

**SHIRLEY/PAPANUI COMMUNITY BOARD
AGENDA**

WEDNESDAY 17 DECEMBER 2014

AT 4PM

**IN THE BOARD ROOM, PAPANUI SERVICE CENTRE
CORNER LANGDONS ROAD AND RESTELL STREET, PAPANUI**

Community Board: Mike Davidson (Chairperson), Aaron Keown (Deputy Chairperson), Jo Byrne, Pauline Cotter, Ali Jones, Emma Norrish and Barbara Watson.

Community Board Adviser

Judith Pascoe

DDI: 941 5414

Email: judith.pascoe@ccc.govt.nz

PART A - MATTERS REQUIRING A COUNCIL DECISION

PART B - REPORTS FOR INFORMATION

PART C - DELEGATED DECISIONS

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1. APOLOGIES

2. DECLARATION OF INTEREST

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member of any private or other external interest they might have.

3. CONFIRMATION OF MINUTES

The minutes of the Board's ordinary meeting of Wednesday 3 December 2014 are **attached**.

CHAIRPERSON'S RECOMMENDATION

That the minutes of the Board's ordinary meeting of Wednesday 3 December 2014 be confirmed.

**SHIRLEY/PAPANUI COMMUNITY BOARD
3 DECEMBER 2014**

**Minutes of the meeting of the Shirley/Papanui Community Board
held on Wednesday 3 December 2014 at 4pm in the Board Room
Papanui Service Centre, corner Langdons Road and Restell Street, Papanui**

PRESENT: Mike Davidson (Chairperson), Jo Byrne, Pauline Cotter, Ali Jones, Aaron Keown, Emma Norrish and Barbara Watson.

APOLOGIES: An apology for lateness was received and accepted from Aaron Keown who arrived at 4.34 and was absent for clauses 1 to 5 and clause 10.
Ali Jones departed the meeting at 5.35pm and was absent for part of clause 8.

The Board adjourned from 4.59pm to 5.05pm

The Board reports that:

PART B – REPORTS FOR INFORMATION

1. DECLARATION OF INTEREST

Nil.

2. DEPUTATIONS BY APPOINTMENT

2.1 POSITIVE YOUTH DEVELOPMENT SCHEME – PAPANUI HIGH VELOCITY CHALLENGE

The Papanui High School Evolocity Challenge Team did not attend.

2.2 POSITIVE YOUTH DEVELOPMENT SCHEME – S WATSON

Stephanie Watson submitted a written report of her experiences at the New Zealand School of Dance in Wellington this year which was separately circulated to Board members.

2.3 NORTHERN ARTERIAL AND CRANFORD STREET PROJECT – ST ALBANS RESIDENTS' ASSOCIATION (SARA)

Emma Twaddell and Aynsley McNabb from SARA attended to address the Board regarding the concerns of SARA about the Northern Arterial and Cranford Street Project.

Ms Twaddell stated that SARA was of the view that the proposed four laning of Cranford Street from its intersection with Main North Road to the Innes Road intersection was no longer an appropriate plan for access to the Central Business District (CBD) and highlighted the potential problems of a bottle-neck at the Innes Road intersection caused by the reduction of four lanes to two lanes on the remainder of the road leading into the CBD via the T-junction at Bealey Avenue.

Ms Twaddell advised of SARA's concerns about the time allowed for submissions, the lack of planning for traffic flows south of Innes Road and the need for smarter solutions for traffic flows.

2 Cont'd

The Chairperson thanked Ms Twaddell and Ms McNabb for their deputation and decided to defer discussion of this subject until later in the meeting - Elected Members Information Exchange (clause 8.2 refers).

3. **PRESENTATION OF PETITIONS**

Nil.

4. **NOTICES OF MOTION**

Nil.

