (via Jo Zervos) to make a deputation to the Board's meeting on 1 September 2014 at 4.30pm to present the views of the group around the proposed components of the project, as set out in the modified clause 2.9 of the report.

The CAG recommends that a "Community Reference Group" be permanently included in the governance structure to provide a community perspective on all decision making relating to future development and maintenance of the facility.

The meeting closed at 12.10pm.

Deputation: 1 September 2014

Eastern Sport & Recreation Centre Community Advisory Group

Key messages

Here are the key messages I think we need to cover in the 10 minutes we have for the deputation presentation:

1. The location was arrived at through a robust process that was built on a detailed review of each step (criteria, weighting and individual scoring).
2. The location was only positively identified once all the components were brought together to yield the final weighted priority scores.
3. The CAG members operated in a positive and collaborative manner, acknowledged their own group's views on the issue but ensured that they operated in good faith for the whole ward.
4. The recommendation of location is robust and the logic used to reach that recommendation is clearly identified in the weighting and scoring tables of the report.
5. Further work is needed on two aspects of the CAG Terms of Reference:
 - a. Shirley Boys and Avonside Girls high school location decision: If this is made before the ERSC location is final and irrevocably confirmed then the CAG strongly desires to be reconvened to assess the impact. As the CAG weighting for the "Co-location and Partnerships" criteria is relatively low, we would not want this single decision to unduly influence the location decision.
 - b. Technical assessment: if a new technical information comes to light that impacts the economic feasibility of the current preferred site, then the CAG strongly desires it to be reconvened to assess the impact.
 - c. Facility components: There has been some discussion on this point but due to various delays in meeting, the issue had not been fully worked through. In fact, indicative costings for individual components were not available from the consultants provided by the Council (they seem to have been arranged at short notice) so it was impossible for the CAG to truly consider trade-off options based on community need versus cost of component. More work and community consultation is needed here.
6. The CAG feels this type of community involvement can work well for the East in the difficult decisions ahead and strongly recommends that a "Community Reference Group" be permanently included in the governance structure to provide a community perspective on all decision making relating to future development and maintenance of the facility.

REPORT OF THE MAYOR**5. ENGAGING WITH THE COMMUNITY ON THE LONG TERM COUNCIL PLAN****1. PURPOSE AND ORIGIN OF REPORT**

- 1.1 This report announces the commencement of the Council's community engagement on the 2015/25 Long Term Plan (LTP) on 4 September 2014.

2. COMMENT

- 2.1 When we were elected last year, we said we would be up-front about the decisions we were making and why. That's why we decided to 'open the books' so we could all see the extent of the financial challenges we face and what choices we could make.
- 2.2 We must make some tough decisions as we prepare our *Long Term Plan* for the next 10 years.
- 2.3 We need the communities of Christchurch to be fully engaged if we are going to make the right choices. It is important for everyone to understand that there are some choices we can make as a council and others we can only make with the agreement of our partner in the rebuild, the Government.
- 2.4 At our meeting on 14 August 2014, the Council agreed to commence the LTP community engagement process on 4 September 2014. Over the last fortnight elected members have worked with staff to develop an engagement plan. We have also developed the initial engagement material, which we intend to launch today.
- 2.5 By engaging with the community at an early stage of the process, the Council will be better informed when it undertakes formal consultation and considers the decisions to be made prior to the adoption of the 2015/2025 LTP.

EARTHQUAKE RECOVERY COMMITTEE OF THE WHOLE 4. 9. 2014

REPORT OF THE MAYOR

6. COUNCIL COMMITTEES, COUNCIL HEARING PANELS AND SUB COMMITTEES

1. PURPOSE AND ORIGIN OF REPORT

- 1.1 This report presents to the Earthquake Recovery Committee of the Whole a governance and decision-making structure of committees and subcommittees.

