

ENVIRONMENTAL COMMITTEE AGENDA

TUESDAY 25 FEBRUARY 2014

AT 9AM

IN COMMITTEE ROOM 1, CIVIC OFFICES, 53 HEREFORD STREET

Committee: Councillor Phil Clearwater (Chairperson)
Councillors Jimmy Chen (Deputy Chairperson), Pauline Cotter, David East and Tim Scandrett

General Manager
City Environment (Acting)
Terry Howes
Telephone: 941-8608

Committee Adviser
Lucy Halsall
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- PART A - MATTERS REQUIRING A COUNCIL DECISION
- PART B - REPORTS FOR INFORMATION
- PART C - DELEGATED DECISIONS

INDEX

ITEM NO.	DESCRIPTION	PAGE NO.
PART C 1.	APOLOGIES	1
PART C 2.	DECLARATION OF INTEREST	1
PART B 3.	DEPUTATIONS BY APPOINTMENT	1
PART B 4.	CHRISTCHURCH TRANSPORT OPERATIONS CENTRE BRIEFING	1
PART A 5.	DRAFT TERMS OF REFERENCE FOR ALL COMMITTEES	3
PART A 6.	MAJOR CYCLEWAY PROGRAMME PROGRESS UPDATE	13

ENVIRONMENTAL COMMITTEE 25. 2. 2014**1. APOLOGIES****2. DECLARATION OF INTEREST**

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

3. DEPUTATIONS BY APPOINTMENT

3.1 Lee Robinson will address the Committee regarding repairs to marine especially the wharf in Robinsons Bay.

3.2 Michael Esposito and John Smith from Welcome Aboard will address the Committee regarding finishing off of tram tracks from Cashel Street and around the Cathedral.

4. CHRISTCHURCH TRANSPORT OPERATIONS CENTRE BRIEFING

Verbal update from staff.

ENVIRONMENTAL COMMITTEE 25. 2. 2014

5. DRAFT TERMS OF REFERENCE FOR ALL COMMITTEES

Manager responsible:	Acting Chief Executive
Author:	Peter Mitchell

1. PURPOSE OF REPORT

- 1.1 The purpose of this report is for each of the Committees appointed by the Council in November 2013 to consider draft Terms of Reference (**Attachment 1**), make any changes they wish for that Committee and to recommend to the Council for approval that Committee's Terms of Reference for the 2013 – 16 term.

2. BACKGROUND

- 2.1 At its meeting on 7 November 2013 the Council appointed the following Committees:
- Earthquake Recovery Committee (as a Committee of the Whole)
 - Finance Committee
 - Community Committee
 - Housing Committee
 - Environmental Committee
 - Regulation and Consents
 - Strategy and Planning.
- 2.2 At that November 2013 meeting the Council also appointed the membership of those Committees. By virtue of the Local Government Act the Mayor is a member of all Committees. The Council at its 28 November 2013 meeting appointed the Deputy Mayor a member of all Committees with full voting rights.
- 2.3 At the 7 November 2013 meeting it was understood that a further report on the Terms of Reference of each of the Committees would be completed for recommending to the Council. Discussions between the relevant Committee Chairs and General Managers on the draft Terms of Reference of each Committee have now occurred and the draft Terms of Reference for all Committees are attached. This report, and the attached draft Terms of Reference, will be before all Committees in February so that each Committee can discuss, and recommend to the Council, that particular Committee's Terms of Reference in the context of being aware of all other Committee's Terms of Reference.
- 2.4 Terms of Reference provide the framework within which each of the Council's Committees operates. Some committees are recommending they be given delegated decision making power. Where a Committee exercises a delegated power on any particular occasion the Local Government Act provides, as with delegation of powers generally, that that exercise of delegated power is a "Council decision" and cannot be reversed by the Council.
- 2.5 The Council has on its books a series of adopted strategies, plans and bylaws. In some instances (e.g. a bylaw or District Plan) there are prescribed periods for review reporting and updating. In contrast many strategies and plans are voluntary in nature. The Council's Bylaws have been allocated to individual Committees, and while many of the Council's strategies have been allocated to a Committee, some have no obvious home. It is intended that these will be reported direct to the Council as required.
- 2.6 In addition to these plans and strategies a number of the Committees also have responsibility for one or more bylaws. The previous Council established a comprehensive 10 year programme of review based on legislative need and organisational capacity. While the Council may elect to depart from this, by accelerating or changing the programme, care needs to be taken of the organisational capacity to support such a programme if a more active bylaw programme is in place.