5. **BRIEFINGS**

5.1 **MAIN NORTH ROAD/CRANFORD STREET INTERSECTION – RIGHT TURNING ARROW**

Bill Homewood, Traffic Engineer, Road Corridor Operations briefed the Board on the introduction of a right turn filter at the Main North Road south approach to the Cranford Street intersection as requested by the Board at its meeting of 19 November 2014 following its decision to lay the report on the Main North Road/Cranford Street Lane Alterations and No Stopping on the table, and which has now been re-presented to this meeting (clause 11 refers).

The Board noted the information provided that a right turn filter could only be introduced for non-peak flow traffic times for safety reasons.

6. **CORRESPONDENCE**

6.1 **SHIRLEY COMMUNITY TRUST – NEIGHBOURHOOD WEEK**

The Board **received** the letter from the Shirley Community Trust thanking the Board for the funding received towards a successful community function. Photographs of the function were separately circulated to Board Members.

6.2 **SHIRLEY COMMUNITY TRUST – COMMUNITY LIGHT PARTY**

The Board **received** the letter from the Shirley Community Trust thanking the Board for the funding received towards the community light party. Photographs of this event were also separately circulated to Board Members.

7. **COMMUNITY BOARD ADVISER'S UPDATE**

The Board **received** information from the Community Board Adviser on Board-related activities, including upcoming meetings and events.

7.1 **CHRISTCHURCH STAND TALL**

At its meeting of 5 November 2014 the Board expressed its support for the Stand Tall promotion and requested that staff investigate the option of obtaining more giraffes for display in the Shirley/Papanui ward.

7 Cont'd

The Board noted the information provided regarding the non-availability of additional giraffes to be installed in the Shirley/Papanui ward.

7.2 **ELECTED MEMBER PHOTO BOARDS**

At its meeting of 19 November 2014 the Board decided to request that the photo boards of elected members be retained in their communities.

The Board noted the advice regarding the retention of the photo boards and that they have been refurbished and rehung.

7.3 **2014 CIVIC AWARD WINNERS**

Thirteen community-minded individuals and organisations will be presented with these awards by the Mayor at a ceremony on 10 December 2014. Some of these recipients live in the Shirley Papanui Ward.

The Board **decided** to write a letter of congratulations to those recipients of the 2014 Civic Awards residing in the Shirley/Papanui ward following the ceremony on 10 December 2014.

8. **ELECTED MEMBERS' INFORMATION EXCHANGE**

8.1 **CRANFORD/WESTMINSTER STREETS INTERSECTION.**

At its meeting on 16 October 2014 the Board requested information on the Westminster Street roundabout and the Cranford/Westminster Street controlled intersection access for St Albans School pupils.

Bill Homewood, Traffic Engineer, tabled a diagram of proposed changes to the Cranford/Westminster Street controlled intersection for the Board's information and noted that pedestrians are given 12 seconds to cross the intersection which should give the protection needed. A report will come to the Board in February 2015.

In addition to the proposed changes to the controlled intersection the Board commented on the reduction in visibility as a result of the temporary structure supporting the porch of the dairy on the eastern corner of the intersection which has been in place since the earthquake.

The Board **decided** to request that staff ascertain the owner of the building and approach them regarding timelines for remediation of the porch.

8.2 **DEPUTATION: NORTHERN ARTERIAL AND CRANFORD STREET PROJECT – ST ALBANS RESIDENTS' ASSOCIATION (SARA)**

The issues raised in the deputation by the St Albans Residents' Association regarding this matter were discussed (clause 2.3 refers).

Members expressed concerns regarding the potential bottle-neck at the Innes Road intersection where traffic bound for Bealey Avenue and the CBD would be required to reduce from four lanes to two lanes. Members were also concerned over the possible effects on the surrounding community should vehicles use side streets in attempts to avoid queuing and delays on Cranford Street.

The Board **decided** to request that a new project be established that will address issues on Cranford Street, south of Innes Road, as the Board has concerns and has received feedback from the community about the negative effects of downstream traffic flows from the Northern Arterial Extension.

8 Cont'd

The Board also **decided** to request that the necessity of a cycleway south of McFaddens Road be reconsidered, given the priority of a cycle route along Rutland Street which the Board considers would be easier to connect to the Northern Arterial Cycle Route.

