

COMMUNITY, RECREATION AND CULTURE COMMITTEE

AGENDA

TUESDAY 4 JUNE 2013

AT 9AM

IN COMMITTEE ROOM 1, CIVIC OFFICES, 53 HEREFORD STREET

Committee: Councillor Yani Johanson (Chairperson),
Councillors Peter Beck, Helen Broughton, Tim Carter, Barry Corbett, Jimmy Chen, Jamie Gough,
and Glenn Livingstone (Deputy Chairperson).

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- PART A - MATTERS REQUIRING A COUNCIL DECISION**
PART B - REPORTS FOR INFORMATION
PART C - DELEGATED DECISIONS

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1. APOLOGIES

Nil.

2. DEPUTATIONS BY APPOINTMENT

Nil.

COMMUNITY, RECREATION AND CULTURE COMMITTEE 4. 6. 2013

3. FACILITIES REBUILD PLAN MONTHLY STATUS UPDATE

| | |
|-------------------------------------|--|
| General Manager responsible: | General Manager Community Services, DDI 941 8534 |
| Officer responsible: | Facilities Rebuild Portfolio Manager |
| Author: | Darren Moses, Facilities Rebuild Portfolio Manager |

PURPOSE OF REPORT

1. To provide a monthly update to Council on the Facilities Rebuild Programme (FRP) and associated TOP 30 priority projects.

EXECUTIVE SUMMARY

2. This information report provides a monthly programme update on some key FRP activities for the month mid April to mid May 2013.
3. A full status update on those projects prioritised into the Top 30 can be found in **Attachment 1** and a programme schedule including TOP 30 and Work Package 2 (WP2) can be found in **Attachment 2**.

COMMUNITY ENGAGEMENT

4. The quarterly 'Facilities Forums' will commence on 5 June 2013. There will be six in total; two in Banks Peninsula and one each for the North, South, East and West of Christchurch. The purpose of these forums is to be an informal question and answer opportunity for residents in the area.
5. The first of the monthly advertorials was published in the Star and the Akaroa Mail in May. This provided an overview of the programme as well as latest updates.
6. An online survey to find out what residents want to know about the Facilities Rebuild Programme has been sent out to community networks for further dissemination. This will help us ensure we are providing the relevant information to residents.

DETAILED ENGINEERING EVALUATIONS

7. The current status of Detailed Engineering Evaluations (DEE) assessments is shown below in Table 1.

Table 1: DEE Assessment Status

| Measure | April 2013 | May 2013 |
|---|------------|----------|
| Number of buildings to undergo DEE assessments | 917 | 917 |
| a) Will not get a DEE | 30 | 103 |
| b) Yet to start | 0 | 0 |
| c) In progress | 509 | 405 |
| d) Received as draft | 290 | 76 |
| e) Completed | 118 | 333 |
| <i>Subtotal d and e</i> | 408 | 409 |
| On hold, Demolished, will not progress DEE | 30 | 32 |
| Under Internal Review | 60 | 79 |
| <34% NBS (earthquake prone building) | 90 | 90 |
| >34% and <67% NBS (fit for occupancy) | 69 | 74 |
| >67% and <99% NBS (below code) | 56 | 57 |
| >99% (code or above) | 103 | 106 |

- a. *Will not get a DEE*: Building is already demolished or simple structure not requiring a DEE.
- b. *Yet to Start*: Preparation stage for commissioning and preparing documents and obtaining order of cost from Engineers.
- c. *In Progress*: With the Engineering Firm for assessment, on site undertaking investigation.
- d. *Received Dee as Draft*: CCC has received the likely highest level of the Dee from the Engineer for internal review and the report is finalised with Engineers and the Finalised report returned to the CCC for GM sign off.
- e. *Completed*: GM sign off and available for public via the Web.

COMMUNITY, RECREATION AND CULTURE COMMITTEE 4. 6. 2013

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CLOSURES AND OPENINGS

8. Grubb Cottage is expected to be open during late May, pending some remedial works to the chimney.

HERITAGE PROGRAMME

Work Package One

9. Repair works are continuing at Edmonds Clock Tower (end of May), Jubilee Clock (end of August), Avebury House (end of June) and Linwood Community Centre (end of June) with no changes to completion dates.
10. Improved temporary weather protection is being constructed over the Stone Chamber at Canterbury Provincial Chambers as the final part of stage three stabilisation works. The remaining stage four of stabilisation work, including Bellamy's is in the final stages of design. A report to the Council is being prepared for July.
11. Works to affect the temporary opening of Akaroa Court House are now underway with seven piles needed to be repaired, to bring the New Building Standard (NBS) above 34 per cent. The target date for the repairs to be completed is late May 2013. Following this museum staff will begin their opening procedure.
12. Akaroa Museum: reconstruction of the wall between the foyer and Gallery One is about to get underway which will enable the opening of the foyer area to the public. The target date for repairs to be completed is late May 2013, with the shop and displays able to be open in early July 2013. Permanent repairs to the remaining building are still being developed.
13. Detailed design for the repair and strengthening of Sign of the Takahe has been received and a staff workshop is to be held to review the design before any final changes are made. The design is being costed, and following a statement of position from the insurers, staff will bring a report to the Council with recommendations.
14. Former Municipal Chambers, Our City Otautahi, has been stabilised. Remaining material on site is being secured and placed in storage. Staff will report to the Community Recreation and Culture Committee in July 2013 on the next phase of investigations.
15. Claims have been submitted to the Insurers for both Gaiety Hall and the Akaroa Service Centre. Once feedback has been received, staff can establish the cost to the Council for the repairs of these buildings. At that stage, a report will be prepared for the Community Recreation and Culture Committee and the Council.

Work Package Two

16. Repair designs are nearing completion for Mona Vale Gatehouse, Homestead and the Lodge. Options are being considered for the Lodge for strengthening to 67 and 100 per cent of NBS. There is land damage at the Gatehouse and the Lodge and claims are being sought through the Earthquake Commission (EQC).
17. Further intrusive investigations are underway at Rose Historic Chapel to better understand the building construction and assist in the completion of repair designs.
18. Costing of strengthening and repair designs are underway for Signal Mast Cave Rock and Victoria Park Information Centre.
19. A DEE is underway for Chokebore Lodge. Once this is completed options for repair will be developed.

COMMUNITY, RECREATION AND CULTURE COMMITTEE 4. 6. 2013

3 Cont'd

Other

20. Once a fire system inspection report is received Grubb Cottage in Lyttelton will be officially re-opened. This is expected late May 2013.
21. A longer term security fence has been installed around the Edmonds Band Rotunda site to keep the dome safe and secure.

HOUSING PROGRAMME

22. A full and comprehensive report on Social Housing can be found in **Attachment 3**.

COMMERCIAL PROGRAMME

Work Package One (TOP 30)

23. A scope of works and cost estimate to repair damage to Fendalton Community Centre has been developed. The building requires repairs to electrical, water and drainage which are the main issues keeping it closed. The Council's insurers dispute the claim and are completing their own damage assessment. If a prompt resolution can be reached, repairs will be targeted at the critical services to enable reoccupation of the building by the end of June 2013.
24. The foyer, toilets and boardroom at Riccarton Community Centre can now be reopened following a structural site review, safe access plan and a fire report. The Community Facilities team are working through an updated building warrant of fitness to open the additional areas in May 2013.
25. A concept strengthening report for Hei Hei Community Centre has been presented to the insurers regarding the Council's current assessment of the situation. The works are related to earthquake damage sustained to the building and a response is now sought from insurers.
26. A workshop was held with the Council on 23 April 2013 on community 'hubs' – the bringing together of complimentary facilities such as libraries and community centres. Two separate reports have been written for the July 2013 Council meeting, recommending repair options for Bishopdale Community Centre and rebuild options for Sumner Community Centre/Library.
27. Repair and rebuild options for the Scarborough Jetboat building have been developed and priced. A significant portion of the total cost is related to strengthening the building which is currently closed at 10 per cent NBS. Following discussions with the club, staff will bring a report to the Council with recommendations.
28. A scope of damage has been completed and costed for Cunningham House (Christchurch Botanic Gardens). This has been agreed with insurers. However, the building requires substantial strengthening which will be presented in a report to the Council once the design work has been completed (estimated end June 2013). Staff are striving to have this facility reopened in time for the 150th anniversary celebrations. The remaining glass houses surrounding Cunningham House require strengthening, with the exception of the Fernery House which was reopened in April 2013.
29. Lyttelton Service Centre: the Loss Adjustment Team have been reviewing a Council repair and strengthening options report provided (with associated costs) in February 2013. Staff are awaiting a response.
30. South Library: a geotechnical report and level survey have identified differential settlement. A damage assessment including a re-leveling methodology will be complete in June 2013.

COMMUNITY, RECREATION AND CULTURE COMMITTEE 4. 6. 2013

3 Cont'd

31. Voluntary Libraries: staff are working with the Redcliff's Voluntary Library Committee to enable the Committee to position its temporary building on site. Staff are seeking confirmation from insurers that this will not negatively affect the Council's insurance claim on this asset. Repairs to Opawa Children's library are due to begin the week commencing 27 May 2013. Heathcote Library make safe work will commence in June 2013. This will allow the voluntary library committee to retrieve their possessions from site.
32. Waltham Pool: damage assessment will be complete in June 2013. Staff are also investigating the options of rationalising the buildings required on site and or strengthening existing buildings and will present the best value repair option to the Council following agreement with insurers.
33. Norman Kirk Pool: repair costs identified for Norman Kirk Pool have exceeded the total sum insured. Staff have submitted a claim for indemnity amount (\$267,321) and have provided the Loss Adjustment Team with a damage assessment report that outlines earthquake damage, details how this would be repaired in line with the policy, and provides costs for this work. Our insurers' loss adjusters are "unable give a definitive timescale" of when they will have reviewed this report. Staff have presented the information to the Lyttelton Mount Herbert Community Board with the intention of initiating a working party. At the request of the Community Board, staff are now preparing information for a public meeting.
34. Lyttelton Recreation Centre and Trinity hall: repair costs identified for Lyttelton Recreation Centre and Trinity Hall have exceeded the Indemnity value; staff will submit a claim for indemnity amount (\$1,662,325) and have provided damage assessment report that outlines earthquake damage, details how this should be repaired in line with the policy and provides costs for this work. Our insurers' loss adjusters are "unable give a definitive timescale" of when they will review this report. Staff have presented the information to the Lyttelton Mount Herbert Community Board with the intention of initiating a working party. At the request of the Community Board staff are now preparing information for a public meeting.
35. Botanic gardens paddling pool: staff are currently in discussions with insurers and will identify options for re-levelling this pool to ensure operating costs can be reduced to normal levels as soon as possible.
36. Scarborough Paddling pool: removal of the pool will be completed in winter 2013; insurance proceeds will not be sufficient to re-instate the pool.

Work Package Two

37. Many community centres on Banks Peninsula (typically older buildings) have failed DEE assessments through design rather than on earthquake damage. Repairs and strengthening work to Duvauchelle Community Hall are being quantified and priced. It is expected that repairs will take place in June 2013.
38. A similar process is being followed with Little Akaloa Community Hall and a report to the Committee will be prepared when damage, strengthening and maintenance items have been quantified.
39. Okains Bay Community Hall is closed and has failed a DEE assessment based on the lack of under-floor bracing. The maintenance of the building also needs to be addressed as it is considered that the existing condition of the hall is very poor, (substantial additional work will be required). A report will be brought to the Council when the costs to strengthen and repair are better understood.
40. St Albans crèche was re-opened in December 2012; however, discussions are ongoing with insurers over an appropriate methodology to re-level the floor.

COMMUNITY, RECREATION AND CULTURE COMMITTEE 4. 6. 2013**3 Cont'd**

41. Avonhead Park Pavilion in the Greenspace portfolio has been partially re-opened following the development of a safe access plan and isolation of the key 'damage' areas. This has allowed three changing rooms, kitchen and referee's room to re-open for the forthcoming sports season. Two public toilets and one changing room remain closed but temporary toilets have been placed onsite until a permanent repair can be designed.
42. Earthquake repairs are about to commence on the following Greenspace buildings: Harewood nursery vehicle shed, Sign of the Kiwi toilets and South New Brighton beach changing sheds/toilets.
43. Other buildings currently in Work Package Two have damage assessments underway and are being reviewed by engineers from both the Council and the Loss Adjustment Team; these include North Beach Community crèche, Allandale community centre, Wainoni Community Centre and Heathcote Community Centre. More information will be provided when available.
44. A report to the Council recommending strengthening of Jellie Park's main plant room was approved by the Council on 16 May 2013. Building consent application is in progress - works will proceed with urgency if approved by the Council.
45. Pioneer Leisure Centre: temporary works have been completed to allow the hall to be used.
46. Hurunui Pool and Recreation Centre: temporary works have allowed the pool entrance-way to operate. The pool building is open, however, the gymnasium and recreation centre portion of the building will require significant works as a result of earthquake damage.
47. Sockburn squash centres: damage assessment will be complete in early July 2013. A portion of the building which has been closed since the removal of the nearby outdoor pool and an outdoor deck has suffered significant damage.
48. Wigram Gym: minor damage has been identified; it is expected that repairs will be able to be instructed under staff delegation. A scope of works is currently being developed. The Council consents team have also confirmed that a planned upgrade/extension to the facility will not trigger a seismic upgrade to the existing building provided it does not use the existing building for support.
49. Denton Oval: strengthening design has been completed on amenities building (Hornby Rugby Club change rooms) and costed at \$80,000 to 67 per cent NBS – this work can be completed under the existing maintenance budget and will allow part of the facility to be re-opened by September 2013. Repair of other damage can be completed while the facility is operational.
50. Governors Bay Pool: closed for the season - the damage assessment will be completed during winter 2013. Staff will submit a claim for indemnity (\$72,375) based on an early estimate of cost to repair damage.
51. Halswell Aquatic Centre: damage assessments will be completed prior to the start of the capital project to build a new community facility on site.
52. Cuthberts Green: damage assessment due to begin in June 2013.
53. Parklands Library: this building has minor to moderate damage. A damage assessment will be commissioned in June 2013. The building has a NBS rating of 62 per cent.
54. New Brighton Library: this building has minor to moderate damage. A damage assessment will be commissioned in May 2013. The building has a NBS rating of 36 per cent.
55. Shirley Library: this asset has minor to moderate damage. The Heating, Ventilating and Air Conditioning (HVAC) system was damaged and repairs were completed early in 2013. The building has a NBS rating of 68 per cent. A damage assessment will be commissioned by end of May 2013.
56. Spreydon Library: damage assessment will be commissioned in June 2013.