2. EXECUTIVE SUMMARY

- 2.1 This report is written by the Mayor under Section 41A of the Local Government Act 2002. Section 41A provides mayors with a discretionary power to:
- 2.1.1 Establish the committees of the Council, and
 - 2.1.2 Appoint the chairperson of each committee.
- 2.2 In accordance with that authority, I am announcing the governance and decision making structure that will operate from 1 October 2014.
- 2.3 I have developed the structure in discussion with councillors and it reflects a resilience framework as well as the priorities of the new Council as discussed at the Councillors' Planning Session in June 2014.
- 2.4 The Mayor does not have the discretionary power to determine the membership or the delegations of the Council's committees.
- 2.5 The membership of the committees and subcommittees and the adoption of the terms of reference and delegations now need to be determined by the Council in order to fully implement the structure.

3. BACKGROUND

- 3.1 The Council makes decisions on behalf of the public interest, taking into account the needs of current and future generations and the resilience outcomes for the city. The appointment and establishment of council committees ensures that the decision-making processes are robust and open, transparent, and democratically accountable.
- 3.2 Under the Local Government Act, the Council may appoint:
- 3.2.1 The committees, subcommittees, and other subordinate decision-making bodies that it considers appropriate; and
 - 3.2.2 Joint committees with other local authorities or other public body.
- 3.3 A committee may appoint the subcommittees that it considers appropriate unless it is prohibited from doing so by the local authority.
- 3.4 The Mayor has the power to establish the committees of the governing body and appoint the chairperson of each committee of the governing body before the other members of the committees are determined (Section 41A).
- 3.5 This does not limit or prevent the Council from discharging or reconstituting a committee established by the Mayor; appointing more committees in addition to any established by the mayor; or discharging the appointment of the chairpersons. However, the Council must follow a process as set out in Schedule 7 of the Local Government Act 2002.

4. PROPOSED STRUCTURE

- 4.1 In broad terms, the Council structure has four components, specifically:
- 4.1.1 Council
 - 4.1.2 Committees of Council

EARTHQUAKE RECOVERY COMMITTEE OF THE WHOLE 4. 9. 2014

6 Cont'd

- 4.1.3 Subcommittee of Standing Committees
- 4.1.4 Taskforces and Working Groups.
- 4.2 Councillors will note that it is intended that the Earthquake Recovery Committee as a Whole Committee will be discharged. These matters will be addressed by the Council. The Council and all committees shall have responsibilities related to earthquake recovery. Each agenda should include an update on earthquake recovery.
- 4.3 The committee structure is outlined as follows, with the detail in **Attachment 1**:

Committees of Council

Committee of Council	Chairperson	Proposed Membership
Infrastructure, Transport and Environment Committee	Cr Clearwater	Cr Cotter (Deputy Chair) Deputy Mayor Buck Cr East Cr Johanson Cr Scandrett
Communities, Housing and Economic Development Committee	Cr Turner	Cr Livingstone (Deputy Chair) Cr Chen Cr Gough Cr Jones Cr Lonsdale
Strategy and Finance Committee	Mayor Dalziel	Cr Manji (Deputy Chair) Deputy Mayor Buck Cr Chen Cr Clearwater Cr Gough Cr Turner
Regulation and Consents Committee	Cr East	Cr Scandrett (Deputy Chair) Cr Jones Cr Livingstone Cr Lonsdale

Committees and Subcommittees of Council	Chairperson	Proposed Membership
CE and Employment Matters Subcommittee	Mayor Dalziel	Deputy Mayor Buck Cr Gough Cr Clearwater Cr Johanson
Audit and Risk Management Committee	Ms Sheldon	Mayor Dalziel Cr Manji Cr East Mr Russell Mr Rondel
Ethics Subcommittee	Mayor Dalziel	Cr Clearwater CB member
Insurance Subcommittee	Mayor Dalziel	Cr Manji (Deputy Chair) Deputy Mayor Buck Cr Turner

EARTHQUAKE RECOVERY COMMITTEE OF THE WHOLE 4. 9. 2014

6 Cont'd

District Plan Review Committee	Cr Johanson	Cr Jimmy Chen Cr Jamie Gough Cr Paul Lonsdale Cr Ali Jones
---------------------------------------	-------------	---

Sub Committees of Communities, Housing & Economic Development Committee

Sub Committees	Chairperson	Proposed Membership
International Relations Subcommittee	Cr Chen	
Housing Subcommittee	Cr Livingstone	
Development Forum	Cr Gough	Cr Lonsdale (Deputy Chair)
Citizen Participation and Representation Review Working Group	Cr Johanson;	Cr Jones (Deputy Chair)
Events and Festivals Working Group	Cr Scandrett	
Legacy Projects and Business Recovery Working Group	Cr Lonsdale	