ENVIRONMENTAL COMMITTEE 25. 2. 2014**5 Cont'd**

- 2.7 It is proposed that the Regulation and Consents Committee retains responsibility for managing the overall Council bylaw review programme. Where new bylaws are required, or early reviews contemplated these should be reviewed by the Regulation and Consents Committee to ensure the Council programme as adopted remains achievable.

3. STAFF RECOMMENDATION

It is recommended that the Terms of Reference and Delegations set out in **Attachment 1** for the:

- Earthquake Recovery Committee (as a Committee of the Whole)
- Finance Committee
- Community Committee
- Housing Committee
- Environmental Committee
- Regulation and Consents
- Strategy and Planning

be approved by each Committee in respect of its own Terms of Reference and recommended to the Council.

EARTHQUAKE RECOVERY COMMITTEE

Membership: The Mayor, Lianne Dalziel (Chair)
Councillor Vicki Buck
Councillor Jimmy Chen
Councillor Phil Clearwater
Councillor Pauline Cotter
Councillor David East
Councillor Jamie Gough
Councillor Yani Johanson
Councillor Ali Jones
Councillor Glenn Livingstone
Councillor Paul Lonsdale
Councillor Raf Manji
Councillor Tim Scandrett
Councillor Andrew Turner

Terms of Reference

Responsible for reviewing as appropriate and recommending to the Council matters relating to the key strategic matters relating to Council's contribution to earthquake recovery and its engagement with the Government (CERA) and other strategic partners and the community on recovery.

Responsible for

- CERA/CCDU Liaison
- Long Term Plan (Council Resolution 7/11)
- CERA Recovery Strategies, Plan and Programmes: monitoring and review
 - Recovery Strategy
 - Land use Recovery Plan
 - Central City Recovery Plan
 - (Draft) Culture and Heritage Recovery programme
 - Natural Environment Recovery Programme
- IANZ Building Accreditation
- EQC/Insurance/Community Interface and Liaison (exc. CCC Insurance Matters)
- District Plan Review
- Infrastructure Rebuild
- Major Facilities Rebuild
- Facilities Rebuild
- Civil Defence Emergency Management (Council resolution 7/11)

Delegations

Nil.

FINANCE COMMITTEE

Membership: The Mayor, Lianne Dalziel
Councillor Raf Manji (Chair)
Councillor Andrew Turner (Deputy Chair)
Councillor Vicki Buck
Councillor Jimmy Chen
Councillor Glen Livingstone
Councillor Paul Lonsdale
Councillor Jamie Gough
Councillor Yani Johanson

Terms of Reference

Responsible for reviewing as appropriate and making recommendations to the Council on the following areas:

- Financial Performance
- Assets
- Treasury
- Funding
- Christchurch City Council Insurance matters
- All Council Controlled Organisations. (exc. CDC and CCT)

Delegations

Nil

COMMUNITY COMMITTEE

Membership: The Mayor, Lianne Dalziel
Councillor Yani Johanson (Chair)
Councillor Ali Jones (Deputy Chair)
Councillor Vicki Buck
Councillor Jimmy Chen
Councillor Phil Clearwater
Councillor Paul Lonsdale
Councillor Tim Scandrett
Councillor Andrew Turner

Terms of Reference

Responsible For

- Monitoring, receiving regular reports and making recommendations to the Council on:
 - Arts
 - Heritage
 - Libraries
 - Community facilities
 - Recreation and Sports
 - International relations
 - Communications
 - Events and festivals
 - Iwi and ethnic relationships
 - Community Board Liaison

Delegations

- Heritage Incentive Grants above \$15,000

HOUSING COMMITTEE

Membership: The Mayor, Lianne Dalziel
Councillor Glen Livingstone (Chair)
Councillor Pauline Cotter (Deputy Chair)
Councillor Vicki Buck
Councillor Phil Clearwater
Councillor Yani Johanson
Councillor Ali Jones
Councillor Paul Lonsdale