The Board noted the following:

- That the local Otukaikino Waterway off Dickeys Road in the Shirley/Papanui ward won an award in November 2014 for the most improved waterway in the country at the Land Air Water Aotearoa 2014 New Zealand River Awards.

9. **QUESTIONS UNDER STANDING ORDERS**

Nil.

PART C – REPORT ON DELEGATED DECISIONS TAKEN BY THE BOARD

10. **CONFIRMATION OF MEETING MINUTES – 19 NOVEMBER 2014**

The Board **resolved** that the minutes of the Board's ordinary meeting of Wednesday 19 November 2014 be confirmed subject to an amendment to clause 2.3 Malvern Park Exercise Trail with the insertion of the word "they" before the words "...will fund the capital cost..." in paragraph two.

11. **MAIN NORTH ROAD/CRANFORD STREET LANE ALTERATIONS AND NO STOPPING**

This report was originally considered by the Board at its meeting of 19 November 2014 where the Board **decided** that it be laid on the table until further information was provided on the use of the right-turn arrow at this intersection. This information being provided to the Board by way of a briefing (clause 5.1 refers).

The Board considered the report seeking its approval for the installation of No Stopping restrictions on Main North Road, between its intersection with Cranford Street and its intersection with Vagues Road, to allow for the extension of the right turn lane.

STAFF RECOMMENDATION

It is recommended that the Shirley/Papanui Community Board:

- 11.1 Revoke all parking restrictions on the west side of Main North Road between its intersection with Vagues Road and its intersection with Cranford Street.
- 11.2 Approve that the stopping of vehicles be prohibited at any time on the west side of Main North Road between its intersection with Vagues Road and its intersection with Cranford Street.

BOARD DECISION

The Board **resolved** that the staff recommendation be adopted with the addition of the following:

- 11.3 That the Board endorse the staff advice regarding the installation of a right turn filter during non-peak traffic flows.

17. 12. 2014

- 8 -

ATTACHMENT TO CLAUSE 3 Cont'd

11 Cont'd

- 11.4 That staff be requested to address the overgrown plantings on the median strip of Main North Road at the intersection with Cranford Street to ensure clearer visibility in the interests of safety.

The meeting concluded at 5.41pm.

CONFIRMED THIS 17TH DAY OF DECEMBER 2014

**MIKE DAVIDSON
CHAIRPERSON**

4. DEPUTATIONS BY APPOINTMENT

4.1 SMOKEFREE COMMUNITY SPACES – MARTIN WITT CANCER SOCIETY

Martin Witt, Health Promotion and IT Service Manager for the Cancer Society, will address the Board on the Society's campaign for Smokefree Community Spaces as part of the rebuild.

4.2 CANTERBURY INSURANCE ASSISTANCE SERVICE – LORRAINE GUTHRIE

Lorraine Guthrie, Project Facilitator for the Canterbury Insurance Assistance Service, will update the Board on the Assistance Service.

5. PRESENTATION OF PETITIONS

6. NOTICES OF MOTION

7. BRIEFINGS

8. CORRESPONDENCE

9. PROPOSED ROAD NAMES BELFAST BUSINESS PARK AND HIGHSTED SUBDIVISION

		Contact	Contact Details
Executive Leadership Team Member responsible:	Chief Planning Officer		
Officer responsible:	Resource Consents Unit Manager		
Author:	Bob Pritchard, Subdivision Officer	Y	941 8644

1. PURPOSE OF REPORT

- 1.1 The purpose of this report is to obtain the Shirley/Papanui Community Board's approval for two new road names in the Belfast Business Park, and for five new roads and one right of way in the first four stages of the Highsted Subdivision (refer **Attachment 1**).

2. EXECUTIVE SUMMARY

- 2.1 Names proposed for Belfast Business Park are: Seven Mile Drive and J Watt Road.
- 2.2 Names proposed for Highsted Subdivision are: Glenturret Drive, Grayshott Avenue, Broadstairs Avenue, Farrelly Place, Tulett Park Drive and Faversham Lane.