COMMUNITY, RECREATION AND CULTURE COMMITTEE 4. 6. 2013

3 Cont'd

57. Milton Street Depot: this site is a grouping of 11 assets. Three of the DEE reports are still being completed due to the need for intrusive investigations. Damage varies from minor to extensive; damage assessments will be commissioned by end of May/start of June 2013.
58. Upper Riccarton Library: this asset has moderate damage including damage to the under-floor heating. A damage assessment will be commissioned by the end of May 2013.
59. R and R Sport/Penny Lane/Rohits/Mayur: negotiations are underway for Christchurch Central Development Unit (CCDU) to purchase this building later this year. Damage assessments and insurance negotiations are progressing.
60. Dog Pound: this building has moderate damage. A damage assessment will be commissioned by end of May 2013.
61. Lyttelton Library: due to the lack of structural plans for the building extensive intrusive investigations are required to complete the DEE for this building. City Care and Sinclair Knight Merz (SKM) Group are working jointly to complete this work. Once this is complete, the Council survey crew will complete a level survey to input into the insurance process. When the DEE is received, the scope of the damage assessment can be determined and commissioned.

FINANCIAL IMPLICATIONS

62. Housing units with damage at over \$100,000 cap per event will qualify for a legitimate insurance claim with the Local Authority Protection Programme Disaster Fund (LAPP).
63. The building assessment work required to inform the Facilities Rebuild Plan is initially funded by the Council. However, where a building's structure is damaged and a legitimate successful insurance claim is processed, the Council will recoup these costs from insurance as a legitimate policy entitlement.
64. Therefore insurers will only pay for costs associated with the strengthening to the legal requirement of 33 per cent or the pre-earthquake strength of the building (whichever is higher). Insurers may pay costs associated with strengthening to undamaged portions of buildings. Where buildings have no damage, the full cost to bring a building up to code will be a cost to the Council. This is the case with most of the buildings on Banks Peninsula. The Council's Earthquake Prone Building Policy requires buildings to be strengthened to a target of 67 per cent NBS.

Do the Recommendations of this Report Align with LTCCP budgets?

65. No. The work was not contemplated within the 2009-19 LTCCP.

LEGAL CONSIDERATIONS

66. Not applicable.

Have you considered the legal implications of the issue under consideration?

67. As above.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

68. Not applicable.

Do the recommendations of this report support a level of service or project in the LTCCP?

69. Not applicable.

COMMUNITY, RECREATION AND CULTURE COMMITTEE 4. 6. 2013**3 Cont'd****ALIGNMENT WITH STRATEGIES**

70. The work being undertaken by the FRP team involves alignment with existing Facilities Strategy documents to inform decision making.

Do the recommendations align with the Council's strategies?

71. As above.

CONSULTATION FULFILMENT

72. Not applicable.

STAFF RECOMMENDATION

That the Community Recreation and Culture Committee recommend that the Council receive the information in this report.

CHAIRPERSON RECOMMENDATION

Note: Staff will bring a list of potential Expression of Interest partners to the Committee with the staff recommendation on those thought suitable to progress with further. The Committee will recommend to the Council the "panel" of partners, and then staff will execute a high level Memorandum of Understanding with each of them. Each actual project will need a Committee and the Council's sign-off to proceed, so approving the panel is not the same as approving the projects.

CRaC Committee 04 June
 Attachment ONE- Top 30 Project Update

Glossary of terms:

Assessment of position (AOP): Councils response to the Loss Adjuster
Damage assessment (DA): Work to identify all of a building's damage and its associated cost


Level survey: A check to see if the building has settled off level as a result of a quake.

Loss Adjusting Team (LAT): Work on behalf of the Insurers to adjust our claims.


Offer of service (OOS): When Council requests a cost to undertake a piece of work.

Statement of Position (SOP): The Loss Adjusters response to Council


COMMUNITY FACILITIES

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| <p>Sydenham Pre School (crèche)</p> |  |
| <p>Building Status: CLOSED</p> | |
| <p>DEE: L5 – 8% NBS</p> | |
| <p>Progress to date and current status:</p> <ul style="list-style-type: none"> • The insurers completed their DA the week commencing the 11th March 2013. No report has been issued to date despite several requests. • Council DA to date reflects \$65,000 of EQ damage which the insurers have agreed in principal but subject to their own assessment findings. • A strengthening report, including site levels, has been received. Site level results confirmed within Department of Building and Housing (DBH) guidelines so re-levelling is not required. • Costs to strengthen to 34% and 67% of the New Building Standard (NBS) have been completed and are estimated to be the same at \$83,500. | |
| <p>Next Steps:</p> <ul style="list-style-type: none"> • Depending on the findings from the insurers DA, complete further assessments (through the new DA panel) to be able to agree a position with the Council's insurer. • The asset owner will review further action following resolution of the insurance position. This could include repair of old facility, rebuild of new facility or utilisation of available re-locatable units (short to medium term option). • The ability to return to service is expected late 2013/early 2014. | |

CRaC Committee 04 June
 Attachment ONE- Top 30 Project Update

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| <p>Fendalton Community Centre</p> |  |
| <p>Building Status: CLOSED due to services issues – drainage/electrical damage.</p> | |
| <p>DEE: L5 - 50% NBS</p> | |
| <p>Progress to date and current status:</p> <ul style="list-style-type: none"> • A site visit was conducted with the insurer on the 11th April 2013 and again with the insurers DA engineering team on the 30th April 2013. The insurer’s DA report is still to be issued. • Level surveys done in March confirmed areas outside of DBH guidelines which require re-levelling. The engineers have provided possible releveling methodologies which should not impact the electrical, water and drainage repairs. • Work is targeted at the critical services repairs to enable reoccupation of the building ASAP. Re-levelling and other architectural works would be scheduled later in the year once agreed with the insurers and asset owner. Target repairs in June/July. • DA works completed by City Care on 11th March 2013, estimated at \$221,380, (excludes any releveling) are being revised due to comments by the insurer. These are 90% complete. | |
| <p>Next Steps:</p> <ul style="list-style-type: none"> • Seek issue of insurers DA and resolve insurance position in May/June • Review building opening steps in line with likely repairs in June/July | |


CRaC Committee 04 June
 Attachment ONE- Top 30 Project Update

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| <p>Riccarton Community Centre (Also See – Riccarton Voluntary Library)</p> |  |
| <p>Building Status: CLOSED</p> | |
| <p>DEE: 2% (Original Building) 5% (1960 Building) 100% (1968 Building)</p> | |
| <p>Progress to date and current status:</p> <ul style="list-style-type: none"> • The foyer, toilets and boardroom including rear kitchen area can be opened following a structural site review and fire report issued 30th April 2013. The asset owner is now working through these requirements including updated Building Warrant of Fitness to open the additional areas in May. • A DA will now commence mid May following the issue of a safe access plan by the engineers on the 15th April 2013. • The insurer's DA team completed their inspection in February but are yet to issue their report despite numerous requests. • Strengthening options to 34% & 67% received on 28th January 2013 and pricing completed on 8th February 2013 Costs ranged from \$474,626-\$614,096. • Awaiting statement of position from insurers. | |
| <p>Next Steps:</p> <ul style="list-style-type: none"> • Complete Council DA to issue Council AOP by the end of June • Continue to request the insurer's DA report and amend Council AOP accordingly • Target works complete late 2013- early 2014 | |


CRaC Committee 04 June
 Attachment ONE- Top 30 Project Update

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| <p>South Brighton Community Centre</p> |  |
| <p>Building Status: CLOSED & DEMOLISHED Transitional facility on site and to open in June</p> | |
| <p>DEE: N/A – Demolished</p> | |
| <p>Progress to date and current status:</p> <ul style="list-style-type: none"> • Relocation of the QEII Preschool was completed in March • Foundation contract price agreed with Laings for \$98,555 and works due to start the week commencing 6th May. Works due for completion early June • Price received from City Care for fit out and external works for the new Community Centre. This price is currently being reviewed by Council staff and an external QS for competitiveness • Total loss agreed with Council's insurers. Indemnity payment made of around \$400,000 • Temporary Accommodation and Building Consents approved in April | |
| <p>Next Steps:</p> <ul style="list-style-type: none"> • Complete foundation works by early June • Agree City Care fit out and external works fixed price by the end of May with a start on site in early June • Target code compliance and opening in late July/early August 2013 | |


CRaC Committee 04 June
 Attachment ONE- Top 30 Project Update

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| <p>Risingholme Community Centre Craft Rooms (non heritage)</p> |  |
| <p>Building Status: CLOSED</p> | |
| <p>DEE: L4 Received – 17.5% NBS</p> | |
| <p>Progress to date:</p> <p>The building has suffered minor EQ damage to perimeter footings, ceiling lining, window joinery and floor lining. It has been deemed EQ prone due to low NBS - 17.5%.</p> <p>Current status:</p> <p>A short form report summarising the damage and all associated costs to repair has been produced and presented to the LAT for approval along with support documentation.</p> | |
| <p>Next Steps:</p> <p>The LAT are reviewing the support documentation submitted to support the claim. Council are awaiting the insurer's response.</p> | |

CRaC Committee 04 June
 Attachment ONE- Top 30 Project Update



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| <p>Hei Hei Community centre</p> |  <p>Photograph 1: South (front) and East (side) Elevations</p> |
| <p>Building Status: CLOSED</p> | |
| <p>DEE: NBS 1% (Level 5 17/12/12)</p> | |
| <p>Progress to date and current status:</p> <ul style="list-style-type: none"> • The concept strengthening report has been presented to the insurers as the Council's AOP. It has been presented that the works are related to repairing EQ damage and therefore Council seek the full cost of this strengthening. We are awaiting a response. • The concept strengthening report has been presented to the asset owner for further review and comment. A response is expected the week commencing 13th May 2013. • Concept strengthening to 34% and 67% was completed by Beca on 15/04/13. Repair methodology would, by design, return the building to 100% NBS at the estimated cost of \$475,000 - \$550,000. • City Care DA completed 6th April 2011 value \$6,571 which is supported by the insurers | |
| <p>Next Steps:</p> <ul style="list-style-type: none"> • Seek responses from the insurers and asset owner on the above to assist resolving the insurance position. • Subject to resolution of the insurance position and Council approvals by September, works could begin and be completed by early 2014 | |

CRaC Committee 04 June
 Attachment ONE- Top 30 Project Update


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| <p>Akaroa Museum</p> |  |
| <p>Building Status: CLOSED</p> | |
| <p>DEE: 12%-38%NBS</p> | |
| <p>Progress to date:</p> <p>The main building has six separate structures of different ages and construction strengths. Temporary propping possible but permanent repair / strengthening may be complicated.</p> <p>The Project team are focused on 2013/14 summer opening.</p> <p>Current status:</p> <ul style="list-style-type: none"> • A temporary (partial) opening of the foyer area, by deconstructing the wall between gallery 1 and the Foyer, is currently being investigated and designed. This would mean public would have access to view limited items, while a permanent repair strategy is developed. • The target date for these temporary works on the foyer area is mid-late May 2013. This will follow with the Museum staff preparing the building to have artefacts displayed with an opening in early July. • There are also temporary works being carried out on the Akaroa Court House, to repair aging piles. This work is expected to be completed by the end of May. • LE Cottage is now open for viewing externally, pending permanent works. | |
| <p>Next Steps:</p> <ul style="list-style-type: none"> • Develop permanent repair options for all the buildings | |

CRaC Committee 04 June
 Attachment ONE- Top 30 Project Update


HUBS

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| <p>Sumner Library & Community Centre</p> |  |
| <p>Building Status: Sumner Library: DEMOLISHED Sumner Museum: DEMOLISHED Sumner Community Centre: DEMOLISHED</p> |  |
| <p>DEE: N/A</p> | |
| <p>Progress to date and current status:</p> <ul style="list-style-type: none"> • Hubs Council Workshop completed 23rd April 2013 (public excluded) • Draft Sumner Master Plan public consultation period has closed with Council report on the submissions presented 8th May 2013 • Council report will be heard in June 2013 to request “approval to progress early conceptual design, estimating, scheduling and community consultation”. • Sumner Library demolition is complete | |
| <p>Next Steps:</p> <ul style="list-style-type: none"> • The insurance SOP is still to be finalised but has been agreed in principle. Council has confirmed its intent and awaits a response from the insurers on indemnity payment and final payment amounts. • Assign a PM for the site development in preparation for the approval from Council to progress with the development on the existing Wakefield Avenue site. • Council consider report to REBUILD on current site | |

CRaC Committee 04 June
 Attachment ONE- Top 30 Project Update

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|---|--|
| <p>Bishopdale Library and Community Centre</p> |  |
| <p>Building Status: CLOSED</p> | |
| <p>DEE: 4% NBS (Level 5 October 2012)</p> | |
| <p>Progress to date and current status:</p> <ul style="list-style-type: none"> • A Conceptual Access Plan (propping to make the building safe to access) has been completed and approved by officers. Detailed design due on the 8th May 2013 to be submitted for consent soon after. The initial estimate for concept design (propping) is \$18,000 and this is likely to increase following detailed design. • Hubs Council Workshop completed 23rd April 2013 (public excluded) • Council report will be heard in June 2013 to request “approval to progress with “betterment scoping plans” in conjunction with Libraries and Community Facilities and also to progress with repair methodologies ahead of the insurer’s approval. • Insurers have completed their own DA in October 2012 and a meeting was held with the insurers and Council staff on 4th April 2013 but no reports from the insurer were tabled. These have been requested several times • Strengthening options to 34% & 67% NBS have been completed and priced. Costs range from \$803,800-\$1,161,500 (this excludes some cosmetic repairs and damage to building services). • Estimated cost to demolish and reinstate completed by WTP in July 2012 at \$3,969,000. The total Sum Insured \$3,079,101 | |
| <p>Next Steps:</p> <ul style="list-style-type: none"> • Submit Access Plan design for consent and undertake tender or direct source to complete the works following consent approval • Tender or direct source to be completed by early June with a view to starting works on site late June following consent approval. • Undertake the remainder of the Council DA process following completion of the safe access works • Transitional solutions still being explored with possible funding of around \$300,000 from the Capital Endowment Fund solely for a transitional temporary facility, if required. • Council consider report to REPAIR. | |

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|---|--|
| Linwood Library |  |
| Building Status: Linwood Library: CLOSED | |
| DEE: 25% NBS | |
| Progress to date and current status: <ul style="list-style-type: none">• A temporary Library and Service Centre was opened in April as a tenancy in the Eastgate Mall.• Council's AOP has been submitted to the insurer with some queries answered in April 2013• Further DAs for this asset may not be required subject to the insurer's response | |
| Next Steps: <ul style="list-style-type: none">• Seek response from the insurers to the Council's AOP• Subject to the above response complete necessary DA in June/July to be able to resolve the insurance position by August/September | |

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Linwood Service Centre and Library Support

Building Status: CLOSED

**DEE:
 18% NBS (Level 5 September 2012)**



Progress to date and current status:


- Strengthening and cost estimates to 34% and 67% NBS completed April 2013. The asset has 3 main buildings noted as, A (Service Centre), B (Offices and Community Board Room) and C (Library Binary). Strengthening costs as follows;
- A – 34% \$27,800 & 67% \$245,500
- B – 34% \$33,300 & 67% \$534,400
- C – 34% \$103,100 & 67% \$394,400
- Totals All Buildings 34% \$164,200 & 67% \$1,174,300
- The above has been presented to the asset owner for review and a decision is pending due the week commencing 13th May 2013
- All above works require a consent and are unlikely to be covered by insurance
- Hubs Council Workshop completed 23rd April 2013 (public excluded). It was acknowledged that Linwood as a hub and appropriate site options needed to be investigated further. This is a long term role which has yet to be assigned.