Terms of Reference

Responsible For

- Monitoring, receiving regular reports and making recommendations to the Council on:
 - Social housing repair and rebuild
 - Social housing insurance issues
 - Social housing Strategy 2007
 - Social housing rent changes that fall outside of delegations
 - Social housing tenant issues

- Developing and maintaining key external relationships in the area of housing with:
 - CERA/CCDU
 - Tenants Protection Association
 - MBIE
 - NGOs
 - HNZA
 - NZ Coalition to End Homelessness (NZCEH)

- Developing and prioritising a work plan for the 2013-2016 term of Council considering:
 - Social housing repair and rebuild
 - Strategies to address homelessness
 - Non-social affordable rental housing
 - Inner-city housing
 - Affordable housing
 - Youth housing

Delegations

Nil

ENVIRONMENTAL COMMITTEE

Membership: The Mayor, Lianne Dalziel
Councillor Phil Clearwater (Chair)
Councillor Jimmy Chen (Deputy Chair)
The Deputy Mayor, Vicki Buck
Councillor David East
Councillor Pauline Cotter
Councillor Tim Scandrett

Terms of Reference

Responsible for reviewing as appropriate and making recommendations to the Council on the following groups of activities:

Roads and Footpaths

- Active Travel
- Parking
- Public Transport
- Road Network

Parks and Open Spaces

- Cemeteries
- Regional Parks
- Garden and Heritage Parks
- Neighbourhood Parks
- Sports Parks
- Harbours and Marine Structures

Stormwater Drainage and Flood Protection and Control Works

- Stormwater Drainage
- Flood Protection and Control Works

Sewerage Collection Treatment and Disposal

- Waste water Collection
- Waste water Treatment and Disposal

Water Supply

- Water Conservation
- Water Supply

Note : Matters relating to the Infrastructure Rebuild programme will normally be considered by the Committee of the Whole Council

Delegations

Nil.

REGULATION AND CONSENTS COMMITTEE

Membership: The Mayor, Lianne Dalziel
Councillor David East (Chair)
Councillor Tim Scandrett (Deputy Chair)
Councillor Vicki Buck
Councillor Pauline Cotter
Councillor Ali Jones
Councillor Glen Livingstone

Terms of Reference

The Regulation and Consents Committee shall be responsible for reviewing as appropriate and making recommendations to the Council on the following areas:

- Building and Resource Consent Monitoring
- Inspections Enforcement including
 - Liquor Licensing
 - Dogs
 - Swimming pools
 - Public Places Bylaw Policies
- City Bylaw Policy and Bylaw Reviews
- Council Policies: Implementation Monitoring and Review (noting that Strategy and Planning Committee will be responsible for the development of new policies and bylaws).

Note:

Council Hearings Panel/s are separate Committees of the Council, and this Committee will be responsible for monitoring the decisions and programme of the Hearings Panels.

Delegations

Nil.

STRATEGY AND PLANNING COMMITTEE

Membership: Councillor Jamie Gough (Chair)
Councillor Paul Lonsdale (Deputy Chair)
The Mayor, Lianne Dalziel
The Deputy Mayor, Vicki Buck
Councillor Jimmy Chen
Councillor David East
Councillor Raf Manji
Councillor Andrew Turner

Terms of Reference

Responsible for reviewing as appropriate and making recommendations to the Council on the following areas:

- **Land Use Planning Policy including:**
 - Urban Development Strategy
 - Land Use Recovery Plan
 - District Plan (other than District Plan Review)
 - Plan Change and Variations
 - Area Plans and Strategies
 - Regional Plan/s Policies and Adjoining District Plan
- **Urban Regeneration including:**
 - Suburban Masterplans
 - Central City Redevelopment
 - Transitional City Programme
 - Technology and Innovation including:
 - Economic Development – inc. CDC and CCT.
- Development Contributions Policy
- New Council Policies Bylaws (eg. LAP, LAPP, etc.). Noting that established policies shall be monitored and reviewed through the Regulation and Consents Committee)

Delegations

Nil

ENVIRONMENTAL COMMITTEE 25. 2. 2014

6. MAJOR CYCLEWAY PROGRAMME PROGRESS UPDATE

		Contact	Contact Details
General Manager responsible:	General Manager, City Environment Group	N	
Officer responsible:	(Acting) Unit Manager, Asset and Network Planning	Y	Ron Clarke, DDI 941 5009
Author:	John Hannah, Programme Manager	N	

1. PURPOSE OF REPORT

- 1.1 This report is to summarise the work currently underway on the Major Cycleway Routes (MCRs) and outline the management, detailed design and construction processes.
- 1.2 To provide the Environmental Committee with an update of progress being made and steps to further progress the construction of the MCRs.