3. DISCUSSION

3.1 *Belfast Business Park*

Two names are proposed for Belfast Business Park. They are Seven Mile Drive and J Watt Road. Both names have been requested by the developer and are in accordance with the Council's Road Naming Policy. Seven Mile Drive has a historical connection to the area. The nearest hotel to the road was known as the Peg Hotel because it was built on the location of the seven mile peg (the peg marked seven miles from the Central Post Office). The property was originally a farm owned by a Mr Orchard in 1858. The Peg Hotel was used by travellers unable to cross the Waimakariri when it was in flood.

3.2 *Highsted Subdivision*

Six names are proposed for Highsted Subdivision. They are Glenturret Drive, Grayshott Avenue, Broadstairs Avenue, Farrelly Place, Tulett Park Drive and Faversham Lane. All six names have been requested by the developer and are in accordance with the Council's Road Naming Policy. A brief background is provided to the names below.

- Glenturret Drive is the name of a neighbouring farm;
- Tulett Park Drive is the main road passing through the subdivision opposite Tulett Park;
- Grayshott Avenue is a street in Sittingbourne, Kent. Highsted is a town in Hampshire that borders Kent;
- Broadstairs Avenue is a town in Kent, the birthplace of Kohn Kirby Highsted;
- Farrelly Place is where Rex and Helen Farrelly have operated a small farm in Claridges Road for over thirty years (adjacent to the Highsted subdivision) and still live in the house today. The bulk of their land has become a part of the Highsted subdivision.
- Faversham Lane is a street and locality in Highsted, England.

4. FINANCIAL IMPLICATIONS

- 4.1 There are no financial costs to the Council. The administration fee for road naming is included as part of the subdivision consent application fee and the cost of the nameplates are charged direct to the developer.

5. STAFF RECOMMENDATION

- 5.1 It is recommended that the Shirley / Papanui Community Board approve:

5.1.1 The proposed road names Seven Mile Drive and J Watt Road for the Belfast Business Park subdivision.

9 Cont'd

- 5.1.2 The proposed road names for stages 1–4 of the Highsted subdivision: Glenturret Drive, Tullet Park Drive, Grayshott Avenue, Broadstairs Avenue, Farrelly Place and Faversham Lane.



Scale: 1:1250 (A1) 1:2500 (A3)
 Drawing Set: 316680 C11
 Date: 04/11/2014

Eliot Sinclair
 surveyors | engineers | planners

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HIGHSTED SUBDIVISION - PROPOSED ROAD NAMES
 LOT 2 DP 439365 & LOT 2 DP 465609
 225 HIGHSTED ROAD & 132 CLARIDGES ROAD
 FOR HIGHSTED DEVELOPMENTS LTD.

17/12/14 16:21:45 [computer-generated job] [Project: C:\Users\TUNNAP\Documents\225HIGHSTED\225HIGHSTED\225HIGHSTED.dwg] [Aug 2014] [Eliot Sinclair]

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10. SHIRLEY/PAPANUI COMMUNITY BOARD – APPOINTMENT OF RECESS COMMITTEE 2014/15

		Contact	Contact Details
Executive Leadership Team Member responsible:	Director, Office of the Chief Executive	N	
Officer responsible:	Governance and Civic Services Manager	N	
Author:	Judith Pascoe, Community Board Adviser – Shirley/Papanui	Y	941 5414

1. PURPOSE AND ORIGIN OF REPORT

- 1.1 The purpose of this staff initiated report is to seek the Shirley/Papanui Community Board's approval to put in place delegation arrangements for the making of any required decisions (including applications for funding) that would otherwise be dealt with by the Board, covering the period following its final scheduled meeting for the year on 17 December 2014 until its next ordinary meeting on 4 February 2015.

2. BACKGROUND

- 2.1 In previous years it has been the Board's practice to resolve to provide delegated authority to a Recess Committee comprising the Board Chairperson, Deputy Chairperson (or their nominees) to make any needed decisions on the Board's behalf during the Christmas/New Year holiday period.