Sub Committees of Infrastructure and Environment Committee

Sub Committees	Chairperson	Membership
Land Drainage Recovery Programme Working Group	Cr Cotter	
Public Transport Working Group	Cr Clearwater	

Sub Committees of Strategy and Finance Committee

Sub Committees	Chairperson	Proposed Membership
Mayoral Quality Regulation Review Taskforce	Cr Lonsdale	Cr Chen Cr Gough Cr Scandrett
SCIRT and Rebuild Alignment Working Group	Cr Johanson	

EARTHQUAKE RECOVERY COMMITTEE OF THE WHOLE 4. 9. 2014**6 Cont'd**Use of Ad Hoc Bodies

- 4.4 Under this governance structure, the Council has the ability to set up ad hoc committees and subcommittees, or other subordinate decision-making bodies.

Quorum

- 4.5 Unless otherwise specified the quorum for every subordinate decision making body shall be in accordance with Standing Order 3.4.3 i.e. "half the members if the number of members (including vacancies) is even; or a majority of members if the number of members (including vacancies) is odd".

Membership of Committees and Subcommittees

- 4.6 The Mayor has the discretionary power to appoint committee chairs but not to determine the membership of committees. It is the Council that has the power to appoint or discharge any member of a committee, including discharging a chairperson appointed by the Mayor. Unless directed otherwise by the Council, a committee may appoint or discharge any member of a subcommittee.
- 4.7 Members of a committee or subcommittee need not be elected members. The Council, committees and subcommittees may appoint a person who is not an elected member if that person has the skills, attributes or knowledge that will assist the work of the committee or subcommittee. However, at least one member of a committee must be an elected member.
- 4.8 The Mayor is a member of every committee.
- 4.9 At its meeting on 7 November 2013 the Council resolved to appoint the Deputy Mayor with full voting rights to all Committees. It is intended that this arrangement continue.

5. PROPOSED TIMETABLE FOR MEETINGS

- 5.1 The proposed timetable for meetings is as follows:

1st Thursday	Morning	Strategy and Finance
	Afternoon	Regulations, Consents & Submissions
2nd Thursday		Full Council Meeting
3rd Thursday	Morning	Infrastructure, Transport & Environment
	Afternoon	Communities, Housing and Economic Development
4th Thursday		Full Council meeting

6. DELEGATIONS

- 6.1 The Council has the discretion to delegate powers unless expressly provided otherwise in the Local Government Act 2002, or any other Act.
- 6.2 Clause 32 (4) of Schedule 7 of the Local Government Act states that a committee, subcommittee or other subordinate decision-making body to which powers or duties are delegated may exercise or perform those powers or duties with same effect as that of the local authority.

EARTHQUAKE RECOVERY COMMITTEE OF THE WHOLE 4. 9. 2014**6 Cont'd**

- 6.3 The business to be transacted by a council is large and wide-ranging, dealing with the details of many Acts and Regulations, the council's Plans, Bylaws, and a range of council functions and activities. It is impossible for an elected council to deal with everything itself.
- 6.4 The purpose of delegations is to promote the efficiency and effectiveness of The Council's business.
- 6.5 This report does not suggest delegations but recommends that the Chief Executive be asked to prepare a report on delegation of powers.

7. FINANCIAL IMPLICATIONS

- 7.1 The pool of funds available for Councillor remuneration is set by the Remuneration Authority. The number of committees and resulting Chairperson positions does not affect the total amount payable.
- 7.2 Further analysis is required to determine if there are any operating expenditure implications arising from this paper.

