CHRISTCHURCH CITY COUNCIL
AGENDA

THURSDAY 11 SEPTEMBER 2014

9.30AM

COUNCIL CHAMBER, CIVIC OFFICES,
53 HEREFORD STREET

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AGENDA - OPEN

Christchurch City Council

CHRISTCHURCH CITY COUNCIL

Thursday 11 September 2014 at 9.30am
in the Council Chamber, Civic Offices, 53 Hereford Street

Council: The Mayor, (Chairperson).
Councillors Vicki Buck, Jimmy Chen, Phil Clearwater, Pauline Cotter, David East, Jamie Gough, Yani Johanson, Ali Jones, Raf Manji, Glenn Livingstone, Paul Lonsdale, Tim Scandrett and Andrew Turner

ITEM NO.	DESCRIPTION	PAGE NO.
1.	APOLOGIES	1
2.	DECLARATION OF INTEREST	1
3.	DEPUTATIONS BY APPOINTMENT	1
4.	PRESENTATION OF PETITIONS	1
5.	REPORT OF THE AKAROA / WAIREWA COMMUNITY BOARD MEETING OF 9 JULY 2014	3
6.	REPORT OF THE LYTTELTON / MT HERBERT COMMUNITY BOARD MEETING OF 16 JULY 2014	9
7.	REPORT OF THE SPREYDON / HEATHCOTE COMMUNITY BOARD MEETING OF 5 AUGUST 2014	13
8.	REPORT OF THE SPREYDON / HEATHCOTE COMMUNITY BOARD MEETING OF 22 AUGUST 2014	19
9.	REPORT OF THE BURWOOD / PEGASUS COMMUNITY BOARD MEETING OF 4 AUGUST 2014	27
10.	REPORT OF THE BURWOOD / PEGASUS COMMUNITY BOARD MEETING OF 18 AUGUST 2014	37
11.	REPORT OF THE FENDALTON / WAIMAIRI COMMUNITY BOARD MEETING OF 4 AUGUST 2014	41
12.	REPORT OF THE FENDALTON / WAIMAIRI COMMUNITY BOARD MEETING OF 18 AUGUST 2014	67
13.	REPORT OF THE HAGLEY / FERRYMEAD COMMUNITY BOARD MEETING OF 6 AUGUST 2014	71
14.	REPORT OF THE HAGLEY / FERRYMEAD COMMUNITY BOARD MEETING OF 20 AUGUST 2014	90
15.	REPORT BY THE CHAIRPERSON OF THE HAGLEY/FERRYMEAD COMMUNITY BOARD MEETING OF 20 AUGUST 2014	105
16.	REPORT OF THE RICCARTON / WIGRAM COMMUNITY BOARD MEETING OF 5 AUGUST 2014	107
17.	REPORT OF THE RICCARTON / WIGRAM COMMUNITY BOARD MEETING OF 19 AUGUST 2014	111
18.	REPORT OF THE SHIRLEY / PAPANUI COMMUNITY BOARD MEETING OF 6 AUGUST 2014	137
19.	REPORT OF THE SHIRLEY / PAPANUI COMMUNITY BOARD MEETING OF 20 AUGUST 2014	145
20.	CHAIRPERSONS REPORT OF THE FINANCE COMMITTEE MEETING OF 2 SEPTEMBER 2014	173

ITEM NO.	DESCRIPTION	PAGE NO.
21.	CHAIRPERSONS REPORT OF THE EARTHQUAKE RECOVERY COMMITTEE OF THE WHOLE MEETING OF 4 SEPTEMBER 2014	181
22.	BEACHVILLE ROAD SEA WALL	199
23.	CHRISTCHURCH EARTHQUAKE MAYORAL RELIEF FUND: APPLICATIONS AND WITHDRAWAL FOR GRANTS	209
24.	HEARINGS PANEL REPORT TO COUNCIL ON SOCIAL HOUSING	215
25.	AN ACCESSIBLE CITY – FIRST PHASE TRANSPORT PROJECTS	243
26.	METROPOLITAN SMALL GRANTS FUND ASSESSMENT SUBCOMMITTEE MEETING OF 25 AUGUST 2014	261
27.	NOTICES OF MOTION	281
28.	RESOLUTION TO EXCLUDE THE PUBLIC	281

COUNCIL 11. 9. 2014

1. APOLOGIES

2. DECLARATION OF INTEREST

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

3. DEPUTATIONS BY APPOINTMENT

3.1 THE CANTERBURY CRICKET TRUST

Lee Robinson (Chairperson) and Sir John Hansen will speak on behalf of the Trust regarding the Lease Assignment of the Hagley Oval Pavilion (refer clause 20).

3.2 CANTERBURY CRICKET

On behalf of Canterbury Cricket, Cran Bull (Chairperson) and Lee Germon (CEO) will speak regarding the Lease Assignment of the Hagley Oval Pavilion (refer clause 20).

4. PRESENTATION OF PETITIONS

AKAROA/WAIREWA COMMUNITY BOARD
9 JULY 2014

Report of a meeting of the Akaroa/Wairewa Community Board held on Wednesday 9 July 2014 at 9.35am in the Board Room, Little River Service Centre, 4238 Christchurch-Akaroa Road, Little River

PRESENT: Pam Richardson (Chairman), Maria Bartlett, Lyndon Graham and Bryan Morgan.

APOLOGIES: Apologies for absence were received and accepted from Janis Haley and Andrew Turner.

The Board reports that:

PART A – MATTERS REQUIRING A COUNCIL DECISION

1. DEED OF LEASE – AKAROA CROQUET CLUB INCORPORATED

		Contact	Contact Details
Executive Leadership Team Member responsible:	Acting General Manager, City Environment Group	N	
Officer responsible:	Manager Parks Operations	N	
Author:	Kathy Jarden, Team Leader Leasing Consultancy	Y	941-8203

1. PURPOSE AND ORIGIN OF REPORT

1.1 This report seeks the Council's approval, under the delegation granted by the minister of Conservation, to approve a new deed of lease to the Akaroa Croquet Club Incorporated.

1.2 At its meeting 20 February 2014 to grant a Deed of Lease to the Akaroa Croquet Club Incorporated at the Akaroa Recreation Ground under the provisions of the Local Government Act. The Community Board resolved to:

1.2.1 Approve the granting of a Deed of Lease commencing 1 January 2014 for three years, with two rights of renewal for a total term of nine years to the Akaroa Croquet Club Incorporated over an area of approximately 2123 square metres being part of Lot 2 Deposited Plan 2868, Lot 1 Deposited Plan 79110, and Section 2 Survey Office 18642, held for Reclamation and Public Recreation purposes contained in Certificate of Title CB45A/1127 held in the Canterbury Electronic Land Registry; and

1.2.2 Approve that the Corporate Support Manager negotiates and concludes the lease agreement on behalf of the Transport and Greenspace Manager.

1.3 Officers have since been advised that a legal opinion exists indicating the Akaroa Recreation Ground should be treated as being reserve and is subject to the Reserves Act 1977.

1.4 Officers are requesting that the Board revoke the resolution of 20 February 2014 and that a new resolution be made in accordance with the Reserves Act 1977.

2. BACKGROUND

2.1 The subject land is held for the purposes of Reclamation and Public Recreation.

2.2 The Council has received a legal opinion on the status of the Akaroa Recreation Ground and summarises as follows (Simpson Grierson letter dated 29 August 2013):

1 Cont'd

2.2.1 "The land (with the exception of the Stopped Road, as that term is defined below) is almost certainly reserve and is subject to the Reserves Act 1977. This conclusion is based on the circumstances of the original acquisition from the Crown, the description of the purpose for which the Land was originally held (and is still held), and a subsequent transaction amalgamating the Stopped Road in 1998."

The legal opinion further states:

2.2.2 "As far as we are aware the Land has never been classified under the Reserves Act. Given our conclusion above that the Land is reserve (with the exception of the Stopped Road), classification under the Reserves Act is mandatory. In circumstances where reserve land has never been classified, section 16(6) of the Reserves Act provides that such land must be held and administered for the purposes of its existing reservation (in this case, public recreation), and the administering body must continue to control and manage the reserve under the appropriate provisions of the Act pending its classification."

2.3 Under Section 5.7 of the Council's Delegations Register, Community Boards may grant leases on reserves pursuant to section 54 of the Reserves Act 1977.

3. **COMMENT**

3.1 Pursuant to Sections 54 (1) (b) and (c) of the Reserves Act 1977, the Council re-advertised the applicant's proposal that the Akaroa/Wairewa Community Board consider entering into a lease with the Club for this site. There were no submissions or objections to the proposal.

3.2 In June 2013 the Minister of Conservation delegated to all territorial authorities his powers, functions and duties where the territorial authority is the administering body of the relevant reserve. In exercising the delegation provided by the Minister, the administering body (ie the Council) must give consideration to those matters previously applied by the Minister, for example ensuring that:

3.2.1 the land has been correctly identified;
3.2.2 the necessary statutory processes have been followed;
3.2.3 the functions and purposes of the Reserves Act have been taken into account in respect to the classification and purpose of the reserve as required under section 40 of the Act;
3.2.4 the administering body has considered submissions and objections from affected parties and that, on the basis of the evidence, the decision is a reasonable one;
3.2.5 pursuant to the requirements of section 4 of the Conservation Act 1987, the administering body has consulted with and considered the views of Tangata Whenua or has in some other way been able to make an informed decision.

3.3 Compliance with these requirements has been met and reported to the Community Board when seeking the approval to enter into a Deed of Lease in February 2014.

4. **FINANCIAL IMPLICATIONS**

4.1 The Club has met the public advertising costs necessary to advise of the Council's intention to grant a lease.

4.2 There are no financial implications in exercising the powers delegated by the Minister of Conservation.

4.3 An annual rent of $351.84 inclusive of GST has been negotiated with the Club for the use of the building and green space area as reported on 20 February 2014.

1 Cont'd

5. **STAFF RECOMMENDATION**

5.1 That the Council exercise the powers of the Minister of Conservation referred to in the First Schedule of the Reserves Act 1977 and Instrument of Delegation for Territorial Authorities dated 12 June 2013 that pertain to granting a lease under section 54(1)(c) and (d) to consent to granting a Deed of Lease to the Akaroa Croquet Club Incorporated over an area of approximately 2,123 square metres being part of Lot 2 Deposited Plan 2868, Lot 1 Deposited Plan 79110, and Section 2 Survey Office 18642, held for Reclamation and Public Recreation purposes contained in Certificate of Title CB45A/1127 held in the Canterbury Electronic Land Registry for a period of three years with two rights of renewal for a total term of nine years.

6. BOARD RECOMMENDATION

That the staff recommendation be adopted.

Refer to Part C clause 1 for the Board's delegated decisions in relation to this matter.

PART B – REPORTS FOR INFORMATION

2. DECLARATION OF INTEREST

There were no declarations of interest.

3. DEPUTATIONS BY APPOINTMENT

3.1 AKAROA/WAIREWA STRENGTHENING COMMUNITIES ADVISOR

Penelope Goldstone, the recently appointed Strengthening Communities Advisor introduced herself to the Board.

4. PRESENTATION OF PETITIONS

Nil.

5. NOTICES OF MOTION

Nil.

6. CORRESPONDENCE

Nil.

7. RESERVE MANAGEMENT COMMITTEES

7.1 RESERVE MANAGEMENT COMMITTEES ORDINARY MINUTES

The Board **received** the minutes of the following Reserve Management Committee meetings:

- Robinsons Bay Reserve Management Committee – 8 May 2014
- Duvauchelle Reserve Management Committee – 9 June 2014
- Garden of Tane Reserve Management Committee – 19 May 2014
- Stanley Park Reserve Management Committee – 5 June 2014
- Little Akaloa Reserve Management Committee – 2 June 2014.

8. COMMUNITY ORGANISATIONS' REPORTS

8.1 BANKS PENINSULA WATER MANAGEMENT ZONE COMMITTEE – 15 APRIL 2014

The Board **received** the minutes of the Banks Peninsula Water Management Zone Committee meeting held on Tuesday 20 May 2014.

8.2 ORTON BRADLEY PARK BOARD – 14 APRIL 2014

The Board **received** the minutes of the Orton Bradley Park Board meeting held on Monday 14 April 2014.

9. BRIEFINGS

9.1 PENELOPE GOLDSTONE STRENGTHENING COMMUNITIES ADVISOR – AKAROA/WAIREWA SMALL GRANTS FUND ASSESSMENT COMMITTEE

Members were informed that no applications had been received for community representatives to sit on the Akaroa/Wairewa Small Grants Fund Assessment Committee, following the advertising for nominations. Members were advised that Kevin Blogg, Jane Westwood and Leigh Hickey have been approached and are willing to accept positions as community representatives on the Small Grants Fund Assessment Committee for the 2013/2016 term.

Refer Part C Clause 9 for the Board's delegated decision.

10. COMMUNITY BOARD ADVISER'S UPDATE

The Board received information from the Community Board Adviser on various matters.

11. ELECTED MEMBERS' INFORMATION EXCHANGE

Board members received information on various matters.

- **Akaroa Information Centre**

  Board members expressed concern that the Akaroa Visitor Information Centre may close, as it was noted that tourism is an important industry for Akaroa, which required the support of a professional and proficient information service.

  The Board **decided** that the Chairman should contact Christchurch & Canterbury Tourism, which operates the Visitor Centre, to discuss this matter.

- **Banks Peninsula Tourist Signage**

  The Board **agreed** that the proposed signage for Akaroa could be suitably placed in the bus shelter situated in Place de la Poste and asked that staff investigate that possibility.

- **Private Rights-of-Way**

  It was reported that there were a number of private rights-of-way around Akaroa and Banks Peninsula, which served as access to residential areas. Problems were being experienced with maintenance of some of these rights-of-way, particularly in relation to the control of stormwater.

  The Board **decided** to ask staff for information on whether Council had any policies relating to private rights-of way, particularly around landowner's responsibilities, the control of stormwater from rights-of-way and whether Council ever contributed to maintenance costs.

11 Cont'd

- **Akaroa 175th Celebrations**

  The Board was informed that Hollie Hollander had agreed to assist with the coordination of activities for the 175th Celebrations for Akaroa. Funding for this position would need to be sourced.

12. QUESTIONS UNDER STANDING ORDERS

Nil.

PART C – DELEGATED DECISIONS

13. CONFIRMATION OF MEETING MINUTES – 11 JUNE 2014

The Board **resolved** that the minutes of its ordinary meeting held on Wednesday 11 June 2014 be confirmed.

1. DEED OF LEASE – AKAROA CROQUET CLUB INCORPORATED (CONT'D)

The Board considered a report requesting that the Board revoke the resolution of 20 February 2014 regarding a Deed of Lease to the Akaroa Croquet Club Incorporated and that a new resolution be made in accordance with the Reserves Act 1977.

STAFF RECOMMENDATION

That the Akaroa/Wairewa Community Board:

1.1 Revoke the following resolution passed on 20 February 2014:

(a) Approve the granting of a Deed of Lease commencing 1 January 2014 for three years, with two rights of renewal for a total term of nine years to the Akaroa Croquet Club Incorporated over an area of approximately 2123 square metres being part of Lot 2 Deposited Plan 2868, Lot 1 Deposited Plan 79110, and Section 2 Survey office 18642, held for Reclamation and Public Recreation purposes contained in Certificate of Title CB45A/1127 held in the Canterbury Electronic Land Registry; and

(b) Approve that the Corporate Support Manager negotiates and concludes the lease agreement on behalf of the Transport and Greenspace Manager.

1.2 Approve the granting of a Deed of Lease commencing 1 January 2014 for three years, with two rights of renewal for a total term of nine years to the Akaroa Croquet Club Incorporated over an area of approximately 2123 square metres being part of Lot 2 Deposited Plan 2868, Lot 1 Deposited Plan 79110, and Section 2 Survey office 18642, held for Reclamation and Public Recreation purposes contained in Certificate of Title CB45A/1127 held in the Canterbury Electronic Land Registry, subject to the provisions of section 54 (1)(b) and (c) of the Reserves Act 1977; and

1.3 Approve that the Corporate Support Manager negotiates and concludes the lease agreement on behalf of the Transport and Greenspace Manager.

The Board **resolved** to adopt the staff recommendation.

Refer Part A Clause 1 for the decision required by the Council on this matter.

14. APPLICATION TO AKAROA/WAIREWA COMMUNITY BOARD 2014/15 DISCRETIONARY RESPONSE FUND – LITTLE RIVER CRAFT STATION

The Board considered an application for funding from its 2014/15 Discretionary Response Fund from the Little River Craft Station for $1,520 for Kidsfest Holiday Craft Programme 2014.

STAFF RECOMMENDATION

14.1 That the Akaroa/Wairewa Community Board approve a grant of $920 from its 2014/15 Discretionary Response Fund to Little River Craft Station towards the Kidsfest Holiday Craft Programme 2014.

The Board **resolved** to adopt the staff recommendation.

9. BRIEFINGS (CONT'D)

9.1 AKAROA/WAIREWA SMALL GRANTS FUND ASSESSMENT COMMITTEE

The Board **resolved** that Kevin Blogg, Jane Westwood and Leigh Hickey be appointed as the three community representatives on the Akaroa/Wairewa Small Grants Fund Assessment Committee for the 2013/2016 term.

The meeting concluded at 11.45am

CONFIRMED THIS 13TH DAY OF AUGUST 2014

PAM RICHARDSON
CHAIRMAN

TE HAPORI O ŌHINEHOU RAUA KO AHU PĀTIKI
LYTTELTON/MT HERBERT COMMUNITY BOARD
16 JULY 2014

Report of a meeting of the Lyttelton/Mt Herbert Community Board held on Wednesday 16 July 2014 at 1.30pm at Te Wheke Marae, Rāpaki

PRESENT: Jane Broughton (Deputy Chairperson), Ann Jolliffe, Adrian Te Patu, Andrew Turner and Christine Wilson.

APOLOGIES: An apology for absence was received and accepted from Paula Smith.

MIHI AND KARAKIA TIMATANGA: Kopa Lee, Te Hapū o Ngāti Wheke

The Board reports that:

At 3:08pm the Board **resolved** that the meeting stand adjourned. The meeting resumed at 3.25pm.

PART B – REPORTS FOR INFORMATION

1. DECLARATION OF INTEREST

Nil.

2. DEPUTATIONS BY APPOINTMENT

2.1 PROJECT LYTTLETON

Lottie Harris and Anne Jaiswal, representatives of Project Lyttelton, outlined to the Board Project Lyttelton's history and support of The Garage Sale a local project. Project Lyttelton advised the Board of the recent growth of the Garage Sale owing to its current location at 25 Canterbury Street, Lyttelton, and their desire to remain there, with the possibility of working collaboratively with the site's other occupant, the Lyttelton Toy Library, to achieve this.

The Board **decided** to request staff advice on any plans for 25 Canterbury Street and to explore the possibility of 12-month lease of the site to Project Lyttelton and also to take into account the views of the Lyttelton Toy Library and Recreation Centre and use of Project Lyttelton's Portal.

2.2 DIAMOND HAROUR MEMORIAL GARDENS

Ann and Jim Thornton, Diamond Harbour residents, outlined to the Board their concerns regarding the current lack of available plots at the Diamond Harbour Memorial Gardens and the need to inform the local community on this and the Council's plans for future burials.

Staff were present to advise that a report from 15 July 2014 confirmed the lowest terrace of the park is not suitable for plots. Staff will develop a detailed plot plan for the uppermost area of the park and bring it to the Board for approval. Staff are also investigating other suitable sites in the area. The Council's Communications Team will distribute information to the Diamond Harbour community within the week of this meeting.

2. Cont'd

The Board **decided** to request that staff provide a communication to the local community through the Diamond Harbour Herald and other local media on the current status of the Diamond Harbour Memorial Gardens and timelines around future planning.

2.3 **LYTTELTON HISTORICAL MUSEUM SOCIETY**

Thérèse Angelo, Ray Sleeman and Peter Rough from the Lyttelton Historical Museum Society outlined to the Board the progress being made on the Museum's strategic plan and building feasibility.

Over 7000 items are in storage, and of note, the former Post Office clock mechanism is in a small storage shed that had a mud slip come down on it in early March 2014.

The Board **decided** to request staff advice on the timeline for the Lyttelton Historical Museum to retrieve the items including the former Lyttelton Post Office Clock Mechanism from the Milk Shed at the front of the former Lyttelton Museum Building.

3. CORRESPONDENCE

3.1 **GOVENORS BAY CONCERNED RESIDENTS**

The Board **received** correspondence from Governors Bay Concerned Residents outlining their concerns over ongoing sedimentation in Whakaraupō/Lyttelton Harbour.

The Board noted that the matter is covered by the Whakaraupō/ Lyttelton Harbour Issues Group.

4. PETITIONS

Nil.

5. NOTICES OF MOTION

Nil.

6. BRIEFINGS

6.1 **FACILIITES REBUILD PROJECT – NORMAN KIRK MEMORIAL POOL AND LYTTELTON RECREATION CENTRE UPDATES**

Mark Penrice, Project Manager, Project Management Unit, and David Lees, Project Manager, updated the Board on the current progress of the rebuild of Norman Kirk Memorial Pool and Lyttelton Recreation Centre.

Demolition of the pool has been completed ahead of schedule. The proposed opening date is 22 December 2014, if there are no geotechnical issues with the ground nor major issues with the retaining wall.

The target date for Trinity Hall repairs is pre-Christmas 2014, and the rest of the facility is approximately April 2015.

7. EXTERNAL ORGANISATIONS REPORTS

7.1 ORTON BRADLEY PARK BOARD MEETING MINUTES – 14 APRIL 2014

The Board **received** the minutes of the Orton Bradley Park Board meeting held on Monday 14 April 2014.

7.2 BANKS PENINSULA WATER MANAGEMENT ZONE COMMITTEE – 20 MAY 2014

The Board **received** the meeting minutes of the Banks Peninsula Water Management Zone Committee held on Monday 14 April 2014.

8. ELECTED MEMBERS' INFORMATION EXCHANGE EXTERNAL ORGANISATION REPORTS

- **White Gates**

  The Board were advised that the set of new white gates will be installed to replace the missing white gate.

- **People lost at Sea Memorial**

  The Board **decided** to request staff meet with Christine Wilson and Gary Horan to discuss the seafarer's memorial proposal.

- **Albion Square**

  The Board were advised that time capsule was laid below the Cenotaph foundation stone in Albion Square on Friday 27 June 2014.

9. QUESTIONS UNDER STANDING ORDERS

Nil.

PART C – REPORT ON DELEGATED DECISIONS

10. CONFIRMATION OF MEETING MINUTES – 18 JUNE 2014

The Board **resolved** that the minutes of its meeting held on Wednesday 18 June 2014 be confirmed subject to the following amendment:

Alteration to clause 9 (Elected Members' Information Exchange) to read:

Lyttelton Reserves Management Committee – The Bridle Path and Stan Helms Track are proposed to be open, with a new deviation to Stan Helms Track.

11. COMMITTEE REPORTS

11.1 LYTTELTON RESERVES MANAGEMENT COMMITTEE

The Board noted the recent resignations and **resolved** that Brian Dougan, Helen Greenfield and Daryl Warnock are appointed members of the Lyttelton Reserves Management Committee.

12. APPLICATION TO LYTTELTON/MT HERBERT COMMUNITY BOARD 2014/15 DISCRETIONARY RESPONSE FUND

The Board considered an application for funding from its 2014/15 Discretionary Response Fund from Lyttelton Rugby Club for $1,100 for the Titahi Bay Under 13's Rugby Trip.

The Board **resolved** to approve a grant of $1,100 from its 2014/15 Discretionary Response Fund to Lyttelton Rugby Club towards the Titahi Bay Under 13's Rugby Trip.

13. COMMUNITY BOARD ADVISER'S UPDATE

- **Board Support for Skate Jam**

  The Board were advised that the person who held the Lyttelton Skate Jam last year is now wishing to plan for the next one.

The Board **decided** to request a funding report seeking the Board's financial support for a Lyttelton Skate Jam to be held in December 2014/January 2015.

14. LYTTELTON/MT HERBERT SMALL GRANTS FUND ASSESSMENT COMMITTEE 2014/15 - 2015/16

The Board considered the appointment of community representatives to the Lyttelton/Mt Herbert Small Grants Fund Assessment Committee 2014/15 and 2015/16.

The Board **resolved** to appoint Patricia Laird as a community representative to the Lyttelton/Mt Herbert Small Grants Fund Assessment Committee 2014/15 and 2015/16.

It was noted that nominations be called again next year to fill the remaining community representatives vacancies.

15. RESOLUTION TO EXCLUDE THE PUBLIC

The Board **resolved** to adopt the resolution set out on page 27 of the agenda.

The Board **resolved** to readmit the public at 5.15pm.

The Board expressed thanks to Te Hapū o Ngāti Wheke and Board support staff for the organisation of the Board meeting at Rāpaki.

The meeting closed at 5.23pm.

POROPORAKE AND KARAKIA WHAKAMUTUNGA: Riki Pitama**,** Te Hapū o Ngāti Wheke

CONFIRMED THIS 20TH DAY OF AUGUST 2014.

PAULA SMITH
CHAIRPERSON

COUNCIL 11. 9. 2014

SPREYDON/HEATHCOTE COMMUNITY BOARD
5 AUGUST 2014

Report of a meeting of the Spreydon/Heathcote Community Board held on 5 August 2014 at 5.02pm in the Board Room, Beckenham Service Centre, 66 Colombo Street, Beckenham.

PRESENT: Paul McMahon (Chairperson), Phil Clearwater, Melanie Coker, Helene Mautner, Karolin Potter and Rik Tindall.

APOLOGIES: An apology for absence was received and accepted from Tim Scandrett.

The Board reports that:

PART A - MATTERS REQUIRING A COUNCIL DECISION

1. COMMUNITY BOARD ADVISERS' UPDATE

1.1 ELECTORAL VOTING SYSTEM

The Board was informed that a report is to go to the Council on the electoral voting system to be adopted for the 2016 and 2019 elections.

BOARD RECOMMENDATION

The Board **decided** to recommend to the Council that:

1.1.1 The voting system for the Council and the Canterbury District Health Board be the same.

Karolin Potter requested her vote against 1.1.1 be recorded.

1.1.2 That Single Transferable Voting be adopted as the voting system for the Christchurch City Council for the 2016 and 2019 elections.

Melanie Coker requested her vote against 1.1.2 be recorded.

1.2 BOARD SUBMISSION TO DISTRICT PLAN REVIEW

The Board received legal advice that the approval of the Council will be required for Community Boards to make a submission on the Draft District Plan.

BOARD RECOMMENDATION

The Board **decided** to request the Council's approval for the Spreydon Heathcote Community Board to make a submission on the Draft District Plan.

PART B - REPORTS FOR INFORMATION

2. DECLARATION OF INTEREST

Nil.

3. DEPUTATIONS BY APPOINTMENT

3.1 124 GARLANDS ROAD

Mr Steve Bush and Ms Ashyn Winchester addressed the Board on the future use of the land at 124 Garlands Road, which they would like to see retained by the Council and made available for use as a local community greenspace area. They are in the process of forming a residents' association that they propose could share the care and maintenance of the area with the Council.

The Chairperson thanked Mr Bush and Ms Winchester for their deputation and noted that the Board would seek advice on the possible retention of 124 Garlands Road as local community greenspace area in the context of other greenspace and playground areas available in the vicinity.

4. CARLYLE STREET MOBILITY CAR PARK

The Board **decided** to let the report lie on the table until the next meeting.

5. ELECTED MEMBERS' INFORMATION EXCHANGE

4.1 BARRINGTON ISSUES GROUP MEETING ON THE DISTRICT PLAN REVIEW

The Board discussed the meeting convened by the Barrington Issues Group on 29 July 2014.

The Board **decided** to request a briefing/seminar with the Riccarton/Wigram Community Board regarding the Draft District Plan and density changes from appropriate staff in the Council's Legal and Planning divisions, as well as the Canterbury Earthquake Recovery Authority (CERA), by the end of August 2014.

4.2 HEAVY VEHICLES ON CENTAURUS ROAD

The Board discussed the use of Centaurus Road by heavy vehicles.

The Board **decided** to request staff advice on whether the Community Board may restrict the size and weight of vehicles using Centaurus Road.

4.3 COUNCIL HOUSING

The Board noted the Council's importance as a housing provider of last resort and praised housing staff for the manner in which they deal with clients.

4.4 PARKING IN SELWYN STREET

The Board discussed residences in Selwyn Street that do not have off street parking, and that have time restricted parking on the adjacent street.

Clause 4 (Part C) of these minutes records a decision in relation to this matter.

4.5 OPAWAHO/HEATHCOTE RIVER UPDATE

Work is underway on the development of a framework documents describing outcomes sought for the river.

5. Cont'd

4.6 **CASHMERE VIEW RETIREMENT VILLAGE**

Emergency preparedness, road crossings and moving vehicle parking on the bus stop along from the Rose Street entrance were discussed.

4.7 **GRASS BERMS IN ROSE STREET**

The Board discussed issues associated with the grass berms in Rose Street.

6. COUNCILLORS' UPDATE

The Board received an update on the following:

- The Council's financial strategy.
- Social housing.
- Community Flooding Defence Plans.

7. PRESENTATION OF PETITIONS

Nil.

8. NOTICES OF MOTION

Nil.

9. CORRESPONDENCE

Nil.

10. BRIEFINGS

9.1 **PORT HILLS CROWN OWNED LAND CLEARANCE – CANTERBURY EARTHQUAKE RECOVERY AUTHORITY**

The scheduled briefing did not attend.

9.2 **PIONEER EARLY LEARNING CENTRE**

Staff briefed the Board on the proposal to seek an alternative provider to operate the Pioneer Early Learning Centre. They outlined consultation undertaken in this regard, and asked the Board to provide feedback to inform a report to the Council.

11. COMMUNITY BOARD ADVISER'S UPDATE

The Board received information on the following:

10.1 **SUGDEN STREET PARKING**

Advice from staff provided on the resolution of parking issues in Sugden Street was discussed

The Board **decided** to request a report on the installation of broken yellow lines at the intersection of Sugden and Simeon Streets.

10.2 **YOUTH FUNDING**

The Board considered options for funding youth to recognise achievement, innovation and personal development.

10.3 **OFF THE GROUND FUND**

The Board considered the allocation of funds from its 2014/15 Discretionary Response Fund to the Off the Ground Fund.

Clause 10 (Part C) of these minutes records a decision in relation to this matter.

10.4 **BOARD FUNDING UPDATE 2014/15**

An update of funding was provided.

10.5 **ELECTORAL VOTING SYSTEM**

The Board was advised of a report to go to the Council on the electoral voting system to be adopted for the 2016 and 2019 elections.

Clause 1 (Part A) of these minutes records the Board's recommendation to the Council in relation to this matter.

10.6 **BOARD SUBMISSION ON THE DRAFT DISTRICT PLAN**

The Board received legal advice that the approval of the Council will be required to make a submission on the Draft District Plan.

Clause 1 (Part A) of these minutes records the Board's request to the Council in relation to this matter.

12. QUESTIONS UNDER STANDING ORDERS

Nil.

PART C - REPORT ON DELEGATED DECISIONS TAKEN BY THE BOARD

13. CONFIRMATION OF MINUTES – 18 JULY 2014

The Board **resolved** that the minutes of the Board's ordinary meeting of 18 July 2014 (both open and public excluded) be confirmed.

5. ELECTED MEMBERS' INFORMATION EXCHANGE (CONTINUED)

4.4 PARKING IN SELWYN STREET

The Board discussed residences in Selwyn Street that do not have off street parking, and that have time restricted parking on the adjacent street.

BOARD CONSIDERATION

The Board took into consideration the policy on resident parking and considered it had sufficient information to conclude that due to special circumstances, a resident's car park was necessary at a location on the western side of Selwyn Street near to the northern corner of Selwyn and Poulson Streets.

Further to Clause 4 (Part B) of these minutes, the Board **resolved** install a resident's car park at a location on the western side of Selwyn Street near to the northern corner of Selwyn and Poulson Streets.

NOTE: Staff advice is that a report will be required on revocation of any existing parking restrictions and the installation of a resident's car park.

10. COMMUNITY BOARD ADVISER'S UPDATE (CONTINUED)

10.3 OFF THE GROUND FUND

Further to Clause 10 (Part B) of these minutes, the Board **resolved** to:

10.3.1 Re-establish an Off the Ground Fund of $7,500 from the Spreydon/Heathcote Community Board's 2014/15 Discretionary Response Fund so that small amounts of funding can be quickly accessed for beneficial community projects by groups and individuals, including youth.

10.3.2 Amend the Off the Ground Fund criteria to read:

(a) The fund is designed to provide the community with access to small grants and seed funding for small community projects and/or spontaneous events.

(b) The project must benefit people living in the Spreydon/Heathcote ward.

(c) Applications are to be made on the Council funding application form provided.

(d) Funding may be granted up to a maximum of $250.

(e) Applications must provide contact details and details of the location of the activity and a short description of what the activity will involve.

(f) Applicants must notify the Council staff of the activity on the Council application form prior to commencing work for the grant to be considered.

(g) The funds will be paid to the applicant on the production of receipts as reimbursement after approval has been received. If it is more appropriate for payment to be made up front this may be discussed with staff.

(f) The grant requests will be administered through the Council's Community Support staff in the Spreydon/Heathcote ward.

(h) That a schedule of grants be provided to the Board members on a weekly basis, with a monthly schedule of grants and the Off the Ground fund financial balance and payment statistics being provided to the Board through a report by the Strategic Initiatives Grants Adviser.

The meeting concluded at 7.21pm.

CONFIRMED THIS 22ND DAY OF AUGUST 2014

PAUL MCMAHON
CHAIRPERSON

Report of a meeting of the Spreydon/Heathcote Community Board held on 22 August 2014 at 8.05am in the Board Room, Beckenham Service Centre, 66 Colombo Street, Beckenham.

PRESENT: Paul McMahon (Chairperson), Phil Clearwater, Melanie Coker, Helene Mautner, Karolin Potter, Tim Scandrett and Rik Tindall.

APOLOGIES: An apology for early departure was received and accepted from Tim Scandrett, who departed at 9.09am during clause 4 and was absent for clauses 5 to 21.

An apology for early departure was received and accepted from Phil Clearwater, who departed at 9.17am and was absent for clauses 5 to 21.

An apology for early departure was received and accepted from Melanie Coker who departed at 10.56am and was absent for clauses 18 to 21.

An apology for lateness was received and accepted from Rik Tindall, who arrived at 8.07am.

The meeting was adjourned from 10.02am to 10.08am.

The Board reports that:

PART B – REPORTS FOR INFORMATION

1. DECLARATION OF INTEREST

Nil.

2. DEPUTATIONS BY APPOINTMENT

Nil.

3. PROPOSED PROHIBITED TIMES ON ROADS – WOOLSTON INDUSTRIAL AREA

The Board decided:

3.1 To let this item lie on the table.

3.2 Request that staff report further by providing details of the types and number of incidents of anti-social road user behaviour on these streets and the problems arising.

4. COUNCILLORS' UPDATE

The Board noted:

- The upcoming FIFA U20 Cup and the Cricket World Cup and other events and preparations being made to be ready for these.
- Process for variations to Resource Consents.

4 Cont'd

- The need for facilities for walkers and runners around Victoria Park.
- Proposals for streamlining of the Council's reporting and decision making processes.
- Social Housing.

5. PRESENTATION OF PETITIONS

Nil.

6. NOTICE OF MOTION

The following Notice of Motion was moved by Karolin Potter, and seconded by Melanie Coker:

That the Spreydon/Heathcote Community Board grants $1000 from the Discretionary Response Fund 2014/15 to Latman House, of Mental Health Advocacy and Peer Support, to enable the continued provision of food and support to its members.

On being put to the meeting by the Chairperson, the motion was declared **carried.**

7. CORRESPONDENCE

Nil.

8. BRIEFINGS

8.1 BRENDAN WINDER AND BRIDGET LANGE, CANTERBURY EARTHQUAKE RECOVERY AUTHORITY (CERA), PORT HILLS CROWN OWNED LAND CLEARANCE PROJECT

Mr Brendan Winder (Project Manager) and Ms Bridget Lange (Relationship Manager) of CERA, attended the meeting and spoke to the Board on the Port Hills Crown Owned Land Project. They outlined the complexities of the land clearance and progress to date.

An archaeological report is being prepared to identify important sites and will be made available to the Board on completion.

8.2 CHRISTINE TONER, CONSULTATION TEAM LEADER, BROUGHAM, BURLINGTON AND GASSON STREETS INTERSECTION

Ms Christine Toner, Consultation Leader – Transport, attended the meeting and spoke to the Board regarding the consultation on proposed changes to the Brougham, Burlington and Gasson Streets intersection, involving installation of a right turn lane.

8.3 GEORGE PATENA, MULTICULTURAL ADVISER

Mr George Patena, Multicultural Adviser, introduced himself to the Board and spoke about the role of the Multicultural Adviser and ways to engage with all ethnicities throughout the ward.

9. COMMUNITY BOARD ADVISER'S UPDATE

9.1 1 CARLYLE STREET

The Board was advised that 1 Carlyle Street, purchased as a neighbourhood park, is no longer required for this purpose and options for the future use of this area are being considered.

The Board **decided** to request that staff provide more information regarding the land in 1 Carlyle Street and the potential for it to be used to enhance the Sydenham Master Plan, either as part of a land swap or another function.

9.2 STORMWATER SYSTEMS

Information on stormwater systems is to be presented at a Combined Community Board Seminar on 22 September 2014.

10. ELECTED MEMBERS' INFORMATION EXCHANGE

- Road repair issues in Beckenham.
- Proposed Facilities Heritage Priority meeting.
- Flood report information.
- Cashmere Residents' Association have been working with Bowenvale residents towards formation of a neighbourhood network.
- Ernle Clark Reserve management.
- Opawaho/Heathcote River – further actions being planned, including development of a current walking guide to the river.
- The number and location of disability car parks in the ward.

11. QUESTIONS UNDER STANDING ORDERS

Nil.

13. CARLYLE STREET MOBILITY CAR PARK

BOARD CONSIDERATION

The Board considered a report seeking its approval to install a mobility parking space outside 500 Colombo Street on Carlyle Street.

The Board discussed the limited utility and convenience of the site for people with disabilities, and the lack of access to Colombo Street.

Rather than approving the staff recommendation, the Board **decided** to request staff to investigate the reinstatement of the former disabled car park near the site.

PART C - REPORT ON DELEGATED DECISIONS TAKEN BY THE BOARD

9. COMMUNITY BOARD ADVISER'S UPDATE CONTINUED

9.2 MAKING COMMUNITY GOVERNANCE WORK FOR YOU AND YOUR COMMUNITY WORKSHOP

The Board was advised of a training workshop on Community Governance being offered by Local Government New Zealand (LGNZ)

The Board **resolved** that the attendance of Melanie Coker and Rik Tindall at this LGNZ workshop this workshop on 26 September 2014, be approved.

9.3 SELWYN STREET PARKING

Staff advice was given that no consultation had yet been undertaken on the proposed establishment of a resident's car park, and this is required prior to installation.

The Board **resolved** that:

9.3.1 With regard to clause 4.4 in the minutes of the meeting of 5 August 2014 on the installation of a resident's car park on Selwyn Street, the installation is only to proceed following public consultation being undertaken and the Board being satisfied of support for the installation.

9.3.2 In the special circumstances the Board delegates to the Area Traffic Engineer the power to revoke any existing parking restrictions in the area covered by clause 9.3.1 prior to installation of a resident's car park under that clause.

12. CONFIRMATION OF MINUTES – 5 AUGUST 2014

The Board **resolved** that the minutes of its ordinary meeting of 5 August 2014, be confirmed subject to the following amendments:

Deletion of paragraph one to Clause 4.2, which read "The Board discussed residences in Selwyn Street that do not have off street parking, and that have time restricted parking on the adjacent street".

Deletion of the word "illegal" in paragraph one of Clause 4.7, and the insertion of "moving vehicle parking on the bus stop along from the Rose Street entrance".

14. 350 SELWYN STREET BUS STOP MARKINGS

The Board considered a report seeking its approval to upgrade parking restrictions at the existing bus stop located on Selwyn Street outside the Bishop Selwyn Lifecare Centre.

The Board **resolved** to:

14.1 Revoke all existing parking and stopping restrictions on the eastern side of Selwyn Street commencing at a point 41 metres south of Ruskin Street and extending in a southerly direction for a distance of 30 metres.

14.2 Approve that the stopping of vehicles be prohibited at any time on the eastern side of Selwyn Street commencing at a point 41 metres south of Ruskin Street and extending in a southerly direction for a distance of eight metres.

14.3 Approve that a marked bus stop be installed on the eastern side of Selwyn Street commencing at a point 49 metres south of Ruskin Street and extending in a southerly direction for a distance of 14 metres.

14 Cont'd

14.4 Approve that the stopping of vehicles be prohibited on the eastern side of Selwyn Street commencing at a point 63 metres south of Ruskin Street and extending in a southerly direction for a distance of eight metres.

15. APPLICATION TO THE SPREYDON/HEATHCOTE COMMUNITY BOARD'S YOUTH ACHIEVEMENT AND DEVELOPMENT SCHEME – CAMERON BISHOP

The Board considered a report seeking its approval of an application for funding from the Spreydon/Heathcote Community Board's 2014/15 Youth Achievement and Development Scheme.

The Board **resolved** to approve a grant to Cameron Wayne Bishop of $350 from the 2014/15 Youth Achievement and Development Scheme to take part in the bi-annual tour to Sydney, Australia, as a member of the Under 19 New Zealand Men's Netball Team from 12 to 18 October 2014.

16. APPLICATION TO THE SPREYDON/HEATHCOTE COMMUNITY BOARD'S YOUTH ACHIEVEMENT AND DEVELOPMENT SCHEME – NATHAN BOTHAMLEY

The Board considered a report seeking its approval of an application for funding from the Spreydon/Heathcote Community Board's 2014/15 Youth Achievement and Development Scheme.

The Board **resolved** to approve a grant to Nathan Alan Bothamley of $350 from the 2014/15 Youth Achievement and Development Scheme to take part in the World Youth Rock Climbing Championships in New Caledonia from 20 to 24 September 2014.

17. APPLICATION TO THE SPREYDON/HEATHCOTE COMMUNITY BOARD'S YOUTH ACHIEVEMENT AND DEVELOPMENT SCHEME – JAY JOHNSON AND CAMERON LUBRANSKY

The Board considered a report seeking its approval of two applications for funding from the Spreydon/Heathcote Community Board's 2014/15 Youth Achievement and Development Scheme.

BOARD DECISION

The Board **resolved** to approve a grant to Jay Johnson of $350 and to Cameron Lubransky of $350 from the 2014/15 Youth Development and Achievement Scheme to compete in the Australian Football League International Cup in Melbourne, Australia, from 9 to 23 August 2014 as members of the New Zealand Hawks Men's Team.

18. APPLICATION TO THE SPREYDON/HEATHCOTE COMMUNITY BOARD'S YOUTH ACHIEVEMENT AND DEVELOPMENT SCHEME – KRISTOPHER JONES

The Board considered a report seeking its approval of an application for funding from the Spreydon/Heathcote Community Board's 2014/15 Youth Achievement and Development Scheme.

STAFF RECOMMENDATION

It is recommended that the Board allocate Kristopher Jones $100 from the 2014/15 Youth Achievement and Development Scheme to compete at the International Greek Folklore Cultural Festival, Greece in August this year.

BOARD CONSIDERATION

The Board considered the report and concluded that that it should make a grant of $500, which is in line with the level of funding it regards as appropriate to travel beyond the Pacific.

18 Cont'd

BOARD DECISION

The Board **resolved** to approve a grant to Kristopher Jones of $500 from the 2014/15 Youth Achievement and Development Scheme to compete at the International Greek Folklore Cultural Festival, Greece in August 2014.

19. SPREYDON/HEATHCOTE COMMUNITY BOARD 2014/15 STRENGTHENING COMMUNITIES FUNDING ALLOCATIONS

The Board considered a report for the allocation of the Spreydon/Heathcote Strengthening Communities Fund for 2014/15.

The Board **resolved** to approve the following allocations from its 2014/15 Strengthening Communities Fund as follows:

Priority One

No.	Group	Project	Board Decision
1. 51708	Church Army New Zealand - Canterbury Kids Coach	Rowley Community Work with Families	To grant $18,118 to the Church Army New Zealand - Canterbury Kids Coach towards the Rowley Community Work with Families project.
2 51748	Cross Over Trust	The Primary Project	To grant the Cross Over Trust as a Key Local Project and recommends funding of $50,000 from the Metropolitan Funding Committee towards The Primary Project Wages and Operating Costs.
3. 51725	Family and Community Division (Anglican Care)	Family Community Development Worker - Addington	To grant of $25,000 to the Family and Community Division (Anglican Care) towards the Family Community Development Worker - Addington wage.
4. 51722	Family and Community Division (Anglican Care)	Family Community Development Worker Sydenham	To grant $25,000 to the Family and Community Division (Anglican Care) towards the Family Community Development Worker Sydenham project.
5 51484	Pioneer Basketball Club	In Schools Skills Coaching and Family Fun Ball	To grant $6,000 to the Pioneer Basketball Club towards In Schools Skills Coaching and Family Fun Ball project.
6. 51773	Project Esther Trust	Project Esther Trust - Single Mums Support Service	To grant $18,000 to the Project Esther Trust towards the Project Esther Trust - Single Mums Support Service project.
7. 51636	Rowley Resource Centre Inc	Continuing Community Development in Rowley/Hoon Hay	To grant $65,000 from the Metropolitan Funding Committee towards Continuing Community Development in Rowley/Hoon Hay Wage and Rent costs.
8. 51661	Te Whare Roopu o Oterepo Waltham Community Cottage Inc	Te Whare Roopu o Oterepo - Waltham Community Cottage	To grant $40,000 from the Metropolitan Funding Committee towards Te Whare Roopu o Oterepo - Waltham Community Cottage project.

19 Cont'd

Priority Two

No.	Group	Project	Board Decision
9. 51802	Addington Community House Incorporated	Manuka Cottage	To grant $7,150 to the Addington Community House Incorporated towards the Manuka Cottage temporary operating costs.
10. 51596	Addington.net	Addington.net	To grant $21,150 to Addington.net towards the addington.net computer centre wages and operating costs.
11. 51752	Christchurch South Community Gardens Trust	Christchurch South Community Gardens	To grant $20,000 to the Christchurch South Community Gardens Trust towards the Christchurch South Community Gardens wages and operating costs.
12. 51723	Family and Community Division (Anglican Care)	Community Development Worker Addington	To grant $26,000 to the Family and Community Division (Anglican Care) towards the Community Development Worker Addington wage.
13. 51954	Kereru Sports and Cultural Club Incorporated	Administrator/Development Officer	To grant $5,000 to Kereru Sports and Cultural Club Incorporated towards the Administrator/Development Officer administration.
14. 51776	Project Esther Trust	Project Esther Trust Music and Movement	To grant $2,500 to Project Esther Trust towards the Project Esther Trust Music and Movement programme.
15. 51715	SHARP Trust	Rowleyz SHARP	To grant $5,000 to the SHARP Trust towards the Rowleyz SHARP programme.
16. 51886	Spreydon Youth Community Trust	24/7 Youthwork in Cashmere High, Hillmorton and Chrishchurch South Intermediate	To grant $30,000 to the Spreydon Youth Community Trust towards the 24-7 Youthwork in Cashmere High, Hillmorton and Christchurch South Intermediate.
17. 52021	Spreydon/Heathcote Community Board	Community Pride Garden Awards	To grant $3,000 towards the Community Pride Garden Awards.
18. 52020	Spreydon/Heathcote Community Board	Neighbourhood Week	To grant $4,000 towards the Neighbourhood Week events.
19. 52018	Spreydon/Heathcote Community Board	Waltham Skate Jam	To grant $3,300 towards the Waltham Skate Jam.
20. 52017	Spreydon/Heathcote Community Board	Alternative Event	To grant $2,000 towards an Alternative Event.

19 Cont'd

No.	Group	Project	Board Decision
21. 52016	Spreydon/Heathcote Community Board	Hoon Hay Fiesta	To grant $6,000 towards the Hoon Hay Fiesta.
22. 52022	Spreydon/Heathcote Community Board	Community Service and Youth Awards	To grant $3,000 towards the Community Service and Youth Awards.
23. 51849	Waltham Youth Trust	Youth and Family Support Worker	To grant $8,700 to the Waltham Youth Trust towards the Youth and Family Support Worker.

Priority Three

No.	Group	Project	Board Decision
24. 51931	Mental Health Advocacy and Peer Support Trust	Latnam House	To decline the application from the Mental Health Advocacy and Peer Support Trust.
25. 52023	Spreydon/Heathcote Community Board	Communicating with the Community	To decline the Board's application for $5,000 from the Spreydon/Heathcote 2014/15 Strengthening Communities Fund to the Communicating with the Community project.
26. 52019	Spreydon/Heathcote Community Board	Youth Development and Achievement Fund	The Spreydon/Heathcote Community Board at its meeting on 18 July 2014 **resolved** to grant $7,500 from the Spreydon/Heathcote 2014/15 Discretionary Response Fund towards the Youth Development and Achievement Fund.
27. 51783	The Salvation Army New Zealand Trust	'DALTA' Programme	To decline the application from the Salvation Army New Zealand Trust.

20. RESOLUTION TO EXCLUDE THE PUBLIC

The Board **resolved** that resolution set out in item 23 on Page 36 of the agenda be adopted to exclude the public from 10.40am. The public was re-admitted to the meeting at 10.43am.

The meeting concluded at 11.14 am.

CONFIRMED THIS 2ND DAY OF SEPTEMBER 2014

PAUL MCMAHON
CHAIRPERSON

BURWOOD/PEGASUS COMMUNITY BOARD
4 AUGUST 2014

Report of a meeting of the Burwood/Pegasus Community Board held on Monday 4 August 2014 at 4.30pm in the Boardroom, Corner Beresford and Union Street, New Brighton, Christchurch.

PRESENT: Tim Baker (Chairperson), David East, Glenn Livingstone, Tim Sintes, Linda Stewart and Stan Tawa.

APOLOGIES: An apology for absence was received and accepted from Andrea Cummings.

An apology for lateness was received and accepted from David East who arrived at 5.04pm and was absent for clauses 1,2,3,6.1 and 10.

An apology for lateness was received and accepted from Glenn Livingstone who arrived at 5.27pm and was absent for clauses 1, 2, 3, 5, 6.1, 6.2, 6.3 (part) and 10.

The Board reports that:

PART B - REPORTS FOR INFORMATION

1. DECLARATION OF INTEREST

There were no declarations of interest.

2. DEPUTATIONS BY APPOINTMENT

2.1 COMMUNITY SAFETY PARTNERSHIP

The Board received a deputation from Senior Sergeant Phil Dean, assisted by Heather Davies, Strengthening Communities Advisor, representing the New Brighton Community Safety Partnership, on the work of that group.

A strategic overview document has been developed to further the group's aim of reducing the incidence of alcohol related harm and anti-social behaviour in the New Brighton community and to improve the physical appearance of the area.

The Board **decided** to invite the Community Safety Partnership group back for a further update at a future Board meeting.

3. PRESENTATION OF PETITIONS

Nil.

4. NOTICES OF MOTION

Nil.

5. CORRESPONDENCE

5.1 CHRISTCHURCH CITY COUNCIL 2014/15 ANNUAL PLAN

The Board **received** correspondence from the Council's Chief Executive, being an acknowledgment and response on the Board's submission on the Council's Draft 2014/15 Annual Plan.

6. BRIEFINGS

6.1 CANTERBURY EARTHQUAKE RECOVERY AUTHORITY (CERA)

Matthew Walters, Relationship Manager, Canterbury Earthquake Recovery Authority (CERA), briefed the Board on recent work in the ward.

Evgen Zakharov of Work Safe, discussed safety in the Red Zone around demolition, dust suppression, appropriate fencing and site supervision. It was established that transportation of uncovered debris from sites was a police matter. The hours of demolition works are decided by the Council's Environmental team, who can follow up on any complaints.

Adele Wilkinson and Christina Bond of Mental Health Education and Resource Centre (MHERC) talked about community leader resilience workshops in New Brighton.

Community Leaders in New Brighton have been invited to identify the most significant mental health needs in the community and to discuss what actions can be taken to support residents in the area. From this meeting MHREC will design community education workshops to give people the tools they need to improve their mental health and wellbeing and reduce stress for themselves and others.

Thanks was given to Matthew Walters, who was leaving CERA, for his work with the Board over his time with that organisation.

6.2 COMMUNITY BOARDS AND DISTRICT LICENSING COMMITTEE

An apology was received from Fiona Proudfoot, Team Leader Liquor Licensing who was unable to attend. This briefing is now to take place on 18 August 2014.

6.3 RESOURCE CONSENTS AND INTERNAL PROCESSES

John Higgins, Manager Resource Consents and John Gibson, Planning Administration Manager, presented a briefing on resource consents and internal processes. It was noted that the process to determine whether a consent application is notified is a judicial decision.

The Chairperson thanked all the presenters for their briefings.

7. COMMUNITY BOARD ADVISER'S UPDATE

The Board **received** information from the Community Board Adviser on Board related activities.

- **Criteria for Granny Flats**

  In response to the Board's request of 3 March 2014, information was provided on the specific Council criteria for the provision of "Granny Flats", particularly around occupancy restrictions.

- **Local Earthquake Recovery Co-ordination (LERC)**

  Notes of a meeting of the LERC Group held on 22 July 2014 were provided.

7 Cont'd

- **Burwood/Pegasus Code of Conduct**

  The Board was supplied for information, with a copy of the Code of Conduct, adopted in January 2010, noting this remains in force until amended or replaced.

- **New Brighton Transitional Funding**

  Staff reported on the final design for the pavement mural and the projects completed to date for the transitional projects in the New Brighton pedestrian mall.

- **New Brighton Legacy Project**

  Staff advised that the Council had approved the Board's recommendation that an all weather hot saltwater pool complex be the preferred legacy project for New Brighton. The Council had also requested that staff develop a draft High Level Expression of Interest for the project.

  Staff noted that in the Board's recommendation on this matter, they had asked that the Council confirms the amount, source and timing of funding for the project and also investigate the source of Council funding and suggest, (but not limited to), the use of the Betterment Fund and/or the Capital Endowment Fund. This particular recommendation was not addressed within the Council's decision.

  The Board confirmed it would oppose using its Discretionary Response Fund towards the cost of the project.

  The Board **decided** to request staff to establish if there is any residual Capital Endowment Fund available that could be redirected towards the New Brighton Legacy project. Also, that details be supplied of the projects that have benefitted to date from the Betterment Fund; the criteria for accessing that fund and if possible to have the percentage spent from it, within the Burwood Pegasus ward.

- **Submissions on Bylaw Reviews**

  The Board **decided** that submissions be prepared and submitted on the Draft Parks and Reserves Bylaw 2014 and the Draft Traffic and Parking Amendment Bylaw 2014, noting that consultation for both closes on 15 August 2014.

8. QUESTIONS UNDER STANDING ORDERS

Nil.

9. ELECTED MEMBERS' INFORMATION EXCHANGE

- Noted that Burwood Pegasus network forums now coincide with Council meetings thus preventing the two Councillors from attending the forums. The Board **decided** to request staff to consider rescheduling the Burwood Pegasus network forums to enable the two Councillors to attend.

- Noted that a report was due to the Board in early October 2014 to address the issue of illegal fishing from the New Brighton Pier. In the interim, staff will be trialling temporary measures to encourage adherence with the no fishing zone on the Pier.

- The Board was pleased to note the installation of a permanent stop bank solution in the Caspian/Ebbtide Streets area.

PART C – REPORT ON DELEGATED DECISIONS TAKEN BY THE BOARD

10. CONFIRMATION OF MEETING MINUTES – 21 JULY 2014

The Board **resolved** that the minutes, including the public excluded section, of the Board's meeting of 21 July 2014 be confirmed.

11. BURWOOD/PEGASUS YOUTH DEVELOPMENT FUNDING SCHEME 2014/2015 – LIAM TAYLOR DUNGEY

The Board considered a report seeking its approval for funding from its Youth Development Fund to Liam Taylor Dungey.

The Board **resolved** to grant $150 from the 2014/15 Youth Development Fund to Liam Taylor Dungey towards the cost of travelling to Wellington to participate in the New Zealand School of Music Jazz Festival 2014.

12. BURWOOD/PEGASUS COMMUNITY BOARD STRENGTHENING COMMUNITIES FUNDING ALLOCATIONS 2014/15

The Board considered a report seeking its approval and allocation of the Burwood/Pegasus Strengthening Communities Fund for 2014/15.

(a) The Board approved the allocations recommended for its 2013/14 Strengthening Communities Funding (SCF) as follows:

Priority One Grants

No.	Group	Project	Board Decision
2. 51647	Agape Street Ministries Charitable Trust	After School Club	The Burwood/Pegasus Community Board **resolved** to grant $7,500 to the Agape Street Ministries Charitable Trust towards the After School Club.
3. 51621	Aranui Community Trust Incorporated	AFFIRM Festival and Wages	**Note**: This request has been approved as a Key Local Project by the Metropolitan Funding Committee.
4. 51758	Burwood Day Care Centre for the Elderly	Day Coordinators Wages	The Burwood/Pegasus Community Board **resolved** to allocate $7,000 to the Burwood Day Care Centre for the Elderly towards the Day Coordinators Wages.
5. 51996	Burwood/Pegasus Community Board	Skate Jam	The Burwood/Pegasus Community Board **resolved** to grant $4,000 to the Burwood/Pegasus Community Board for the Skate Jam.
6. 51995	Burwood/Pegasus Community Board	Neighbourhood Week 2014	The Burwood/Pegasus Community Board **resolved** to allocate $2,000 from the SCF Fund and $1,500 from the Discretionary Response Fund to the Burwood/Pegasus Community Board towards the Neighbourhood Week 2014 project.

12 Cont'd

7. 51993	Burwood/Pegasus Community Board	Community Pride Garden Awards 2014	The Burwood/Pegasus Community Board **resolved** to grant $1,500 from the SCF and $700 from the Discretionary Response Fund to the Burwood/Pegasus Community Board towards the Community Pride Garden Awards 2014.
8. 51992	Burwood/Pegasus Community Board	I Love New Brighton	The Burwood/Pegasus Community Board **resolved** to grant $4,500 to the Burwood/Pegasus Community Board towards the I Love New Brighton Project.
9. 51689	Crossroad Youth with a Future Trust	Stay Real Programmes and Drop In Centre	The Burwood/Pegasus Community Board **resolved** to grant $14,000 to the Crossroad Youth with a Future Trust towards the Stay Real Programmes and Drop in Centre.
10. 51938	Dallington Community Cottage Trust	Dallington Community Cottage	The Burwood/Pegasus Community Board **resolved** to grant $9,900 to the Dallington Community Cottage Trust towards the Dallington Community Cottage.
11. 51817	New Brighton Anglican Parish	Te Waka Aroha Project	The Burwood/Pegasus Community Board **resolved** to grant $6,500 to the New Brighton Anglican Parish towards the Te Waka Aroha Project.
12. 52024	Ola Taumafai (Strive for Life) Charitable Trust	Ola Taumafai - The Hope Centre	The Burwood/Pegasus Community Board **resolved** to grant $12,000 to the Ola Taumafai (Strive for Life) Charitable Trust towards the Ola Taumafai - The Hope Centre.
13. 51656	Project Employment and Environmental Enhancement Programme (PEEEP)	Staff Salaries	**Note**: This request has been approved as a Key Local Project by the Metropolitan Funding Committee.
14. 51588	Rawhiti Community Sports Incorporated	Community Sports Coordinators and Capacity Building	**Note**: This request has been approved as a Key Local Project by the Metropolitan Funding Committee.
15. 51493	Wainoni Avonside Community Services Trust	Coordinators Salary	The Burwood/Pegasus Community Board **resolved** to grant $14,000 to the Wainoni Avonside Community Services Trust towards the Coordinators Salary.
16. 51949	Youth Alive Trust	Community Youthworkers	The Burwood/Pegasus Community Board **resolved** to grant $16,846 to the Youth Alive Trust towards the Community Youthworkers.

12 Cont'd

Priority Two Grants

No.	Group	Project	Board Decision
17. 51655	Agape Street Ministries Charitable Trust	Aranui Fun Attack	The Burwood/Pegasus Community Board **resolved** to grant $6,000 to the Agape Street Ministries Charitable Trust towards the Aranui Fun Attack event.
18. 51654	Agape Street Ministries Charitable Trust	Just 4 Kids Holiday Programme	The Burwood/Pegasus Community Board **resolved** to grant $4,000 to the Agape Street Ministries Charitable Trust towards the Just 4 Kids Holiday Programme.
19. 51680	Brighton Gallery Trust	Annual Rent	The Burwood/Pegasus Community Board **resolved** to grant $12,750 to the Brighton Gallery Trust towards Annual Rent. (**Note**: staff recommendation was $11,750)
20. 51871	Burwood Community Church Trust Inc	PYM Youth Project	The Burwood/Pegasus Community Board **resolved** to grant $10,000 to the Burwood Community Church Trust Inc towards the PYM Youth Project.
21. 51863	Burwood Community Church Trust Inc	Burwood Community Care	The Burwood/Pegasus Community Board **resolved** to grant $12,000 to the Burwood Community Church Trust Inc towards the Burwood Community Care.
22. 51200	Burwood/Pegasus Community Board	Parklands Fun Day	The Burwood/Pegasus Community Board **resolved** to grant $4,000 to the Burwood/Pegaus Community Board towards Parklands Fun Day.
23. 51991	Burwood/Pegasus Community Board	Community Service Awards	The Burwood/Pegasus Community Board **resolved** to grant $1,500 from the SCF and $ 1,000 from the Discretionary Response Fund to the Burwood/Pegasus Community Board towards the Community Service Awards.
24. 51772	Compassion Trust Budget Advice Service	Budget Advisory Service	The Burwood/Pegasus Community Board **resolved** to grant $6,000 to the Compassion Trust Budget Advice Service towards the Budget Advisory Service.
25. 51753	E Tipu Rea Early Learning Centre	E Tipu Rea Early Learning Centre Rent	The Burwood/Pegasus Community Board **resolved** to grant $10,672 to the E Tipu Rea Early Learning Centre towards the E Tipu Rea Early Learning Centre Rent.
26. 51617	New Brighton and Districts Society and Museum	Rent	The Burwood/Pegasus Community Board **resolved** to grant $12,750 to the New Brighton and Districts Society and Museum towards Rent. (**Note**: staff recommendation was $11,750)

12 Cont'd

No.	Group	Project	Board Decision
27. 51859	Majestic Youth Community Trust	24-7 YouthWork in Shirley Boys High School	The Burwood/Pegasus Community Board **resolved** to grant $2,000 to the Majestic Youth Community Trust towards the 24-7 YouthWork in Shirley Boys High School.
28. 51653	New Brighton Community Gardens Trust	Garden Manager Wage	The Burwood/Pegasus Community Board **resolved** to grant $11,000 to the New Brighton Community Gardens Trust towards the Garden Manager wage.
29. 51770	New Brighton Project Inc	Operational Costs and Wages	The Burwood/Pegasus Community Board **resolved** to grant $12,000 to the New Brighton Project Inc towards Operational Costs and Wages.
30. 51612	Southshore Residents' Association	Southshore Earthquake Recovery - Coordinator	The Burwood/Pegasus Community Board **resolved** to grant $13,000 to the Southshore Residents' Association towards the Southshore Earthquake Recovery – Coordinator.
31. 51926	Te Kupenga o Aranui	Youth/Social Work Programme	The Burwood/Pegasus Community Board **resolved** to grant $12,500 to the Te Kupenga o Aranui towards the Youth/Social Work Programme.
32. 51735	The Salvation Army New Zealand Trust	Budgeting Advice Service	The Burwood/Pegasus Community Board **resolved** to grant $5,000 to The Salvation Army New Zealand Trust towards Budgeting Advice Service.

Priority Three Grants

No.	Group	Project	Board Decision
33. 51998	Burwood/Pegasus Community Board	Community Engagement	That the Burwood/Pegasus Community Board application for Community Engagement be declined.
34. 51997	Burwood/Pegasus Community Board	Community Leadership Day and Ongoing Support	That the Burwood/Pegasus Community Board application for Community Leadership Day and Ongoing Support be declined.
35. 51994	Burwood/Pegasus Community Board	Youth Development Fund	The Burwood/Pegasus Community Board **resolved** to grant $4,000 to the Youth Development Fund. **Note:** The staff recommendation was to decline this application.

12 Cont'd

Priority Four Grants

No.	Group	Project	Board Decision
36. 51999	Burwood/Pegasus Community Board	Communicating with Our Community	That the Burwood/Pegasus Community Board application for Communicating with Our Community be declined.
37. 51932	Christchurch Circus Trust	Community Circus Classes	That the Christchurch Circus Trust application for Community Circus Classes be declined.
38. 51791	Family and Community Division (Anglican Care)	Community Development Worker	That the Family and Community Division (Anglican Care) application for a Community Development Worker be declined.
39. 51959	Garden City Fellowship - Seventh Day Adventist Church	Garden City Fellowship Kids Club	That Garden City Fellowship - Seventh Day Adventist Church application for Garden City Fellowship Kids Club be declined.
40. 51729	Queenspark Community Trust	Community Liaison Worker	That the Queenspark Community Trust application for a Community Liaison Worker be declined.

The Board noted its decisions fully expended its 2013/14 Strengthening Communities Funding budgeted amount of $238,918, with the addition of $3,200 from its Discretionary Response Fund.

7. COMMUNITY BOARD ADVISER'S UPDATE (CONTINUED)

Staff advised that at the Board meeting on 21 July 2014, the Board approved the transfer of funds from the Discretionary Response Fund to set up the Youth Development Scheme (YDS). A task remaining for the Board was to agree on the criteria to be adopted when considering applications to the YDS.

STAFF RECOMMENDATION

That the Board approves the criteria and processes for the 2014/15 Youth Development Fund as follows:

(i) Applicants are to be aged between 12 to 20 years and living in the Burwood Pegasus ward.

(ii) Applications will be accepted and considered from:

Individual persons.

Multiple members of one family.

Up to three applications will be considered from a team on an individual basis. Where four or more applications have been received from team members of the same team the application will be considered a "Team application" and will be considered as such from the Discretionary Response Fund, unless an individual can show their need is exceptional relative to other team applicants in which case they may still be considered as an individual under the Youth Development Fund.

(iii) Applicants should be undertaking other fundraising activities and not relying solely on Community Board support.

7 Cont'd

(iv) The project or event must be of obvious benefit for the young person and if possible the wider community.

(v) This subsidy is available to each young person once per year. A second application will only be accepted in exceptional cases and considered at the discretion of the Community Board.

(vi) A subsidy of up to $500 per applicant is available.

(vii) Application is by way of an application form from the young person with details of the event or project and supporting information e.g. referees and event/project confirmation.

(viii) Applications should be received no later than six weeks prior to the event. Retrospective applications will not be considered.

(ix) Applications received by staff prior to the event taking place will be processed and not considered retrospective at the discretion of staff where the event will have occurred prior to the decision making meeting due to Council processes and timeframes or where short notice by selectors/organisers of events has been given to the applicant.

(x) Each application will be assessed by the appropriate staff member and presented to the Board for its consideration.

(xi) Assessment/allocation of the funds is deliberated by a meeting of the Community Board.

(xii) The decisions that are made by the Community Board are final and no correspondence will be entered into.

(xiii) Accountability to the Board is by an attachment to the Community Board agenda of the allocations, including recipient's names and a running total of the fund.

(xiv) All applicants are advised at the time of applying that the Community Board requires an accountability reply within one month of the completion of the event or project.

That Board **resolved** that the staff recommendation be adopted.

The Board Chairperson declared the meeting closed at 6.04pm.

CONFIRMED THIS 18TH DAY OF AUGUST 2014

ANDREA CUMMINGS
CHAIRPERSON

BURWOOD/PEGASUS COMMUNITY BOARD
18 AUGUST 2014

Report of a meeting of the Burwood/Pegasus Community Board held on Monday 18 August 2014 at 4.30pm in the Boardroom, Corner Beresford and Union Street, New Brighton, Christchurch.

PRESENT: Andrea Cummings (Chairperson), Tim Baker, David East, Glenn Livingstone, Tim Sintes, Linda Stewart and Stan Tawa.

APOLOGIES: An apology for lateness was received and accepted from David East who arrived at 4.37pm and was absent for clause 2 and part of clause 3.

An apology for lateness was received and accepted from Linda Stewart who arrived at 4.37pm and was absent for clauses 2 and 3.

An apology for lateness was received and accepted from Time Sintes who arrived at 5.02pm and was absent for clauses 2, 3, 4, 5, 6 and 7.

The Board reports that:

PART B - REPORTS FOR INFORMATION

1. LEGALISATION OF LAND FOR ROAD WITHIN PRESTONS SUBDIVISION

This item was presented to the 28 July 2014 Council meeting by way of a Chairperson's Report.

2. DECLARATION OF INTEREST

There were no declarations of interest.

3. DEPUTATIONS BY APPOINTMENT

3.1 TE RARANGA - KNOWING YOUR NEIGHBOUR IS A PIECE OF CAKE CAMPAIGN

Anita Voisey of Te Raranga updated the Board on the results of the Knowing your Neighbour is a Piece of Cake Campaign and gave thanks to the Board for their support.

It was noted that Neighbourhood Week and Neighbours Day Aotearoa will coincide with Knowing your Neighbour is a Piece of Cake Campaign in late October 2015. The Board was supportive of Te Raranga linking in with these events.

4. PRESENTATION OF PETITIONS

Nil.

5. NOTICES OF MOTION

Nil.

6. CORRESPONDENCE

Nil.