2. EXECUTIVE SUMMARY

- 2.1 The MCR programme for the ultimate construction of 13 new cycleway routes is significant and has many complexities that require careful and collaborative planning and implementation (refer **Attachment 1**).
- 2.2 The Council's objective for the MCRs is to deliver a level of service above the standard that has been used for the construction of the existing cycleways. This would encourage the 30 per cent of the community who indicated they would consider taking up cycling as a means of transport if the facilities were safer and easier to use. As a guide, the facilities are designed to be used by riders with the ability of a child aged 10 years as well as more skilled riders.
- 2.4 To meet these improved standards there are many challenges in terms of design detail, implication on the available road and verge space and other road corridor users.
- 2.5 This update report will set the scene for a proposed workshop with councillors in late March this year to enable staff to outline the options, consequences and discuss appropriate solutions.

3. BACKGROUND

- 3.1 As part of the Council's 2013/2014 Annual Plan it approved a business case for the construction of 13 MCRs extending over multiple financial years, from 2013/14 to 2017/18. A commitment of \$34.0 million was made within the Council's Three Year Plan (TYP) for the initial part of the programme. Funding for the portions of the programme of works which are outside the period of the TYP are subject to separate approval processes by the Council.

4. COMMENT

4.1 Complexity of the programme

- 4.1.1 The MCR programme is a key part of the Christchurch Transport Strategic Plan and therefore needs to interact well with the various parts of the Council involved and affected by the success or otherwise of the MCRs.
- 4.1.2 Each MCR has been scoped at a high level to give a network of MCRs which will provide opportunity for good connectivity between residential areas and the many important destinations.

ENVIRONMENTAL COMMITTEE 25. 2. 2014

6 Cont'd

4.1.3 This results in each MCR passing through, along or adjacent to other transport modes and brings varying levels of conflict which require safe and convenient solutions to enable the MCRs to be attractive to the current fringe group of potential cyclists. Some MCRs pass through Council reserves, land managed by others or rail corridors, and in some locations land purchase may be necessary. These all bring their own complexities.

4.1.4 For this reason a matrix programme management structure has been implemented and is being led by the Programme Manager, who has wide-ranging experience with programmes with similar complexities. **Attachment 2** shows this structure and its reporting responsibilities.

4.2 Quick win

4.2.1 The programme team has identified various opportunities to make early progress on portions of some of the MCRs that will provide early benefits to users and give an indication of the levels of service they can expect the MCRs to deliver. As noted above, the necessary steps and processes can be time consuming but the team has a strong focus to deliver as many of these as possible in the shortest possible time.

4.2.2 The quick wins that have the best opportunity to deliver in a reasonable time frame are:

- eight new signalised road crossings - these are where existing routes which are part of the future MCR network cross roads with high traffic flows and the signalised crossings are required to deliver a safe crossing point for cyclists
- a section of the Little River Route near Little River
- the section of the Grassmere/Papanui to City Route through the Rutland Reserve
- the City to University Route
- working with the infrastructure rebuild programme to ensure opportunities are taken.

4.2.3 Construction of each of the above is still subject to the resolution of various elements but they are being targeted for early in the 2014/2015 financial year.

4.3 Development of scheme level design and cost review

4.3.1 The previous work upon which the MCR programme was agreed provided an excellent high level network design but each route has required careful assessment to determine the actual form of the MCR along the various sections of each route. This assessment includes on-site assessment to determine if the MCR can be off-road but still in the road reserve, on road with adequate available width, opportunities for the route to pass through reserves of alternative land such as rail corridors.