8. LEGAL IMPLICATIONS

- 8.1 The new section 41A subsection (3) (b) and (c) of the Local Government Act 2002, which came into force on 12 October 2013, provides for the Mayor to establish the committees of territorial authorities and appoint chairs to those committees.
- 8.2 However, nothing in subsection (3) limits or prevents a territorial authority from discharging or reconstituting the committees established by the Mayor that the Mayor has appointed following the process outlined in Clause 30 of Schedule 7 of the Local Government Act 2002, or discharging a chair appointed by the Mayor following the process outlined in Clause 31 of Schedule 7 of the Local Government Act 2002.
- 8.3 Section 5(1) of the Local Government Act 2002 defines the term "committee". Schedule 7 Clause 31 of the Local Government Act 2002 defines the membership of committees and subcommittees. The minimum number of members of a council committee is 3, and the minimum number of a subcommittee is two. Every committee is to have at least one elected member on it. Members of committees and subcommittees are usually elected members, but a person with specific knowledge or skills who is not an elected member may be co-opted to assist the work of a particular committee or subcommittee.

9. SIGNIFICANCE OF DECISION

- 9.1 The proposed decision does not trigger the Council's significance policy.

10. CONSULTATION

- 10.1 There are no community consultation requirements associated with this report.

11. CONCLUSION

- 11.1 The Council's committees will be established in accordance with the new mayoral powers as legislated and as exercised by the Mayor.
- 11.2 The legislation provides mayors with a discretionary power to:
 - 11.2.1 Establish the committees of the Council, and
 - 11.2.2 Appoint the chairperson of each committee.

EARTHQUAKE RECOVERY COMMITTEE OF THE WHOLE 4. 9. 2014

6 Cont'd

- 11.3 The Mayor does not have the discretionary power to determine the membership of or the delegations to committees
- 11.4 The Council structure ensures that elected members are empowered to maximise their contribution to the prosperity and well-being of the city. It is designed to ensure that decisions are made as decisively as possible.

12. RECOMMENDATION

That the Committee recommend that the Council:

- 12.1 Receive the report.
- 12.2 Note the Council Committee structure established by the Mayor under Section 41A of the Local Government Act 2002.
- 12.3 Note the Chairs of the Committee and Sub Committee appointed by the Mayor under Section 41A of the Local Government Act 2002.
- 12.4 Note the Mayor's intention to appoint of following Committees from 1 October 2014
 - 12.4.1 Transport, Infrastructure and Environment Committee
 - 12.4.2 Communities, Housing and Economic Development Committee
 - 12.4.3 Strategy and Finance Committee
 - 12.4.4 Regulation and Consents Committee
 - 12.4.5 District Plan Review Committee
 - 12.4.6 International Relations Subcommittee
 - 12.4.7 Housing Subcommittee
 - 12.4.8 Development Forum
 - 12.4.9 Citizen Participation and Representation Review Working Group
 - 12.4.10 Events and Festivals Working Group
 - 12.4.11 Legacy Projects and Business Recovery Working Group
 - 12.4.12 Land Drainage Recovery Programme Working Group
 - 12.4.13 Public Transport Working Group
 - 12.4.14 Mayoral Quality Regulation Review Taskforce
 - 12.4.15 SCIRT and Rebuild Alignment Working Group.
- 12.5 Note the recommended membership of the Council Standing Committees and Council Committees as recommended by the Mayor (section 4.2)
- 12.6 Note that pursuant to C31, Schedule 7 of Local Government Act, Standing Committees will appoint members of subcommittees
- 12.7 Discharge the following Committees from 1 October 2014
 - 12.7.1 Earthquake Recovery Committee of the Whole
 - 12.7.2 Community Committee
 - 12.7.3 Housing Committee