7. BRIEFINGS

7.1 COMMUNITY BOARDS AND THE DISTRICT LICENSING COMMITTEE

The Board **received** a briefing from Fiona Proudfoot, Team Leader Liquor Licensing, on Community Boards and the District Licensing Committee.

The presentation covered the role of Community Boards in relation to the new Sale and Supply of Alcohol Act 2012.

8. COMMUNITY BOARD ADVISER'S UPDATE

The Board **received** information from the Community Board Adviser on Board related activities, upcoming meetings and current consultations including the following:

- **Residential Red Zone – Crown Offer Uptake**

  As requested by the Board, information from the Canterbury Earthquake Recovery Authority was provided on the Residential Red Zone settlement offers for the areas of Southshore and the Avon River.

- **Submissions Committee Decisions**

  Clause 8 continued (Part C) of these minutes records the Board's decisions made regarding its Submissions Committee meeting of 11 August 2014.

- **Election Hoardings**

  The Board was made aware of the signage rules applying to election hoardings.

- **Board Submissions on the District Plan Review**

  Staff advice was given that Community Boards could submit on the District Plan Review, but required the approval of the Council to do so.

- **Woodchester Avenue – Street Renewal**

  On 21 July 2014, the Board requested staff to arrange a street meeting with Woodchester Avenue residents to discuss appropriate replacement street trees and also supported the residents in their request that six redundant power poles, located on the east side of the Avenue, be removed.

  Staff advised that the street meeting on 5 August 2014, obtained majority approval for the street tree species. Further, that the Stronger Christchurch Infrastructure Team has been asked to remove the six redundant power poles.

- **Resolution Tracker**

  In addition to the Community Board Resolution Tracker, staff advised of a complementary monthly report to be provided that would advise completion dates for the routine approvals given, such as yellow lines, and would cover the current electoral term.

8 Cont'd

- **New Brighton Legacy Project**

  As requested by the Board on 4 August 2014, staff reported back on the options of using the Capital Endowment Fund or the Betterment Fund, to assist with the funding of the New Brighton legacy project. Funding was not available from either of these sources.

9. QUESTIONS UNDER STANDING ORDERS

Nil.

10. ELECTED MEMBERS' INFORMATION EXCHANGE

- **Eastern Sport and Recreation Centre**

  The Board received information from the two Councillors that at the briefing on the Aquatic Facility Plan it had been suggested that the report from the advisory group on the Eastern Sport and Recreation Centre, proposing the location for the centre, be submitted directly to the Council and not through the Board.

  The Board **decided** that the report from the advisory group on the Eastern Sport and Recreation Centre proposing the location for the centre be presented to the Board for consideration before it goes to the Council.

- **Southshore Seawater Inundation**

  The Board was made aware that recent high tides had caused sea water inundation on some Estuary side properties in Southshore, south of the recently installed sea walls. This was a matter of concern to the Southshore Residents Association.

  The Board **decided** to request that the Canterbury Earthquake Recovery Authority investigate flood protection work on the low lying residential red zone properties south of the newly installed sea wall at the Caspian/Ebbtide Streets junction.

PART C –DELEGATED DECISIONS

11. CONFIRMATION OF MEETING MINUTES – 4 AUGUST 2014

It was **resolved** that the minutes of the Board's ordinary meeting of 4 August 2014 be confirmed.

12. APPLICATION TO BURWOOD/PEGASUS COMMUNITY BOARD 2014/15 DISCRETIONARY RESPONSE FUND – ST AMBROSE CHURCH

This report was withdrawn by staff as the applicant has indicated they may have access to other funding.

8. COMMUNITY BOARD ADVISER'S UPDATE (CONTINUED)

8.1 SUBMISSIONS COMMITTEE – MINUTES OF 11 AUGUST 2014

The Board **resolved** that the minutes of its Submissions Committee meeting of 11 August 2014 be received and that the submissions prepared on the Draft Parks and Reserves Bylaw 2014 and the Draft Traffic and Parking Amendment Bylaw 2014, be retrospectively adopted.

The Board Chairperson declared the meeting closed at 6.12pm

CONFIRMED THIS 1ST DAY OF SEPTEMBER 2014

ANDREA CUMMINGS
CHAIRPERSON

COUNCIL 11. 9. 2014

FENDALTON/WAIMAIRI COMMUNITY BOARD
4 AUGUST 2014

Minutes of a meeting of the Fendalton/Waimairi Community Board held on Monday 4 August 2014 at 5pm in the Boardroom, Fendalton Service Centre, Corner Jeffreys and Clyde Roads.

PRESENT: Val Carter (Chairperson), Sally Buck, Faimeh Burke, David Cartwright, Raf Manji and Bridget Williams.

APOLOGIES: An apology for absence was received and accepted from Jamie Gough.

An apology for early departure was received and accepted from Raf Manji who departed at 5.37pm and was absent for clauses 1, 2 and 9 to 15.

The Board reports that:

PART A - REPORTS REQUIRING A COUNCIL DECISION

1. PROPOSED PROHIBITED TIMES ON ROADS – AIRPORT AREA

		Contact	Contact Details
Executive Leadership Team Member responsible::	General Manager, Community Services Group	N	
Officer responsible:	Unit Manager, Transport and Greenspace	N	
Author:	Ryan Rolston, Traffic Engineer	Y	DDI 941 8516

1. PURPOSE AND ORIGIN OF REPORT

1.1 This report seeks the Council's approval of night time access restrictions on a number of roads under Clause 15 'Prohibited Times on Roads' of the Council's Traffic and Parking Bylaw ("the Bylaw").

1.2 This is a staff initiated report as part of a city wide initiative between the Police Antisocial Roaduser Squad and Council staff.

2. BACKGROUND

2.1 Under the Bylaw the Council may, by resolution, specify any road or part of a road and the days and times during which motor vehicles weighing less than 3,500 kilograms are prohibited from being used on that road. The purpose of this clause is to restrict the racing of motor vehicles and any associated activities. These activities may include noise, illegal driving behaviour (excessive speed, burn outs, etc), property vandalism and dumping of rubbish. Vehicular access is limited to legitimate users only, such as residents and business employees.

2.2 The Council proposes a number of additions to the register of Prohibited Times on Roads city wide. A number of these are within the Fendalton/Waimairi Ward. Other streets where restrictions are being proposed will be taken to their respective Boards.

1 Cont'd

3. **COMMENT**

3.1 The rural road network at the back of the airport is a well known location for antisocial road users to gather. It is proposed to impose night time road access restrictions on some streets under the 'Prohibited Times on Roads' Bylaw clause to prevent gatherings and the associated negative activity.

3.2 **Attachment 1** shows the location of the proposed night time access restrictions. It can be seen that there are a number of existing roads west of the airport which already have restrictions. The proposed restrictions are intended to strengthen the cordon that already exists.

3.3 The restrictions proposed in the Fendalton/Waimairi Ward are as follows:

Road	**Location**	**Times and Days**
Pound Road	Yaldhurst Road to McLeans Island Road	10pm-5am Thurs-Mon & Public Holidays
George Bellow Road	Entire Length	10pm-5am Thurs-Mon & Public Holidays
Ron Guthrey Road	Syd Bradley Road to George Bellow Road	10pm-5am Thurs-Mon & Public Holidays
Logistics Drive	Entire Length	10pm-5am
Kettlewell Drive	Entire Length	10pm-5am Thurs-Mon & Public Holidays

3.4 There are presently night time No Stopping restrictions on Pound Road in the vicinity of Ryans Road. The proposed night time access restrictions represent a strengthened ability to police antisocial road users in this location. Should the night time access restrictions be approved, the present No Stopping restrictions would subsequently be revoked.

3.5 There are over 50 industrial and rural roads within Christchurch that already have night time road access restrictions. These restrictions are actively enforced by the police antisocial road user squad. Infringement is subject to a $750 penalty. There is no history of genuine road users being inadvertently confronted by police on a road subject to the restrictions. This is because experience has shown that antisocial road users are easily identified by police.

3.6 Roads subject to Prohibited Times on Roads are identified by "No Entry" signs. Typical signage examples are shown on **Attachment 2**.

Consultation

3.7 Consultation with businesses, residents and property owners has been carried out on the affected roads via Have Your Say leaflet and feedback form, which was also available on the Council's Have Your Say website.

3.8 It is noted that this report only relates to roads within the Fendalton/Waimairi Ward, while there are a number of other roads within the city where restrictions are proposed as a result of this initiative. A generic overview leaflet was provided to a wider stakeholders list and on the website. The proposal was also publically notified through The Press, and signs advising of the restrictions were installed on Pound Road, Logistics Drive and George Bellow Road. A summary of general submission feedback is provided on **Attachment 3**.

3.9 Sixteen responses were received specific to the proposed restrictions on roads at the back of the airport: 15 from residents. Fourteen support the proposal and two oppose.

1 Cont'd

3.10 Mike Mora Chairperson of the Riccarton/Wigram Community Board stated that while not in its ward, the Board notes and supports the inclusion of the section of Pound Road (Yaldhurst Road to McLeans Island Road) in the schedule.

3.11 Six of the remaining 11 submissions from owners and residents supporting the proposal provided additional support comments reinforcing their concerns and issues. These included vandalism, noise, dumping of rubbish, unmanageable night time boy racer activity from Thursday to Saturday nights causing stress and requiring requests for police intervention, and the need for police presence in the area.

3.12 Two submitters requested the addition of Ryans Road, Grays Road and School Road. There are Prohibited Times on Roads restrictions on these roads presently.

3.13 Of the two opposing submissions, one requested diverting the taxes used to police the area to build a place for boy racers to go. There is a Council funded skidpad at the Ruapuna Speedway. It was used regularly initially but is not anymore. It is understood that the reasons for the lack of use are, firstly, that the demand for the facility is late at night which conflicts with the organisers preference and noise limitation imposed by the Council. Secondly, concern by the organisers about the general behaviour of attendees when they left the event in a hyped up state.

3.14 The other opposing submission appears to have been made on the understanding that the route would be closed to all traffic at all times and that legitimate road users would be inconvenienced by having to take other routes. Restrictions for antisocial road users are from 10pm to 5am only and legitimate road users are not be affected at any time.

3.15 Three submissions were received about the proposal for Kettlewell Drive, all residents in support of the project. One requested the restrictions be extended to limit access every day because boy racers come down the street on Mondays and Tuesdays, and rubbish dumping has occurred after 9am on Sunday. Because Kettlewell Drive is within an area of existing restrictions, the times proposed are required to be consistent with those of the surrounding roads. It is not proposed to change these at this stage, which are in accordance with the Prohibited Times on Roads Operational Policy.

3.16 There have been requests to extend the proposal to include additional roads not covered by existing or proposed restrictions. The requests do not typically meet the requirements of the Prohibited Times on Roads Operational Policy, namely the road in question being a legitimate through road or their being insufficient evidence of a persistent problem with congregation, noise and nuisance. The proposal targets areas where antisocial boy racers regularly gather in large numbers. It is thought in many cases the requests for additional restrictions on other streets were a response to noisy vehicles as they travel through the area. It is beyond the scope of Prohibited Times on Roads to address this issue. However, the Council will continue to work with Police to address issues with antisocial road users as they emerge.

3.17 There have been no changes made to the Airport Roads or Kettlewell Road proposal as a result of consultation.

3.18 Submitters have been sent a letter including a summary of consultation and project team response for Airport Roads including Kettlewell Drive, the final plan, and details of when the report will be presented to the Fendalton/Waimairi Community Board meeting for their recommendation to Council for a decision on the proposal.

1 Cont'd

3.19 The Pound Road realignment presently under construction will change the location at which Pound Road intersects with McLeans Island Road. McLeans Island Road is presently on the Prohibited Times on Roads Register from Chattertons Road to Pound Road. While it is not proposed to change the Prohibited Times on Roads restrictions on McLeans Island Road, the reference to the restriction in the register may become flawed once the realignment is completed. It is proposed to amend the Prohibited Times on Roads register for McLeans Island Road to remove any potential future confusion as to where the existing restriction applies.

4. FINANCIAL IMPLICATIONS

4.1 Costs associated with the proposed restrictions are approximately $1,500 for new and relocated signage.

5. STAFF RECOMMENDATION

That the Council:

5.1 Revoke that, pursuant to the Christchurch City Council Traffic Parking Bylaw 2008, Clause 15, motor vehicles weighing less than 3,500 kilograms are prohibited from being operated on McLeans Island Road at the following days and times:

5.1.1 10pm Thursday to 5am Friday;

5.1.2 10pm Friday to 5am Saturday;

5.1.3 10pm Saturday to 5am Sunday;

5.1.4 10pm Sunday to 5am Monday;

5.1.5 10pm on any day which immediately precedes a statutory holiday to 5am on the statutory holiday; and

5.1.6 From 10pm on any statutory holiday to 5am the following day.

5.2 Approve that, pursuant to the Christchurch City Council Traffic Parking Bylaw 2008, Clause 15, motor vehicles weighing less than 3,500 kilograms are prohibited from being operated at the following days and times:

5.2.1 10pm Thursday to 5am Friday;

5.2.2 10pm Friday to 5am Saturday;

5.2.3 10pm Saturday to 5am Sunday;

5.2.4 10pm Sunday to 5am Monday;

5.2.5 10pm on any day which immediately precedes a statutory holiday to 5am on the statutory holiday; and

5.2.6 From 10pm on any statutory holiday to 5am the following day.

On the following roads:

Pound Road (Yaldhurst Road to McLeans Island Road)

George Bellow Road

1 Cont'd

Ron Guthrey Road (Syd Bradley Road to George Bellow Road)

Kettlewell Drive

McLeans Island Road (600m south of McAthurs Road to Chattertons Road)

5.3 Approve that, pursuant to the Christchurch City Council Traffic Parking Bylaw 2008, Clause 15, motor vehicles weighing less than 3,500 kilograms are prohibited from being operated from 10pm on any day to 5am the following day on Logistics Drive.

BOARD RECOMMENDATION

That the staff recommendation be adopted.

2. ROAD STOPPING AND LAND SWAP FOR NEW ROADS – MCLEANS ISLAND ROAD QUARRY SITES

		Contact	Contact Details
General Manager responsible:	General Manager, Community Services	N	
Officer responsible:	Unit Manager, Asset and Network Planning	N	
Author:	Weng-Kei Chen, Asset Engineer (Policy)	Y	DDI 941 8150

1. PURPOSE AND ORIGIN OF REPORT

1.1 This report has been generated in response to a request from land owners Fulton Hogan Ltd and KB Contracting Quarries Ltd to enable them to carry out their quarrying activities without the constraint of the presence of unformed roads.

1.2 This report seeks the Council's approval:

1.2.1 To declare and dedicate parcels of land as indicated in **Attachment 1 - Appendices 1 and 2** as road.

1.2.2 To approve the stopping of the existing unformed roads as indicated in **Attachment 1 - Appendix 3.**

2. EXECUTIVE SUMMARY

2.1 The owners have been granted a Resource Consent from the Council to carry out quarrying activities and within the site there are a number of unformed roads which will have a significant impact on their operations. With all affected land owners agreeing to relocate the unformed roads the continuous "legal" access for users of the road can be retained.

2.2 The vesting of roads as indicated in **Attachment 1 - Appendices 1 and 2** will allow a continuous route for the public to pass and re-pass and will also provide a practical route for future land use in the surrounding area.

2.3 The proposed road will provide direct access onto the Council's McLeans Grassland Park and will also provide a physical boundary between the Reserve and the quarries.

2.4 The stopping of the unformed roads will provide significant advantage for the operation of the quarrying activities and at the same time provide a road frontage to the Reserve.

2 Cont'd

2.5 The two owners will provide a maintenance track along the Reserve and also a more desirable access entry from McLeans Island Road as shown in **Attachment 1 - Appendix 4**. This entry is programmed to be completed in 2018 and is a condition of their Resource Consent (RMA 92024740).

2.6 The replacement of "stopped" roads to a new alignment will not disadvantage the public rights of access and it is therefore appropriate the Road Stopping procedure be carried out pursuant to the Public Works Act. The process will consist of the road land swap and appropriate road formation. The Council in this instance will be contributing approximately an additional 1.912 hectare of land for road.

2.7 Part of the land to be disposed of by the Council (coloured blue/green on the plan at **Attachment 1 - Appendix 1**) is currently administered under the Reserves Act as a Road Reserve. To dispose of this land in the simplest and most cost effective manner, the land first needs to be legalised as road. The road stopping of the various parcels of road will then be carried out in stages. **Attachment 1 - Appendix 3 / 1-2** shows the parcels of road to be stopped.

2.8 A small part of this land is protected by a Conservation Covenant as it is designated in the City Plan as an Ecological Heritage site to protect native grass. The process of legalising the road may therefore require the Conservation Covenant to be removed. Any native grass found in this location will however be dealt with at the time of the road formation.

3. **BACKGROUND**

3.1 At the Council's meeting of 11 August 2005 it approved the stopping of a number of unformed roads to enable a more desirable subdivision to proceed. Conservators Road was extended to serve the development and two parcels of land, Lots 62 and 63 DP 402292, were vested in the Council as Road Reserve. However no action was taken regarding the stopping of the unformed roads.

3.2 With the subsequent change in land ownership and a recent Resource Consent being granted for the land to be used for quarrying, the entire road linkage in the area has been reviewed.

3.3 Approaches were made by the two companies (Fulton Hogan Ltd and KB Contracting Quarrying Ltd) for an appropriate access to their sites enabling them to operate their quarry activities safely. The final design agreed is shown in **Attachment 1 - Appendix 4**. The construction of this new alignment is programmed to occur in 2018 which is a condition of the Resource Consent. The Council's contribution for the road work will be $100,000. This contribution was an acknowledgment of the existing safety issue on McLeans Island Road.

3.4 The development of the quarries requires the existing water race to be relocated to the new road corridor and the construction of a bund along side the road boundary. These structures will also form appropriate demarcation for future users of the legal road.

3.5 The Road Stopping request also extends to the location of the existing secondary Stop Bank which deviates away from the unformed road. The request was timely creating further development opportunity for the adjacent recreation site.

4. **COMMENT**

4.1 The Road Stopping for the unformed roads complies with the Council's Road Stopping Policy 2009.

2 Cont'd

5. **FINANCIAL IMPLICATIONS**

5.1 The formation of new roads is addressed in the Sale and Purchase Agreement currently being prepared by the Corporate Services Unit. The agreement will include the road land swap and road formation. It is unlikely that the Council will incur any cost.

5.2 The Council's contribution of $100,000 to the intersection work on McLeans Island Road in 2018 has been allocated in the Subdivision Budget.

6. **STAFF RECOMMENDATION**

That the Council:

6.1 Dedicate the existing Road Reserve defined as Lot 62 and 63 DP 402292 (shown in **Attachment 1 - Appendix 1**) as road pursuant to Section 111 of the Reserve Act 1977.

6.2 Declare the various sections indicated in SO 474377 **Attachment 1 - Appendix 2 / 1-2** as roads pursuant to Section 52 of the Public Work Act 1981.

6.3 Delegates the Corporate Support Manager to stop the unformed roads as indicated in **Attachment 1 - Appendix 3 / 1-2** pursuant to Section 52 of Public Works Act 1981.

6.4 Delegates to the Corporate Support Manager authority to deal with the Conservation Covenant detailed in instrument 8096668.11 in all respects should this need to be surrendered or varied to allow the land to vest as legal road.

BOARD RECOMMENDATION

That the staff recommendation be adopted.

PART B - REPORTS FOR INFORMATION

3. DECLARATION OF INTEREST

Faimeh Burke gave notice of a declared interest in clause 14 regarding the funding application from St Mary's in Merivale – Merevale Corner.

4. DEPUTATIONS BY APPOINTMENT

4.1 LOMBARD PLACE - PARKING ISSUES

Mr Lawrence Kenworthy was in attendance and spoke to the Board regarding parking issues outside his home in Lombard Place. Mr Kenworthy presented photographs of vehicles parking in such a way that access to and from his property was hampered with the alignment of driveways to the cul-de-sac circular turning area being a significant contributory factor. Mr Kenworthy also produced a letter in support of his deputation from a neighbour at 15 Lombard Place.

The Board **decided** to request staff to investigate the installation of No Stopping restrictions in the vicinity of 17 Lombard Place and potentially in the whole of the cul-de-sac area and to provide a report back on the matter.

5. PRESENTATION OF PETITIONS

Nil.

6. NOTICE OF MOTION

Nil.

7. CORRESPONDENCE

Nil.

8. BRIEFINGS

8.1 ROSS CAMPBELL – WAR MEMORIAL UPDATE

Mr Ross Campbell, Manager (Parks Operations) was in attendance and spoke to the Information Memorandum listed in the Community Board Adviser's Update. Clause 9.1 of these minutes refers.

8.2 ERICA RANKIN - FENDALTON LIBRARY CAR PARK AND SURROUNDS

Erica Rankin, Community Libraries Manager, was in attendance and spoke to the Board regarding the Information Memorandum listed in the Community Board Adviser's Update. Clause 9.2 of these minutes refers.

8.3 WENG-KEI CHEN – ROAD STOPPING AND LAND SWAP FOR NEW ROADS

Weng-Kei Chen, Asset Engineer (Policy,) was in attendance and spoke to the Board regarding the proposed road stopping and land swap for new roads in McLeans Island Road area.

Clause 2 (Part A) of these minutes records the Board's recommendation to the Council on this matter.

9. COMMUNITY BOARD ADVISER'S UPDATE

9.1 WAR MEMORIAL – MEMORIAL AVENUE

The Board **received** the Information Memorandum from staff regarding the Board's request of 5 May 2014 for feedback on a request from a resident to move the War Memorial plaque from the intersection of Clyde Road/Memorial Avenue to the intersection of Memorial Avenue/Roydvale Road adjacent to Burnside Park. Clause 8.1 of these minutes also refers.

9.2 FENDALTON LIBRARY CAR PARK AND SURROUNDS

The Board **received** the Information Memorandum from staff regarding the Board's request of 14 April 2014 for feedback on complaints regarding the after hours use of the Fendalton Library and Service Centre car park and surrounding areas. Clause 8.2 of these minutes also refers.

9.3 SLEDMERE STREET

The Board **received** the Information Memorandum from staff regarding the Board's request of 30 June 2014 for feedback on road maintenance issues raised by a resident in Sledmere Street and the surrounding area.

10. ELECTED MEMBERS' INFORMATION EXCHANGE

10.1 ART WALL – FENDALTON LIBRARY

Feedback was presented on the Board's recent request for the installation of an 'Art Wall' in Fendalton Library for local artists to display their work. A movable wall located near the library check out computers is being investigated and costing carried out.

10.2 INDEPENDENCE HOUSE

Feedback on the possibility of a community garden managed by Independence House on their property was provided. Staff have been requested to make contact with the organisation and explore the concept and advise the Board on any outcomes.

PART C - REPORT ON DELEGATED DECISIONS TAKEN BY THE BOARD

11. CONFIRMATION OF MEETING MINUTES – 14 JULY 2014

The Board **resolved** that the report of its ordinary meeting of Monday 14 July 2014, be confirmed.

12. 232 WITHELLS ROAD - BUS STOP MARKINGS

The Board considered a report regarding the installation of parking restrictions at an existing bus stop located on Withells Road close to its intersection with Merrin Street.

The Fendalton/Waimairi Community Board **resolved** to:

12.1 Approve that all existing parking restrictions on the south eastern side of Withells Road commencing at a point 39 metres north east of its intersection with Merrin Street and extending in a north easterly direction for a distance of 26 metres be revoked.

12.2 Approve that the stopping of vehicles be prohibited at any time on the south eastern side of Withells Road commencing at a point 39 metres north east of its intersection with Merrin Street extending in a north easterly direction for a distance of four metres.

12.3 Approve that a marked bus stop be installed on the south eastern side of Withells Road commencing at a point 43 metres north east of its intersection with Merrin Street extending in a north easterly direction for a distance of 14 metres.

12.4 Approve that the stopping of vehicles be prohibited at any time on the south eastern side of Withells Road commencing at a point 57 metres north east of its intersection with Merrin Street extending in a north easterly direction for a distance of eight metres.

13. APPLICATION TO THE BOARD'S 2014/15 YOUTH DEVELOPMENT FUND - DEEN COULSON

The Board considered an application for funding from its 2014/15 Youth Development Fund.

The Fendalton/Waimairi Community Board **resolved** to grant $150 from its Youth Development Fund 2014/15 to Deen Coulson towards the cost of travelling to Wellington to participate in the New Zealand School of Music Jazz Festival 2014.

14. FENDALTON/WAIMAIRI COMMUNITY BOARD - 2014/15 STRENGTHENING COMMUNITIES FUNDING ALLOCATIONS

The Board considered a report regarding the allocation of the Fendalton/Waimairi Strengthening Communities Fund for 2014/15.

Staff advised that application number 51488 from the Elmwood Club had been withdrawn as it had been referred and accepted for funding as a Key Local Project (KLP).

The Board's decisions on the allocation of its 2014/15 Strengthening Communities Funding are contained in the following schedule

Priority One Grants

No.	Group	Project	Board Decision
1. 51836	Avonhead Community Trust	A Whole Village	The Fendalton/Waimairi Community Board **resolved** to grant $13,000 to the Avonhead Community Trust towards the Co-ordinator's wages for the Whole Village project.
2. 51790	Bishopdale Community Trust	Sundbye House and Community Development Work in Bishopdale	The Fendalton/Waimairi Community Board **resolved** to grant $15,000 to the Bishopdale Community Trust towards the wages of the Community Worker at Sundbye House.
3. 51893	Burnside Community Transformation Trust	24/7 Youth Workers – Burnside High School	The Fendalton/Waimairi Community Board **resolved** to grant $24,000 to the Burnside Community Transformation Trust towards the costs of 24/7 Youth Workers at Burnside High School.
4. 51602	Burnside Elim Church Trust	Community Activities Co-ordinator	The Fendalton/Waimairi Community Board **resolved** to grant $15,000 to the Burnside Elim Church Trust towards the wages of their Community Activities Coordinator.
5. 51709	Christchurch Chinese Church	Youth Programme Co-ordinator	The Fendalton/Waimairi Community Board **resolved** to grant $14,000 to the Christchurch Chinese Church towards wages of their Youth Programmes Co-ordinator.
6. 51968	Fendalton/Waimairi Community Board	Culture Galore 2015	The Fendalton/Waimairi Community Board **resolved** to grant $6,000 towards the costs of staging Culture Galore 2014.
7. 51933	St Mary in Merivale - Merevale Corner	Merivale Corner Community Centre Coordinator	The Fendalton/Waimairi Community Board **resolved** to grant $15,000 to St Mary's in Merivale towards the wages of the Merevale Corner Community Centre Co-ordinator.
8. 51827	St Stephens Community Centre	Community Centre Operations	The Fendalton/Waimairi Community Board **resolved** to grant $15,000 to St Stephen's Community Centre towards the Community Centre Operations costs.

14 Cont'd

No.	Group	Project	Board Decision
9. 51815	The Anglican Parish of Fendalton – St Barnabas Church	Youth Programmes and Activities	The Fendalton/Waimairi Community Board **resolved** to grant $12,000 to the Anglican Parish of Fendalton towards the coordination of youth programmes at St Barnabas Church.
10. 51792	The Anglican Parish of Fendalton – St Barnabas Church	Community Outreach for Older Adults and Socially Isolated	The Fendalton/Waimairi Community Board **resolved** to allocate $10,000 to the Anglican Parish of Fendalton towards the wages component of the project.

Priority Two Grants

No.	Group	Project	Board Decision
11. 51915	Anglican Parish of Burnside Harewood	Youth Workers in Schools	The Fendalton/Waimairi Community Board **resolved** to grant $2,500 to the Anglican Parish of Burnside Harewood towards the wages for the Youth Workers In Schools project.
12. 51834	Avonhead Community Trust	Avonhead Sports Co-ordinator	The Fendalton/Waimairi Community Board **resolved** to grant $13,000 to the Avonhead Community Trust towards the Sports Co-ordinator's wages.
13. 51564	Burnside Elim Church Trust	LINK – English Language and Culture	The Fendalton/Waimairi Community Board **resolved** to grant $7,218 to the Burnside Elim Community Trust towards the tutor wages of the LINK programme.
14. 52597	Christchurch Korean Community School	Christchurch Youth Cultural Outreach Project	The Fendalton/Waimairi Community Board **resolved** to grant $5,000 to the Christchurch Korean Community School towards staff wages.
15. 51825	Crossfire Trust	Flame Programme 24/7 Youth Work	The Fendalton/Waimairi Community Board **resolved** to grant $9,000 to the Crossfire Trust $3,000 towards the running of the Flame programme and $6,000 towards wages for the Youth Worker for the 24/7 programme at Breens Intermediate School.
16. 51952	FC Twenty 11	Club Administration	The Fendalton/Waimairi Community Board **resolved** to grant $4,000 towards the Club Administrators salary costs.
17. 51894	FC Twenty 11	Women's Development Officer	The Fendalton/Waimairi Community Board **resolved** to grant $2,400 to FC Twenty 11 towards wages for the Women's Development Officer.

14 Cont'd

No.	Group	Project	Board Decision
18. 51881	FC Twenty 11	Junior Development Officer	The Fendalton/Waimairi Community Board **resolved** to grant $3,000 to FC Twenty 11 towards wages for the Junior Football Development Officer.
19. 51975	Fendalton/Waimairi Community Board	Garden Pride Awards 2015	The Fendalton/Waimairi Community Board **resolved** to grant $4,000 towards hosting the 2015 Garden Pride Awards.
20. 51974	Fendalton/Waimairi Community Board	Engaging with the Community	The Fendalton/Waimairi Community Board **resolved** to grant $6,000 towards newspaper publications and the hosting of Community Conversations.
21. 51973	Fendalton/Waimairi Community Board	Neighbourhood Week 2014	The Fendalton/Waimairi Community Board **resolved** to grant $4,500 towards Neighbourhood Week 2014.
22. 51972	Fendalton/Waimairi Community Board	Community Liaison Meetings	The Fendalton/Waimairi Community Board **resolved** to allocate $1,500 towards the costs of hosting bi-monthly networking meetings.
23. 51971	Fendalton/Waimairi Community Board	Advice Hill Arts and Crafts Fair 2015	The Fendalton/Waimairi Community Board **resolved** to grant $10,000 to run the Avice Hill Arts and Craft Festival 2015.
24. 51970	Fendalton/Waimairi Community Board	Youth Activities and Events	The Fendalton/Waimairi Community Board **resolved** to grant $12,000 to deliver a series of Youth Events and Activities.
25. 51969	Fendalton/Waimairi Community Board	Youth Celebration Functions	The Fendalton/Waimairi Community Board **resolved** to grant $1,000 towards the catering costs of the Youth Celebration functions during the 2014/15 funding year.
26. 51829	St Stephens Community Centre	Community Social Worker	The Fendalton/Waimairi Community Board **resolved** to grant $7,300 towards wages and equipment/materials for the Community Social Worker.
27. 52028	Te Ora Hou Otautahi Incorporated	Youth Work Coordinator	The Fendalton/Waimairi Community Board **resolved** to grant $7,500 towards wages for the Youth Worker Coordinator

Priority Four Grants

No.	Group	Project	Board Decision
28. 51608	Ardour Charitable Trust	Ardour Active Family Day	The Fendalton/Waimairi Community Board **resolved** to decline the application from Ardour Charitable Trust towards cost for the Ardour Active Family Day.

14. Cont'd

No.	Group	Project	Board Decision
29. 51573	Ardour Charitable Trust	Ardour Christchurch Campaign	The Fendalton/Waimairi Community Board **resolved** to decline the application from Ardour Charitable Trust towards the Ardour Christchurch Campaign.
30. 51976	Fendalton/Waimairi Community Board	Community Services Awards 2015	The Fendalton/Waimairi Community Board **resolved** to decline the application for funds to support the Community Services Awards for 2015 as this is a biennial event.
31. 51801	Young Men's Christian Association of Christchurch (YMCA)	YMCA Basketball Coaching	The Fendalton/Waimairi Community Board **resolved** to decline the application from the Young Men's Christian Association Inc (YMCA) for Basketball Coaching project.

15. COMMUNITY BOARD ADVISER'S UPDATE CONTINUED

15.4 KEEP NEW ZEALAND BEAUTIFUL CONFERENCE 2014

The Board considered an invitation for Board member attendance at the Keep New Zealand Beautiful Conference 2014.

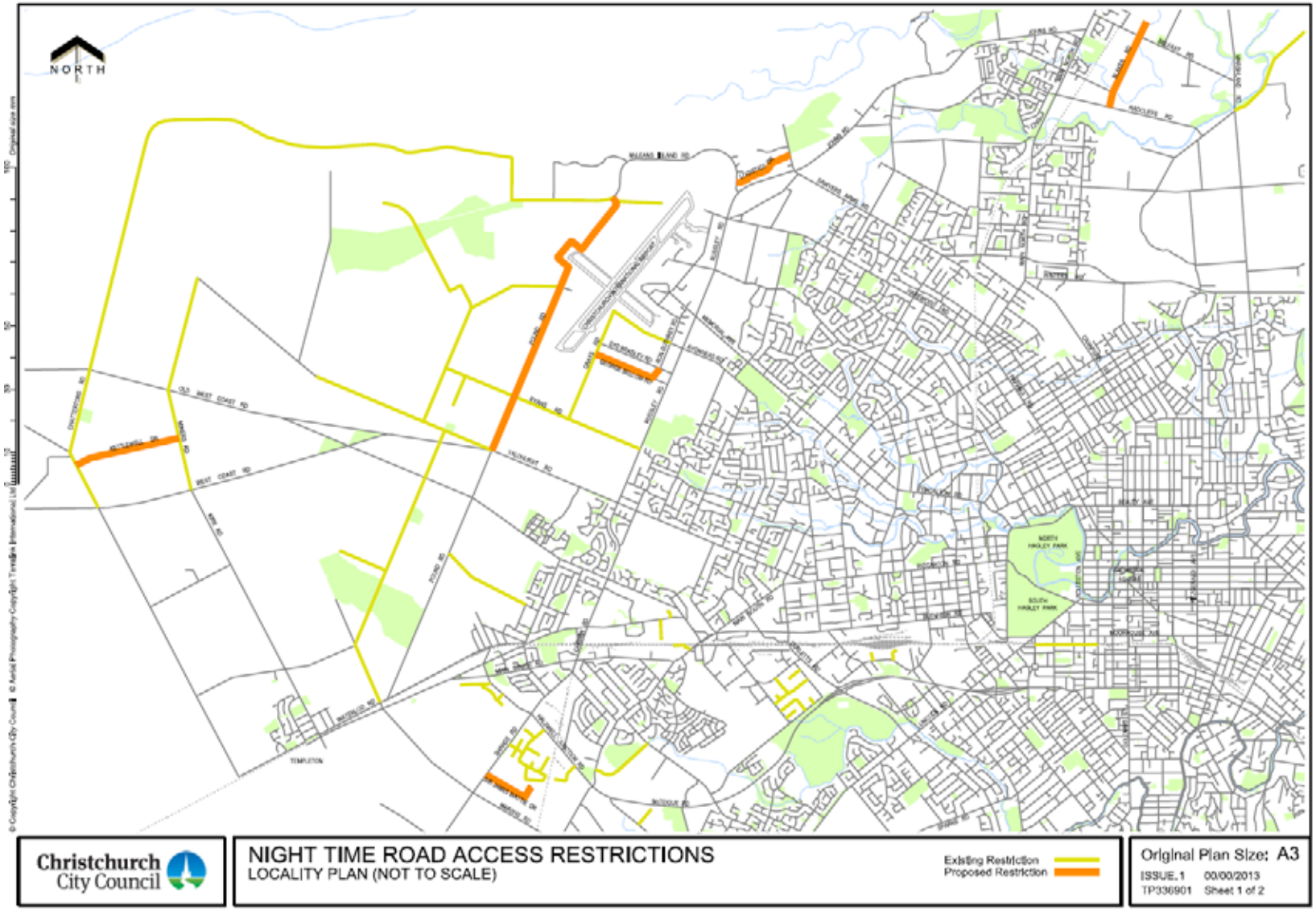
The Board **resolved** to nominate David Cartwright to represent the Board at the Keep New Zealand Beautiful Conference to be held in Wellington from 5 to 7 September 2014.

The meeting concluded at 6.36pm.

CONFIRMED THIS 18TH DAY OF AUGUST 2014

VAL CARTER
CHAIRPERSON

ATTACHMENT TO CLAUSE 1
Attachment 1



Typical Signage Examples Prohibited Times on Roads

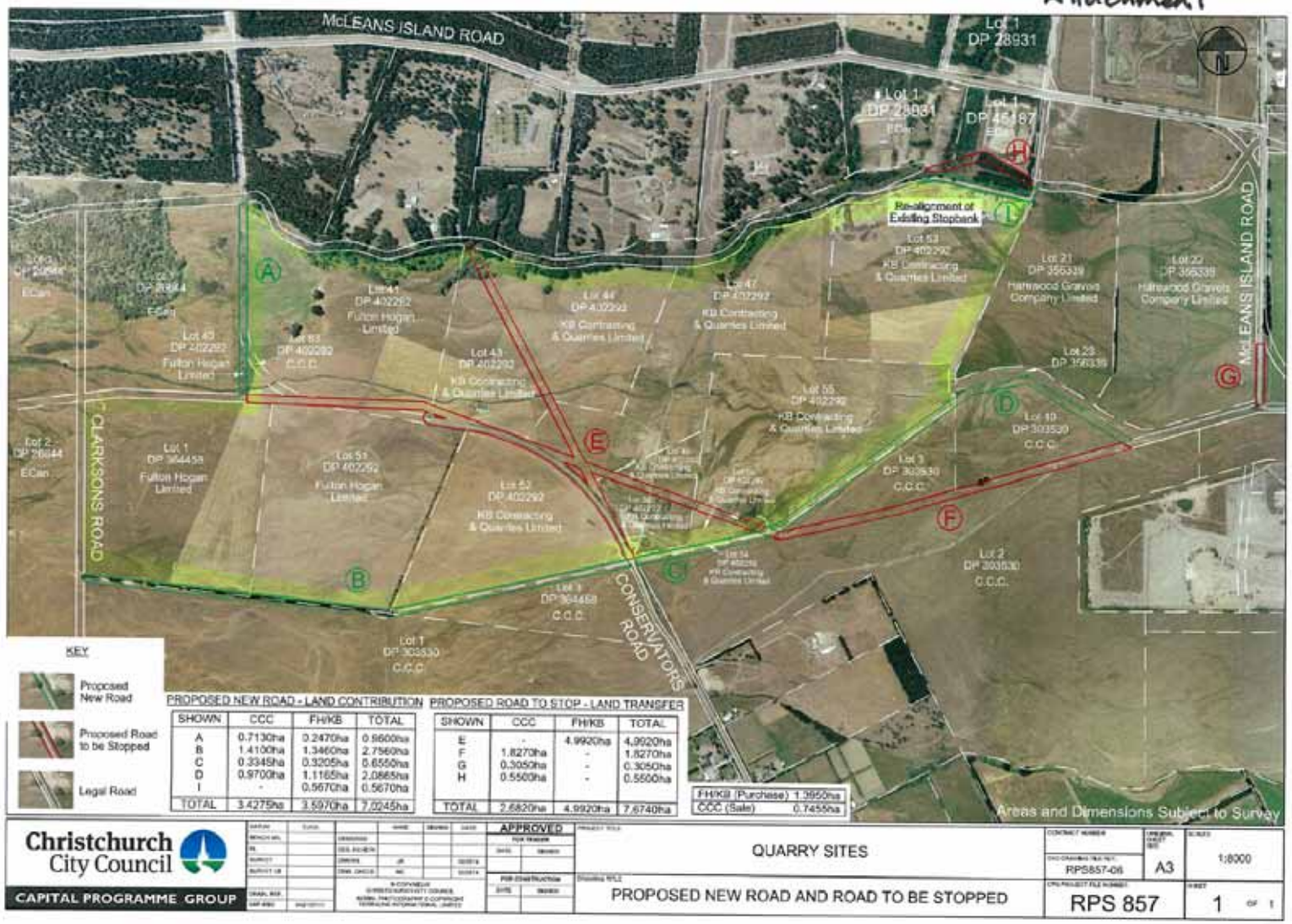
ATTACHMENT TO CLAUSE 1
Attachment 3

APPENDIX 3 - General Submission Responses Not Specific to an Area

SUBMITTER COMMENT	RESPONSE
As a community, we are sick of the night time disturbances by loud, speeding and skidding cars.	The proposal is supported by the Police as a tool that assists enforcement against antisocial road user behaviour
Great should have been done earlier	
Completely support this - noise of young boys racing their cars at all hours particularly on the weekends keeps us awake and makes us concerned for our property. Thank you!!!	
Come down hard on these idiots.	
We trust that it will provide the necessary support for the NZ Police to be able to reduce the issues arising, from persons that have no legitimate reason to be in the area - they only cause nuisance and problems.	
Anything that works has to be worth doing in order to address this problem.	
Thank You so much,,I would like to be able to sleep at night without listening to these wollies driving about doing there donut's when ever they please,,yelling,,screaming and throwing there bottles out of window's of car's when they have finished drinking	
Really sick of boy races - all night hanging around and leaving marks on road.	
Would support the proposal if not for 'unacceptable actions by the police where they abused the restrictions 'bringing them into disrepute'. 'Antisocial road users' on Pound Road (unrestricted) were forced down Ryans Road (restricted) and given tickets. This submitter questions 'any bylaw that allows the police to 'abuse their power in such a way.	Police advise that there was an isolated incident at the intersection of Ryans Road and Pound Road where there was some confusion on the part of the drivers as to what the Police instructions were. It is understood that the Police withdrew infringements against the Bylaw as a result of the confusion. The proposal will reduce the potential for this to occur as the restrictions will apply to both Ryans Road and Pound Road.
The proposal is a breach of the bill of rights. They are concerned that everyone has the right to freedom of movement.	Section 145 of the Local Government Act 2002 allows bylaws to be made to (a) protect the public from nuisance (b) protect and maintain public health and safety, and (c) minimising the potential for offensive behaviour in public places. The proposal is enabled under an existing Bylaw, Section 15 of the Christchurch City Council Traffic and Parking Bylaw 2008. It is noted that Selwyn District Council has an equivalent Bylaw.
There is 'no need for the bylaw to be extended as it has been proven the problem is getting better'.	This is contrary to the view of the Police, residents and businesses within affected areas.
How about you give us somewhere to go	There is a Council funded skidpad at the Ruapuna Speedway. It was used regularly initially but is not anymore. It is understood that the reasons for the lack of use are, firstly, that the demand for the facility is late at night which conflicts with the organisers preference and noise limitation imposed by the Council. Secondly, concern by the organisers about the general behaviour of attendees when they left the event in a hyped up state.
Don't see the need when the antisocial activity is already against the law and would like the Council to encourage the police to enforce laws already in place.	The proposal is supported by the Police as a tool that assists enforcement against antisocial road user behaviour.
If anyone is going to do a burn out, I would prefer them to do it in an industrial area rather than a residential one'	The proposal seeks to address behaviour that is not acceptable in any location. The overwhelming support from staff and businesses where it is proposed to implement restrictions is a strong indication of the significant impact antisocial road users are having in these areas
Problems will just move to other areas'	There is overwhelming support to impose restrictions in the locations proposed. Council staff will work with police to address emerging issues, irrespective of this proposal.

ATTACHMENT TO CLAUSE 15
Attachment 1

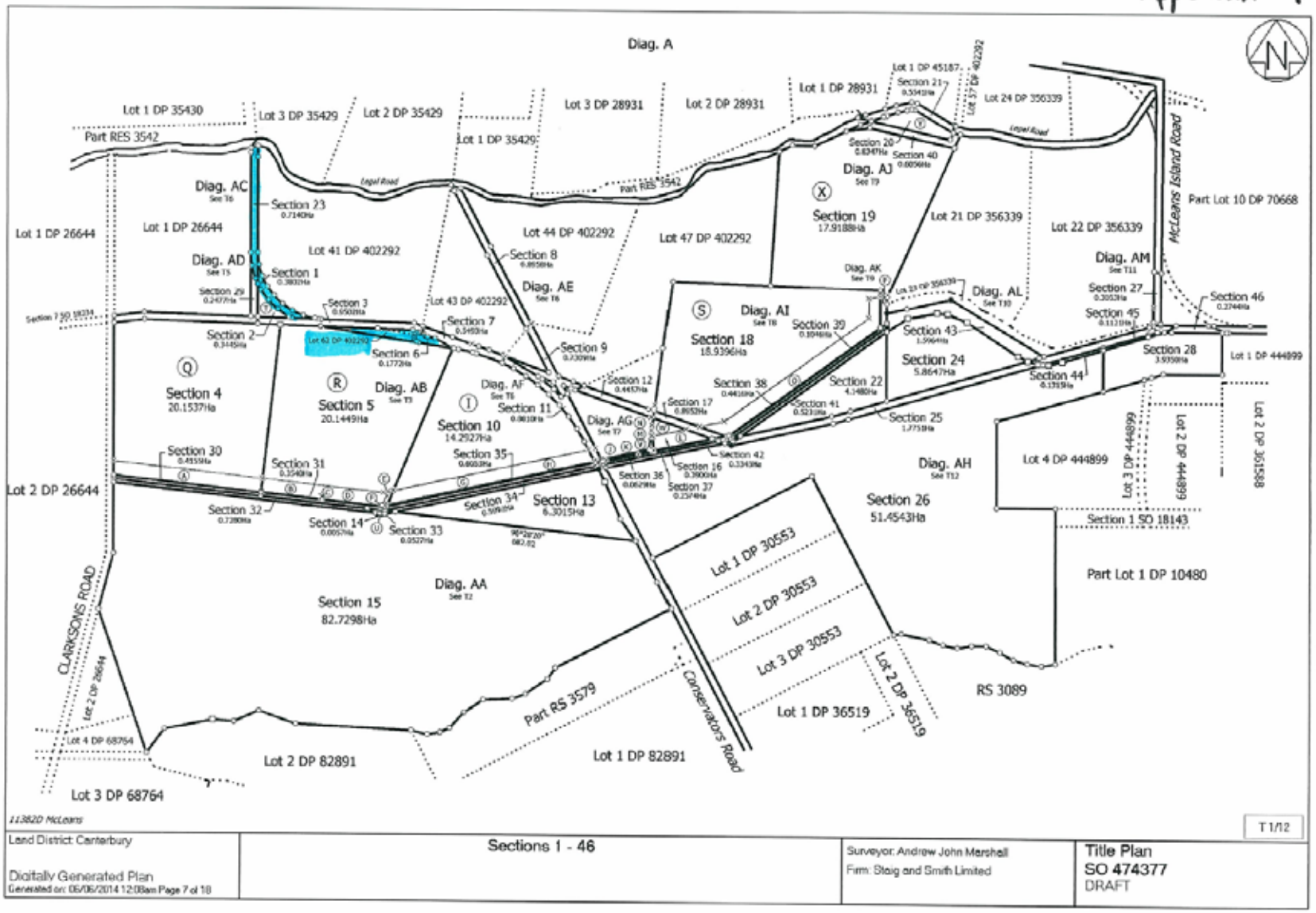
Attachment



COUNCIL 11. 9. 2014

Fendalton/Waimairi Community Board 4. 8. 2014

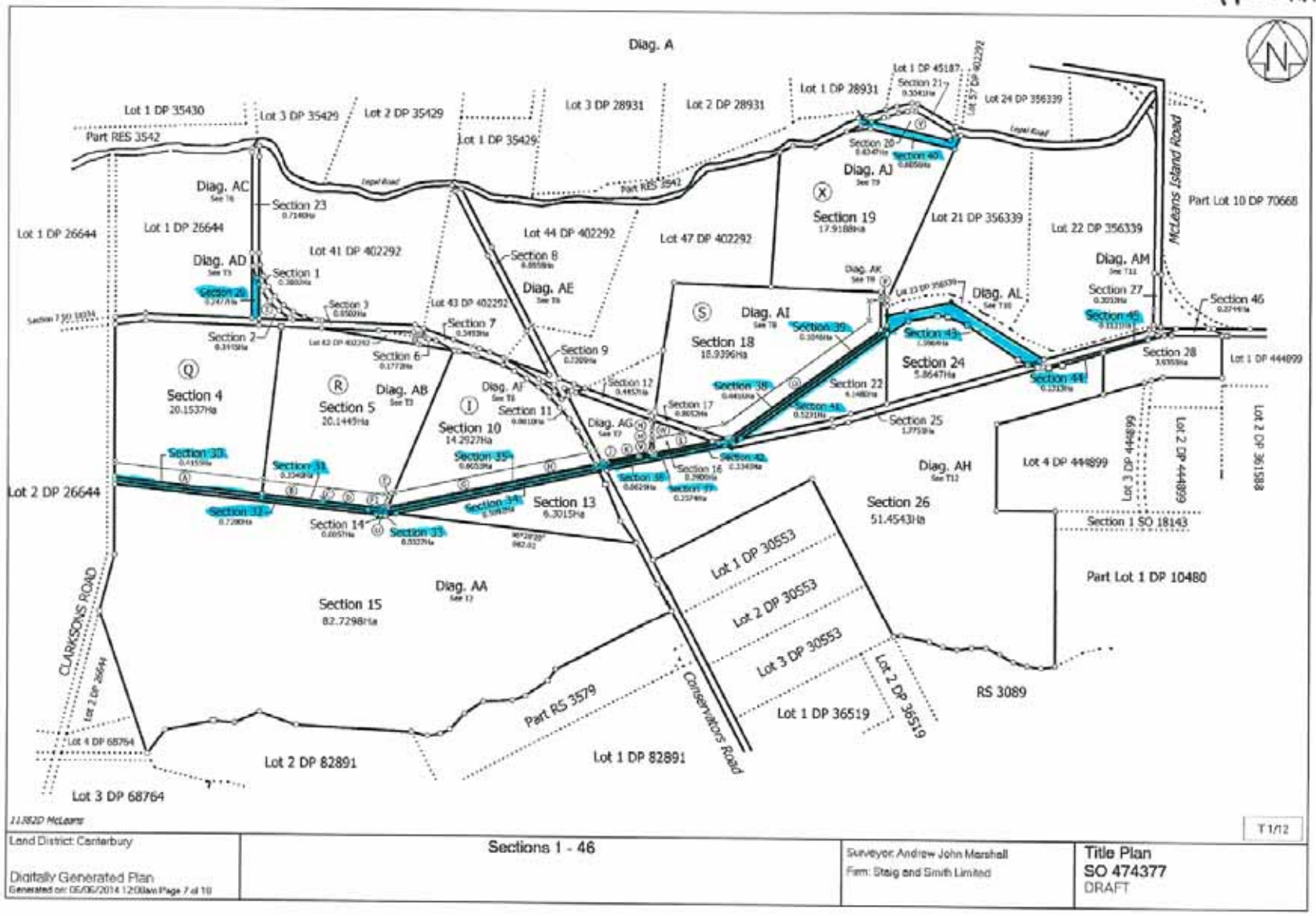
Appendix 1



COUNCIL 11. 9. 2014

Fendalton/Waimairi Community Board 4. 8. 2014

Appendix 2/1



Schedule / Memorandum

Land District	Plan Number
Canterbury	SO 474377

Territorial Authority

Christchurch City Council

AREA SCHEDULE			
Land to be Acquired for Road			
Shown	*Description*	*Title Reference*	*Area*
Section 29	Pt Lot 40 DP 402292	CFR 408633	0.2477
Section 30	Pt Lot 1 DP 364458	CFR 265366	0.4155
Section 31	Pt Lot 51 DP 402292	CFR 408637	0.3540
Section 32	Pt Lot 1 DP 303530	CFR 265368	0.7280
Section 33	Pt Lot 4 DP 364458	CFR 265368	0.0527
Section 34	Pt Lot 3 DP 364458	CFR 265368	0.5992
Section 35	Pt Lot 52 DP 402292	CFR 408636	0.6053
Section 36	Pt Lot 56 DP 402292	CFR 408639	0.0629
Section 37	Pt Lot 54 DP 402292	CFR 408638	0.2574
Section 38	Pt Lot 53 DP 402292	CFR 408638	0.4416
Section 39	Pt Lot 55 DP 402292	CFR 408639	0.1046
Section 40	Pt Lot 53 DP 402292	CFR 408638	0.6056
Section 41	Pt Lot 3 DP 303530	CFR 229646	0.5231
Section 42	Pt Lot 2 DP 303530	CFR 229646	0.3343
Section 43	Pt Lot 10 DP 303530	CFR 229646	1.5160
Section 44	Pt Lot 2 DP 303530	CFR 229646	0.1315
Section 45	Pt Lot 1 DP 56531	CFR CB33K/1024	0.1121

Road Legality
All roads are legal by Crown Grant (SO 2689) except the following - Lots 59, 60 and 61 DP 402292 vested on DP 402292

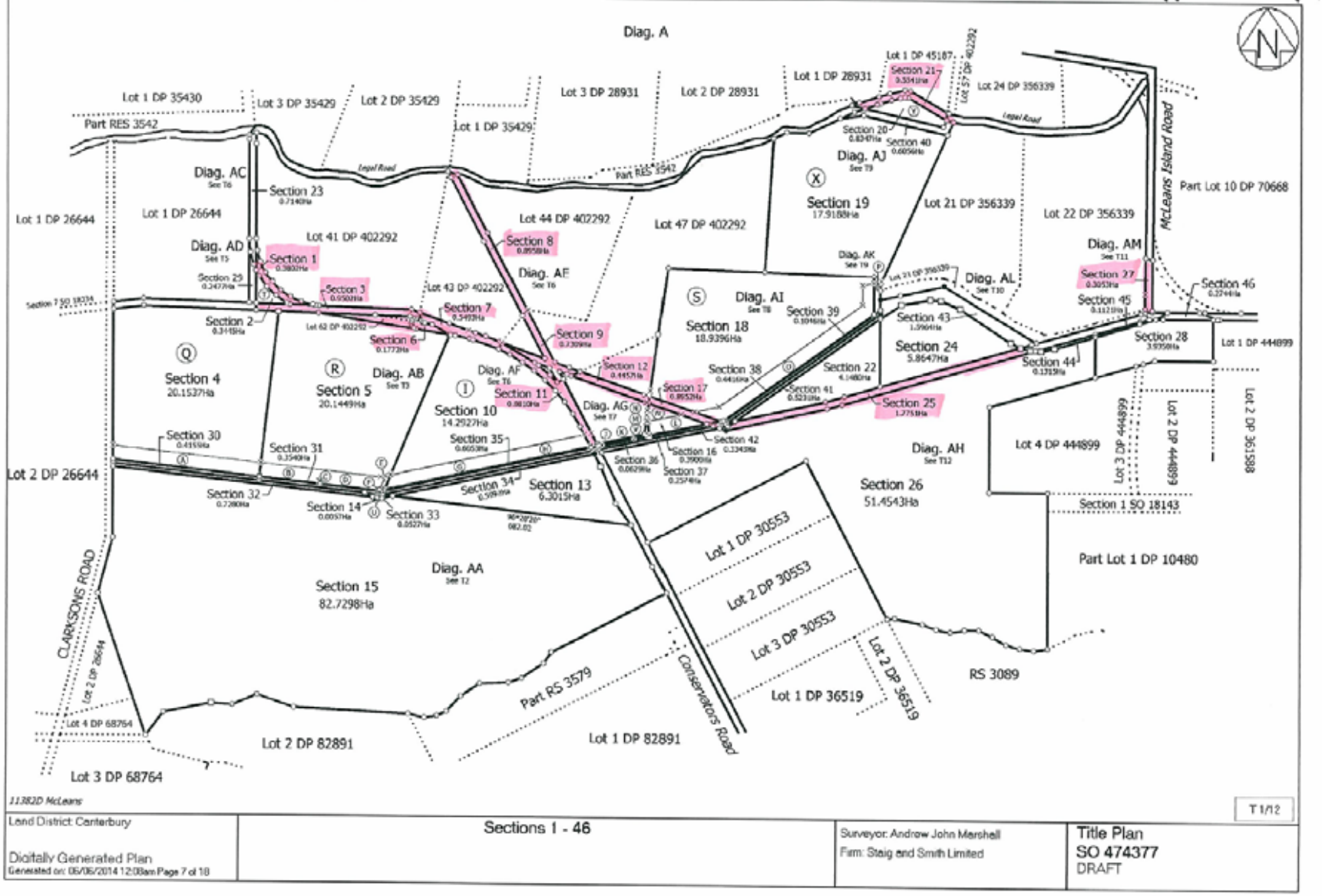
Job : 11382D McLeans

Appendix 2/2

COUNCIL 11. 9. 2014

Fendalton/Waimairi Community Board 4. 8. 2014

Appendix 3/1



Schedule / Memorandum

Land District
Canterbury

Plan Number
SO 474377

Territorial Authority
Christchurch City Council

AREA SCHEDULE			
Road to be Stopped			
Shown	*Adjoining*	*Title Reference*	*Area*
Section 1	Lot 40 DP 402292 Lot 41 DP 402292	CFR 408633 CFR 408633	0.3802
Section 3	Lot 40 DP 402292 Lot 41 DP 402292 Lot 42 DP 402292 Lot 1 DP 364458 Lot 51 DP 402292	CFR 408633 CFR 408633 CFR 408633 CFR 265366 CFR 408637	0.9502
Section 6	Lot 62 DP 402292 Lot 58 DP 402292 Lot 51 DP 402292	CFR 408640 CFR 408634 CFR 408637	0.1772
Section 7	Lot 43 DP 402292 Lot 58 DP 402292 Lot 52 DP 402292	CFR 408634 CFR 408634 CFR 408636	0.5493
Section 8	Lot 43 DP 402292 Lot 44 DP 402292	CFR 408634 CFR 408634	0.8958
Section 9	Lot 45 DP 402292 Lot 46 DP 402292 Lot 47 DP 402292 Lot 48 DP 402292	CFR 408635 CFR 408635 CFR 408635 CFR 408635	0.7309
Section 11	Lot 46 DP 402292 Lot 52 DP 402292 Lot 50 DP 402292	CFR 408635 CFR 408636 CFR 408636	0.8810
Section 12	Lot 49 DP 402292 Lot 50 DP 402292	CFR 408636 CFR 408636	0.4457
Section 17	Lot 55 DP 402292 Lot 56 DP 402292	CFR 408639 CFR 408639	0.3900
Section 21	Lot 53 DP 402292 Lot 1 DP 28931 Lot 1 DP 45187 Pt Res 3542 Lot 21 DP 356339	CFR 408638 CFR CB11A/1495 CFR CB23F/998 CFR 129504 Gaz 1902p2648 CFR 229645	0.5541
Section 25	Lot 2 DP 303530 Lot 3 DP 303530 Lot 10 DP 303530	CFR 229646 CFR 229646 CFR 229646	1.7751
Section 27	Lot 23 DP 303530 Lot 22 DP 356339 Section 4 SO 320639	CFR 229646 CFR 229645 CFR 103103	0.3094
Section 46	Section 4 SO 320639 Lot 1 DP 56531 Lot 1 DP 444899	CFR 103103 CFR CB33K/1028 CFR 558581	0.3053

05 06 2014

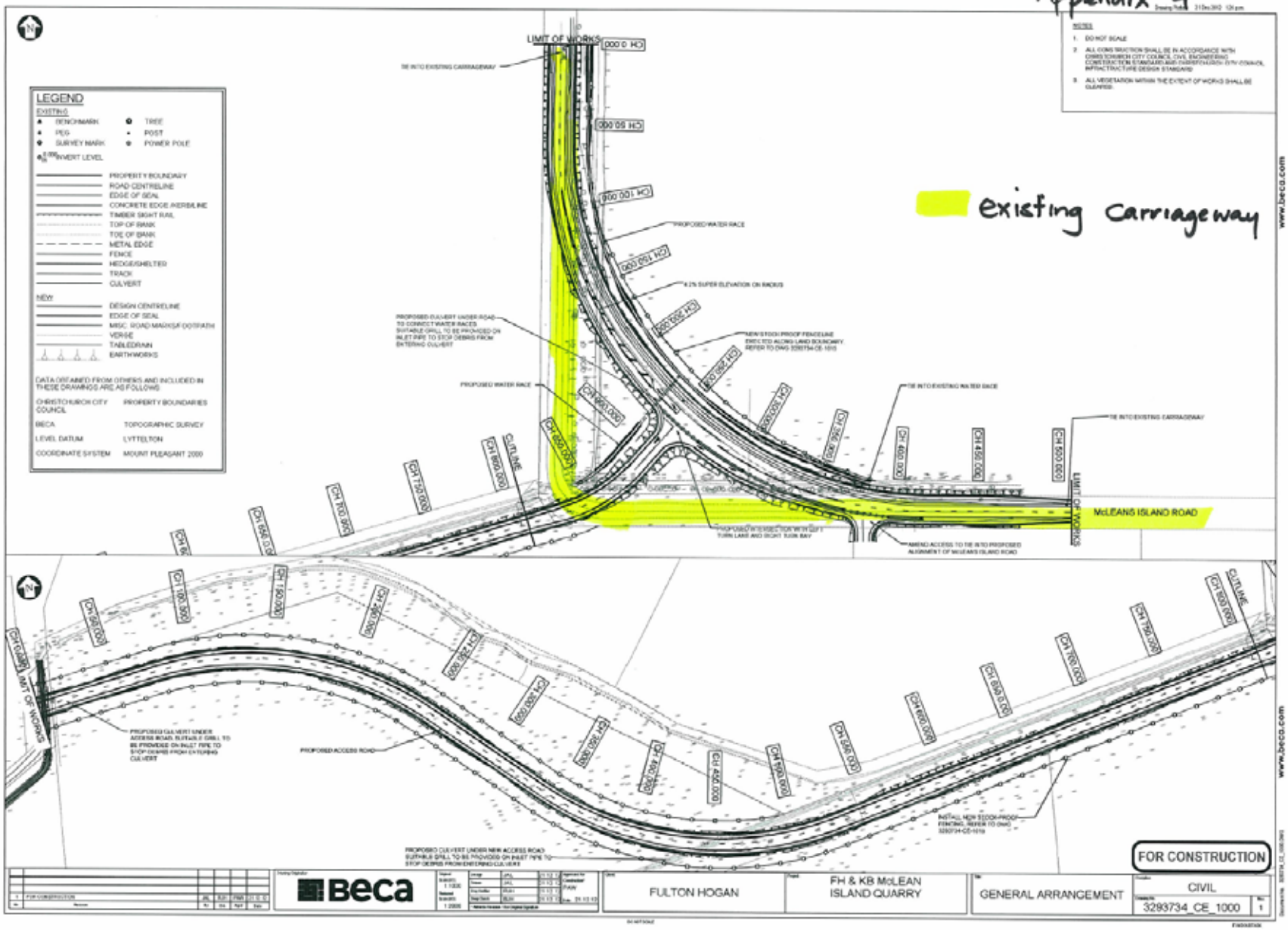
Page 1 of 2

Appendix 3/2

COUNCIL 11. 9. 2014

Fendalton/Waimairi Community Board 4. 8. 2014

Appendix 4



FENDALTON/WAIMAIRI COMMUNITY BOARD
18 AUGUST 2014

Report of a meeting of the Fendalton/Waimairi Community Board held on Monday 18 August 2014 at 5pm in the Boardroom, Fendalton Service Centre, Corner Jeffreys and Clyde Roads.

PRESENT: Val Carter (Chairperson), Faimeh Burke, David Cartwright, and Bridget Williams.

APOLOGIES: Apologies for absence were received and accepted from Sally Buck, Jamie Gough and Raf Manji.

The Board reports that:

PART B - REPORTS FOR INFORMATION

1. DECLARATION OF INTEREST

There were no declarations of interest.

2. DEPUTATIONS BY APPOINTMENT

2.1 CHARLOTTE GRAY – MERIVALE RESERVE LANDSCAPE CONCEPT PLAN PROPOSAL

Ms Charlotte Gray was in attendance and updated the Board on fundraising activities for this community led project. Ms Gray envisioned raising the required funds via an Incorporated Society established solely for this purpose. Ms Gray is confident that the required funds will be raised within a year, after which the Incorporated Society would be disbanded.

Refer clause 10 for decision on this matter.

3. PRESENTATION OF PETITIONS

Nil.

4. NOTICE OF MOTION

Nil.

5. CORRESPONDENCE

Nil.

6. BRIEFINGS

6.1 BURNSIDE PARK - FITNESS TRAIL

Megan Carpenter was in attendance and spoke to the circulated Information Memorandum regarding the proposed fitness trail in Burnside Park.

7. COMMUNITY BOARD ADVISER'S UPDATE

7.1 DISTRICT PLAN REVIEW

A seminar is to be held in early September for all elected members to work together with staff on a Council submission to the District Plan Review.

7.2 HAGLEY/MOORHOUSE CORNER (HOSPITAL CORNER) AND SURROUNDING STREETS

The Board **decided** to request a seminar/briefing on these two major transport projects to be held on 1 September 2014 to determine whether a Board submission on this matter should be developed. The time of the seminar to be confirmed.

7.3 'END TO END' PROJECT

The Board was advised of the Chief Executive's initiative to obtain feedback from all stakeholders on the 'end to end' process for a range of Council services including agenda management. An informal session with Board members to explain the project(s) and seek contributions and ideas for improvement was requested.

The Board **decided** to meet with staff on Wednesday 3 September 2014 at 4pm to further this work.

8. ELECTED MEMBERS' INFORMATION EXCHANGE

8.1 HAMILTON AVENUE/OTARA ROAD ASSOCIATION (HORA) - ANNUAL GENERAL MEETING

The Chairperson had attended the meeting and provided feedback including:

- ongoing parking problems in Hamilton Avenue and surrounding streets
- safety concerns for pedestrians crossing at the intersection of Memorial Avenue/ Fendalton Road/ Clyde Road

The Board **decided** to request that staff liaise with the Chairperson regarding pedestrian safety matters raised by the HORA in the vicinity of Clyde/Fendalton Roads and Memorial Avenue intersection near to the BP garage and to provide feedback to the Board in due course.

8.2 REPRESENTATION REVIEW

The Chairperson tabled a memorandum from the Chief Executive regarding the Representation Review.

Members were encouraged to consider the matter and possible changes to ward boundaries taking into account specific communities and their 'affiliations' to other communities and geographic areas. This would assist in the determination of the best possible placement of future ward boundaries, especially in the aftermath of the earthquake and the consequential displacement of some communities.

All Boards would be consulted with regard to the wider public consultation. More information on this would be forthcoming at a later date.

8.3 METROPOLITAN SMALL GRANTS COMMITTEE - FUNDING ALLOCATION MEETING

The Chairperson advised that this was now to take place on Monday 25 August 2014 at 4pm.

PART C - REPORT ON DELEGATED DECISIONS TAKEN BY THE BOARD

9. CONFIRMATION OF MEETING MINUTES – 4 AUGUST 2014

The Board **resolved** that the report of its ordinary meeting of Monday 4 August 2014, be confirmed.

10. MERIVALE RESERVE - LANDSCAPE CONCEPT PLAN PROPOSAL

The Board considered a report seeking its approval for the landscape concept plan for a playground at Merivale Reserve.

The Fendalton/Waimairi Community Board **resolved:**

10.1 To approve the Merivale Reserve Landscape Concept Plan for the playground.

10.2 That staff liaise with the community (Charlotte Gray) and formally update the Board in six months time on the progress of the fundraising activities to enable the Board to make a decision as to whether, or not, to allocate funds from its 2014/15 Discretionary Response Fund to help fund the project.

11. APPLICATION TO THE BOARD'S 2014/15 DISCRETIONARY RESPONSE FUND – PAPANUI TOC H ATHLETICS CLUB INCORPORATED

The Board considered an application for funding from its 2014/15 Discretionary Response Fund from Papanui Toc H Athletics Club Incorporated for the High Use Training Area project for the amount of $1,330.

The Fendalton/Waimairi Community Board **resolved** to grant $500 from its 2014/15 Discretionary Response Fund to Papanui Toc H Athletics Club Incorporated towards the installation of a high use training area.

12. APPLICATION TO THE BOARD'S 2014/15 YOUTH DEVELOPMENT FUND - GRACE PARTRIDGE

The Board considered an application for funding from its 2014/15 Youth Development Fund from Grace Partridge.

The Fendalton/Waimairi Community Board **resolved** to grant $400 from its 2014/15 Discretionary Response Fund to Grace Partridge towards her study exchange trip to France in September/October 2014.

13. APPLICATION TO THE BOARD'S 2014/15 YOUTH DEVELOPMENT FUND – SEAN EUSTACE AND MATTHEW PREST

The Board considered an application for funding from its 2014/15 Youth Development Scheme for Sean Eustace and Matthew Prest.

The Fendalton/Waimairi Community Board **resolved** to grant $250 each from its 2014/15 Discretionary Response Fund to Sean Eustace and Matthew Prest to compete in the Cross Country Championships in New South Wales, Australia.

The meeting concluded at 5.56pm.

CONFIRMED THIS 1ST DAY OF SEPTEMBER 2014

VAL CARTER
CHAIRPERSON

HAGLEY/FERRYMEAD COMMUNITY BOARD
6 AUGUST 2014

Report of a meeting of the Hagley/Ferrymead Community Board held on Wednesday 6 August 2014 at 4pm in the Boardroom, 180 Smith Street, Linwood, Christchurch.

PRESENT: Sara Templeton (Chairperson), Alexandra Davids, Joe Davies, Yani Johanson, Paul Lonsdale, Brenda Lowe-Johnson and Islay McLeod.

APOLOGIES: Brenda Lowe-Johnson arrived at 4.12pm and was absent from Clauses 4, 11 and part of 5.1.

The Board meeting adjourned from 6.15pm and resumed at 6.25pm.