Next Steps:

- Complete necessary DA to resolve the insurance position, and gain approval to undertake repairs subject to decisions regarding strengthening
- Subject to the above response complete necessary DA in June/July to be able to resolve the insurance position by August/September

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LIBRARIES

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|---|--|
| <p>South Library/Service Centre/Learning Centre (incl Distribution Centre)</p> |  |
| <p>Building Status: Re Opened</p> | |
| <p>DEE: Temporary repairs complete, brought building to 34% NBS.</p> | |
| <p>Progress to date and current status: South Library opened late December 2012 after repairs increased it to at least 34% of the New Building Standard.</p> <ul style="list-style-type: none"> • Geotechnical final report received 26th February 2013. Foundation options for permanent solutions included in report. Settlement has affected foundation. • DA OOS agreed on 5th April 2013 for Stage 1 investigation only - enabling a firm fee offer to be agreed • Level Survey completed by CCC survey crew 12th April 2013 <p>Investigations into the long term solution for this building are ongoing and will be for some time.</p> <ul style="list-style-type: none"> • Stage 1 of DA complete • DA scope for Stage 2 agreed. Awaiting OOS for this work | |
| <p>Next Steps:</p> <ul style="list-style-type: none"> • Complete necessary DAs to resolve the insurance position • Prepare report to Council to seek approval of long term solution | |


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| <p>Riccarton Voluntary Library (Within Riccarton Community Centre)</p> |  |
| <p>Building Status: Open</p> | |
| <p>DEE: L5 – 100% (within the 1968 building)</p> | |
| <p>Overview of Asset: The Riccarton Voluntary Library is a community service which is run by volunteers. This service is provided outside the Council's Libraries and Information network.</p> <p>Business Hours (17 hours/week): Monday-Friday 12 noon-3pm; Saturday 10am-12 noon</p> <p>Progress to date: See Riccarton Community Centre overview for more information</p> | |
| <p>Next Steps: See Riccarton Community Centre overview for more information.</p> | |


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| Mairehau Voluntary Library |  |
| Building Status: OPEN | |
| DEE: L5 - 85% | |
| <p>Overview of Asset: The Mairehau Voluntary Library is a community service run by volunteers that is provided outside the CCC Libraries and Information network. The building is 220m². Council owns and maintains the building and land that houses the voluntary library and provides the building for a nominal rent to the library. The voluntary library is the sole user.</p> <p>Business Hours (11.5 hours/week): Monday, Tuesday, Wednesday, Thursday & Friday, 2-4pm; Saturday, 10am-11.30am</p> <p>Progress to date and current status: DA has been assigned to City Care and is due late May.</p> | |
| <p>Next Steps:</p> <ul style="list-style-type: none"> • Complete necessary DAs to resolve the insurance position, and gain approval to undertake repairs (anticipate repair costs will be within staff delegation) • Mairehau Voluntary Library repair works targeted for completion by late 2013 | |


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| St Martins Voluntary Library |  |
| Building Status: CLOSED | |
| DEE: Part demolished, Extensive EQ Damage, L4 Qualitative 0-30% NBS | |
| <p>Overview Asset: The St. Martins Voluntary Library is a community service provided outside of the CCC Libraries and Information network which is run by volunteers. The building is 265 m². Council owns and maintains the building and land that houses the voluntary library and provides the building for a nominal rent to the library. The voluntary library is the sole user. The voluntary library service is currently located on the St Martin's New World site.</p> <p>Business Hours (19.5 hours/week): Wednesday, Friday & Saturday, 10am-12 noon; Monday-Friday, 2-4.30pm; Friday, 7-8pm</p> <p>Progress to date and current status:</p> <ul style="list-style-type: none"> • Partially demolished, approximately 70% of building, due to CERA Section 38. Remaining building has suffered significant damage and differential settlements (up to 100 mm) • SCIRT is currently using the area where part of the building has been demolished for construction offices. • Progress has stalled due to a lack of response from the LAT. In SOP, dated 26th March 2013, a meeting to discuss outcomes was to be scheduled by the end of April. No update has been received. <p>Total Sum Insured = \$ 554,760 Replacement Cost Estimate = \$967,000 Repair Remaining building and Reinstate demolished portion Cost = \$936,000</p> | |
| <p>Next Steps:</p> <ul style="list-style-type: none"> • Council's insurers advise they have been completing a DA since late March. This report has not been released to Council. | |

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| <p>Opawa Voluntary Library</p> |  |
| <p>Building Status: CLOSED</p> | |
| <p>DEE: L4 Qualitative 0-30% NBS</p> | |
| <p>Overview of Asset: The Opawa Voluntary Library is a community service run by volunteers. It is a service provided outside the Council's Libraries and Information Network. Council owns and maintains the building and land that houses the voluntary library and provided the building for a nominal rent to the library. The voluntary library is the sole user of the 240 m² building,</p> <p>Business Hours (21.5 hours/week): Monday-Friday, 2-4pm; Monday, Wednesday & Friday 6.30-8pm; Saturday 10am-12noon, 2-4pm</p> <p>Progress to date and current status:</p> <ul style="list-style-type: none"> • Structural assessment complete • The service is being temporarily provided at the Opawa Children's Library. • DA being commissioned to determine repair methodologies and accompanying costs | |
| <p>Next Steps:</p> <ul style="list-style-type: none"> • Complete necessary DAs to resolve the insurance position and prepare an options report for Council to repair, rebuild or demolish. | |

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| <p>Opawa Children's Voluntary Library</p> |  |
| <p>Building Status: Open</p> | |
| <p>DEE: L5 34% NBS</p> | |
| <p>Overview of Asset:</p> <p>The Opawa Children's Voluntary Library is a community service run by volunteers. Council owns and maintains the 50 m² building and land that houses the voluntary library and provides the building for a nominal rent to the library. The voluntary library is the sole user.</p> <p>Business Hours (21.5 hours/week): Monday-Friday, 2-4pm; Monday, Wednesday and Friday, 6.30-8pm; Saturday 10-12noon, 2-4pm</p> <p>Prior to earthquakes three voluntary libraries operated within 2 km of each other (Opawa and St. Martin). Currently Opawa Children's Voluntary library is the only open facility. There is a need to assess future facilities.</p> <p>Current status:</p> <ul style="list-style-type: none"> • Agreed insurance position with LAT • Received two General Managers approval of repairs at cost of \$4,621 • Repair work scheduled to be completed by end of May | |
| <p>Next Steps:</p> <ul style="list-style-type: none"> • Complete repairs and hand building back to asset owner. • Supply invoices and other documentation to LAT to receive payment of claim. | |

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| <p>Hoon Hay Voluntary Library</p> |  |
| <p>Building Status: OPEN</p> | |
| <p>DEE: L5 Quantitative 42% NBS</p> | |
| <p>Overview of Asset: The Hoon Hay Voluntary Library is a community service run by volunteers. The building is 53 m². Council owns and maintains the building and land that houses the voluntary library and provides the building for a nominal rent to the library. The voluntary library as the only user of the building.</p> <p>Business Hours (4.5 hours/week): Wednesday and Friday, 3-4.30pm; Saturday, 10-11.30am</p> <p>Progress to date and current status:</p> <p>Minor earthquake damage and building is on TC3 land. DEE complete. Current library service to remain onsite.</p> <ul style="list-style-type: none"> • Level survey has been requested to be completed by internal staff. Once level survey complete will determine if additional DA items need to be completed. | |
| <p>Next Steps:</p> <ul style="list-style-type: none"> • Review level survey on receipt. • Complete necessary DAs to resolve the insurance position and gain approval to undertake repairs (anticipate repair costs will be within staff delegation). • Repair works targeted for completion by late 2013. | |

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Heathcote Voluntary Library

Building Status: CLOSED

DEE: N/A - Extensive EQ damage.



Overview of Asset:

The Heathcote Voluntary Library is a community service provided outside of the CCC Libraries and Information network which is run by volunteers. The building is 88 m². Council owns and maintains the building and land that houses the voluntary library and provides the building nominal rent to the library. It is a single use facility with the Voluntary library as the sole user.

Historic Hours (11.5 hours/week):

Monday, 10.30-12 noon & 6.45-8pm; Tuesday, 2-4pm; Wednesday, 6.45-8pm; Thursday, 2-4pm; Friday, 6.45-8pm; Saturday, 9.45-12 noon


Progress to date and current status:


- CERA issued a demolition notice section 38 for this facility. Total loss agreed with LAT.
- Council requested staff request CERA to halt demolition on Heathcote Voluntary Library, and respond with "make safe" plan on 5th March 2013.
- Staff presented cost of repair and rebuild options to Council 24th April 2013.
- **Estimated cost to repair \$283,213**
- **Insured value \$148,910**
- Council agreed in principle to the joint facility of the Heathcote Voluntary Library and Heathcote Community Centre on 24th April 2013
- Staff gained CERA approval of Make Safe plan on 29th April 2013. Approval was conditioned on paying invoice for dissolving demolition contract.
- Payment of CERA invoice scheduled for week commencing 6th May 2013
- Make Safe work tentatively scheduled for week commencing 13 May 2013
- Progress now linked to Heathcote Community Centre insurance position.
- Progress stalled due to unresponsiveness of LAT on Heathcote Community Centre. LAT DA onsite completed 24th March 2013.

Next Steps:

- Implement make safe work and get CERA to revoke Section 38 notice.
- Receive agreement from insurer on relocation of facility to Heathcote Community Centre
- Receive agreement on Heathcote Community Centre insurance position
- Prepare options report for Council


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| <p>Redcliffs Voluntary Library</p> |  |
| <p>Building Status: DEMOLISHED</p> | |
| <p>DEE: N/A - Demolished</p> | |
| <p>Overview of asset: The Redcliffs Voluntary Library is a community service which is run by volunteers. The demolished building was 186 m². It is temporarily located at the local tennis club. Council owns the land that the voluntary library building was located on and had provided the building for a nominal rent to the library.</p> <p>Business Hours (22 hours/week): Monday-Friday 10am-4pm; Saturday, 10.30am-12.30pm</p> <p>Progress to date and current status:</p> <ul style="list-style-type: none"> • Facility demolished due to CERA section 38. Total loss agreed with LAT • Rebuild/strategic options assessment required. • N.B Voluntary library has taken 5 year lease on the existing site. • Council agreed in principle to re-establish Redcliff's Public Library onsite on 24th April 2013. • Total sum insured: \$440,432 • Replacement cost: \$1,200,000 | |
| <p>Next Steps:</p> <p>Redcliffs Voluntary Library Inc to move forward with temporary building onsite once ensure this does not impact insurance position for long term solution.</p> | |

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| <p>Woolston Voluntary Library</p> |  |
| <p>Building Status: DEMOLISHED</p> | |
| <p>DEE: N/A - Demolished</p> | |
| <p>Progress to date and current status:</p> <p>The Woolston Voluntary Library is a community service run by volunteers. The demolished building was approximately 160 m². Council owns the land that the voluntary library building was located on and had provided the building for a nominal rent to the library. The service is provided outside the Council's Libraries and Information Network.</p> <p>Business Hours (12 hours/week): Mon, Wed & Frid 1-3pm; Tues, Thurs & Sat, 10.30am-12.30pm. NB Temporary location at Scout Den</p> <ul style="list-style-type: none"> • Demolished due to CERA Section 38 notice. • Total loss agreed with LAT <p>Rebuild costs/strategic options under review. These need to align with the Ferry Road Master Plan.</p> | |
| <p>Next Steps:</p> <p>Council report will be prepared for mid 2013, post Voluntary Library Strategy adoption.</p> | |


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CORPORATE ACCOMMODATION


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|---|--|
| <p>Lyttleton Service Centre</p> |  |
| <p>Building Status: CLOSED – service reinstated in temporary facility (located at Lyttelton Library).</p> | |
| <p>DEE: 10% NBS</p> | |
| <p>Progress to date and current status:</p> <p>Building has suffered major damage. Received Strengthening Report with cost estimates, comments are being incorporated.</p> <p>Repair and Strengthening cost estimate for 34%, 67%, 100% and replacement were updated to 2013 values. Reports and cost information sent to LAT end of February 2013 and original response date of 15th March 2013</p> <p>Total Sum Insured = \$694,875 Replacement Cost Estimate = \$1,839,600 Repair Cost = \$615,120 (34%) (does not included \$70,000 of completed propping/repair works)</p> <p>Progress has stalled. LAT is performing an independent repair estimate, which is yet to be received.</p> | |
| <p>Next Steps: Following LAT agreement bring report to Council.</p> | |