4.3.2 Work has been completed on 10 of the MCRs and an example is **Attachment 3**.

4.3.1 Once all of these scheme level designs have been completed the costs will be reviewed and reported to the proposed workshop in late March.

ENVIRONMENTAL COMMITTEE 25. 2. 2014**6 Cont'd****4.4 Establishment of detailed design requirements**

4.4.1 A very important outcome for the MCRs is that they provide a consistent and predictable level of service to users and therefore it is vital for the long term success of the programme that well considered, safe and detailed design criteria are established and applied to all MCRs.

4.4.2 The team of cycleway design experts from the Netherlands who visited Christchurch in late November 2013 stressed the need to agree in advance a set of minimum standards before commencing detailed design and ensuring that these were not compromised. These would take account of the following:

- safety
- coherence
- directness
- comfort
- attractiveness.

4.4.3 The design team have made excellent progress on developing these and we will have them reviewed externally and then wish to bring them to the committee for discussion at the proposed workshop in late March 2014. Some of the options that give the necessary level of service for the MCRs will have impacts on other road users and the team is keen to obtain the Council's views before applying them to each detailed design.

4.4.4 Sub-route option selection process: within each MCR at a detailed level there are often sub-options (i.e. on road or off road or a slightly different route) which require consideration so the reasons for choosing a particular option are transparent and documented. The team is developing these criteria and will have them available for discussion at the March workshop.

4.5 Route benefits and usage and route prioritisation

4.5.1 The programme team, with assistance from the Council's New Zealand Transport Agency (NZTA) funding team, are working towards requesting funding subsidy for the design and construction of at least some of the MCRs. To assist with this and also to enable a prioritisation of construction of the MCRs to be established the team is undertaking an assessment of the potential usage and catchments for each MCRs origin, collector points mid-route and the destination.

4.5.2 This proposed prioritisation will be discussed with the Council at the late March workshop.

4.6 Public Affairs

4.6.1 In recognition of the wide range of aspects to the interface with the community to enable the best possible outcome for the MCRs it was decided to establish a Public Information Team covering the following aspects of interaction with the public:

- communications
- marketing
- consultation
- education
- liaison and advocacy.

ENVIRONMENTAL COMMITTEE 25. 2. 2014**6 Cont'd**

- 4.6.2 Each of these aspects of the interaction and communication with the public is responsible for the development of its own work streams, but the team meets monthly to ensure there is, where possible, supporting actions by other parts of the public affairs programme, and each group is informed about each other's actions.
- 4.6.3 To date the focus has been on a community awareness campaign seeking name suggestions for the routes, and outlining likely timeframes for work to start.
- 4.6.4 The 'Name a Cycleway Route' has been very successful with many suggestions having been received. The public voting which is now underway, is also attracting a very good level of response. The final selection from the preferred public names will be brought to the Committee at its March meeting for its final decision.
- 4.6.5 Some early consultation has begun with affected communities and the City Environment Group Education Team is developing a programme in conjunction with its Travel Choice work with businesses, schools and other organisations to support and promote behavioural change. This team's work will intensify as detailed designs are finalised and more extensive consultation and engagement is required.
- 4.6.6 The consultation team has recently commenced consultation with the community and affected property owners for the Grassmere to Rutland link of the Grassmere / Papanui to City Route following advice to the Community Board to whom they will report following the responses are received.
- 4.6.7 The team also sees interaction with the members of the Council as very important as the detailed design criteria and detailed routes are developed.

5. FINANCIAL IMPLICATIONS

- 5.1 There are no new financial implications.

6. STAFF RECOMMENDATION

That the Environmental Committee recommend that the Council:

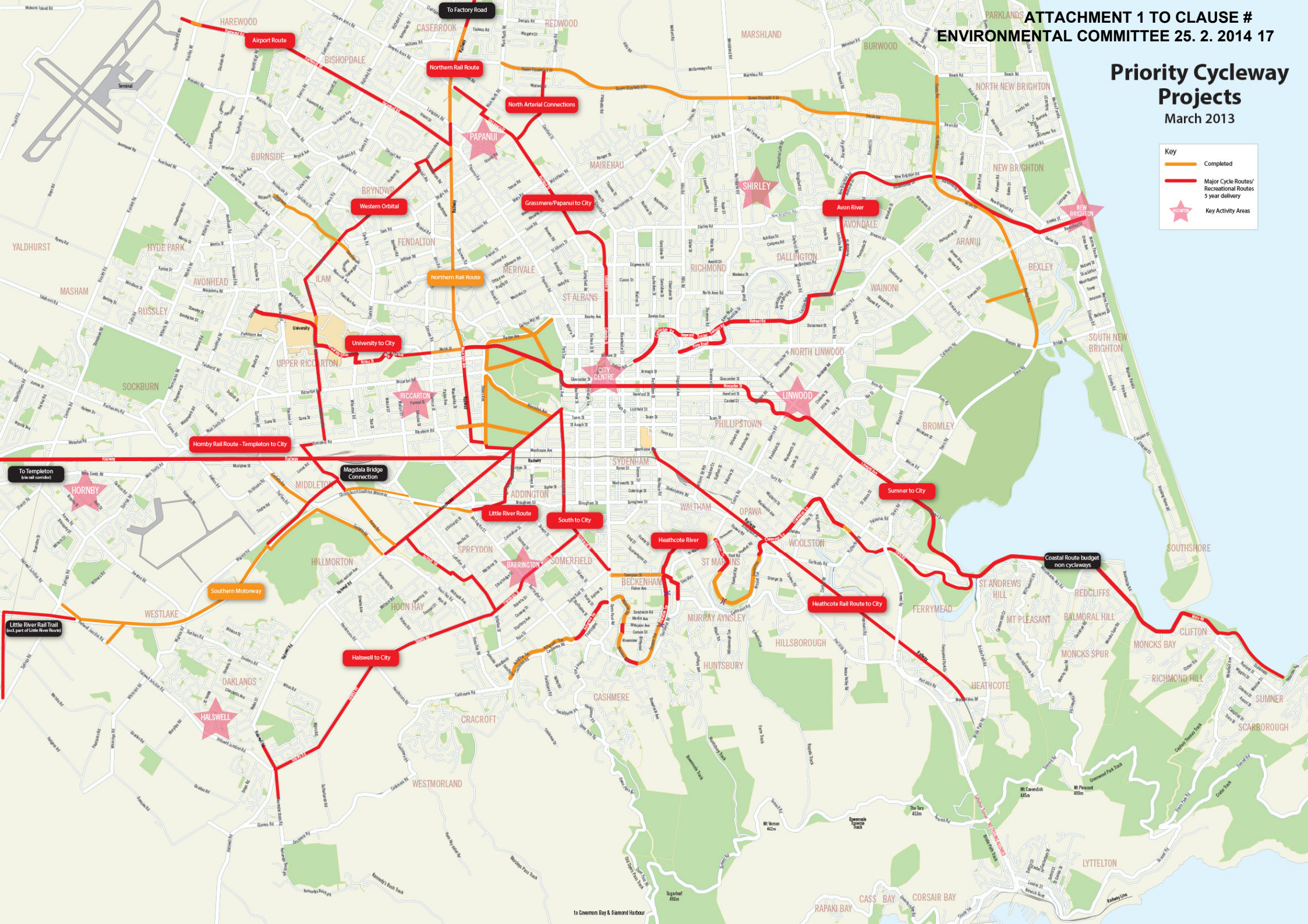
- 6.1 Note the information provided in this report.
- 6.2 Agree to an Environmental Committee Briefing in late March 2014 to work through the issues covered above with staff and discuss any other key aspects of the Major Cycle Routes programme.