The Board reports that:

PART A - MATTERS REQUIRING A COUNCIL DECISION

1. PROPOSED PROHIBITED TIMES ON ROADS – WOOLSTON AND BROMLEY INDUSTRIAL AREAS

		Contact	Contact Details
General Manager responsible:	General Manager, Community Services Group	N	
Officer responsible:	Unit Manager, Transport and Greenspace	N	
Author:	Ryan Rolston, Traffic Engineer	Y	Ryan Rolston, DDI 941 8516

1. PURPOSE AND ORIGIN OF REPORT

1.1 This report seeks the Council's approval of night time access restrictions on a number of roads within the Woolston and Bromley Industrial areas under Clause 15 'Prohibited Times on Roads' of the Council's Traffic and Parking Bylaw ("the Bylaw").

1.2 This is a staff initiated report as part of a city wide initiative between the Police Antisocial Roaduser Squad and Council staff.

2. BACKGROUND

2.1 Under the Bylaw the Council may by resolution specify any road or part of a road and the days and times during which motor vehicles weighing less than 3,500 kilograms are prohibited from being used on that road. The purpose of this clause is to restrict the racing of motor vehicles and any associated activities. These activities may include noise, illegal driving behaviour (excessive speed, burn outs etc), property vandalism and dumping of rubbish. Vehicular access is limited to legitimate users only, such as residents and business employees.

2.2 The Council proposes a number of additions to the register of Prohibited Times on Roads city wide. A number of these are within the Hagley/Ferrymead Ward. Other streets where restrictions are being proposed will be taken to their respective Boards.

1 Cont'd

3. **COMMENT**

3.1 **Attachment 1** shows the location of the proposed night time access restrictions in the east of the City. The industrial roads in Woolston and Bromley have become a favoured location for antisocial road users to gather. It is proposed to impose night time road access restrictions on some streets under the 'Prohibited Times on Roads' Bylaw clause to prevent gatherings and the associated negative activity.

3.2 The restrictions proposed in the Hagley/Ferrymead ward are as follows:

Road	Location	Times and Days
Chapmans Road	Cumnor Tce to Railway Line	10pm-5am
Cumnor Terrace	Chapmans Road to Maunsell St	10pm-5am
Kennaway Road	Entire Length	10pm-5am
Dalziel Place	Entire Length	10pm-5am
Ruru Road	Dyers Road (SH74) to Maces Road	10pm-5am
Taurus Place	Entire Length	10pm-5am
Senior Place	Entire Length	10pm-5am
Newton Street	Entire Length	10pm-5am
Shivas Place	Entire Length	10pm-5am
Tanya Street	Entire Length	10pm-5am
Wickham Street	Entire Length	10pm-5am
Francella Street	Entire Length	10pm-5am

3.3 There are over 50 industrial and rural roads within Christchurch that already have night time road access restrictions. These restrictions are actively enforced by the police antisocial road user squad. Infringement is subject to a $750 penalty. There is no history of genuine road users being inadvertently confronted by police on a road subject to the restrictions. This is because experience has shown that antisocial road users are easily identified by police.

3.4 Roads subject to Prohibited Times on Roads are identified by "No Entry" signs. Typical signage examples are shown on **Attachment 2**.

4. **CONSULTATION**

4.1 Consultation with businesses, residents and property owners has been carried out on the affected roads via Have Your Say leaflet and feedback form, which was also available on the Council's Have Your Say website.

4.2 It is noted that this report only relates to roads within the Hagley/Ferrymead ward, while there are a number of other roads within the city where restrictions are proposed as a result of this initiative. A generic overview leaflet was provided to a wider stakeholders list and on the website. The proposal was also publically notified through The Press, and signs advising of the restrictions were installed on Chapmans Road. A summary of general submission feedback is provided on **Attachment 3**.

4.3 There have been requests to extend the proposal to include additional roads. The request roads do not typically meet the requirements of the Prohibited Times on Roads Operational Policy, namely the road in question being a legitimate through road or their being insufficient evidence of a persistent problem with congregation, noise and nuisance. The proposal targets areas where antisocial boy racers regularly gather in large numbers. It is thought in many cases the requests for additional restrictions on other streets were a response to noisy vehicles as they travel through the area. It is beyond the scope of Prohibited Times on Roads to address this issue. However, the Council will continue to work with Police to address issues with antisocial road users as they emerge.

1 Cont'd

4.4 100% of the 80 submissions specific to the Bromley industrial area are in support of the proposal. 646 leaflets were posted or sent out. There was overwhelming approval from property owners and residents who provided many additional support comments, thanks, eagerness to see the restrictions in place, and expressions of support for the police – typically 'I thoroughly support this proposal'.

4.5 Reasons for support included ongoing and troublesome issues with rubbish dumping, vandalism, existing safety issues for residents going home at night, 'gatherings of dangerous elements', loud cars racing, burnouts, drug dealing, use of the street as a toilet, broken glass on properties, plate glass windows smashed/removed, gates removed, and graffiti.

4.6 Several requests were made for active policing in the Bromley area to support the restrictions, or questioning how it will be monitored. The Police Antisocial Roaduser Squad is dedicated to policing this type of behaviour. With restrictions in place the Police can evict gatherings of antisocial road users from an area immediately. The Police are generally able to predict where large gatherings of antisocial road users will occur. However, the Police enforcement effort is greatly assisted by people reporting antisocial road user behaviour as it occurs.

4.7 Two submitters asked for reassurance that legitimate night road users eg shift workers at night won't be harassed by police and one wonders whether there will be some sort of registration for those working during the restricted hours. Prohibited Times on Roads have been implemented on various Christchurch streets for more than five years and there have not been any issues with police targeting legitimate road users.

4.8 Very strong support was received for the Woolston Industrial area. 337 leaflets were delivered or posted. Of 39 responses 37 submitters supported the proposal and two opposed. General feedback from those who provided comment is that it is a great idea, they are grateful for the proposal, and the restrictions should happen as soon as possible, and that they are overdue.

4.9 Support in the Woolston area was received mainly from businesses and property owners, with a small proportion of residents from this mainly industrial area who are affected by nuisance road user behaviour through 'the whole area' at night. General issues raised highlighting the need for the proposal to go ahead were damage to property including businesses, occasional damage to vehicles, litter, tagging, graffiti, broken bottles, cans, general rubbish; boy racer activity including speed, vehicle noise, modified vehicle noise, wheelies, loud thumping music, yelling, squeals of passengers; theft, illegal activities, intimidating behaviour, security risk.

4.10 Two submitters highlighted the risk associated with possible damage to a number of properties that contain hazardous and highly flammable substances, including a gas LPG distribution centre in Mary Muller Drive.

4.11 One Woolston business owner indicating opposition appears to be confused about who is affected by the access restrictions, and concerned that night shift 1am starters will not be able to get to work. However, this is not the case, only antisocial road users will be affected by the restrictions.

4.12 The other objection was from a resident who lives in the surrounding area who states 'if it is going to happen, I would prefer the antisocial activity was in industrial areas rather than residential ones.' Antisocial road users do not gather in residential neighbourhoods. By nature, the antisocial road users seek out areas where their activities will not be conspicuous. There is overwhelming support for action from affected businesses where the restrictions are proposed, which is an indication of the impact these activities have in industrial areas.

1 Cont'd

4.13 Submitters have been sent a letter including a summary of consultation and project team response for Bromley and Woolston Industrial areas, the final plan, and details of when the report will be presented to the Hagley/Ferrymead Community Board meeting for their recommendation to Council for a decision on the proposal.

5. **FINANCIAL IMPLICATIONS**

5.1 Costs associated with the proposed restrictions are approximately $5,000 for new signage.

6. **STAFF RECOMMENDATION**

That the Council:

6.1 Approve Pursuant to the Christchurch City Council Traffic Parking Bylaw 2008, Clause 15, motor vehicles weighing less than 3,500 kilograms are prohibited from being operated from 10pm on any day to 5am the following day on the following roads:

Chapmans Road (Railway Line to Cumnor Terrace)
Cumnor Terrace (Chapmans Road to Maunsell Street)
Kennaway Road
Dalziel Place
Ruru Road (Dyers Road (SH74 to Maces Road)
Taurus Place
Senior Place
Newton Street
Shivas Place
Tanya Street
Wickham Street
Francella Street

BOARD RECOMMENDATION

That the staff recommendation be adopted.

(Note: Joe Davies abstained from voting on this matter.)

2. NOTICES OF MOTION

The following Notice of Motion was moved by Islay McLeod and seconded by Alexandra Davids in accordance with Standing Order 3.10.1

That the Hagley/Ferrymead Community Board request the Council to decide that following a disaster the inspection of Council owned community facilities be a priority to allow them to be designated as Community Emergency Centres (meeting places not welfare centres) and that Strengthening Communities staff in each ward be retained to assist communities in their areas rather than be absorbed into the central Council response.

(Note: Council owned community facilities are those identified by the community to be used following a disaster.)

The Notice of Motion was put to the meeting and declared **carried**.

2 Cont'd

BOARD RECOMMENDATION

That the Council decide that following a disaster the inspection of Council owned community facilities be a priority to allow the facilities to be designated as Community Emergency Centres (meeting places not welfare centres) and that Strengthening Communities staff in each ward be retained to assist communities in their areas rather than be absorbed into the central Council response.

(Note: Council owned community facilities are those identified by the community to be used following a disaster.)

3. COMMUNITY BOARD ADVISER'S UPDATE

3.1 DISTRICT PLAN REVIEW – COMMUNITY BOARD SUBMISSIONS

The Board considered information and legal advice regarding the ability of the Board to make submissions on the District Plan Review. The Board was asked to consider if it wishes to submit on the District Plan Review and to seek the Council's approval to be able to do so.

BOARD RECOMMENDATION

The Board **decided** to request approval from the Council to be able to submit on the District Plan Review.

PART B - REPORTS FOR INFORMATION

4. DECLARATION OF INTEREST

Islay McLeod declared an interest in Te Whare Roimata, in relation to Clause 12, of these minutes, Hagley/Ferrymead Community Board Strengthening Communities Funding Allocations 2014/15.

5. DEPUTATIONS BY APPOINTMENT

5.1 MT PLEASANT SCHOOL

The Board received a deputation and presentation from Chris Nord, Principal at Mt Pleasant School and Melanda Slemint regarding the initiatives and issues around safe routes to school in Mt Pleasant.

Melanda Slemint and Chris Nord advised of the school's ongoing activity regarding safe routes to school, that a school travel plan has been developed and a school speed zone and parking changes are planned. The Board was advised of the ongoing concerns with safety for school children crossing at Billys Track and the deputation sought support for installation of additional footpath on Billys Track.

Council staff members Michael Thomson, Senior Traffic Engineer and Jenny Rankin, Project Manager, provided advice to the Board on the action and investigation underway to improve pedestrian safety around the school and advised that a report would be coming to the Board for approval of the School Speed Zone.

The Board **decided** to support the ongoing investigation on safe routes to school in Mt Pleasant, including temporary speed restrictions while permanent solutions are being investigated. The Board noted that information on temporary speed restrictions will be provided by September 2014.

5 Cont'd

The Board Chairperson thanked Chris Nord and Melanda Slemint for the Mt Pleasant School deputation.

5.2 REDCLIFFS RESIDENTS ASSOCIATON

The Board received a deputation and a supporting submission from Chris Doudney and Allan Boucher of the Redcliffs Residents Association regarding the recommissioning of the Redcliffs Community Pavilion adjacent to Redcliffs Park.

Chris Doudney advised the Association is seeking the support of the Board and the Council to carry out a local community resourced project to enable the building at Redcliffs Park to be re-commissioned for community purposes and provided information on the current situation, local need and a proposed process.

The Board received advice from the Community Board Adviser on the condition of the building, processes and that Council staff are aware of two expressions of interest in using the building.

The Board **decided** to support the Redcliffs Residents Association's proposal and refer it to the Community Committee to seek advice on how this can be progressed.

The Board Chairperson thanked Chris Doudney and Allan Boucher for the Redcliffs Residents Association deputation.

6. PRESENTATION OF PETITIONS

Nil.

7. CORRESPONDENCE

7.1 CHRISTCHURCH CITY COUNCIL – ANNUAL PLAN 2014/15 RESPONSE

The Board received correspondence from Dr Karleen Edwards, Chief Executive, Christchurch City Council, in response to the Board's submission to the Christchurch City Council Annual Plan 2014/15.

7.2 HAYDEN WITHERS – IN APPRECIATION OF THE YOUTH DEVELOPMENT GRANT

The Board received correspondence from Hayden Withers, recipient of a Youth Development Grant, expressing his gratitude for the Board's contribution to his fundraising efforts.

8. BRIEFINGS

8.1 FERRYMEAD BRIDGE REPLACEMENT PROJECT

The Board received a briefing and presentation from John Hannah, Project Manager, on the Ferrymead Bridge Replacement Project.

John Hannah updated the Board on the project, advised that the demolition of the old Ferrymead Bridge had gone smoothly and that the construction of the new bridge is on schedule for completion April 2015.

The Board **decided** to request further information on the signage, the handrail artwork and an update on increasing safety of the land purchased adjacent to the bridge.

The Chairperson thanked the Project Manager for the briefing.

8 Cont'd

8.2 AN ACCESSIBLE CITY

The Board received a briefing and presentation from Rod Whearty, Acting Captital Investigations Team Leader, Brendan Bisley, Project Manager ,Jennie Hamilton Consultation Leader – Transport and Tim Cheeseborough, Senior Transport Planner on the "An Accessible City" projects and proposed consultation.

Staff advised the Board regarding the proposed changes to the Hagley Avenue and Moorhouse Avenue intersection and Hospital Corner (stage 1) to be considered by the Earthquake Recovery Committee of the Whole.

The Board were advised of the proposed consultation timeline between 15 August and 8 September 2014 and that community feedback would be presented to the Community Boards and the Council. Board members suggested that the live traffic modelling software of traffic conditions would be a useful tool to have available.

The Chairperson thanked staff for the briefing.

3. COMMUNITY BOARD ADVISER'S UPDATE CONTINUED

- The Board received information from the Community Board Adviser on Board related activities, including the Council's Consultation Calendar, upcoming meetings and balances of Board's 2014/15 Discretionary Response Fund and Youth Development Fund.

- The Board received the following memorandums in response to Board requests:

  - Footpath Paving on St Asaph Street outside of Café Valentino
  - Ferrymead Park – Application for Sportsfield Lighting by Ferrymead Bays Football Incorporated.

- The Board was advised that a staff report will be presented to the Council on 28 August 2014 detailing the requirements of the Local Electoral Act 2001 in relation to the electoral system to be used for the 2016 and 2019 triennial election.

- The Board received the current Hagley/Ferrymead Community Board Code of Conduct.

- The Board was advised that the Liquor Licence Application for 411 Worcester Street, in which the Board had supported the community opposition, has been declined by the District Licensing Committee.

- Clause 3 (Part A) of these minutes records the Board's decision regarding submitting to the District Plan Review and Clause 3 continued (Part C) records the Board's decision on the adoption of Board submissions and Board member conference attendance.

9. QUESTIONS UNDER STANDING ORDERS

Nil.

10. ELECTED MEMBERS' INFORMATION EXCHANGE

- The Board **decided** to record its support for a full rebuild of the Sumner Library, Community Centre and Museum as per the decision from the Joint Community Committee and Hagley Ferrymead Community Board meeting 13 May 2014.

10 Cont'd

- The Board **decided** to request a workshop with staff as soon as practical to discuss An Accessible City, including cycleways and phase two projects.

- The Board **decided** to request that the Chief Executive advise urgently how the Board can be involved in the redevelopment and repair of Peterborough Street to enable it to become a living street in conjunction with the community.

- Clause 10 continued (Part C) of these minutes records the Board's resolution regarding adoption of the Hagley/Ferrymead Board's Priorities.

PART C – REPORT ON DELEGATED DECISIONS TAKEN BY THE BOARD

11. CONFIRMATION OF MEETING MINUTES – 16 JULY 2014

It was **resolved**, that the minutes of the Hagley/Ferrymead Community Board ordinary meeting (both open and public excluded) of 16 July 2014 be confirmed.

3. COMMUNITY BOARD ADVISER'S UPDATE CONT'D

HAGLEY/FERRYMEAD COMMUNITY BOARD SUBMISSIONS - BYLAWS

The Board considered the draft Hagley/Ferrymead Community Board submissions on the following proposed Christchurch City Council Bylaws, as previously circulated:

- Cruising and Prohibited Times on Roads Bylaw
- Parks and Reserves Bylaw
- Traffic and Parking Amendment Bylaw
- Urban Fire Safety Bylaw
- Water Supply, Wastewater and Stormwater Bylaw.

The Board **resolved** to adopt the circulated submissions with the amendments as discussed.

(Note: Joe Davies abstained from voting on this matter.)

BOARD MEMBER ATTENDANCE AT KEEP NEW ZEALAND BEAUTIFUL CONFERENCE SEPTEMBER 2014

The Board **resolved** to approve the attendance of Alexandra Davis to the Keep New Zealand Beautiful Conference to be held in Wellington in September 2014.

10. ELECTED MEMBERS' INFORMATION EXCHANGE CONT'D

HAGLEY/FERRYMEAD COMMUNITY BOARD PRIORITIES

The Board received and considered the tabled Hagley/Ferrymead Community Board Priorities.

The Board **resolved** to adopt the Hagley/Ferrymead Community Board Priorities as below and that the Priorities be reviewed in April 2015.

HAGLEY/FERRYMEAD COMMUNITY BOARD PRIORITIES
August 2014 (for review in April 2015)

These priorities have been developed by the Hagley/Ferrymead Community Board as priority areas for action and activity for the next six to nine months in the lead up to the development of the Council's Long Term Plan.

10 Cont'd

PRIORITY AREA	PRIORITY	ACTION/ACTIVITY
Strong Communities	Local Facilities	• Advocate for Board delegation/input into decision making • Support and facilitate community involvement throughout rebuild and repair processes • Plan and advocate for an indoor aquatic facility for the Linwood/Woolston area
	Building Resilient Communities	• Board members to do Civil Defence volunteer training • Support development of community emergency plans • Propose and support community development plans for Linwood and Phillipstown, including a focus on youth

PRIORITY AREA	PRIORITY	ACTION/ACTIVITY
Healthy Environment	Supporting Community Initiatives	• Collate a list of environmental groups active in the ward • Board members active and involved in these groups • Encourage environmental groups to bring issues to the Board for representation
	Improving the Quality Of Our Waterways	• Insist SCIRT and repair/rebuild agencies' plans include improvement of the quality of the waterways that they affect
	Climate Change	• Advocate to the Council for provision for climate change to be built into water-edge repairs and rebuilds

PRIORITY AREA	PRIORITY	ACTION/ACTIVITY
Good Governance	Good Communication with the Community We Serve	• Board drop-in sessions • Bi-monthly Board newsletter • Board members continue to attend community meetings, gatherings and share information • Improve Boardroom facilities, including appropriate sound system for meetings and sustainability and environmental improvements
	Raising Board Profile	• Being pro-active with the media including issuing press releases • Advocating for the Board to have more and earlier involvement in Council processes • Board meetings held in the community when significant local issues arise
	Oversight	• Insist SCIRT and repair/rebuild agencies' individual project detailed design plans are approved by the Board

12. HAGLEY/FERRYMEAD COMMUNITY BOARD STRENGTHENING COMMUNITIES FUNDING ALLOCATIONS 2014/15

The Board considered a report to allocate the Hagley/Ferrymead Strengthening Communities Fund for 2014/15. The Board received a memorandum providing additional information on the Strengthening Communities Funding applications as requested at the Board workshop on this item.

The Board approved the allocations recommended for its 2014/15 Strengthening Communities Funding as follows:

Priority One Grants

No.	Group	Project	Board Decision
1. 51595	Avebury House Community Trust	Community Development in Richmond	The Hagley/Ferrymead Community Board **resolved** to grant $12,000 to Avebury House Community Trust for Community Development in Richmond.
2. 51674	Family and Community Division (Anglican Care)	Salary for the Community Development Worker Linwood	The Hagley/Ferrymead Community Board **resolved** to grant $25,000 to Family and Community Division (Anglican Care) towards the Community Development Worker Linwood.
3. 51673	Family and Community Division (Anglican Care)	Linwood Youth Development Worker	Note: This application has been approved as a Key Local Project by the Metropolitan Funding Committee.
4. 51409	Linfield Cultural Recreational Sports Club Inc.	Linfield KiwiSport Co-ordinator's wages	The Hagley/Ferrymead Community Board **resolved** to grant $10,000 to Linfield Cultural Recreational Sports Club Inc towards the Linfield KiwiSport Co-ordinator's wages.
5. 51691	Phillipstown Community Centre Charitable Trust	Community Development Worker salaries.	The Hagley/Ferrymead Community Board **resolved** to grant $35,000 to Phillipstown Community Centre towards the Community Development Worker salaries.
6. 51687	Shoreline Youth Trust	Fuse Youth Café staff wages	Note: This application has been approved as a Key Local Project by the Metropolitan Funding Committee.
7. 51907	Strengthening Linwood Youth Trust	Linwood College 24-7 Youth Workers wages	The Hagley/Ferrymead Community Board **resolved** to grant of $9,000 to the Strengthening Linwood Youth Trust towards Linwood College 24-7 Youth Workers wages.
8. 51515	Sumner Bays Union Trust	Community Development Worker wages	The Hagley/Ferrymead Community Board **resolved** to grant $15,000 to the Sumner Bays Union Trust for the Community Development Worker wages.
9. 51696	Te Whare Roimata Trust	Smith Street Community Gardens	The Hagley/Ferrymead Community Board **resolved** to grant $23,000 to Te Whare Roimata Trust towards Smith

No.	Group	Project	Board Decision
			Street Community Gardens.
10. 51695	Te Whare Roimata Trust	Linwood Community Arts Project salaries	Note: This application has been approved as a Key Local Project by the Metropolitan Funding Committee.
11. 51693	Te Whare Roimata Trust	Older Persons Project	Note: This application has been approved as a Key Local Project by the Metropolitan Funding Committee.
12. 51692	Te Whare Roimata Trust	Bromley Community Centre Bromley Project towards salaries	Note: This application has been approved as a Key Local Project by the Metropolitan Funding Committee.
13. 51611	Woolston Development Project Inc.	Family Support Worker Salary	The Hagley/Ferrymead Community Board **resolved** to grant $14,750 to the Woolston Development Project Inc towards the Family Support Worker salary.
14. 51800	Youthtown Christchurch	Linwood Youth Festival Experience Event Co-ordinator, venue and promotions	The Hagley/Ferrymead Community Board **resolved** to grant $12,000 to Youthtown Christchurch for the Linwood Youth Festival Experience towards contracting an Event Co-ordinator, venue and promotions.

Priority Two Grants

No.	Group	Project	Board Decision
15. 51651	Anglican Parish of St Chads Linwood	Community Outreach Facilitator's salary	The Hagley/Ferrymead Community Board **resolved** to grant $10,000 to the Anglican Parish of St Chads Linwood for the Community Outreach Facilitator's salary.
16. 51720	Family and Community Division (Anglican Care)	Community Development Worker – Men's Projects Linwood	The Hagley/Ferrymead Community Board **resolved** to grant $10,000 to Family and Community Division (Anglican Care) towards the Community Development Worker - Men's Projects Linwood. (Note: staff recommendation was $13,000.)
17. 51787	Ferrymead Bays Football Club	Junior Club Captain Salary	This application was withdrawn.
18. 52027	Hagley/Ferrymead Community Board	Community Recreation Events for Youth and Older Adults	The Hagley/Ferrymead Community Board **resolved** to grant $8,500 towards the Hagley/Ferrymead Community Recreation Events for Youth and Older Adults.
19. 52006	Hagley/Ferrymead Community Board	Community Service Awards	The Hagley/Ferrymead Community Board **resolved** to grant $2,000 for the Community Service Awards.
20. 52004	Hagley/Ferrymead Community Board	Community Pride Garden Awards	The Hagley/Ferrymead Community Board **resolved** to grant $1,200 towards the Board's Community Pride Garden Awards.
21. 51920	Kimihia Adventure Programme Trust	Youth Development Worker wages	The Hagley/Ferrymead Community Board **resolved** to grant $8,468 to the Kimihia Adventure Programme Trust towards the Youth Development Worker wages. (Note: staff recommendation was $5,000.)
22. 51702	Kimihia Early Learning Trust	Support/Social Worker Salary	The Hagley/Ferrymead Community Board **resolved** to grant $10,000 to Kimihia Early Learning Trust towards the Support/Social Worker salary. (Note: staff recommendation was $7,468.)
23. 51928	Linwood Community House Inc.	Daily Drop In Centre Operational costs	The Hagley/Ferrymead Community Board **resolved** to grant $4,000 to the Linwood Community House Inc towards the Daily Drop In Centre Operations.
24. 51760	Sumner Community Pool Incorporated	Community Pool Operational costs	The Hagley/Ferrymead Community Board **resolved** to grant $5,500 to the Sumner Community Pool Incorporated for Community Pool Operations.

No.	Group	Project	Board Decision
25. 51944	Sumner Community Residents' Association	Community Information Project Co-ordinator wages	The Hagley/Ferrymead Community Board **resolved** to grant $12,500 to the Sumner Residents Association towards the Community Information Project Co-ordinator wages.
26. 51913	Te Mapua Child Youth Trust	Field Worker wages	The Hagley/Ferrymead Community Board **resolved** to grant $5,000 to Te Mapua Child and Youth Trust towards Field Worker wages.
27. 51793	The Salvation Army Trust	Budgeting Advice Service operational costs	The Hagley/Ferrymead Community Board **resolved** to grant $6,000 to The Salvation Army Trust for the Budgeting Advice Service.

Priority Three Grants

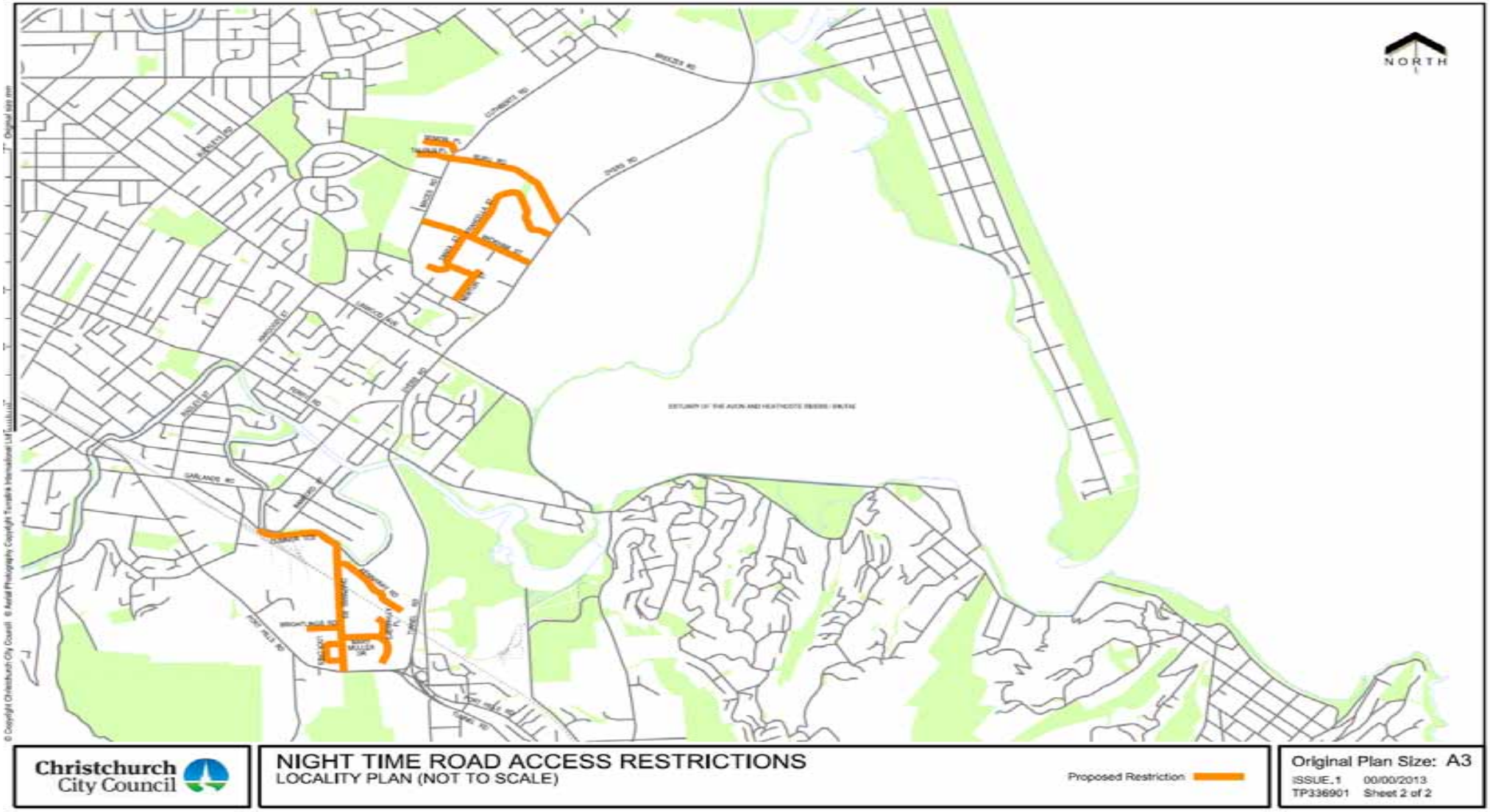
No.	Group	Project	Board Decision
28. 52007	Hagley/Ferrymead Community Board	Neighbourhood Week for 2014/2015	The Hagley/Ferrymead Community Board **resolved** to make a grant of $3,500 from its 2014/15 Discretionary Response Fund towards Neighbourhood Week for 2014/2015.

The Board Chairperson declared the meeting closed at 7.31pm.

CONFIRMED THIS 20TH DAY OF AUGUST 2014

SARA TEMPLETON
CHAIRPERSON

ATTACHMENT 1 TO CLAUSE 1



ATTACHMENT 2 TO CLAUSE 1

Typical Signage Examples Prohibited Times on Roads

ATTACHMENT 3 TO CLAUSE 1

APPENDIX 3 - General Submission Responses Not Specific to an Area

SUBMITTER COMMENT	RESPONSE
As a community, we are sick of the night time disturbances by loud, speeding and skidding cars.	The proposal is supported by the Police as a tool that assists enforcement against antisocial road user behaviour
Great should have been done earlier	
Completely support this - noise of young boys racing their cars at all hours particularly on the weekends keeps us awake and makes us concerned for our property. Thank you!!!	
Come down hard on these idiots.	
We trust that it will provide the necessary support for the NZ Police to be able to reduce the issues arising, from persons that have no legitimate reason to be in the area - they only cause nuisance and problems.	
Anything that works has to be worth doing in order to address this problem.	
Thank You so much,,I would like to be able to sleep at night without listening to these wollies driving about doing there donut's when ever they please,,yelling,,screaming and throwing there bottles out of window's of car's when they have finished drinking	
Really sick of boy races - all night hanging around and leaving marks on road.	
Would support the proposal if not for 'unacceptable actions by the police where they abused the restrictions 'bringing them into disrepute'. 'Antisocial road users' on Pound Road (unrestricted) were forced down Ryans Road (restricted) and given tickets. This submitter questions 'any bylaw that allows the police to 'abuse their power in such a way.	Police advise that there was an isolated incident at the intersection of Ryans Road and Pound Road where there was some confusion on the part of the drivers as to what the Police instructions were. It is understood that the Police withdrew infringements against the Bylaw as a result of the confusion. The proposal will reduce the potential for this to occur as the restrictions will apply to both Ryans Road and Pound Road.
The proposal is a breach of the bill of rights. They are concerned that everyone has the right to freedom of movement.	Section 145 of the Local Government Act 2002 allows bylaws to be made to (a) protect the public from nuisance (b) protect and maintain public health and safety, and (c) minimising the potential for offensive behaviour in public places. The proposal is enabled under an existing Bylaw, Section 15 of the Christchurch City Council Traffic and Parking Bylaw 2008. It is noted that Selwyn District Council has an equivalent Bylaw.
There is 'no need for the bylaw to be extended as it has been proven the problem is getting better'.	This is contrary to the view of the Police, residents and businesses within affected areas.
How about you give us somewhere to go	There is a Council funded skidpad at the Ruapuna Speedway. It was used regularly initially but is not anymore. It is understood that the reasons for the lack of use are, firstly, that the demand for the facility is late at night which conflicts with the organisers preference and noise limitation imposed by the Council. Secondly, concern by the organisers about the general behaviour of attendees when they left the event in a hyped up state.
Don't see the need when the antisocial activity is already against the law and would like the Council to encourage the police to enforce laws already in place.	The proposal is supported by the Police as a tool that assists enforcement against antisocial road user behaviour.
If anyone is going to do a burn out, I would prefer them to do it in an industrial area rather than a residential one'	The proposal seeks to address behaviour that is not acceptable in any location. The overwhelming support from staff and businesses where it is proposed to implement restrictions is a strong indication of the significant impact antisocial road users are having in these areas
Problems will just move to other areas'	There is overwhelming support to impose restrictions in the locations proposed. Council staff will work with police to address emerging issues, irrespective of this proposal.

HAGLEY/FERRYMEAD COMMUNITY BOARD
20 AUGUST 2014

Report of a meeting of the Hagley/Ferrymead Community Board held on Wednesday 20 August 2014 at 4pm in the Boardroom, 180 Smith Street, Linwood, Christchurch.

PRESENT: Sara Templeton (Chairperson), Alexandra Davids, Joe Davies, Yani Johanson, Paul Lonsdale, Brenda Lowe-Johnson and Islay McLeod.

APOLOGIES: Nil

The Board meeting adjourned from 6.12pm and resumed at 6.22pm and was also adjourned from 6.40pm and resumed at 7.07pm.

The Board reports that:

PART A - MATTERS REQUIRING A COUNCIL DECISION

1. CUMNOR TERRACE OUTSIDE THE TANNERY – PROPOSED TRAFFIC AND PARKING RESTRICTIONS

		Contact	Contact Details
Executive Leadership Team Member responsible:	General Manager Community Services	N	
Officer responsible:	Unit Manager, Transport and Greenspace	N	
Author:	Steve Hughes, Traffic Engineer	Y	Steve Hughes, DDI 941 8092

1. PURPOSE AND ORIGIN OF REPORT

1.1 This report relates to Cumnor Terrace between Maunsell Street and Garlands Road. Unless otherwise mentioned, “Cumnor Terrace” or “the road,” when used in this report shall refer to that section of roadway only.

1.2 The purpose of this report is:

1.2.1 This report seeks the Council’s approval that Cumnor Terrace between Maunsell Street and Garlands Road becomes one way from South to North.

1.3 This is a staff initiated report that originated from requests from members of the public and from businesses for urgent action to be taken to address traffic and safety issues in this area.

2. EXECUTIVE SUMMARY

2.1 An increase in traffic numbers resulting from the development of The Tannery Shopping complex has exacerbated congestion and safety issues in Cumnor Terrace between Maunsell Street and Garlands Road.

2.2 Occupants have requested urgent action be taken to address:

2.2.1 The parking of vehicles on both sides reducing two-way traffic to one lane.

2.2.2 Vehicles parking along the Heathcote River side causing damage to the riverbank.

2.2.3 The danger caused by vehicles turning right into or out of Cumnor Terrace at Garlands Road.

1 Cont'd

2.2.4 The number of large trucks using the road as a route between Garlands Road and the Chapmans Road Freight Hub Area.

2.3 In response to the above, a consultation document listing possible solutions was distributed to over 150 affected parties. Thirty seven (88 percent) of the 43 respondents chose the option to:

2.3.1 Make Cumnor Terrace one way from Maunsell Street to Garlands Road.

2.3.2 Prohibit the stopping of vehicles along the eastern (riverbank) side.

2.3.3 Install angle parking along the western (Tannery) side.

2.3.4 Prohibit the right turn out of Cumnor Terrace at Garlands Road.

2.4 The authority to resolve a street as one way remains with the Council. It is therefore proposed that the Community Board recommends that the Council resolve the section of Cumnor Terrace between Maunsell Street and Garlands Road as one way from south to north.

2.5 The authority to resolve stopping, parking and turning restrictions has been delegated to Community Boards. It is therefore proposed that, subject to the Council resolving Cumnor Terrace as a one way street, the Community Board resolve to:

2.5.1 Prohibit parking on the eastern (riverbank) side of Cumnor Terrace.

2.5.2 Prohibit parking on the approaches to Maunsell Street and Garlands Road.

2.5.3 Install 45 degree angle parking with 10, 60, and 180 minute parking time limits along the western side of Cumnor Terrace.

2.5.4 Make exit onto Garlands Road left out only (Prohibit right turns).

2.6 Garlands Road is a State Highway and comes under New Zealand Transport Agency (NZTA) jurisdiction. Subject to the Council and Community Board resolving the above changes, NZTA have agreed to fund, design, and install a traffic island, road markings and traffic signs at the intersection of Garlands Road and Cumnor Terrace to indicate the entry and turning restrictions that apply (refer **Attachment 1**).

3. BACKGROUND

3.1 This section of Cumnor Terrace has the Heathcote River on the eastern side and the retail development known as The Tannery along much of the western side.

3.2 This area used to be the site of the old Woolston Tannery hence its name. The current development has sympathetically followed the style of older buildings. Part of the complex is open for business with part still under development.

3.3 The development of The Tannery and other areas nearby has caused an increase in vehicles using Cumnor Terrace. As both The Tannery and nearby areas are further developed, it is likely that traffic will increase again. This will exacerbate existing traffic and safety problems and create new ones.

3.4 To provide safe and efficient vehicle movement and parking in Cumnor Terrace while also protecting the adjacent Heathcote River, it is proposed to make the changes listed in Clause 2.5 above.

1 Cont'd

4. **COMMENT**

4.1 The Tannery Shopping Centre is being developed in the area bordered by Cumnor Terrace, Garlands Road, Tanner Street and Maunsell Street. The development of The Tannery and other areas in the vicinity has increased traffic on the above roads.

4.2 Cumnor Terrace, Maunsell and Tanner Street come under the jurisdiction of the Christchurch City Council. Garlands Road is a State Highway (74a) and comes under the jurisdiction of the New Zealand Transport Agency.

4.3 Residents, occupants, business owners and members of the public contacted staff to advise of increasing traffic, parking and safety concerns in the vicinity of Cumnor Terrace. The main problems identified were:

4.3.1 The parking of vehicles on both sides preventing two-way traffic.

4.3.2 The danger turning right into or out of Cumnor Terrace at Garlands Road due to subsidence of the road limiting the visibility of approaching vehicles.

4.3.3 Damage being caused to the riverbank by vehicles parking on the eastern side.

4.3.4 The increasing number of heavy vehicles using Cumnor Terrace as a route to and from Chapmans Road.

4.3.5 Vehicles parking all day preventing it from being used by short term customers and visitors to the businesses in the area.

4.4 Discussions were held with a number of occupants to identify a range of possible and acceptable solutions. Three options of varying complexity were identified and distributed in a consultation document to over 150 affected parties. The options and the results were:

4.4.1 Option One: Retain the Status Quo. *No respondents voted for this option.*

4.4.2 Option Two: Ban parking on riverbank side only with no other changes. Four *(9.5%) of respondents voted for this option.*

4.4.3 Option Three: Make Cumnor Terrace one way south to north. Ban parking on the riverbank side. Install angle parking along the western side. Make it left out only at Garlands Road by installing an island to prevent right turns. Thirty seven *(86%) of respondents voted for this option.*

4.4.4 Other Suggestions: Two *(4.5%) of respondents suggested making Cumnor Terrace for pedestrians only.*

4.5 Cumnor Terrace is too narrow for two way traffic if vehicles park on both sides. The roadway width varies from 8.5 to 9.5 metres without parked vehicles and with parking the width can be less than 4 metres. This means simultaneous two way traffic is impossible with vehicles having to pull into a driveway or a vacant parking space to allow another to pass.

4.6 Cumnor Terrace is also being used as a heavy truck route to and from the Chapmans Road Freight Hub area. While there is a more suitable route via nearby Tanner Street, possibly due to the use of Satellite Navigation devices this slightly shorter, narrower and dangerous route is being used. Should there be two large trucks travelling in opposite directions in Cumnor Terrace, one may have to reverse for a considerable distance to find a space where the other can pass.

1 Cont'd

4.7 Vehicles parking along the riverbank side of Cumnor Terrace are causing the rough edge of the roadway to be broken off. As the actual river is close to the road edge, bitumen based roading material as well as gravel can end up in the nearby river. The plants along the riverbank are also being damaged.

4.8 Making Cumnor Terrace one way from south to north and prohibiting parking along the river or eastern side and at the entry and exits will provide:

4.8.1 Width for one way traffic.

4.8.2 Manoeuvring space for vehicles to exit from the angle parking spaces.

4.8.3 Stop damage being caused by vehicles parking along the riverbank.

4.8.4 Stop the road being used as a route to Chapmans Road.

4.8.5 Allow clear access into and out of the road.

4.9 Where traffic exits from Cumnor Terrace onto Garlands Road (State Highway 74a), subsidence of the approaches to both sides of the Rutherford Street/Garlands Road Bridge has severely restricted the visibility of oncoming vehicles. This has made turning right either into or out of this intersection less safe as the turning motorist may be unable to see another vehicle approaching over the bridge. There have been three crashes recorded at the Garlands Road/Cumnor Terrace intersection since February 2011 that involved right turning vehicles. There are anecdotal reports of unreported crashes and many near misses.

4.10 Making it left out only at Garlands Road and installing an island to direct exiting vehicles in that direction will:

4.10.1 Stop vehicles from making dangerous right turns with restricted visibility.

4.10.2 Result in any collision being nose to tail rather than side or head on with a reduced risk of injury.

4.10.3 Reduce the likelihood that heavy vehicles will use this route.

4.11 There are no parking restrictions in Cumnor Terrace. The parking is often full all day with workers vehicles. An off-road staff car park has been provided in King Edward Terrace for Tannery staff, but they often chose to park in Cumnor Terrace as it is closer and unrestricted.

4.12 Installing 54 x 45 degree angle parking on the western side of Cumnor Terrace divided between 10, 60 and 180 maximum parking times will:

4.12.1 Result in the loss of the least number of parking spaces while providing the safest parking facility.

4.12.2 Prevent vehicles from being parked for all day on the closest road to the retail complex.

4.12.3 Provide a range of maximum parking times to suit most customers of The Tannery and other nearby businesses.

4.12.4 Encourage visitors and staff who want all day parking to use unrestricted on-street parking further away or use the staff car park.

1 Cont'd

5. **FINANCIAL IMPLICATIONS**

5.1 The cost of installing the broken yellow no stopping lines, the angle parking space markings and the parking signs advising of time limits and angled parking is estimated at $2500.

5.2 This can be covered by existing operational budgets.

5.3 The kerb build out at the Cumnor Terrace/Garlands Road intersection will be funded by the New Zealand Transport Association as Garlands Road is a State Highway.

6. **STAFF RECOMMENDATION**

That the Council resolve to:

6.1 Approve Cumnor Terrace between Maunsell Street and Garlands Road as one-way from south to north.

See Part C for the Board's decisions in relation to this matter.

2. WOOLSTON COMMUNITY LIBRARY

Following a deputation from the President of the Woolston Community Library the Board expressed its strong support for the rebuild of the Woolston Community Library.

BOARD RECOMMENDATION

That the Council approve the Woolston Community Library building be added to the priority list of community facilities to be rebuilt.

PART B - REPORTS FOR INFORMATION

3. MOUNT PLEASANT MEMORIAL COMMUNITY CENTRE AND RESIDENTS' ASSOCIATION

This report was presented to the 11 September 2014 Council meeting by way of a Chairperson's Report.

4. DECLARATION OF INTEREST

There were no declarations of interest.

5. DEPUTATIONS BY APPOINTMENT

5.1 **WOOSTON COMMUNITY LIBRARY**

The Board **received** a deputation from Robyn Dann, President of the Woolston Community Library.

5 Cont'd

Since the February earthquake, the Woolston Community Library has been temporarily based out of a section of the Boy Scout's Hall. The conditions at the hall are not ideal to operate as a volunteer-run facility. Many of the volunteers are elderly and the heating is inadequate and its off-road location is of a safety concern to many. Furthermore, the library is unable to expand its collection due to limited space. The Woolston Community library is seeking support from the Community Board to prioritise the rebuild of a satisfactory facility.

The Board Chairperson thanked Robyn Dann for the Woolston Community Library deputation.

Refer to Clause 2 (Part A) of these minutes for the Board's recommendation on this matter.

5.2 **CANTERBURY REFUGEE COUNCIL**

The Board **received** a presentation from Ahmed Tani of the Canterbury Refugee Council providing an overview on the Canterbury Refugee Council and their recent activities.

The Canterbury Refugee Council provides support for refugees by providing information, orientation, health, and communication services. The Canterbury Refugee Council has organised a number of refugee focused events such as; a Regional Refugee Education Forum, Youth Festival and Senior Citizen outings.

The Board Chairperson thanked Ahmed Tani for the Canterbury Refugee Council deputation.

5.3 **MOUNT PLEASANT MEMORIAL COMMUNITY CENTRE AND RESIDENTS' ASSOCIATION**

The Board **received** a deputation from Derek McCullough, President, and Linda Rutland, Coordinator, of the Mount Pleasant Memorial Community Centre and Residents' Association updating the Board on the progress of the Community Centre.

Derek McCullough explained that the detailed design documentation of the new Community Centre has been completed and will soon go to tender. The new building will be able to accommodate most of the previous community activities; however, due to limited space they will not be able to allocate a dedicated space for pottery.

Owing to the proposed District Plan changes, the Community Centre must now be lifted one metre to accommodate a potential rise in sea level. The requirement has meant that the landscaping requirements of the building have now changed significantly. The Mount Pleasant Memorial Community Centre and Residents' Association are now formally seeking the Board's support to recommend to the Council under Clause 10 of the Residents' Association lease agreement with the Council, "Additions and Alterations" to re-establish the Memorial Community Centre on the leased site at 3 McCormacks Bay Road.

The Board Chairperson thanked Derek McCullough and Linda Rutland for the Mount Pleasant Memorial Community Centre and Residents Association deputation.

Refer to Clause 3 (Part B) of these minutes for the Board's recommendation on this matter.

5.4 **MOUNT PLEASANT POTTERY GROUP**

The Board **received** a deputation from Pam Guest of the Mount Pleasant Pottery Group regarding the use of the Redcliffs Table Tennis Club building as replacement pottery rooms.

Following the demolition of the Mount Pleasant Community Centre the Pottery Group expected the reinstatement of a dedicated space when it was rebuilt. Owing to the downsizing of the proposed new Community Centre, a space will no longer be available. The group has very heavy equipment and would require a dedicated space where the equipment and drying artwork would not need to be moved. The Mount Pleasant Pottery group is seeking the Board's support to investigate either the gifting of the former Redcliffs Table Tennis Club to the Mount Pleasant Pottery Group or to assist in finding another suitable facility.

The Board Chairperson thanked Pam Guest for the Mount Pleasant Potter Group deputation.

The Board **decided** to recommend that the Mount Pleasant Pottery Club be included as part of the discussions with the Community Board and the Redcliffs Residents' Association. The Board **decided** that staff investigate all other options to accommodate the Mount Pleasant Pottery Club.

5.5 **CUMNOR TERRACE OUTSIDE THE TANNERY**

The Board **received** a deputation from Grant McIvor, Manager at The Tannery regarding Clause 9, Cumnor Terrace Outside the Tannery – Proposed Traffic and Parking Restrictions.

Grant McIvor updated the Board on the successful rebuild of the Tannery and the integration of new businesses to the site. Grant McIvor expressed his concern over public health and safety owing to increased traffic, congestion and large, speeding vehicles outside the Tannery. Grant McIvor expressed his full support for the proposed changes to the Cumnor Terrace traffic and parking aimed to improve pedestrian access and overall safety.

The Board Chairperson thanked Grant McIvor for The Tannery deputation.

5.6 **CUMNOR TERRACE OUTSIDE THE TANNERY**

The Board **received** a deputation from Jen Crawford, on behalf of Kennaway Park Joint Venture Partnership, speaking in support of the recommendations in Clause 9, Cumnor Terrace outside the Tannery – Proposed Traffic and Parking Restrictions.

The Board Chairperson thanked Jen Crawford for the Kennaway Park Joint Venture Partnership deputation.

6. PRESENTATION OF PETITIONS

Nil.

7. NOTICES OF MOTION

Nil.

8. CORRESPONDENCE

8.1 MHAIRI ARCHIBALD

The Board **received** correspondence from Mhairi Archibald regarding Clause 9, Cumnor Terrace outside the Tannery – Proposed Traffic and Parking Restrictions.

9. BRIEFINGS

Nil.

10. COMMUNITY BOARD ADVISER'S UPDATE

The Board received information from the Community Board Adviser on Board related activities, including the following:

- The Board received the following information on the Ferrymead Bridge:
  - The lease agreement with the contractor and the layout plan
  - The handrail plan – Note: that there is a higher than normal top rail as the footpath is a shared pedestrian/cycle path.
  - The signage plan
- The Resolution Tracker

11. QUESTIONS UNDER STANDING ORDERS

Nil.

12. ELECTED MEMBERS' INFORMATION EXCHANGE

- The need for temporary parking outside the Alpha Support Centre Trust located on the corner of Ferry and Nursery roads due to earthquake related rebuild activity.
- Summit Road Society Meeting
- Phillipstown School and Woolston School merger
- Linwood Cemetery – tree removal and landscape plans
- Sandilands Public Meeting follow-up
- Land movement in the Port Hills

PART C – REPORT ON DELEGATED DECISIONS TAKEN BY THE BOARD

13. CONFIRMATION OF MEETING MINUTES – 6 AUGUST 2014

It was **resolved**, that the minutes of the Hagley/Ferrymead Community Board ordinary meeting of 6 August 2014 be confirmed.

1. CUMNOR TERRACE OUTSIDE THE TANNERY – PROPOSED TRAFFIC AND PARKING RESTRICTIONS (CONTINUED)

7. BOARD DECISION

The Board considered a report seeking its agreement to traffic and parking restrictions at Cumnor Terrace outside the Tannery.

The Board **resolved,** subject to the Council approving the recommendation in item 1.1 (Part A) of these minutes:

7.1 That any existing parking restrictions on the eastern side of Cumnor Terrace commencing 9 metres south east of its intersection with Maunsell Street and extending in a north west then northerly direction to its intersection with Garlands Road be revoked.

1 Cont'd

7.2 That the stopping of vehicles be prohibited at any time on the eastern (riverbank) side of Cumnor Terrace commencing 9 metres south east of its intersection with Maunsell Street and extending north west through the intersection with Maunsell Street and then north to its intersection with Garlands Road.

7.3 That the stopping of vehicles be prohibited at any time on the north eastern side of Maunsell Street commencing at its intersection with Cumnor Terrace and extending in a north westerly direction for 21 metres.

7.4 That the stopping of vehicles be prohibited at any time on the western side of Cumnor Terrace commencing at its intersection with Maunsell Street and extending in a northerly direction for 35 metres.

7.5 That the stopping of vehicles be prohibited at any time on the western side of Cumnor Terrace commencing at its intersection with Garlands Road and extending in a southerly direction for 29 metres.

7.6 That the parking of vehicles on the western side of Cumnor Terrace commencing at a point 35 metres north of its intersection with Maunsell Street and extending north for a distance of 75 metres be restricted to 45 degree angle parking and with a maximum parking time limit of 180 minutes.

7.7 That the parking of vehicles on the western side of Cumnor Terrace commencing at a point 153 metres north of its intersection with Maunsell Street and extending north for a distance of 56 metres be restricted to 45 degree angle parking and with a maximum parking time limit of 60 minutes.

7.8 That the parking of vehicles on the western side of Cumnor Terrace commencing at a point 209 metres north of its intersection with Maunsell Street and extending north for a distance of 32 metres be restricted to 45 degree angle parking and with a maximum parking time limit of 10 minutes.

7.9 That the parking of vehicles on the western side of Cumnor Terrace commencing at a point 241 metres north of its intersection with Maunsell Street and extending north for a distance of 47 metres be restricted to 45 degree angle parking and with a maximum parking time limit of 60 minutes.

7.10 That the exit of vehicles from the southern side of Cumnor Terrace onto Garlands Road be restricted to left out only.

Refer to Clause 1 (Part A) of these minutes for the Board's recommendation to the Council on this matter.

14. MAJOR HORNBROOK ROAD – PROPOSED STOP CONTROL

The Board received a report seeking its approval to install a Stop control on Major Hornbrook Road at Martama Crescent.

The Board **resolved** to the installation of a Stop Control on Major Hornbrook Road at its intersection with Marama Crescent.

The Board **resolved** that the Stop Control on Major Hornbrook Road at its intersection with Marama Crescent be review in August 2015 and that the review be forwarded to the Board.

15. 446 FERRY ROAD BUS STOP RELOCATION

The Board **received** a report seeking its approval to relocate a bus stop on the south western side of Ferry Road currently outside Portstone Courts.

The Board **resolved:**

5.1 To revoke all existing parking restrictions on the south eastern side of Ferry Road commencing at a point 130 metres north west of its intersection with Hopkins Street and extending in a north westerly direction for a distance of 30 metres.

5.2 To approve that the stopping of vehicles be prohibited at any time on the south eastern side of Ferry Road commencing at a point 133 metres north west of its intersection with Hopkins Street and extending in a north westerly direction for a distance of eight metres.

5.3 To approve that a marked bus stop be installed on the south eastern side of Ferry Road commencing at a point 141 metres north west of its intersection with Hopkins Street and extending in a north westerly direction for a distance of 14 metres.

5.4 To approve that the stopping of vehicles be prohibited at any time on the south eastern side of Ferry Road commencing at a point 155 metres north west of its intersection with Hopkins Street and extending in a north westerly direction for a distance of four metres.

16. PROPOSED ROAD STOPPING RESTRICTION AND UPGRADING WORKS IN CUMNOR TERRACE, CHAPMANS ROAD AND KENNAWAY ROAD

The Board considered a report seeking its approval to install stopping restrictions on Cumnor Terrace, Chapmans and Kennaway Road.

It was **recommended** on the motion of Yani Johanson seconded by Sara Templeton that the item lie on the table until the next Board meeting and the Board obtain professional legal advice on resource consent issues on this report and notes that the request was made prior to the meeting and staff were unable to attend.

When put to the meeting, the motion was declared l**ost.**

The Board **resolved**:

16.1 **Cumnor Terrace**

16.1.1 That any parking restrictions on the northern side of Cumnor Terrace commencing at its intersection with Maunsell Street and extending generally in an easterly direction to its intersection with Chapmans Road be revoked.

16.1.2 That stopping of vehicles be prohibited at any time on the northern side of Cumnor Terrace commencing at its intersection with Maunsell Street and extending generally in an easterly direction to its intersection with Chapmans Road.

16.1.3 That any parking restrictions on the southern side of Cumnor Terrace commencing at its intersection with Maunsell Street and extending generally in an easterly direction to its intersection with Chapmans Road be revoked.

16.1.4 That the stopping of vehicles be prohibited at any time on the southern side of Cumnor Terrace commencing at its intersection with Maunsell Street to its intersection with Chapmans Road.

16 Cont'd

16.2 **Chapmans Road**

16.2.1 That any parking restrictions on the western side of Chapmans Road commencing at its intersection with Cumnor Terrace and extending south for 35 metres be revoked.

16.2.2 That the stopping of vehicles be prohibited at any time on the western side of Chapmans Road commencing at its intersection with Cumnor Terrace and extending in a southerly direction for a distance of 35 metres.

16.2.3 That any parking restrictions on the western side of Chapmans Road commencing 115 metres south of its intersection with Cumnor Terrace and extending south for 78 metres be revoked.

16.2.4 The stopping of vehicles be prohibited at any time on the western side of Chapmans Road commencing at a point 115 metres south of its intersection with Cumnor Terrace and extending in a southerly direction for a distance of 78 metres.

16.2.5 That any parking restrictions on the eastern side of Chapmans Road commencing at its intersection with Cumnor Terrace and extending south for 35 metres be revoked.

16.2.6 That the no stopping of vehicles be prohibited at any time on the eastern side of Chapmans Road commencing at its intersection with Cumnor Terrace and extending in a southerly direction for a distance of 35 metres.

16.2.7 That any parking restrictions on the eastern side of Chapmans Road commencing at its northern intersection with Kennaway Road and extending north for 30 metres be revoked.

16.2.8 That the stopping of vehicles be prohibited at any time on the eastern side of Chapmans Road commencing at its northern intersection with Kennaway Road and extending in a northerly direction for a distance of 30 metres.

16.2.9 That any parking restriction on the eastern side of Chapmans Road commencing at its southern intersection with Kennaway Road and extending south for 30 metres be revoked.

16.2.10 That the stopping of vehicles be prohibited at any time on the eastern side Chapmans Road commencing at its southern intersection with Kennaway Road and extending in a southerly direction for a distance of 30 metres.

16.3 **Kennaway Road**

16.3.1 That any parking restrictions on the northern side of Kennaway Road commencing at its intersection with Chapmans Road and extending east for 48 metres be revoked.

16.3.2 That the stopping of vehicles be prohibited at any time on the northern side of Kennaway Road commencing at its intersection with Chapmans Road and extending in an easterly direction for a distance of 48 metres.

16.3.3 That any parking restrictions on the southern side of Kennaway Road commencing at its intersection with Chapmans Road and extending east for 48 metres be revoked.

16.3.4 That the stopping of vehicles be prohibited at any time on the southern side of Kennaway Road commencing at its intersection with Chapmans Road and extending in an easterly direction for a distance of 48 metres.

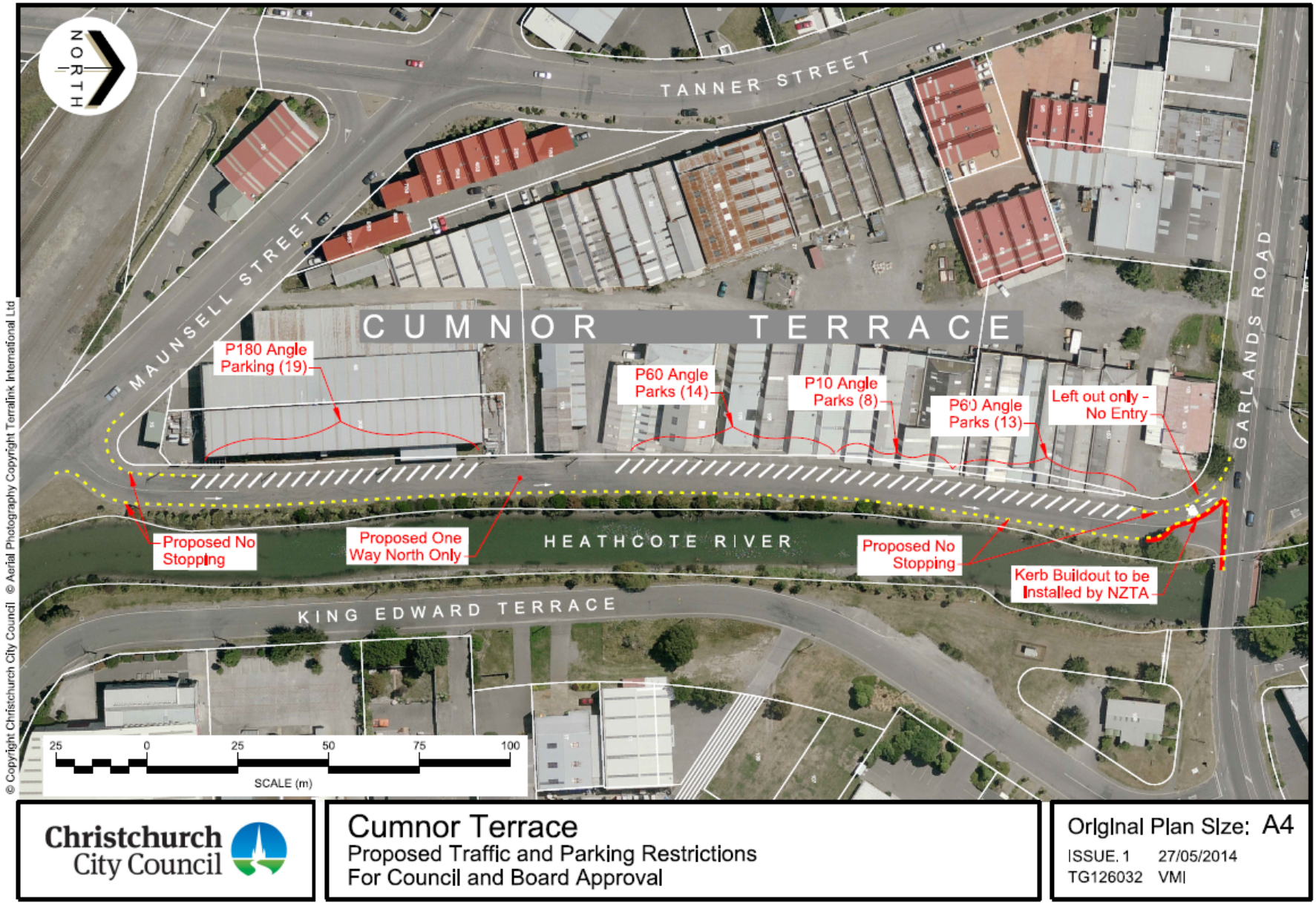
Note: Community Board members Yani Johanson, Brenda Lowe-Johanson and Sara Templeton requested that their vote against this resolution be recorded.

The Board Chairperson declared the meeting closed at 7.20pm.

CONFIRMED THIS 3RD DAY OF SEPTEMBER 2014

SARA TEMPLETON
CHAIRPERSON

ATTACHMENT 1 TO CLAUSE 1



REPORT BY THE CHAIRPERSON OF THE HAGLEY/FERRYMEAD COMMUNITY BOARD

20 AUGUST 2014

PART A – MATTERS REQUIRING A COUNCIL DECISION

1. **MOUNT PLEASANT MEMORIAL COMMUNITY CENTRE AND RESIDENTS' ASSOCIATION**

Following a deputation from representatives of the Mount Pleasant Memorial Community Centre and Resident's Association the Board recommend:

1.1 That the Council **request** urgent staff advice with regard to seeking the official agreement of the Council for the Mount Pleasant Memorial Community Centre and Residents' Association to proceed with additions and alterations to re-establish the Memorial Community Centre on the leased site at 3 McCormacks Bay Road.

1.2 That the Council **request** staff to seek funding for the landscaping and give consideration to accessing funds through the Ferry Road Master Plan carry forward and/or any other possible sources.

Note that at its meeting on 28 August 2014, the Council resolved to provide funding for the project in 1.2 above.

COUNCIL 11. 9. 2014

RICCARTON/WIGRAM COMMUNITY BOARD
5 AUGUST 2014

Report of a meeting of the Riccarton/Wigram Community Board held on Tuesday 5 August 2014 at 4pm in the Community Room, Upper Riccarton Library, 71 Main South Road.

PRESENT: Mike Mora, Helen Broughton, Natalie Bryden, Vicki Buck, Jimmy Chen, Peter Laloli, and Debbie Mora

APOLOGIES: Apologies for lateness were received and accepted from Jimmy Chen and Vicki Buck who arrived at 4.03pm and 4.04pm respectively, and were absent for clauses 1 and 10.

The Board reports that:

PART A – MATTERS REQUIRING A COUNCIL DECISION

1. COMMUNITY BOARD ADVISER'S UPDATE

1.1 DISTRICT PLAN REVIEW – BOARD SUBMISSIONS

The Board **received** legal advice that the approval of the Council would be required for the Community Boards to make submissions on the Draft District Plan.

BOARD RECOMMENDATION

That the Riccarton/Wigram Community Board seeks the Council's approval to be able to make submissions on the District Plan Review.

2. ELECTED MEMBERS' INFORMATION EXCHANGE

2.1 ROBERTS ROAD – RESOURCE CONSENT APPLICATIONS RE QUARRYING

Mention was made that resource consent applications for quarrying activities in the Roberts Road area were currently before the Council.

BOARD RECOMMENDATION

That the Riccarton/Wigram Community Board requests that the two quarrying applications for sites in Roberts Road, be notified.

PART B - REPORTS FOR INFORMATION

3. DECLARATION OF INTEREST

Nil.

4. DEPUTATIONS BY APPOINTMENT

4.1 GILBERTHORPES ESTATE RESIDENTS' ASSOCIATION

Alex Aitken, on behalf of the Gilberthorpes Estate Residents' Association, addressed the Board on the matter of the Hei Hei Community Centre and adjoining Link building.

Clause 8.1 (Part B) of this report and the briefing provided by staff on these community facilities refers.

The Chairperson thanked Mr Aitken for addressing the Board.

4. Cont'd

4.2 ROSS MCFARLANE

Ross McFarlane, a resident of Quaifes Road, addressed the Board on the matter of the report 'Stopping Portions of Existing Whincops Road and Road Upgrades to Whincops Road, Halswell Junction Road and Wigram Road.

Specifically, Mr McFarlane sought the Board's support to defer the proposal outlined in the staff report to change the traffic priority at the Whincops/Marshs/Quaifes Roads intersection in order for community consultation on the proposal to be undertaken.

After questions from members, the Chairperson thanked Mr McFarlane for addressing the Board.

Clause 11 (Part C) of this report details the Board's decision on this matter.

5. PETITIONS

Nil.

6. NOTICES OF MOTION

Nil.

7. CORRESPONDENCE

A letter of acknowledgement was tabled and **received** from the Christchurch City Council regarding the Board's submission on the Council's Proposal for Night Time Road Access Restrictions on local roads.

8. BRIEFINGS

8.1. HEI HEI COMMUNITY FACILITIES - UPDATE

Kent Summerfield, Project Manager and James Webb, Places and Spaces Manager, Community Support Unit, briefed the Board on the progress regarding the scope and timing for repairing the Hei Hei Community Centre and adjoining Hei Hei Link building.

The Board also invited a response from Alex Aitken on behalf of Gilberthorpes Residents' Association to the information presented by staff. Clause 4.1 (Part B) of this report refers.

1. COMMUNITY BOARD ADVISER'S UPDATE CONTINUED

The Board **received** information on upcoming Board related activity.

Clause 1 continued (Parts A and C) of this report records outcomes regarding the District Plan Review – Board Submissions and the Extraordinary Joint Meeting, involving the Board and the Environmental Committee, on 21 August 2014 in relation to the Riccarton Road Super Stop.

9. BOARD MEMBERS' QUESTIONS UNDER STANDING ORDERS

Nil.

PART C - REPORT ON DELEGATED DECISIONS TAKEN BY THE BOARD

10. CONFIRMATION OF MINUTES – 15 JULY 2014

The Board **resolved** that the minutes of its Ordinary Meeting of 15 July 2014 (both open and public excluded sections), be confirmed subject to the following amendment:

Open Minutes 15 July 2014, page 4, clause 13.2, Proposed Road Namings re Wigram Skies Subdivision, – delete the word "Johnny" Pohe Street so as to read Pohe Street.

1. COMMUNITY BOARD ADVISER'S UPDATE CONTINUED

Further to Clause 1 continued (Parts A and B) of this report, the Board **resolved** that the Extraordinary Joint Meeting of the Riccarton/Wigram Community Board and the Environmental Committee be held on Thursday 21 August 2014 at 4.30pm in the Council Chamber, Civic Offices, to consider the matter of the Riccarton Road Super Stop, be confirmed.

11. STOPPING PORTIONS OF EXISTING WHINCOPS ROAD AND ROAD UPGRADES TO WHINCOPS ROAD, HALSWELL JUNCTION ROAD AND WIGRAM ROAD

The Board considered a report seeking approval under delegated authority for the stopping of two portions of existing Whincops Road and for various consequential traffic management changes.

The Board also heard a deputation from Ross McFarlane, a local resident, seeking a deferment of the proposal to alter the stop control priority at the Whincops/Marshs/Quaifes Road intersection so that public consultation on this aspect could be undertaken. Clause 4.2 (Part B) of these minutes refers.

The Board **resolved** to:

11.1 Approve the two portions of Whincops Road indicated as Section 1 and Section 2 SO476823 in Appendix six to be stopped pursuant to the Public Works Act 1981 and authorises the Corporate Support Manager to negotiate and conclude the land swap with the developer.

11.2 Approve the road upgrades to Whincops Road, Halswell Junction Road and Wigram Road as shown in Appendices one to six.

11.3 Approve the traffic management measures for the Richmond Avenue/Caulfield Avenue/ Whincops Road intersections as follows:

11.3.1 That the stopping of vehicles be prohibited at any time on the south east side of Whincops Road commencing at a its intersection with Caulfield Avenue and extending in a south westerly direction for a distance of 25 metres.

11.3.2 That the stopping of vehicles be prohibited at any time on the north west side of Whincops Road commencing at a its intersection with Richmond Avenue and extending in a south westerly direction for a distance of 28 metres.

11.3.3 That the stopping of vehicles be prohibited at any time on the south east side of Whincops Road commencing at a its intersection with Caulfield Avenue and extending in a north easterly direction for a distance of 25 metres.

11.3.4 That the stopping of vehicles be prohibited at any time on the north west side of Whincops Road commencing at a its intersection with Richmond Avenue and extending in a north easterly direction for a distance of 25 metres.

11. Cont'd

11.3.5 That the stopping of vehicles be prohibited at any time on the south west side of Caulfield Avenue commencing at its intersection with Whincops Road and extending in a south easterly direction for a distance of 55 metres.

11.3.6 That the stopping of vehicles be prohibited at any time on the north east side of Caulfield Avenue commencing at its intersection with Whincops Road and extending in a south easterly direction for a distance of 35 metres.

11.4 Approve traffic management measures for the Whincops/Halswell Junction/Wigram Roads intersections as follows:

11.4.1 That the stopping of vehicles be prohibited at any time on the south west side of Richmond Avenue commencing at its intersection with Whincops Road and extending in a north westerly direction for a distance of 38 metres.