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RECREATION & SPORT

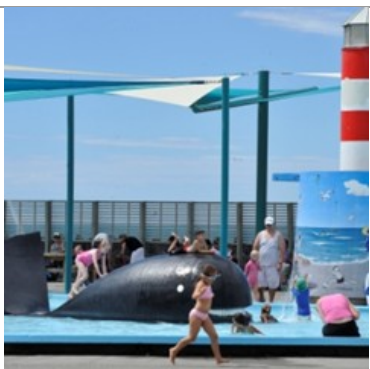
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| Waltham Pool | |  |
| Building Status: CLOSED | | |
| DEE: L4 | | |
| Asset | NBS | |
| Waltham Pool Main Complex | 6% | |
| Waltham Pool Staff Room | 3% | |
| Waltham Pool Plant Room | 3% | |
| Waltham Pool | 50% | |
| Waltham Pavillion | 15% | |
| Waltham Toilets | | |
| Waltham BBQ Shelter | 41% | |
| Waltham Pool Water Slide | 39% | |
| Progress to date and current status: | | |
| <ul style="list-style-type: none"> • DA has commenced, delivery date June 10th 2013 • Alternative “rationalised” scheme due for completion end of May 2013, this will provide cost to reduce the overall size of the facility based on actual usage numbers. • Cost effective strengthening scheme ordered in parallel with DA | | |
| <p>Total Sum Insured = \$1,363,856* Replacement Cost Estimate = \$5,776,000 Repair Cost = due June 10th 2013 Rationalised site concept and costing = due end of May 2013 Strengthening scheme cost = due June 10th 2013</p> | | |
| *Insurance split between 8 separately insured assets | | |
| Next Steps: | | |
| <p>Interim meetings with engineers to progress the DA Receipt of architect’s rationalised option scheme for costing. Costing of the rationalised scheme.</p> | | |

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| <p>Norman Kirk Memorial Pool – Lyttelton</p> |  | | | | | | | | | | | | | | | | | | | | | |
|--|--|-----|--|-------------------------|--|---|------------------------------------|--|-----|------------------------------|--|-----|----------------------------|--|-----|-------------------|--|-----|---------------------------|--|-----|--|
| <p>Building status: CLOSED</p> | | | | | | | | | | | | | | | | | | | | | | |
| <p>DEE: L4 Received</p> <table border="0"> <thead> <tr> <th>Asset</th> <th>NBS</th> <th></th> </tr> </thead> <tbody> <tr> <td>Lyttelton swimming pool</td> <td></td> <td>-</td> </tr> <tr> <td>Lyttelton swimming pool Plant Room</td> <td></td> <td>39%</td> </tr> <tr> <td>Lyttelton Ladies Change Room</td> <td></td> <td>18%</td> </tr> <tr> <td>Lyttelton Mens change room</td> <td></td> <td>18%</td> </tr> <tr> <td>Lyttelton Nursery</td> <td></td> <td>35%</td> </tr> <tr> <td>Lyttelton Lean To Shelter</td> <td></td> <td>10%</td> </tr> </tbody> </table> | Asset | NBS | | Lyttelton swimming pool | | - | Lyttelton swimming pool Plant Room | | 39% | Lyttelton Ladies Change Room | | 18% | Lyttelton Mens change room | | 18% | Lyttelton Nursery | | 35% | Lyttelton Lean To Shelter | | 10% | |
| Asset | NBS | | | | | | | | | | | | | | | | | | | | | |
| Lyttelton swimming pool | | - | | | | | | | | | | | | | | | | | | | | |
| Lyttelton swimming pool Plant Room | | 39% | | | | | | | | | | | | | | | | | | | | |
| Lyttelton Ladies Change Room | | 18% | | | | | | | | | | | | | | | | | | | | |
| Lyttelton Mens change room | | 18% | | | | | | | | | | | | | | | | | | | | |
| Lyttelton Nursery | | 35% | | | | | | | | | | | | | | | | | | | | |
| Lyttelton Lean To Shelter | | 10% | | | | | | | | | | | | | | | | | | | | |
| <p>Progress to date:</p> <ul style="list-style-type: none"> • DA complete <p>Current status:</p> <ul style="list-style-type: none"> • Working party meeting to be held 7th May 2013, options will be developed and fed back to council for decision. <p>Total Sum Insured = \$954,424* Repair Cost = \$2.0m Replacement cost = \$2.4m Other options = TBC following working party</p> <p>*Insurance split between six separately insured assets</p> | | | | | | | | | | | | | | | | | | | | | | |
| <p>Next Steps:</p> <p>Awaiting LAT response – CCC have provided evidence that the building has suffered damage that would cost more than the insured amount to repair – LAT are currently “unable to give a definitive timescale” on their response.</p> <p>Working party to be held with community board, 7th May 2013, recommendations will then be put to council for review.</p> | | | | | | | | | | | | | | | | | | | | | | |


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| <p>Lyttelton Recreation Centre and Trinity Hall (interconnected facilities)</p> |  |
| <p>Building status: CLOSED</p> | |
| <p>DEE: L4 Received - Trinity Hall 11% NBS Lyttelton Recreation Centre 15% NBS</p> | |
| <p>Progress to date:</p> <ul style="list-style-type: none"> • DA complete, building is repairable within insured value <p>Current status:</p> <ul style="list-style-type: none"> • Working party meeting to be held 7th May 2013, options will be developed and fed back to council for decision. <p>Total Sum Insured = \$3,734,294 Repair Cost = \$2.315m Other options = TBC following working party</p> | |
| <p>Next Steps:</p> <p>Awaiting LAT response – CCC have provided evidence of the EQ damage the buildings have suffered – LAT are currently “unable give a definitive timescale” on their response.</p> <p>Working party to be held with community board, 7th May 2013, recommendations will then be put to council for review.</p> | |

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| <p>Whale Paddling Pool New Brighton</p> |  |
| <p>Building status: RE-OPENED</p> | |
| <p>DEE: N/A for Paddling Pools.</p> | |
| <p>Current status:</p> <p>Repair work was completed on Whale Pool at the end of October 2012. A community event was held with great success on 17th November 2012 which marked the formal reopening of the pool. This facility has been enjoyed by many throughout the 12/13 summer season.</p> | |
| <p>Next Steps:</p> <p>Currently in negotiation with insurer to claim back cost of repairing EQ damage.</p> | |


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| <p>Botanic Gardens Paddling Pool</p> |  |
| <p>Building status: RE-OPENED</p> | |
| <p>DEE: N/A for Paddling Pools. Changing/Toilets - 34%</p> | |
| <p>Current status:</p> <p>Repair work was completed at the end of October 2012. Both large and small pools opened as scheduled on the 17th November 2012. The large pool was open in summer 2011/2012, this season the whole facility is operational. There will be future work required to re-level the main pool. Insurance claim therefore not final.</p> | |
| <p>Next steps:</p> <ul style="list-style-type: none"> • To investigate additional earthquake damage to the main pool now the summer season is over and report to Council before the next summer. • Arrange to meet the LAT on site when the pool is re-filled to establish change in level. • Investigate appropriate re-levelling methods | |


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| <p>Scarborough Paddling Pool</p> |  |
| <p>Building status: TO BE DEMOLISHED</p> | |
| <p>DEE: N/A for Paddling Pools.</p> | |
| <p>Progress to date:</p> <p>Council are proceeding with Owner Initiated Demolition process as agreed at Council.</p> | |
| <p>Next Steps:</p> <ul style="list-style-type: none"> • Facilities Rebuild Team and Recreation and Sport collating information on options to take to the local Community Board for discussion by mid June. • Awaiting response from LAT to finalise claim. | |

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GREENSPACE

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| <p>Scarborough Jet Boat Building</p> |  |
| <p>Building Status: CLOSED</p> | |
| <p>DEE: L5 Quantitative 10% NBS (final)</p> | |
| <p>Progress to date:</p> <p>Total sum insured is \$106,206.</p> <p>Currently only \$11,736 worth of insurance funding has been approved by the insurers. Staff continue to negotiate this.</p> <p>Council's engineers have produced a building strengthening report to 34, 67 and 100% NBS. The estimated cost to strengthening to 34% NBS is \$88,000, 67% NBS is \$185,000 and to 100% NBS is \$448,000</p> <p>Staff have received an estimate to rebuild the existing building "like for like". The estimated cost to complete this is \$243,730. Staff have also received an estimate to rebuild a single storey garage with "like for like" materials. The estimated cost to complete this is \$159,677.66.</p> <p>Staff are currently in discussion with the club occupying the building regarding the feasibility of the rebuild or repair of the building, whether or not they can contribute funding towards the project, and whether or not they require the building to be fully reinstated.</p> <p>Current status:</p> <p>The Greenspace unit has gained official approval for the jet boat and its towing vehicle to be temporarily housed in the Sumner Police Station Garage. It will be situated there until the Jet Boat Building can be repaired. This adds seven minutes to the response time.</p> | |
| <p>Next Steps:</p> <p>A report on the options for repair and strengthening has being prepared and it is hoped that this can be tabled a Council meeting in June.</p> | |


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| <p>Scarborough Life Boat Building</p> |  |
| <p>Building Status: OPEN</p> | |
| <p>DEE: L4 Qualitative 50% NBS (Final)</p> | |
| <p>Progress to date:</p> <p>The NBS value is over 34% NBS, therefore no strengthening will be performed on the building at this stage.</p> <p>Current status:</p> <ul style="list-style-type: none"> • A level survey has been requested and the drains and sewer pipes checked for breaks. • A DA report was received 10th April 2013 documenting earthquake related structural and cosmetic damage and a method and cost for repair. This report was sent to the LAT for approval 11th April 2013 | |
| <p>Next Steps:</p> <p>Await approval from LAT in regards to the insurance claim, as a result of the engineer's DA. Once approved the work will proceed with urgency.</p> | |

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| <p>Sumner Surf Club Toilets</p> |  |
| <p>Building Status: CLOSED – TO BE DEMOLISHED</p> | |
| <p>DEE: N/A – N.B. Severely compromised (demolition approved)</p> | |
| <p>Progress to date:</p> <p>The building is insured for a total sum of \$574,763</p> <p>Insurers have approved demolition of the building and also confirmed insurance available for the replacement of the building. The final replacement cost will be negotiated once the new building's costings are received.</p> <p>The demolition of the toilet block was approved by the CRAC Committee 5th February 2013 and Council on 28th February 2013</p> <p>A detailed design and landscaping plan has been prepared by the Sumner Surf Life Saving Club (SSLSC) and has been presented in 3 pre application meetings to Council staff. Work is still being completed to refine these documents.</p> <p>On completion of the architectural and landscape plans the SSLSC will lodge resource consent. This is expected to take place by the end of June 2013.</p> <p>The land which the new building sits upon is owned by the Crown, therefore the SSLSC and Council need to apply for separate leases directly with the Crown. Council staff are in the early stages of apportionments of land negotiations with the SSLSC; once these are complete the Crown lease can be applied for.</p> <p>The CCC Heritage team has removed the clock, bell and flag pole from the building and are safely storing them until the items can be to be reinstated into the new building.</p> <p>Current status:</p> <ul style="list-style-type: none"> • Staff are planning to demolish the building in conjunction with the surf club building, at the end of the surf life saving season. | |
| <p>Next Steps:</p> <ul style="list-style-type: none"> • Finalise replacement cost with insurers. • Arrange demolition of the toilet block • Continue to liaise with The Sumner Surf Club and Sumner Master plan project team. | |

CRaC Committee 04 June
Attachment ONE- Top 30 Project Update

| | |
|---|--|
| <p>Lyttelton Visitors Centre and Toilet</p> |  |
| <p>Building Status: RE-OPENED (April 2013)</p> | |
| <p>DEE: L5 DEE Finalised – 78% NBS</p> | |
| <p>Current status:</p> <ul style="list-style-type: none"> • Building is now open and operating. • CERA issues with retaining wall around the back of the building are unresolved and access behind the building is restricted. | |
| <p>Next Steps:</p> <ul style="list-style-type: none"> • Retaining wall assessment to be undertaken along with remedial works. | |

| | |
|---|--|
| <p>Botanic Gardens Glasshouses</p> |  |
| <p>Building Status: CLOSED</p> | |
| <p>DEE: Cunningham - L5 Nov 12 NBS 23% - Closed Foweraker - L5 Sept 12 NBS 22% - Closed Fernery – L5 Sept 12 NBS 50% - OPEN Garrick and Gilpin - L5 Sept 12 NBS <33% - Closed Townend - L5 Sept 12 NBS <33% - Closed</p> | |
| <p>Progress to date and current status:</p> <ul style="list-style-type: none"> • Cunningham House – DA scope completed by insurer has been agreed with Council and request has gone to Council PM to request insurer proceed with the works. . OOS received from Structural Concepts for strengthening to 34% and 67% NBS and this was approved by Council officers on 7 May. Design work due to be complete by June 2013. Target EQ damage repair works complete by Xmas subject to scope of strengthening works required which is yet to be confirmed. • Foweraker – No damage noted. On site assessment being undertaken 8th May 2013 with advice from Structural Concepts for strengthening to follow. Target date for any strengthening proposed repair works to be confirmed following completion of the onsite inspection. • Fernery – Re-opened April 2013. OOS received from Opus for strengthening to 67% and this was approved by Council 7 May. Design work due to be complete by June 2013. • Garrick and Gilpin – Structural Concept will review the DEE NBS % comments | |

CRaC Committee 04 June

Attachment ONE- Top 30 Project Update

from Opus and advise a more accurate NBS%. OOS received from Structural Concepts for strengthening to 34% and 67% NBS and this was approved by Council 7th May 2013. Design work due to be complete by June 2013 subject to an assessment being undertaken directly by the insurer – similar to Cunningham House. Target date for repair works completion TBC following completion of the strengthening designs.



- Townend - Structural Concept will review the DEE NBS % comments from Opus and advise a more accurate NBS%. OOS received from Structural Concepts for strengthening to 34% and 67% NBS and this was approved by Council 7th May 2013. Design work due to be complete by June 2013. Target date for repair works completion TBC following completion of the strengthening designs.