3. STAFF RECOMMENDATION

It is recommended that the Shirley/Papanui Community Board:

- 3.1 Appoint a Recess Committee comprising the Board Chairperson, Deputy Chairperson (or their nominees), to be authorised to exercise the delegated powers of the Shirley/Papanui Community Board for the period following its ordinary meeting on 17 December 2014 up until the Board resumes normal business on 4 February 2015.
- 3.2 That the application of any such delegation be reported back to the Board for record purposes.
- 3.3 Note that any meeting of the Recess Committee will be publicised and details forwarded to all Board members.

11. APPLICATION TO THE SHIRLEY/PAPANUI COMMUNITY BOARD'S 2014/15 POSITIVE YOUTH DEVELOPMENT SCHEME – WIREMU TEATA WHAIRIRI WAAKA

		Contact	Contact Details
Executive Leadership Team Member responsible:	Director, Office of the Chief Executive	N	
Officer responsible:	Interim Manager Community Support	N	
Author	Emma Pavey, Funding and Projects Advisor	Y	941 5214

1. PURPOSE AND ORIGIN OF REPORT

- 1.1 The purpose of this report is to seek the Board's approval of an application for funding from the Shirley/Papanui Community Board's 2014/15 Positive Youth Development Scheme for Wiremu Teata Whairiri Waaka
- 1.2 There is currently \$8,700 in the Shirley/Papanui Community Board's 2014/15 Positive Youth Development Scheme.

2. EXECUTIVE SUMMARY

- 2.1 Not applicable.

3. BACKGROUND

- 3.1 The purpose of the Positive Youth Development Scheme is to celebrate and support young people living in the Shirley Papanui ward by providing financial assistance for their development. The Community Board also seeks to acknowledge young people's effort, achievement and potential excellence in the community.
- 3.2 The Positive Youth Development Scheme will consider applications for the following activities:
- Personal Development and Growth - For example leadership training, career development, Outward Bound, Spirit of Adventure, extra curricular educational opportunities.
 - Representation at Events - Applicants can apply for assistance if they have been selected to represent their school, team or community at a local, national or international event or competition. This includes sporting, cultural and community events.
- 3.3 The following eligibility criteria must be met:
- Age groups 12-21 years.
 - Projects must have obvious benefits for the young person and the wider community.
 - Only one application per person permitted per year.
 - Applicants should be undertaking other fundraising activities and not relying solely on Community Board support.
 - Successful applicants will be required to report back on their experiences and benefits to the Community Board.

4. COMMENT

- 4.1 The applicant, Wiremu Teata Whairiri Waaka is 14 years old, in Year 9 at Shirley Boys High School and lives in Mairehau.
- 4.2 The applicant is seeking funding to assist with the costs of participating in the Basketball Pacific Tour 2015 Under 15 Boys. This will be held in Sydney and Port Macquarie, Australia from 15-24 January 2015.

11 Cont'd

- 4.3 Wiremu has been playing basketball for one year and has achieved a great deal in this time. He has made the U15 top side for Gators, U15 Canterbury Team, U15 Gold SBHS Team and the U15 SBHS South Island Team. Wiremu's goals for attending the tour are to develop his playing skills and discipline. Wiremu's long term goal is to improve his game and to coach basketball. Wiremu will be attending development programmes to help achieve his goal over the summer and coming year. Wiremu lives with his mother, two sisters and one brother. Wiremu's family is extremely supportive; however, any financial assistance is greatly appreciated.
- 4.4 The applicant is grateful for all the support his mother gives and is aware that his basketball pursuits have come at a considerable cost to his family. Wiremu has been fund raising by washing cars, cutting lawns and weeding to assist with the costs.
- 4.5 There are no legal considerations. This fund aligns with the Strengthening Communities Strategy and the Three Year Plan and Activity Management Plans, 2013-16 page 227.