11.4.2 That the stopping of vehicles be prohibited at any time on the north east side of Richmond Avenue commencing at its intersection with Whincops Road and extending in a north westerly direction for a distance of 30 metres.

11.4.3 That the stopping of vehicles be prohibited at any time on the south east side of Whincops Road commencing at its intersection with Halswell Junction Road and extending in a south westerly direction for a distance of 40 metres.

11.4.4 That the stopping of vehicles be prohibited at any time on the North West side of Whincops Road commencing at its intersection with Halswell Junction Road and extending in a south westerly direction for a distance of 30 metres.

11.4.5 That the stopping of vehicles be prohibited at any time on the south west side of Halswell Junction Road commencing at its intersection with Whincops Road and extending in a north westerly direction for a distance of 72 metres.

11.4.6 That the stopping of vehicles be prohibited at any time on the north east side of Halswell Junction Road commencing at its intersection with Wigram Road and extending in a north westerly direction for a distance of 60 metres.

11.4.7 That the stopping of vehicles be prohibited at any time on the North West side of Wigram Road commencing at its intersection with Halswell Junction Road and extending in a north easterly direction for a distance of 40 metres.

11.4.8 That the stopping of vehicles be prohibited at any time on the south east side of Wigram Road commencing at its intersection with Halswell Junction Road and extending in a north easterly direction for a distance of 32 metres.

11.4.9 That the stopping of vehicles be prohibited at any time on the north east side of Halswell Junction Road commencing at its intersection with Wigram Road and extending in a south easterly direction for a distance of 50 metres.

11.4.10 That the stopping of vehicles be prohibited at any time on the south east side of Halswell Junction Road commencing at its intersection with Whincops Road and extending in a south easterly direction for a distance of 50 metres.

11.5 To defer the proposed traffic management measures for the Whincops/Marshs/Quaifes Roads intersection to enable public consultation to be undertaken on this proposal.

The meeting concluded at 5.02pm.

CONFIRMED THIS 19TH DAY OF AUGUST 2014

MIKE MORA
CHAIRPERSON

RICCARTON/WIGRAM COMMUNITY BOARD
19 AUGUST 2014

Report of a meeting of the Riccarton/Wigram Community Board held on Tuesday 19 August 2014 at 4.30pm in the Community Room, Upper Riccarton Library, 71 Main South Road.

PRESENT: Mike Mora, Helen Broughton, Natalie Bryden, Jimmy Chen, Peter Laloli and Debbie Mora

APOLOGIES: An apology for absence was received and accepted from Vicki Buck.

An apology for lateness was received and accepted from Peter Laloli who arrived at 4.39pm and was absent for clause 4.

At the commencement of the meeting, the Chairperson presented a Community Service Award to Geoff Parfitt for his services to graffiti removal. Geoff was unable to attend the Board hosted function on 25 June 2014.

The meeting adjourned from 5.30pm to 5.40pm.

The Board reports that:

PART A - MATTERS REQUIRING A COUNCIL DECISION

1. 44 CANADA CRESCENT – EASEMENT FOR FIBRE OPTIC CABLES

		Contact	Contact Details
Executive Leadership Team Member responsible:	General Manager Community Services	N	
Officer responsible:	Unit Manager, Transport and Greenspace	N	
Author:	Justin Sims, Property Consultant	Y	941 6424

1. PURPOSE AND ORIGIN OF REPORT

1.1 The purpose of this staff initiated report is to present the Riccarton/Wigram Community Board's recommendation to the Council in relation to the process for the granting of an easement to Enable Services Limited (Enable) for the right to convey telecommunication over part of 44 Canada Crescent (Certificate of Title reference CB43B/636), a classified road reserve under the Reserves Act 1977.

2. BACKGROUND

2.1 It is good practice to identify the location of infrastructure passing over Council land by registering an easement against the title. This also provides the person/organisation benefiting from the easement to have future rights of access and maintenance to the infrastructure.

3. COMMENT

3.1 As part of the ultra fast broadband network that Enable are constructing across the city, they need to pass over 44 Canada Crescent which is classified as a road reserve under the Reserves Act.

1 Cont'd

3.2 The property was acquired by the Council in 1997 and classified as a road reserve under the Reserves Act in 2002. An Orion cable was laid through the site prior to acquisition by the Council.

3.3 Whilst it is anticipated that the road reserve will be legalised as a road in the near future, Enable would like to secure an easement, during the interim, for conveying telecommunications and computer media. The plan at **Attachment 1** shows the easement strip edged in red.

3.4 Provision exists under Section 48 of the Reserves Act 1977 to grant such easements where the reserve will not be materially altered or permanently damaged. This application falls into this category and as such approval has been recommended subject to appropriate conditions. Public notification is not required. The Council's Legal Services Unit will be involved in the final documentation of the easement.

3.5 The Council's standard easement instrument will be completed and registered at Land Information New Zealand once the Council's consent is given.

3.6 Community Boards under a delegation from the Council have the authority as land owner to grant easements over reserves.

3.7 In addition to the land owners consent, the approval of the Minister of Conservation is required. However, on 12 June 2013, the Minister of Conservation delegated to all territorial authorities his powers, functions and duties where the territorial authority is the administering body of the relevant reserve. In exercising the delegation provided by the Minister, the administering body (i.e. the Council) must give consideration to those matters previously applied by the Minister, for example ensuring that:

3.7.1 The land has been correctly identified;

3.7.2 The necessary statutory processes have been followed;

3.7.3 The functions and purposes of the Reserves Act have been taken into account in respect to the classification and purpose of the reserve as required under section 40 of the Act.

4. **FINANCIAL IMPLICATIONS**

4.1 As an existing power cable is situated along the same alignment, and as the land is held as a road reserve which is to be legalised as a road in the near future, compensation for the easement is not applicable as there is no affect on the land value.

4.2 All costs associated with granting the easements will however be recovered from Enable.

1 Cont'd

5. **STAFF RECOMMENDATION**

That the Council:

5.1 Grant the Minister of Conservation's consent pursuant to Section 48(1) of the Reserves Act 1977 for the easement.

5.2 Waive the requirement for public notification.

Clause 1 continued (Part C) of this report records decisions made by the Board under delegated authority in relation to this report.

7. **BOARD RECOMMENDATION**

That the staff recommendation be adopted.

COUNCIL 11. 9. 2014

Riccarton/Wigram Community Board 19. 8. 2014

ATTACHMENT 1 TO CLAUSE 1

2. HASKETTS ROAD – DISPOSAL OF SIX PROPERTIES

		Contact	Contact Details
Director responsible:	Director Corporate Services	N	
Officer responsible:	Corporate Support Unit Manager	N	
Author:	Justin Sims, Property Consultant	Y	941 6424

1. PURPOSE AND ORIGIN OF REPORT

1.1 This report seeks a Council decision regarding the future of six Council owned properties along Hasketts Road close to Ruapuna Raceway.

2. EXECUTIVE SUMMARY

2.1 The Council resolved at its meeting on 25 June 2009 (refer clause 3.1) to purchase seven properties on Hasketts Road which were close to Ruapuna Raceway and were adversely affected by noise from the race track. The resolution included the requirement that the properties purchased were not to be put to permanent residential use and for the Chief Executive to consider options to off-set the cost of the purchases.

2.2 Consideration of alternative uses has been completed in the light of Plan Change 52 which seeks to manage issues with noise derived from the race track by further restricting residential use in the immediate vicinity.

2.3 This report is written on the presumption that use of Ruapuna Raceway will continue at current levels and the noise issues will therefore remain and be managed in accordance with the City Plan and lease.

3. BACKGROUND

3.1 The Council resolved on 25 June 2009 to:

(*a) Receive the report.*

(b) Initiate a plan change to restrict the noise levels and frequency of events and track usage to limit the use of Ruapuna Reserve to the current levels and to widen the development setback from 400 metres to correspond with the 60dBA contour line as identified by MDA.

(c) Agree to investigate a plan change or other measures for placing restrictions on rural-residential development between the 55 and 60dBA noise contour lines through the City Plan.

(d) Delegate to the Chief Executive authority to execute and complete agreements for the sale and purchase for any or all the affected properties detailed in Table 1 (below). The Chief Executive is delegated a discretion to determine the purchase price for each property, based on fair market value, willing buyer willing seller. Such agreement may include, subject to receipt and approval of invoices for payments, reimbursement of the vendors actual and reasonable legal costs and removal expenses up to $5,000 (plus GST) per property.

(e) Confirm that it does not intend to use any of the properties acquired around Ruapuna for permanent residential accommodation, and instructs the Chief Executive to investigate the range of land uses and financial options (including commercial, business and recreational development) to assist in offsetting the costs of its investment in additional land.

2 Cont'd

(f) Agree to engage the Car Club and Speedway in formal discussions to vary the current leases to reduce the maximum allowable noise limits including, impose restrictions on operating hours, introduce noise free days, and place limits on the future expansion of the track. That the Council grants the Chief Executive delegated authority to negotiate and conclude these variations on behalf of the Council.

TABLE 1: SEVEN MOST AFFECTED DWELLINGS

Address	***Legal Description***	***Rateable Value***
4 Hasketts Road	*Lot 6 DP 23834*	*$1,030,000*
7 Hasketts Road	*Lot 3 DP 403260*	*$630,000*
14 Hasketts Road	*Lot 5 DP 23834*	*$675,000*
22 Hasketts Road	*Lot 2 DP 24156*	*$807,000*
30 Hasketts Road	*Lot 1 DP 24156*	*$700,000*
40 Hasketts Road	*Lot 2 DP 23834*	*$735,000*
48 Hasketts Road	*Lot 1 DP 23834*	*$724,000*
Total rateable value of affected dwellings		*$5,301,000*

(g) It is acknowledged that resolution (d) above would result in the purchase of the seven identified properties within the 60 dBA unreasonable noise boundary, but further to this point the Chief Executive also be authorised to purchase Lot 7 DP 23834 (the Trott property) based on fair market value, willing buyer willing seller, if in his opinion the Council recover the purchase price and any holding costs related to the purchase by incorporating this property with the other properties purchased.

4. **COMMENT**

4.1 Negotiations were instigated with all seven owners which resulted in six properties being purchased for a total of $3.99 million. Below is a summary of the purchase prices, with the remaining owner, Housing New Zealand, not wishing to sell. Five of the properties are located on the south side of Hasketts Road whilst one (no.7) is located on the north side as shown on the plan at **Attachment 1**.

Summary of Hasketts Road Purchases	
Address	**Purchase Price**
4 Hasketts Road	**$880,000**
7 Hasketts Road	**$660,000**
14 Hasketts Road	**$600,000**
22 Hasketts Road	**$640,000**
30 Hasketts Road	**$550,000**
48 Hasketts Road	**$660,000**
	$3,990,000

4.2 The elderly owner of 14 Hasketts Road did not wish to move out so in order to secure the purchase, agreement was reached for her to remain in the property as a tenant of the Council and pay rent. As a result, and given the uncertainty of the duration of her occupation, four of the other purchased properties were subsequently let resulting in an income to the Council rather than have them stand vacant and incur holding costs. This was not however considered to be a permanent arrangement and all residential tenancies were entered into on a periodic basis.

4.3 Following the February 2011 earthquake, the tenant of no.14 died. The house at no.30 was vacated as it was deemed unsafe for occupation and this tenant was subsequently relocated to no.14.

2 Cont'd

4.4 Of the houses purchased, 7 Hasketts Road is separated from the others being located on the north side of the road on a corner site, see **Attachment 1.**

4.5 The two properties adjoining 7 Hasketts Road are owned by Fulton Hogan who have been extracting gravel from the land. They have also expressed an interest in purchasing 7 Hasketts Rd.

4.6 In accordance with the Council resolution, we have considered alternative uses for the properties as set out below.

4.7 In investigating the future options or alternative uses, the constraints of the operative City Plan which imposes a Rural 5 Zone to this area must be taken into consideration. The Rural 5 zone is a group 1 noise zone in the City Plan and as such it is considered the most noise sensitive zone. Noise limits of 49dBA L10 apply to activities on these sites between the hours of 0700 and 2200 and 42dBA L10 apply between the hours of 2200 and 0700. These are the most restrictive noise standards for any zone in the City Plan.

4.8 Generally, the Rural 5 zone only provides for rural activities, which in the City Plan, means the use of land or buildings for the purposes of agricultural, horticultural or pastoral farming; intensive livestock management; boarding or training of animals; outdoor recreation activity; or forestry; and may include a residential unit. In the Rural 5 zone residential units are permitted on sites with a minimum lot size of four hectares. However in terms of the Ruapuna resolutions of the Council, there was a clear intention that the purchased properties were to be prevented from future residential use.

4.9 A range of standards apply to permitted rural uses (including recreation activities) such as setbacks for buildings, maximum site coverage, and building height etc. There are also special setbacks for more intensive forms of agriculture involving intensive livestock management (e.g. pig farming, and animal boarding).

4.10 Any other activities are restricted in the zone to protect rural land resources, rural character and amenity from more intrusive forms of activity such as commercial business. Accordingly the maximum area of any site covered by buildings, impervious surfaces and outdoor storage for other activities is restricted to no more than 100 square metres. The exception to this is retail activity which is restricted only to rural selling places of not more than 75 square metres in area and are restricted to selling rural produce grown and processed on the site. By restricting these kinds of activities to a small scale ensures they are secondary and compatible with its rural context.

4.11 Given the above, commercial, business and recreational development are highly restricted by the current zone rules and therefore any substantial commercial/business activity would require a resource consent in order to establish. The resource consent process enables the Council to determine the environmental merits of a proposed activity and whether it is compatible with the City Plan's intentions for the Rural 5 zone.

4.12 In accordance with the previous Council resolution referred to in clause 3.1, Council staff are advancing proposed plan change 52 which seeks to reduce operational noise levels at Ruapuna Raceway and further limit residential activity due to the impact of noise. The Marshall Day acoustic report prepared in 2007 advised that noise levels received over 60dBA were unreasonable, and an inner noise boundary was prepared showing the extent of land likely to be subject to unreasonable noise. **Attachment 2** shows the City Plan set back proposed in the plan change. Under the plan, residential use within the setback is a non-complying activity so if they were bare sections, all of the properties are affected. As there are existing houses however, their continued use as residential is permitted.

4.13 As more intensive use falling in the categories defined above is not guaranteed under the resource consent process, it is unlikely a purchaser would pay any more than the value of the land in its current state. The only real use for the land bearing in mind its size and zoning under the City Plan would therefore be for small scale agricultural or grazing.

2 Cont'd

4.14 With regard to 7 Hasketts Road, given it is isolated from the other properties, it's future can only be considered on its own merits as it can not be amalgamated with them and its size precludes further subdivision. 48 Hasketts Road is also isolated from the other properties by the Housing New Zealand owned property and can also therefore only be considered on its own merits.

4.15 4, 14, 22 and 30 Hasketts Road are all adjacent to each other and could in theory be amalgamated to create a larger lot. As agricultural or grazing land this would however likely result in a reduction in value than if sold individually as the size would still not be large enough to attract a commercial farming operator and conversely would be too large to attract a private owner seeking a paddock to keep horses etc.

4.16 Amalgamating these properties for use for gravel extraction would also prove difficult as Housing New Zealand still own the adjacent property and any Resource Consent application for this use would not be looked upon favourably as a result. The noise is not an issue for them though and the property is very well used so they are not interested in selling.

4.17 The Council resolved at its meeting on 24 to 25 June 2013 to relocate and fund the relocation of the Kart Club and Greyhound Club from Carrs Reserve which would facilitate further residential development (386 to 673 new households) under Plan Change 5 Awatea.

4.18 There are limited options in terms of relocating the Greyhound Club to Council owned land but they have confirmed their willingness to relocate to 22 and 30 Hasketts Road utilising the house on no.22 as their club house, a facility which they have at their current site. Whilst relocating them to these two properties would impact on the ability to amalgamate the other properties on Hasketts Road, there are no identified uses that would support this option in any event. There are however potential cost savings to the Council if it did choose to utilise these two properties for the Greyhound Club as no additional capital would be required to purchase land for their occupation.

4.19 Information detailing the properties was circulated under the Disposal of Operationally Redundant Property Process to the Executive Leadership Team and the Riccarton/Wigram Community Board. No alternative uses were identified by staff. The Board did however consider that the properties may be used as a sports precinct.

4.20 This proposal was forwarded to the Recreation and Sport Unit who responded that a number of options were explored for a site for a sports hub during the update of the metropolitan sports facilities plan in 2011/12. A comprehensive assessment was undertaken against a number of criteria/attributes to determine a preferred site which identified the Nga Puna Wai site. There is therefore no immediate need or plan to develop an additional major sports hub and the subject properties are therefore surplus to current and future identified need.

OPTION 1

4.21 Sell the properties on the open market for residential use. Whilst this would produce the highest value to the Council, it would go against the original Council resolution that the properties were not to be put to permanent residential use. This resolution does however pre date the start of the earthquake activity that Christchurch has endured.

OPTION 2

4.22 Demolish or relocate all the buildings and offer the properties for sale on the open market. No further dwellings would be permitted to be built under the City Plan so the use of the land would realistically only be for agricultural use. There would be a resultant reduction in value of the properties following removal of the existing houses.

2 Cont'd

OPTION 3

4.23 Retain the properties at 22 and 30 Hasketts Road for relocation of the Greyhound Club whilst demolishing or relocating the other houses and selling those properties in the open market. As above, this would result in a loss to the Council with regard to the properties sold but there would be a cost saving in not having to identify and potentially purchase other land for the Greyhound Club relocation.

OPTION 4

4.24 Retain the properties at 22 and 30 Hasketts Rd for relocation of the Greyhound Club and sell the other properties with the houses intact in the open market. This would maximise the return to the Council in respect of the property sales whilst also avoiding buying more land to enable the relocation of the Greyhound Club.

5. FINANCIAL IMPLICATIONS

5.1 All six of the properties were purchased in 2009/2010 for a total of $3.99 million which represented the open market value based on the existing residential use. A sale of the properties for non residential use will result in a significant drop in value. Whilst all the properties have not been re valued at this stage, a re valuation was obtained in respect of 7 Hasketts Road in June 2010 which equated to $220,000 inclusive of GST. The basis of this valuation was on the current Rural 5 Zoning but assumed that no residential use was permitted and the house itself would be removed prior to sale. These assumptions resulted in a significant drop in value (-66%) from the original purchase price of $660,000 inclusive of GST in April 2010. Assuming a similar devaluation was applied to all the properties would suggest a loss to the Council of $2.63 million.

5.2 If the Greyhound Club is relocated from Carrs Reserve and the properties at 22 and 30 Hasketts Road are not used for this purpose, the Council may need to acquire a site of circa four hectares if other Council owned land can not be identified. The value of this land would depend on the size and location so it is not possible to provide a cost estimate at this time.

5.3 The Council currently has two EQC claims in respect of 14 Hasketts Road ($50,094) and 30 Hasketts Rd ($53,606). If these houses are demolished, the claims extinguish as the Council will not incur any repair costs.

6. STAFF RECOMMENDATION

6.1 That the Council adopt Option 3 and resolve:

6.1.1 That 4, 7, 14 and 48 Hasketts Road are declared surplus.

6.1.2 That the existing houses at nos. 4, 7, 14, 30 and 48 are demolished or relocated (if viable) from the sites.

6.1.3 That encumbrances are registered against all the property titles to prevent building any future residential accommodation.

6.1.4 That the Corporate Support Unit Manager is delegated authority to conclude a sale of the properties on the open market through a tender process and manage the sale process in every respect including entering into sale and purchase agreements.

2 Cont'd

6.1.5 That if the relocation of the Kart Club from Carrs Reserve occurs, retain 22 and 30 Hasketts Road and relocate the Greyhound Club to these properties entering into a new lease with them.

6.1.6 That the Corporate Support Unit Manager is delegated authority to finalise the lease to the Greyhound Club on terms equivalent to their existing lease.

6.1.7 That if the relocation of the Greyhound Club in 6.1.5 above does not eventuate, that 22 and 30 Hasketts Road are declared surplus, the house at 22 Hasketts Road is demolished or relocated and the properties are offered for sale in accordance with (c) and (d) above.

7. **BOARD CONSIDERATION**

The Board considered a report seeking a recommendation to the Council for a decision on the future of six Council properties on Hasketts Road close to Ruapuna Raceway.

The Board did not support the staff recommendation.

The Board considered that with the imminent notification of the District Plan Review any submissions so received and decisions subsequently made on them during the staged review process, may need to be taken into consideration by the Council in its decision making on the future of these properties in Hasketts Road.

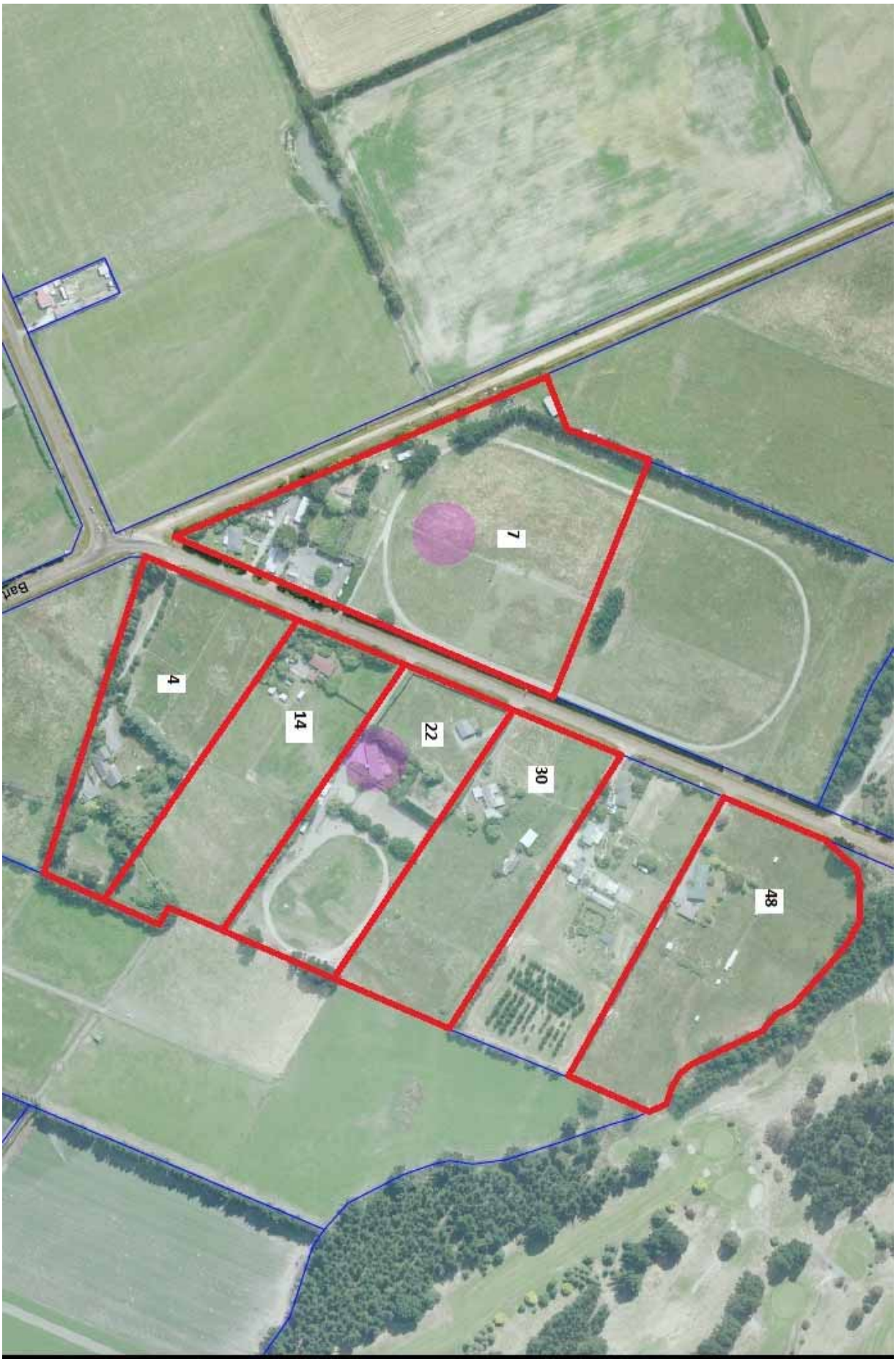
8. **BOARD RECOMMENDATION**

That given the pending notification of the District Plan Review, and the opportunities thereafter for phased public submissions, the Board recommends that the Council defer any decision on the future of the properties in Hasketts Road which are the subject of this report.

COUNCIL 11. 9. 2014

Riccarton/Wigram Community Board 19. 8. 2014

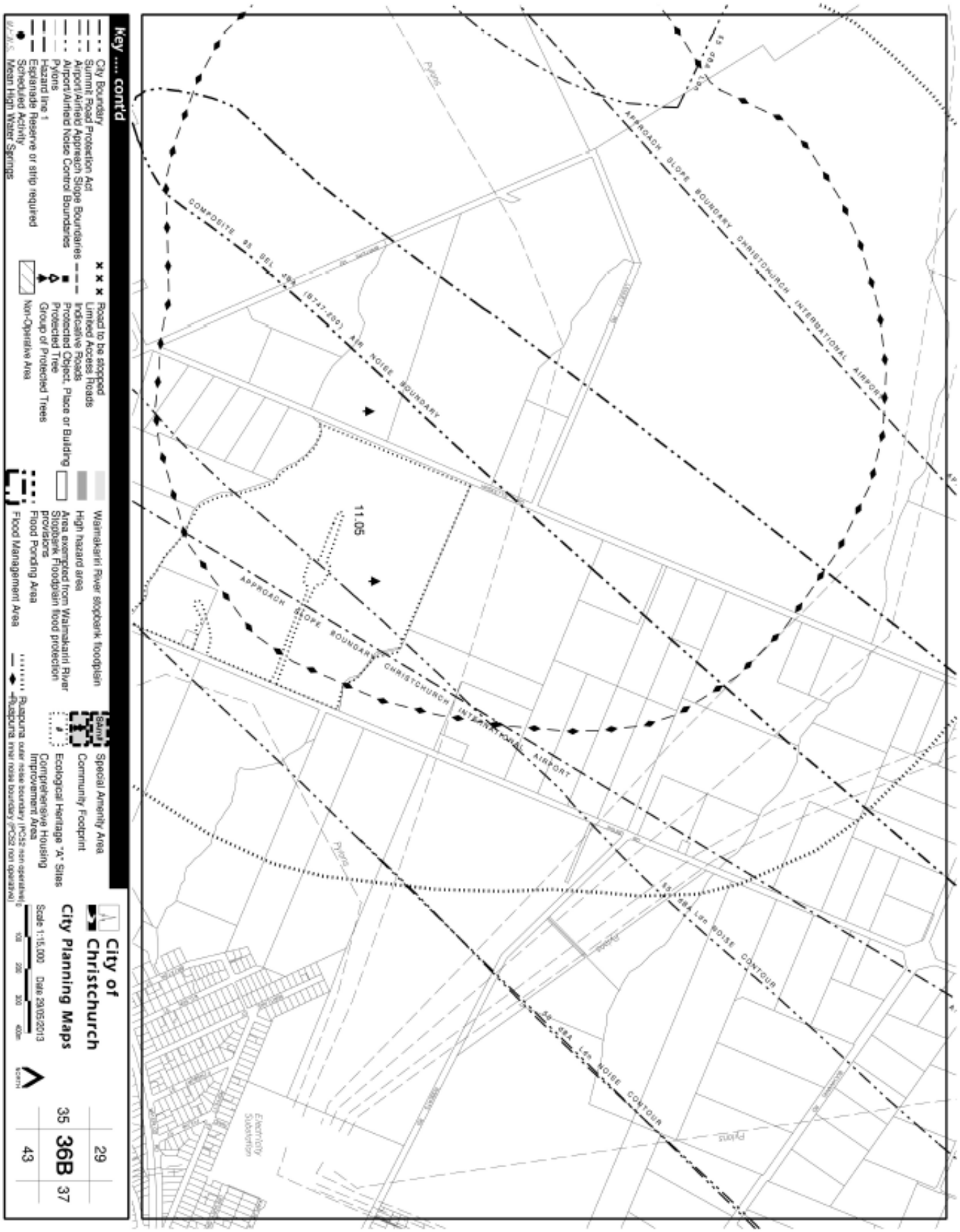
ATTACHMENT 1 TO CLAUSE 2



COUNCIL 11. 9. 2014

Riccarton/Wigram Community Board 19. 8. 2014

ATTACHMENT 2 TO CLAUSE 2



3. ILAM ROAD/KIRKWOOD AVENUE – 40 KILOMETRES PER HOUR SPEED LIMIT

		Contact	Contact Details
Executive Leadership Team Member responsible:	General Manager Community Services	N	
Officer responsible:	Unit Manager, Transport and Greenspace	N	
Author:	Michael Thomson, Senior Traffic Engineer Jennie Hamilton Consultation Leader	Y	941 8950

1. PURPOSE AND ORIGIN OF REPORT

1.1 This report seeks a Council decision on the following matters:

1.1.1 The existing variable speed limit on Kirkwood Avenue (serving Ilam Primary School and Kirkwood Intermediate School) and on Ilam Road (serving Ilam Primary School) and amend the Christchurch City Council Register of Speed Limits accordingly.

1.1.2 The installation of a new permanent 40 kilometres per hour (40 km/h) speed limit on Ilam Road adjacent to the University of Canterbury and Ilam Primary School (from Montana Avenue to Kirkwood Avenue), and on the whole of Kirkwood Avenue (refer **Attachment 1**), and include them in the Christchurch City Council Register of Speed Limits.

1.2 This is a staff initiated report arising from joint concerns raised by the University of Canterbury and the Council regarding road safety on Ilam Road, resulting from the high number of pedestrians and cyclists accessing the University and schools.

2. BACKGROUND

2.1 As a result of the concerns raised about pedestrian and cyclist safety, the Council approved, and included in its Long Term Plan, a project entitled the University Crossings project. This project identified the most important pedestrian and cyclist issues on Ilam Road at the University and Ilam Primary School frontage. A scheme was developed, consulted upon and reported to the Board and the Council.

2.2 At its meeting on 27 November 2012, the Riccarton/Wigram Community Board endorsed the University Crossings project and recommended that the Council approve the project. It was reported at this time that a 40 km/h speed limit on this section of Ilam Road would be proposed as part of the project. At its 6 December 2012 meeting, the Council adopted the Board's report.

2.3 During the speed limit review process, Council staff, who have experience with variable speed limits (40 km/h School Speed Zones), joined the project team. The purpose of this was to ensure the existing School Speed Zone on Ilam Road and Kirkwood Avenue would complement the proposed permanent 40 km/h speed limit, which overlapped the existing 40 km/h school zone.

2.4 At a meeting on 6 August 2013, the Riccarton/Wigram Community Board endorsed commencement of consultation on the Ilam Road and Kirkwood Avenue 40 km/h speed limit and recommended that the Council approve this consultation. At its 12 September 2013 meeting, the Council adopted the Board's report.

3 Cont'd

2.5 Since 2011, trials of slower speed limits on streets in various New Zealand cities have been undertaken. Before and after studies of the 40 km/h speed limits, and public surveys regarding the effectiveness of the Safer Speed Area signs, (as shown on **Attachment 1** of this report), were carried out by Hamilton City Council. The speed results showed a reduction of the mean and 85 per centile speeds on streets measured. Of the people surveyed, 97 per cent considered the signs to be self explanatory.

3. **COMMENT**

3.1 All engineering work on Ilam Road, as detailed in the Board's 27 November 2012 report, has been completed. Post implementation speed data has confirmed that vehicle speeds have been reduced to comply with the guidelines of the Land Transport Rule-Setting of Speed Limits: 2003.

3.2 Kirkwood Avenue, from Clyde Road to Ilam Road, has significant existing traffic calming features which create a slower vehicle operating speed environment.

3.3 Both of these roads, in part, have a variable speed limit (40 km/h School Speed Zone) operating. This zone operation only occurs at school start and finish times. These times do not necessarily coincide with University timetables/travel activity.

3.4 An option would be to remove the school speed zone signage, as the roads would be subject to the same lower speed limit, but on a permanent basis. The objective of the school speed zone signage however, is not just to require lower vehicle speeds, but raise approaching motorist awareness of the presence of younger students on the roadway.

3.5 Following consideration of the existing and proposed speed limit change points, advice from the New Zealand Transport Agency, and consultation with the Principals of both schools affected, the following actions are proposed. (Note: refer to Attachment 1 for details of the Gateway signage. These signs will have a 50 km/h speed limit sign on the back advising motorists they are leaving the 40 km/h speed limit area.)

3.5.1 Install 40 km/h Gateway signage on Ilam Road just south of Creyke Road (for motorists travelling south on Ilam Road towards the University and schools).

3.5.2 Install 40 km/h Gateway signage on Ilam Road just south of Kirkwood Avenue (for motorists travelling north on Ilam Road towards the University and schools).

3.5.3 Install 40 km/h Gateway signage on Kirkwood Avenue just west of Clyde Road (for motorists travelling west on Kirkwood Avenue towards the University and schools).

3.5.4 Retain the existing electronic 40 km/h school speed zone signs located on Kirkwood Avenue just east of Kirkwood Intermediate School, and located on Ilam Road at the boundary of the University and Ilam School. These signs will continue to be activated at school start and finish times. The electronic signs will act as a reminder to motorists that they are in a 40 km/h speed limit area, while further raising awareness of the presence of younger students needing to use the roadway.

3.5.5 Replace the existing 40 km/h school speed zone sign located on Ilam Road 60 metres south of Kirkwood Avenue with a school zone active sign (refer **Attachment 2**). The purpose of this change is to retain the school zone electronic signage (which will operate with the two school zone signs as detailed in point 3.5.4 above, but not conflict with permanent speed limit signage located further north on Ilam Road (at the Kirkwood Avenue intersection).

3.5.6 Remove the three School Zone Ends signs with 50 km/h signs attached, located opposite all three existing electronic signs - two on Ilam Road and one on Kirkwood Avenue that will be within the new 40 km/h area.

3 Cont'd

3.5.7 Modification of the reminder and start/end school zone signage on side roads, replacing these with standard/permanent back-to-back 40/50 km/h signage.

3.6 The installation of any signs and/or markings associated with traffic control devices must comply with the Land Transport Rule - Traffic Control Devices: 2004, the Land Transport Rule - Setting of Speed Limits: 2003, and the Christchurch City Council Speed Limits Bylaw 2010.

3.7 This proposal aligns with the Streets and Transport activities by contributing to the Council's Community Outcomes - Safety and Community, and will improve the level of service for safety.

3.8 **Consultation**

3.8.1 The Riccarton/Wigram Community Board considered a request to consult on the permanent 40 km/h speed restriction, from just south of Kirkwood Avenue to just north of Montana Avenue, and on Kirkwood Avenue, at its meeting on 6 August 2013. The Board recommended to the Council that the proposal should go out to consultation. This was subsequently endorsed by the Council.

3.8.2 Community consultation was undertaken from 1 May to 26 May 2014. Sixty three responses were received.

3.8.3 Fifty one (81 per cent) submitters generally supported the proposal to implement a permanent 40 km/h speed restriction. Twelve submitters (19 per cent) did not support the proposal.

3.8.4 Supportive comments included "The 40 km/h speed limit has made the road feel much safer for me as a pedestrian and cyclist, and I strongly support making it permanent." Another submitter commented "This is a brilliant plan. The area is surrounded by primary schools, University and early learning centres 40 km/h makes sense as it provides a safer environment that allows drivers to be more alert to what is going on."

3.8.5 The Royal New Zealand Foundation of the Blind stated that it fully supported the proposed permanent 40 km/h speed restriction which was also endorsed by the University of Canterbury, Environment Canterbury, Ilam School and Kirkwood Intermediate School.

3.8.6 Most of the submitters who indicated that they were opposed to the permanent speed restriction referred to other issues in Ilam Road and Kirkwood Avenue. These are outside the scope of the current proposal to implement a permanent 40 km/h speed limit.

3.8.7 Fourteen submitters raised issues about the recent design changes in Ilam Road, particularly the concrete delineators. One respondent described the result as "a chaotic, disastrous, dangerous mess". These submitters were advised that the proposed permanent 40 km/h speed limit was included in the original University Crossings project objectives as one of the primary means of addressing the unique safety issues associated with the high number of vulnerable road users on this stretch of road. The design had been approved by the Riccarton/Wigram Community Board and had passed a post construction safety audit. However, the design of the concrete delineators was being reviewed for future separated cycle ways. Comments relating to the design of Ilam Road were referred to the Council's Traffic Operations section.

3.8.8 Two submitters were concerned about issues relating to the design of Kirkwood Avenue, including the single lane exits, narrow carriageway and parking infringements. These were outside the scope of the current project but were referred to the Council's Traffic Operations section.

3 Cont'd

3.8.9 Eight submitters wanted the proposed permanent speed restriction area extended along Ilam Road to Riccarton Road, and other streets surrounding the university. They were advised that any further speed limit changes must comply with the Setting of Speed Limits rule. This rule does not support extending the zone to many of these streets, some of which are the responsibility of the University.

3.8.10 One submitter wanted the speed limit reduced to 30 km/h, another called for the 40 km/h speed restriction to be imposed only during term time, and a third submitter wanted the speed limit to be 50 km/h, except before and after school. They were advised that traffic engineers recommend a permanent 40 km/h speed limit which is generally supported by most submitters.

3.8.11 Seven submitters asked either for speed cameras or improved enforcement of speed limits and parking in the area. These comments were referred to the Council's Enforcement section.

4. **FINANCIAL IMPLICATIONS**

4.1 All signage required for this project will be funded from the 2014/15 Regulatory Signage budget.

5. **STAFF RECOMMENDATION**

That the Council resolve the following:

5.1 That it is satisfied that the consultation undertaken by the Council in respect to the proposal to set new speed limits on the roads specified below, meets the requirements of Section 7.1 (2) of The Land Transport Rule: Setting of Speed Limits Rule 2003.

5.2 That the variable speed limit (40 kilometres per hour School Speed Zone) on Ilam Road and Kirkwood Avenue, which serves Ilam Primary School and Kirkwood Intermediate School, be revoked and remove this variable speed limit from the Christchurch City Council Register of Speed Limits.

5.3 That pursuant to Clause 5 (1) of the Christchurch City Speed Limits Bylaw 2010, and the Land Transport Rule - Setting of Speed Limits: 2003, a 40 kilometres per hour speed limit apply on Ilam Road, commencing at a point 10 metres south of its intersection with Kirkwood Avenue and extending in a northerly direction for a distance of 770 metres, and that a 40 kilometres per hour speed limit apply on all of Kirkwood Avenue.

5.4 Subject to approving recommendations 5.1, 5.2 and 5.3, to approve that the above speed limits be included in the Christchurch City Council Register of Speed Limits and shall come into force on completion of infrastructure installation, and notification to the Commissioner of Police and the Director of the New Zealand Transport Agency.

6. **BOARD CONSIDERATION**

The Board considered a report seeking a recommendation to the Council to (a) revoke the existing variable speed limit on Kirkwood Avenue and Ilam Road and to amend the Christchurch City Council Register of Speed Limits accordingly and (b) to approve the installation of a new permanent 40 kilometres per hour speed limit on Ilam Road and Kirkwood Avenue for inclusion in the Christchurch City Council Register of Speed Limits.

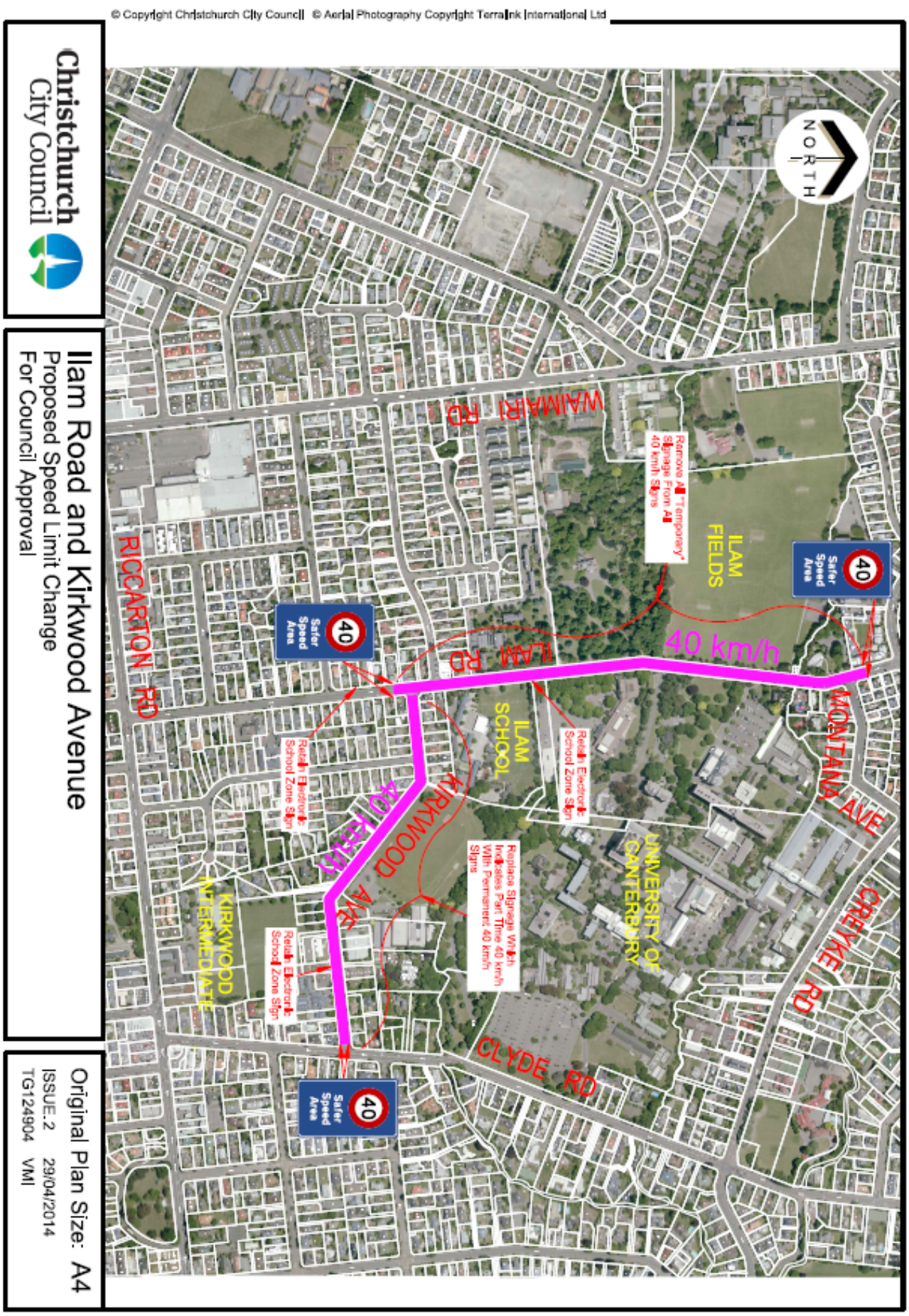
7. **BOARD RECOMMENDATION**

That the staff recommendation be adopted.

COUNCIL 11. 9. 2014

Riccarton/Wigram Community Board 19. 8. 2014

ATTACHMENT 1 TO CLAUSE 3



ATTACHMENT 2 TO CLAUSE 3

Active – LED school warning sign

PART B - REPORTS FOR INFORMATION

4. DECLARATION OF INTEREST

Debbie Mora declared an interest in clauses 7.1 and 16.2 of this report and took no part in the discussion and voting thereon.

Helen Broughton declared an interest in clause 7.1 of this report and took no part in the discussion and voting thereon.

5. DEPUTATIONS BY APPOINTMENT

5.1 TE RARANGA

Anita Voisey of Te Raranga, addressed the Board on the outcomes of the "The Neighbourhood Project's Knowing your Neighbour is a Piece of Cake Campaign". The project will be repeated in March 2015. Te Raranga also offered its support for the Council's Neighbourhood Week later this year.

On behalf of the Board, the Chairperson thanked Ms Voisey for reporting back to the Board.

6. PETITIONS

Nil.

7. NOTICES OF MOTION

7.1 MEADOWLANDS SUBDIVISION

Mike Mora moved, seconded by Natalie Bryden:

1. That Council staff be requested to provide the Board with information on the current flooding issues affecting land to be developed as the Meadowlands subdivision including recognised effects on existing properties located on the west side of Hendersons Road.

   Note: These properties back onto the proposed development and have deteriorated seriously over the last five years with flooding, resulting in health and safety concerns for affected property owners and up to four IHC homes.

2. That as part of the consent process for the Meadowlands development, explicit attention be paid to the following matters:

   (i) That local property owners in Hendersons Road will not be adversely affected by this subdivision. Furthermore, that the developer will be expected to contribute to remedying the present and future flooding run-off and drainage related issues.

   (ii) That the affected residential land on the west side of Hendersons Road will not be compromised further during the undertaking of the development and its subsequent completion.

3. That the engineering report on the drainage plans for the Meadowlands subdivision be made available to the Board, and to the residents at a local location.

On being put to the meeting by the Chairperson, the motion was declared **carried**.

7 Cont'd

7.2 **CHURCH CORNER – PARKING RESTRICTIONS**

Helen Broughton moved, seconded by Mike Mora:

That the Riccarton/Wigram Community Board requests a revision of parking restrictions in Bowen Street, Brake Street and Leslie Street and that a report on this work including the results of consultation, be made back to the Board by December 2014.

On being put to the meeting by the Chairperson, the motion was declared **carried**.

8. CORRESPONDENCE

The Board **received** circulated correspondence from:

8.1 Christchurch City Council regarding the 2014/15 Council Annual Plan and responses to the Board's submissions.

8.2 Kennedys Bush Road Neighbourhood Association on various matters.

The Board **decided** that the correspondence from the Kennedys Bush Road Neighbourhood Association be referred to the appropriate staff for consideration and response.

9. BRIEFINGS

Nil.

10. COMMUNITY BOARD ADVISOR'S UPDATE

The Board **received** information on upcoming Board related activities including meetings on 2 September 2014 and 10 September 2014 with local schools regarding traffic/roading issues and on 26 September 2014 for the Local Government New Zealand Zone 5 Community Boards Forum.

The Board was advised that a Workshop, on a date to be advised, for all elected members is being arranged to discuss the parameters and priorities of a Council submission on the District Plan Review.

The Board also noted that on 14 August 2014, the Council resolved that community engagement will begin on 4 September 2014 on the issues and options arising from the reviews of the Council's finances. The results of this work will inform the development of the Draft 2015-2025 Long Term Plan.

Clause 10 (continued) (Part C) of this report records the receipt of the minutes of the Board's Submissions Committee meeting of 23 July 2014 and the attendance of a Board member at Local Government New Zealand's Know How Workshop on 26 September 2014.

11. ELECTED MEMBERS' INFORMATION EXCHANGE

Mention was made of the following matters:

- Youth Development Fund - correction re fund status published in the Western News
- Racecourse Road – recent changes to road alignment – further information sought
- Glebe Reserve - trees
- Fiafia event at Hornby High School – a successful recent event
- Indonesian Community Celebration Event – Saturday 23 August 2014 at Fendalton Community Centre.
- Gilberthorpes Estate Residents' Association – recent meeting and discussion on quarrying applications and Dr Blair Sterling's research project.

12. BOARD MEMBERS' QUESTIONS UNDER STANDING ORDERS

Nil.

PART C - REPORT ON DELEGATED DECISIONS TAKEN BY THE BOARD

13. CONFIRMATION OF MINUTES – 5 AUGUST 2014

The Board **resolved** that the minutes of its Ordinary Meeting of 5 August 2014, be confirmed.

1. 44 CANADA CRESCENT – EASEMENT FOR FIBRE OPTIC CABLES CONTINUED

6.2 Further to clause 1 (Part A) of this report, the Board **resolved** under delegated authority:

1.1 To approve an easement over part of 44 Canada Crescent (Certificate of Title reference CB43B/636) as shown edged in red on Attachment 1 to Enable Services Limited for conveying telecommunications and computer media.

1.2 That the Unit Manager, Corporate Support is authorised to finalise and conclude the granting of the easement.

1.3 That all costs associated with the grant of the easement are recovered from Enable Services Limited.

14. RICCARTON/WIGRAM COMMUNITY BOARD – YOUTH DEVELOPMENT FUND 2014/15 – APPLICATION – ABBAS NAZARI

The Board considered a report seeking approval to allocate funding from its 2014/15 Youth Development Fund.

STAFF RECOMMENDATION

That the Riccarton/Wigram Community Board makes a grant of $450 from the 2014/15 Youth Development Fund to Abbas Nazari towards attendance at the Harvard Project for Asia and International Relations Conference in Tokyo Japan, from 22 to 26 August 2014.

BOARD CONSIDERATION/DECISION

A general discussion ensued on increasing the grant amount to $500 and an amendment to this effect moved by Helen Broughton seconded by, Jimmy Chen, was when put to the meeting declared **tied** on a show of hands, by three votes for and three against.

The Board **resolved** to approve a grant of $450 to Abbas Nazari towards attendance at the Harvard Project for Asia and International Relations Conference in Tokyo Japan, from 22 to 26 August 2014.

15. RICCARTON/WIGRAM COMMUNITY BOARD – YOUTH DEVELOPMENT FUND 2014/15 – APPLICATION – CHRISTCHURCH SCHOOL OF MUSIC

The Board considered a report seeking approval to allocate funding from its 2014/15 Youth Development Fund.

Staff noted the Board's desire to review the criteria for group applications made under its Youth Development Scheme.

The Board **resolved** to approve a grant of $900 to the Christchurch School of Music as a contribution towards the costs of the nine students living in the Riccarton/Wigram ward to participate in the Australian Youth Orchestra Festival held in Brisbane, Australia, from 3 to 8 December 2014.

16. RICCARTON/WIGRAM COMMUNITY BOARD 2014/15 STRENGTHENING COMMUNITIES FUNDING ALLOCATIONS

The Board considered a report seeking approval for the allocation of the Riccarton/Wigram Strengthening Communities Fund for 2014/15.

In its deliberations on these applications, the Board **agreed** that Standing Orders be temporarily suspended so as to enable open discussion to take place.

With the resumption of Standing Orders, the Board **resolved** as follows:

No.	Group	Staff Recommendation	Board Decision
1. 51705	Canterbury Fiji Social Services Trust	That the Riccarton/Wigram Community Board makes a grant of $22,500 to Canterbury Fiji Social Services Trust for Fijian Engagement in the Community wages and administration costs.	To allocate $22,500 to Canterbury Fiji Social Services Trust towards Fijian Engagement in the Community wages and administration costs.
2.* 51589	Community Development Network Trust		See *Note below
3. 51724	Family and Community Division (Anglican Care)	That the Riccarton/Wigram Community Board makes a grant of $22,000 to Family and Community Division of Anglican Care towards the Hei Hei Broomfield Community Development Worker salary.	To allocate $22,000 to Family and Community Division (Anglican Care) towards the Hei Hei Broomfield Community Development Worker salary.
4. 51939	Halswell Community Project Inc	That the Riccarton/Wigram Community Board makes a grant of $25,000 to Halswell Community Project Inc towards Building Community Connections for wages, administration and rent.	To allocate $25,000 to Halswell Community Project Inc towards Building Community Connections for wages, administration and rent.
5. 51703	Hornby Presbyterian Community Trust	That the Riccarton/Wigram Community Board makes a grant of $22,000 to Hornby Presbyterian Community Trust for the OSCAR programme towards salaries and associated costs excluding travel.	To allocate $22,000 to Hornby Presbyterian Community Trust for the OSCAR programme towards salaries and associated costs excluding travel.
6.* 51525	Hornby Presbyterian Community Trust		See *Note below
7.* 51634	Oak Development Trust		See *Note below
8. 52033	Riccarton/Wigram Community Board	That the Riccarton/Wigram Community Board makes a grant of $2,500 towards staging Culture Galore 2015.	To decline a grant towards the staging of Culture Galore 2015.
9. 52029	Riccarton/Wigram Community Board	That the Riccarton/Wigram Community Board makes a grant of $5,000 towards	To allocate $5,000 towards Neighbourhood Week 2014.

No.	Group	Staff Recommendation	Board Decision
		Neighbourhood Week 2014.	
10. 52030	Riccarton/Wigram Community Board	That the Riccarton/Wigram Community Board makes a grant of $4,000 to Community and Youth Service Awards and Community Pride Garden Awards 2014/15.	To allocate $4,000 to Community and Youth Service Awards and Community Pride Garden Awards 2014/15.
11. 51734	The Salvation Army New Zealand Trust	That the Riccarton/Wigram Community Board makes a grant of $7,100 to the Salvation Army New Zealand Trust for the Budget Advice Service towards the two Budget Advisors' wages.	To allocate $7,100 to the Salvation Army New Zealand Trust for the Budget Advice Service towards the two Budget Advisors' wages.
12. 51730	Acorn Trust	That the Riccarton/Wigram Community Board makes a grant of $5,000 to The Acorn Trust for The Lighthouse Pre-school and Nursery rent.	To allocate $5,000 to The Acorn Trust for The Lighthouse Pre-school and Nursery rent.
13. 51905	Affinity Child and Family Services	That the Riccarton/Wigram Community Board makes a grant of $10,000 to Affinity Child and Family Services towards the Children's Workers at Wharenui Primary School and the Unleashed Kids Club.	To allocate $10,000 to Affinity Child and Family Services towards the Children's Workers at Wharenui Primary School and the Unleashed Kids Club.
14. 51861	Avonhead Community Trust	That the Riccarton/Wigram Community Board makes a grant of $8,000 to the Avonhead Community Trust for A Whole Village Co-ordinator's salary.	To allocate $8,000 to the Avonhead Community Trust for A Whole Village Co-ordinator's salary.
15. 51953	FC Twenty 11	That the Riccarton/Wigram Community Board makes a grant of $2,000 to FC Twenty 11 Football Club towards the Club Administrator's salary.	To allocate $2,000 to FC Twenty 11 Football Club towards the Club Administrator's salary.
16. 51895	FC Twenty 11	That the Riccarton/Wigram Community Board makes a grant of $1,200 to the FC Twenty 11 Football Club for the Women's' Coach Development Officer salary.	To allocate $1,200 to the FC Twenty 11 Football Club for the Women's Coach Development Officer salary.
17. 51887	FC Twenty 11	That the Riccarton/Wigram Community Board makes a grant of $2,000 to FC Twenty 11 Football Club for the Junior Development Officer salary.	To allocate $2,000 to FC Twenty 11 Football Club for the Junior Development Officer salary.
18. 51679	Halswell Rugby Football League Club	That the Riccarton/Wigram Community Board makes a grant of $10,000 to the Halswell Rugby League	To allocate $12,000 to the Halswell Rugby League Football Club for the Coach, Administrator and Development Co-ordinator wages.

No.	Group	Staff Recommendation	Board Decision
		Football Club for the Coach, Administrator and Development Co-ordinator wages.	
19. 51967	Halswell United Association Football Club	That the Riccarton/Wigram Community Board makes a grant of $10,000 to the Halswell United Association Football Club for the Football Development Officer wages.	To allocate $10,000 to the Halswell United Association Football Club for the Football Development Officer wages.
20. 51937	Harmony Centre Trust	That the Riccarton/Wigram Community Board makes a grant of $4,000 to the Harmony Centre Trust for the Family Funday and Football Fest for the event organiser and community event expenses excluding travel costs.	To allocate $4,000 to the Harmony Centre Trust for the Family Funday and Football Fest for the event organiser and community event expenses excluding travel costs.
21. 51704	K2 Youth Development Trust	That the Riccarton/Wigram Community Board makes a grant of $5,000 to K2 Youth Development Trust towards Project K Wilderness Adventure costs for Hornby High School Students.	To allocate $5,500 to K2 Youth Development Trust towards Project K Wilderness Adventure costs for Hornby High School Students.
22. 51786	La Vida Youth Trust	That the Riccarton/Wigram Community Board makes a grant of $15,000 to La Vida Youth Trust towards the 24-7 YouthWorkers wages at Riccarton High School and Riccarton Primary School.	To allocate $15,000 to La Vida Youth Trust towards the 24-7 YouthWorkers wages at Riccarton High School and Riccarton Primary School.
23. 51781	La Vida Youth Trust	That the Riccarton/Wigram Community Board makes a grant of $10,000 to the La Vida Youth Trust towards the Republic Sports programme.	To allocate $10,000 to the La Vida Youth Trust towards the Republic Sports programme.
24. 51777	La Vida Youth Trust	That the Riccarton/Wigram Community Board makes a grant of $7,500 to La Vida Youth Trust for the Riccarton Primary School After School Programme towards staff wages.	To allocate $7,500 to La Vida Youth Trust for the Riccarton Primary School After School Programme towards staff wages.
25. 52032	Riccarton Wigram Community Board	That the Riccarton/Wigram Community Board makes a grant of $7,618 towards its Youth Development Fund for young people in the Riccarton/Wigram Ward.	To allocate $7,618 towards its Youth Development Fund 2014/15.
26. 52031	Riccarton Wigram Community Board	That the Riccarton/Wigram Community Board makes a grant of $5,000 for the Riccarton/Wigram Older Adults Directory.	To allocate $5,000 for the Riccarton/Wigram Older Adults Directory.

No.	Group	Staff Recommendation	Board Decision
27. 51857	SEEDS RUR Trust	That the Riccarton/Wigram Community Board makes a grant of $14,000 to Seeds RUR Trust for the Young 1's and Shuffle Bumz Programme towards the Family Worker salary.	To allocate $14,000 to Seeds RUR Trust for the Young 1's and Shuffle Bumz Programme towards the Family Worker salary.
28. 51779	Youth South West Christchurch Trust	That the Riccarton/Wigram Community Board makes a grant of $12,500 to the Youth South West Christchurch Trust towards the five Hornby High School 24-7 Youth Workers wages.	To allocate $12,500 to the Youth South West Christchurch Trust towards the five Hornby High School 24-7 Youth Workers wages.
29. 51607	Ardour Charitable Trust	That the Riccarton/Wigram Community Board declines a grant to Ardour Charitable Trust for the Ardour Active Family Day.	To decline a grant to Ardour Charitable Trust for the Ardour Active Family Day.
30. 51868	Christchurch Korean Community School	That the Riccarton/Wigram Community Board declines a grant to Christchurch Korean Community School Christchurch Youth Cultural Outreach Project.	To decline a grant to Christchurch Korean Community School Christchurch Youth Cultural Outreach Project.
31. 51960	La Vida Youth Trust	That the Riccarton/Wigram Community Board declines a grant to La Vida Youth Trust for the New Youth Hall Fit Out.	To decline a grant to La Vida Youth Trust for the New Youth Hall Fit Out.
32. 51637	Ardour Charitable Trust	That the Riccarton/Wigram Community Board declines a grant to Ardour Charitable Trust for the Culture Programme 2015.	To decline a grant to Ardour Charitable Trust for the Culture Programme 2015.
33. 51578	Ardour Charitable Trust	That the Riccarton/Wigram Community Board declines a grant to Ardour Charitable Trust for the Ardour CHCH Campaign.	To decline a grant to Ardour Charitable Trust for the Ardour CHCH Campaign.

***Note:** Projects 2, 6 and 7 were funded by the Metropolitan Funding Committee on 25 July 2014 for $50,000, $45,000 and $25,000 respectively.

10. COMMUNITY BOARD ADVISOR'S UPDATE CONTINUED

Further to clause 10 (Part B) of this report, the Board made the following delegated decisions:

10 Cont'd

10.1 **SUBMISSIONS COMMITTEE – MINUTES OF 23 JULY 2014**

The Board **resolved** that the minutes of its Submissions Committee meeting of 23 July 2014, be received. This meeting developed Board submissions on the Council's Draft Psychoactive Products Retail Locations Policy, Draft Cruising and Prohibited Times on Roads Bylaw 2014 and the Draft Water Supply, Wastewater and Stormwater Bylaw 2014.

10.2 **LOCAL GOVERNMENT NEW ZEALAND – KNOW HOW WORKSHOP – BOARD MEMBER ATTENDANCE**

The Board **resolved** to approve the attendance of Debbie Mora to the Local Government New Zealand Know How Workshop in Christchurch on Friday 26 September 2014.

17. RESOLUTION TO EXCLUDE THE PUBLIC

The Board **resolved** that the resolution to exclude the public, as set out on page 73 of the agenda, be adopted.

The meeting concluded at 7.42pm.

CONFIRMED THIS 2ND DAY OF SEPTEMBER 2014

MIKE MORA
CHAIRPERSON

SHIRLEY/PAPANUI COMMUNITY BOARD
6 AUGUST 2014

Report of the meeting of the Shirley/Papanui Community Board held on Wednesday 6 August 2014 at 4pm in the Board Room Papanui Service Centre, corner Langdons Road and Restell Street, Papanui

PRESENT: Mike Davidson (Chairperson), Pauline Cotter, Ali Jones, Aaron Keown and Barbara Watson.

APOLOGIES: An apology was received and accepted from Emma Norrish.

Ali Jones retired from the meeting at 4.13pm, returning at 4.22pm and was absent for part of clause 2.

Barbara Watson retired from the meeting at 5.15pm, returning at 5.19pm and was absent for part of clause 5.

The Board adjourned from 6.38pm to 6.47pm.

The Board reports that:

PART A - MATTERS REQUIRING A COUNCIL DECISION

1. COMMUNITY BOARD ADVISER'S UPDATE

The Board **received** information from the Community Board Adviser on Board-related activities, including upcoming meetings and events.

1.1 SUBMISSIONS ON THE DISTRICT PLAN REVIEW

Concern was expressed about the design of high and medium density residential complexes and areas. It was **decided** to circulate a draft submission highlighting these concerns to the Board members for consideration.

The Board **decided** to request that the Council grant the Shirley/Papanui Community Board the right to make a submission on the District Plan Review.

PART B – REPORTS FOR INFORMATION

2. DECLARATION OF INTEREST

Barbara Watson gave notice of a declared interest in clause 12 regarding the funding application from Northgate Community Services Trust.

3. DEPUTATIONS BY APPOINTMENT

3.1 NEIGHBOURLY.CO.NZ

Casey Eden, co-founder and Managing Director introduced the Board to the concept and plan for Neighbourly.co.nz. Neighbourly.co.nz is a web-based tool designed to provide a private social network for talk and interaction in a distinct location where members can discuss issues of local significance. The product can be tailored to suit local environments and is particularly relevant to community engagement providing a platform for neighbourhood support, civil defence and other community-based communications. Mr Eden invited Board members to sign up in order to gain first hand experience.

The Board agreed to discuss this item further at the next Board meeting.

3 Cont'd

3.2 **SPENCERVILLE RESIDENTS' ASSOCIATION**

Jenny Wakelin and Gordon Cockerell representing the Spencerville Residents' Association spoke to the Board about problems in their area, in particular flooding, land drainage and changing water levels in the Styx River. The Residents' Association provided a list of questions regarding the Council's future plans for their area and requested a public meeting to address these.

Ms Wakelin and Mr Cockerell also brought the issue of flooding at the corner of Spencerville Road by the railway to the Board's attention, stating that drivers are forced to negotiate around the water on the wrong side of the road at a blind corner which is hazardous for oncoming vehicles.

The Board **decided** to send the questions to staff for a response and requested that staff look urgently at the flooding on Spencerville Road as the Board considers this a life-threatening traffic hazard.

4. PRESENTATION OF PETITIONS

Nil.

5. NOTICES OF MOTION

5.1 **PERMANENT COMMUNITY FACILITY FOR ST ALBANS**

Pauline Cotter submitted the following Notice of Motion in accordance with Standing Order 3.10.1:

"That the Shirley/Papanui Community Board:

- initiate investigation, along with the local community, Council staff and the St Albans Pool Group, of options for a new permanent Community Facility for St Albans, including the option of a mixed use model;
- request that the site at 43a Edgeware Road and adjoining vacant land be included as a site option;
- request that staff, in conjunction with the Community Board, organise a community conversation about a permanent community facility in St Albans by the end of August 2014."

Explanatory Note:

The St Albans transitional community facility is temporary and is only intended to be on site until April 2016.

The Notice of Motion was accepted and altered with the consent of Pauline Cotter as follows:

"That the Shirley/Papanui Community Board begin a conversation with the local St Albans Community, St Albans Residents Association (SARA), The St Albans Pool Group, other local community organisations, and Council staff regarding the options for a long term Community Facility in St Albans, with a view to inclusion on the Council Long Term Plan (LTP). Options will include location and multi-purpose uses, and conversation to begin by the first week of October 2014."

The Notice of Motion was seconded by Ali Jones and on being put to the meeting was declared **carried**.

6. BRIEFINGS

6.1 BELFAST DISTRICT PLAN REVIEW

As part of preparing the draft Future Urban Development Areas chapter under the District Plan Review, the Council engaged Coffey Geotechnics Ltd to undertake a land contamination and geotechnical assessment of 60 hectares of farmland just east of the Mega Centa. This area is identified in the Land Use Recovery Plan (LURP) and the Canterbury Regional Policy Statement as a Greenfield Priority Area Residential.

Council planners Simon Mutonhori and Alan Matheson presented the findings of the reports and provided the Board with a brief outline of the District Plan Review process.

6.2 LANGDONS/MARY/MAIN NORTH ROAD INTERSECTION

Mo Kachfi, Senior Traffic Engineer – Capital, Transport and Greenspace provided the Board with a final brief on the traffic light configuration at the Langdons/Mary/Main North Road intersection and the rationale for the set up and phasing which is to ensure reasonable access from the side roads on to a main arterial route with minimum disruption to traffic flow and maximum safety for both vehicles and pedestrians.

7. CORRESPONDENCE

7.1 ENVIRONMENTAL PRELIMINARY SITE INSPECTION R6 – EAST BELFAST, CHRISTCHURCH

The Board noted the Environmental Preliminary Site Inspection R6 – East Belfast, Christchurch report by Coffey Geotechnics Ltd.

7.2 ROSEFIELD LANE, NORTHCOTE – VEHICLE PARKING RESTRICTING VISIBILITY

The Board **received** a letter from a resident of Rosefield Lane, Northcote writing on behalf of herself and the other ten residents of the lane regarding ongoing traffic issues at the entrance to the lane.

The Board **decided** to request that staff ascertain whether the rental car business allegedly being run from the property at the end of Rosefield Lane, Northcote is operating legally and has a legal right to park vehicles associated with the business on the roadside.

The Board also **decided** to request that staff investigate issues around parking at the entrance to Rosefield Lane restricting visibility for residents exiting the lane.

1. COMMUNITY BOARD ADVISER'S UPDATE (CONT'D)

The Board **received** information from the Community Board Adviser on Board-related activities, including upcoming meetings and events.

1.2 COMMUNITY ORCHARD AT SUNLEA

The community conversation held on 23 July 2014 regarding maintenance and upkeep of the fruit trees and environment of the community orchard at Sunlea was well supported and resulted in the setting up of community working bees to prune the trees and weed the grounds.

The Board **decided** to support the community orchard at Sunlea and requested information from staff on the availability of a small storage shed and ladders or the cost of providing these.

8. ELECTED MEMBERS' INFORMATION EXCHANGE

- The Board **decided** to request an update on the proposed Crossway Church development on the site of the former Shirley community centre and that all relevant updated information be communicated to all relevant parties.

9. QUESTIONS UNDER STANDING ORDERS

Nil.

PART C – REPORT ON DELEGATED DECISIONS TAKEN BY THE BOARD

10. CONFIRMATION OF MEETING MINUTES – 16 JULY 2014

The Board **resolved** that the minutes of the Board's ordinary meeting of Wednesday 16 July 2014 be confirmed.

11. APPLICATION TO THE SHIRLEY/PAPANUI 2014/15 DISCRETIONARY RESPONSE FUND – NEIGHBOURHOOD WEEK 2014

The Board considered a report seeking its approval of an application for funding from its 2014/15 Discretionary Response Fund for the delivery of the Neighbourhood Week 2014 project.

The Board **resolved** to approve a grant of $4,000 from its 2014/15 Discretionary Response Fund for the delivery of the Neighbourhood Week 2014 project.

12. SHIRLEY/PAPANUI COMMUNITY BOARD'S 2014/15 STRENGTHENING COMMUNITIES FUNDING ALLOCATIONS

The Shirley/Papanui Community Board considered a report regarding the allocation of the Shirley/Papanui Strengthening Communities Fund for 2014/15.

The Board approved the allocations recommended for its 2013/14 Strengthening Communities Funding as follows:

Priority One Grants

No.	Group	Project	Board Decision
2. 51592	Belfast Community Network Inc.	Leadership of Belfast Connectivity	To nominate the Belfast Community Network's Leadership of Belfast Connectivity as a Key Local Project and recommend funding of $39,0000 from the Metropolitan Funding Committee.
3. 51574	Early Start Project Ltd	Community Support Worker	The Shirley/Papanui Community Board **resolved** to grant $11,744 to the Early Start Project Ltd towards the Community Support Worker.

12 Cont'd

No.	Group	Project	Board Decision
4. 51694	Neighbourhood Trust	Operations of Neighbourhood Trust	To nominate the Neighbourhood Trust's Operations of Neighbourhood Trust as a Key Local Project and recommend funding of $53,000 from the Metropolitan Funding Committee.
5. 51662	Shirley Community Trust	Shirley Youth Development Worker	The Shirley/Papanui Community Board **resolved** to grant $11,744 to Shirley Community Trust towards the Shirley Youth Development Worker.
6. 51660	Shirley Community Trust	Shirley Alive	The Shirley/Papanui Community Board **resolved** to grant $40,000 to Shirley Community Trust towards the Shirley Alive project.
7. 51854	Te Ora Hou Otautahi Inc.	Te Ora Hou Kaiawhina/Transition Support	To nominate the Te Ora Hou Otautahi Inc. Kaiawhina/Transition Support as a Key Local Project and recommend funding of $30,000 from the Metropolitan Funding Committee.
8. 51865	Westminster Sports Inc.	CEO Salary Contribution	The Shirley/Papanui Community Board **resolved** to grant $13,000 to Westminster Sports Inc. towards the CEO Salary Contribution.
9. 51850	Westminster Sports Inc.	KiwiSport Coordinator Wages	The Shirley/Papanui Community Board **resolved** to grant $3,000 to Westminster Sports Inc. towards the KiwiSport Coordinator Wages.