Next Steps:

- Completion of the strengthening designs in June
- Seek OOS for cost estimates of the proposed strengthening designs
- A Council report will be prepared as soon as all key reports are complete and priced, including betterment and maintenance estimates. The target date is August.
- Resolve insurance position for Garrick/Gilpin and Townend House. (Cunningham House agreed, Fernery and Foweraker deemed no EQ damage)

CRaC Committee 04 June
Attachment ONE- Top 30 Project Update


HERITAGE

| | |
|--|---|
| <p>Akaroa Gaiety Hall</p> |  |
| <p>Building Status: CLOSED</p> | |
| <p>DEE: 24%NBS</p> | |
| <p>Progress to date:</p> <ul style="list-style-type: none"> • The building has suffered significant damage. The hall requires repair works that will require detailed design and consents. Further intrusive investigations have been undertaken. • The project team focussing on opening for 2013/14 summer. Consideration was given to partially opening the main hall, but the results showed no cost/time advantage in doing this. • Revised strengthening concepts and report have recently been issued by engineer. Strengthening estimates for 34%, 67% and 100% have been completed for this building. • Recent intrusive investigations and a subsequent report that have been completed for the building's structure have identified a substantial amount of non structural repairs to substructure areas and framing structure of building are needed. • Engineer has advised that although these repairs are non structural remediation will still be required to meet overall strengthening to building structure. <p>Current status:</p> <ul style="list-style-type: none"> • These documents are currently being reviewed by the Insurers and we are expecting to receive a statement of position imminently. | |
| <p>Next Steps: After the insurer's response is received, staff will prepare a report to Council recommending repair options.</p> | |
| <p>Akaroa Service Centre</p> |  |
| <p>Building Status: CLOSED</p> | |
| <p>DEE: 26%NBS</p> | |
| <p>Progress to date:</p> <p>Project team focussing on opening for 2013-2014 summer. Repair options have been developed and are being considered as part of a feasibility study.</p> <p>Current status:</p> <ul style="list-style-type: none"> • The feasibility study is currently being reviewed and the necessary documents have been prepared for the Insurer's statement of position • These documents are currently being reviewed by the Insurers and we are expecting to receive a statement of position imminently. | |
| <p>Next Steps: Following receipt of a statement of position from the insurers, detailed design of the repair option will commence, followed by a report to the CRAC Committee and Council recommending repair options.</p> | |


CRaC Committee 04 June
 Attachment ONE- Top 30 Project Update


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|--|--|
| <p>Sign of the Kiwi</p> |  |
| <p>Building Status: CLOSED</p> | |
| <p>DEE: 9.5%NBS</p> | |
| <p>Progress to date: The building has suffered damage and will require significant works to reinstate. DEE assessment completed. Intrusive investigations to confirm suitability of repair solution have been completed.</p> <p>Current status:</p> <ul style="list-style-type: none"> An estimate has been submitted to the CCC heritage team to advise the preferred option to be put forward for the CRaC and Council report. | |
| <p>Next Steps:</p> <ul style="list-style-type: none"> Maintenance, betterment and accessibility scopes and estimates still need to be finalised for this project. The next stage being preparation of Detailed Design, to enable the Insurer to issue a SOP. Current estimate of damage far exceeds sum insured. | |

CRaC Committee 04 June
 Attachment ONE- Top 30 Project Update


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|---|--|
| <p>Canterbury Provincial Chambers</p> |  |
| <p>Building Status: CLOSED</p> | |
| <p>DEE: Stabilisation underway before DEE assessment can be commenced.</p> | |
| <p>Progress to date:</p> <ul style="list-style-type: none"> • Building is severely damaged. Potential land issues. Rebuild of significant portions of the building necessary. Reinstatement cost could be well in excess of insured amount. • A revised stabilisation plan has been developed. This plan incorporates the remaining deconstruction and stabilisation works as a result of gaining access to damaged areas not previous available and further deterioration. <p>Current status:</p> <ul style="list-style-type: none"> • Due to the extent of the revised stabilisation plan and engineering resources Insight Unlimited decided to stage the documentation allowing work on site to commence at an earlier date. • The sequence for the engineering documentation is the Stone Chamber, Timber Chamber followed by the SW corner of Bellamys. • This first and second stage stabilisation design has been approved through the Resource Consent process and Asset Owner. The protective roofs and walls to the Armagh St Safes and Durham St Safes are now included in the first stage application. • Stage two stabilisation design documentation covers the timber offices. • Stage three stabilisation designs will cover Belgian Beer Café & stage four will cover Bellamys. • Stage three stabilisation design and work are now complete. • Stage four detailed design is underway, and due for review 27th May 2013 <p>The additional work has extended the project end date by seven months with a programmed completion date June 2013.</p> | |
| <p>Next Steps:</p> <ul style="list-style-type: none"> • Complete stabilisation. • Future repair strategy requires detailed consideration and consultation with CCC, DOC and NZHPT. • Completion of the timber enclosure over the Stone Chamber • Completion of the timber offices – Chimney stabilisation and weather – tightness. • Pre-application meeting for stage four (date TBC) – this includes and covers Bellamys. | |

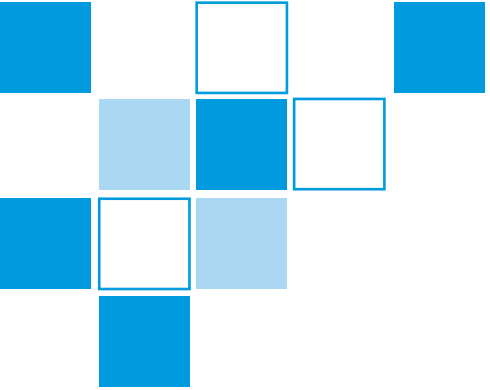
CRaC Committee 04 June
 Attachment ONE- Top 30 Project Update

| | |
|---|--|
| <p>Sign of the Takahe</p> |  |
| <p>Building Status: CLOSED</p> | |
| <p>DEE: 30%NBS</p> | |
| <p>Current status:</p> <ul style="list-style-type: none"> • Intrusive investigations underway to confirm suitability of repair options. • Further stabilisation works and weather proofing underway. • Design documentation is complete pending Engineers response to HRWG comments • Simons completed budget due for review 11th June 2013 | |
| <p>Next Steps: The project is currently in the detailed design stage for the repair and strengthening option. Once complete, staff will prepare a report to Council recommending repair options.</p> <ul style="list-style-type: none"> • Finalise earthquake repair budget, strengthening and maintenance budget. • Request a Statement of Position from Insurer | |

| | |
|--|--|
| <p>Our City Otautahi</p> |  |
| <p>Building Status: CLOSED</p> | |
| <p>DEE: too dangerous for internal inspections</p> | |
| <p>Progress to date:</p> <p>Building is stabilised but severely damaged. Rebuild of significant portions of the building necessary. Reinstatement cost is well in excess of insured amount.</p> <p>Current status:</p> <p>Three options have been put to staff for review:</p> <ul style="list-style-type: none"> • 1 - A traditional engineering strengthening solution to 67% NBS (aprox \$8,895,000) • 2 - A base isolation solution (estimated at \$10.5M) • 3 - A traditional engineering strengthening solution to 33% NBS (\$8,885,000) <p>The insured value (\$5.8M) is not expected to cover any option, therefore it is expected that Council will meet the difference in the chosen repair strategy.</p> | |
| <p>Next Steps:</p> <p>Staff are currently preparing a report to go to Council in July 2013, outlining the repair options for this building and asking for a decision.</p> <ul style="list-style-type: none"> • A decision to be made regarding engineers performing a DEE report | |

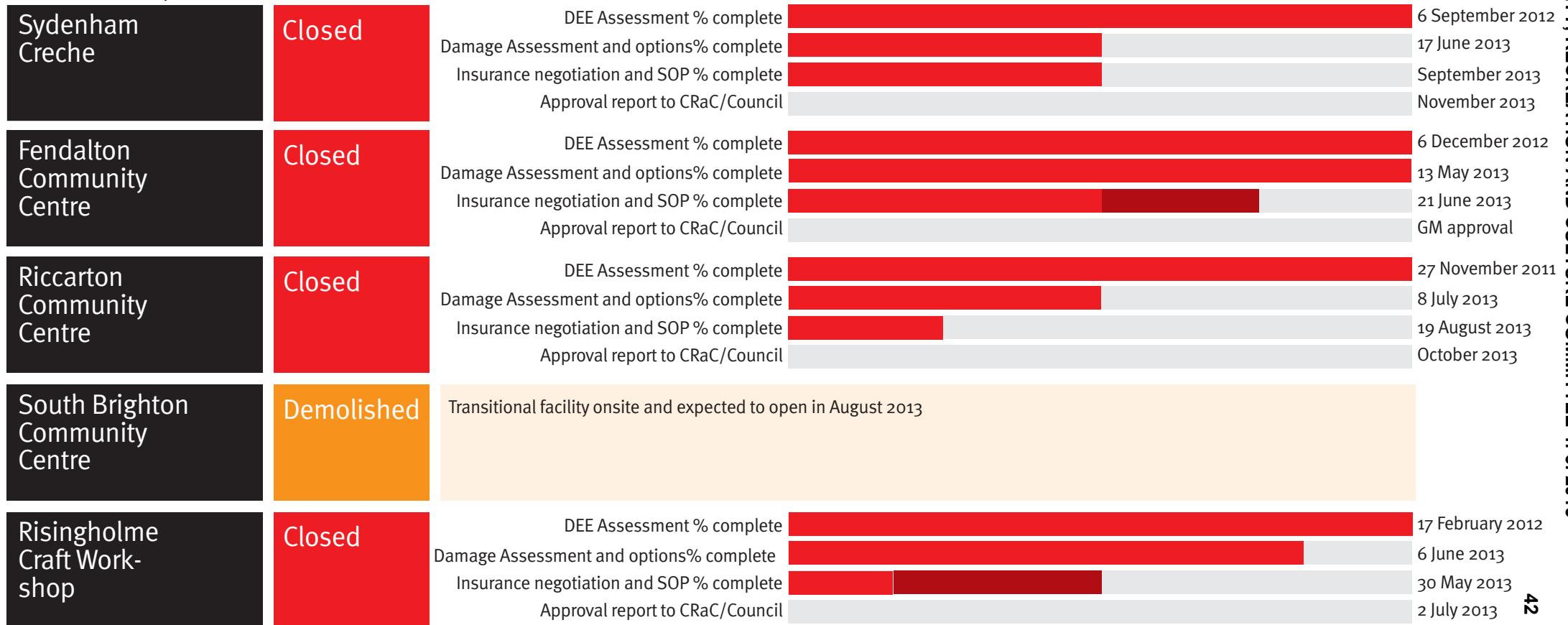
CRaC Committee 04 June
 Attachment ONE- Top 30 Project Update

| | |
|--|--|
| <p>Old Stone House</p> |  |
| <p>Building Status: CLOSED</p> | |
| <p>DEE: Quantative and Qualative) 10% NBS</p> | |
| <p>Progress to date:</p> <p>The following completed have been completed:</p> <ul style="list-style-type: none"> • Accessibility report • Electrical report • Fire report • Chimney securing and stabilisation methodology • North Store securing and stabilisation methodology • Methodology for mezzanine propping • Visual Geotech assessment of land damage • Propping (make safe) works for the mezzanine floor | |
| <p>Next Steps:</p> <ul style="list-style-type: none"> • Review strengthening options by Opus and recommend to the Heritage Team • Prepare data for obtaining an SOP from the Insurers, with at least a progress payment to cover the Design of the repair option • Detailed design of the repair • Obtain an SOP for the Insurers for the (permanent) repairs • Report to CRAC and Council • Physical works | |