5. FINANCIAL IMPLICATIONS

- 5.1 The following table is a break down of the costs regarding Wiremu Teata Whairiri Waaka attending the Basketball Pacific Tour 2015 from 15-14 January 2015.

EXPENSES PER PERSON	Cost (\$)
Total	\$3,500
Fundraising	(\$800)
Amount still owing	\$2,700

- 5.2 The Shirley/Papanui Community Board currently has a balance of \$8,500 remaining in the Positive Youth Development Scheme for allocation. This is the first time an application has been received from the applicant, Wiremu Teata Whairiri Waaka.

6. STAFF RECOMMENDATION

- 6.1 It is recommended that the Shirley/Papanui Community Board approve a grant of \$500 to Wiremu Teata Whairiri Waaka to assist with the costs of attending the Basketball Pacific Tour 2015 from 15-24 January 2015.

12. COMMUNITY BOARD ADVISER'S UPDATE

12.1 SAFE NORTHERN CYCLING ROUTE FROM RAILWAY PATH TERMINATION

Refer to **attached** Memorandum.

12.2 BOARD FUNDING UPDATE 2014/15

Refer to **Attachment**.

13. ELECTED MEMBERS' INFORMATION EXCHANGE

The purpose of this exchange is to:

- provide a short brief to other members on activities that have been attended
- provide information in general that is beneficial to all members
- include key issues and information for communication to residents.

14. QUESTIONS UNDER STANDING ORDERS

City Council Operations Group

Memorandum

Date: 27 November 2014

From: MICHAEL FERIGO

To: SHIRLEY/PAPANUI COMMUNITY BOARD

cc: Judith Pascoe – Community Board Adviser (for distribution)

Attachments: Nil

SAFE NORTHERN CYCLING ROUTE FROM RAILWAY PATH TERMINATION

Purpose of this Memo

The Board received a letter from Mr Robert Fleming suggesting an alternative cycling route to Main North Road when travelling from Tuckers Road to the Styx Bridge. Mr Fleming suggested some signage and route changes would be needed to improve the way finding and experience of users looking to avoid the busy Main North Road particularly south of the Styx Bridge.

The Board decided at its 3 September 2014 meeting to request staff to provide a memorandum assessing the practicalities and costs of signage involved.

Background

Mr Fleming has raised the fact that the existing “excellent facility” - an off road cycle route within the railway corridor starting in Riccarton and travelling 5 km to the north stops abruptly at Tuckers Road. Here cyclists travelling further north must use the road network and some will choose to use the Main North Road. Mr Fleming identified another route cyclists can choose that is quieter but that needs some improvements and also to be highlighted to cyclists so they know it is an option.

The route suggested to link up with the Styx Bridge is in fact one of a number of options that cyclists can and do choose when travelling north - all with a mix of paths through reserves and on quiet residential streets that tend to be somewhat meandering.

Most of the suggestions made by Mr Fleming regarding signage and trimming foliage have now been initiated by staff through the Council's standard Customer Service request system.

Information requested

The suggested improvements to the cycle route travelling north are able to and have been requested for action within the Council's customer service system. Several of the suggested changes to accommodate cyclists travelling south alongside the Styx bridge would, if progressed, require further planning assessment around reducing the impacts on pedestrians and cyclists, and would also require funding that is unbudgeted.

The proposed Northern Line Cycleway will provide the main preferred route for travelling through this area.

ATTACHMENT TO CLAUSE 12.1 Cont'd

In addition, there is another comparable local route that some cyclists choose but that also doesn't use the Main North Road south of Styx Bridge – where south bound cyclists cross to the west at the signalled intersection of Styx Mill Road and travel along its shoulder to Regents Park Drive then into Primrose Street and the pathway to Barnes Reserve Path to use Sturrocks Road to join Redwood Park paths.

Conclusion

The suggestion put forward by Mr Fleming as an interim solution - awaiting the Northern Line Cycleway construction - whilst useful is not the only alternative as several options that equally meander using residential roads and off road pathways exist through this area instead of using the Main North Road section south of the Styx Bridge.