Priority Two Grants

No.	Group	Project	Board Decision
10. 51601	Avebury House Community Trust	Community Development in Richmond	The Shirley/Papanui Community Board **resolved** to grant $5,000 to the Avebury House Community Trust towards Community Development in Richmond.
11. 51668	Belfast Community Network Inc.	Belfast Community Events and Programmmes	The Shirley/Papanui Community Board **resolved** to grant $5,000 to Belfast Community Network Inc. towards Belfast Community Events and Programmmes.
12. 51667	Belfast Community Network Inc.	Community Development Coordinator	The Shirley/Papanui Community Board **resolved** to grant $15,000 to Belfast Community Network Inc. towards the Community Development Coordinator.
13. 51845	Canterbury Cook Islands Sports Association Inc.	Rent for Weekly Meeting	The Shirley/Papanui Community Board **resolved** to grant $3,800 to the Canterbury Cook Islands Sports Association Inc. towards the Rent for Weekly Meeting.

12 Cont'd

No.	Group	Project	Board Decision
14. 51688	Crossroad Youth with a Future	Shirley Intermediate and Mairehau Stay Real	The Shirley/Papanui Community Board **resolved** to grant $6,000 to Crossroad Youth with a Future towards the Shirley Intermediate and Mairehau Stay Real programmes.
15. 51870	Majestic Youth Community Trust	24/7 Youth Work in Shirley Boys High School	The Shirley/Papanui Community Board **resolved** to grant $4,000 to the Majestic Youth Community Trust towards the 24/7 Youth Work in Shirley Boys High School.
16. 51855	Majestic Youth Community Trust	24/7 Youth Work in Shirley Intermediate School	The Shirley/Papanui Community Board **resolved** to grant $6,000 to the Majestic Youth Community Trust towards the 24/7 Youth Work in Shirley Intermediate School.
17. 51711	Northgate Community Trust	Community Support Worker	The Shirley/Papanui Community Board **resolved** to grant $15,000 to Northgate Community Trust towards the Community Support Worker.
18. 51710	Northgate Community Trust	24/7 Youth Workers	The Shirley/Papanui Community Board **resolved** to grant $6,000 to Northgate Community Trust towards the 24/7 Youth Workers.
19. 51706	Papanui Baptist Church Community Services Freedom Trust	Salary for Part Time Community Worker	The Shirley/Papanui Community Board **resolved** to grant $13,000 to the Papanui Baptist Church Community Services Freedom Trust towards the Salary for Part Time Community Worker.
20. 51844	Papanui Youth Development Trust	Partial Salary: Senior Youth Worker	The Shirley/Papanui Community Board **resolved** to grant $9,000 to the Papanui Youth Development Trust towards the Partial Salary: Senior Youth Worker.
21. 51843	Papanui Youth Development Trust	Partial Salary: Youth Development Worker	The Shirley/Papanui Community Board **resolved** to grant $14,000 to the Papanui Youth Development Trust towards the Partial Salary: Youth Development Worker.
22. 51882	Shirley Primary School	School Psychologist/ Family Worker	The Shirley/Papanui Community Board **resolved** to grant $7,000 to Shirley Primary School towards the School Psychologist/Family Worker.
23. 52015	Shirley/Papanui Community Board	Community Service Awards	The Shirley/Papanui Community Board **resolved** to grant $4,000 to the Shirley/Papanui Community Board towards the Community Service Awards.
24. 52013	Shirley/Papanui Community Board	Community Pride Garden Awards	The Shirley/Papanui Community Board **resolved** to grant $3,200 to the Shirley/Papanui Community Board towards the Community Pride Garden Awards.

12 Cont'd

No.	Group	Project	Board Decision
25. 52011	Shirley/Papanui Community Board	Edible Garden Awards	The Shirley/Papanui Community Board **resolved** to grant $4,430 to the Shirley/Papanui Community Board towards the Edible Garden Awards.
26. 52009	Shirley/Papanui Community Board	Youth Recreation Project	The Shirley/Papanui Community Board **resolved** to grant $7,000 to the Shirley/Papanui Community Board towards the Youth Recreation Project.
27. 51785	Styx Living Laboratory Trust	Community Volunteer Monitoring Programmes and Engagement	The Shirley/Papanui Community Board **resolved** to grant $8,000 to the Styx Living Laboratory Trust towards Community Volunteer Monitoring Programmes and Engagement.
28. 51856	Te Ora Hou Otautahi Inc.	Te Ora Hou Youth Work Coordinator	The Shirley/Papanui Community Board **resolved** to grant $14,000 to Te Ora Hou Otautahi Inc. towards the Te Ora Hou Youth Work Coordinator.
29. 51804	The Salvation Army New Zealand Trust	Community Connections – Northcote/Redwood project	The Shirley/Papanui Community Board **resolved** to grant $10,000 to The Salvation Army towards the Community Connections – Northcote/Redwood project.

Priority Three Grants

No.	Group	Project	Board Decision
30. 51946	Papanui Youth Development Trust	Whakaoho Community Day	The Shirley/Papanui Community Board **resolved** to decline the application from the Papanui Youth Development Trust for funds for the Whakaoho Community Day.
31. 51851	Papanui Youth Development Trust	Partial Salary: Trust Manager	The Shirley/Papanui Community Board **resolved** to decline the application from the Papanui Youth Development Trust for funds for the Partial Salary: Trust Manager.
32. 51846	Papanui Youth Development Trust	Intern Youth Worker	The Shirley/Papanui Community Board **resolved** to decline the application from the Papanui Youth Development Trust for funds for the Intern Youth Worker.
33. 52014	Shirley/Papanui Community Board	Community Leadership, Upskilling and Networking Day	The Shirley/Papanui Community Board **resolved** to decline the application from the Shirley/Papanui Community Board for the Community Leadership, Upskilling and Networking Day as this is a biennial event.

12 Cont'd

No.	Group	Project	Board Decision
34. 52012	Shirley/Papanui Community Board	Engagement with the Community	The Shirley/Papanui Community Board **resolved** to decline the application from the Shirley/Papanui Community Board for Engagement with the Community as this is a biennial event.
35. 51988	St Albans Residents' Association (SARA) Inc.	Community Development Coordinator	The Shirley/Papanui Community Board **resolved** to decline the application from the St Albans Residents' Association (SARA) Inc. for funds for the Community Development Coordinator.

The meeting concluded at 7.26pm.

CONFIRMED THIS 20TH DAY OF AUGUST 2014

MIKE DAVIDSON
CHAIRPERSON

SHIRLEY/PAPANUI COMMUNITY BOARD
20 AUGUST 2014

Report of the meeting of the Shirley/Papanui Community Board held on Wednesday 20 August 2014 at 4pm in the Board Room Fendalton Service Centre, corner Jeffreys and Clyde Roads, Fendalton

PRESENT: Mike Davidson (Chairperson), Pauline Cotter, Aaron Keown, Emma Norrish and Barbara Watson.

APOLOGIES: An apology was received and accepted from Ali Jones.

The Board adjourned from 6.21pm to 6.39pm.

The Board reports that:

PART A - MATTERS REQUIRING A COUNCIL DECISION

1. MAIN NORTH ROAD – BUS LANE EXTENSION

		Contact	Contact Details
General Manager responsible:	General Manager Community Services	N	
Officer responsible:	Unit Manager, Transport and Greenspace	N	
Author:	Bill Homewood, Traffic Engineer	Y	DDI 941 8343

1. PURPOSE AND ORIGIN OF REPORT

1.1 This report seeks the Council's approval to extend existing bus lane on Main North Road.

1.2 This is a staff initiated report following an optimisation study of the Main North Road.

2. BACKGROUND

2.1 There is an existing bus lane on the western side of the Main North Road which commences 82 metres north of its intersection with Sawyers Arms Road. The bus lane operates between the hours of 4pm and 6pm.

2.2 Currently there are six bus routes which utilise this lane (107, 28, 95, Blue Line, The Comet and The Orbiter). During the two hours per day which the bus lane operates these routes generate 46 buses.

2.3 The bus lane was installed to improve travel times for buses travelling northbound on the Main North Road. This lane offers significant benefits, however bus travel times remain restricted by the inadequate layout at the beginning of the lane.

2.4 The initial 82 metres north of the Sawyer Arms Road intersection is not designated as a bus lane. This section of Main North Road is sufficient in width to allow for a two lane exit from the intersection; however it is only marked as a single lane.

1 Cont'd

2.5 Despite not having clear demarcation showing two separate lanes, vehicles do separate themselves into two lanes in order to allow more vehicles to travel through the Sawyers Arms Road intersection.

2.6 The current layout of this intersection has a single lane of traffic travelling northbound on Main North Road, and a single lane of traffic turning left from Sawyers Arms Road onto Main North Road to travel northbound. As the Sawyers Arms Road and Main North Road phases run separately, this only requires one northbound exit lane.

2.7 The existing layout is shown in **Attachment 1.**

2.8 Vehicles from both Main North Road and Sawyers Arms Road approaches split into two queues on the exit to the intersection and fill up the available queuing spaces in the PM peak period. They then are required to merge back to one lane where the existing bus lane commences.

3. COMMENT

3.1 While this informal two lane exit does allow more vehicles through the intersection, it does not add to its capacity or reduce journey times. This additional exit lane only moves the queue from the approaches to north of the Sawyers Arms intersection, where vehicles are queuing for the Cranford Street intersection. It also means that buses have to wait for the queue at the exit of the intersection to clear before accessing the bus lane 80 metres north of the intersection.

3.2 Extending the bus lane south to the intersection of Main North Road and Sawyers Arms Road, as shown in **Attachment 2**, will however provide a more efficient bus route by allowing direct access to the bus lane at the intersection. The impact on the existing travel times for other vehicles would be negligible.

3.3 No consultation has been carried out as this scheme will have no impact on the surrounding properties. Parking prohibitions are already in place along the proposed extension to the bus lane.

3.4 Part 2, Clause 13 of the Christchurch City Council Traffic and Parking Bylaw 2008 provides the Council with the authority to restrict any road or part of road to specific classes of vehicles.

3.5 The installation of any signs and / or markings associated with traffic control devices must comply with the Land Transport Rule: Traffic Control Devices 2004.

3.6 The recommendations align with the Christchurch Transport Strategic Plan 2012 – 2042.

4. FINANCIAL IMPLICATIONS

4.1 The sign will be financed out of the 2014/2015 Transport Optimisation Budget.

4.2 This scheme is estimated to cost $3,500.

1 Cont'd

6. STAFF RECOMMENDATION

That the Council:

6.1 Revoke all existing special vehicle lanes on the west side of Main North Road, commencing at its intersection with Sawyers Arms Road and continuing northbound to its intersection with Cranford Street.

6.2 Approve the installation of a special vehicle lane, specifically a "bus lane", which restricts the lane for use for buses, bicycles and motorcycles, on the west side of Main North Road between the hours of 4pm and 6pm Monday to Friday, commencing at its intersection with Sawyers Arms Road and continuing north to its intersection with Cranford Street.

7. BOARD RECOMMENDATION

That the staff recommendation be adopted.

Aaron Keown requested that his vote against the board recommendation be recorded.

2. SPENCER BEACH PARK - SPENCER PARK SURF LIFE SAVING CLUB LEASE REPORT

		Contact	Contact Details
Executive Leadership Team Member responsible:	General Manager Community Services	N	N
Officer responsible:	Unit Manager, Asset & Network Planning	N	N
Author:	Joanne Walton, Policy & Leasing Administrator	Y	DDI 941 6491

1. **PURPOSE AND ORIGIN OF REPORT**

1.1 This reports seeks the Council's approval that an application from the Spencer Park Surf Club for a ground lease over approximately 1552 square metres of Spencer Beach Park on which to build new clubrooms, car-parking, and associated infrastructure as shown on **Attachment 1** be granted and that the Council resolves that the existing clubrooms be demolished and writes off the value of the present Council-owned surf life club building which is old and no longer fit for purpose.

1.2 This would enable the Council to resolve and to write-off the present Council owned surf club building.

2. **EXECUTIVE SUMMARY**

2.1 The Spencer Park Surf Club has made application to the Council to lease an area on the sand dunes of Spencer Beach Park on which to build a new purpose built clubroom, car-parking and associated infrastructure.

2.2 This is to replace the existing Council owned clubroom, which is old, not fit for purpose, having been added onto a number of times, and now requiring considerable maintenance to bring up to a good standard.

2.3 Council does not provide buildings for sports club occupation, rather leasing bare land on which clubs build their own infrastructure.

2.4 Officers are recommending to the Council that they write off the existing building to allow it to be demolished by the club to make way for the new building and associated infrastructure.

2.5 The Club is a well run club being awarded in 2011 Gold Club mark status by Sport Canterbury in recognition of the Club's management and processes. This being proof that the Club is well managed in accordance with expected management processes.

2 Cont'd

2.6 The total net cost of the project is estimated by the quantity surveyors to be $1,780,000 (excluding GST) of which secured funds of $704,597 have been obtained, this amount including a capital grant of $250,000 from the Christchurch City Council.

2.7 The Club is targeting $1,070,000 from other trusts and foundations to make up the balance.

2.8 Officers are recommending that the lease be granted.

3. **BACKGROUND**

3.1 The present building was provided by the former Waimairi District Council, the building still being in the Council's ownership, the current agreement being that the Council provides materials to the Club to enable them to continue to maintain the building, all other costs are paid for by the Club.

3.2 The present Council owned surf club building is old, and has been added onto a number of times since the Club became established in the late 1960's to enable it to remain adequate for the provision of surf life saving services to the public. The building initially started out as a changing room for beach users.

3.3 At the time the building was first added onto in the early years of the Club, surf clubs were mainly made up of male members, whereas today most clubs have an evenly split male/female membership. Since the inception of the Club's use of the building many changes have occurred in how life saving services are provided, e.g. the use of quad bikes, inflatable outboard driven rescue craft, etc. This has required additions to be made to the building over the years, some of which have not been integrated well into the existing building, for example, the first aid room being placed in the first floor of the building which is less than ideal from an emergency vehicle access perspective.

3.4 Although the building which is Council owned was not badly damaged in the earthquakes, it is old, and being in the coastal environment now requires considerable maintenance to bring it up to a reasonable standard. Some of the maintenance now required to be undertaken to the building is major, and as a result will be costly, and needs to be undertaken by professional contractors.

3.5 The design and layout of the building is therefore now considered not fit for purpose as alluded to in the above sections.

3.6 The building will need to be demolished, to make way for the new car/park, boat manoeuvring area which is going to be located on the land side of the proposed building out of the wind, and away from the fore-dune area, thus ensuring there is minimum activity on the fragile fore-dune area.

3.7 The Council does not provide buildings for surf clubs or for that matter any other sports clubs on Council land. The Council does lease bare land on which the club concerned can build a club building to support their recreational activities on the land. This is the only surf club building in the Council's area which is Council owned.

3.8 The Club have agreed to build a purpose built building at their own expense, plans and elevations are shown in the second attachment to this report (refer **Attachment 2**).

3.9 The proposal will necessitate the Council resolving to write off the value of the present building, which at present has a book value of $129,793, for the reasons given in the above sections. The Council will not need to budget any money for the building's replacement, it being replaced by the Club at their own expense.

2 Cont'd

3.11 The Club has agreed to demolish the building at their expense, there being no Council budgeted monies available to undertake this demolition, which is estimated to cost approximately $35,000. It should be noted that the Council has made a grant of $250,000 towards the cost of building the new building.

3.12 Spencer Beach Park is a classified recreation reserve derived from the Crown being SO 17137 of 50.220 hectares in area (NZ Gazette 2008 page 4968 and page 5178).

3.13 Within the proposed lease area a new purpose built 2 storey surf club building will be built covering approximately 477 square metres, patrol wing 62 square metres, service area 773 square metres, a septic tank or similar and possible potable water supply tank zone of an indicative area of approximately 60 square metres, (subject to final approved design) see attached plans and elevations Attachment 2).

4. COMMENT

4.1 Discussions have been held with Environment Canterbury about the proposed positioning of the new building forward of the present building in the Coastal Hazard Zone, which will require consent from both Ecan and the Christchurch City Council. The reasons for moving the building forward are two fold:

4.1.1 To enable an adequately sized maneuvring area for boats etc to be built behind the clubrooms / garages, before the back side of the dunes are encountered

4.1.2 To move the observation tower forward to enable better views of the foreshore to be gained from the tower.

4.2 The proposed lease area is within Ecological Heritage Site 14.09 (Coastal dune grassland) as marked on the City Plan and as such resource consent will need to be obtained for the proposed development before it is able to be commenced.

4.3 The reasons why a new purpose built building is required is adequately set out in the background section of this report and in the "Reason / need for making this application" section of the Club's application.

4.4 The Club has undertaken extensive consultation with 13 organisations throughout the planning stages of this project. These organisations are amplified upon on page 2 of the application, (refer Attachment 1).

4.5 Four external consultants have been engaged to prepare a number of reports as listed below:

4.5.1 Environment Canterbury: Land Information Report obtained and further general consultation regarding proposal. They have indicated that they are comfortable with the proposed siting of the building from a hazard zone resource consent perspective.

4.5.2 Serious Fun Event Management Ltd: Feasibility study conducted during initial investigation stage, in association with Sport Canterbury. The feasibility study was in favour of the development of a new facility.

4.5.3 Shore Processes and Management Ltd (coastal geomorphologist): Coastal hazard assessment report. The proposal fits within the recommendations of the Coastal Hazard Report providing mitigation for a 75-100 year life span.

4.5.4 Ian Harrison and Associates Ltd: Quantity Survey Report to estimate project costings. The project costing is within a manageable and realistic target.

4.6 The position of the new building etc and its integration into the foreshore environment is in alignment with the Spencer Park Management Plan 2010.

2 Cont'd

4.7 The Club has a business plan, and established a trust "Spencer Park Surf Life Saving Trust", which is registered with the Charities Commission. The Club is the beneficiary of the Trust which contributes funds to its operation costs, and has also contributed $150,000 towards the build cost.

4.8 In 2011 the Club was awarded Gold Clubmark Status by Sport Canterbury in recognition of the Club's management and processes. This is proof that the Club is well managed in accordance with expected management processes.

4.9 Club membership from 2004/2005 to 2013/2014 has grown from 70 (34 junior) to 158 (80 junior). This is a very healthy incremental growth pattern.

4.10 The Council is required to publicly advertise its intention to grant the lease over part of the reserve in accordance with the requirements as set out in section 54(2) of the Reserves Act 1977 for one calendar month.

4.11 The intention to request that the Council grant the lease to the Club was publicly advertised in the Star on Friday 23 May, and Press on Saturday 24 May 2014, closing on Friday 27 June. One enquiry was received the enquirer's concerns being satisfied when the plans of the proposal were seen.

5. **FINANCIAL IMPLICATIONS**

5.1 The total net cost (without GST) of the project as estimated by the quantity surveyors is $1,780,000, of which the Club has secured funds of $704,597, this total including a capital grant of $250,000 from the Christchurch City Council.

5.2 The Club are targeting $1,070,000 from other trusts and foundations to make up the balance.

5.3 Depending on the success of the club securing these additional funds, the Club may need to make an application for a Council low interest loan.

5.4 All other expenses in processing this application are contained within existing Council budgets, except for public advertising costs, and legal fees incurred in drafting the lease etc, which are charged to the applicant.

6. **BOARD DECISION**

Please refer to Part C, clause 2 Spencer Beach Park - Spencer Park Surf Life Saving Club Lease Report (Continued) for the Board's decision on those matters relevant to its delegated authority.

7. **STAFF RECOMMENDATION**

7.1 That the Council, acting under the delegated authority of the Minister of Conservation, grant Ministerial approval to the granting of the lease, subject to the conditions contained in 2.3 (refer to Part C, clause 2 Continued, as above) being satisfactorily fulfilled.

7.2 Resolve that the existing clubroom be demolished and to write off the value of the present surf club building, which has a book value of $129,793.

8. BOARD RECOMMENDATION

8.1 That the staff recommendation be adopted.

PART B – REPORTS FOR INFORMATION

3. DECLARATION OF INTEREST

There were no declarations of interest.

4. DEPUTATIONS BY APPOINTMENT

4.1 POSITIVE YOUTH DEVELOPMENT SCHEME REPORT – BILLIE LEIATAUA

Billie Leiataua reported back to the Board on her attendance at the International Future Problem Solving Competition Finals in Iowa, USA in June 2014.

4.2 POSITIVE YOUTH DEVELOPMENT SCHEME REPORT – SARAH COSGROVE

Sara Cosgrove sent her apologies for non-attendance via a letter which was read out to the Board.

4.3 POSITIVE YOUTH DEVELOPMENT SCHEME REPORT – HANNAH HUDSON

Hannah Hudson reported back to the Board on her attendance at the International Future Problem Solving Competition Finals in Iowa, USA in June 2014.

4.4 TE RARANGA

Anita Voisey, Coordinator, Te Raranga updated the Board on the successful launch of the neighbourhood project “Knowing your Neighbour is a Piece of Cake” campaign, explained the next steps and offered support for Neighbourhood Week later this year.

4.5 WAIMAIRI WALKING TRACK – DANIEL AND HAYLEY POWELL

Daniel and Hayley Powell attended, supported by legal counsellor Jane Walsh, to speak to their submission opposing the proposed replacement for the closed section of Waimairi Track.

4.6 SPENCER PARK SURF LIFE SAVING CLUB

Richard Newbold, Project Manager for the Spencer Park Surf Life Saving Club attended to speak to the Board about the Club’s application for a ground lease over approximately 1552 square metres of Spencer Beach Park on which to build new clubrooms, car-parking, and associated infrastructure.

5. PRESENTATION OF PETITIONS

Nil.

6. NOTICES OF MOTION

Nil.

7. BRIEFINGS

7.1 MIGRANT REBUILD WORKERS

George Patena, Multicultural Advisor Community Support Unit, attended to introduce himself and provided the Board with a brief overview of his role and findings contained in research on migrant rebuild workers and the Christchurch City Council’s role in this regard.

8. CORRESPONDENCE

8.1 NORTH WEST CHRISTCHURCH COMMUNITY SPORTING TRUST (NWCCST)

The Board **received** the letter from the Director of Development at St Bede's College notifying it of the North West Christchurch Community Sporting Trust's charter and enquiring about the Board's interest in the trustee's role which is as an appointed representative of the Shirley/Papanui Community Board. The incumbent is Norm Withers, formerly a member of the Shirley/Papanui Community Board.

The Board **decided** to write a letter to the North West Christchurch Community Sporting Trust confirming that it is more than happy for Norm Withers to continue to serve as the Board's representative on the NWCCST Board.

9. COMMUNITY BOARD ADVISER'S UPDATE

The Board **received** information from the Community Board Adviser on Board related activities including upcoming meetings and events.

9.1 NEIGHBOURLY.CO.NZ

The Board **decided** to defer consideration of Neighbourly.co.nz's invitation for the Board to engage formally with the 'Neighbourly' social networking site until further information is provided about the project, the nature of other local authorities' involvement with Neighbourly, and any potential difficulty in the Board's use of the site in terms of Local Government legislation.

9.2 SPEED OF TRAFFIC ON HUSSEY ROAD/BEECHWOOD DRIVE

The Board noted the intended installation of a "road narrows" sign as advised by staff as an alternative to the "slow" sign originally requested by the Board.

9.3 TREE REPLACEMENT – BROGAR PLACE

BOARD CONSIDERATION

The Board undertook a site visit to Brogar Place and discussed options with residents. The Board received further information and decided that it was fully informed to make a decision to request that a suitable tree be planted outside number 30 Brogar Place in the 2015 planting season.

BOARD RECOMMENDATION

The Board **decided** to request that staff plant a suitable tree outside 30 Brogar Place in the 2015 planting season.

10. ELECTED MEMBERS' INFORMATION EXCHANGE

- The Board **decided** to endorse the retention of David Crean as the Board's representative on the Neighbourhood Support Trust Board.

- The Board **decided** to confirm the meeting date of 9 September 2014 for the proposed Community Conversation in St Albans and that the meeting be called "Long Term Vision for Community Facilities in St Albans."

11. QUESTIONS UNDER STANDING ORDERS

Nil.

PART C – REPORT ON DELEGATED DECISIONS TAKEN BY THE BOARD

2. SPENCER BEACH PARK - SPENCER PARK SURF LIFE SAVING CLUB LEASE REPORT (CONTINUED)

STAFF RECOMMENDATION

That the Shirley/Papanui Community Board:

2.3 Under the delegated authority of the Council approve the granting of a lease pursuant to section 54(1)(b) of the Reserves Act 1977 over approximately 1552 square metres of Spencer Beach Park, (subject to change to accommodate sewage disposal system), a classified recreation reserve derived from the Crown being SO 17137 of 50.220 hectares in area (NZ Gazette 2008 page 4968 and page 5178) to the Spencer Park Surf Club on which to build new clubrooms, car-parking, and associated infrastructure as shown on **Attachment 1** for a period of up to 33 years, subject to the following conditions:

2.3.1 Obtaining resource consent from both Environment Canterbury and the Council. *The proposed development will be built in the coastal dune grasslands, which make up ecological heritage site 14.09, and therefore a Christchurch City Council resource consent will be required.*

2.3.2 Obtaining building consent from the Council for the proposed development.

2.3.3 The works must only be undertaken by suitably qualified and skilled contractors and workers.

2.3.4 All works must be undertaken and supervised under strict health and safety guidelines. Prior to commencing any works on site the Club will provide to the Council a health and safety plan that adequately addresses the health and safety of all workers and the public that could be within the vicinity of the works.

2.3.5 The Club shall provide to the Council a programme and plan of the works for Council approval that adequately demonstrates the works will be undertaken in such a way to minimise the interference to the publics' ongoing use of the foreshore adjacent to the area the works are to be undertaken on.

2.3.6 The responsibility for the proper future maintenance of the built infrastructure within the leased area will be the Spencer Park Surf Lifesaving Club.

2.3.7 The applicant is to pay a $2,000 bond to the Council via the Area Head Ranger (Coastal), and sign a temporary access licence before any construction work commences on the site. The bond less any expenses incurred by the Council will be refunded to the payee upon completion of the work, including the restoration of the site to a standard acceptable to the Greenspace Manager or his nominee.

2.3.8 To ensure the protection of tangata whenua values, The Spencer Park Surf Club are to ensure that all its contractors and the Club have an accidental discovery protocol in place before commencing any work on the site. *This area of foreshore is of great interest to the local tangata whenua of Ngai Tahu, and therefore it will be necessary for Club to consult with them over the Clubs proposal.*

2.3.9 The Spencer Park Surf Club is to apply to the Historic Places Trust for an Archaeological Authority to damage an archaeological site under the Canterbury Earthquake Response and Recovery Act 2011 before any work commences upon the site. *The infrastructure will be built within an ecological heritage site 14.09 (coastal dune grasslands), and therefore an Archaeological Authority needs to be obtained before work commences on the site, or otherwise the work will be held up until such a permit is obtained if anything of significance is found while work is progressing on the site.*

2C Cont'd

BOARD DECISION

The Board **resolved** to adopt the staff recommendation subject to an amendment to 2.3 above to read "…for a period of up to 33 years, *with right of renewal for a further 33 years…"*

12. CONFIRMATION OF MEETING MINUTES – 6 AUGUST 2014

The Board **resolved** that the minutes of the Board's ordinary meeting of Wednesday 6 August 2014 be confirmed subject to the addition of "and requested a public meeting to address them" to the end of the first paragraph of clause 3, Deputations 3.2 Spencerville Residents' Association.

13. PROPOSED LANE NAMING – 51 CORNWALL STREET

The Board considered a report seeking its approval of one new lane name at 51 Cornwall Street.

The Board **resolved** to approve the name Van Ameyde Courts for the complex at 51 Cornwall Street.

14. NEW LEASE - ST ALBANS TENNIS CLUB INCORPORATED AT 37 DOVER STREET, ST ALBANS

The Board considered a report seeking the exercise of its delegated authority to grant a new lease to the St Albans Tennis Club Incorporated to enable the Club to continue to occupy the leased area at 37 Dover Street, St Albans.

The Board acting under delegated authority from the Council **resolved**:

14.1 To approve the granting of a new lease to St Albans Tennis Club Incorporated for a period of up to 20 years (less one day), comprising one term of 10 years and one term of 10 years (less one day) over approximately 4320 square metres of land contained in Deposited Plan 17261 held under CB622/15 in the Canterbury Electronic Land Registry.

14.2 That any Rights of Renewal exercised by St Albans Tennis Club Incorporated will be subject to the Council being satisfied with the terms and conditions of the lease being complied with and there is sufficient need for the sports activity detailed in the lease, and that in the public interest some other sport, game, or recreational activity should not have priority.

14.3 To authorise the Corporate Support Manager to conclude and administer the terms and conditions of the lease.

15. PROPOSED REPLACEMENT FOR CLOSED SECTION OF WAIMAIRI TRACK

The Board considered a report seeking its approval to realign a section of approximately 700 metres of the Waimairi track south of Darroch Street, Belfast, in the wider area of the Groynes, to be placed within existing legal (but unformed) road.

BOARD DECISION

The Board sought staff advice on the matters raised in the deputation by Mr and Mrs Powell and their legal adviser (Clause 4.5 above refers)

The Board **decided** to let the report lie on the table until the specific issue raised in deputation 4.5 above of illegal earthworks on the unformed road can be clarified.

16. CRANFORD STREET – NO STOPPING RESTRICTIONS AND LANE ALTERATIONS

The Board considered a report seeking its approval for the installation of an additional 50 metres of 'No Stopping' restrictions on Cranford Street, to improve the efficiency of the left turn lane.

The Board **resolved** to:

16.1 Revoke all existing parking restrictions on the south side of Cranford Street, commencing at its intersection with Main North Road and continuing in a south easterly direction for 78 metres.

16.2 Approve that the stopping of vehicles be prohibited at any time on the south side of Cranford Street, commencing at its intersection with Main North Road and extending in a south easterly direction for a distance of 78 metres.

17. SAWYERS ARMS ROAD – NO STOPPING RESTRICTIONS AND LANE EXTENSIONS

The Board **decided** that the report lie on the table to allow staff to provide some advice on alternatives such as a 'clear way' and a timeline for completion of the Grassmere to Rutland Street pathway and the railway cycleway.

The meeting concluded at 7.17pm.

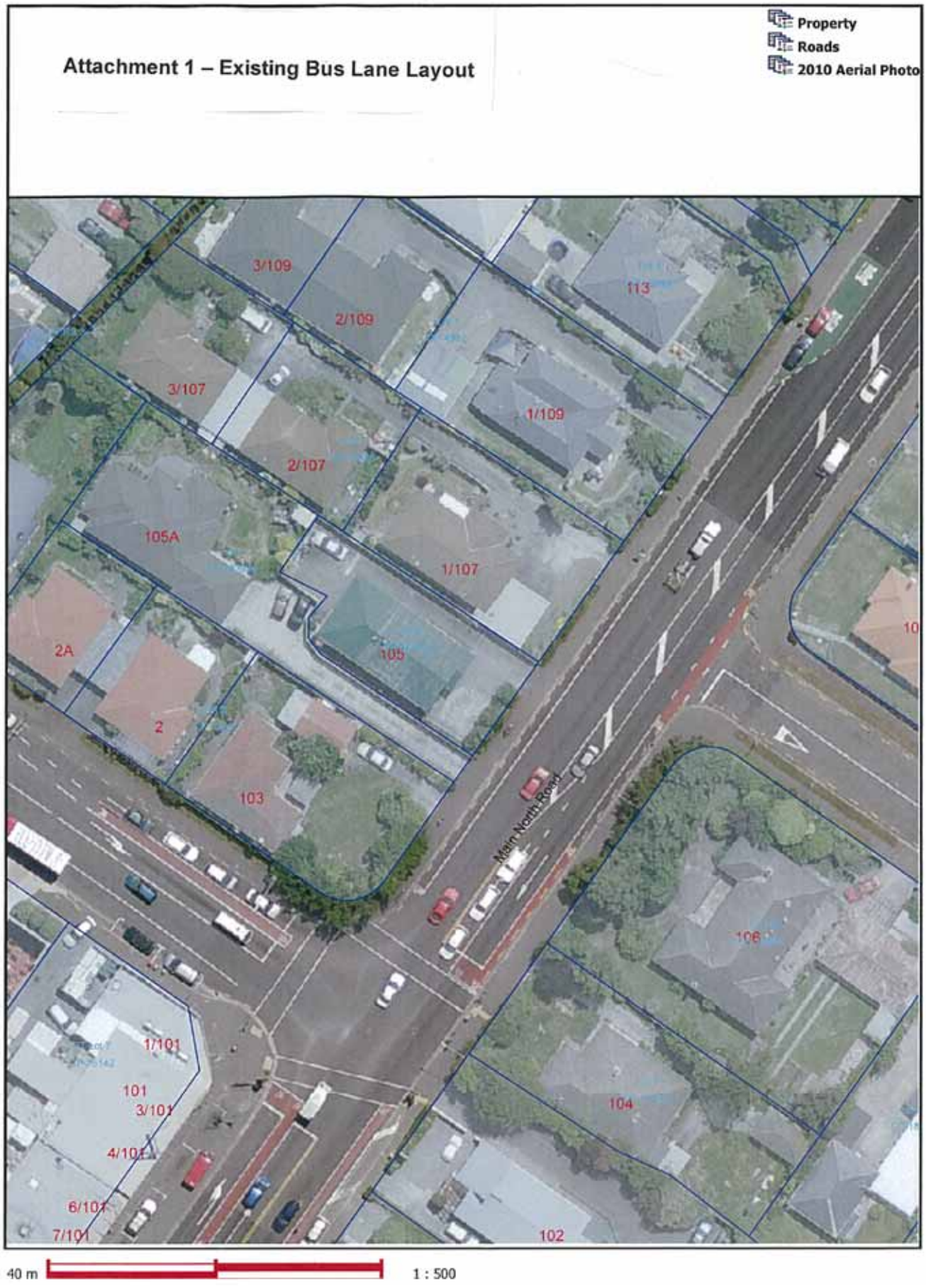
CONFIRMED THIS 3RD DAY OF SEPTEMBER 2014

MIKE DAVIDSON
CHAIRPERSON

COUNCIL 11. 9. 2014

Shirley/Papanui Community Board 20. 8. 2014

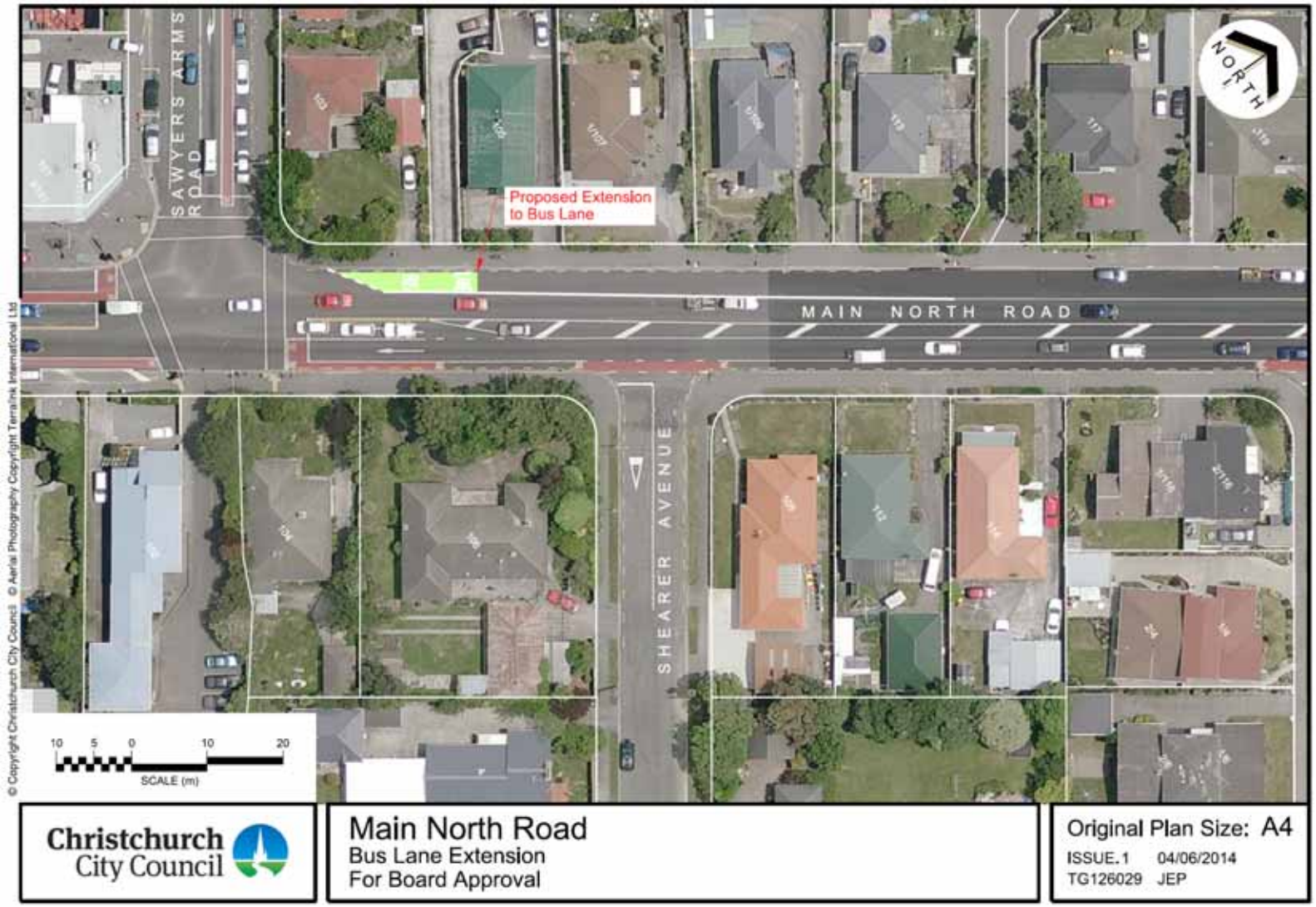
ATTACHMENT 1 TO CLAUSE 1



COUNCIL 11. 9. 2014

Shirley/Papanui Community Board 20. 8. 2014

ATTACHMENT 2 TO CLAUSE 1



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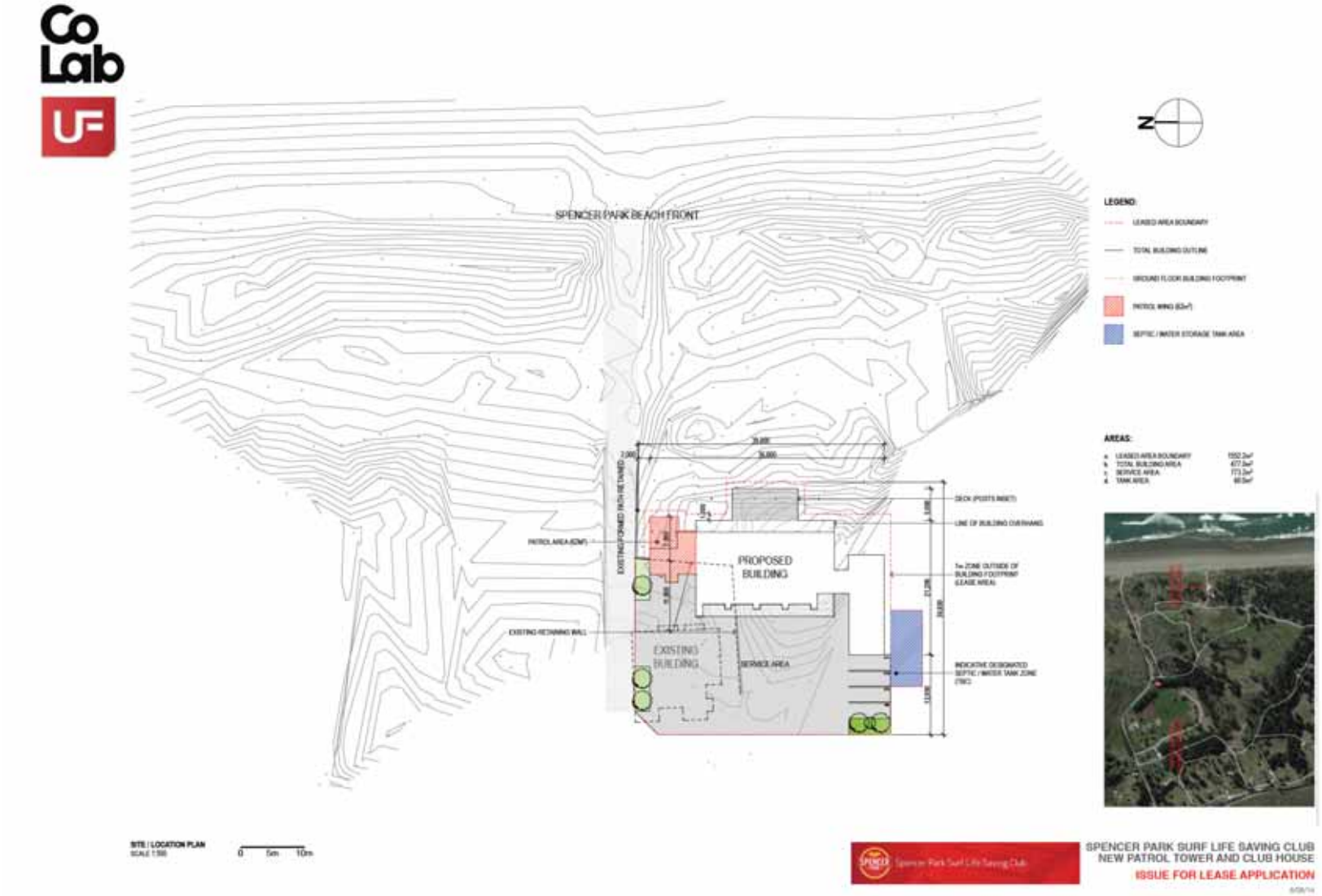
SPENCER PARK

NOTE: ORIGINAL DRAWING SCALE @ A3

- Information provided is for the purpose of a Site Feasibility and is subject to Council approval
- Copyright of Design Concept + Documentation relating to this development remains with CoLab Architecture Ltd + Urban Function Ltd.

NEW PATROL TOWER AND CLUB HOUSE, CHCH, NEW ZEALAND

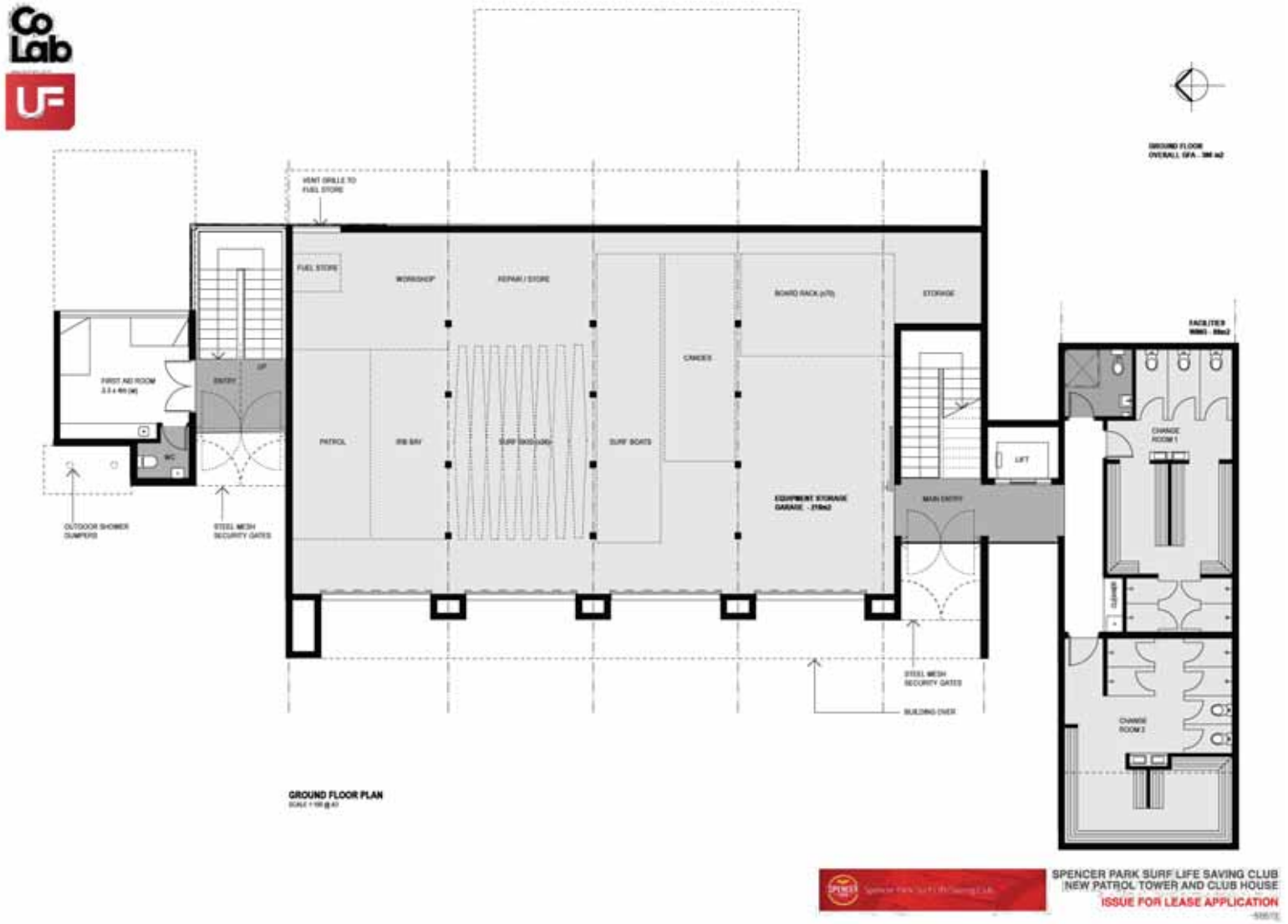
Monday, 5 May 2014
ISSUE FOR LEASE APPLICATION


SPENCER PARK BEACH FRONT
PROPOSED BUILDING
EXISTING BUILDING
SERVICE AREA
LEGEND:
AREAS:
SITE / LOCATION PLAN
SPENCER PARK SURF LIFE SAVING CLUB
NEW PATROL TOWER AND CLUB HOUSE
ISSUE FOR LEASE APPLICATION

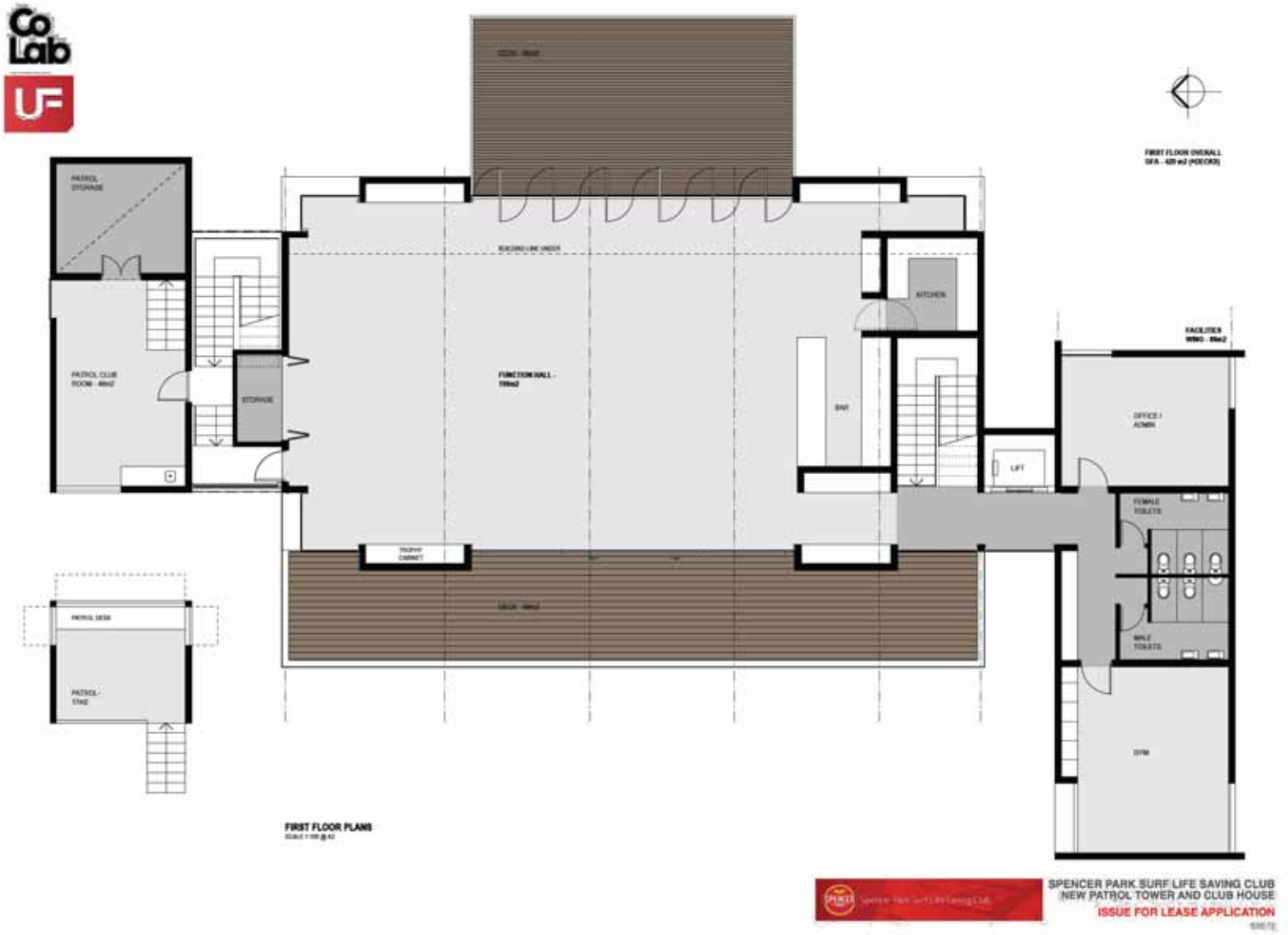
COUNCIL 11. 9. 2014

Shirley/Papanui Community Board 20. 8. 2014

ATTACHMENT 1 TO CLAUSE 2 Cont'd



ATTACHMENT 1 TO CLAUSE 2 Cont'd



SPENCER PARK SURF LIFE SAVING CLUB
NEW PATROL TOWER AND CLUB HOUSE
ISSUE FOR LEASE APPLICATION

CoLab

SPENCER PARK SURF LIFE SAVING CLUB
NEW PATROL TOWER AND CLUB HOUSE
ISSUE FOR LEASE APPLICATION

SPENCER PARK SURF LIFE SAVING CLUB
NEW PATROL TOWER AND CLUB HOUSE
ISSUE FOR LEASE APPLICATION

ATTACHMENT 2 TO CLAUSE

Spencer Park Surf Life Saving Club
PO Box 13-251
Armagh
Christchurch 8141

5th May 2014

John Allen
Policy & Leasing Administrator
Network Planning Unit (Greenspace)
Christchurch City Council

Re: Land Lease Application – Site for new Clubhouse

Dear John,

We, (the Club) hereby make application to lease Council land to accommodate a new Clubhouse facility and adjoining service area located at Spencer Park Beach. We have been consulting with Christchurch City Council since 2008 with regards this project, and as advised by Kay Holder on 27th March 2014, we are pleased to submit this application in accordance with an agreement reached between the CCC Transport & Greenspace Unit and the Club.

We have undertaken extensive research and made absolute consideration for the surrounding area with respect to this application whilst achieving a balanced approach to meeting the needs of the Club and its lifeguarding operations.

We therefore make application to lease a total land area of 1552.2m2 as per the attached site plan for building and adjacent servicing area located within Land Parcel (Recreation Reserve); Section 1 SO 17137, Valuation # 2185250500, Territorial Authority Property ID # 73068235.

This leased area makes provision for and includes 60m2 to accommodate a septic waste system and also possible water storage. This 60m2 area is preliminary only and the details are to be finalised.

Please refer to the following documents in support of this application:

1. Clubhouse Redevelopment Project Report
2. Site Plan (showing proposed leased area)
3. Building elevation plans (draft)
4. Building floor plans (draft)
5. Building perspective drawings (draft)
6. Club business / financial plan
7. Audited Statement of Financial Accounts 2012/13
8. Five Year Strategic Plan
9. ClubMark award certification
10. Letters of Support (x8)

Reason / need for making this application

The need that is being addressed is the requirement to replace the existing building for a new, purpose built Surf Lifesaving Club facility at Spencer Park Beach to cater for the Club's needs and continued public safety for the 21st century. The existing building being near the end of its usable and economic life, and not of suitable layout to service the Club's operations is owned by the Christchurch City Council and has long been limiting the Club's operations. The principle needs are a base to provide lifesaving services to the public using the beach, and as a result the following infrastructure is required:

- A lifeguard watch-tower station which overlooks the beach, and which has good communication facilities to be in direct contact with on-beach lifeguard personnel and external emergency services.
- A suitably equipped first aid room easily accessible by lifeguard personnel and emergency services.
- Suitable equipment storage facilities accessible both from the beach and the park road.
- Change rooms and toilet facilities for club member use.
- Office / meeting room and training equipment room
- A multi-purpose room which the club membership is able to socialise, which will include bar and kitchen facilities. This space will also be used to accommodate beach education and other such like programmes.

A more detailed description is included in the Report of Clubhouse Facility Redevelopment document.

A previous lease agreement with the Waimari City Council effective 1988 (later transferred to CCC) expired 7TH December 2009 with a further 21 years right of renewal. This was not renewed at the time due to the pending new development and the Club has been given an informal right to occupy. A new lease agreement between the CCC and the Club to be granted in 2014 will ensure that a new facility can be established as per the project proposal, and thus will ensure that both parties continue a formalised arrangement for the continuance of lifesaving services at Spencer Park Beach.

The Club has carried out extensive consultation with a number of organisations throughout the planning stages of this project, these include:

- Christchurch City Council
- Environment Canterbury
- Shirley / Papanui Community Board
- Surf Life Saving New Zealand
- Sport Canterbury
- Spencerville Residents Association
- Community of Spencerville through public meetings, flyers and community newsletters
- Canterbury Coastguard
- Brooklands Fire Service
- Spencerville Civil Defence
- Kainga Residents Association
- Adrenalin Forrest
- Spencer Park Beach Camping Ground.

Please refer to letters of support from those organisations as applicable.

We have also engaged external reports from:

- Environment Canterbury; Land Information Report obtained and further general consultation regarding project proposal.
- Serious Fun Event Management Ltd; Feasibility study conducted during initial investigation stage, in association with Sport Canterbury.
- Shore Processes and Management Ltd (Coastal Geomorphologist); Coastal Hazard Assessment Report carried out under direction from CCC.
- Ian Harrison & Associated Ltd; Quantity Survey Report to estimate project costings.

It can be noted that:

1. Environment Canterbury have been involved in the building site discussions and have indicated that resource consent should be granted based on our proposal.
2. The feasibility study was in favour of the development of a new facility.
3. The proposal fits within the recommendations of the Coastal Hazard Report and provides mitigation for a 75-100 year life span.
4. The project costing is within a manageable and realistic target.

References have also been made to the following reports:

- Brooklands Lagoon and Spencer Park Management Plan, August 2010 - Christchurch City Council.
- Spencer Park Coastal Public Safety Assessment - Surf Life Saving New Zealand

It can be noted that:

1. The CCC Management Plan 2010 makes particular reference to Spencer Park beach and the associated surf lifesaving / public beach activities in reference;
    a. Pages 66-68, section 18 Recreation
    b. Pages 112-117, section 30.2 Proposed Developments
    c. Pages 131-133, Appendix 2, Clubhouse / Patrol Facilities
2. The Coastal Public Safety Assessment carried out by Surf Life Saving New Zealand highlights the need for continued lifesaving patrol services and associated facilities, and makes particular recommendations to increase public safety and awareness.

Parks Management Objectives

The new clubhouse / lifeguard facility proposal is aligned with the Christchurch City Council vision, purpose and management objectives within the Spencer Park area. The Parks Management Plan 2010 highlights Spencer Park as being a recreational area and popular destination for visitors. The Management Plan provides results from a Summer User Survey 2003/04 where the beach was included within survey area zone 1 as being the highest usage area at 78% of respondents. Additionally, the beach environment specifically has the highest percentage (67%) as being the top features indicated within the Spencer Park area.

The new facility will replace an existing building; therefore it will have no further impact on the greater area. Although the new building is larger than the existing building, its location is almost hidden from view from both the wider beach area and also from the surrounding parks due to the foliage. The set back from both the beach and also the park will limit any visual impact of the building. The positioning of the new building has been carefully considered taking into account coastal hazards and environmental impact. The overall site does not offer a lot of latitude due to the limited space available, but the proposed building site provides a good balance to achieve all objectives; environmental impact and operational functionality.

Club Business Plan

Please also refer to Club Business / Financial Plan document provided.

The cost to construct the new building has been estimated at $1,780,000.00 (+GST) by quantity surveyor Ian Harrison & Associates. The Club has already secured $700,000 of funds which includes an approved funding grant of $250,000 from the Christchurch City Council capital endowment fund. We currently have further funding applications to the value of $1,070,000 being assessed and should be advised of these final decisions over the next 3 months. We have been working with engineering company AECOM who have indicated pro-bono work in undertaking geotechnical evaluations and building engineering design work. We are also in discussion with Fulton Hogan who also may assist in providing ground works on a pro-bono basis.

We anticipate that we will raise the required funds through club fundraising and grants, and will also be able to reduce some costs through sponsorship and pro-bono work.

The Club is not planning, but has not ruled out the use of a Council low interest loan should we have a shortfall of funds to proceed.

We are currently targeting to start construction in March 2015, with a completion date during October in time for the 2015/16 season.

In 2005, the Club established a Trust named the 'Spencer Park Surf Life Saving Club Trust'. The Trust is a separate entity to the Club and is also registered with the Charities Commission.
Property owned by the Club at that time (2005) was transferred to the Trust as a Deed of Acknowledgement of Debt. The Trust was established to ensure that long term financial stability and security was maintained for the Club as beneficiary. The Trustees manage the affairs of the Trust, and have since acquired additional property. The properties located in Rangiora and Nelson jointly return a net annual surplus where the Trustees can then afford an annual grant to the Club toward its operating costs.
The Trust has also confirmed a grant to the Club of $150,000 toward the construction costs of the new building; this has been made possible through accumulated funds achieved from net surplus and held with the new building in mind. This is in addition to the annual operating grant afforded to the Club. The Trust will continue to manage its financial position to afford an increased annual grant to the Club as operational costs increase. The ongoing maintenance and operational costs associated with the new building have carefully been considered and factored in establishing this project and these costs will be covered through ongoing grants from the Trust.

The Club over a number of years has maintained tight operating budgets and has kept within these budgets to ensure annual expenditure does not outweigh income. The Club operates Xero accounting software and has its annual accounts audited. In 2006, the Club was accredited with Silver ClubMark awarded by Sport Canterbury, and in 2011, was awarded Gold ClubMark status. Gold ClubMark is in recognition of the Club's management and processes in place and proof that the Club is being well managed in accordance with expected business practices.

Club membership

The Club has experienced growth over the past years, and with the northern suburbs of Christchurch expanding, it is envisaged that both beach usage and Club membership will continue to grow. Below is the past ten year's membership:

Membership Summary for Spencer Park SLSC 2004 - 2014:

Season	*Masters*	*Open*	*U19*	*U16*	*Junior*	*Total*
2013/14	39	11	20	8	80	158
2012/13	27	11	15	8	48	109
2011/12	28	18	19	14	49	128
2010/11	31	27	18	11	46	133
2009/10	23	19	18	0	51	111
2008/09	20	17	12	0	65	114
2007/08	16	12	15	0	66	109
2006/07	8	12	17	9	50	*96*
2005/06	15	16	12	4	41	86
2004/05	10	12	8	6	34	70

Project Scope

In 2009, the Club Committee set out objectives for this building project. Through wide consultation, and thorough internal considerations, the Club has determined that the proposed building represents the best outcome. The proposal has been balanced between the Club's needs, the environment and Council's needs, and project costs.
Please also refer to Report of Clubhouse Facility Redevelopment document provided.

The Club has also consulted with other Surf Lifesaving Clubs, specifically; Piha, Murawai and Omanu, alongside local knowledge of the other 7 Canterbury surf lifesaving Clubs. Murawai and Omanu have recently undertaken complete rebuilds of old clubhouse buildings.

The Council have raised the question of utilising a remote watch-tower for the purposes of enhancing beach patrol. In considering any such remote or portable tower, it first needs to be understood the role and practicalities of providing a lifeguard service;

- Beach patrol is provided within publicised hours regardless of weather conditions during weekdays (summer school holidays) and weekends (November through to March).
- Beach patrol requires lifeguards to be positioned on the beach, or in the case where there are no swimmers, to be in a position adequately in view of the patrolled area.
- Storage facilities need to be nearby to house equipment required for patrols and as a ready response to emergency callouts.

We have considered all viable options within a largely unique surrounding area that Spencer Park beach presents and the location of the clubhouse. The overall area of which the new building is to be located within is relatively small and the greater Spencer Park area does not lend itself to position a new building away from the dune location and yet still be close enough to the beach. A practical 'remote tower' would require sufficient all weather shelter and services to house the lifeguards undertaking beach patrol duties. As is the case with Murawai where their clubhouse is located approximately two hundred meters away from the beach, a fully serviced (water and power) enclosed tower is positioned on the beach. A fully serviced remote tower would be used under all weather conditions in this circumstance. This, in our situation, would create a greater environmental impact directly on the beach where this functionality can be better achieved within the proposed clubhouse station at a relatively close position to the beach for view and access.

The use of a 'portable lookout tower' is only used as a means of enhancing on-beach patrol during ideal weather conditions where the public are swimming. This set up still requires a suitable main patrolling station within view of the beach during inclement weather patrols and to provide communication facilities for both scenarios. These portable towers are usually small with raised seating for 1 or 2 lifeguards and are normally open to the environment and need to be easily transported to and from the beach and be stored. Providing suitable facilities for the lifeguards is paramount in any beach patrol proposal. This is even more of a consideration in the South Island where summer weather can still present cold and uncomfortable conditions where a lifeguard patrol service is still being provided.

Spencer Park beach and the location of the lifeguard building is fairly unique compared to most other patrolled beaches. Most other beaches offer almost uninterrupted views along the beach where lifeguards can easily monitor the beach and the surrounding area. Spencer Park beach has a lot of large surrounding trees which largely limits an extended view along the beach and the lifeguard building sits within a small area above a lower adjacent road and park.

ATTACHMENT 2 TO CLAUSE 2 Cont'd

With all these factors considered, the Club determined that the most practical and less intrusive solution to the whole area is to accommodate a usable patrol station within the main building which will afford satisfactory viewing. Any portable lookout tower could only be used during busy public swimming days and serves only as an enhancement to lifeguards both on the beach and also to those positioned within the main lifeguard station.

The proposed lifeguard facility has been positioned to also provide easy access for emergency services to the ground floor first aid room and other facilities. The hard stand 'service area' will also allow the manoeuvring of equipment and personnel in and out of the storage / clubhouse areas without impeding on the public access to the beach. Although the beach access will continue to be shared, this will only be used to transit to and from the beach area.

For any further details relating to this lease application, please contact:

Grant Edwards
Clubhouse Redevelopment Manager
Ph 027 822 5009

Signed for and on behalf of Spencer Park Surf Life Saving Club Incorporated

Malcolm Macdonald
Club President / Chairman

Grant Edwards
Clubhouse Redevelopment Manager

COUNCIL 11. 9. 2014

REPORT BY THE CHAIRPERSON OF THE FINANCE COMMITTEE 2 SEPTEMBER 2014

PART A - MATTERS REQUIRING A COUNCIL DECISION

1. LEASE ASSIGNMENT – HAGLEY OVAL PAVILION - CANTERBURY CRICKET ASSOCIATION TO CANTERBURY CRICKET TRUST

		Contact	Contact Details
Executive Leadership Team Member responsible:	Chief Operating Officer, Operations Group	N	
Officer responsible:	Unit Manager, Transport and Greenspace	N	
Author:	Robert O'Connor, Senior Solicitor Kathy Jarden, Team Leader Leasing Consultancy	Y	Robert O'Connor, DDI 941 8575 Kathy Jarden, DDI 941 8203

1. PURPOSE AND ORIGIN OF REPORT

1.1 This report seeks the Council's consent to the assignment of the lease with Canterbury Cricket Association to Canterbury Cricket Trust.

1.2 The report originates with staff on the request of Canterbury Cricket Trust.

2. BACKGROUND

2.1 The Council approved the granting of a ground lease on 29 August 2013 to Canterbury Cricket Association (CCA) for the erection of a pavilion and lighting towers at Hagley Oval.

2.2 Canterbury Cricket Trust (CCT) was formed by CCA in 2007 to act as a foundation and fundraiser for CCA. CCT'S wider objectives are to foster and support the game of cricket in Canterbury and Westland and to provide charitable community benefits.

2.3 CCT's primary function has been to raise funds to build the pavilion and lighting towers.

2.4 The Council consented to a security interest being registered against the pavilion building on the Personal Properties Securities Register by way of resolution 24 April 2014.

2.5 CCT has approached the Council seeking an assignment of the lease between the Council and Canterbury Cricket Association (refer **Attachment 1**). Canterbury Cricket Association has also submitted confirmation of their desire to have the lease assigned (refer **Attachment 2**).

3. COMMENT

Legal Considerations

3.1 The proposal from the Tenant is to "assign" the Lease, rather than to take a "sublease".

3.2 The effect of an assignment is that a new lease is not created and the existing lease is merely transferred from the existing tenant to a new tenant. The new tenant merely steps into the shoes of the old tenant, and the existing lease remains in place otherwise unchanged.

1 Cont'd

3.3 Under a sublease, the existing tenant and lease remain in place, but under them a new sublease is granted by the tenant to a new subtenant. Under a sublease the landlord's relationship continues to be with the original tenant, who remains in place, and an additional relationship is created between the original tenant and the subtenant.

3.4 As the proposal is to assign the Lease, no new lease is granted or created and accordingly the public notification requirements of the Reserves Act 1977 that apply to new grants of lease do not apply.

3.5 The Lease was granted under section 54(1)(b) of the Reserves Act, which permits the granting of leases on recreation reserve such as Hagley Park to "voluntary organisations" for "the erection of stands, pavilions…". Thus, the Lease may only be assigned to a voluntary organisation, which is defined as "any body or persons (whether incorporated or not) not formed for private profit". Canterbury Cricket Trust, as a registered charitable trust, therefore qualifies as a voluntary organisation.

3.6 Clause 8 of the Lease expressly prohibits the Tenant from assigning the Lease to a third party. Accordingly, the agreement of the Council as Landlord under the Lease is required for this to occur.

4. **FINANCIAL IMPLICATIONS**

4.1 The costs in preparing the Deed of Assignment will be met by Canterbury Cricket Trust.

4.2 There are no changes to the ground lease annual rent or to the terms of the lease.

5. **COMMITTEE AND STAFF RECOMMENDATION**

That the Council:

5.1 Subject to payment by Canterbury Cricket Association of all outstanding costs payable by Canterbury Cricket Association in respect of the Hagley Oval Environment Court hearing, consent to the assignment of the lease between the Council and Canterbury Cricket Association dated 3 December 2013 to Canterbury Cricket Trust.

5.2 Require that the Canterbury Cricket Trust meet all costs of the assignment of the lease.

5.3 Delegate to the Corporate Support Manager authority to negotiate and enter into such legal documentation required to give effect to the assignment.

Canterbury Cricket Trust

'A Charitable Trust to foster the promotion and development of cricket in Canterbury and Westland'

HAGLEY OVAL

12 June 2014

Christchurch City Council
Legal Services Unit
PO Box 73013
Christchurch 8154

Attention: Robert O'Connor, Senior Solicitor

Dear Robert

Assignment of Lease from Canterbury Cricket Association to Canterbury Cricket Trust

We refer to our recent discussions. As you know the Canterbury Cricket Trust (the Trust) is responsible on behalf of Canterbury Cricket Association (CCA) for constructing the Pavilion at Hagley Oval. A requirement of the Trust's funders is that the Trust owns the building and as a legal consequence, is required to take an assignment of the existing lease from Christchurch City Council (CCC) to CCA.

In support of this requirement for this assignment we therefore formally request CCC to approve it and provide the following in support.

1. Canterbury Cricket Association was granted a Resource Consent by the Environment Court on 13 August 2013 to build a sports pavilion and embankment at Hagley Oval, Christchurch.

2. Canterbury Cricket Trust formed in 2007 is an appointee of CCA and was formed as a Charitable Trust to raise funds for CCA and generally act for the benefit and wellbeing of cricket in Canterbury and Westland. The Trust therefore serves as a foundation in supporting CCA.

3. Immediately the Resource Consent was granted the Trust proceeded to make applications for funding to build the Pavilion, estimated to cost $8.5m. The provision of Hagley Oval and a Pavilion to International Cricket Council's accredited standard was a requirement and a condition of the agreement between Cricket World Cup 2015 (CWC) and CCC dated 15 July 2013 whereby CCC agreed to Christchurch city hosting CWC in February/March 2015.