Priority Cycleway Projects

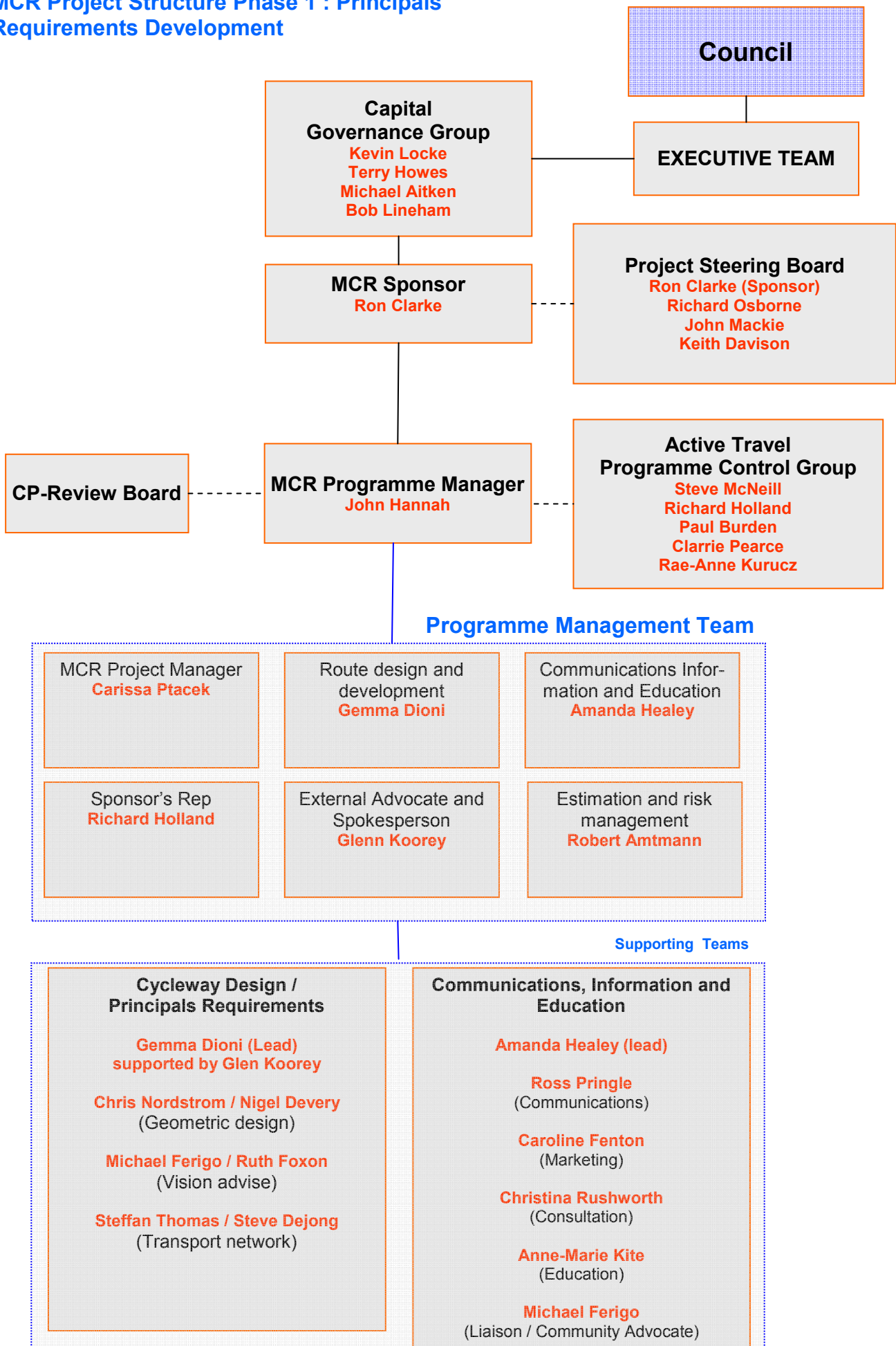
March 2013

Key

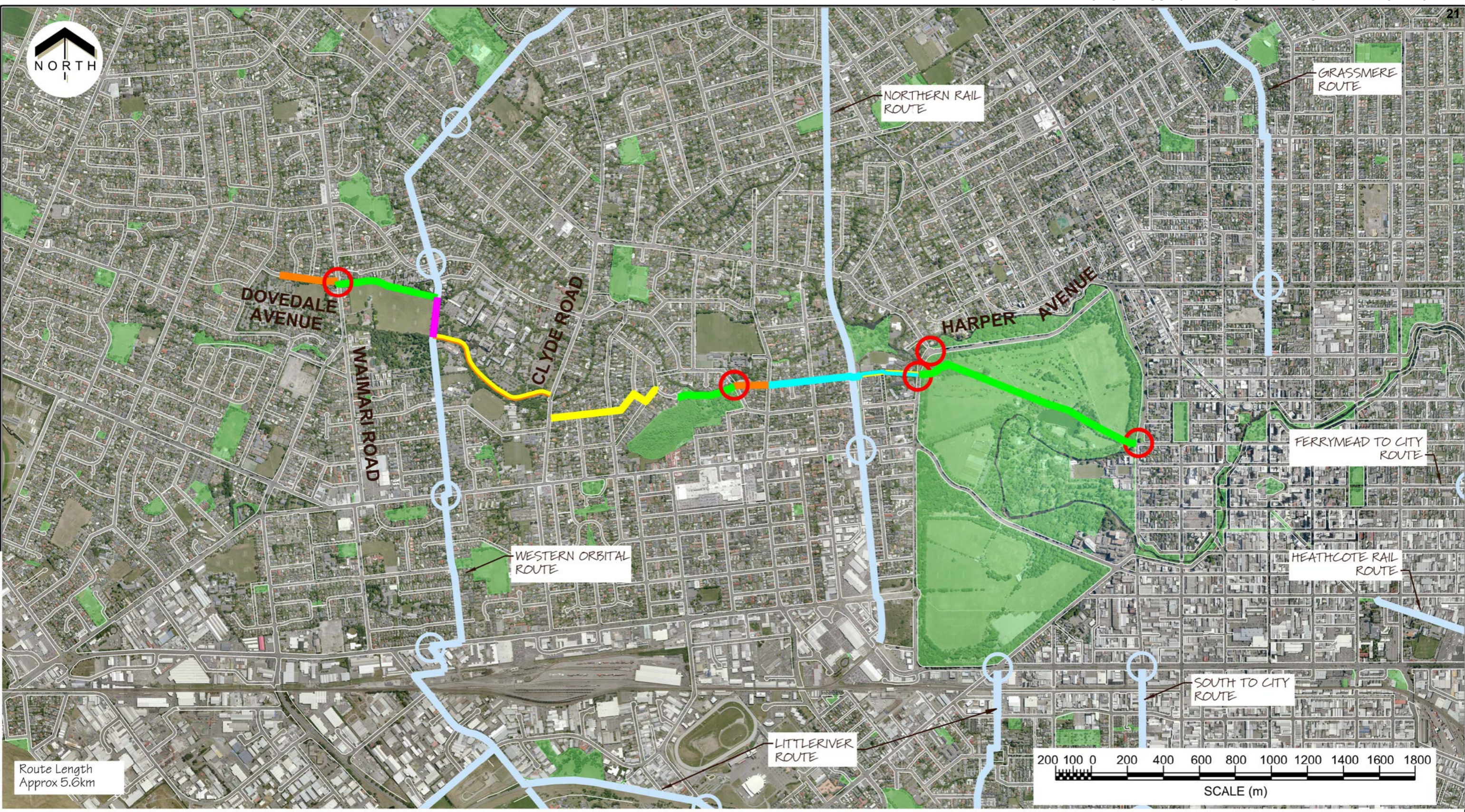
- Completed
- Major Cycle Routes/ Recreational Routes 5 year delivery
- Key Activity Areas



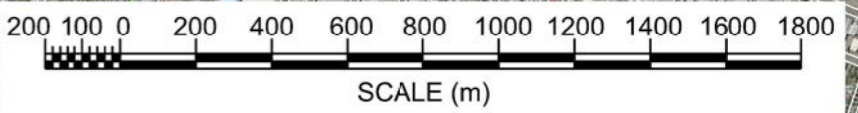
**MCR Project Structure Phase 1 : Principals
 Requirements Development**



Original size mm
100
50
30
10
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Route Length
Approx 5.6km



KEY	
	Off Road Path (shared or separate)
	Neighbourhood Greenway
	Cycle Crossing Improvements
	Separated Cycle Path 1 Way On Street
	Shared Path - Parks - Generally 2 way
	Separated Cycle Path - 2 Way On Street
	Major Cycleway Routes



Major Cycleways - University to City Route
 Route Alignment Overview Plan
 Lead Designer: Penny Gray (CCC)

Original Plan Size: A3
 ISSUE.1 06/11/2013
 RD341501 VMI CP501963/13