EARTHQUAKE RECOVERY COMMITTEE OF THE WHOLE 4. 9. 2014

- 12.7.4 Environmental Committee
 - 12.7.5 Finance Committee
 - 12.7.6 Regulation and Consents Committee
 - 12.7.7 Strategy and Planning Committee
 - 12.7.8 Metropolitan Funding Committee
 - 12.7.9 Metropolitan Small Grants Fund Subcommittee
 - 12.7.10 District Plan Appeals Subcommittee
 - 12.7.11 Voting Participation and Engagement Working Party.
- 12.8 Note that the following Committees, Subcommittees and adhoc subcommittees are to be retained.
- 12.8.1 Chief Executive and Employment Matters Subcommittee
 - 12.8.2 Audit and Risk Management Committee
 - 12.8.3 Ethics Subcommittee
 - 12.8.4 Insurance Subcommittee
 - 12.8.5 Creative Communities Funding Subcommittee
 - 12.8.6 Christchurch Civic Awards Subcommittee
 - 12.8.7 Christchurch Road Safety Coordinating Subcommittee
 - 12.8.8 Lyttelton Port Recovery Plan Working Party
 - 12.8.9 Council Hearing Panel.
- 12.9 Note that in the proposed structure there is no longer an independent chair of the Ethics Committee, and only two Councillors.
- 12.10 Change the Code of Conduct to reflect the changes outlined in 12.8.8.
- 12.11 Note that there is no intended changes to be made to Joint Committees of Council.
- 12.12 Note that Community Boards and their Committees will remain unchanged.
- 12.13 Note that Council has the ability to set up ad hoc committees and subcommittees, or other subordinate decision-making bodies.
- 12.14 Note the draft description of roles for the Standing Committees outlined in **Attachment 1**.
- 12.15 Request the Office of the Chief Executive work with the new Chairs of Committees and Sub Committee to develop Terms of Reference.
- 12.16 Include in the Terms of Reference for Council and each committee include appropriate earthquake recovery matters.
- 12.17 Request that the Chief Executive report back to Council on any operating expenditure implications arising from the new structure.
- 12.18 Request that the Chief Executive prepare a report to the Council on possible delegations of powers to Committees.

Infrastructure, Transport and Environment Committee

Phil Clearwater (Chair)
Pauline Cotter (Deputy Chair)
David East
Yani Johanson
Tim Scandrett
Vicki Buck

Long Term Plan Activities

Water Supply

- Water supply
- Water conservation

Sewerage Collection Treatment and Disposal

- Wastewater collection
- Wastewater treatment and disposal

Flood protection

- Flood protection and control works

Stormwater drainage

- Stormwater drainage

Natural hazards protection*

- Natural Hazards Policy and Planning *
- Land instability management*
- Other natural hazards management*

Roads and footpaths

- Roads and footpaths (incl. pedestrian malls and cycle lanes)

Transport

- Transport policy and planning
- Major Cycle ways
- Parking (on and off-street)
- Road operations
- Public transport Infrastructure
- Transport education
- Harbours and marine structures

Parks and Open Spaces

- Regional parks
- Garden and heritage parks
- Cemeteries
- Neighbourhood parks

Refuse Minimisation and Disposal

- Residual waste collection and disposal
- Recyclable materials collection and processing
- Organic material collection and composting
- Commercial and industrial waste minimisation

Natural Environment*

- Natural environment policy and planning*
- Environmental education
- Sustainability initiatives

Heritage protection and policy

- Heritage protection and policy

Also covers

All other transport issues such as:

- Regional Public transport
- NZTA

* = *new activities or group of activities*

Communities, Housing and Economic Development Committee

Andrew Turner (Chair)

Glenn Livingstone (Deputy Chair)

Jimmy Chen

Jamie Gough

Ali Jones

Paul Lonsdale

Long Term Plan Activities

Arts and Culture

- Art Gallery
- Museums
- Libraries

Sport and Recreation

- Leisure facilities and services
- Sports parks
- Community events and festivals

Economic Development*

- City promotions
- Large-scale festivals and events
- International relations (incl. Sister Cities and Antarctic Office)
- Tourism
- Employment
- Christchurch economic development coordination and leadership
- Education and skills
- Venue management

Public participation in democratic processes

Resilient communities*(1)

- New activity (to be defined)
(1) – *includes existing AcMPs for Community grants, CDEM (Protection), Build Strong Communities, Community facilities Rural fire management and Customer services*

Housing

- Social housing
- Affordable housing*
- Housing policy*

- Temporary housing*
- Tenancy services

Also covers

Major Facilities Rebuild (Monitoring and reporting)

Facilities Rebuild (Monitoring and reporting)

Community Board Liaison

Iwi and ethnic relationships

Development Contributions (incl. DC Policy)

Strategy & Finance Committee

Lianne Dalziel (Chair)
Raf Manji (Deputy Chair)
Vicki Buck
Jimmy Chen
Phil Clearwater
Jamie Gough
Andrew Turner

Long Term Plan Activities

Strategic Planning*

- Central city planning and policy
- Land use planning
- Urban Development Strategy (incl LURP)
- Urban Design Planning and Policy
- Urban regeneration Planning and Policy
- Strategic Planning and policy
- Social Planning and policy
- Economic planning
- Monitoring & Research