4. CCC granted approval of a ground lease to CCA for the footprint for the Pavilion and light towers at its meeting on 29 August 2013. CCC had agreed to take responsibility for building the embankment and upgrading the Oval to ICC international cricket ground standard including pitch, outfield and practice wickets.

5. The Trust raised the necessary funds for the build of the Pavilion by 29 November 2013 at which time CCC was able to confirm its agreement dated 15 July 2013 with CWC as unconditional. This fundraising by the Trust and subsequent confirmation of the agreement by CCC with CWC also enabled CCC to immediately sign off the lease from CCC to CCA.

6. As at 29 November 2013 therefore CCC had incurred an unconditional agreement with CWC to host Cricket World Cup 2015 in Christchurch, CCA was provided its lease of the footprint at Hagley for a Pavilion and lights and the Trust had raised the necessary funds for the build of the Pavilion.

7. A large proportion of the Trust's funding was grants made to it by the Canterbury Earthquake Appeal Trust and donations from other charities including an underwrite pending the Trust's selling of memberships and raising private donations in the sum of $3m. To date approximately $1.4m of that $3m has been raised.

8. The funding for the Pavilion was undertaken by the Trust because of its status as a charity and because a precondition of a number of the funders was that those funds would be applied to the charity and for its charitable purposes rather than to an operating entity such as CCA which was a not for profit sporting organisation.

9. Documentation received from the Trust's funders detailing the terms of the grants and donations subsequently established that the funds could not simply be advanced to CCA as first thought, but that the Trust was required to build and own the Pavilion with the funds that had been provided. It has therefore been necessary for the Trust to engage all contractors and consultants for the construction of the pavilion and to take ownership of the Pavilion itself.

10. In order to comply with these requirements it has now become clear that the Trust will need to take an assignment of the ground lease from CCA in order to satisfy these requirements.

11. In seeking this assignment it is clear the CCC under its head lease is in a better position with the Trust as an assignee of the lease provided by CCC to CCA, for the following reasons:

11.1 CCA will remain responsible under the head lease for its rights and obligations under the lease;

11.2 The Trust will also assume responsibility for those rights and obligations, so that CCC has two parties upon which to rely for compliance.

11.3 The Trust is a registered charity and the Trustees must comply with its charitable obligations.

12. The Trust is a registered charity whose Trustees are:

Lee Robinson (Chair)
Trevor Thornton
Craig Thiele
Sir John Hansen
Kevin Scanlon
Malcolm Ellis
Peter Guthrey

13. In order:

13.1 For CCC to deliver its requirements under its hosting agreement with CWC dated 15 July 2013; and

13.2 For the Trust to meet its obligations to its funders to own the Pavilion; and

13.3 For the Trust to comply with its funders requirements for the grants made necessary for the build of the Pavilion;

It has become necessary to seek an assignment of the lease from CCC to CCA to the Trust.

14. CCA and the Trust therefore apply to CCC for an assignment of the lease provided to CCC dated 3 December 2013. CCA consents and approves of this assignment. The Trust is happy for any assignment of the lease to be subject to the payment of all costs ordered to be paid by CCA in respect of the Environment Court hearing.

15. The effect of this assignment is that the ongoing tenant would be the Trust as a charitable entity with CCC able to look to both CCA and the Trust for the obligations under the lease.

Thank you for your consideration.

Yours faithfully

Lee Robinson
Chair
Email: lee.robinson@srblaw.co.nz
LTR Christchurch City Council 140612 lmcr:ll

SAUNDERS & CO
LAWYERS

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FERRYMEAD
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Christchurch 8023
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HORNBY
5 Goulding Ave
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T (03) 349 5111

1 July 2014

Christchurch City Council
Legal Services Unit
PO Box 73013
Christchurch 8154

Attention: Robert O'Connor - Senior Solicitor

ASSIGNMENT OF LEASE FROM CANTERBURY CRICKET ASSOCIATION TO CANTERBURY CRICKET TRUST - HAGLEY OVAL

We act for the Canterbury Cricket Association, which is the lessee from the Council of the underlying land at Hagley Oval on which the new cricket pavilion is presently being constructed. The lease also includes the land on which the Association is able to erect lighting towers pursuant to the resource consent granted by the Environment Court last year.

We have been copied into the letter from the Canterbury Cricket Trust to your Council dated 12 June 2014. We confirm that the Canterbury Cricket Association consents to the assignment of the lease to the Canterbury Cricket Trust. We have reviewed and fully endorse the grounds set out in that letter on which the consent to the assignment is sought. In particular:

1. There is absolutely no detriment to the Council in consenting to the assignment of lease, as it will retain the benefit of the covenants of Canterbury Cricket as contained in the lease as well as being able to enforce those lessee's covenants against the Canterbury Cricket Trust.

2. The Canterbury Cricket Trust will be bound to observe the terms of the lease and in particular the permitted use as described in the lease.

3. Canterbury Cricket accepts that the Council may well impose as a condition of the assignment that all costs ordered against Canterbury Cricket in favour of your Council by the Environment Court be paid. We can confirm that arrangements are now in place to secure the funding for Canterbury Cricket to pay those costs and it is anticipated that this will occur by the middle of next month.

4. We understand that the Council has granted a number of leases in this city to Charitable Trusts formed for the benefit of a particular sport, rather than to the organisation responsible for the actual administration of the sport.

We therefore request that the Council formally consents to the assignment of the lease on its present terms and conditions. We should be grateful if you could give us some indication as to when this request is likely to be considered by the Council.

Yours faithfully
SAUNDERS & CO

Cran Bull
Partner
Email: clb@saunders.co.nz
DD: 963 1451

PARTNERS
Cran Bull
Phil James
Ben Frampton
David Lang
Michael Kirkland
Jeremy Bull
Toby Giles
Lorraine Michell
Paul Coghlan

CONSULTANTS
Derek Marshall
Peter Wood
Robin McSporran
Peter Tatham

ASSOCIATES
Andrew Riches
Ross Keenan
Tracy Yarrell

GENERAL MANAGER
John Bates

CHAIRPERSON'S REPORT
EARTHQUAKE RECOVERY COMMITTEE OF THE WHOLE
4 SEPTEMBER 2014

The Chairperson reports that:

PART A - MATTERS REQUIRING A COUNCIL DECISION

1. COUNCIL COMMITTEES, COUNCIL HEARINGS PANELS AND SUBCOMMITTEES

1. PURPOSE AND ORIGIN OF REPORT

1.1 This report presents to the Council a governance and decision-making structure of committees and subcommittees.

2. EXECUTIVE SUMMARY

2.1 This report is written by the Mayor under Section 41A of the Local Government Act 2002. Section 41A provides mayors with a discretionary power to:

2.1.1 Establish the committees of the Council, and

2.1.2 Appoint the chairperson of each committee.

2.2 In accordance with that authority, I am announcing the governance and decision making structure that will operate from 1 October 2014.

2.3 I have developed the structure in discussion with councillors and it reflects a resilience framework as well as the priorities of the new Council as discussed at the Councillors' Planning Session in June 2014.

2.4 The Mayor does not have the discretionary power to determine the membership or the delegations of the Council's committees.

2.5 The membership of the committees and subcommittees and the adoption of the terms of reference and delegations now need to be determined by the Council in order to fully implement the structure.

3. BACKGROUND

3.1 The Council makes decisions on behalf of the public interest, taking into account the needs of current and future generations and the resilience outcomes for the city. The appointment and establishment of council committees ensures that the decision-making processes are robust and open, transparent, and democratically accountable.

3.2 Under the Local Government Act, the Council may appoint:

3.2.1 The committees, subcommittees, and other subordinate decision-making bodies that it considers appropriate; and

3.2.2 Joint committees with other local authorities or other public body.

3.3 A committee may appoint the subcommittees that it considers appropriate unless it is prohibited from doing so by the local authority.

3.4 The Mayor has the power to establish the committees of the governing body and appoint the chairperson of each committee of the governing body before the other members of the committees are determined (Section 41A).

1 Cont'd

3.5 This does not limit or prevent the Council from discharging or reconstituting a committee established by the Mayor; appointing more committees in addition to any established by the mayor; or discharging the appointment of the chairpersons. However, the Council must follow a process as set out in Schedule 7 of the Local Government Act 2002.

4 PROPOSED STRUCTURE

4.1 In broad terms, the Council structure has four components, specifically:

4.1.1 Council

4.1.2 Committees of Council

4.1.3 Subcommittee of other subordinate decision-making bodies

4.1.4 Taskforces and Working Groups.

4.2 Councillors will note that it is intended that the Earthquake Recovery Committee as a Whole Committee will be discharged. These matters will be addressed by the Council. The Council and all committees shall have responsibilities related to earthquake recovery. Each agenda should include an update on earthquake recovery.

4.3 The committee structure is outlined as follows, with the detail in **Attachment 1**:

Committees of Council

Committee of Council	Chairperson	Proposed Membership
Infrastructure, Transport and Environment Committee	Cr Clearwater	Cr Cotter (Deputy Chair) Deputy Mayor Buck Cr East Cr Johanson Cr Scandrett
Communities, Housing and Economic Development Committee	Cr Turner	Cr Livingstone (Deputy Chair) Cr Chen Cr Gough Cr Jones Cr Lonsdale
Strategy and Finance Committee	Mayor Dalziel	Cr Manji (Deputy Chair) Deputy Mayor Buck Cr Chen Cr Clearwater Cr Gough Cr Turner
Regulation and Consents Committee	Cr East	Cr Scandrett (Deputy Chair) Cr Jones Cr Livingstone Cr Lonsdale

1 Cont'd

Committees and Subcommittees of Council	Chairperson	Prposed Membership
CE and Employment Matters Subcommittee	Mayor Dalziel	Deputy Mayor Buck Cr Gough Cr Clearwater Cr Johanson
Audit and Risk Management Committee	Ms Sheldon	Mayor Dalziel Cr Manji Cr East Mr Russell Mr Rondel
Ethics Subcommittee	Mayor Dalziel	Cr Clearwater CB member
Insurance Subcommittee	Mayor Dalziel	Cr Manji (Deputy Chair) Deputy Mayor Buck Cr Turner
District Plan Review Committee of the Whole	Mayor Dalziel	Council

Sub Committees, Working Groups, Forums and other subordinate decision-making bodies of the Communities, Housing & Economic Development Committee

Sub Committees other or other subordinate decision-making bodies	Chairperson	Proposed Membership
International Relations Subcommittee	Cr Chen	
Housing Subcommittee	Cr Livingstone	
Development Forum	Cr Gough	Cr Lonsdale (Deputy Chair)
Citizen Participation and Representation Review Working Group	Cr Johanson;	Cr Jones (Deputy Chair)
Events and Festivals Working Group	Cr Scandrett	
Legacy Projects and Business Recovery Working Group	Cr Lonsdale	

1 Cont'd

Sub Committees, Working Groups or other subordinate decision-making body of the Infrastructure and Environment Committee

Sub Committees and other subordinate decision-making bodies	Chairperson	Membership
Land Drainage Recovery Programme Working Group	Cr Cotter	
Public Transport Working Group	Cr Clearwater	
SCIRT and Rebuild Alignment Working Group	Cr Johanson	

Sub Committees, Taskforces, Working Groups other subordinate decision-making body of the Strategy and Finance Committee

Sub Committees and other subordinate decision-making bodies	Chairperson	Proposed Membership
Mayoral Quality Regulation Review Taskforce	Cr Lonsdale	Cr Chen Cr Gough Cr Scandrett

Use of Ad Hoc Bodies

4.4 Under this governance structure, the Council has the ability to set up ad hoc committees and subcommittees, or other subordinate decision-making bodies.

Quorum

4.5 Unless otherwise specified the quorum for every subordinate decision making body shall be in accordance with Standing Order 3.4.3 i.e. "half the members if the number of members (including vacancies) is even; or a majority of members if the number of members (including vacancies) is odd".

Membership of Committees and Subcommittees

4.6 The Mayor has the discretionary power to appoint committee chairs but not to determine the membership of committees. It is the Council that has the power to appoint or discharge any member of a committee, including discharging a chairperson appointed by the Mayor. Unless directed otherwise by the Council, a committee may appoint or discharge any member of a subcommittee.

4.7 Members of a committee or subcommittee need not be elected members. The Council, committees and subcommittees may appoint a person who is not an elected member if that person has the skills, attributes or knowledge that will assist the work of the committee or subcommittee. However, at least one member of a committee must be an elected member.

4.8 The Mayor is a member of every committee.

4.9 At its meeting on 7 November 2013 the Council resolved to appoint the Deputy Mayor with full voting rights to all Committees. It is intended that this arrangement continue.

1 Cont'd

5 PROPOSED TIMETABLE FOR MEETINGS

5.1 The proposed timetable for meetings is as follows:

1st Thursday	Morning	Strategy and Finance
	Afternoon	Regulations, Consents & Submissions
2nd Thursday		Full Council Meeting
3rd Thursday	Morning	Infrastructure, Transport & Environment
	Afternoon	Communities, Housing and Economic Development
4th Thursday		Full Council meeting

However, this timetable may not be viable and it is recommended that the Chief Executive be asked to provide a report and schedule of proposed meetings.

6 DELEGATIONS

6.1 The Council has the discretion to delegate powers unless expressly provided otherwise in the Local Government Act 2002, or any other Act.

6.2 Clause 32 (4) of Schedule 7 of the Local Government Act states that a committee, subcommittee or other subordinate decision-making body to which powers or duties are delegated may exercise or perform those powers or duties with same effect as that of the local authority.

6.3 The business to be transacted by a council is large and wide-ranging, dealing with the details of many Acts and Regulations, the council's Plans, Bylaws, and a range of council functions and activities. It is impossible for an elected council to deal with everything itself.

6.4 The purpose of delegations is to promote the efficiency and effectiveness of The Council's business.

6.5 This report does not suggest delegations but recommends that the Chief Executive be asked to prepare a report on delegation of powers.

7. **FINANCIAL IMPLICATIONS**

7.1 The pool of funds available for Councillor remuneration is set by the Remuneration Authority. The number of committees and resulting Chairperson positions does not affect the total amount payable.

7.2 Further analysis is required to determine if there are any operating expenditure implications arising from this paper.

8. LEGAL IMPLICATIONS

8.1 The new section 41A subsection (3) (b) and (c) of the Local Government Act 2002, which came into force on 12 October 2013, provides for the Mayor to establish the committees of territorial authorities and appoint chairs to those committees.

1 Cont'd

8.2 However, nothing in subsection (3) limits or prevents a territorial authority from discharging or reconstituting the committees established by the Mayor that the Mayor has appointed following the process outlined in Clause 30 of Schedule 7 of the Local Government Act 2002, or discharging a chair appointed by the Mayor following the process outlined in Clause 31 of Schedule 7 of the Local Government Act 2002.

8.3 Section 5(1) of the Local Government Act 2002 defines the term "committee". Schedule 7 Clause 31 of the Local Government Act 2002 defines the membership of committees and subcommittees. The minimum number of members of a council committee is 3, and the minimum number of a subcommittee is two. Every committee is to have at least one elected member on it. Members of committees and subcommittees are usually elected members, but a person with specific knowledge or skills who is not an elected member may be co-opted to assist the work of a particular committee or subcommittee.

9. SIGNIFICANCE OF DECISION

9.1 The proposed decision does not trigger the Council's significance policy.

10. CONSULTATION

10.1 There are no community consultation requirements associated with this report.

11. CONCLUSION

11.1 The Council's committees will be established in accordance with the new mayoral powers as legislated and as exercised by the Mayor.

11.2 The legislation provides mayors with a discretionary power to:

11.2.1 Establish the committees of the Council, and

11.2.2 Appoint the chairperson of each committee.

11.3 The Mayor does not have the discretionary power to determine the membership of or the delegations to committees

11.4 The Council structure ensures that elected members are empowered to maximise their contribution to the prosperity and well-being of the city. It is designed to ensure that decisions are made as decisively as possible.

1 Cont'd

12. COMMITTEE RECOMMENDATION

That the Council:

12.1 Receive the report.

12.2 Note the Council Committee structure established by the Mayor under Section 41A of the Local Government Act 2002.

12.3 Note the Chairs of the committees and subcommittees and working groups appointed by the Mayor under Section 41A of the Local Government Act 2002.

12.4 Note the Mayor's intention to appoint of following committees from 1 October 2014

12.4.1 Infrastructure, Transport and Environment Committee

12.4.2 Communities, Housing and Economic Development Committee

12.4.3 Strategy and Finance Committee

12.4.4 Regulation and Consents Committee

12.4.5 District Plan Review Committee of the Whole

12.4.6 International Relations Subcommittee

12.4.7 Housing Subcommittee

12.4.8 Development Forum

12.4.9 Citizen Participation and Representation Review Working Group

12.4.10 Events and Festivals Working Group

12.4.11 Legacy Projects and Business Recovery Working Group

12.4.12 Land Drainage Recovery Programme Working Group

12.4.13 Public Transport Working Group

12.4.14 Mayoral Quality Regulation Review Taskforce

12.4.15 SCIRT and Rebuild Alignment Working Group.

12.5 Note the recommended membership of the Council Standing Committees and Council Committees as recommended by the Mayor (section 4.2), subject to the Mayor chairing the District Plan Review Committee of the Whole and to Councillor Johanson being removed from the Infrastructure Transport and Environmental Committee and added to the Communities Housing and Economic Development and Strategy and Finance Committees.

12.6 Note that pursuant to C31, Schedule 7 of Local Government Act, Standing Committees will appoint members of subcommittees.

12.7 Discharge the following Committees from 1 October 2014:

12.7.1 Earthquake Recovery Committee of the Whole

12.7.2 Community Committee

1 Cont'd

12.7.3 Housing Committee

12.7.4 Environmental Committee

12.7.5 Finance Committee

12.7.6 Regulation and Consents Committee

12.7.7 Strategy and Planning Committee

12.7.8 Metropolitan Funding Committee

12.7.9 Metropolitan Small Grants Fund Subcommittee

12.7.10 Voting Participation and Engagement Working Party.

12.8 Note that the following committees, subcommittees and adhoc subcommittees are to be retained.

12.8.1 Chief Executive and Employment Matters Subcommittee

12.8.2 Audit and Risk Management Committee

12.8.3 Ethics Subcommittee

12.8.4 Insurance Subcommittee

12.8.5 Creative Communities Funding Subcommittee

12.8.6 Christchurch Civic Awards Subcommittee

12.8.7 Christchurch Road Safety Coordinating Subcommittee

12.8.8 Lyttelton Port Recovery Plan Working Party

12.8.9 Council Hearings Panel

12.8.10 Note that the Community Funding Working Group will be included in the Chief Executives report on 25 September 2014.

12.8.11 Note that the Deputy Mayor will remain as a member of each Committee.

12.9 Note that in the proposed structure there is no longer an independent chair of the Ethics Committee, and only two Councillors.

12.10 Change the Code of Conduct to reflect the changes outlined in 12.9.

12.11 Note that there is no intended changes to be made to Joint Committees of Council.

12.12 Note that Community Boards and their committees will remain unchanged.

12.13 Note that Council has the ability to set up ad hoc committees and subcommittees, or other subordinate decision-making bodies.

12.14 Note the draft description of roles for the Standing Committees outlined in **Attachment 1**.

12.15 Request the Office of the Chief Executive work with the new Chairs of committees and subcommittees to develop Terms of Reference for the Council meeting of 25 September 2014.

COUNCIL 11. 9. 2014

Chairperson's Report - Earthquake Recovery Committee of the Whole 4. 9. 2014

1 Cont'd

12.16 Include in the Terms of Reference for the Council and each committee appropriate earthquake recovery matters.

12.17 Request that the Chief Executive report back to the Council on any operating expenditure implications arising from the new structure in the 25 September 2014 report.

12.18 Request that the Chief Executive prepare a report to the Council on possible delegations of powers to Committees in the 25 September 2014 report.

12.19 Request that the Chief Executive prepare a report on the proposed timetable and schedule of meetings.

CONSIDERED THIS 11TH DAY OF SEPTEMBER 2014

MAYOR

Infrastructure, Transport and Environment Committee

Phil Clearwater (Chair)
Pauline Cotter (Deputy Chair)
David East
Yani Johanson
Tim Scandrett
Vicki Buck

Long Term Plan Activities

Water Supply

- Water supply
- Water conservation

Sewerage Collection Treatment and Disposal

- Wastewater collection
- Wastewater treatment and disposal

Flood protection

- Flood protection and control works

Stormwater drainage

- Stormwater drainage

Natural hazards protection*

- Natural Hazards Policy and Planning *
- Land instability management*
- Other natural hazards management*

Roads and footpaths

- Roads and footpaths (incl. pedestrian malls and cycle lanes)

Transport

- Transport policy and planning
- Major Cycle ways
- Parking (on and off-street)
- Road operations
- Public transport Infrastructure
- Transport education
- Harbours and marine structures

Parks and Open Spaces

- Regional parks
- Garden and heritage parks
- Cemeteries
- Neighbourhood parks

Refuse Minimisation and Disposal

- Residual waste collection and disposal
- Recyclable materials collection and processing
- Organic material collection and composting
- Commercial and industrial waste minimisation

Natural Environment*

- Natural environment policy and planning*
- Environmental education
- Sustainability initiatives

Heritage protection and policy
- Heritage protection and policy

Also covers

All other transport issues such as:
- Regional Public transport
- NZTA

** = new activities or group of activities*

Communities, Housing and Economic Development Committee

Andrew Turner (Chair)
Glenn Livingstone (Deputy Chair)
Jimmy Chen
Jamie Gough
Ali Jones
Paul Lonsdale

Long Term Plan Activities

Arts and Culture
- Art Gallery
- Museums
- Libraries

Sport and Recreation
- Leisure facilities and services
- Sports parks
- Community events and festivals

Economic Development*
- City promotions
- Large-scale festivals and events
- International relations (incl. Sister Cities and Antarctic Office)
- Tourism
- Employment
- Christchurch economic development coordination and leadership
- Education and skills
- Venue management

Public participation in democratic processes

Resilient communities*(1)
- New activity (to be defined)
  (1) – *includes existing AcMPs for Community grants, CDEM (Protection), Build Strong Communities, Community facilities* Rural fire management *and Customer services*

Housing
- Social housing
- Affordable housing*
- Housing policy*

- Temporary housing*
- Tenancy services

Also covers

Major Facilities Rebuild (Monitoring and reporting)

Facilities Rebuild (Monitoring and reporting)

Community Board Liaison

Iwi and ethnic relationships

Development Contributions (incl. DC Policy)

Strategy & Finance Committee

Lianne Dalziel (Chair)
Raf Manji (Deputy Chair)
Vicki Buck
Jimmy Chen
Phil Clearwater
Jamie Gough
Andrew Turner

Long Term Plan Activities
Strategic Planning*

- Central city planning and policy
- Land use planning
- Urban Development Strategy (incl LURP)
- Urban Design Planning and Policy
- Urban regeneration Planning and Policy
- Strategic Planning and policy
- Social Planning and policy
- Economic planning
- Monitoring & Research

Strategic Management*

- Office of the Chief Executive*

City Governance *

- Mayors Office*
- Decision Making

Internal Performance Management & Reporting

Strategic Communications *

Internal services

Transition with CERA/CCDU*

Also covers
Central Government relations

Long Term Plan (Financial and Planning assumptions)

CERA/CCDU Liaison

CERA Recovery Programmes monitoring & review

EQC/Insurance Community Interface and liaison

CCC Insurance Matters

Council Controlled organisations (except CDC and CCT)

District Plan Review

Anchor Projects (Monitoring and Reporting)

Regulation and Consents Committee

David East (Chair)
Tim Scandrett (Deputy Chair)
Ali Jones
Glenn Livingstone
Paul Lonsdale

Long Term Plan Activities

- Licensing and enforcement
- Land and property info services
- Building consents, inspections and monitoring
- Building policy
- Customer and business services
- Resource consents
- District Plan
- Bylaws and Regulations

Also covers

- IANZ Building Accreditation

Activities

Oversight of all matters relating to the Council's planning and regulatory functions and the development of policies and strategies in relation to those functions. The matters within this committee's responsibilities include:

- Resource Management Act 1991;
- Building Act 2004 and the New Zealand Building Code;
- Bylaws;
- District Plan;
- Historic Places Act 1980;
- Maritime Planning Schemes;
- Other regulatory matters including:
  - animal and pest control;
  - dangerous goods and hazardous substance;
  - fencing of swimming pools;
  - litter;
  - liquor;
  - noise abatement;
  - public health and safety;
  - prostitution;
  - gambling.

Responsibility for all matters related to the City's environment including the environment of neighbouring districts and water bodies.

Other Council Committees

CE and Employment Matters Subcommittee
Mayor + Cr Buck + Cr Gough + Cr Clearwater + Cr Johanson

Audit and Risk Management Committee
Ms Sheldon + Mayor + Cr Manji + Cr East + Mr Russell + Mr Rondel

Ethics Subcommittee
Mayor + Cr Clearwater + CB member

Insurance Subcommittee
Mayor + Cr Buck + Cr Manji + Cr Turner

New additional Committee

District Plan Review Committee
Cr Johanson + Cr Chen + Cr Gough + Cr Lonsdale + Cr Jones

Proposed Subcommittees, Working Parties, Forums and Boards

Reporting to the Communities, Housing & Economic Development Committee

Citizen Participation and Representation Review Working Group
Chair: Cr Johanson; Deputy Chair: Cr Jones
(This replaces the Voting Participation and Engagement Working Party)

Events and Festivals Working Group
Chair: Cr Scandrett

Housing Subcommittee
Chair: Cr Livingstone
(Includes responsibility for development and maintenance of external relationships for housing with MBIE, HCNZ, NGOs, CERA/CCDU)

Development Forum
Chair: Cr Gough; Deputy Chair: Cr Lonsdale

Legacy Projects Business Recovery Subcommittee
Chair: Cr Lonsdale

International Relations Subcommittee
Chair: Cr Chen

Reporting to the Strategy and Finance Committee

Mayoral Quality Regulation Review Taskforce
Chair: Cr Lonsdale

Cr Chen + Cr Gough + Cr Scandrett

SCIRT Alignment Working Group
Chair: Cr Johanson

Reporting to the Infrastructure and Environment Committee

Public Transport Subcommittee
Chair: Cr Clearwater

Land Drainage Recovery Programme Subcommittee
Chair: Cr Cotter

Terms of Reference for each of the Subcommittees, Boards and Forums to be developed by the respective Chairs following confirmation of the proposed governance structure.

Subcommittees will be subject to LOGIMA.

Proposed timetable for meetings

1st Thursday Strategy and Finance (morning)
Regulations, Consents and Submissions (afternoon)

2nd Thursday Full Council meeting

3rd Thursday Infrastructure, Transport and Environment
Community, Housing and Economic Development
(Staff are working to see if these meetings can be timetabled to allow Councillors to attend both committees – morning and afternoon)

4th Thursday Full Council meeting

22. BEACHVILLE ROAD SEA WALL

		Contact	Contact Details
Executive Leadership Team Member responsible:	Chief Operating Officer, Operations Group	N	
Officer responsible:	Operations, Technical Support and Operations Manager, Operations Group	N	
Author:	Ross Herrett, Operations, Technical Support and Operations Manager	Y	DDI 941 8863

1. PURPOSE AND ORIGIN OF REPORT

1.1 This report seeks a decision by the Council on whether to fund improvements beyond the design previously approved by the Horizontal Infrastructure Governance Group (HIGG) which was agreed to be within the scope of the Crown cost share agreement. The further improvements are to satisfy additional community interests that were raised by stakeholders during public notification of the Resource Consent.

2. EXECUTIVE SUMMARY

2.1 This Stronger Christchurch Infrastructure Rebuild Team (SCIRT) project is the replacement of a vertical concrete seawall that had failed in the February 2011 earthquake. The Scope and Standards Committee (S and SC) approved a rock revetment wall as a resilient design solution. The approved option (Option 1) was designed as a sloping rock revetment wall which encroached into the estuary and included a rock toe 1.2 metres higher than the seabed, this being required to prevent scouring.

2.2 The design solution received a Resource Consent from Environment Canterbury (ECan), however following public notification objections from some stakeholders were received who protested to the mayor and elected members. SCIRT were instructed to put the work on hold and liaise with these affected stakeholders to try and find a common solution that was agreeable to all parties.

2.3 These stakeholders were opposed to the proposed seawall design mainly around the encroachment and depth of the rock toe into the estuary which they deemed to present a danger to sailors and potential damage to yacht hulls.

2.4 Following several meetings with stakeholders an alternative solution was agreed that reduced the rock toe height to 300 millimetres and also included a precast concrete capping on the wall for recreational use.

2.5 The estimated cost of this solution (Option 4) is $580,000 additional to the approved Option 1 estimate.

3. BACKGROUND

3.1 This SCIRT project includes replacement of a vertical concrete seawall adjacent to Beachville Road that failed during the earthquakes. Sewer, stormwater, water supply and roading rebuild works are also included in this project.

3.2 The existing approximately 500 metres long seawall provides coastal protection to the existing road, the reserve, residential properties and utility services along the eastern end of Beachville Road.

3.3 The toe of the existing vertical wall extended below low tide level. Sailors were able to sail their yachts close to the wall and a number of people fished off the top of the wall.

22 Cont'd

3.4 The wall failed in the February 2011 earthquake. It moved towards the estuary because of lateral spreading and dropped up to 600 millimetres due to loss of toe support because of liquefaction. The damage has left the land exposed to coastal erosion and flooding and a 200 metre long temporary earth bund has been constructed at the northern end of the seawall where the existing seawall is now overtopped at high tide.

3.5 At their September 2012 meeting the Scope and Standards Committee reviewed three options for replacement of the concrete wall. The Committee approved a rock slope revetment (rather than a vertical wall) to proceed through design. The chosen Option 1 included a rock toe placed on the seabed at the base of the slope extending into the estuary to support the rock slope. The function of the rock toe is to protect against scouring or erosion of the seabed.

3.6 There is a greater potential for seabed erosion and wave exposure at the northern half of the seawall therefore a longer and thicker rock toe (1.2 metres) is required reducing to 300 millimetres at the southern section where the depth of water is much deeper at low tide. That toe would extend above low tide level for the northern half of the slope, along a distance of approximately 300 metres.

3.7 Following the approval of the rock revetment detailed design a review of the construction methodology was undertaken by Ecan. It was determined from this review that a Resource Consent was required as the emergency response phase had deemed to have ceased. The Resource Consent process allows the public to make submissions specific to the works proposed.

3.8 Following submissions from various stakeholders to Ecan, SCIRT held meetings with these stakeholders and discussed the proposed design and other options that were considered and why they were discarded. No common agreement could be reached with all of the stakeholders as many wanted a similar vertical wall to the existing. Replacing the wall with a new vertical wall was considered to be less resilient and had significant additional costs. Ecan were represented at these meetings and since an agreement on our preferred design could not be reached, Ecan proceeded to process the Resource Consent.

3.9 Ecan supported the design and issued consent with some minor conditions in December 2013 and the stakeholders were informed of the decision and that SCIRT were progressing with the construction of the rock revetment wall to the design approved in the Resource Consent.

3.10 A row of marker buoys indicating the extent of the rock toe was included in the design solution to provide visibility to the sailors to allay any safety concerns.

4. **COMMENT**

4.1 Following letters and emails to the Mayor, local MP's, stakeholders representing Christchurch Yacht Club, Redcliffs Residents Association and the Ihutai Avon-Heathcote Estuary Trust attended the February meeting of the Hagley / Ferrymead Community Board with a deputation protesting strongly to the proposed seawall design, mainly around the encroachment and depth of the rock toe into the estuary which was a danger to sailors and potential damage to yacht hulls.

4.2 In response the Council initiated a hold on the seawall construction and instructed the Council staff to work with both affected stakeholders and SCIRT to find a satisfactory solution which was agreeable to all parties. The contractor had already established operations on site and construction of underground service repairs continued.

4.3 A meeting was then held with the concerned stakeholders and the design was further reviewed incorporating involvement of a local Marine Engineer endorsed by the yacht club and an alternative toe option (Option 4) that would partially satisfy yachting interests was designed (refer **Attachment 1**).

22 Cont'd

4.4 The alternative design reduced the depth of the rock toe to 300 millimetres by using a Reno (rock filled) mattress which is applicable to the northern section of the seawall. This option meets the requirements of the above stakeholders but they would prefer a steeper slope on the wall (1:1.5:1) which could not be recommended because it was less resilient in seismic events and difficult to construct and more expensive.

4.5 A precast concrete capping wall 0.5 metres high along the full length and on top of the proposed rock wall was included as a request of the Redcliffs Residents Assn as a replacement of the existing facility which provided a vertical edge for recreational purposes such as seating and for fisherman to fish from. The precast wall provides an additional barrier against water seeping through the rock wall and onto the road and green space area.

4.6 The contractor has completed all the underground services except for the roading and stormwater repairs which are associated with the seawall construction and has been dis-established from site. Re-establishment to build the wall and associated work will add costs to the project no matter which option is built.

4.7 Since the seawall is supporting the road for a portion along its length, the New Zealand Transport Agency (NZTA) and Christchurch City Council have agreed that the physical works split for funding assets would be 40 percent roading asset and 60 percent green space.

4.8 The Scope and Standards Committee at its 2 July 2014 meeting agreed unanimously that from an affordability and priority perspective they support Option 1, the original agreed option. The Committee then sort a HIGG decision on whether to fund Option 1 or Option 4 under the Cost Share Agreement.

4.9 The HIGG at its July meeting agreed to fund up to the level of Option 1, the originally agreed option from the Cost Share Agreement but recommended that the Council could consider whether they wish to fund the differential cost if they chose to elect Option 4.

5. **FINANCIAL IMPLICATIONS**

5.1 The total cost to construct Option 1 is $4,888,000 which is the original agreed option.

5.2 The additional total cost for the alternative design (Option 4) has been estimated at $580,000.

5.3 The Council needs to consider the difference in cost between Option 1 and 4 ($580,000) and whether they wish to fully fund this from the Council's budgets noting that this improvement is not funded under the approved Annual Plan.

22 Cont'd

6. **STAFF RECOMMENDATION**

That the Council:

Either:

6.1 Approve to proceed with Option 1 which provides for the full funding support from the Crown through the Cost Share Agreement noting the potential for adverse response from some of the community.

Or

6.2 Approve to proceed with both Option1 and Option 4 with the additional funding of $580,000 coming from the Council's share of the Cost Share Agreement for Horizontal Infrastructure.

Or

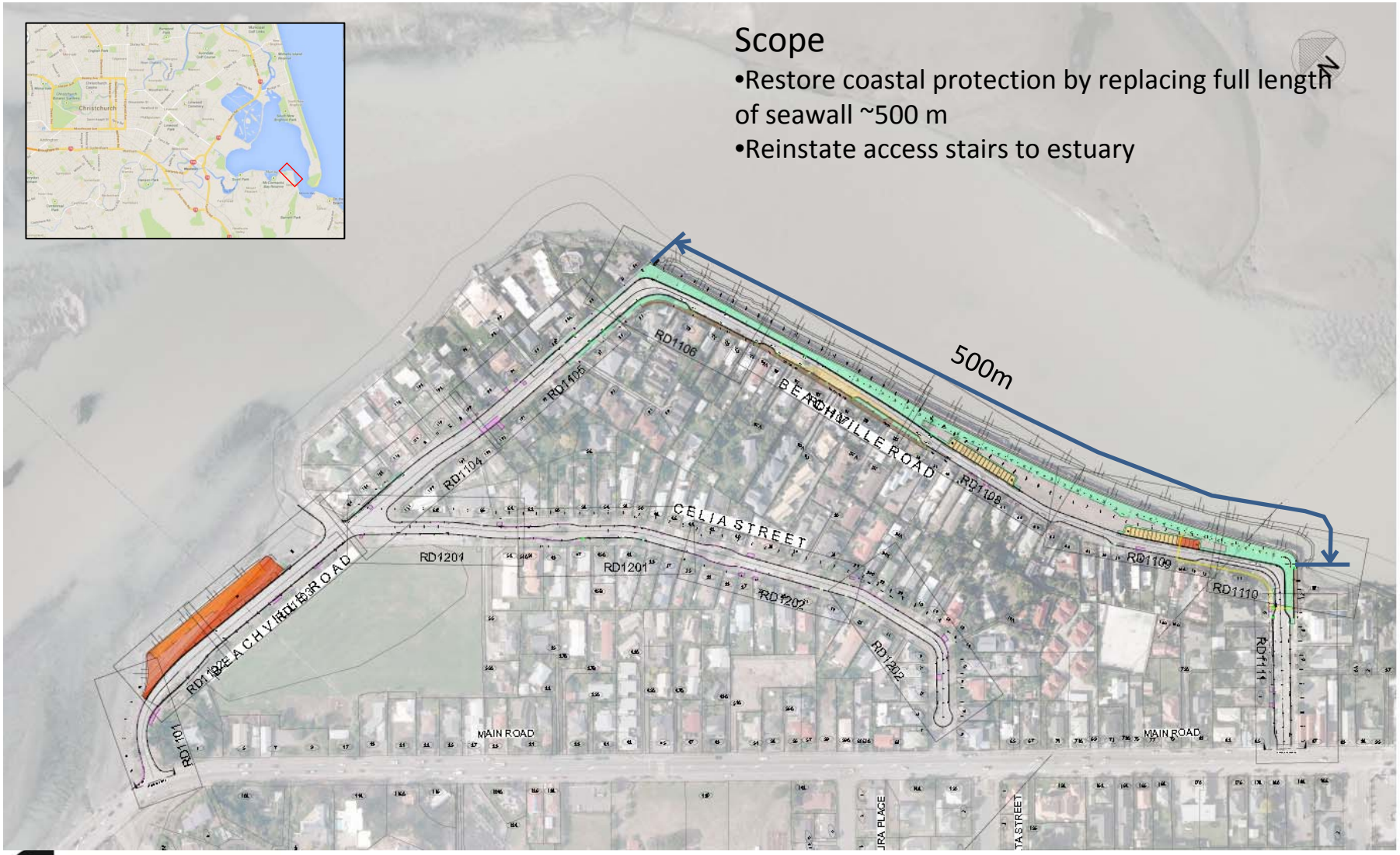
6.3 Approve to proceed with both Option 1 and Option 4 with the additional funding of $580,000 coming from the Facilities and Infrastructure Improvement Fund – New Borrowing Allowance.

Beachville Road Eastern Seawall

16 July 2014

SCIRT
Rebuilding Infrastructure

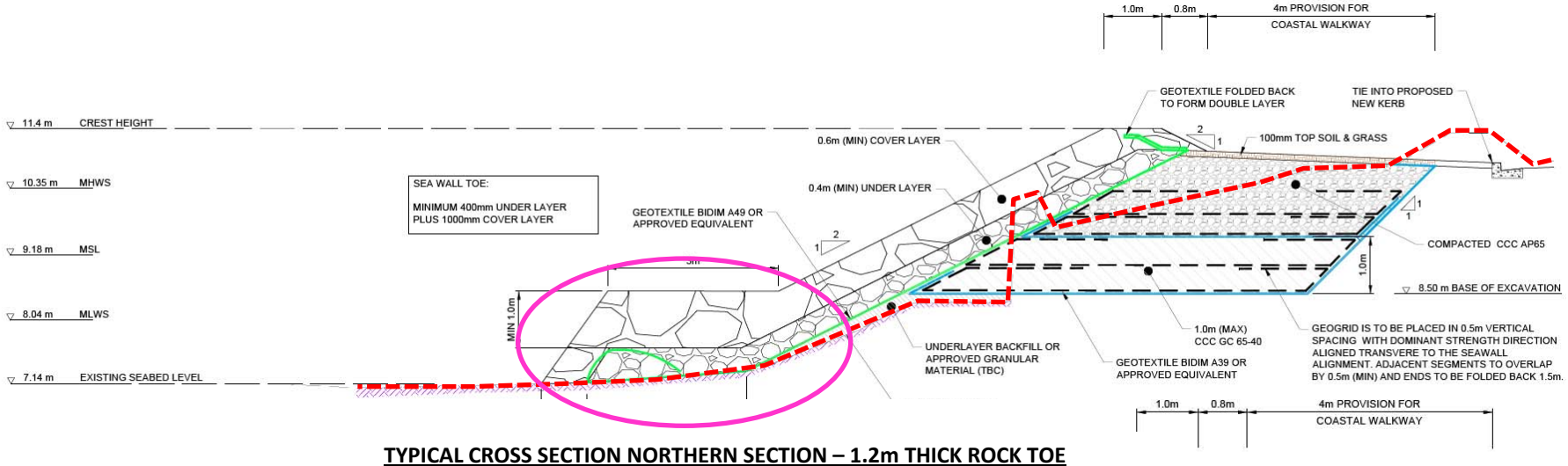
Project Overview



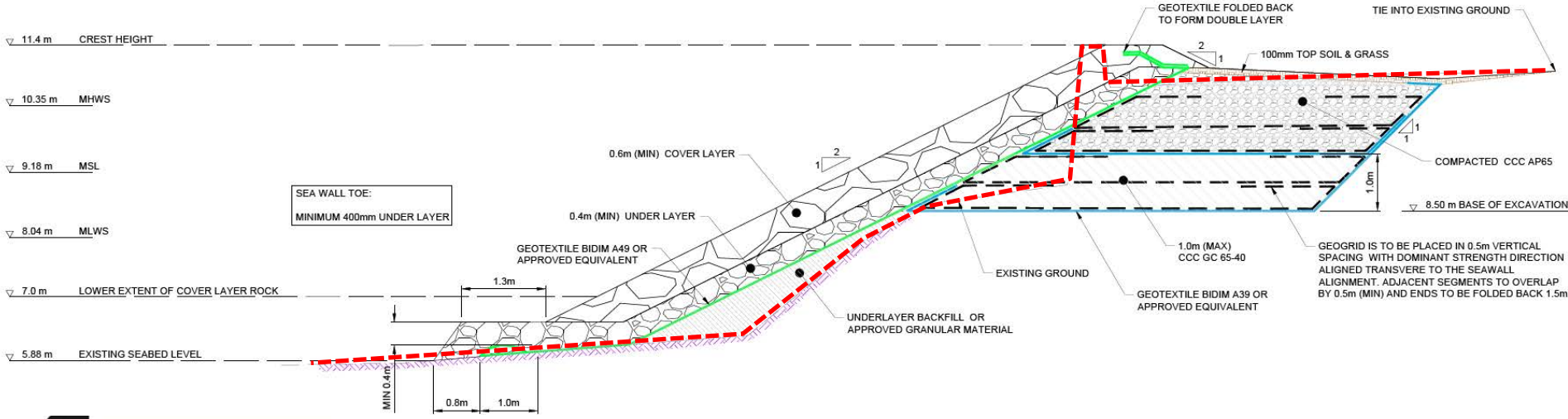
SCIRT Rebuilding Infrastructure
Christchurch City Council
CERA Canterbury Earthquake Recovery Authority
NZ Transport Agency Waka Kotahi
city care
Downer
Fulton Hogan
McConnell Dowell Creative Construction
Fletcher

Beachville Road Eastern Seawall – Post Earthquake

Seawall Design – Option 1 Typical Cross Sections



TYPICAL CROSS SECTION NORTHERN SECTION – 1.2m THICK ROCK TOE

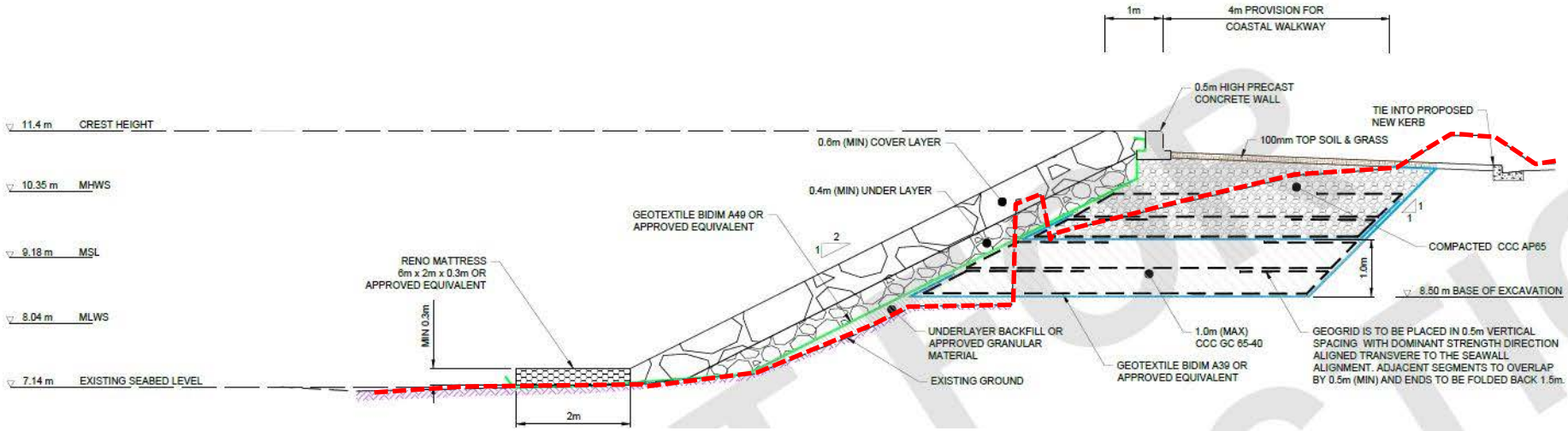


TYPICAL CROSS SECTION SOUTHERN SECTION – 0.4m THICK ROCK TOE

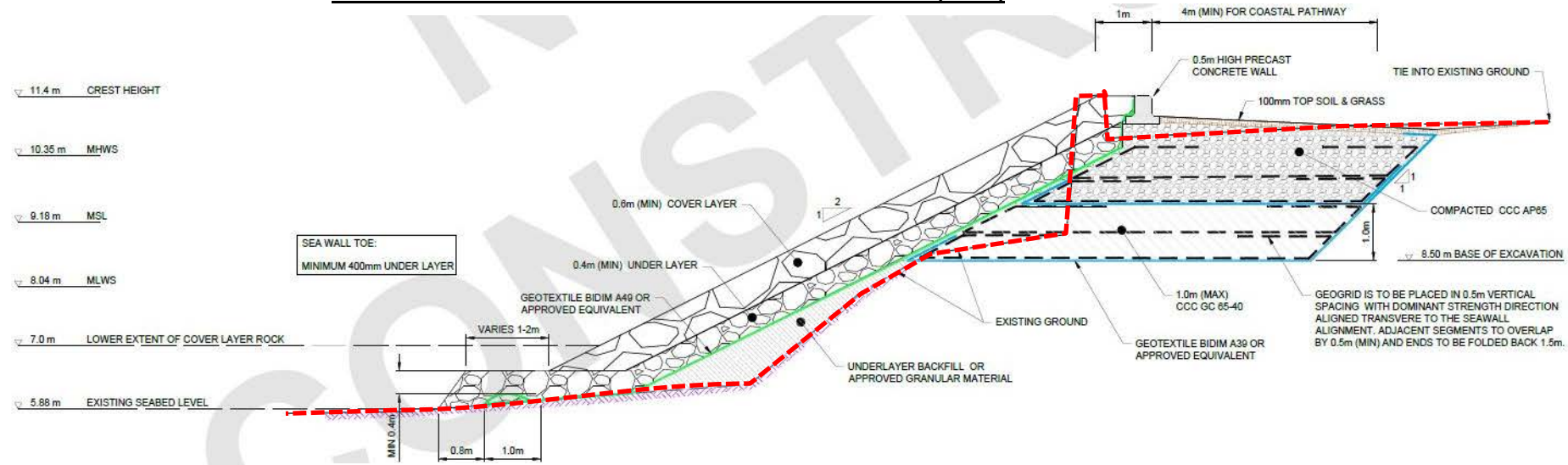
SCIRT Rebuilding Infrastructure

Christchurch City Council · CERA Canterbury Earthquake Recovery Authority · NZ Transport Agency Waka Kotahi · city care · Downer · Fulton Hogan · McConnell Dowell Creative Construction · Fletcher

Seawall Design – Option 4 Typical Cross Sections



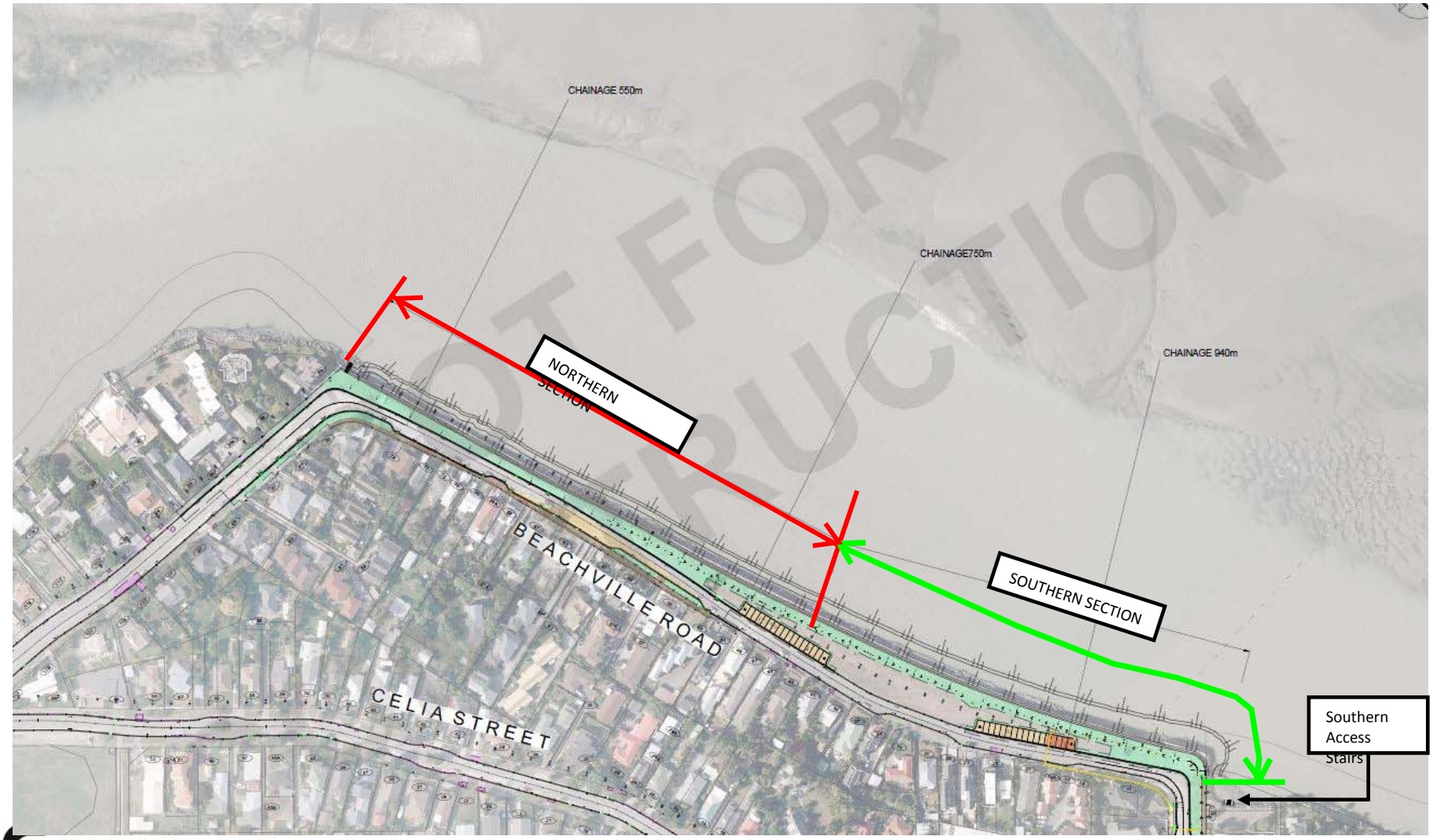
TYPICAL CROSS SECTION NORTHERN SECTION – 0.3m THICK TOE (RENO)



TYPICAL CROSS SECTION SOUTHERN SECTION – 0.4m THICK ROCK TOE

SCIRT Rebuilding Infrastructure
Christchurch City Council
CERA Canterbury Earthquake Recovery Authority
NZ Transport Agency Waka Kotahi
city care
Downer
Fulton Hogan
McConnell Dowell Creative Construction
Fletcher

Seawall Design – Plan



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city care
Downer
Fulton Hogan
McCONNELL DOWELL CREATIVE CONSTRUCTION
Fletcher

23. CHRISTCHURCH EARTHQUAKE MAYORAL RELIEF FUND: APPLICATIONS AND WITHDRAWAL FOR GRANTS

		Contact	Contact Details
General Manager responsible:	General Manager, Community Services Group	N	
Officer responsible:	Strategic Initiatives Manager	N	
Author:	Project and Funding Adviser	Y	Emma Pavey, 941 5214

1. PURPOSE AND ORIGIN OF REPORT

1.1 The purpose of this report is to seek the Council's consideration and agreement on the grant allocations and withdrawals from the Christchurch Earthquake Mayoral Relief Fund as detailed below.

1.1.1 A grant of $100,000.00 to the St John Christchurch Area Committee towards the earthquake repairs and enhancement of St John New Brighton Hall.

1.1.2 A grant of $9,653.00 to the Original Scripts Theatre School Trust towards rent and storage costs.

1.1.3 A grant of $195,794.00 to the Banks Peninsula War Memorial towards the repair and restoration of the War Memorial.

1.1.4 A grant of $1,840.00 to the Woolston Development Project towards the detailed engineering evaluation (DEE) costs from the Christchurch Earthquake Mayoral Relief Detailed Engineering Evaluation (DEE) Fund.

1.1.5 The withdrawal of a grant of $20,000.00 allocated to Training Ship Cornwall towards the rebuild of their Sea Cadet Facility as resolved by the Council on 22 November 2012.

1.1.6 The withdrawal of a grant of $9,910.00 allocated to the Contemporary Circus Trust towards the renovation of the Circus Workshop at the Friendship Centre in Opawa as resolved by the Council on 9 August 2012.

1.2 This is a staff initiated report.

2. EXECUTIVE SUMMARY

2.1 The purpose of the Christchurch Earthquake Mayoral Relief Fund as adopted by the Council on 12 May 2011 is set out in paragraph 2.2 below. As trustee for the Fund, the Council is bound to apply the monies only for the purposes specified in the Council resolution of 12 May 2011.

2.2 At the Council meeting of 12 May 2011 it was resolved:

(b) That the Christchurch Earthquake Mayoral Relief Fund was established, and will continue to be maintained, by the Council as a "public fund" (as described in section LD 3(2)(d) of the Income Tax Act 2007) exclusively for the purpose of providing money for any one or more charitable, benevolent, philanthropic or cultural purposes related to and in particular to provide relief to the people of Christchurch from the adverse effects of the 4 September 2010 and 22 February 2011 earthquakes, and associated aftershocks, by providing money for any activity or work required as a result of those events that:

23 Cont'd

(i) contributes to the rebuilding of the social and physical infrastructure of Christchurch, and

(ii) assists in:

- *remedying hardship suffered by individuals, groups, community organisations and businesses, and/or*
- *protecting, repairing damage to or enhancing the physical fabric of the city.*

2.3 The four applicant organisations seeking funding assistance have requested a total of $351,342 towards the costs incurred by them as a result of earthquake damage. Summary details of the individual requests are provided in the Comments section of the report.

2.4 There are two organisations that had grants allocated in 2012 who are not in a position to proceed with their project as noted in their application to the fund. They have requested that the grants allocated to them be withdrawn.

2.4 Staff recommend that the Council make grants totalling $307,287 to the four applicant organisations projects and withdraw the grant allocations made to two organisations in 2012 by rescinding the Council resolutions made in respect of the two applications.

3. BACKGROUND

3.1 The Christchurch Earthquake Mayoral Relief Fund was established to provide relief to the people of Christchurch from the adverse effects of the 4 September 2010 and 22 February 2011 earthquakes and associated aftershocks, by providing money for any activity or work required as a result of those events that:

3.1.1 Contributes to the rebuilding of the social and physical infrastructure of Christchurch, and;

3.1.2 Assists in remedying hardship suffered by individuals, groups, community organisations and businesses, and/or protecting, repairing or enhancing the physical fabric of the city.

3.2 Eligible organisations who meet the criteria make an application to the Christchurch Earthquake Mayoral Relief Fund. Eligibility assessments and additional information requests are undertaken by staff, with recommendations discussed with the Mayor with a report being put to the Council for consideration.

3.3 As at 31 July 29014, the Fund had received $7,930,631 in donations and interest. Grant allocations to over fifty projects totalling $6,145,102 have reduced the remaining funds on hand as at 31 July 2014 to $1,785,529.

4. COMMENT

4.1 **St John Christchurch Area Committee is seeking funding assistance of $144,055**

4.2 St John Christchurch Area Committee (St John) registered as a Charitable Trust in 2008 although St John's history dates as far back as 1885 when the first division was formed in New Zealand. There are various St John divisions throughout Christchurch with the New Brighton division of the Trust establishing in 1935. The St John Burwood New Brighton Youth Division is based at New Brighton Hall, 100 Shaw Avenue, Rawhiti Domain. The building is owned by St John on a plot of land 375m² leased by the Christchurch City Council for peppercorn. The lease is currently due to expire on 31 January 2043.

23 Cont'd

4.3 St John has insurance cover for the buildings they own in Christchurch, with an excess on the policy of $154,000. Due to the February and June 2011 earthquakes a claim has been made and paid by the insurance for the demolition of 150 St Asaph Street, the demolition of one of the two buildings at 174 Durham Street and for repairs on three other buildings at a cost of $10.5million St John has carried out repair projects and has the remaining insurance fund tagged to rebuild the demolished buildings.

4.4 In the December 2011 earthquake, the St John New Brighton Hall sustained structural damage resulting in the closure of the hall. A Detailed Engineering Evaluation (DEE) was carried out on the New Brighton Hall in August 2013 with earthquake repairs estimated at $46,133. Due to the cost being lower than the excess, an insurance claim can not be made. St John is seeking funding assistance towards the earthquake repairs and to enhance the Hall which is in need of modernising. Works include replacing the roof to a lightweight option, replacing all windows, replacing the kitchen, new ablutions to include a disabled toilet, new internal doors and the installation of heat pumps. The quotations provided by St John show earthquake repairs $46,133, enhancements $87,922 and consents $10,000. It is estimated that the works will take approximately 12 weeks and St John would ideally like to have these completed July/August.

4.5 The St John Burwood New Brighton Youth Division met weekly at the New Brighton Hall with 40 to 50 members regularly attending and paying a nominal fee for subs. The Youth Division is currently meeting at Burwood Scout Den until they can return to the New Brighton Hall. It is also intended that the Adult Division may base their meetings at the New Brighton Hall on completion of the repairs. Approximately 600 youth and 40 leaders volunteer throughout Christchurch providing St John training and community programmes.

4.6 On completion of the repairs and upgrades, St John have noted that they will offer the New Brighton Hall to local community groups to hire at a minimal fee to help assist with the maintenance and utility costs. St John will run a booking system for the Hall; however they are willing to offer the building to community groups for a longer term rental around their own meeting commitments.

4.7 The financial statements for St John Christchurch Area Committee for the year ending 30 June 2013 shows a total income of $3,445,733 and total operational expenditure of $1,775,523. Their total bank balances are $1,461,233.

4.8 The Original Scripts Theatre School Trust is seeking funding assistance of $9,653

4.9 The Original Scripts School Theatre Trust (the Theatre) is an Incorporated Society that established in 1990. The Theatre was located at 190 Montreal Street, Christchurch when the September 2010 earthquake event occurred. Subsequently they relocated to new premises at 45 Fitzgerald Avenue and then the February 2011 earthquake event occurred and the building was red stickered. The Theatre relocated to 11 Balfour Terrace where they operated for the majority of 2012. The Theatre has had to vacate this building as construction is planned. After relocating again, the Theatre is now based at 369 St Asaph Street which they lease hourly for $15 from Showbiz.

4.10 The Theatre is a school for children from aged eight through to adults. The have 135 members paying $162 per term and have waived fees for approximately 19 members. After relocating numerous times due to the earthquakes the Theatre has seen a dramatic decline in the school roll due to the financial hardship of students and families. The Theatre tries to raise their own funds to keep charges low to remove the barrier of participation.

4.11 The Theatre performs shows throughout the year for both children and adults audiences. The Theatre charges between $5 to $10 dollars per person and holds performances at Elmwood School Theatre and CPIT.

23 Cont'd

4.12 The Theatre is seeking funding assistance towards rent $6,118 and storage $3,535. The current location does not have storage to store the stage equipment and costumes.

4.13 The financial statements for the Theatre for the year ending 31 December 2012 shows a total income of $28,218 and total operational expenditure of $25,014. Their total bank balances is $114.69.

4.14 Banks Peninsula War Memorial is seeking assistance of $195,794

4.15 The Banks Peninsula War Memorial was badly damaged in the September 2010 earthquake with buttresses and pinnacles dislodged and damage to the steps from falling masonry. The War Memorial has also suffered further damage from the subsequent earthquakes. Prior to the earthquakes the Society had made plans to carry out major renovation work but these were not undertaken prior to the earthquakes. The Society now plans to repair the War Memorial and raise its compliance with the New Building Standard to a minimum of 67 per cent and in the process carry out restoration work.

4.16 The Banks Peninsula War Memorial registered as an Incorporated Society in February 1919 and formed originally to build a memorial to commemorate the lives of New Zealanders lost fighting in conflicts. It was impractical to bring the bodies of those killed home so the community wished to have a place of remembrance for family and friends to visit. This was decided prior to the First World War as local men had been killed in action in the Boer War.

4.17 Various designs were considered for the War Memorial with a Christchurch architect engaged to design a memorial. The Society decided on a Gothic style arch that would open out four ways giving the same view from all sides. The Society then secured a site on the Akaroa foreshore between Rue Jolie and Rue Lavaud. The memorial was completed on 30 March 1922 and was formally unveiled on 12 March 1924. The construction cost at the time was $1,933.

4.18 Over the years several additions have been made to the grounds including a stone wall, various plants, fencing, seating, the installation of a watering system, erection of a flag pole and the installation of up-lighting. The Memorial is open to the public at all times and is used as a place to relax and to picnic. It is the venue for the Armistice and ANZAC Day ceremonies. Over the years the memorial has attracted thousands of tourists and visitors to Akaroa.

4.19 The Society has a formal agreement with the Council that the Council carries out the grounds maintenance around the memorial with the Society responsible for the maintenance and care of the memorial and other structures. The Society appointed a Project Manager who has been working for the past two years with the Council staff, the Council insurance representatives from Aon and Impact and the loss adjusters from Cunningham Lindsey and the insurer's engineers from Insight, Spire and others in an attempt to settle the insurance claim on the War Memorial. At the current time the insurance company has indicated it may make an offer of $115,000. This would cover the repairs to a pre-earthquake strength of 22 percent New Building Standard.

4.20 The Society has fundraised and has funds on hand of $185,941. It has also secured funding from Eureka Trust - $10,000, Canterbury Community Trust - $50,000 and the Lottery Environment and Heritage Fund - $257,000. To date the sum of $40,000 has been expended on preliminary works.

4.21 The costs provided by the Society indicate the repairs and restoration will be completed at an estimated cost of $698,736 with funds on hand totalling $502,941 leaving a shortfall of $195,794.

23 Cont'd

4.22 The Society is committed to ensuring works have been carried out and completed before the 100th Anniversary of the Gallipoli landing on ANZAC Day 2015. They are also looking to celebrate/commemorate a number of other milestones next year including 175 years since the signing of the Treaty of Waitangi at Onuku and 175 years since the European settlement of the town.

4.23 The Woolston Development Project is seeking funding assistance of $1,840

4.24 The Woolston Development Project (WDP) is an Incorporated Society based at 497 Ferry Road, Woolston. WDP is seeking funding towards a DEE requested by Canterbury Earthquake Recovery Authority (CERA) to be carried out on the building. Endul Lust Civil Engineer Ltd carried out the inspection in September 2013 and WDP is seeking funding assistance to reimburse the invoice.

4.25 WDP has been running for 21 years under the governance of a Trust. It exists to develop networks, programmes and resources for children, women and families. In consultation with the community WDP identifies needs and finds ways of responding to those needs. Woolston is a mixed deprivation area, with minimal family support services available.

4.26 WDP provides out of school care programmes for five to 12 year olds in Woolston and Linwood. The care is provided for a maximum of 30 children from 3pm to 5.30pm at a cost of $12 per child. School holiday care is also provided from 8.30am to 5.30pm for up to 28 children at a cost of $37 per day. Costs are subsidised by OSCAR.

4.27 WDP has also developed a youth volunteer programme to support youth training opportunities. The youth volunteer programme benefits children attending the programmes by providing fun, and young role models who participate in the activities and encourage participation. Staff benefit by having assistance to run the various activities and with day-to-day tasks such as preparing for activities and cleaning up.

4.28 The financial statement as of 31 March 2013 shows an income of $224,797, total expenses of $256,072 and cash on hand $119,404.

4.29 Training Ship Cornwell – withdrawal of $20,000.00 grant allocation.

4.30 Training Ship Cornwell submitted an application to the Christchurch Earthquake Mayoral Relief Fund towards the rebuild of their Sea Cadet facilities. It was resolved by the Council on 22 November 2012 to grant $20,000 towards the cost to rebuild the facility. Training Ship Cornwell has advised that they will not be rebuilding the facility and seek to withdraw the application.

4.31 The Contemporary Circus Trust – withdrawal of $9,910 grant allocation.

4.32 The Contemporary Circus Trust submitted an application to the Christchurch Earthquake Mayoral Relief Fund towards the renovation of the Circus Workshop. It was resolved by the Council on 9 August 2012 to grant $9,910.00 towards the renovation of the Circus Workshop at the Friendship Centre in Opawa subject to a lease term of at least two years being negotiated. The Trust has been unable to secure a lease on the building and seek to withdraw the application.

5. FINANCIAL IMPLICATIONS

5.1 The financial requests for each project are outlined in the comment section of this report. As at 31 July 2014 there was $1,785,529 in uncommitted funds held by the Christchurch Earthquake Mayoral Relief Fund. If the grants recommended in this report are approved in full, the amount of $1,478,242 will remain in the fund.

23 Cont'd

6. RECOMMENDATION

That the Council:

6.1 Approve a grant of $100,000 from the Christchurch Earthquake Mayoral Relief Fund to St John Christchurch Area Committee towards the earthquake repairs and enhancement of St John New Brighton Hall.

6.2 Approve a grant of $9,653 from the Christchurch Earthquake Mayoral Relief Fund to the Original Scripts Theatre School Trust towards rent and storage.

6.3 Approve a grant of $195,794 from the Christchurch Earthquake Mayoral Relief Fund to the Banks Peninsula War Memorial towards repairing and restoring the War Memorial.

6.4 Approve a grant of $1,840 from the Christchurch Earthquake Mayoral Relief Fund to the Woolston Development Project towards its Detailed Engineering Evaluation costs.

6.5 Withdraw the grant of $20,000 allocated from the Christchurch Earthquake Mayoral Relief Fund to Training Ship Cornwell by rescinding the Council grant allocation decision of 22 November 2012 to Training Ship Cornwell.

6.6 Withdraw the grant of $9,910 allocated from the Christchurch Earthquake Mayoral Relief Fund to the Contemporary Circus Trust by rescinding the Council grant allocation decision of 9 August 2012 to award the grant to the Contemporary Circus Trust.

24. REPORT OF THE DRAFT RESTRUCTURING OF THE CHRISTCHURCH CITY COUNCIL SOCIAL HOUSING PORTFOLIO 2014 HEARINGS PANEL

		Contact	Contact Details
Executive Leadership Team Member responsible:	Chief Operating Officer		
Officer responsible:	Team Leader Hearings	y	941 8140
Author:	Draft Restructuring of the Christchurch City Council Social Housing Portfolio 2014 Hearings Panel		

1. PURPOSE AND ORIGIN OF REPORT

1.1 On 12 May 2014 the Council considered the Statement of Proposal that the Council restructures its Social Housing Portfolio and resolved to commence the Special Consultative Procedure (SCP) required to consult the public on this topic.

1.2 This is the report of the Draft Restructuring of the Christchurch City Council Social Housing Portfolio 2014 Hearings Panel (the Hearings Panel). It summarises the submissions received during the Special Consultative Procedure and contains recommendations from the Hearings Panel.

2. CONSULTATION

2.1 Christchurch City Council is considering the Council's role in the provision of social housing, both in the repair and rebuilding of current housing stock and in future ownership and/or management structures. The purpose is to better address the shortage of social housing and the implementation of the Government Social Housing Reform Programme.

2.2 A Special Consultative Procedure took place between 21 May 2014 and 26 June 2014. The SCP was publicly notified in The Press and was detailed, along with the submission form, on the Council's 'Have Your Say' website. Notification of the proposal and supporting documents were sent to both the wider Council base of stakeholders including elected members, residents groups, libraries, Council service centres, and also stakeholders specific to the City Housing programme of works.

2.3 A letter was sent to Christchurch City Council Social Housing tenants prior to consultation commencing informing the tenants of the upcoming SCP, what the consultation was for and an invitation to attend a tenant information session. In addition, a full city letter drop was commissioned for delivery on 20-21 May 2014, posters were placed in all Council service centres and libraries, and an extensive radio advertising programme was undertaken during the consultation period.

2.4 A total of 27 public, tenant, or stakeholder consultation sessions were held over a 29 day period during the consultation timeframe.

3. LEGAL IMPLICATIONS

3.1 By way of background, it may be useful to refer to the advice given to the Hearings Panel in the course of its deliberations.

3.2 The Panel was advised that the Council's social housing portfolio is currently operating at a level that in a year or two is likely to be unsustainable. Rents will need to be increased significantly, or income obtained from an alternative source, for there to be any meaningful change short of a major restructuring.

3.3 Options for dealing with this have been identified and the views of the community sought. The Council's proposal, and the preferred option emerging from the consultation process referred to in this report, is that the Council leases the buildings comprising its social housing portfolio to an entity that would be eligible for registration as a community housing provider.