Top 30 Facilities Status Update Chart

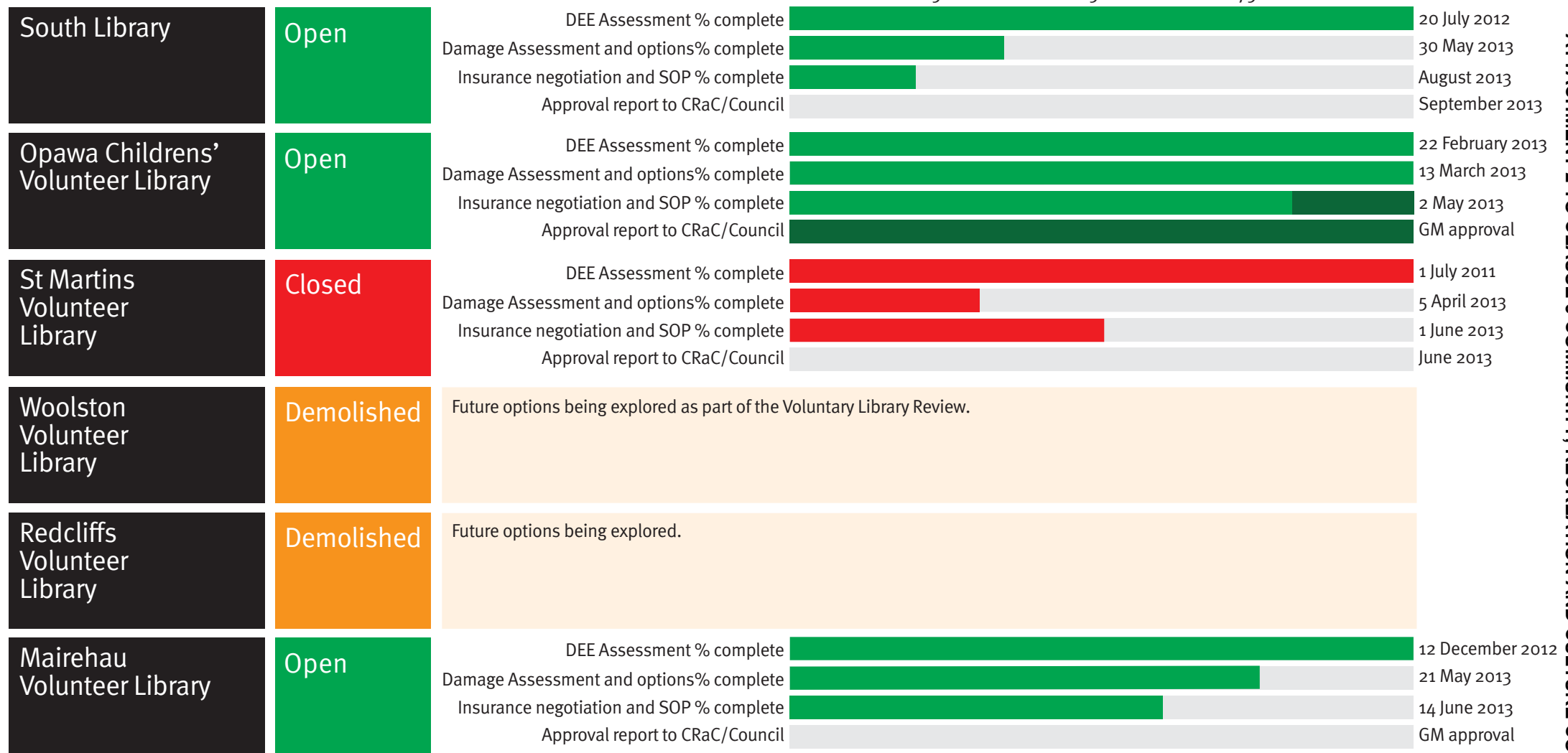
Community Facilities



Hubs

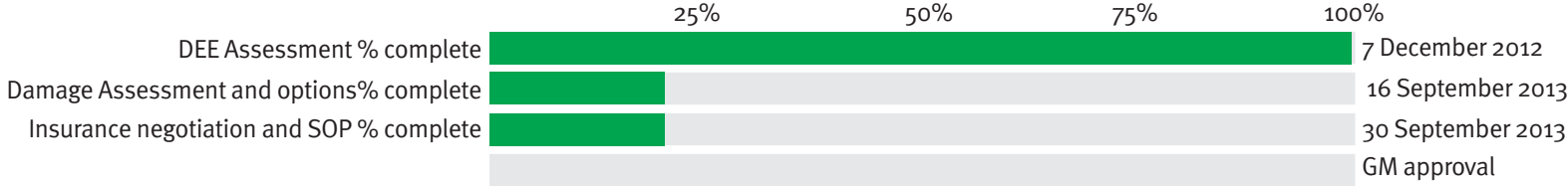
| | | 25% 50% 75% 100% | | | |
|-----------------------------|------------|---|--|--|-------------------|
| Bishopdale Community Centre | Closed | DEE Assessment % complete | | | 1 October 2012 |
| | | Damage Assessment and options % complete | | | 30 August 2012 |
| | | Insurance negotiation and SOP % complete | | | 18 October 2013 |
| | | Approval report to CRaC/Council | | | December 2013 |
| Sumner Community Centre | Demolished | Future options for a community hub being explored. A report will go to the 4 June Council meeting. Insurance SOP being finalised. | | | |
| Linwood Library | Closed | DEE Assessment % complete | | | 12 April 2012 |
| | | Damage Assessment and options % complete | | | 24 July 2012 |
| | | Insurance negotiation and SOP % complete | | | 16 August 2013 |
| | | Approval report to CRaC/Council | | | October 2013 |
| Linwood Service Centre | Closed | DEE Assessment % complete | | | 12 September 2012 |
| | | Damage Assessment and options % complete | | | 27 May 2013 |
| | | Insurance negotiation and SOP % complete | | | 8 July 2013 |
| | | Approval report to CRaC/Council | | | September 2013 |
| Linwood Library Support | Open | DEE Assessment % complete | | | 1 October 2012 |
| | | Damage Assessment and options % complete | | | 13 May 2013 |
| | | Insurance negotiation and SOP % complete | | | 8 July 2013 |
| | | Approval report to CRaC/Council | | | September 2013 |
| Linwood Resource Centre | Open | DEE Assessment % complete | | | 27 September 2012 |
| | | Damage Assessment and options % complete | | | 13 May 2013 |
| | | Insurance negotiation and SOP % complete | | | 8 July 2013 |
| | | Approval report to CRaC/Council | | | September 2013 |
| Hei Hei Community Centre | Closed | DEE Assessment % complete | | | 17 December 2012 |
| | | Damage Assessment and options % complete | | | 15 April 2013 |
| | | Insurance negotiation and SOP % complete | | | 17 June 2013 |
| | | Approval report to CRaC/Council | | | August 2013 |