Strategic Management*

- Office of the Chief Executive*

City Governance *

- Mayors Office*
- Decision Making

Internal Performance Management & Reporting

Strategic Communications *

Internal services

Transition with CERA/CCDU*

Also covers

Central Government relations

Long Term Plan (Financial and Planning assumptions)

CERA/CCDU Liaison

CERA Recovery Programmes monitoring & review

EQC/Insurance Community Interface and liaison

CCC Insurance Matters

Council Controlled organisations (except CDC and CCT)

District Plan Review

Anchor Projects (Monitoring and Reporting)

Regulation and Consents Committee

David East (Chair)
Tim Scandrett (Deputy Chair)
Ali Jones
Glenn Livingstone
Paul Lonsdale

Long Term Plan Activities

- Licensing and enforcement
- Land and property info services
- Building consents, inspections and monitoring
- Building policy
- Customer and business services
- Resource consents
- District Plan
- Bylaws and Regulations

Also covers

- IANZ Building Accreditation

Activities

Oversight of all matters relating to the Council's planning and regulatory functions and the development of policies and strategies in relation to those functions. The matters within this committee's responsibilities include:

- Resource Management Act 1991;
- Building Act 2004 and the New Zealand Building Code;
- Bylaws;
- District Plan;
- Historic Places Act 1980;
- Maritime Planning Schemes;
- Other regulatory matters including:
 - animal and pest control;
 - dangerous goods and hazardous substance;
 - fencing of swimming pools;
 - litter;
 - liquor;
 - noise abatement;
 - public health and safety;
 - prostitution;
 - gambling.

Responsibility for all matters related to the City's environment including the environment of neighbouring districts and water bodies.

Other Council Committees

CE and Employment Matters Subcommittee

Mayor + Cr Buck + Cr Gough + Cr Clearwater + Cr Johanson

Audit and Risk Management Committee

Ms Sheldon + Mayor + Cr Manji + Cr East + Mr Russell + Mr Rondel

Ethics Subcommittee

Mayor + Cr Clearwater + CB member

Insurance Subcommittee

Mayor + Cr Buck + Cr Manji + Cr Turner

New additional Committee

District Plan Review Committee

Cr Johanson + Cr Chen + Cr Gough + Cr Lonsdale + Cr Jones

Proposed Subcommittees, Working Parties, Forums and Boards

Reporting to the Communities, Housing & Economic Development Committee

Citizen Participation and Representation Review Working Group

Chair: Cr Johanson; Deputy Chair: Cr Jones

(This replaces the Voting Participation and Engagement Working Party)

Events and Festivals Working Group

Chair: Cr Scandrett

Housing Subcommittee

Chair: Cr Livingstone

(Includes responsibility for development and maintenance of external relationships for housing with MBIE, HCNZ, NGOs, CERA/CCDU)

Development Forum

Chair: Cr Gough; Deputy Chair: Cr Lonsdale

Legacy Projects Business Recovery Subcommittee

Chair: Cr Lonsdale

International Relations Subcommittee

Chair: Cr Chen

Reporting to the Strategy and Finance Committee

Mayoral Quality Regulation Review Taskforce

Chair: Cr Lonsdale

Cr Chen + Cr Gough + Cr Scandrett

SCIRT Alignment Working Group

Chair: Cr Johanson

Reporting to the Infrastructure and Environment Committee

Public Transport Subcommittee

Chair: Cr Clearwater

Land Drainage Recovery Programme Subcommittee

Chair: Cr Cotter

Terms of Reference for each of the Subcommittees, Boards and Forums to be developed by the respective Chairs following confirmation of the proposed governance structure.

Subcommittees will be subject to LOGIMA.

Proposed timetable for meetings

1st Thursday Strategy and Finance (morning)
Regulations, Consents and Submissions (afternoon)

2nd Thursday Full Council meeting

3rd Thursday Infrastructure, Transport and Environment
Community, Housing and Economic Development

(Staff are working to see if these meetings can be timetabled to allow Councillors to attend both committees – morning and afternoon)

4th Thursday Full Council meeting