24 Cont'd

3.4 The reasoning behind this is that in 2013 the Government made a number of changes to the way social housing is provided in New Zealand. These are set out in amendments to the Housing Restructuring and Tenancy matters (Community Housing Provider) Regulations 2014. The amendments introduce a new basis for the Government's contribution to rent paid by low-income tenants who qualify for assistance – the Income-Related Rents scheme.

3.5 The scheme applies in respect of tenants placed in community housing owned or operated by a registered community housing provider. To be eligible for registration a provider must meet a number of criteria set out in the regulations, one of which is that it must not be a local authority, a Council-controlled organisation (CCO) or the subsidiary of a CCO unless the subsidiary is operating at arms length from the local authority or CCO.

3.6 The current accommodation benefits paid in respect of existing social housing tenants provide the Council with income but only up to the level of rent received, which is about 50 per cent of market rents. Under the Income-Related Rents scheme the community housing provider will be able to charge market rents and receive a Government "top up" for the difference between the rent payable by the tenant and the market.

3.7 The outcome is that registered community housing providers will be able to derive greater income from community housing than the Council currently can. However, the Council is not eligible for registration as a provider and could only get a financial benefit from the Income-Related Rents scheme if it was to be part of an entity that was owned and operated at arms length from the Council. This would mean the Council's interest in the entity would need to be less than 50 per cent.

3.8 If the Council decides to further investigate this proposal, legal and financial advice provided to the Hearings Panel supports the establishment of the entity as a limited liability company. It has also been suggested that a Council-controlled-organisation be set up to own the assets to be leased to the entity. This does not necessarily need to be a company – a wholly owned Trust or Establishment Board may be a suitable alternative. This structure would be considered as part of the advice to be provided to the Housing Committee, if the Hearings Panel's recommendations are adopted.

3.9 The Regulations referred to in paragraph 3.4 above set out a number of performance standards that would need to be met before the proposed entity could be eligible for registration as a community housing provider. They include requirements for governance, management, financial viability, tenancy management, and property and asset management. These would be considered and reflected in the entity's constitution and any associated documentation.

3.10 The terms of any leasing arrangement between the Council (or CCO) and the entity will be important with regard to protecting the Council's ongoing interest in its social housing portfolio. Restrictions would need to be applied to the activities undertaken by the entity and to the distribution or application of assets and/or profit, including on winding up. Also, any organisation with an interest in the entity and having some control over its activities must not be able to direct or divert, to its own benefit or advantage, any amount derived from those activities.

4. **SUBMISSIONS**

4.1 A total of 478 submitters made up of 269 written submissions (some representing groups or organisations) were received with 40 submitters indicating they wanted to be heard. A copy of submissions can be found on the Council's webpage: http://www.ccc.govt.nz/thecouncil/meetingsminutes/agendas/2014/July/index.aspx.
Hearings were held over two days; 18 and 24 July 2014. Due to a number of no-shows and cancelations, a total of 28 submitters were heard by the Hearings Panel comprised of the Deputy Mayor Vicki Buck (Chairperson) and Councillors Phil Clearwater, Pauline Cotter, Ali Jones, Glenn Livingstone, Paul Lonsdale and Andrew Turner.

24 Cont'd

4.2 The Hearings Panel identified a common theme evident in the written and oral submissions with the misconception of the public that the Christchurch City Council's Social Housing portfolio is funded through rates. The Hearings Panel reiterated where possible during the hearings process that this is not the current practice.

4.3 Summary of findings:

4.3.1 56 per cent (266) of submitters *supported*; and 31 per cent (147) of submitters *didn't support* Council's overall *Objective to:*

- Have more flexibility in the future ownership, management and development of the Council's own social housing portfolio.
- Ensure that the portfolio has a financially viable and sustainable future.
- Maintain the capacity to provide the current number of social housing units in the Council's portfolio and to act as a catalyst for the provision of at least 1,000 additional units in the city.

4.3.2 In regard to the Initiatives proposed by the Council:

- 47 per cent of submitters *supported* and 35 per cent of submitters *didn't support* the initiative that the Council establishes as a limited liability company in which the Council will have an interest of up to 49 per cent, and that will be eligible for registration as a community housing provider under the provisions of the Housing Restructuring and Tenancy Matters (Community Housing Provider) Regulations 2014.
- 41 per cent of submitters *supported* and 36 per cent of submitters *didn't support* the initiative that the Council initially subscribes for all the shares in the new company and appoints the first board of directors.
- 43 per cent of submitters *supported* and 34 per cent of submitters *didn't support* the initiative that the Council leases to the entity an appropriate mix of social housing assets.
- 35 per cent of submitters *supported* and 43 per cent of submitters *didn't support* the initiative that the Council gifts or sells to the entity certain assets from the Council's social housing portfolio.
- 39 per cent of submitters *supported* and 38 per cent of submitters *didn't support* the initiative that the Council transfers the ownership or control of some of the Council's social housing assets either to an entity in which the Council has an interest of up to 49 per cent, or to a third party.
- 38 per cent of submitters *supported* and 34 per cent of submitters *didn't support* the initiative that the Council enters into arrangements itself with the Council's City Housing partners and others for the redevelopment of some of the land currently used for social housing.

24 Cont'd

4.3.3 Overall, option 4, *Central Government capital injection into social housing* (64 per cent) was the most strongly supported Management Option. This was the second most strongly supported option (73 per cent) for those who supported the Council's objective and the most supported option (55 per cent) for those who didn't support the Council's objective.

- Overall the next four most supported options were options 1- lease land and buildings to a community Housing Provider (Community Housing Provider), (Council's Preferred Option*); 5*- Gift social housing buildings to a Community Housing Provider and Christchurch City Council retain ownership of the land*; 3A* -Sell social housing buildings and land to a Community Housing Provider at a price that allows the Community Housing Provider to be financially viable *, 2A*-Sell social housing buildings to a Community Housing Provider at a price that allows the Community Housing Provider to be financial viable.

- For those who supported the Council's objective, the five most strongly supported options were options *1*- lease land and buildings to a community Housing Provider (Community Housing Provider), (Council's Preferred Option*); 4* **-** Central Government capital injection to social housing*, 2A*- Sell social housing buildings to a Community Housing Provider at a price that allows the Community Housing Provider to be financial viable*, 5* - Gift social housing buildings to a Community Housing Provider and Christchurch City Council retain ownership of the land; *14* - Affordable housing and social housing portfolio.

- For those who did not support the Council's objective, the five most strongly supported options were options *4*- Central Government capital injection to social housing; *3*- Sell social housing buildings and land to a Community Housing Provider*; 20* - sell all social housing buildings and land and exit provision of social housing*; 17*- rent increase to market level – exit social housing; *7*- rates injection to social housing.

- Respondents were also asked to select their three preferred options. The most popular top three options were: 1 - lease land and buildings to a community Housing Provider (Community Housing Provider), (Council's Preferred Option*); 4* **-** Central Government capital injection to social housing*; 5* - Gift social housing buildings to a Community Housing Provider and Christchurch City Council retain ownership of the land

5. DELIBERATIONS

5.1 The Hearings Panel met on 18 and 24 July, and 8 and 22 August 2014 (Councillor Ali Jones put in an apology for absence for the 22 August meeting). Hearings were held on 18 and 24 July and the Hearings Panel commenced its consideration at the conclusion of the hearings on 24 July.

5.2 The Hearings Panel continued its consideration of the submissions on 8 August. Representatives from PricewaterhouseCoopers addressed the Hearings Panel at this meeting, providing a high level financial review in response to questions raised in one of the submissions. Further to this, PWC and Simpson Grierson provided a covering letter to accompany the memo from staff dated 21 August 2014. This advice provided high level financial and legal overview relating to the concept of creating and entity and moving the management of Council's social housing to the entity.

24 Cont'd

5.3 The Hearings Panel **decided** via resolution at the 8 August 2014 meeting the following, and requested staff to respond to the 22 August meeting:

"*4.1 Endorses the Council's objectives as per the Statement of Proposal in respect of the provision of social housing in Christchurch is to:*

4.1.1 Have more flexibility in the future ownership, management and development of the Council's own social housing portfolio.

4.1.2 Ensure that the portfolio has a financially viable and sustainable future.

4.1.3 Maintain the capacity to provide the current number of social housing units in the Council's portfolio and to act as a catalyst for the provision of at least 1,000 additional units in the city.

And:

4.2 Request staff in relation to the preferred option (Option 1 of the consultation Statement of Proposal) provides additional information on the following and report back to the Hearings Panel on:

4.2.1 Exploring options for establishing a potential entity as a not for profit organisation in order that any surplus is reinvested in social housing, or community facilities for social housing.

4.2.2 Identifying additional parties who may have a desire to be part of that entity and who are aligned with the objectives listed in 4.1 above.

*4.2.3 Intention would be to lease **some** Council housing to the entity in order to access the IRRS.*

4.2.4 Council contribution contained in the Housing Accord. (Consideration of the $50 million over a number of years intended to be land, predominately from social housing or a proportion of social housing but will look at other Council land to make up the $15 Million internal transfer in respect of red zone property.)

4.2.5 Youth housing needs to be explored.

4.2.6 Legal constitutional and tax implications of entity.

4.2.7 Structure such that in the event of winding up, or withdrawing from entity that Council assets are returned to the Council's social housing portfolio.

And:

4.3 The Hearings Panel recognises that security of tenure is paramount."

5.3.1 Councillors Jones and Lonsdale requested their vote against 4.1.3 above be recorded.

5.4 Staff responded to the abovementioned resolution by way of a memorandum tabled at the 22 August 2014 meeting (a copy of which can be found with the minutes from this meeting at:
http://www.ccc.govt.nz/thecouncil/meetingsminutes/agendas/2014/August/index.aspx.
The Hearings Panel endorsed the staff view in the memorandum as amended in **Attachment 1** to this report.

24 Cont'd

6. FINANCIAL IMPLICATIONS

6.1 Current Financial Picture Compared to Option 1

Resolving the ongoing viability and financial stability of the social housing portfolio is an important matter and can't be rushed. However, there is time pressure caused by the current financial position of the portfolio. A comparison between the current financial operating model and that projected of a CHP gaining IRRS is outlined below.

Option 1: Lease land and buildings to a Community Housing Provider

6.2 Modelling information

Council retains ownership of the land and buildings and leases the properties to a CHP.

Under this option the CHP has a lease for up to 45 years and is responsible for all operational costs, maintenance and renewals (roofs/carpets etc) but not replacement of the buildings at the end of the lease. The CHP receives income equivalent to market rents and taking into account all of the costs mentioned above the CHP could afford to pay a rent of approximately $8.6 million per year. This would leave the CHP with a small annual surplus.

The Government's Income Related Rental Subsidy (IRRS) can be accessed.

6.3 Impact on Rates

The current Council approved policy is for Social Housing to be rates neutral. Therefore there would be no impact on rates if any surplus is used for other housing initiatives.

6.4 Impact on Council

Council's rental income equates to a return on investment in land and buildings of 2.5%.

Council could use the rental receipts to create a fund to pay for the replacement of the portfolio at end of lease and the surplus of $3.8 million is used for other housing initiatives.

6.5 Risks

Replacement of buildings costs more than expected at the end of the lease.

Council retains the risks of ownership and operation of the social housing activity, although these are minimised by the terms and conditions of the lease.

A peer review of the Social Housing modelling is still to be undertaken which may result in changes which will amend the impact to ratepayers and Council.

6.6 Recommended Option

Additional government subsidies can be accessed.

Council or the CHP (dependant on where housing funds are retained, per the lease agreement) will have sufficient funds in the Housing Fund to fund the replacement of the buildings at the end of the lease.

24 Cont'd

7. HEARING PANEL RECOMMENDATION

That the Council:

7.1 Adopt the following amended objectives as per the Statement of Proposal that in respect of the provision of social housing in Christchurch:

- Have more flexibility in the future ownership, management and development of the Council's own social housing portfolio.
- Ensure that the portfolio has a financially viable and sustainable future.
- Maintain the capacity to provide the current number of social housing units in the Council's portfolio and to act as a catalyst for the provision of additional units in the city.

And

7.2 Consider and ratify the Housing Accord, modified to reflect the nature of the Council's contribution, and further recommends:

7.2.1 That the Council's contribution contained in the Housing Accord comprises up to $50 million, from part of Council's social housing portfolio, over a number of years to be land, either bare or with units scheduled for demolition or intensification, from the social housing portfolio.

7.2.2 That the Council takes immediate steps to clarify the issue arising from the cost sharing agreement with regard to the up to $15 million internal transfer required back to the housing fund in respect of red zone property. Two options discussed by the Hearings Panel were rebate of development contributions on new social housing developments, and/or transfer of land currently not in the social housing portfolio.

7.2.3 That the Council establishes an entity, as a not for profit organisation, to improve sustainability of social housing and security of tenants and also enable the entity to access the Income Related Rent Subsidy, and that any surplus is reinvested in social housing, or related facilities.

7.2.4 That the intention would be to lease appropriate Council housing to that entity in order to access the Income Related Rent Subsidy but that leasing would not be able to in any way delay the repair and redevelopment of Council social housing. The lease agreement needs to protect existing tenants in regards to rent increases, security of tenure, terms of tenancy agreements, tenancy management, and ongoing relationships between staff and tenants.

7.2.5 That any agreement be structured such that in the event of winding up, or withdrawing from the entity that Council assets are returned to the Council's social housing portfolio.

7.2.6 That youth housing needs to be a priority. The Panel notes that this was identified as an important issue during the submission process.

And

7.3 The Hearings Panel recommends that the Council recognises that security of tenure is paramount.

And

7.4 The Hearings Panel recommends that staff be requested to report to the Housing Committee on:

24 Cont'd

7.4.1 Criteria for identifying suitable parties who may have a desire to be part of that entity and who are aligned with the objectives listed in 7.1 above.

7.4.2 The objects of the company, constitution, head lease, tax implications, and any other documentation required to establish the entity including the existing lease arrangements.

7.4.3 Clarifying the funding and steps to repair existing social housing units.

7.4.3 Options for implementing a new rental structure for units outside the entity including addressing the current model of increases being linked to the Consumer Goods Price Index.

The Hearings Panel **notes** that the preferred option of the majority of the submitters was the Council's preferred option of leasing to a new community housing provider, but that the second preferred option of submitters was a capital injection to social housing from Central Government.

Christchurch City Council
Community Support Unit
MEMORANDUM

DATE: **28 August 2014**

FROM: **Carolyn Gallagher, Unit Manager Community Support**

TO: **Hearings Panel for the Proposed Restructuring of the Council Social Housing Portfolio 2014**

SUBJECT: **Further Information as Requested by Panel on 8 August 2014**

ATTACHMENTS:

- **Appendix A:** **Potential structure for entities – option 1**
- **Appendix B:** **Potential structure for entities – option 2**
- **Appendix C:** **Simpson Grierson letter**
- **Appendix D:** **Pricewaterhouse Coopers (PWC) letter**

PURPOSE AND ORIGIN OF MEMORANDUM

This memorandum has resulted from the resolutions passed by the hearings panel for social housing at their first deliberation meeting on 8 August 2014, relating to the future of CCC social housing.

The hearings panel endorses the Council's objectives as per the Statement of Proposal in respect of the provision of social housing in Christchurch is to:

- Have more flexibility in the future ownership, management and development of the Council's own social housing portfolio.
- Ensure that the portfolio has a financially viable and sustainable future.
- Maintain the capacity to provide the current number of social housing units in the Council's portfolio and to act as a catalyst for the provision of at least 1,000 additional units in the city.

The Panel passed the following resolutions and requested further information in relation to the preferred option (Option 1) to be reported back to the Hearings Panel on:

2.1 Exploring options for establishing a potential entity as a not for profit organisation in order that any surplus is reinvested in social housing, or community facilities for social housing.

2.2 Identify additional parties who may have a desire to be part of that entity and who are aligned with the objectives listed in 1 above.

2.3 Intention would be to lease Council housing to the entity in order to access the IRRS.

2.4 Council contribution contained in the Housing Accord. (Consideration of the $50 million over a number of years intended to be land, predominately from social housing or a proportion of social housing but will look at other Council land to make up the $15 Million internal transfer in respect of red zone property.)

2.5 Youth housing needs to be explored.

2.6 Legal constitutional and tax implications of entity.

2.7 Structure such that in the event of winding up, or withdrawing from entity that Council assets are returned to the Council's social housing portfolio.

3.0 The Hearings Panel recognises that security of tenure is paramount.

BACKGROUND

The Christchurch City Council is considering the Council's role in the provision of social housing, both in the repair and rebuilding of current housing stock and in future ownership and/or management structures.

In accordance with the requirements of the Local Government Act 2002, Council adopted a Statement of Proposal (SOP) to consult with the wider community. The Statement of Proposal included details of the proposal, the reasons for it and an analysis of the reasonably practicable options that are available to the Council.

Twenty eight consultation sessions were held over the period between Wednesday 21 May, 2014, and 5pm on Thursday 26 June, 2014. 199 City Housing tenants attended these sessions and 349 members of the wider community, including social housing stakeholders attended the sessions.

By the time the proposal closed on 26 June 2014, 478 submitters provided comment on the Proposal. This included 270 individual written submissions and 208 individuals who completed a form at the end of some of the submissions stating that they supported that particular submission.

Public hearings took place on Friday 18 July and Thursday 24 July.

A deliberation meeting was held by the panel on Friday 8 August, resulting in further information being requested to be provided to the panel.

INTRODUCTION

Currently the Council's social housing portfolio is operating at a level that in a year or two will be unsustainable. Rents will need to be increased significantly, or income obtained from an alternative source, for there to be any meaningful change short of a major restructuring.

Options for dealing with this have been identified and the views of the community sought. The Council's proposal, and the preferred option emerging from the consultation process, is that the Council leases the buildings comprising its social housing portfolio to an entity that would be eligible for registration as a Community Housing Provider (CHP).

The reason for this is that in 2013 the Government made a number of changes to the way social housing is provided in New Zealand. These are set out in amendments to the Housing Restructuring and Tenancy Matters Act 1992 and in the Housing Restructuring and Tenancy Matters (Community Housing Provider) Regulations 2014. The amendments introduce a new basis for the Government's contribution to rent paid by low-income qualifying tenants - the income-related rents scheme.

The scheme applies in respect of tenants placed in community housing owned or operated by a registered community housing provider. To be eligible for registration a provider must meet a number of criteria set out in the regulations, one of which is that it must not be a local authority, a Council-controlled organisation or the subsidiary of a CCO unless the subsidiary is operating at arms length from the local authority or CCO.

The current accommodation benefits paid in respect of existing social housing tenants provide the Council with income but only up to the level of rent received, which is about 50% of market rents. We estimate over 90% of our tenants currently receive an accommodation supplement. Under the income-related rents scheme the

community housing provider will be able to charge market rents and receive a Government "top up" for the difference between the rent payable by the tenant and the market.

The outcome is that registered community housing providers will be able to derive greater income from community housing than the Council currently can. However, the Council is not eligible for registration as a provider and can only benefit from the income-related rents scheme if it was to be part of an entity that was owned and operated at arms length from the Council. Indications from the Government are that if the Council owned 49% or less of the entity it would comply with this particular criteria.

The "do nothing" option would leave the Council exposed to a worsening financial situation. The proposal put to the community was that the Council establishes an entity capable of managing the Council's social housing portfolio as a registered community housing provider and then leases units to it for renting under the income-related rents scheme. It is proposed that once the entities are established the governance would have the responsibility for attracting external, independent parties that would be interested in taking a majority share of the entity, to the point where it would become eligible to apply for registration. In other words, the Council's interest would reduce to 49% or less, so that the entity would be at arms length from the Council.

Legal and financial advice provided to Council staff supports the establishment of the entity as a limited liability company. It has also been suggested that a holding company be incorporated in which the Council would hold all of the shares and which would in turn set up as a subsidiary the entity that would become a community housing provider. One of the reasons for this is that if the Council elects to become involved in the development of affordable housing, as currently contemplated in the Housing Accord, the holding company could establish another subsidiary to represent the Council's interests in this activity. The entity may also be used to manage the transfer and development of land currently used for social housing or other purposes.

The holding company does not necessarily need to be a company. It could be an establishment board or some other subordinate decision-making body of the Council. The purpose would be to delegate responsibility for decision-making to an entity in which the Council has control.

An important point to note is that the Council has yet to ratify the Housing Accord and to determine its role in providing affordable housing. Until it does, it is not appropriate for the Council's contribution under the Accord to be included in the deliberations of the hearings panel. This aspect of the issue was not included in the consultation undertaken in respect of the re-structuring of the Council's social housing portfolio.

With regard to the hearings panel's specific requests for information:

2.1 Exploring options for establishing a potential entity as a not for profit organisation in order that any surplus is reinvested in social housing, or community facilities for social housing.

One option is that 51% or more of the shares in the entity are held by an independent non-Council controlled Trust set up for that purpose. The Trust would not bring equity into the entity but instead would be a vehicle for providing the relevant expertise for managing the Council's social housing units under the proposed lease, if the entity was successful in becoming a registered community housing provider.

As always, the devil is in the detail but external legal advice has confirmed that this proposed structure is conceptually appropriate (see attached opinion from Simpson Grierson). Matters still to be addressed would include the control and governance of both the Trust and the entity, reflected in their constitution and trust deed. It will be important to ensure that no aspect of the ownership/governance arrangements would cause the entity to be a Council-controlled organisation. A stakeholder or stakeholders independent of the Council would need to be identified, either to act as trustee(s) of the Trust or to have the power of appointment/removal.

Also to be dealt with is the leasing arrangement. Financial information is provided elsewhere, but in broad terms the value of the income-related rents scheme should be around $12 million per annum. If lease payments to the Council are, say, $8 million there is potentially an annual profit to the Council of $4 million, depending on how matters such as depreciation and maintenance are assessed. The terms of the leasing arrangement will be crucial in relation to protecting the Council's on-going interest (including retention of ownership in, or reversion of) the social housing units.

It is agreed by staff that the entity should operate as a not-for-profit organisation, re-investing any surplus from its activities into social housing or community facilities for social housing. One of the options that will be discussed with the Council in due course will be the possibility of that re-investment (maybe $4 million per annum) being part of the Council's contribution to the development of social and affordable housing in accordance with the Housing Accord.

Proposed Structure

At the hearings panel, held on Friday 8 August, the panel requested "staff to explore options for establishing a potential entity as a not-for – profit organisation in order that any surplus is reinvested in social housing, or community facilities for social housing (for the purposes of clarification, staff have interpreted the term community facilities in this instance to relate to communal residents lounges, that pre-existed in 20 social housing complexes pre quake.

During the development of the Statement of Proposal for this process staff contracted Simpson Grierson to provide legal advice and legal review on the options contained within the SOP document. Further to this, Price Waterhouse Coopers (PWC) provided financial advice and review of these options, before the SOP was finalised and approved.

In 2013, the Government announced its Social Housing Reform Programme. The Housing Restructuring and Tenancy Matters (Community Housing Provider) Regulations 2014 came into force on 14 April 2014. The regulations include the criteria for the registration and management of non government providers (defined as Community Housing Providers) Local Authorities, Council Controlled Organisations and their subsidiaries (unless operating at "arms length") are not eligible for registration. The effect of this is that, although some current Council social housing tenants will still be paid the Accommodation Supplement, the Council (as landlord) would not be entitled to receive the Governments new rental subsidy (Income Related Rent Subsidy, IRRS)

This advice recommended the utilisation of a company structure rather than a trust based with the following points summarising the advice;

- A non-charitable trust structure would suffer from a number of the disadvantages identified in our table in respect of a charitable trust, but would not have the advantage of tax exempt status.

- More generally and as we identified in our table, a trust may not be a suitable vehicle for some commercial arrangements, and is not as flexible as other structures listed in our table, including the structure recommended in the statement of proposal.

- The Council could not appoint a majority of trustees, if the trust was to have registered community housing status. While there is a similar constraint on the appointment of directors of a company, the council can still own 49% of a company and thus retain a degree of control by preventing certain key resolutions involving a greater majority than 50% being passed.

- In the private sector, and possibly in some circumstances in the public sector, a housing trust (whether charitable or otherwise) may well be a suitable structure depending on a variety of factors. The key question for the council is what is the best form of structure in the particular circumstances outlined in the SOP.

Staff are continuing to work with PWC and Simpson Grierson to refine their advice as a result of the hearings panel recommendations. Therefore, for the purposes of this memo the following structures refer to entities, rather than predetermining an entity type.

In order to comply with the Social Housing Unit regulatory framework requirements, staff have developed a potential structure involving multiple entities that are at arms length to traditional and current Council social housing ownership and management.

These four entities are detailed below – please refer to Appendix A & B for a graphical representation of the structure of entities and how they are proposed to interact with one another.

Asset Holding Entity

An option for Council to secure control of the social housing assets and preserve tenant security is to establish an Asset Holding Entity. This entity would be established to hold the social housing assets (land, housing units, and communal residents' lounges) of the Christchurch City Council. The effect of transferring the assets from the CCC into this entity would not result in a loss of asset value from the Council balance sheet, as the entity value would reflect the asset base and the entity would remain an asset wholly owned by the CCC [refer to Appendix A]

The Asset Holding Entity would be involved in setting the direction of two operational subsidiaries beneath it, being the Community Housing Provider (operational entity) and the Housing Development Entity. The board could consist of a skills based governance structure, in addition to elected official appointments. The appointment of elected officials to this board could ensure Council are represented effectively in relation to the cities social housing, and continual oversight of the social housing assets.

The Assets Holding entity would own social housing land and buildings within this entity and would be leased to the CHP, allowing the CHP to operate as an effective and efficient Community Housing Provider, maximising its revenues through the introduction of Government subsidies. This structure is likely to demonstrate the representation of the social housing assets being at arms length from Council, officially ring fencing the social housing assets and any future potential revenue flow back to the parent entity/Council from the Community Housing Provider. Therefore, it would be expected this would meet the 49% / 51% split as a requirement of the Regulator.

Where assets require or offer re-development opportunities, they may be temporarily transferred to the Housing Development Entity, who would complete the redevelopment with the resulting housing products being transferred back to the Asset Holding Entity with a lease in place to the CHP.

This Asset Holding Entity could own 49% of the equity in the CHP and 100% of the equity in the Housing Development Entity. These two subsidiary entities would have their own governance structures.

Community Housing Provider (CHP)

The Community Housing Provider (CHP) would be set up by the CCC, with 49% of the equity being owned by the Asset Holding Entity and 51% initially being owned by the Housing Share Entity. Council can only own up to 49% of this entity due to the regulatory requirements in place relating to the access of Income Related Rent Subsides and the ability to charge tenants an Income Related Rent. This is set out further in the Social Housing Reform Housing Restructuring and Tenancy Amendment Act 2013.

The CHP would operate akin to the current social housing management, however the main difference would be that it leases assets from the Asset Holding Entity and manages social housing tenancies and operations, to house those most in need.

When accreditation is achieved, the Company would then enter into a contract with the Ministry of Social Development, likely for one year term, with the ability for the contract to roll-over assuming accreditation is maintained. This contract would allow the CHP to charge tenants an Income Related Rent, set by Work and Income, linked to the tenant's income. This would mean that the rent charged

is an affordable rent. The CHP would receive Income Related Rent subsidies (top-up to market rent) from MSD paid directly to the CHP.

The CHP would in effect receive full market rents for the assets it manages; this would approximately double the rental revenues in comparison to how social housing operates under current Council management, this is due to Council charging a rent that is approximately 50% of market rent.

The CHP could pay all operational expenses relating to the management and operation of the social housing service, and contract the Council owned Housing Development Entity to complete large/medium capital upgrades to housing stock, and redevelopment where appropriate.

Housing Share Entity

The proposed CHP will initially be split into two ownership segments. One part is 49% owned by the CCC (through the proposed Asset Holding Entity) and the remaining 51% is owned by the proposed new Housing Share Entity.

The Housing Share Entity would be independent from Council completely. The entity would be set up to initially hold 51% of the shares of the CHP (the CHP only leases the Council assets, rather than owns) This arrangement would mean that immediately on formation of the CHP, the Council ownership is less than 50%, meaning that IRRS should be available immediately, rather than delaying the receipt of this subsidy as segments of equity are released/sold to equity partners to reach a point where the CHP is not a Council Controlled Organisation.

It could be a possibility that the appointment of a Central Government representative/s at a governance level for the Housing Share Entity in assisting to satisfy regulatory requirements relating to the CHP accreditation. This would give central government the ability to monitor and be involved in decision making of any future equity partners.

The benefits of this entity are seen as below;

- Independence from Council (in terms of expediting regulation and access to IRRS)
- Prudent Long Term Management
- Ability to sell down equity to organisations that align and can create economies of scale
- Allow a central government oversight
- Monitoring performance of CHP / Government Regulation
- Will enable to facilitate accreditation of CHP

Housing Development Entity

This entity would be wholly owned by Council through Its the Asset Holding Entity and its primary purpose would be to upgrade social housing and work with private sector companies and contractors to develop brownfield and greenfield housing developments.

The entity could utilise Public Private Partnership (PPP) and Build, Own, Operate and Transfer (BOOT) models to create commercially viable housing projects, of which assets are then returned (or sold) to the Asset Holding Entity with a lease in place for the CHP to manage and operate as social housing.

It is anticipated that this entity should be able to operate in an agile and competitive manner to demand the best value from private sector contracts/investment.

Should Council elect to broaden its provision of housing to include affordable housing (rental or home ownership) this company would be an important vehicle to help achieve this goal.

Funding of this entity would need to be worked through and would need to be considered through the setting of Activity Management Plans in the Long Term Plan process.

Tax implications of this entity and how it interacts with other CCC entities would need to be considered, so as to not disadvantage any tax benefits the CHP may be able to achieve.

Based on this further level of detail and direction required, the differentiation between Appendix A & B shows this entity included and not included as options.

2.2 Identify additional parties who may have a desire to be part of that entity and who are aligned with the objectives listed in 1 above.

Potential Co-owners of the Community Housing Provider

In relation to the 51% equity holdings of the CHP, Council have options around how the selection of other equity co-owners occurs. Should the Share trust hold the 51% of these shares initially, Council would set the direction for the Trustees of the share trust to follow. It would be likely that a contestable process such as an Expression of Interest in the market be utilised, so as to promote a fair and transparent process. This would ensure the introduction of the most appropriate co-owners and alignment with the strategic vision of the Council, to achieve the desired housing and social outcomes.

2.3 Intention would be to lease Council housing to the entity in order to access the IRRS.

As outlined in the various entity structures above, the concept of leasing the assets has been taken into consideration and will form the basis of any future development of this proposal, including future discussions with the regulator.

This option would retain the asset ownership by the Council or by a fully owned Council entity, whilst passing only the management of the assets to the CHP to operate as a social housing provider.

2.4 Council contribution contained in the Housing Accord. (Consideration of the $50 million over a number of years intended to be land, predominately from social housing or a proportion of social housing but will look at other Council land to make up the $15 Million internal transfer in respect of red zone property.)

Council's social housing portfolio was reduced by 113 rental units to the residential red zone, with a 2007 Government Valuation of approximately $15M. The resolution of the hearings panel referred to this land.

There is currently no Council resolution on any internal transfer of funds and this would result in a direct increase in rates.

2.5 Youth housing needs to be explored.

Youth Housing

The consultation process highlighted the issue of youth housing for youth who have left home and struggle to find accommodation. Vulnerable or at risk youth are facing a lot of housing competition from other young people and the construction workforce in a heated, unaffordable, rental market. There is a lack of options available for safe, secure suitable housing for them.

Agencies and organisations find it challenging to work with youth to help them meet their obligations around education and training, especially given that most education opportunities on offer mean that a central city focus for housing is required. If youth are not able to access affordable housing this then puts the work being done around education, training and budgeting help at risk.

Community organisations are finding that increasing numbers of young people are boarding with friends and/or family in unsuitable and/or expensive accommodation, sleeping rough, or couch surfing. Housing issues mean vulnerable/at risk youth putting themselves in unsafe situations regarding accommodation, so health issues can escalate. The feedback given to Council noted an urgent need for safe, secure housing that is well planned with the necessary support and security attached to it.

Staff have been involved in various discussions and multi-agency collaboration groups over a number of years, which hasn't address the needs for youth housing. Currently, Council's Housing Committee has asked staff to widen the search for a suitable piece of land to be made available for the Wayne Francis Trust (and others) to progress the development of a Youth Housing facility. Staff understand that there is external funding available to fund the building. The proximity requirements of this land, being close to the CBD and CPIT is proving challenging in terms of land availability.

There would be various ways in which the Council could support Youth Housing through future potential entities; one being the provision of land being made available by lease, gift or sale to a CHP who manages the Youth Housing facility. The other being for the facility and the land to be retained in by the Council (or it's asset holding entity) with the CHP managing the tenancy related aspects (receiving IRRS) and the skills based support services being contracted to another agency.

2.6 Legal constitutional and tax implications of entity.

Legal Implications

As noted by Simpson Grierson, the entity should qualify for exemption from income tax as a community housing provider, if its constitution appropriately covers off the requirements for exemption and other matters such as registration are met. Qualifying for this exemption would not preclude the entity from also being a charitable organisation but registration under the Charities Act 2005 would not be necessary to secure exemption from income tax.

At least 85% of the entity's beneficiaries/clients must fall within criteria set by the regulatory authority, which will include income and asset thresholds. The relevant eligibility requirements will need to be specifically covered in the entity's constitution.

For the exemption to apply the entity's activities must be predominantly for the provision of housing, with all profits retained (re-invested) by the entity or distributed or applied to its beneficiaries/clients and /or to other tax-exempt community housing providers or tax charities and/or for charitable purposes.

The Regulations referred to above set out a number of performance standards that would have to be met before the entity could be eligible for registration as a community housing provider. They include requirements for governance, management, financial viability, tenancy management, and property and

asset management. These should be considered and reflected in the entity's constitution and any associated documentation. The standards would be reviewed annually by the regulatory authority.

Tax Implications

The tax implications relating to the proposed establishment of these entities needs to be further assessed.

Financial Implications

Current Financial Picture Compared to Option 1

Resolving the ongoing viability and financial stability of the social housing portfolio is an important matter and can't be rushed. However, there is time pressure caused by the current financial position of the portfolio. A comparison between the current financial operating model and that projected of a CHP gaining IRRS is outlined below.

Option 1: Lease land and buildings to a Community Housing Provider

Modelling information

Council retains ownership of the land and buildings and leases the properties to a CHP.

Under this option the CHP has a lease for up to 45 years and is responsible for all operational costs, maintenance and renewals (roofs/carpets etc) but not replacement of the buildings at the end of the lease. The CHP receives income equivalent to market rents and taking into account all of the costs mentioned above the CHP could afford to pay a rent of approximately $8.6 million per year. This would leave the CHP with a small annual surplus.

The Government's Income Related Rental Subsidy (IRRS) can be accessed.

Financial Analysis:

Impact on Rates

The current Council approved policy is for Social Housing to be rates neutral. Therefore there would be no impact on rates if any surplus is used for other housing initiatives.

Impact on Council

Council's rental income equates to a return on investment in land and buildings of 2.5%.

Council could use the rental receipts to create a fund to pay for the replacement of the portfolio at end of lease and the surplus of $3.8 million is used for other housing initiatives.

Risks

Replacement of buildings costs more than expected at the end of the lease

Council retains the risks of ownership and operation of the social housing activity, although these are minimised by the terms and conditions of the lease.

A peer review of the Social Housing modelling is still to be undertaken which may result in changes which will amend the impact to ratepayers and Council.

Recommended Option

Additional government subsidies can be accessed.

Council or the CHP (dependant on where housing funds are retained, per the lease agreement) will have sufficient funds in the Housing Fund to fund the replacement of the buildings at the end of the lease.

Effect on Tenants

High level financial modelling on generic tenant profiles has demonstrated that many tenants will pay a lesser rent under an Income Related Rent model, than they are currently paying to Council. There appear to be some exceptions to this, for example a couple, both receiving New Zealand Superannuation would pay slightly more on an Income Related Rent than they currently do to Council. This is due to them having a relatively higher income (compared to a single person on a job seekers allowance for example) and their ability to afford a rent that is higher than they currently pay to Council.

3.0 The Hearings Panel recognises that security of tenure is paramount

There are some mechanisms Council could consider in relation to security of tenure. The first being to direct the CHP policy around how it becomes involved in the 'reviewable tenancies' process operated by MSD. This process is a review for those tenants who earn sufficient income that they are paying market rent (i.e., they are no longer entitled to a subsidy due to asset/income levels) Staff understand that there is no compulsion for CHP's to exit these tenants from their homes and it would be subject to the policy direction of the individual CHP.

The second mechanism would be for staff to further explore any opportunities to 'grandparent' existing rents, potentially for a period of time. This could ensure no tenant is 'worse off' if their tenancy is moved to a new entity. Staff would need to further discuss this with MSD, in terms of how this could operationally take effect and what options could be possible.

2.7 Structure such that in the event of winding up, or withdrawing from entity that Council assets are returned to the Council's social housing portfolio.

The terms of the leasing arrangement between the Council and the entity will be important with regard to protecting the Council's ongoing interest in its social housing portfolio. Restrictions would apply to the activities undertaken by the entity and to the distribution or application of assets and/or profit, including upon winding up. This would also be necessary for the entity to qualify for tax exemption as a community housing provider. Any organisation with an interest in the entity and having some control over its activities must not be able to direct or divert, to its own benefit or advantage, any amount derived from those activities.

During the formation stage, consideration needs to be given to transfer of equity of the CHP to new or ongoing partners, shareholder exits, and potential impacts of policy changes in the future. Option flexibility should be preserved around these matters during formation of the entities wherever possible.

STAFF RECOMMENDATION

It is recommended that the hearings panel;

- Instruct staff to engage with the Regulator of Community Housing to ensure this model would satisfy accreditation and regulation principles and report this to Council.

- Instruct staff to develop options for Governance Structures and decision making models for respective entities.

- Adopt this model of operation and recommend to Council the creation of the four entities as detailed in this report (provided this model will meet regulatory and accreditation requirements)

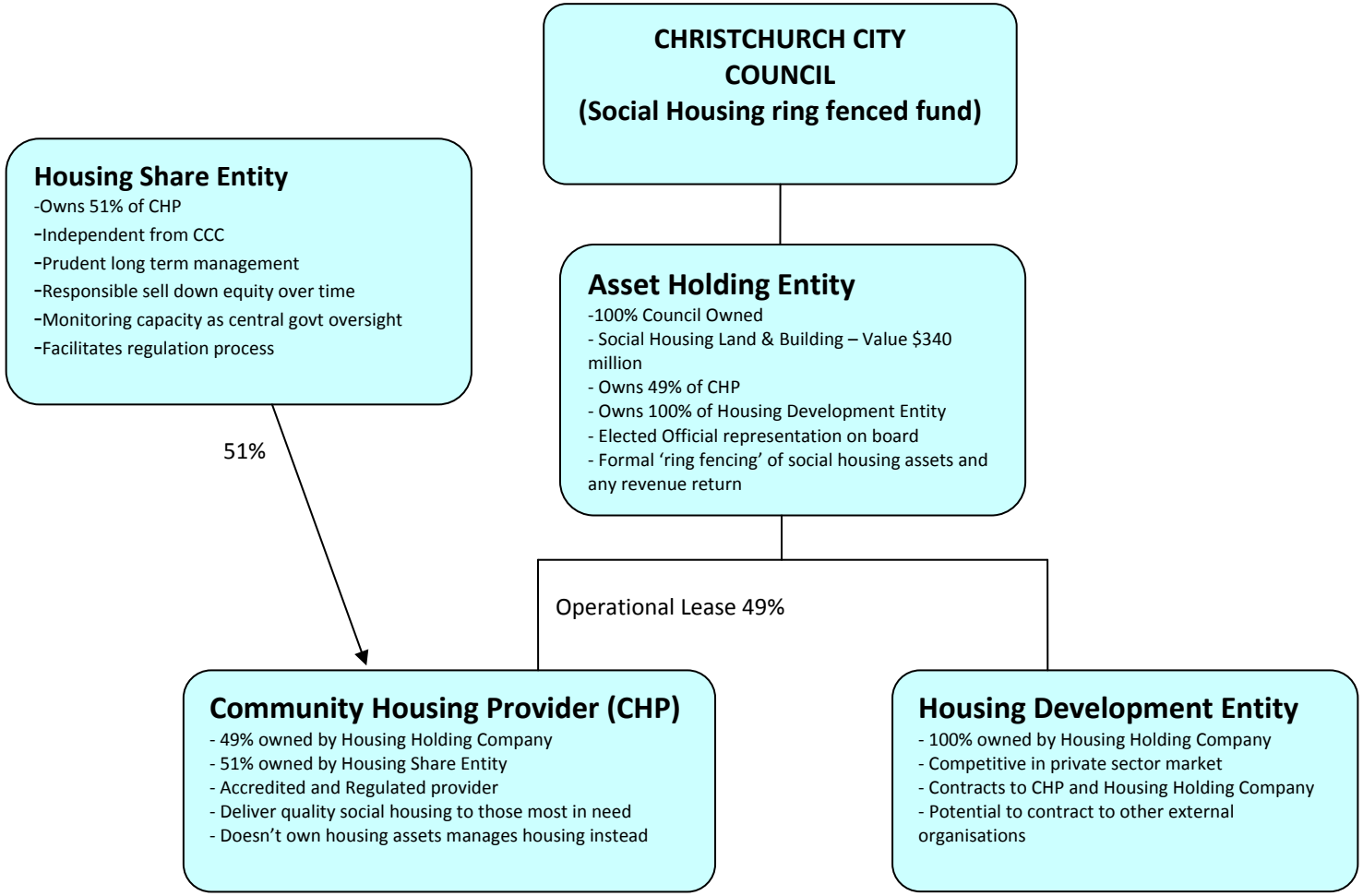
- Instruct staff to seek advice from Ministry of Social Development and report to Council, in relation to operational arrangements that could be available to 'grandfather' current tenants rent, ensuring that existing tenants will not be will not be disadvantaged under an income related rent model.

- Instruct staff to gain confirmation from Central Government that an exemption for this CHP will be made available to be able to access Income Related Rent Subsidies for all existing tenants, rather than just new tenants taken from the MSD wait-list. Staff to report this information to Council.

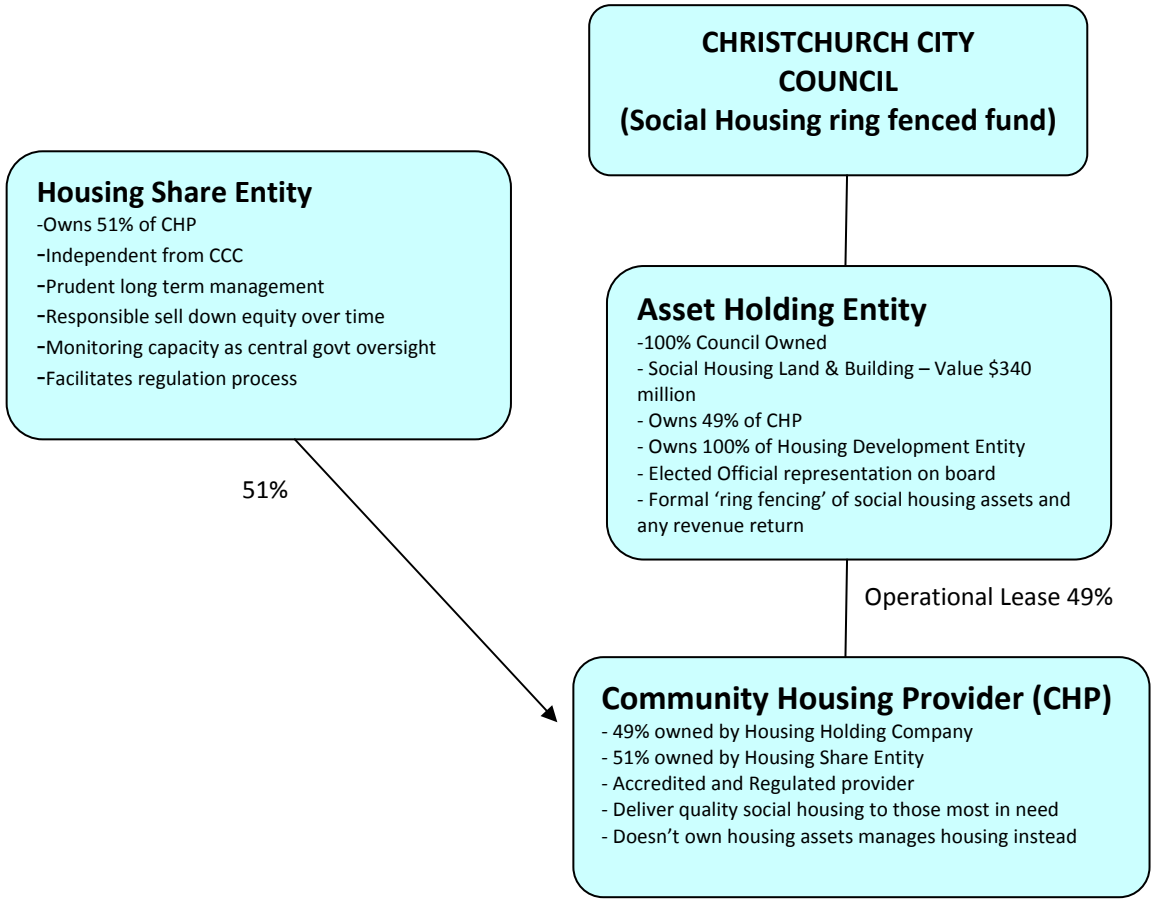
Yours faithfully,

Carolyn Gallagher
Unit Manager Community Support

Appendix A: Potential structure for entities – option 1



Appendix B: Potential structure for entities – option 2



Simpson Grierson

19 August 2014

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Christchurch City Council
PO Box 73049
CHRISTCHURCH 8154

For: Ian Thomson

Proposed Community Housing Provider to Deliver Social Housing – High Level Comments

1. You have asked us to set out high level comments on certain aspects related to the Council's preferred structure for the future delivery of social housing in the Council's district. In particular, you have asked us to comment on:

   (a) structuring and income tax issues; and

   (b) qualification to provide Income Related Rent Subsidy (**IRRS**); to eligible tenants under section 92 of the Housing Restructuring and Tenancy Matters Act 1992 (**HRTMA**).

2. The purpose of this letter is to summarize our comments on both of the above issues which were separately addressed in more detail in previous memoranda.

Background

3. As part of its social housing project, the Council proposes to establish a company to manage the Council's existing social housing portfolio.

4. The Council's preferred structure involves the establishment of a new "community housing provider" that would be a limited liability company incorporated under the Companies Act 1993 (**CHP Company**). The CHP Company would be owned by a new council controlled organisation (**CCO**) as a holding Company (**Holding Company**) as to a maximum of 49%, and by a new non-CCO trust (**Trust**) as to at least 51%.

5. The intention is that the CHP Company would be a registered community housing provider that would qualify to provide the IRRS to eligible tenants under section 92 of the HRTMA. Neither a local authority nor a CCO is eligible to be a registered community housing provider that can provide IRRS. Consequently the CHP Company must not be a CCO.

6. A subsidiary of a local authority or a CCO *might* qualify for registration as a community housing provider, but only if it is operating at arm's length from the local authority or the CCO. Such a subsidiary would be a "council organisation" (**CO**) as defined in section 6 of the Local Government Act 2002 (**LGA 02**) and we briefly discuss the implications of this below.

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Summary

General Comments

7. We confirm that the Council's preferred structure is conceptually appropriate. At present, it is not possible for us to confirm that the structure will work in practice, because of an absence of detail regarding the control and governance of the entities making up the proposal, their governing documents (constitutions and/or trust deeds) and the leasing arrangements.

8. There are some areas of risk that *might* impact on the ability of the proposal to work in practice. These are largely related to the detail of how the CHP Company is set up and its ownership/governance arrangements. These risks can be minimised by ensuring that the CHP Company is not set up as a CCO, that its constitution addresses appropriate matters, and that it operates at arm's length from the Council and the Holding Company.

9. We recommend that the constitutions for the Holding Company and CHP Company be prepared and discussed with the Ministry of Business, Innovation and Employment (**MBIE**) as a priority to ensure that they satisfy the relevant requirements. It is also critical that the Trust is set up as soon as possible and any third party stakeholders involved in its formation (or the use of an existing organisation if that is to be considered) are identified at the earliest opportunity. We also recommend that work to prepare a draft lease between the Council and CHP Company is also started.

Initial Structuring and Tax Comments

10. The absence of details in relation to the control/governance of the Trust that is to act as the majority shareholder of the CHP Company is a gap that needs to be filled. We understand that it is intended that one or more stakeholder organisations with an interest in the Christchurch social housing sector will be identified for this purpose. It may be feasible for that party or those parties to hold shares in the CHP Company directly, rather than via the Trust, but we assume the Council wishes to have a degree of influence (albeit not control) with respect to the other stakeholder(s) in the CHP Company.

11. In order to ensure that the CHP Company is not a CCO, in addition to the Trust not being council-controlled and the Holding Company's shareholding in the CHP Company being capped at 49%, it will be necessary to ensure that no other aspect of the ownership/governance arrangements for the CHP Company would cause the CHP Company to be a CCO, and the constitution for the CHP Company will need to be drafted accordingly. This includes arrangements relating to director appointments and also matters to be decided by special resolution of shareholders.

12. It would be optimal for the CHP Company to be exempt from income tax on its income. The CHP Company can be structured so that it will be fully exempt from income tax on its income. Because of its focus on social housing, the CHP Company should qualify for exemption from income tax as a "tax charity" and/or as a "community housing entity", provided that the constitution for the CHP Company appropriately covers off the requirements for exemption and that registration and other requirements are met.

13. Our initial view is that the new community housing entity exemption would be the obvious and best option for the CHP Company. (Qualifying for this exemption would not preclude the CHP Company from also being a charitable entity if this is considered appropriate, but registration under the Charities Act 2005 would <u>not</u> be required for this purpose or to secure exemption from income tax.)

14. If the CHP Company is structured so that it is fully exempt from income tax under one or other of the exemptions referred to above, monetary gifts to the CHP Company will also qualify for tax incentives, ie tax credits for individual donors and concessionary tax deductions for corporate donors. Local authorities and corporate CCOs can claim concessionary tax deductions for their donations to qualifying donees in appropriate circumstances.

15. The terms of the leasing arrangements between the Council (as landlord) and the CHP Company, and/or any funding arrangements between the Council and the CHP Company will be crucial in relation to protecting the Council's ongoing interest in (including retention of ownership in, or reversion of) the social housing portfolio. Care will, however, need to be taken to ensure that those terms do not impact on the CHP Company meeting the specific requirements that will apply for it to be a non-CCO and exempt from income tax.

Qualification for IRRS

16. The ability of the CHP Company to qualify to provide the IRRS is dependent on the Company being set up in a manner that satisfies the relevant criteria in the HRTMA and its Regulations. In particular, to qualify to provide the IRRS the CHP Company must successfully apply for registration as a community housing provider *Class 1: social housing.* Following approval, under section 166(4) of the HRTMA, it will be eligible to receive IRRS from the Crown.

17. The authority that considers the application for registration (Community Housing Regulatory Authority (**Authority**)) has a discretion whether or not to register a community housing provider, but at a threshold level, the CHP Company must:

    (i) Ensure that its application complies with Part 10 of the HRTMA;

    (ii) Ensure that it is a community housing provider (which it should be able to satisfy provided that its constitution confirms that its objects include the provision of social and/or affordable housing);

    (iii) Satisfy the Authority that it operates at arm's length from the Council and the Holding Company (being a CCO of the Council);

    (iv) Ensure its directors have considered the relevant performance standards and support the application for registration;

    (v) Satisfy the Authority, on reasonable grounds, that it has the capacity to meet the performance standards.

18. Provided that the CHP Company is established with the appropriate objects, that the Council and the CHP Company enter into appropriate arm's length arrangements for the CHP Company to lease and manage the social housing portfolio, and the Authority approves an application from the CHP Company to become a registered community housing provider, the existing social housing portfolio will become community housing for the purposes of the HRTMA and the CHP Company will qualify to provide the IRRS.

19. As the ability to qualify to provide IRRS is dependent upon satisfying requirements for registration that are dependent upon the objects of the CHP Company, and its independence from the Council and the Holding Company, it is not possible for us to confirm at this time that registration is likely to be granted. However, provided that the matters set out above are adequately addressed in the formation of the CHP

Company, its constitution, and any resulting lease between the Council (as landlord of the social housing portfolio), then in principle registration should be achievable.

20. To minimise any risk that registration may not be achieved, we recommend that a draft constitution for the CHP Company is prepared, and the constitution and structure of the arrangements is discussed with MBIE at the earliest opportunity.

21. We note that the CHP Company will be a CO. This means that Council's performance monitoring obligations in section 65(1) of the LGA 02 will continue to apply. However, the provisions in Schedule 9 of the LGA 02 relating to the transfer of undertakings will not apply. We assume that this will not be an issue as the basis of the arm's length relationship will primarily be managed by leasing arrangements.

Yours faithfully
SIMPSON GRIERSON

Jonathan Salter
Partner

pwc

Carolyn Gallagher
Christchurch City Council
PO Box 73049
Christchurch 8154

20 August 2014

Social Housing Portfolio - Panel Response

Dear Carolyn

You have asked us to comment on your response to the Social Housing Hearings Panel following their resolutions on Friday 8th August, 2014, including a concept structure for how the Social Housing Portfolio could be structured to meet the requirements of obtaining the IRRS under current legislation. Your response follows on from the Hearing Panel's endorsement of 'Option 1'in the *Statement of Proposal that the Council Restructures its Social Housing Portfolio* and a series of matters for further information raised by the Panel on 8th August.

We believe the overriding purpose of this work is to obtain an outcome which is in the best interests of the current and future social housing tenants. This is to be achieved by retaining flexibility in the ownership and management of the housing portfolio and ensuring a financially viable and sustainable future for the assets.

Practically, this means obtaining a government rental subsidy (the IRRS) and using the increased revenue to cover the increasing operating costs and repairs and maintenance of the housing stock.

Our high level comments on your response to the Hearings Panel are as follows.

1. We support that the Council's preferred structure is conceptually appropriate. A number of key issues will need to be worked through in order for the structure to work in practice.
2. A number of tax and legal matters will need to be worked through in detail once approvals to move forward with the preferred option are given. Ownership and government subsidy of the Social Housing space is a developing area of public policy and tax advice (due to recent regulatory changes) and careful consideration needs to be given to the details of the proposals.
3. A mutually acceptable solution around the proposed entities, their ownership, and their governance, will need to be worked through with the regulator and funder (the New Zealand Government, the respective Ministries, and any other third parties). Predetermining the exact structures that will be required is difficult at this point in time.
4. The sequence and process for advancing the proposal and obtaining the IRRS is likely to be:
    a. Determine which agencies need to be consulted with and what approvals processes will be required.

pwc

b. Working through the details of an acceptable solution to Council, Central Government, and other necessary stakeholders and documenting the solution (entity formation documents, lease arrangements, and other legal documents).

c. Obtaining final approvals from Council and Central Government to establish the entities and put in place their governance and operating structures.

d. Forming the new entities.

e. Executing the rollout and operation of the ongoing social housing service.

5. The Council concept structure assumes the CHP entity is non-tax paying. Tax exempt status and the impact on potential net revenues will need to be worked through as part of the structuring process.

6. We note that the potential 'surpluses' which could be set aside under Option 1 include a figure of $8.6m which we understand is, effectively, the depreciation on the buildings. How this money is treated, and where it is held, needs to be worked through as part of the structuring discussions.

We have not further analysed Council Staff's financial figures as part of our engagement.

This comment does not, nor is it intended to, result in either the expression of an audit opinion nor the fulfilling of any statutory audit or other requirements.

Yours sincerely

Murray Harrington
Partner

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25. AN ACCESSIBLE CITY – FIRST PHASE TRANSPORT PROJECTS

		Contact	Contact Details
Executive Leadership Team Member responsible:	Chief Planning Officer	N	Michael Theelen
Officer responsible:	Unit Manager, Transport and Research	Y	Richard Osborne, 03 941 8407
Author	Policy Planner - Transport	N	Ruth Hudson

1. PURPOSE AND ORIGIN OF REPORT

1.1 This report provides further information on the draft concept designs for the An Accessible City transport projects before public and stakeholder engagement.

1.2 This report arises from an Earthquake Recovery Committee of the Whole Report, on 7 August and a briefing to Councillors on 28 July 2014, regarding proposed consultation for Transport Projects 1 (Hospital Corner) and 5 (Hagley/Moorhouse). At the Council meeting on 22 May, staff were asked to brief elected representatives prior to starting consultation on Transport Projects 1 and 5. At the briefing Councillors asked that the details of these projects, including the options that were considered, be reported to Committee on 7 August. Councillors also asked for a briefing on the transport modelling that underpins An Accessible City.

1.3 The briefing on transport modelling was undertaken on the 4 August and there was a Committee Report on 7 August. On 7 August approval was given to proceed with engagement on Transport Projects 1 and 5. The relevant staff recommendations from the August Committee meeting are as follows:

"*That the Committee*

5.1 Note that the timetable for opening the Bus Interchange of April 2015 and that completion of Transport Projects 1 (Hospital Corner), 5 (Hagley/Moorhouse), 9 (Tuam Conversion, Durham – Madras), 10 (Lichfield Street, Manchester – Oxford) and 11 (Colombo Street, Hereford – St Asaph) are critical to buses from the west being able to access the interchange when it opens.

5.2 Note that significant aspects of the proposed concept designs for Transport Projects 1 (Hospital Corner) and 5 (Hagley/Moorhouse) implement An Accessible City and the Council's provision for the works in the Three Year Plan and the Annual Plan, and that the scope of reasonably practicable options available for these works is limited as a result of the Council's obligations under the Canterbury Earthquake Recovery Act and the provisions in the Recovery Plan.

5.3 Endorse Council's earlier resolution to undertake public and stakeholder engagement for Transport Projects 1 (Hospital Corner) and 5 (Hagley/Moorhouse).

5.4 Note that draft concept designs for the remaining First Phase Transport Projects will be reported to the Council in September 2014 for approval to undertake similar public and stakeholder engagement."

1.4 This report provides further information on the remaining transport projects before they proceed with public and stakeholder engagement.

2. EXECUTIVE SUMMARY

2.1 At its meeting on 22 May 2014, the Council considered reports on "An Accessible City – Revised First Phase Transport Projects". The purpose of these reports was to revise the first phase Transport Projects so they better aligned with key anchor projects, particularly the opening of the Bus Interchange, and to secure approval to consult on these projects.

25 Cont'd

2.2 The Bus Interchange is scheduled to open in April 2015. The May Council reports obtained approval from Council to add works at Tuam, Colombo and Lichfield Streets to the first phase of projects so that buses would be able to access the Bus Interchange when it opens. These projects (TP 9-11), as well as TP 1 (Oxford/Tuam) and 5 (Hagley/Moorhouse), are therefore time critical.

2.3 Although components of the proposed changes are outlined in the Christchurch Central Recovery Plan (the traffic direction on Tuam Street, the location of the Hospital Corner 'super stop' etc), the detail of these changes (the removal of car parking and changes to traffic signals etc) are not. Therefore, Council is still required to consult on these projects in accordance with the requirements of the Local Government Act.

2.4 The report outlines the details of the proposed changes associated with the remaining Transport Projects, the proposed public engagement associated with those changes, and the alternatives that were considered as part of their development.

3. **COMMENT**

3.1 In May 2014 Council approved the revised First Phase Transport Projects. **Attachment 1** contains a schematic outlining the general location of the proposed projects. Staff have received approval to engage the public on all of the First Phase Transport Projects, on 7 August ERCoW endorsed details of the consultation for Transport Projects 1 (Hospital Corner) and 5 (Hagley/Moorhouse). This report focuses on the remaining transport projects. All of the Transport Projects have been developed from An Accessible City, which is the transport chapter of the Christchurch Central Recovery Plan. Decisions on transport matters in the central city cannot be inconsistent with An Accessible City, and components of the proposed concept designs have been directed by that document. Therefore, the following should be noted:

- Tuam Street will become a west-east one-way street to replace the Oxford Terrace/Lichfield Street one-way.
- Lichfield Street will be two-way.
- The map of the key public transport network in the central city (pg 15 of AAC) shows the public transport routes around the central city.
- The locations of Te Papa Otakaro/Avon River Precinct, the stadium and the Bus Interchange mean that Oxford Terrace/Lichfield Street will cease to function as a one-way route.

3.2 While options and alternatives were considered when developing the Transport Projects, these options were considered within the context of An Accessible City.

3.3 The most critical projects to complement the opening of the bus interchange are TP9 (Tuam Street one-way conversion), TP10 (Lichfield Street two-way conversion) and TP11 (Colombo Street). All of the transport projects are within the slow core (30km/hr). The remaining transport projects are described below.

TP9 Tuam Street (Durham to Barbadoes) one-way conversion

3.4 Tuam Street is currently a two way road which will be converted to one way, east bound to Fitzgerald Avenue on completion. TP9 completes this conversion from Durham Street to Barbadoes Street past the Bus Interchange and through the Innovation Precinct. TP1 (Hospital Corner) converts Tuam Street to one way east from Hagley Avenue to Durham Street. The new Interchange is planned to open in late April 2015, with the west and south west bus services using Tuam Street to access and exit the Interchange.

25 Cont'd

3.5 Tuam Street is a key cycle route in the central city, so a separated cycleway is proposed to be installed on the north side of the street. This provides an important link to connect to the Major Cycleway projects joining at Antigua Street and at High Street. It is not proposed to separate these cycle lanes further east on Tuam Street once past High Street. Instead it is proposed to mark them flush with the carriageway and allow for a painted buffer strip to provide additional width from adjacent car parking. The options considered are outlined in **Attachment 2.**

3.6 Some traffic signal and intersection layout changes will be required at each intersection to accommodate the change to the one way direction. Street lighting will be upgraded for the change in direction along Tuam Street.

3.7 It is proposed that street trees be installed on both sides of the carriageway along the length of the street. The tree species will be consistent from Hagley Avenue along the full length of Tuam Street.

3.8 Some on-street parking spaces will need to be removed to accommodate the new separated cycle facility, improved street trees placement, general traffic, buses, pedestrians and altered intersection lane configurations associated with the change to a one way. However, in the options assessment for the concept design, the design has sought to minimise these as much as possible. New public car parking facilities are planned to be located nearby in Lichfield Street and secure cycle storage is being provided in the Bus Interchange.

3.9 The proposed works will involve new kerb and channel, storm water changes, new asphalt footpaths and a mill and remix of the carriageway surface, along with revised road markings.

TP10 Lichfield Street (Durham to Manchester) two way Conversion

3.10 Lichfield Street is currently a one way east bound street but is being converted to a two way street between Durham and Manchester Streets. This will be done in association with the incorporation of Oxford Terrace into the Avon River Precinct. Lichfield Street will become the primary access route for the Retail Precinct car parking facilities planned at the Lichfield Street and The Crossing parking buildings. In addition, it will also have the entrance/exit from the Transport Interchange for the northern bus services that are planned to travel to and from the Interchange along the new Manchester Street boulevard and through the planned super stop located further North on Manchester Street.

3.11 Access to Lichfield Street parking building will be via a two way section of Durham Street between Tuam and Lichfield or via Colombo Street or Manchester Street. At the Colombo Street intersection, traffic will not be able to turn north towards Cathedral Square. This is to maintain manageable traffic volumes in the section of Colombo Street between Lichfield and Hereford Street. This enables a mixed use street to be created with a good level of amenity for pedestrians, cyclists and access vehicles.

3.12 Lichfield Street is the frontage to three anchor projects, the Justice Precinct, Bus Interchange and Retail Precinct. The Lichfield Street design includes on-street parking, street trees on both sides of the street and a traffic lane in each direction. No cycle lanes are planned as Tuam Street is the key cycle route with a separated cycle facility. The Lichfield Street design provides narrow sections to accommodate the new pedestrian lanes proposed in the Retail Precinct. These will provide good pedestrian connectivity and site lines between the Anchor projects. In addition, outside the Bus Interchange, three bus bays are being provided for the regional and intercity coach and bus services on the southern side of Lichfield Street. This will provide a central pickup and drop-off area to other bus services operating through the Bus Interchange. Provision is being proposed for a taxi rank on this section of Lichfield Street as well.

3.13 The proposed works will involve new kerb and channel, storm water changes, new footpaths and a mill and remix of the carriageway surface, along with revised road markings.

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TP11 Colombo Street (St Asaph to Hereford)

3.14 It is proposed to renew Colombo Street from St Asaph Street to approximately 50 metres south of Hereford Street. Colombo Street is one of the key pedestrian routes and is also a north/south cycle route through the central city, although it is not formally connecting to a Major Cycleway.

3.15 The project will have two cross sectional profiles. Between St Asaph and Lichfield Street, it is proposed that the kerbs are placed back on the current alignment, the existing street trees will be retained as they are growing well and are now 'limbed up' to a suitable height to be clear of traffic. To avoid the appearance of gaps, new trees will be planted where some were removed by collapsing buildings during the earthquake. Where possible the existing kerb and channel will be retained where sections are still in good condition with minimal damage. Between St Asaph Street and Lichfield Street, where projected traffic volumes are expected to be higher, it is proposed that new separated (Copenhagen Style) cycle lanes will be installed on both sides of the road outside of the current kerb and channel with a single traffic lane in each direction.

3.16 From Lichfield Street to Hereford Street the projected traffic volumes are lower. The project proposes to mix people cycling and general traffic in the same lane removing the need for the Copenhagen Style cycle lanes. This creates space for on-street parking spaces. A taxi stand is proposed just north of Lichfield Street to service the Retail Precinct, regional bus services and to compliment the taxi rank provided on Lichfield Street (a component of TP10). Where Colombo Street crosses Cashel Street, it is proposed that paving is installed on the carriageway to reinforce the 30km/h speed environment and shared nature of this area with Cashel Mall.

3.17 The works will involve new kerb and channel, storm water changes, new footpaths, a mill and remix of the carriageway surface, new street lighting and street furniture, along with revised road markings.

TP3 Cambridge /Durham

3.18 This Transport Project looks to renew both Cambridge Terrace and Durham street between Kilmore Street and Tuam Street. Durham Street is currently one way and forms part of the north/south one way pair with Montreal Street. The project intends to retain Durham Street as a one way south bound road with two traffic lanes. The only section that will significantly differ in traffic network functionality is the part of Durham Street between Tuam Street and Lichfield Street where an additional northbound contra flow traffic lane will be constructed to provide access into Lichfield Street. Road widening is required for this and the additional land for the lane has been purchased from the Justice Precinct.

3.19 The project is adjacent to the Avon River works and the plans have been carefully integrated so the two projects are co-ordinated. In relation to the project there are the following features in each block:

- Kilmore to Armagh: two south bound lanes, on-street parking, on road cycleway on the east side and footpaths.
- Armagh to Gloucester: two south bound lanes, a separated two way cycle lane on the west side (adjacent to the provincial chambers), no on-street parking, footpaths/
- Gloucester to Worcester: two south bound lanes, two way separated cycle facility, on-street parking on the west side, footpaths.
- Worcester to Cashel: two south bound lanes, on-street parking on the west side, separated two way cycle facility and footpaths.
- Cashel to Lichfield: two south bound lanes, two way separated cycle facility and footpaths.
- Lichfield to Tuam: two south bound lanes, a single north bound contra flow lane, on road cycle lanes on both sides and footpaths.

25 Cont'd

3.20 The new cycle facilities to be constructed along Durham street connect to the planned cycle facilities on Tuam Street, along the river from hospital corner and the planned cycleway through Victoria Square.

TP4 Manchester Street Boulevard

3.21 This project seeks to reconstruct Manchester Street from Kilmore to St Asaph Streets. An additional 9m of road corridor has been added to give a 29m wide road corridor through a section of Manchester Street between Armagh and Lichfield streets,.

3.22 Manchester Street is proposed to be designed primarily for bus and traffic movements , The design does not include specific cycle facilities within the widened road section, instead the East Frame will provide for cycling.

3.23 In relation to the project the following facilities are proposed in each block of Manchester Street:

- Kilmore to Cambridge: one traffic lane in each direction, street trees on the west side, on-street parking on one side, on-road cycle lanes in each direction and footpaths.
- Cambridge to Armagh: one traffic lane in each direction with widened footpaths. The cycle lane finishes at Cambridge Terrace.
- Armagh to Gloucester: one traffic lane in each direction, a bus lane for south bound buses, on-street parking on the west side, street trees and widened footpaths.
- Gloucester to Hereford: new bus super stops located on either side of Worcester Street. The super stops are not directly opposite each other but are separated to maintain sufficient width for traffic lanes. This section also proposes to include a traffic lane in each direction, additional traffic signals to provide bus priority ahead of the queued general traffic, on-street parking on one side, footpaths and street trees.
- Hereford to Lichfield: one traffic lane in each direction, a dedicated bus lane in each direction, on-street parking on both sides, footpaths and street trees.
- Lichfield to St Asaph: one traffic lane in each direction, on-road cycle lanes, on street parking, footpaths and street trees.

3.24 The draft concept designs for the Transport Projects 9 (Tuam Street Conversion), TP 10 (Lichfield street conversion) and TP11 (Colombo street) are shown in **Attachment 3**. A further briefing to Councillors will be undertaken on the design concepts for Transport Project 3 (Cambridge / Durham) and Transport Project 4 (Manchester Street Boulevard) prior to any consultation starting.