The route option identified for north bound cyclists has had the suggested signage and foliage improvements activated.

The route option identified for south bound cyclists requires the introduction of changing a relatively narrow and constrained one way cycleway and shared pedestrian path into a two way cycleway and shared pedestrian path. It also involves introducing a one way cycleway onto a narrow footpath for ninety metres before using an access way. The changes likely to be needed to support the introduction of this local route to ensure that it doesn't cause negative safety impacts to other road users are not currently funded.

There is an equally attractive existing local cycle route option available to southbound cyclists detailed above.

There are a number of local route options for cyclists through the area however it is recognised that these in general aren't well 'sign posted' nor marketed. There are no specific funds available for this activity at this level; however the interim signage and foliage trimming improvements that have been identified have been initiated.

Finally thanks to Mr Fleming for his useful suggestions towards improving this local route allowing cycling away from the main roads.



Michael Ferigo
TRANSPORT PLANNER - SUSTAINABLE TRANSPORT

**SHIRLEY/PAPANUI COMMUNITY BOARD
AGENDA CONTINUED**

WEDNESDAY 17 DECEMBER 2014

AT 4PM

**IN THE BOARD ROOM, PAPANUI SERVICE CENTRE
CORNER LANGDONS ROAD AND RESTELL STREET, PAPANUI**

Community Board: Mike Davidson (Chairperson), Aaron Keown (Deputy Chairperson), Jo Byrne, Pauline Cotter, Ali Jones, Emma Norrish and Barbara Watson.

Community Board Adviser

Judith Pascoe

DDI: 941 5414

Email: judith.pascoe@ccc.govt.nz

PART A - MATTERS REQUIRING A COUNCIL DECISION

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15. APPLICATION TO THE SHIRLEY/PAPANUI COMMUNITY BOARD'S 2014/15 DISCRETIONARY RESPONSE FUND – BELFAST COMMUNITY NETWORK INCORPORATED

General Manager responsible:	General Manager, Community Services Group	N	
Officer responsible:	Community Support Unit Manager	N	
Author	Christine Lane, Strengthening Communities Adviser	Y	941 5213

1. PURPOSE AND ORIGIN OF REPORT

1.1 The purpose of this report is for the Shirley/Papanui Community Board to consider an application for funding from the Belfast Community Network Incorporated towards the Northcote Community Waitangi Day Event project for the amount of \$3,180.00 from its 2014/15 Discretionary Response Fund.

1.2 This is a staff initiative.

2. EXECUTIVE SUMMARY

2.1 Not applicable

3. BACKGROUND

3.1 The purpose of the Fund is to assist community groups where the project and funding request falls outside other council funding criteria and/or closing dates. This fund is also for emergency funding for unforeseen situations.

3.2 At the Council meeting of 22 April 2010, Council resolved to change the criteria and delegations around the local Discretionary Response Fund.

3.3 The change in criteria limited the items that the local Discretionary Response Fund does not cover to only:

3.3.1 Legal challenges or Environment Court challenges against the Council, Council Controlled Organisations or Community Boards decisions;

3.3.2 Projects or initiatives that change the scope of a Council project; and

3.3.3 Projects or initiatives that will lead to ongoing operational costs to the Council.

Council also made a note that: *"Community Boards can recommend to the Council for consideration grants under (b) and (c)."*

4. COMMENT

4.1 In 2013/14, the total budget available for allocation in the Shirley/Papanui Discretionary Response Fund is \$51,197. The Discretionary Response Fund opens each year on 1 July and closes on 30 June the following year, or when all funds are expended.

4.2 Based on the above criteria, the application from Belfast Community Network Incorporated is eligible for funding.

4.3 Detailed information on the application and staff comments are included in the attached Decision Matrix (refer **Attachment**).

5. FINANCIAL IMPLICATIONS

5.1 There is currently \$34,778 remaining in the Board's 2014/15 Discretionary Response Fund.

15 Cont'd

- 5.2 Current recommendations align with the 2013-16 Three Year Plan pages 227 regarding community grants schemes including Board funding.