Libraries

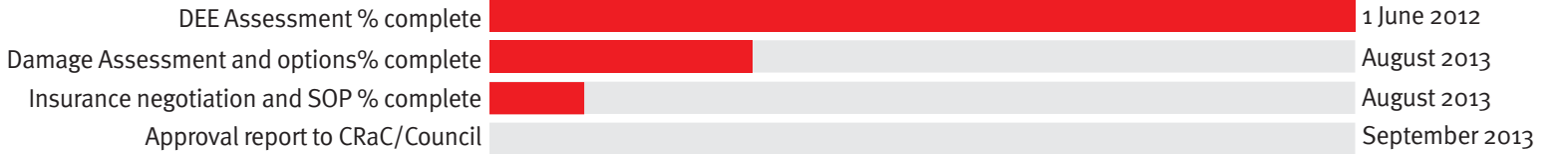


Libraries

Hoon Hay Volunteer Library Open



Opawa Adults Library Closed



Heathcote Volunteer Library Closed

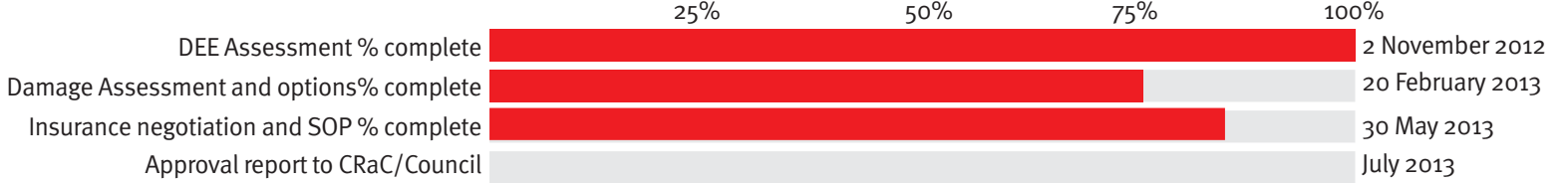


Riccarton Volunteer Library Open



Corporate Accommodation

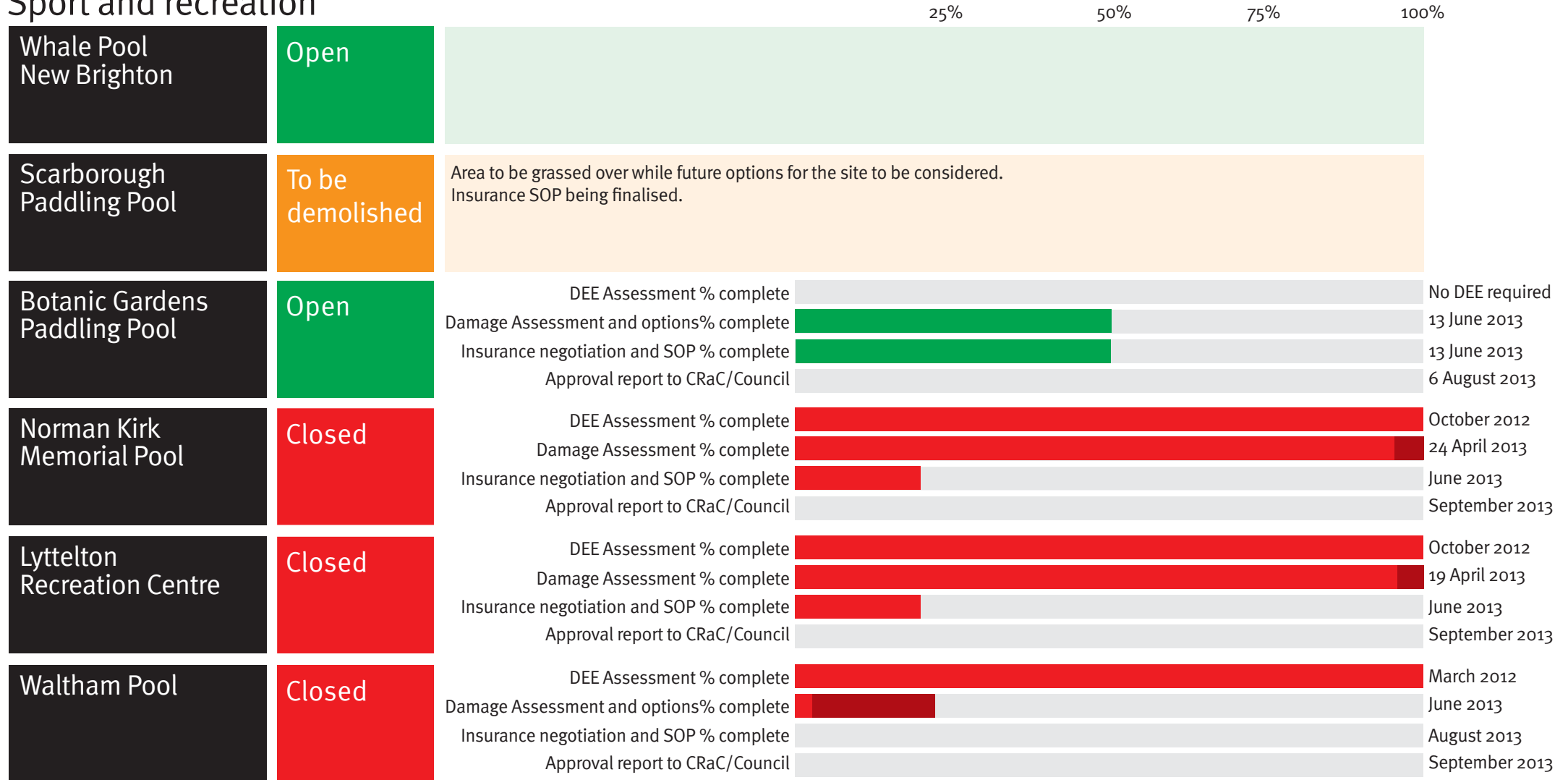
Lyttelton Service Centre Closed



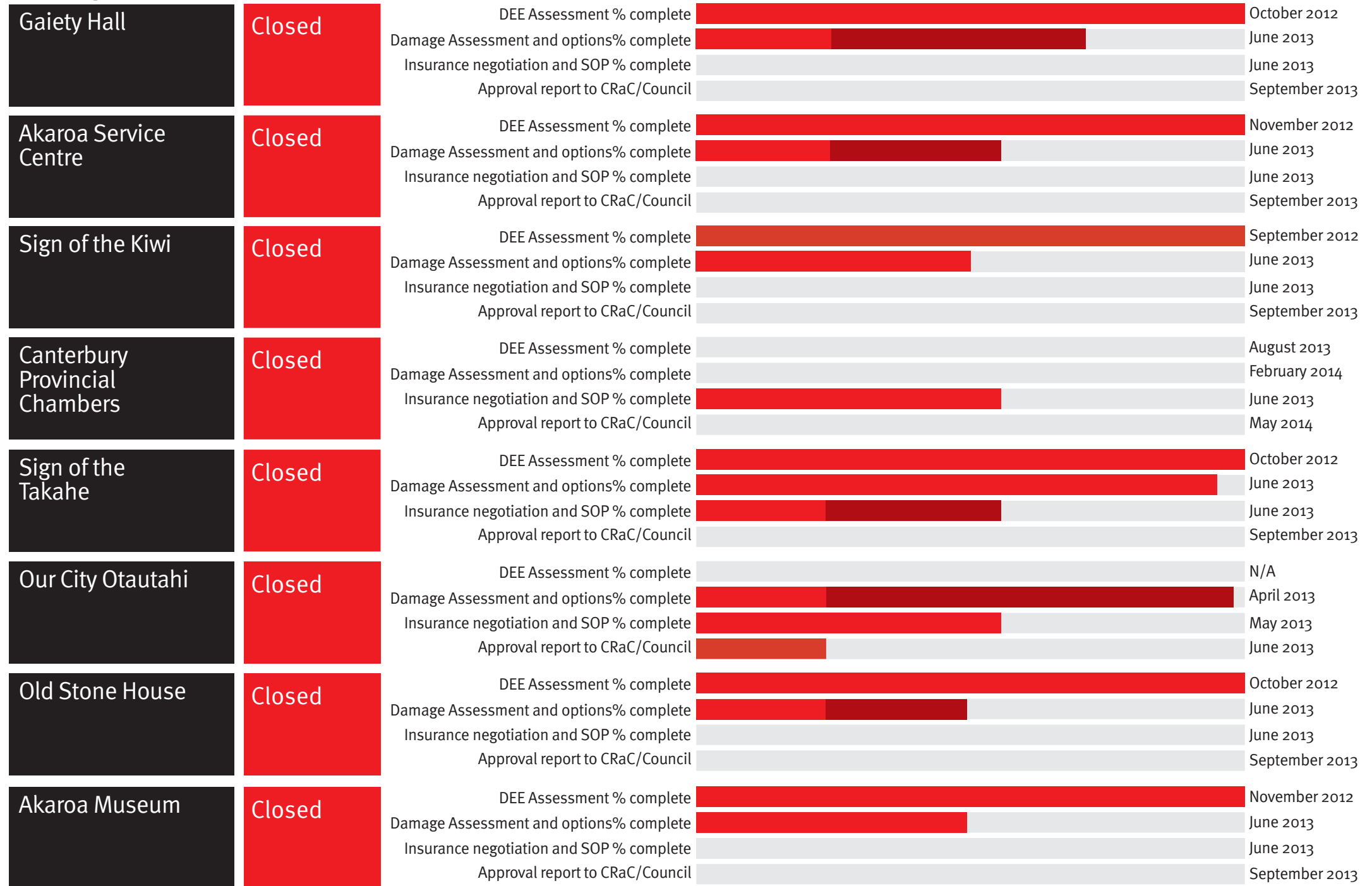
Greenspace

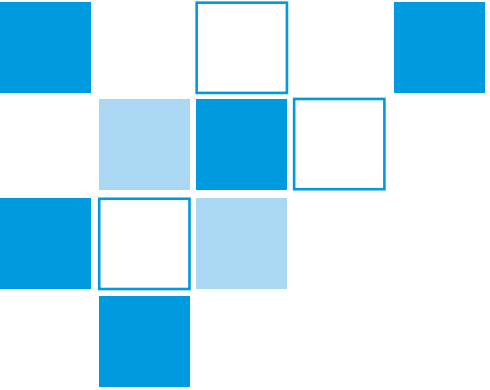
| | | | 25% | 50% | 75% | 100% | |
|--------------------------------------|-------------|--|------|-----|-----|------|------------------|
| Botanic Gardens Cunningham House | Closed | DEE Assessment % complete | 100% | | | | 1 November 2012 |
| | | Damage Assessment and options % complete | 90% | | | | 20 May 2013 |
| | | Insurance negotiation and SOP % complete | 50% | | | | 5 July 2013 |
| | | Approval report to CRaC/Council | 0% | | | | October 2013 |
| Botanic Gardens The Fernery | Open | Options for strengthening to 67% of New Building Standard are being developed. | | | | | 31 May 2013 |
| Botanic Gardens Gillespie Glasshouse | Closed | DEE Assessment % complete | 100% | | | | 1 September 2012 |
| | | Damage Assessment and options % complete | 50% | | | | 10 June 2013 |
| | | Insurance negotiation and SOP % complete | 20% | | | | 29 July 2013 |
| | | Approval report to CRaC/Council | 0% | | | | October 2013 |
| Botanic Gardens Foweraker Glasshouse | Closed | DEE Assessment % complete | 100% | | | | 1 September 2012 |
| | | Damage Assessment and options % complete | 50% | | | | 10 June 2013 |
| | | Insurance negotiation and SOP % complete | 20% | | | | 29 July 2013 |
| | | Approval report to CRaC/Council | 0% | | | | October 2013 |
| Scarborough Jetboat Building | Closed | DEE Assessment % complete | 100% | | | | 14 January 2013 |
| | | Damage Assessment and options % complete | 80% | | | | 18 April 2013 |
| | | Insurance negotiation and SOP % complete | 70% | | | | 18 April 2013 |
| | | Approval report to CRaC/Council | 0% | | | | May 2013 |
| Scarborough Lifeboat Building | Open | DEE Assessment % complete | 100% | | | | 11 June 2012 |
| | | Damage Assessment and options % complete | 100% | | | | 19 April 2013 |
| | | Insurance negotiation and SOP % complete | 75% | | | | May 2013 |
| | | Approval report to CRaC/Council | 0% | | | | July 2013 |
| Sumner Surf Club Toilets | Demolishing | Future options for new facility being explored, decision to be made as part of approval of Sumner Village Centre Master Plan. Insurance SOP being finalised. | | | | | |
| Lyttelton Information Centre | Open | | | | | | |