Consideration of Alternatives

3.25 As noted in section 3.2, the draft concept designs for the Transport Projects are in part directed by An Accessible City. Therefore, components of the concept designs (the direction Tuam Street, the key public transport routes etc) are established by that document, however, the detail of these changes (the removal of car parking, changes to traffic signals etc), are not. Therefore, while alternatives were considered, in accordance with best practice and relevant statutory requirements, this was undertaken within the context of An Accessible City, and the Christchurch Central Recovery Plan. The options considered are in **Attachment 2.**

4. **FINANCIAL IMPLICATIONS**

4.1 There are no additional financial implications that stem from approving public engagement on the remaining transport projects. The costs of the proposed projects form part of the Crown Funding Agreement.

25 Cont'd

5. **STAFF RECOMMENDATION**

5.1 That the Council receive the report and note that:

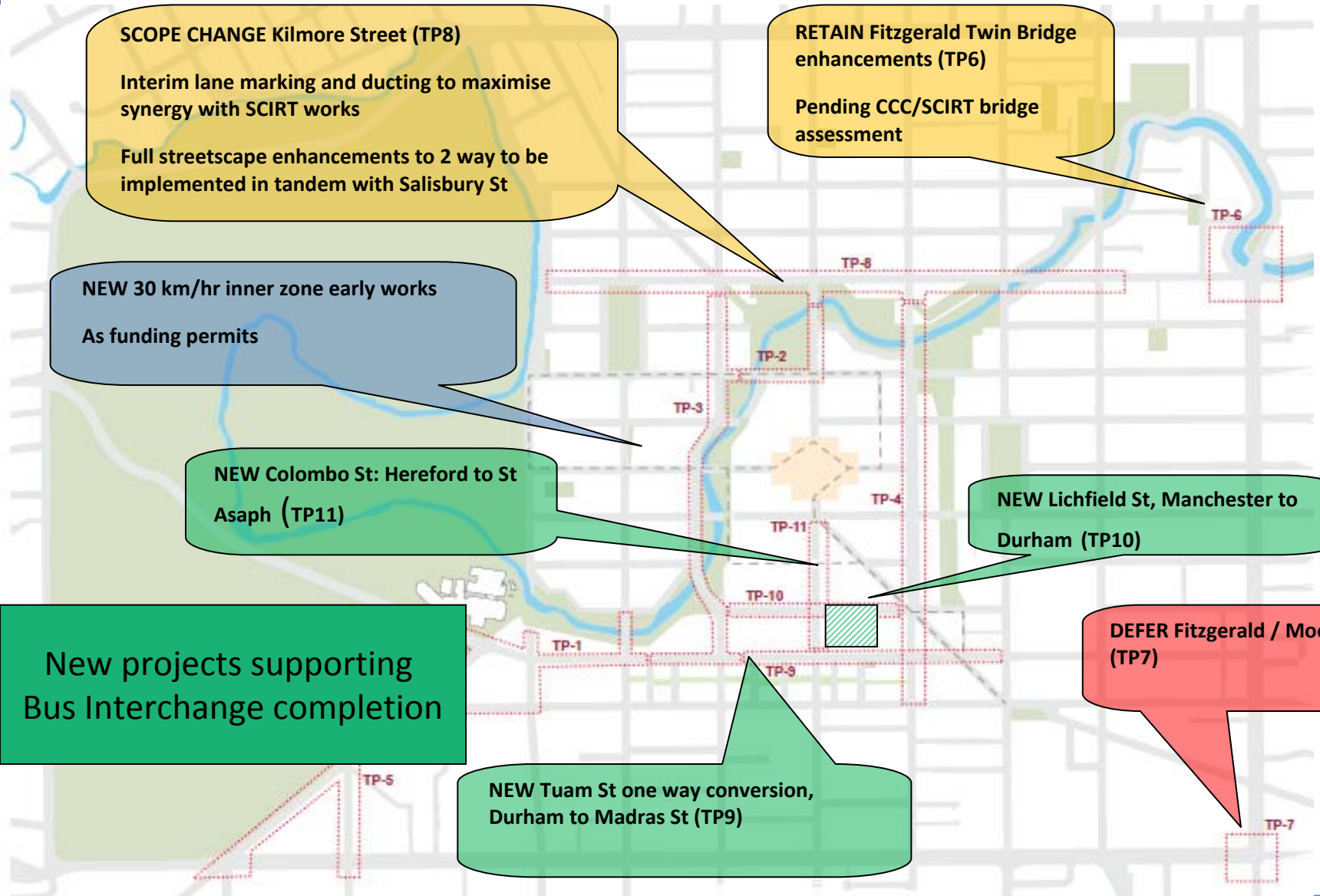
5.1.1 The timetable for opening the Bus Interchange is April 2015 and that completion of Transport Projects 9 (Tuam Conversion, Durham – Madras), 10 (Lichfield Street, Manchester – Oxford) and 11 (Colombo Street, Hereford – St Asaph) are critical to buses from the west being able to access the interchange when it opens.

5.1.2 It is proposed that a further briefing to Councillors will be undertaken on Transport Project 3 (Cambridge /Durham) and Transport Project 4 (Manchester Street) prior to any consultation starting.

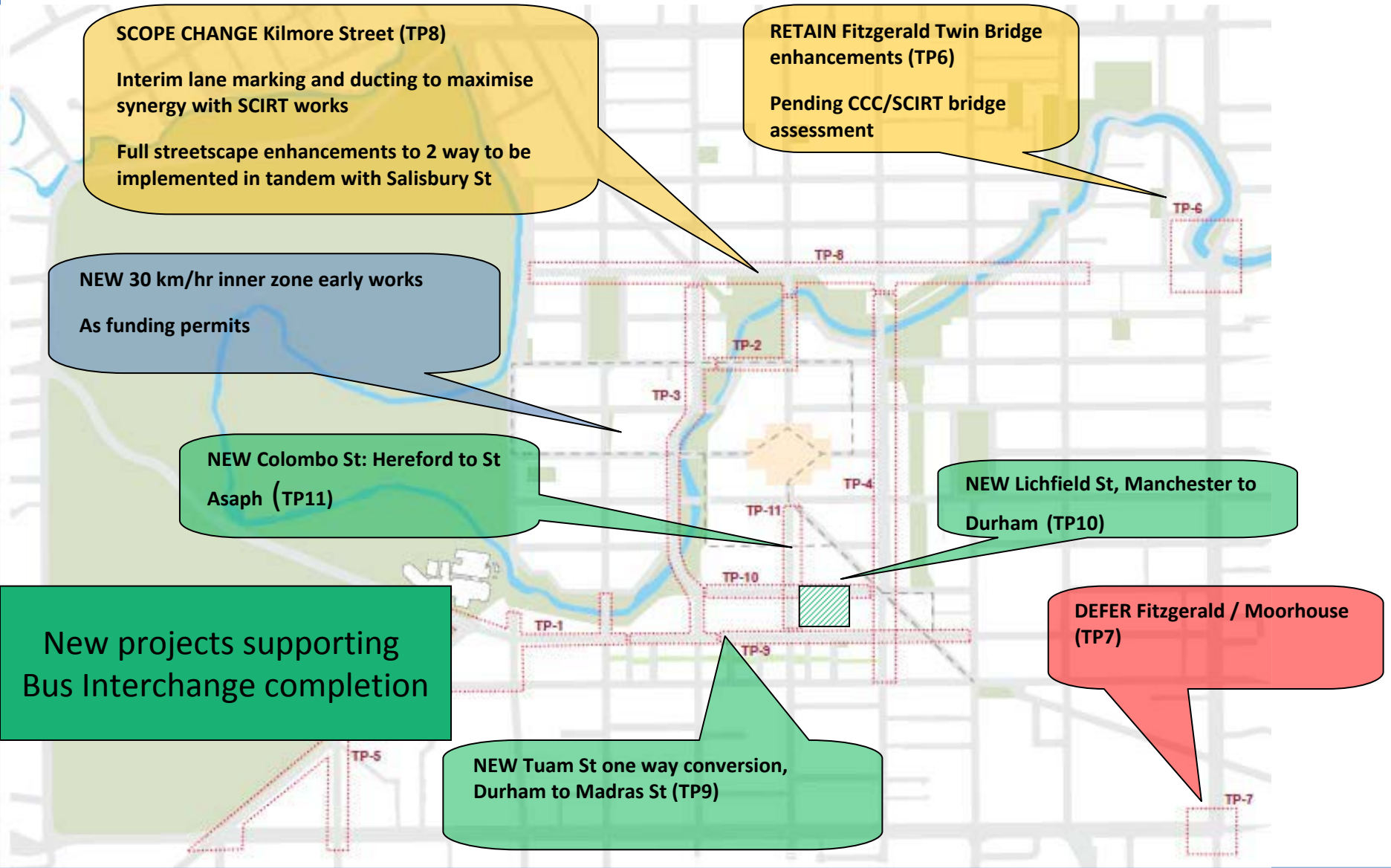
5.1.3 Significant aspects of the proposed concept designs for the Transport Projects implement An Accessible City and the Council's provision for the works in the Three Year Plan and the Annual Plan, and that the scope of reasonably practicable options available for these works is limited as a result of the Council's obligations under the CER Act and the provisions in the Recovery Plan.

5.1.4 The details of the concept designs and Councils previous resolution to consult on the remaining transport projects.

Revised AAC First Phase Programme (as May 2014)



Revised AAC First Phase Programme (as May 2014)



ATTACHMENT 2: SCHEME OPTION ASSESSMENT

The options considered for each Transport Project are outlined in the table below.

Transport Project	Key matters to conform to Central City Recovery Plan and AAC	Primary options considered
TP9 Tuam Street (Durham to Barbadoes) one-way conversion	• Required to be one way from Hagley Avenue to Fitzgerald Avenue.	• Consideration of the placement of key cycle route (separated) on south or north side of the Street. North is preferred, primarily due to improved safety.
TP10 Lichfield Street (Durham to Manchester) two way Conversion	• Required to be a two way street.	• Options have been considered around the linkages to the laneways in the Retail Precinct and whether these should be pedestrian crossings, signalised crossings or informal crossing points. • Alternative lane configurations were considered at the Lichfield/Colombo Intersection and modelled. The chosen configuration minimises the traffic impacts in the important pedestrian section of Colombo Street between Lichfield and Hereford Street. • Consideration was given to making Lichfield Street bus only between the Bus Interchange entrance and Manchester Street. It was maintained as fully available to traffic to reduce the traffic congestion on both Durham and Colombo Streets. • Alternatives have been considered around the protection of pedestrians at the Bus Interchange entrance and exit, with a signalised entrance recommended as the best solution. • Alternative options have been considered for the provision of regional bus service loading and drop-off bays on Lichfield Street as well as the location of taxi ranks adjacent to the Bus Interchange.
TP11 Colombo Street	• This is a key pedestrian route and a key cycle route.	• Alternative footpath width options were considered.

Transport Project	Key matters to conform to Central City Recovery Plan and AAC	Primary options considered
(St Asaph to Hereford)		• In relation to cycling, consideration was given to the use of slow shared lanes with general traffic, separated cycle facilities and Copenhagen style cycle lanes. • Alternative footpath treatments have been considered. • The location of taxi stands has been discussed and alternatives considered in both Colombo Street and Lichfield Streets.
TP1b Hospital Corner Completion Works	• Conformity with / further enhancement of TP1a works. • Tuam Street becomes one way distributor street eastbound between Hagley Ave and Durham Street (South) • Bus routeing around Hospital Corner as shown in AAC road user hierarchy • Creation of a bus "super stop" on Tuam Street between Hagley Ave and Antigua Street • Tripling of public transport use by 2041. • Establishment of key cycle routes. • Provide efficient and reliable main distributor routes, with posted speed limit of 30kph in the central zone, including provision for heavy commercial use. Introduce low speed (30km/h zone) from west and south. • Significantly improve the amenity and streetscape quality through intensification of street tree planting and other measures. • Ensure continued bus operations within and on the routes through the project area.	• Options were considered around the placement of the separated cycle facility on the north or south side (including conformity with proposals for TP9 Tuam Street) and various options developed for the design of the cycleway at the Intersections. • The design of the Superstop concept design looked at options with various land purchase requirement widths on either side to minimise service conflicts and minimise impact on the adjacent hospital precinct developments. • Options were developed for access to the planned outpatient facility on the current St Andrews square site, including the current design, allowing a clockwise connection back to Hagley Avenue and an anticlockwise connection. • Options have been considered for the cycleway and the interaction with the two car parks on Antigua Street between Tuam Street and St Asaph Street. • Options were considered for the lane configuration in Hagley Avenue between St Asaph Street and Tuam Street to accommodate trees. Service conflicts prevented some options being progressed. • Options were considered for the balance of roadspace between

Transport Project	Key matters to conform to Central City Recovery Plan and AAC	Primary options considered
		retained on street parking and enhanced landscaping and street trees.
TP3 Cambridge /Durham	• Provide efficient and reliable main distributor routes, with posted speed limit of 30kph in central zone, including provision for heavy commercial use. • Significantly improve the amenity and streetscape quality through intensification of street tree planting and integration with Avon River project. • Provide urban design and streetscape treatments to enhance the accessibility and amenity of provincial Chambers buildings. • Integrate and complement the key cycle routes adjacent. • Ensure continued bus and tram operations.	Options were developed for specific components of this project. These included: • Options for trees outside of the provincial chambers were considered with a need to maintain visibility of the chambers to the streetscape. The footpath materials have been chosen to be sympathetic to the construction of the building. • Options were developed for the location of the cycle lane • Options were considered for the integration with the Avon River project and agreement of where the limits of each project start and finish. • Specific options were developed and analysed for the intersection lane configurations and approaches to the key intersections. • Options were developed that maximised on-street parking, trees etc. The final scheme is considered the best compromise between the various drivers.
TP4 Manchester Street Boulevard	• Provide a reliable, efficient, safe, dedicated public transport spine and Superstop facility. • Provide an attractive and inviting public realm for all users based on a distinctive boulevard streetscape typology that encourages activity and investment in adjoining mixed use and East Frame residential properties. • Improves the human scale through the formation of a boulevard of trees and associated hard/soft landscaping. • Provide a comfortable, inviting environment for	*This concept design considered and follows the streetscape philosophy of AAC. The principal departure in concept design is moving to a three "avenue" tree lined boulevard (from 4).* • AAC plans indicates two options showing 4 avenues / lines of trees (PRNP options 1 and 2). These would result in serious, costly, and significant underground services clashes. • Further options were tested and developed with 3 tree lined boulevards and tested. These significantly mitigate service clashes and alterations. They also provide for wider footway on the Eastern edge. • Option 3 (v's options 1 or 2) facilitates improved pedestrian/cycle

Transport Project	Key matters to conform to Central City Recovery Plan and AAC	Primary options considered
	business, residents, visitors at that encourages street life. • Provide full integration with proposed East Frame	sharing. • Public realm space is maximised.

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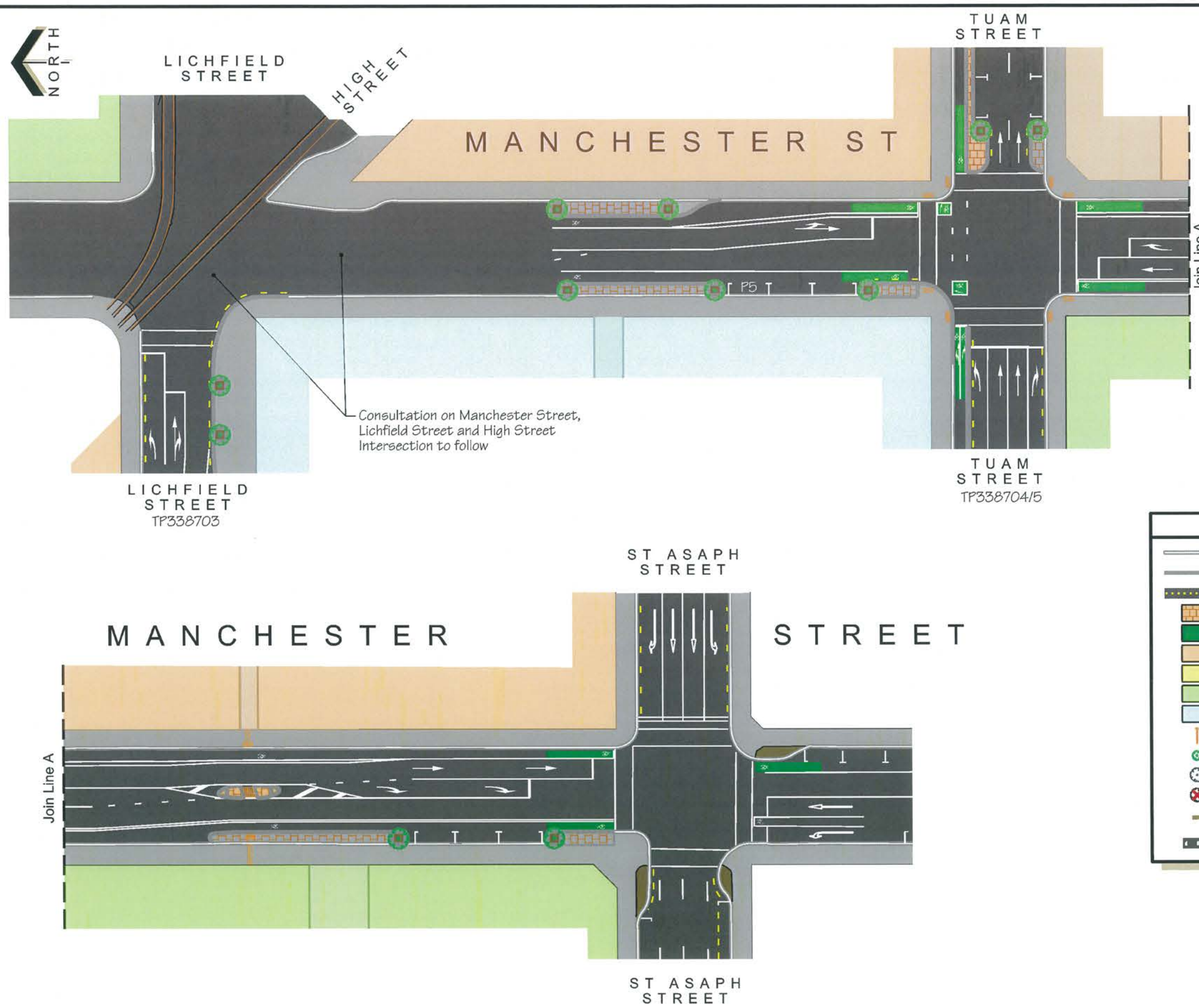
ATTACHMENT 3 TO CLAUSE 25

255 Original size mm 100 50 30 10 0



KEY

- Existing Kerb
- Proposed Kerb
- No Stopping
- Patterned Area
- Cycle Lane / Bus Lane
- Retail Precinct
- Transport Interchange
- South Frame
- Sol Square
- Tactile Pavers
- Proposed Tree
- Existing Tree
- Existing Tree to be Removed
- Garden Area
- All Parking P$ P60 (unless otherwise marked)

10 5 0 10 20
SCALE (m)

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Manchester Street
An Accessible City
Consultation Plan

Sheet 6

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256 Original size mm

NORTH

HEREFORD STREET

COLOMBO STREET
TP338702

CASHEL STREET
CITY MALL

TUAM STREET
TP338704/5

Join Line A

BARBADOES STREET

LICHFIELD STREET
TP338703

LICHFIELD STREET
TP338703

SOUTH STREET

JUSTICE PRECINCT

TRANSPORT INTERCHANGE

TUAM STREET
TP338704/5

TUAM STREET
TP338704/5

DURHAM STREET

ST ASAPH STREET

ST ASAPH STREET

MANCHESTER STREET
TP338706

HIGH STREET

POPLAR STREET

TUAM STREET
TP338704/5

HIGH STREET

MADRAS STREET

Join Line A

KEY

- Existing Kerb
- Proposed Kerb
- No Stopping
- Patterned Area
- Cycle Lane / Bus Lane
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- South Frame
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- Proposed Tree
- Existing Tree
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- Garden Area
- All Parking P$ P60 (unless otherwise marked)

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SCALE (m)

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Christchurch City Council

Colombo St, Lichfield St, Tuam St, Manchester St - Overview

An Accessible City
Consultation Plan

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257

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100 50 30 10 0

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NORTH

HEREFORD STREET

COLOMBO STREET

Cycle Stands

P5 P5

M/C M/C

P60 P60

Cycle Stands

P5 P5

TAXI

Join Line A

LICHFIELD STREET
TP338703

COLOMBO STREET

TRANSPORT INTERCHANGE

TUAM STREET
TP338704/05

ONLY BUS

COLOMBO STREET

Join Line A

Join Line B

Join Line B

COLOMBO STREET

ST ASAPH STREET

KEY

- Existing Kerb
- Proposed Kerb
- No Stopping
- Patterned Area
- Cycle Lane / Bus Lane
- Retail Precinct
- Transport Interchange
- South Frame
- Sol Square
- Tactile Pavers
- Proposed Tree
- Existing Tree
- Existing Tree to be Removed
- Garden Area
- All Parking P$ P60 (unless otherwise marked)

Colombo Street Footpath Patterned Surface Arrangement to be determined

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SCALE (m)

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Colombo Street
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NORTH

Consultation on the Intersection of Durham Street South and Lichfield Street to follow.

DURHAM STREET SOUTH

LICHFIELD STREET

P5 P5

Join Line A

COLOMBO STREET
TP338702

LICHFIELD STREET

Night Time Taxi Stand / P60

Join Line A

Taxi Stand

Coaches

ONLY BUS

Coaches/Night Time Tax

Join Line B

TRANSPORT INTERCHANGE

TRANSPORT INTERCHANGE

LICHFIELD ST

MANCHESTER STREET
TP338706

Join Line B

Stand

Consultation on Manchester Street, Lichfield Street and High Street Intersection to follow.

HIGH STREET

KEY

- Existing Kerb
- Proposed Kerb
- No Stopping
- Patterned Area
- Cycle Lane / Bus Lane
- Retail Precinct
- Transport Interchange
- South Frame
- Sol Square
- Tactile Pavers
- Proposed Tree
- Existing Tree
- Existing Tree to be Removed
- Garden Area
- All Parking P$ P60 (unless otherwise marked)

Lichfield Street Footpath Patterned Surface Arrangement to be determined

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SCALE (m)

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Lichfield Street
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ATTACHMENT 3 TO CLAUSE 25

259 Original size mm 100 50 30 10 0

NORTH

Consultation on the Durham Street South and Tuam Street Intersection to follow

DURHAM STREET SOUTH

TUAM STREET

P5 P5 P5 P5

Join Line A

COLOMBO STREET TP338702

TUAM STREET

TRANSPORT INTERCHANGE

Night Time TaxiStand

Bus Stop

BUS LANE

Join Line A

Join Line B

MANCHESTER STREET TP338706

TUAM STREET

Join Line B

Join Line TP338705

KEY

- Existing Kerb
- Proposed Kerb
- No Stopping
- Patterned Area
- Cycle Lane / Bus Lane
- Retail Precinct
- Transport Interchange
- South Frame
- Sol Square
- Tactile Pavers
- Proposed Tree
- Existing Tree
- Existing Tree to be Removed
- Garden Area
- All Parking P$ P60 (unless otherwise marked)

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SCALE (m)

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TuamStreet
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260 Original size mm

NORTH

HIGH STREET

POPLAR STREET

TUAM STREET

STREET

No Left Turn

Join Line TP338705

Interim Plan required due to hoarding in carriageway at McKenzie Willis

HIGH STREET

MADRAS

Join Line C

TUAM STREET

Join Line C

Join Line D

BARBADOES STREET

TUAM STREET

TUAM STREET

Join Line D

KEY

- Existing Kerb
- Proposed Kerb
- No Stopping
- Patterned Area
- Cycle Lane / Bus Lane
- Retail Precinct
- Transport Interchange
- South Frame
- Sol Square
- Tactile Pavers
- Proposed Tree
- Existing Tree
- Existing Tree to be Removed
- Garden Area
- All Parking P$ P60 (unless otherwise marked)

10 5 0 10 20
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Tuam Street
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METROPOLITAN SMALL GRANTS FUND ASSESSMENT SUBCOMMITTEE
25 AUGUST 2014

Minutes of a meeting of the Metropolitan Small Grants Fund Assessment Subcommittee held on Monday 25 August 2014 at 4pm in Subcommittee Room 1, Civic Offices, Hereford Street, Christchurch

PRESENT: Andrew Turner (Chairperson), Val Carter, Andrea Cummings, Mike Davidson, Mike Mora, Pam Richardson, Paula Smith and Sara Templeton.

APOLOGIES:
+
Sara Templeton arrived at 4.05pm and was absent for clause 2.

The Committee reports that:

PART A – MATTERS REQUIRING A COUNCIL DECISION

1. METROPOLITAN 2014/15 SMALL GRANTS FUND – ALLOCATIONS

The Subcommittee considered a report and the accompanying matrix as well as the recommendations of the Community Board Chairperson's meeting of 15 August 2014 in regard to the allocation of the Metropolitan Small Grants Fund for 2014/15.

The Metropolitan Small Grants Fund Assessment Subcommittee recommends to Council that:

1.1 There be a review of the criteria for the future allocations of the small grants fund to include re-evaluation of volunteer recognition including cultural diversity, volunteer travel, sports equipment and uniforms, accreditation for professional qualifications; and

1.2 The timing for each of the various community funds be reviewed to ensure that decisions made on one fund are made known and available to elected members as part of their consideration of applications by the same group to different funds; and

1.3 The letters sent to applicants are supportive of their endeavours and commitments and encourage recipients to explore other funding opportunities outside of the Council.

1.4 The matters in 1.1, 1.2 and 1.3 above be referred to the Funding Review Group established by the Council, and further that Community Boards should be effectively represented on this group.

1.5 If any organisation receiving an allocation from the Metropolitan Small Grants Fund returns unspent monies, that such funds be re-allocated to the Metropolitan Discretionary Response Fund for further re-allocation.

1.6 The Funding Review Group also consider the process for 1.5 above.

(Refer to Part C for the decision on the allocation of the Metropolitan Small Grants Fund.)

PART B – REPORTS FOR INFORMATION

2. DECLARATION OF INTEREST

Val Carter, Mike Davidson and Mike Mora declared an interest in Canterbury Neighbourhood Support and took no part in voting on any funding applications (numbers 8 and 9) submitted by this organisation.

PART C – REPORT ON DELEGATED DECISIONS TAKEN BY THE BOARD

1. METROPOLITAN 2014/15 SMALL GRANTS FUND – ALLOCATIONS, CONT'D

1.7 The Subcommittee **resolved** to allocate $341,311 from the 2014/15 Metropolitan Small Grants Fund as follows:

Priority One Grants

	Organisation	Project	Subcommittee Resolutions
1. 52298	Adult Reading Assistance scheme (Christchurch) Inc	Volunteer Recognition and Contribution	To **grant** $2,500 to Adult Reading and Assistance Scheme (Christchurch) Inc towards a volunteer recognition event and volunteer expenses
2. 52058	Alzheimer's Disease and Related Disorders Canterbury Incorporated	Community Support Groups	To **grant** $4,500 to Alzheimer's Disease and Related Disorders Canterbury Incorporated towards community support groups for salaries, volunteer expenses, administration, materials and venue hire.
3. 52469	Arts access Aotearoa Whakahauhau Katoa o Hang	Mixed Ability Performing Arts	To **grant** $1,500 to Arts Access Aotearoa Whakahauhau Katoa o Hanga towards Mixed Ability Performing Arts for venue hire.
4. 52607	Canterbury Building Bridges Muslim Advisory Group	Community Liaison Officer	To **grant** $1,999 to Canterbury Building Bridges Muslim Advisory Group towards the Community Liaison Officer for rent, administration, equipment and materials.
5. 52198	Canterbury Fiji Soccer Club	Soccer Nets for Multi-Ethnic and Other Tournaments	To **grant** $2,000 to Canterbury Fiji Soccer Club for soccer nets.
6. 51727	Canterbury Golf Incorporated	SNAG Golf for Communities and Schools	To **grant** $4,000 to Canterbury Golf Incorporated towards purchase of the SNAG programme. (*Note: Staff recommendation - $5,000*)
7. 52149	Canterbury Men's Centre	Life Coaching	To **grant** $2,500 to Canterbury Men's Centre towards Life Coaching for wages of the Administrator and Life Coach.
8. 52282	Canterbury Neighbourhood Support Inc (Also Junior Neighbourhood Support)	Resources for Junior Neighbourhood Support and Community Services and Awards	To **grant** $4,000 to Canterbury Neighbourhood Support Inc (Also Junior Neighbourhood Support) towards resources for the Junior Neighbourhood Support Community Services and Awards.
9. 52247	Canterbury Neighbourhood Support Inc (Also Junior Neighbourhood Support)	CNS Administration Costs	To **grant** $4,000 to Canterbury Neighbourhood Support Inc (Also Junior Neighbourhood Support) towards administration, telephone and internet costs.

3 Cont'd

	Organisation	**Project**	**Subcommittee Resolutions**
10. 51809	Canterbury Refugee Council Inc	Summerz End Youth Fest	To **grant** $5,000 to the Canterbury Refugee Council Inc towards administration costs for the Summerz End Youth Fest.
11. 52612	Canterbury West Coast Sports Trust	Community 'Skate Jam' Events	To **grant** $3,000 to the Canterbury West Coast Sports Trust towards the delivery of three Skate Jam events.
12. 52186	Canterbury West Coast Sports Trust	Be Active Programmes	To **grant** $5,000 to the Canterbury West Coast Sports Trust towards venue hire and volunteer support for the delivery of the Be Active programmes. (*Note: Staff recommendation - $4,000)*
13. 52507	Caring for Carers Incorporated	Carers Day Out 2015	To **grant** $525 to Caring for Carers Incorporated for the 2015 Carers Day Out towards lunch.
14. 52236	Chambers Sessions	Chambers Sessions	To **grant** $2,000 to Chambers Sessions toward administration costs.
15. 52678	Christchurch City Mission	Stationery Costs for One Year	T**o grant** $3,500 to Christchurch City Mission towards stationery costs
16. 52634	Christchurch Community House Te Whakaruruhau ki Otautahi Trust	Promoting the New Venue	T**o grant** $2,000 to Christchurch Community House Te Whakaruruhau ki Otautahi Trust for website update and brochures, business cards and stationery.
17. 52342	Christchurch Migrants Centre Trust – Te Whare Ta Wahi	Global Football Festival	T**o grant** $4,000 to Christchurch Mi**grant**s Centre Trust -Te Whare Ta Wahi towards event costs, koha, volunteer expenses and administration.
18. 52331	Christchurch Resettlement Services	Ladies Swimming Programme	T**o grant** $5,000 to Christchurch Resettlement Services towards the Ladies' Swimming Programme for venue hire. (*Note: Staff recommendation - $4,000)*
19. 52141	Christchurch School of Gymnastics	Gymnastics and Pre School Equipment Repair and Purchase of Two Landing Mats	T**o grant** $2,000 to Christchurch School of Gymnastics towards equipment repairs and maintenance.
20. 52311	Christchurch Youth Council	WESPEAK 2015	T**o grant** $3,000 to the Christchurch Youth Council towards WESPEAK 2015
21. 52325	Computers for Special Needs Trust	Computer Loan Scheme for People with Disabilities	T**o grant** $3,000 to Computers for Special Needs Trust towards the Computer Loan Scheme for purchase of second hand computers.

3 Cont'd

	Organisation	**Project**	**Subcommittee Resolutions**
22. 51774	DARE Canterbury Incorporated	Coordinator Wages and Programme Delivery	T**o grant** $4,000 to DARE Canterbury Incorporated towards salary of the Coordinator.
23. 52205	Muscular Dystrophy Association Canterbury Branch	Annual Camp for Adults with Muscular Dystrophy	T**o grant** $3,800 to Muscular Dystrophy Association Canterbury Branch towards adult camps for activities, wages, administration, volunteer recognition, equipment and venue hire.
24. 52204	Muscular Dystrophy Association Canterbury Branch	Camp for Young People with Muscular Dystrophy	T**o grant** $4,000 to Muscular Dystrophy Association Canterbury Branch towards camps for young people for wages, administration, volunteer recognition, activities, venue hire and travel.
25. 52397	Odyssey House Trust	Earthquake Response Older Adults Support Group	To **grant** $4,000 to Odyssey House Trust towards older adults support groups for salaries and venue hire. (*Note: Staff recommendation - $3,000)*
26. 52178	Petersgate Trust	Older Adults Counselling	To **grant** $4,000 to Petersgate Trust for costs associated with providing counselling to older adults.
27. 52574	Philippine Culture and Sports	Philippines Community Support Services Office	To **grant** $4,300 to Philippine Culture and Sports for the Support Service office towards telephone and internet, administration, equipment, materials and a facilitator.
28. 52565	Presbyterian Support (Upper South Island)	The Grandparents as Parents Service	To **grant** $4,000 to Presbyterian Support (Upper South Island) towards Grandparents as Parents for activities and outings.
29. 52637	Rata Counselling Centre Incorporated	Volunteer Counsellor Support	To **grant** $4,860 to Rata Counselling Centre for Volunteer Counsellor Support towards professional supervision and annual membership fee costs.
30. 52364	Russian Cultural Centre Trust (Christchurch)	Support of the Russian Language Community School	To **grant** $3,000 to Russian Cultural Centre Trust (Christchurch) towards the Russian Language Community School for salaries
31. 52399	Single Women as Parents	Childcare Support	To **grant** $2,000 to Single Women as Parents towards wages of a childcare worker.
32. 52320	Single Women as Parents	Communications and Newsletter	To **grant** $1,000 to Single Women as Parents towards photocopying costs.

3 Cont'd

	Organisation	Project	Subcommittee Resolutions
33. 52498	Snow Sports NZ Inc	Bi-Ski	To **grant** $1,500 to Snow Sports NZ Inc towards the purchase of a Bi Ski.
34. 52598	South City Youth Trust	24/7 Youth Work	To **grant** $5,000 to South City Youth Trust towards 24/7 Youth Worker wages.
35. 52118	Volunteering Canterbury	Volunteering Radio Broadcast	To **grant** $745 to Volunteering Canterbury for volunteering radio broadcasts for editing and broadcast fees on PlainsFM.
36. 52408	Young Men's Christian Association of Christchurch Inc	Wainui Park Outdoor and Recreation Equipment	To **grant** $4,500 to Young Men's Christian Association of Christchurch Inc towards outdoor activity equipment for Wainui Park Camp.
37. 52335	Youthline Central South Island	Volunteer Training, Retention and Recognition	To **grant** $4,500 to Youthline Central South Island towards Volunteer Coordinator wages and volunteer recognition and development costs.

Priority Two Grants

	Organisation	Project	Subcommittee Resolutions
5.	180 Degrees Trust	Replacement Safety Equipment	To **grant** $2,000 to 180 Degrees Trust towards safety equipment and protective clothing.
39. 52625	Adult Conductive Education Trust	Adult Conductive Education Administration	To **grant** $4,000 to Adult Conductive Education Trust towards wages for an Administrator.
40. 52640	Adventure Specialists Trust	Strengthening Families Camp	To **grant** $3,000 to Adventure Specialties Trust towards a Strengthening Families Camp for wages, venue hire and administration.
41. 52125	Amputee Society of Canterbury/Westland Inc.	Volunteer Travel and Internet Expenses	To **grant** $2,080 to the Amputee Society of Canterbury/Westland Inc towards volunteer travel and internet expenses.
42. 52604	Aotearoa Hispanic Association	Spanish Library Books	To **grant** $2,000 to Aotearoa Hispanic Association towards Spanish library books.
43. 52174	Arthritis Foundation of New Zealand Southern Regional Centre	Arthritis Information Seminars	To **grant** $3,150 to Arthritis Foundation of New Zealand: Southern Regional Centre towards Arthritis Information Seminars for wages of the Educator.
44. 52172	Arthritis Foundation of New Zealand Southern Regional Centre	Volunteer Training and Support for Arthritis Exercise Classes	To **grant** $1,880 to Arthritis Foundation of New Zealand: Southern Regional Centre towards support for arthritis exercise classes for first aid courses, trainer wages and venue hire.

3 Cont'd

	Organisation	Project	Subcommittee Resolutions
45. 52365	Ashgrove Badminton Club	Support of Badminton in Christchurch East	To **grant** $200 to Ashgrove Badminton Club for replacement of nets and shuttles for Junior and Master players.
46. 52136	ASK (Autism Spectrum Kiwis) Trust	Workshops and Library	To **grant** $2,500 to ASK (Autism Spectrum Kiwis) Trust towards workshops and courier costs for books.
47. 52272	Autism New Zealand Inc, Canterbury Branch	LEGO Club	To **grant** $2,500 to Autism New Zealand Inc, Canterbury Branch towards the LEGO Club for wages of the Facilitator.
48. 52484	Badminton Canterbury Inc	Volunteer Recognition	To **grant** $400 to Badminton Canterbury Inc for the purchase of shirts for volunteers.
49. 52079	Badminton Canterbury Inc	Junior Training	To **grant** $600 to Badminton Canterbury Inc towards junior representative training for shuttlecocks.
50. 52266	Birthright (Chch) Inc	Development of Volunteer Policies and Training	To **grant** $2,500 to Birthright (ChCh) Inc towards the development of volunteer policies and training.
51. 52297	Blue Light Ventures Inc (Christchurch)	Blue Light Discos	To **grant** $1,000 to Blue Light Ventures Inc (Christchurch) towards Blue Light Discos for equipment and materials. (*Note: Staff recommendation - $2,000)*
52. 51914	Blue Light Ventures Inc (Christchurch)	Event Coordinator Wages	To **grant** $4,000 to Blue Light Ventures Inc towards wages of the Events Coordinator.
53. 52439	Bowls Canterbury Incorporated	Lawn Bowls Equipment to Deliver Youth Bowls	To **grant** $1,000 to Bowls Canterbury Incorporated towards the purchase of bowls for the youth programme.
54. 52438	Bowls Canterbury Incorporated	Youth Coordinator	To **grant** $1,000 to Bowls Canterbury Incorporated towards wages for their Youth Coordinator.
55. 52059	Bowls Canterbury Incorporated	Upgrading Entries System and New Dishwasher	To **grant** $1,000 to Bowls Canterbury Incorporated towards the purchase of an online entry system.
56. 52606	BugSports Club Incorporated	Superbugs for Novice "Riverbuggers"	To **grant** $1,500 to the BugSports Club Incorporated towards the purchase of new bugs
57. 52624	C.B.S. Music Trust	12 Lunchtime Concerts Featuring High schools and University Students	Staff advised that this application had been withdrawn.

3 Cont'd

	Organisation	**Project**	**Subcommittee Resolutions**
58. 52378	CanSail Charitable Trust	Hands on Sailing Experiences for Children and Community Groups	To **grant** $3,000 to the CanSail Charitable Trust towards the sailing training programme.
59. 51755	Canterbury Boxing Association Incorporated	AIBA Approved Ring	To **grant** $1,500 to Canterbury Boxing Association Incorporated towards the cost of a new AIBA approved ring. (*Note: Staff recommendation - $3,000)*
60. 52413	Canterbury Communications Trust	Production Studio Equipment Upgrade	To **grant** $1,500 to the Canterbury Communications Trust towards the purchase of a condenser microphone and vocal processing unit.
61. 52455	Canterbury Community Sailing Trust	Sailing Programme Delivery	To **grant** $3,000 to the Canterbury Community Sailing Trust for the sailing programme delivery towards coaching and equipment costs.
62. 52139	Canterbury Fiji Soccer Club	Multi-Ethnic Soccer Tournament and 6 A Side Soccer Tournament	To **grant** $2,000 to the Canterbury Fiji Soccer Club for the Multi-Ethnic Soccer Tournament and 6 A Side Soccer Tournament towards equipment and administration.
63. 52219	Canterbury Fiji Social Services Trust	Life Skills Programme for Youth	To **grant** $2,300 Canterbury Fiji Social Services Trust towards the Life Skills Programme for activities, facilitators volunteer expenses and administration.
64. 52073	Canterbury Hindi Language Trust	Conducting Hindi Classes and Promotion of Hindi Language	To **grant** $2,000 to Canterbury Hindi Language Trust for the Hindi language classes towards venue hire, books and stationery.
65. 52494	Canterbury Hockey Association	Equipment to Increase Hockey Participation	To **grant** $3,000 to the Canterbury Hockey Association towards the purchase of hockey balls and equipment for training.
66. 52215	Canterbury Masters Figure Skating Club Incorporated	Summer Development Training Workshop 2015	To **grant** $2,000 to the Canterbury Masters Figure Skating Club Incorporated towards venue hire (ice time) for their Summer development training workshop 2015.
67. 52148	Canterbury Men's Centre	Therapeutic Weekends	To **grant** $1,000 to Canterbury Men's Centre towards therapeutic weekends for wages for facilitators.

3 Cont'd

	Organisation	Project	Subcommittee Resolutions
68. 52446	Canterbury Potters Association (Inc)	Replacement Electric Pottery Wheels	To **grant** $2,000 to the Canterbury Potters Association (Inc) toward costs of replacement electric wheels.
69. 52191	Canterbury Potters Association (Inc)	Pottery Classes for People with Intellectual and Physical Disabilities	To **grant** $500 to Canterbury Potters Association (Inc) towards costs of pottery classes for people with intellectual and physical disabilities.
70. 52568	Canterbury Yachting Association	Canterbury Yachting Officials Training Programme 2014	To **grant** $2,000 to Canterbury Yachting Association towards the training of learn to sail coaches and water safety volunteers.
71. 52251	Caring for Carers Incorporated	Caring for Carers Volunteer Recognition Lunch	To **grant** $246 to Caring for Carers Incorporated for a volunteer recognition lunch.
72. 52138	Christchurch City Chorus	Rental Costs for Weekly and Weekend Rehearsals	To **grant** $2,000 to the Christchurch City Chorus towards venue hire.
73. 52631	Christchurch High School Old Boys/Burnside Hockey Club Incorporated	Junior Hockey Team Uniforms	To **grant** $1,000 to Christchurch High School Old Boys/Burnside Hockey Club Incorporated towards the purchase of Junior Hockey Team Uniforms. (*Note: Staff recommendation - $2,000)*
74. 52269	Christchurch Kerala Association Incorporated	Multi-Cultural Community and Social Service Development Project	To **grant** $1,500 to Christchurch Kerala Association Incorporated towards the Multi-Cultural Community and Social Service Development Project for venue hire and equipment.
75. 52387	Christchurch Parents Centre	Office Equipment Upgrade	To **grant** $894 to Christchurch Parents Centre towards office supplies.
76. 52454	Christchurch School of Gymnastics	Rewarding Volunteers	To **grant** $500 to the Christchurch School of Gymnastics towards the hosting of a thank you function for their volunteers.
77. 52486	Christchurch School of Music	Tam Tam (Gong) Purchase	To **grant** $2,000 to the Christchurch School of Music for purchase of a Tam Tam for the Christchurch Youth Orchestra.
78. 52489	Dante Alighieri Italian Society of Christchurch	Language Course Support	To **grant** $1,285 to Dante Alighieri Italian Society of Christchurch for advertising, equipment, administration and volunteer recognition.

3 Cont'd

	Organisation	**Project**	**Subcommittee Resolutions**
79. 52218	Deaf Senior Citizens	Deaf senior Citizens Christchurch	To **grant** $900 to Deaf Senior Citizens for hall hire, stationery, postage, and interpreter fees.
80. 52639	Deaf Society of Canterbury Incorporated	Search for a New Building and Advice	To **grant** $1,800 to the Deaf Society of Canterbury Incorporated towards sign language interpreters for finding a new building.
81. 52547	Deaf Society of Canterbury Incorporated	Deaf Youth Group	To **grant** $2,549 to Deaf Society of Canterbury Incorporated towards Deaf Youth events.
82. 52561	Depression Support Network	Clinical Debrief Suicide Prevention	To **grant** $3,000 to Depression Support Network towards specialist supervision for suicide prevention counsellors.
83. 52514	Disabled Persons Assembly (NZ) Inc Christchurch and Districts	UN Day/Volunteer Recognition Function	To **grant** $2,720 to Disabled Persons Assembly (NZ) Inc - Christchurch & Districts for UN Day/Volunteer Recognition Function towards venue hire and volunteer recognition.
84. 52057	Dyspraxia Support Group of NZ Inc	Fun Groups	To **grant** $3,000 to Dyspraxia Support Group of NZ Inc towards salaries of the Fun Groups Head Supervisor and Supervisor.
85. 52291	Early Childhood Resource Centre	Creative Junk Workshops	To **grant** $3,500 to the Early Childhood Resource Centre towards Creative Junk Workshops.
86. 52532	English Language Partners Christchurch Incorporated	Resources for New Zealand Sign Language Class	To **grant** $750 to English Language Partners Christchurch Incorporated towards resources for New Zealand Sign Language classes.
87. 52551	Familial Trust	Volunteer Training	To **grant** $3,000 to Familial Trust towards volunteer training and volunteer expenses.
88. 52602	Father and Child Trust	Production of Why Dads? Booklet	To **grant** $3,000 to the Father and Child Trust towards the printing of their Why Dads? booklet.
89. 52422	Gymsports in Canterbury Charitable Trust	Coach Education – First Aid	To **grant** $2,000 to the Gymsports in Canterbury Charitable Trust towards first aid courses for registered Gymsports coaches.
90. 52283	Gymsports in Canterbury Charitable Trust	Canterbury Gysports Annual Achievement Awards	To **decline** an application to the Gymsports in Canterbury Charitable Trust towards staging their awards night. (*Note: Staff recommendation - $500)*

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	Organisation	Project	Subcommittee Resolutions
91. 52542	Hagley Community College Preschool	Building a Play Whare	To **grant** $1,500 to Hagley Community College Preschool towards the Whare project for equipment, materials and wages.
92. 52255	Hagley Community College	Empowering Refugee Women with Children Aged Under Two Years Old	To **grant** $3,000 to Hagley Community College towards Empowering Refugee Women with Children Under two Years for enrolment, childcare and associated learning materials.
93. 52496	Halswell Women's Basketball Club Inc	Recognition of Volunteer Coaches	To **decline** an application to the Halswell Women's Basketball Club Inc towards volunteer recognition. (*Note: Staff recommendation - $500)*
94. 52133	Handmade Studio Trust	Operating Costs	To **grant** $3,000 to Handmade Studio Trust towards rent.
95. 52419	Impact Performers Incorporated	Provision of Acrobatic Equipment	To **grant** $2,000 to Impact Performers Incorporated to the Dance and Stage School towards the purchase of new equipment.
96. 52303	Kalpa Bhadra Buddhist Centre	Simply Meditate	To **grant** $1,910 to Kalpa Bhadra Buddhist Centre towards Simply Meditate classes for power administration, rent and publicity.
97. 52246	Korean Society of Christchurch	Administration Costs	To **grant** $2,000 to the Korean Society of Christchurch Inc for a contribution towards telephone and Internet costs.
98. 52193	Lifestart Society Incorporated	Recreational Activities for People with Intellectual Disabilities	To **grant** $3,000 to Lifestart Society Incorporated towards recreation activities.
99. 51890	Living Springs Trust	Community Walkway, Reserve and Heritage Trail	To **grant** $2,000 to the Living Springs Trust towards the community walkway, reserve and heritage trail project for signage, picnic tables and benches. (*Note: Staff recommendation - $4,500)*
100. 52259	Living Streets Aotearoa Inc	Walk 4 Wellbeing	To **grant** $600 to Living Streets Aotearoa Inc for the Walk 4 Wellbeing towards volunteer expenses.
101. 52570	Marist Albion Netball Club Inc	2014 Volunteer Recognition and Junior Club Support	To **grant** $1,500 to Marist Albion Netball Club Inc for new uniform tee - shirts. (*Note: Staff recommendation - $2,500)*

3 Cont'd

	Organisation	Project	Subcommittee Resolutions
102. 52495	Mental Health Advocacy and Peer Support Trust	Scope, Devise and Inaugurate a Volunteer Buddy Group	To **grant** $3,640 to Mental Health Advocacy & Peer Support Trust towards the Volunteer Buddy Group for training, supervision and phone costs.
103. 52531	Methodist Church Corner Creative Leisure Club	Creative Leisure	To **grant** $2,000 to the Methodist Church Corner Creative Leisure Club towards the cost of venue hire, volunteer training and recognition.
104. 51927	Naval Point Club Lyttelton Incorporated	Rescue Boats and Administration Costs	To **grant** $4,000 to Naval Point Club Lyttelton Incorporated towards maintenance of its rescue boat fleet.
105. 52162	Nepal New Zealand Friendship Society of Canterbury Incorporated	Nepali New Year Cultural Evening and Celebrating Key Nepali Festivals	To **grant** $3,900 to Nepal New Zealand Friendship Society of Canterbury Incorporated for costs for celebrating key Nepali Festivals.
106. 52392	New Zealand Spinal Trust 2009	Allan Bean Centre Library	To **grant** $5,000 to the New Zealand Spinal Trust 2009 towards the Alan Bean Centre Library for the salary of the Assistant.
107. 52056	Olympia Gymnastic Sports	Coach Education 2014	To **grant** $2,000 to Olympia Gymnastic Sports towards coach education.
108. 51560	Olympia Gymnastic Sports	Equipment Repair, Maintenance and Replacement	To **grant** $2,500 to Olympia Gymnastic Sports towards safety pad repairs and new spotting blocks.
109. 52112	OSCAR Network in Christchurch Inc	Professional Development and Staff Training	To **grant** $2,500 to the OSCAR Network in Christchurch Inc towards professional development training.
110. 52573	P.A.T.H.S.	Support Groups	To **grant** $641 to P.A.T.H.S. towards venue hire and stationery costs.
111. 52324	Papanui Baptist Church Community Services Freedom Trust	Volunteer Expenses for Community Worker	To **grant** $1,000 to Papanui Baptist Church Community Services Freedom Trust for the Volunteer Community Worker towards volunteer expenses.
112. 52070	People First Christchurch	Young Leaders Group	To **grant** $3,000 to People First Christchurch towards the salary of the Leadership Trainer and volunteer expenses.
113. 52601	Philippine Culture and Sports	Cultural and Sports Events	To **grant** $3,000 to Philippine Culture and Sports for venue hire and umpires.

3 Cont'd

	Organisation	**Project**	**Subcommittee Resolutions**
114. 51812	Polio NZ Incorporated Christchurch	25th Anniversary Celebration	To **grant** $4,000 to Polio NZ Incorporated Christchurch towards 25th anniversary costs.
115. 52288	Pregnancy Help Inc Canterbury	Information and Volunteer Support	To **grant** $2,500 to Pregnancy Help Inc Canterbury towards volunteer recruitment and volunteer recognition. (*Note: Staff recommendation - $1,500)*
116. 52448	Project Lyttelton Incorporated	Banks Peninsula Walking Festival	To **grant** $2,000 to Project Lyttelton Incorporated towards volunteer recognition, administration and marketing.
117. 52267	Riccarton and Scottish Society Pipe Band Incorporated	Riccarton and Scottish Society Pipe Band Incorporated	To **grant** $500 to Riccarton and Scottish Society Pipe Band Incorporated towards reeds. (*Note: Staff recommendation - $1,000)*
118. 52225	Risingholme Community Centre Inc	Equipment for Craft Rooms	To **grant** $1,000 to Risingholme Community Centre Inc towards equipment for the craft rooms.
119. 52210	Royal New Zealand Foundation of the Blind	Training and Retention of Volunteers	To **grant** $3,887 to the Royal New Zealand Foundation of the Blind towards First Aid training
120. 52116	Royal New Zealand Plunket Canterbury Area Branches Inc	Purchase of Equipment to be Used at Community Events	To **grant** $1,000 to the Royal New Zealand Plunket Canterbury Area Branches Inc towards the purchase of a gazebo.
121. 52309	Samadhi Buddhist Trust of New Zealand	Language and Cultural School	To **grant** $950 to Samadhi Buddhist Trust of New Zealand towards the Sri Lankan Language and Cultural School for rent.
122. 52209	Schizophrenia Fellowship Canterbury Inc	Stigma Reduction	To **grant** $2,200 to Schizophrenia Fellowship Canterbury Inc towards seminars.
123. 52594	Shirley Table Tennis Club	Purchase of Equipment and Volunteer Recognition	To **grant** $1,000 to Shirley Table Tennis Club for volunteer recognition and the purchase of bats and balls. (*Note: Staff **recommend**ation - $1,500)*
124. 52275	Single Women as Parents	Volunteer Support	To **grant** $500 to Single Women as Parents for volunteer travel costs.
125. 52252	SPAN Charitable Trust	Skillwise Sporting and Recreation Activities	To **grant** $2,000 to SPAN Charitable Trust towards sports equipment.
126. 52249	SPAN Charitable Trust	Participating in Community Based Pottery Classes	To **grant** $2,000 to SPAN Charitable Trust towards community based pottery classes for tutor fees.

3 Cont'd

	Organisation	Project	Subcommittee Resolutions
127. 52429	Special Events Canterbury Trust	Dances for Disabled People Living in Residential Homes	To **grant** $2,500 to Special Events Canterbury Trust towards venue hire and equipment.
128. 52466	St John of God Hauora Trust (Waipuna)	Early Childhood Centre Playground Equipment	To **grant** $2,000 to St John of God Hauroa Trust (Waipuna) towards St John of God Waipuna Early Childhood Centre towards outdoor play equipment.
129. 52452	St John of God Hauora Trust (Waipuna)	Adventure Therapy Equipment	To **grant** $3,000 to St John of God Hauora Trust (Waipuna) towards safety equipment for their adventure therapy programme. (*Note: Staff recommendation - $2,000)*
130. 52305	Stepping Stone Trust	Camps and Recreation	To **grant** $3,000 to Stepping Stone Trust for the Caroline Reid Service towards entry fees and transport.
131. 52557	Te Waka Pounamu Outrigger Club	Resourcing Weka Ama in Canterbury	To **grant** $2,000 to Te Waka Pounamu Outrigger Club towards equipment.
132. 52472	Te Whatu Manawa Maoritanga o Rehua Trust	Rehua Marae Kaumatua Celebrations	To **grant** $2,500 to Te Whatu Manawa Maoritanga o Rehua Trust towards volunteer expenses, equipment, venue hire and administration of the Kaumatua Celebrations.
133. 52105	The Canterbury Japanese Drum Group, TAKUMI	Purchasing Drum Equipment	To **grant** $2,000 to The Canterbury Japanese Drum Group, TAKUMI for the purchase of Taiko Drums.
134. 52465	The Cartolina Broadcasters Group	Radio Cartolina	To **grant** $1,000 to The Cartolina Broadcasters Group towards Radio Cartolina.
135. 52248	The New Zealand Vegetarian Society Incorporated Christchurch Branch	Christchurch Vegetarian Expo 2014	To **grant** $2,000 to The New Zealand Vegetarian Society Incorporated, Christchurch Branch towards venue hire and equipment for the Christchurch Vegetarian Expo 2014.
136. 52406	The Salvation Army New Zealand Trust	Linwood Budgeting Advice Service	To **grant** $2,000 to The Salvation Army New Zealand Trust towards Linwood Budgeting Advice Service running costs.
137. 52443	Treasure Trove Trust	Equipment Update	To **grant** $2,000 to Treasure Trove Trust towards updating and purchasing new play equipment.

3 Cont'd

	Organisation	**Project**	**Subcommittee Resolutions**
138. 52383	Treasure Trove Trust	General Running Costs	To **grant** $3,000 to Treasure Trove Trust towards operating expenses.
139. 52592	University of Canterbury Canoe Club	Beginner Boat Fleet	To **grant** $2,000 to the University of Canterbury Canoe Club towards the purchase of 20 new spray skirts and paddles for kayaks.
140. 52203	Voices of Canterbury	The Voices Festival	To **grant** $2,000 to the Voices of Canterbury for the Voices Festival towards volunteer recognition.
141. 52379	West Christchurch Women's Refuge	Family Violence Integrated Agency Response	To **grant** $5,000 to West Christchurch Women's Refuge towards wages of the administration and support officer. (*Note: Staff recommendation - $2,500)*
142. 52093	White Elephant Trust	@442 Tuam	To **grant** $2,500 to White Elephant Trust towards marketing of their new venue in Tuam Street.
143. 52142	YWCACHCH Inc	Community Development Centre at 285 Hereford Street	To **grant** $2,000 to YWCACHCH Inc towards the salary for the Manager.

Priority Three Grants

	Organisation	**Project**	Subcommittee Resolutions
144. 52080	Badminton Canterbury Inc	Senior Training	To **decline** the application from Badminton Canterbury Inc towards the cost of senior training.
145. 52293	Be The Change NZ	Administration Costs	To **grant** $2,100 to the Be The Change NZ towards administration costs. (*Note: Staff recommendation – to **decline**)*
146. 52374	Blue Light Ventures Inc (Christchurch)	Project Administration	To **decline** the application from Blue Light Ventures Inc (Christchurch) towards project administration.
147. 52595	Canterbury African Council	Africa Day 2015	To **decline** the application from Canterbury African Council towards funds for Africa Day 2015.

3 Cont'd

	Organisation	Project	Subcommittee Resolutions
148. 52270	Canterbury Branch of The Royal New Zealand Society for the Prevention of Cruelty to Animals Incorporated	Volunteer Recognition and Training	To **decline** the application from the Canterbury Branch of The Royal New Zealand Society for the Prevention of Cruelty to Animals Incorporated towards volunteer recognition and training.
149. 52224	Canterbury Fiji Social Services Trust	Heritage Celebration	To **decline** an application from Canterbury Fiji Social Services Trust for costs towards the heritage celebration.
150. 52223	Canterbury Fiji Social Services Trust	Pacific Women's Domestic Skills Project	To **grant** $1,500 to the Canterbury Fiji Social Services Trust towards the Pacific Women's Domestic Skills Project. (*Note: Staff recommendation – to **decline**)*
151. 52583	Canterbury Playcentre Association	Governance Costs and Hui/Meeting Room Curtains	To **decline** an application from Canterbury Playcentre Association towards governance costs and hui/meeting room curtains.
152. 52083	Child Helpline Trust	Child Helpline Website	To **decline** an application from Child Helpline Trust towards the Child Helpline website.
153. 52106	Christchurch City Roulettes Leisure Marching Team	Raise Awareness to Encourage New Members	To **decline** an application from the Christchurch City Roulettes Leisure Marching Team towards funds to raise awareness to encourage new members.
154. 52518	Christchurch Early Intervention Trust - The Champion Centre	Family Support Worker Costs	To **grant** $1,500 to the Christchurch Early Intervention Trust - The Champion Centre towards family support worker costs. (*Note: Staff recommendation – to **decline**)*
155. 52572	Christchurch Fellowship of Song, Dance and Drama Inc. Society	Performances and Shows for Community Cultural Events and Celebrations	To **decline** an application from the Christchurch Fellowship of Song, Dance and Drama Inc. Society towards costs for performances and shows for community cultural events and celebrations.
156. 52213	Christchurch Petanque Club	Grounds Maintenance	To **decline** the application from Christchurch Petanque Club towards grounds maintenance.
157. 52510	Christchurch Special Needs Library	Insurance Assistance	To **decline** an application from the Christchurch Special Needs Library towards insurance assistance.

3 Cont'd

	Organisation	Project	Subcommittee Resolutions
158. 52589	Crimewatch (Chch) Incorporated	Training seminar and administration	To decline an application from the Crimewatch (Chch) for training seminar and administration expenses.
159. 52679	Crockfords Bridge Club Inc	Buying New Drapes for the Clubrooms	To decline an application from the Crockfords Bridge Club Inc towards the cost of buying new drapes for the clubrooms.
160. 52307	F.A.G.A.S.A. Inc Christchurch Branch	Conference and Administration Costs	To decline an application from the F.A.G.A.S.A. Inc Christchurch Branch towards conference and administration costs.
161. 51981	Heartfelt New Zealand Harvest Trust	Youth Forever Club	To decline an application from Heartfelt New Zealand Harvest Trust towards the Youth Forever Club.
162. 52447	Just Dollars Trust	Just Dollars Project	To decline an application from Just DollarsTrust towards the Just Dollars Project.
163. 51950	Korean Society of Christchurch Inc	2014 Korean Culture and Food Festival	To decline an application from Korean Society of Christchurch Inc towards costs for the 2014 Korean Culture and Food Festival.
164. 52579	Law for Change Canterbury	Administrative Budget	To decline an application from Law for Change Canterbury towards the administrative budget.
165. 52603	Los Farsantes	December Dawn	To decline an application from Los Farsantes towards costs for December Dawn.
166. 52482	Majestic Youth Community Trust	Dont Hold the Wall	To decline an application from Majestic Youth Community Trust towards costs for Don't Hold the Wall.
167. 52064	National Council of Women - Christchurch	Sharing Our Stories Forum - Women's Voices Project	To decline an application from National Council of Women – Christchurch towards costs for Sharing Our Stories Forum - Women's Voices Project
168. 52529	Project Litefoot Trust	LiteClub	To decline an application from Project Litefoot Trust towards costs for LiteClub.

3 Cont'd

	Organisation	Project	Subcommittee Resolutions
169. 52473	Qiao Yi Lion Dance Club Christchurch	Purchase of Children Chinese Lion Dancer and Musician Costume.	To decline an application from Qiao Yi Lion Dance Club Christchurch for the purchase of a children Chinese lion dancer and musician costume.
170. 52627	Red De Talentos Mexicanos Capitulo Nueva Zelandia	Latin Festival Show	To decline an application from Red De Talentos Mexicanos Capitulo Nueva Zelandia towards costs for the Latin Festival Show.
171. 51830	Red De Talentos Mexicanos Capitulo Nueva Zelandia	Mexican Cultural Week	To decline an application from Red De Talentos Mexicanos Capitulo Nueva Zelandia towards costs for Mexican Cultural Week.
172. 52477	Restorative Justice Services Otautahi Christchurch	Office Manager Wages and Supervision and Training for Restorative Facilitators	To decline an application from Restorative Justice Services Otautahi Christchurch towards office manager wages and supervision and training for restorative facilitators.
173. 52459	Seabrook McKenzie Trust for Specific Learning Disabilities	Telephone and Internet Costs for One Year	To grant $500 to the Seabrook McKenzie Trust for Specific Learning Disabilities towards telephone and internet costs for one year. (*Note: Staff recommendation – to decline)* **NOTE:** The Metropolitan Small Grants Fund Assessment Subcommittee also recommend that staff liaise with the Trust to determine whether there is the possibility of partnership or other support from commercial telecommunication companies.
174. 52195	Wai Ora Trust	Receptionist Salary	To **decline** an application from Wai Ora Trust towards a receptionist salary.
175. 52522	Women in Enterprise Inc	Promotion of the Angel Fund	To **decline** an application from Women in Enterprise Inc towards costs for promotion of the Angel Fund.
176. 51874	Young Men's Christian Association of Christchurch Inc	YMCA Youth Talent Quest	To **decline** an application from Young Men's Christian Association of Christchurch Inc towards costs for the YMCA Youth Talent Quest.

3 Cont'd

Priority Four Grants

	Organisation	Project	Subcommittee Resolution
177. 52567	50s Up Brass	Cardboard Cathedral Concert	To **decline** an application from 50s Up Brass towards costs for a Cardboard Cathedral Concert.
178. 52417	Aotearoa Hispanic Association	Patio Latino	To **decline** an application from Aotearoa Hispanic Association towards costs for Patio Latino.
179. 52076	Bottle Lake Golf Club Inc	SNAG Golf Youth Programme	To **decline** an application from Bottle Lake Golf Club Inc towards costs fro SNAG Golf Youth Programme.
180. 52593	Canterbury African Council	Soul of Africa	To **decline** an application from Canterbury African Council towards costs for Soul of Africa.
181. 52196	Canterbury Business Association	Canterbury Business Association	To **decline** an application from Canterbury Business Association towards costs for Canterbury Business Association.
182. 52131	Canterbury Business Association	Student Engagement in Clubs	To **decline** an application from Canterbury Business Association towards costs for student engagement in clubs.
183. 52221	Canterbury Fiji Social Services Trust	Community Gatherings	To **decline** an application from Canterbury Fiji Social Services Trust towards costs for community gatherings.
184. 52440	Canterbury Tennis Incorporated	Representative Coaching	To **decline** an application from Canterbury Tennis Incorporated towards costs for representative coaching.
185. 52120	Christchurch Hobbyist Beekeepers Club	Storage Shed	To **decline** an application from Christchurch Hobbyist Beekeepers Club towards costs for a storage shed.
186. 52340	Christchurch Resettlement Services	Swim Tutor for Ladies Swimming Programme	To **decline** an application from Christchurch Resettlement Services for a swim tutor for ladies swimming programme.
187. 52445	Environmental Education for Resource Sustainability Trust	Paper4trees	To **decline** an application from Environmental Education for Resource Sustainability Trust towards funds for Paper4trees.

3 Cont'd

	Organisation	Project	Subcommittee Resolutions
188. 52232	Ethiopian Orthodox Tewahedo Church New Zealand	Ethiopian Festival of the New Year	To **decline** an application from Ethiopian Orthodox Tewahedo Church New Zealand towards funds for the Ethiopian Festival of the New Year.
189. 52230	Ethiopian Orthodox Tewahedo Church New Zealand	Identity Project	To **decline** an application from Ethiopian Orthodox Tewahedo Church New Zealand towards funds for their Identity Project.
190. 52608	Mango's Cuisine	Latin-America Fusion Cuisine Workshop	To **decline** an application from Mango's Cuisine towards costs for a Latin-America Fusion Cuisine Workshop.
191. 52571	Niu Economic & Enterprise Development Trust (NEED)	Pacifica Fesitval	To **decline** an application from Niu Economic & Enterprise Development Trust (NEED) towards funds for a Pacifica Festival.
192. 51910	Pink Health Otautahi	Pride Celebration	To **decline** an application from Pink Health Otautahi towards funds for a Pride celebration.
193. 52600	Rewi Alley Academy	Adult Chinese Fitness and Dancing Group, Taiji, Sword	To **decline** an application from Rewi Alley Academy towards funds for an adult Chinese fitness and dancing group, Taiji Sword.
194. 52483	South Island German Shepherd League	Equipment Upgrade	To **decline** an application from South Island German Shepherd League for equipment upgrade.
195. 52129	The Just Dirt Trust	Just Dirt Projects	To **decline** an application from The Just Dirt Trust towards funds for Just Dirt Projects.
196. 52087	The Order of St John South Island Trust	First Responder Kits for Events	To **decline** an application from The Order of St John South Island Trust for First Responder Kits for events.

3.2 The Board Chairpersons decided that the Chairperson and one other member of the group be delegated the authority to confirm the minutes of their meeting.

The meeting concluded at 4.19pm.

CONFIRMED THIS 29TH DAY OF AUGUST 2014

ANDREW TURNER
CHAIRPERSON

PAM RICHARDSON
SUBCOMMITTEE MEMBER

27. NOTICES OF MOTION

28. RESOLUTION TO EXCLUDE THE PUBLIC

Attached.

THURSDAY 11 SEPTEMBER 2014

COUNCIL

RESOLUTION TO EXCLUDE THE PUBLIC

Section 48, Local Government Official Information and Meetings Act 1987.

I move that the public be excluded from the following parts of the proceedings of this meeting, namely the items listed below.

Reason for passing this resolution: good reason to withhold exists under section 7.
Specific grounds under section 48(1) for the passing of this resolution: Section 48(1)(a)

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

ITEM NO.	GENERAL SUBJECT OF EACH MATTER TO BE CONSIDERED	SUBCLAUSE & REASON UNDER ACT	SECTION	PLAIN ENGLISH REASON	WHEN REPORT CAN BE RELEASED
29.	**REPORT OF THE LYTTELTON / MT HERBERT COMMUNITY BOARD MEETING OF 16 JULY 2014**	**LYTTELTON/MT HERBERT SMALL GRANTS FUND ASSESSMENT COMMITTEE – COMMUNITY APPOINTMENTS 2014/15, 2015/16 AND 2016/17** Protection of privacy of natural persons. **DRAFT LYTTELTON ACCESS PROJECT** Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	7 2 (a) 7(2)(i)	To enable the Board to consider the nominations received for the Small Grants Fund Assessment Committee 2014/15, 2015/16 and 2016/17. Commercial sensitivity	When the Board has considered nominations and the applicants have been informed of the decisions. When public consultation commences
30.	**REPORT OF THE RICCARTON / WIGRAM COMMUNITY BOARD MEETING OF 19 AUGUST 2014**	**RICCARTON PUBLIC PASSENGER TRANSPORT PROJECT – OCCUPATION NEGOTIATIONS** Conduct of negotiations **TEMPORARY CUSTOMER SERVICE PROVISION – SOUTHWEST CHRISTCHURCH** Prejudice commercial position of supplier	7(2)(i) 7(2)(b)(ii)	Ongoing negotiations regarding potential sites and if publicised, this could prejudice those negotiations Would be likely to unreasonably prejudice the commercial position of the person who supplied or is the subject of the information	Following completion of all option negotiations and the Council's approval of a preferred option Following completion of option assessment, reporting and decision of the Council.
31.	**REPORT OF THE SPREYDON / HEATHCOTE COMMUNITY BOARD MEETING OF 22 AUGUST 2014**	**PUBLIC EXCLUDED REPORT ON PROPSED PROPERTY DISPOSAL – 25F SPARKS ROAD** Enable Council holding the information to carry out, without prejudice or disadvantage, commercial activities	7 (2) (h)	To undertake property negotiations	Post Settlement
32.	**PORT HILLS MASS MOVEMENT – LAND PURCHASES**	Negotiations	7(2)(i)	So as not to prejudice the Council's negotiations with individual landowners	When all land purchase transactions completed

Chairperson's
Recommendation: That the foregoing motion be adopted.

Note

Section 48(4) of the Local Government Official Information and Meetings Act 1987 provides as follows:

"(4) Every resolution to exclude the public shall be put at a time when the meeting is open to the public, and the text of that resolution (or copies thereof):

(a) Shall be available to any member of the public who is present; and
(b) Shall form part of the minutes of the local authority."