6. STAFF RECOMMENDATION

It is recommended that the Shirley/Papanui Community Board:

- 6.1 Approve a grant of \$2,800 from its 2014/15 Discretionary Response Fund to the Belfast Community Network Incorporated for the Northcote Community Waitangi Day Event project.

2014/15 DRF SHIRLEY-PAPANUI DECISION MATRIX

Priority Rating

One	Meets all eligibility criteria and contributes significantly to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00052984	Organisation Name	Project Name and Description	Total Cost	Contribution sought towards	Staff Recommendation	Priority
	Belfast Community Network Inc	Northcote Community Waitangi Day Event The Belfast Community Network (BCN) is supporting identified needs in neighbouring Northcote as there are no community development organisations in the area to meet needs that have become apparent by our working relationship with stakeholders. BCN would like to hold a free community event in Paddington Reserve on 6 February 2015.	\$3,180 \$ Requested \$3,180 (100% requested)	Food - \$180 Administration - \$100 Marketing/Promotion - \$100 Equipment/Materials - \$2,680 Rent/ Venue Hire - \$120	\$ 2,800 That the Shirley/Papanui Community Board makes a grant of \$2,800 to Belfast Community Network Inc towards Northcote Community Waitangi Day Event.	2

<p>ORGANISATION DETAILS</p> <p>Service Base: Sheldon Park Legal Status: Incorporated Society Established: 23/11/2001 Target groups: Communities Annual Volunteer hours: 100 Number of project participants:150</p> <p>ALIGNMENT WITH COUNCIL STRATEGIES</p> <ul style="list-style-type: none"> Strengthening Communities Strategy Shirley/Papanui Community Board Touchstone Document. #1,2,5,6,7,10 <p>CCC Funding History</p> <p>2013/14 - \$2,000 (Utility services) SGF 2013/14 - \$3,600 (Older Adults Group) SGF 2013/14 - \$4,000 (Sports Coordinator) SCF 2013/14 - \$5,000 (Community Events) SCF 2013/14 - \$9,218 (Community Development worker) SCF 2013/14 - \$35,000 (Manager Salary) KLP 2012/13 - \$1,000 (Communications and Power) SGF 2012/13 - \$2,000 (Youth Events) SGF 2012/13 - \$1,500 (Social Inclusion Project) SGF 2012/13 - \$5,000 (Community Events) SCF 2012/13 - \$15,000 (Programme Manager) SCF 2012/13 - \$35,000 (Manager Salary) KLP</p>	<p>Other Sources of Funding (this project only)</p> <p>Nil.</p> <p>Staff Assessment</p> <p>The Belfast Community Network (BCN) began early in 2000 with a small network of groups involved in community issues. The BCN has been operating as an incorporated society since 2001. The aims of the BCN are to facilitate a coordinated approach to meeting the needs of the Belfast community.</p> <p>The BCN is supporting identified needs in neighboring Redwood/Northcote community as there are no community development organisations in the area to meet needs that have become apparent through a working party that was developed early 2014.</p> <p>This project is looking at collaboration with BCN, Freedom Trust, Council staff from both Libraries and Strengthening Communities teams, and local community leaders who are all working in collaboration to develop events and programmes around the needs of this community that currently is under resourced. Some needs were identified by research undertaken by the Salvation Army in early 2014 at a community event that took place at Northcote School.</p> <p>The Waitangi Day event will have an array of activities to attract local whanau such as weaving, carving, basketball, volleyball, face painting and food. This will be at no cost to the Northcote community. Due to this event being a completely new initiative we are forecasting that between 200 – 300 local residents will attend.</p> <p>It's hoped that this event will begin a process to build relationships and trust with residents and groups, so that further community needs will emerge that can start to be developed in the local area. This event will be held at Paddington Reserve, this Reserve has been identified by the community as a community space that there are concerns around. Therefore, at this event the working party will endeavour to find out what these concerns are from the community surrounding the Reserve and take this into consideration with future work.</p>
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