Sport and recreation



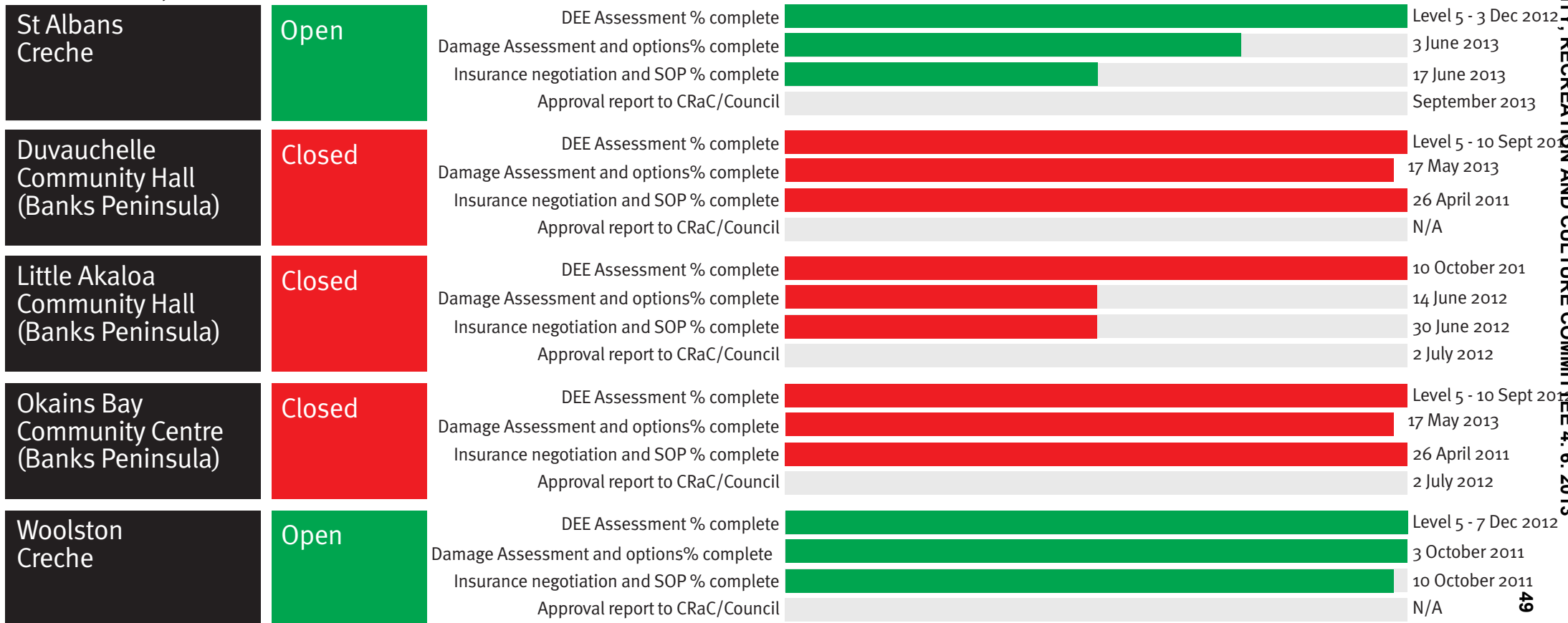
Heritage





Work Package 2 Facilities Status Update Chart

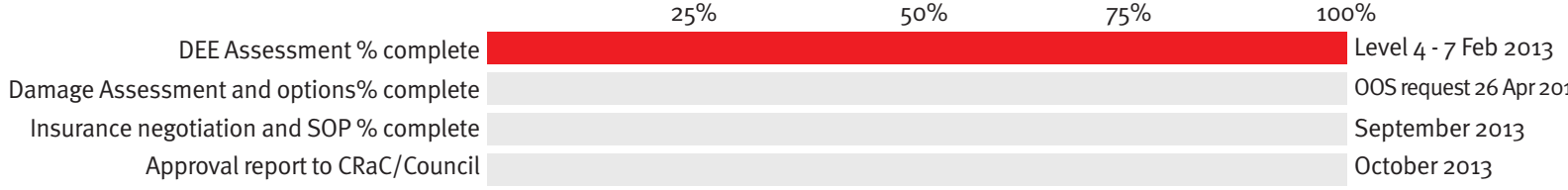
Community Facilities



Community Facilities

Allendale
Community
Centre

Closed



Heathcote
Community Centre

Closed



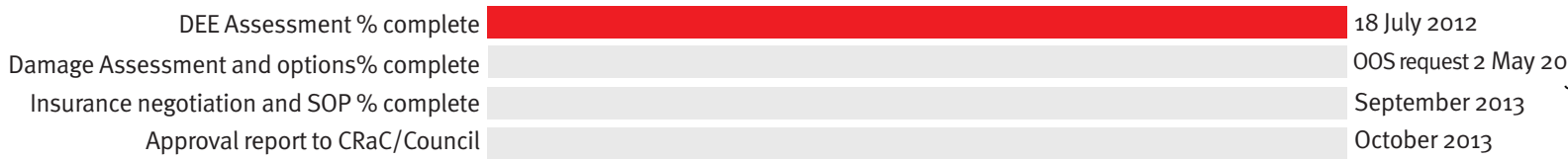
Hei Hei
Community Centre

Closed



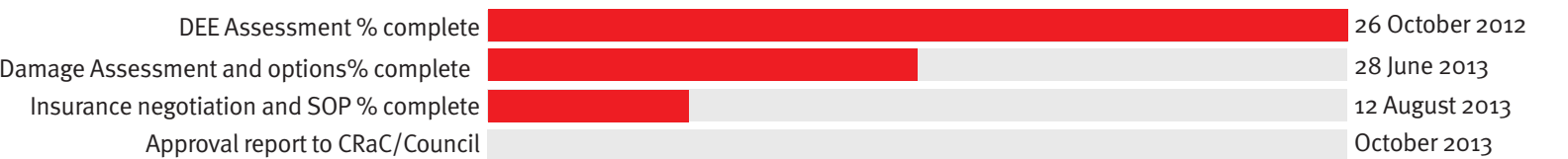
Wainoni
Community Centre

Closed

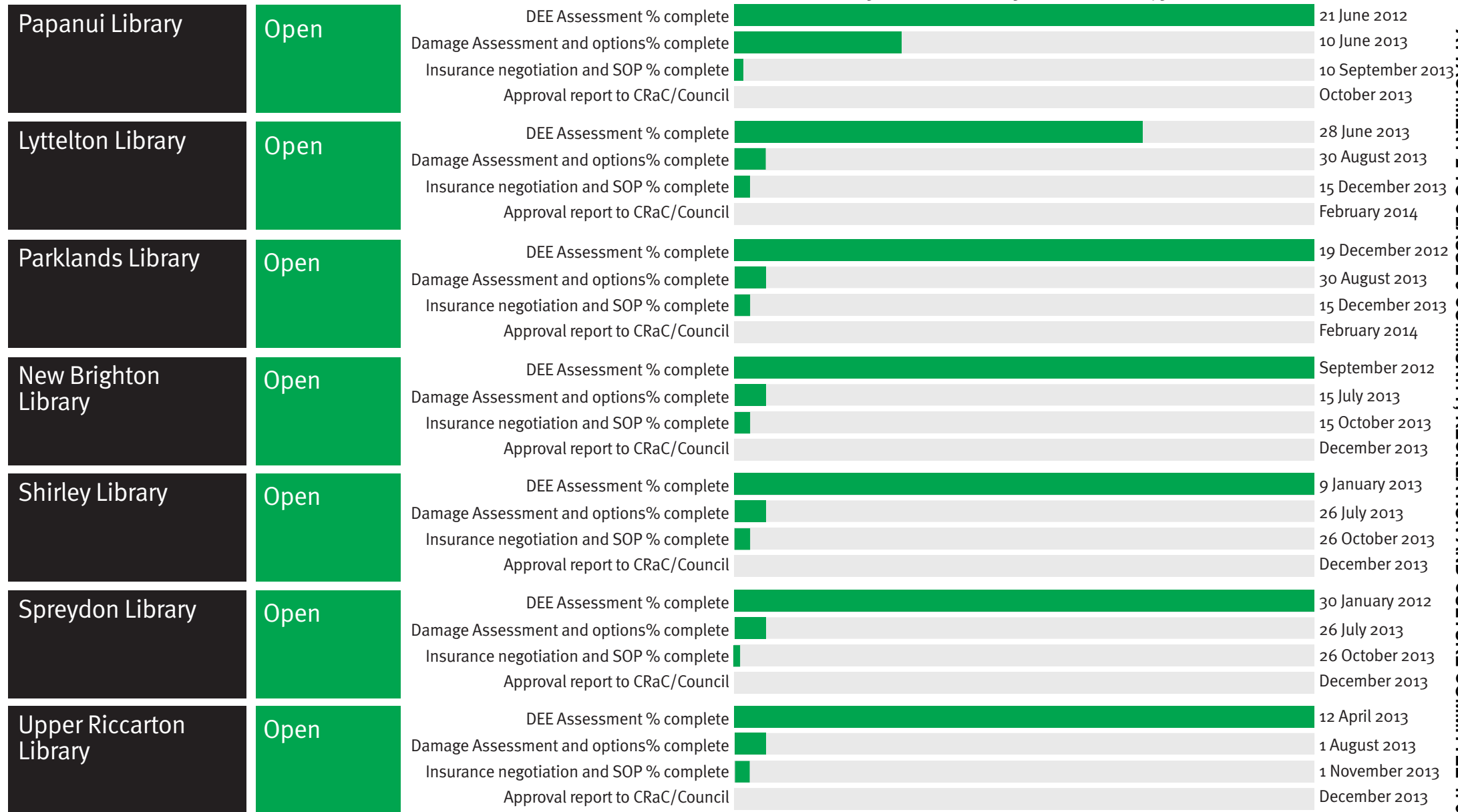


Northbeach
Community
Creche

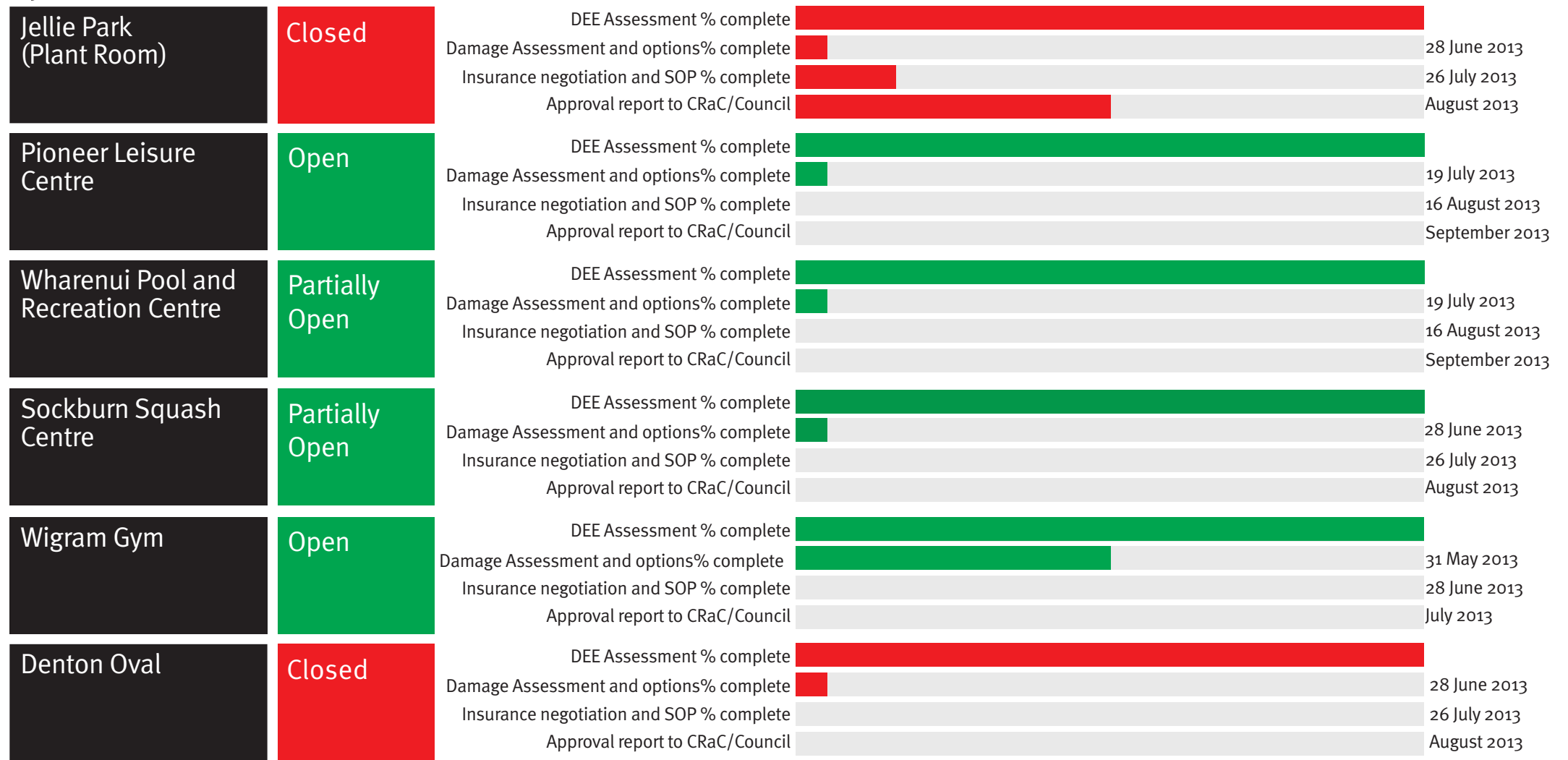
Closed



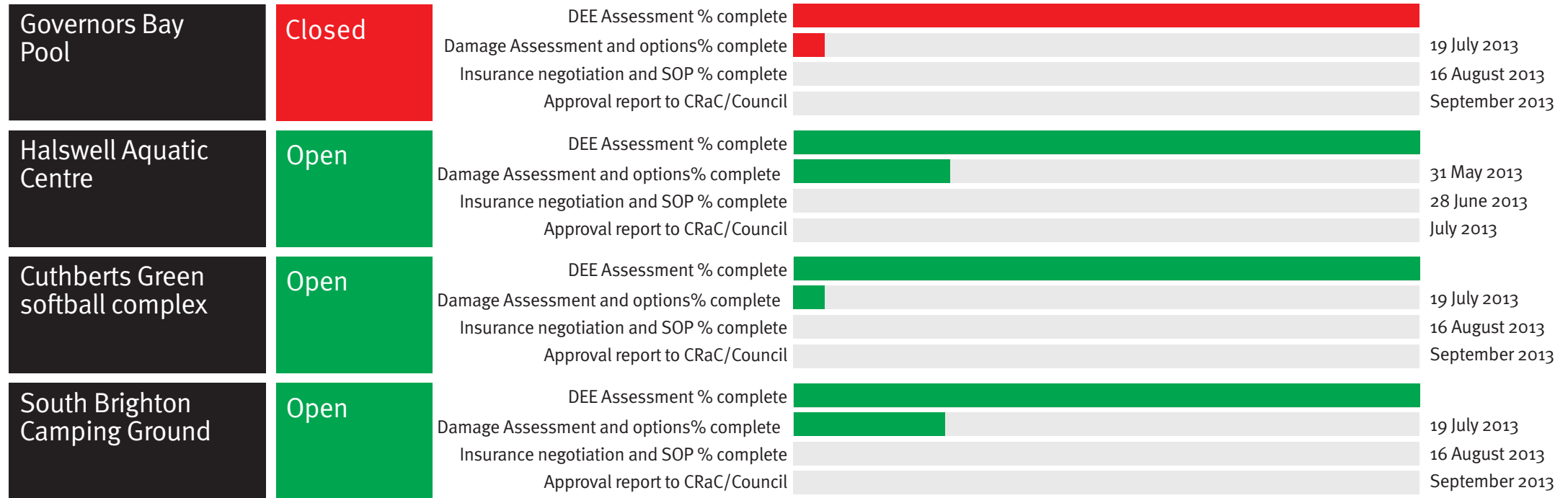
Libraries



Sport and Recreation



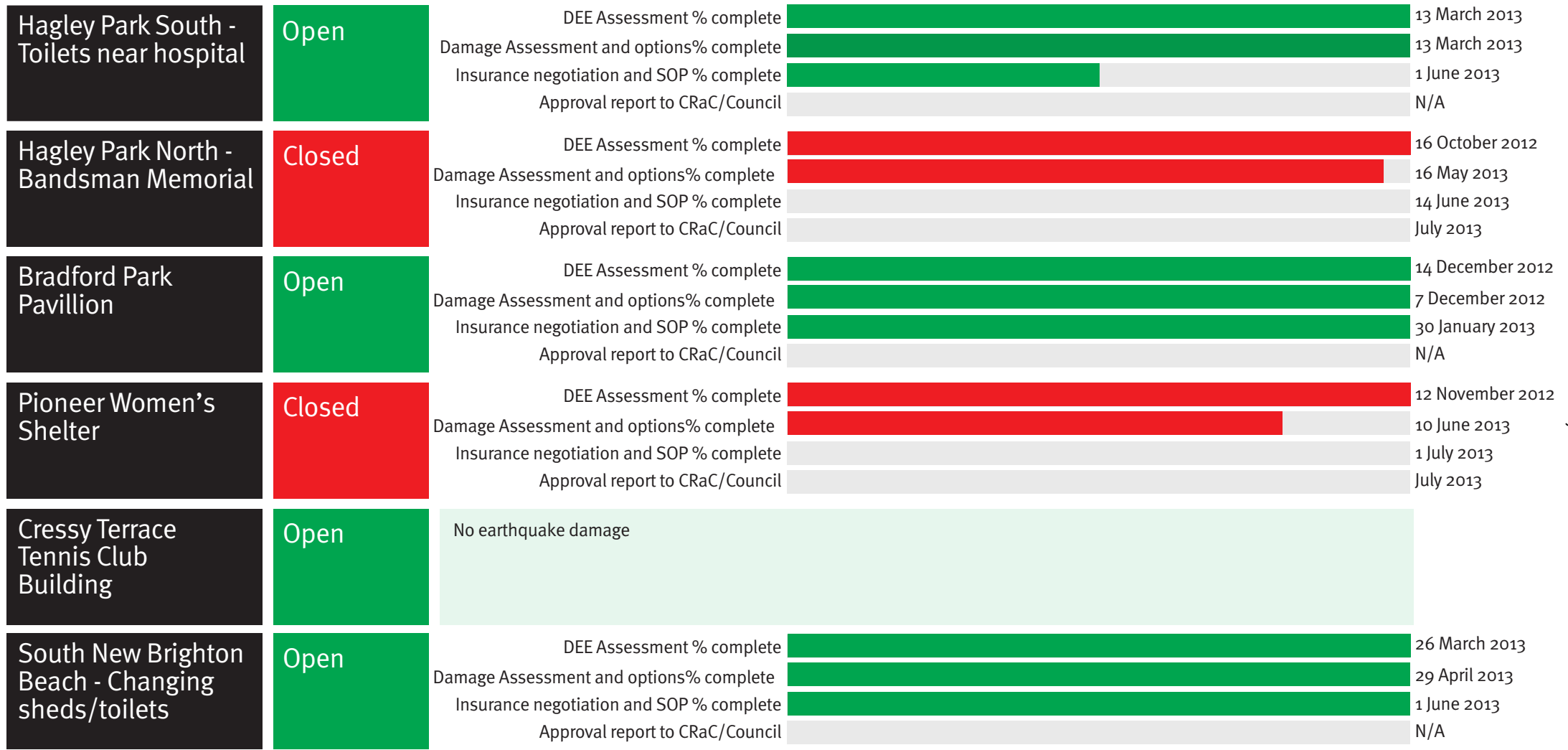
Sport and Recreation



Greenspace

| | | | 25% | 50% | 75% | 100% | |
|--|----------------|--|------|------|-----|-------------|------------------------|
| Hagley Park South - Implement Shed | Closed | DEE Assessment % complete | 100% | | | | 17 August 2012 |
| | | Damage Assessment and options% complete | 100% | | | | N/A |
| | | Insurance negotiation and SOP % complete | 100% | | | | N/A |
| | | Approval report to CRaC/Council | 100% | | | | April 2013 |
| Hagley Park North - Lake Albert Toilets | Closed | DEE Assessment % complete | 100% | | | | 9 April 2013 |
| | | Damage Assessment and options% complete | 100% | | | | 1 July 2013 |
| | | Insurance negotiation and SOP % complete | 100% | | | | 1 August 2013 |
| | | Approval report to CRaC/Council | 100% | | | | N/A |
| Hagley Park North - Former RSA (now Petanque Club) | Closed | DEE Assessment % complete | 100% | | | | 23 May 2013 |
| | | Damage Assessment and options% complete | 25% | 75% | | | 1 August 2013 |
| | | Insurance negotiation and SOP % complete | 100% | | | | 1 September 2013 |
| | | Approval report to CRaC/Council | 100% | | | | September 2013 |
| Linwood/Harewood Nurseries (21 buildings in total) | Closed | DEE Assessment % complete | 100% | | | | 19 July 2013 |
| | | Damage Assessment and options% complete | 100% | | | | To be demolished |
| | | Insurance negotiation and SOP % complete | 50% | 75% | | | 1 August 2013 |
| | | Approval report to CRaC/Council | 100% | | | | N/A |
| Spencer Park Beach Surf Club | Open | DEE Assessment % complete | 100% | | | | 15 February 2013 |
| | | Damage Assessment and options% complete | 100% | | | | N/A - To be demolished |
| | | Insurance negotiation and SOP % complete | 100% | | | | N/A - To be demolished |
| | | Approval report to CRaC/Council | 100% | | | | N/A - To be demolished |
| Avonhead Park Pavillion | Partially Open | DEE Assessment % complete | 100% | | | | 21 November 2013 |
| | | Damage Assessment and options% complete | 100% | | | | 8 May 2013 |
| | | Insurance negotiation and SOP % complete | 100% | | | | 10 June 2013 |
| | | Approval report to CRaC/Council | 100% | | | | July 2013 |
| Waltham Park Changing Rooms | Closed | DEE Assessment % complete | 100% | | | | 24 January 2013 |
| | | Damage Assessment and options% complete | 75% | 100% | | 1 June 2013 | |
| | | Insurance negotiation and SOP % complete | 100% | | | | 1 July 2013 |
| | | Approval report to CRaC/Council | 100% | | | | July 2013 |
| Coronation Hill Reserve - Sign of the Kiwi toilets | Open | DEE Assessment % complete | 100% | | | | 4 February 2013 |
| | | Damage Assessment and options% complete | 100% | | | | 29 April 2013 |
| | | Insurance negotiation and SOP % complete | 100% | | | | 1 May 2013 |
| | | Approval report to CRaC/Council | 100% | | | | N/A |

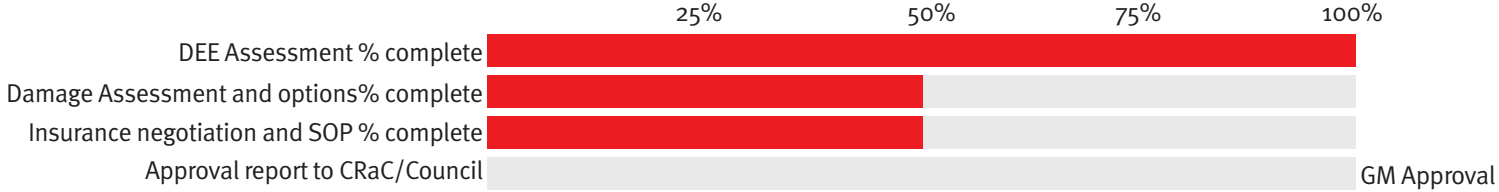
Greenspace



Corporate Accommodation

R&R Sport/Penny Lane

Closed



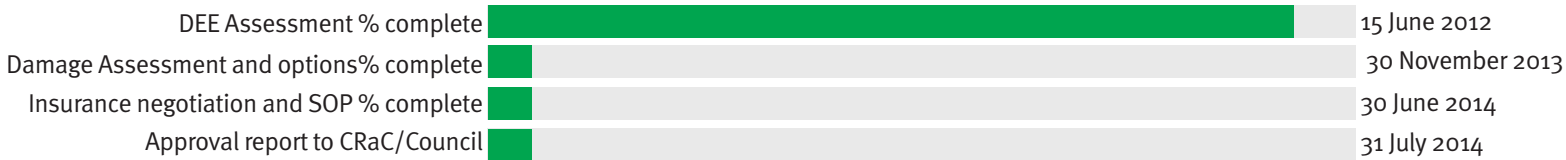
Rohitis/Mayur Indian Restaurant

Closed



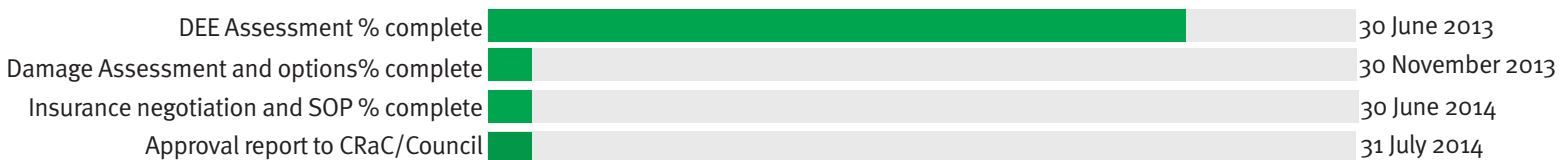
Dog Pound

Open

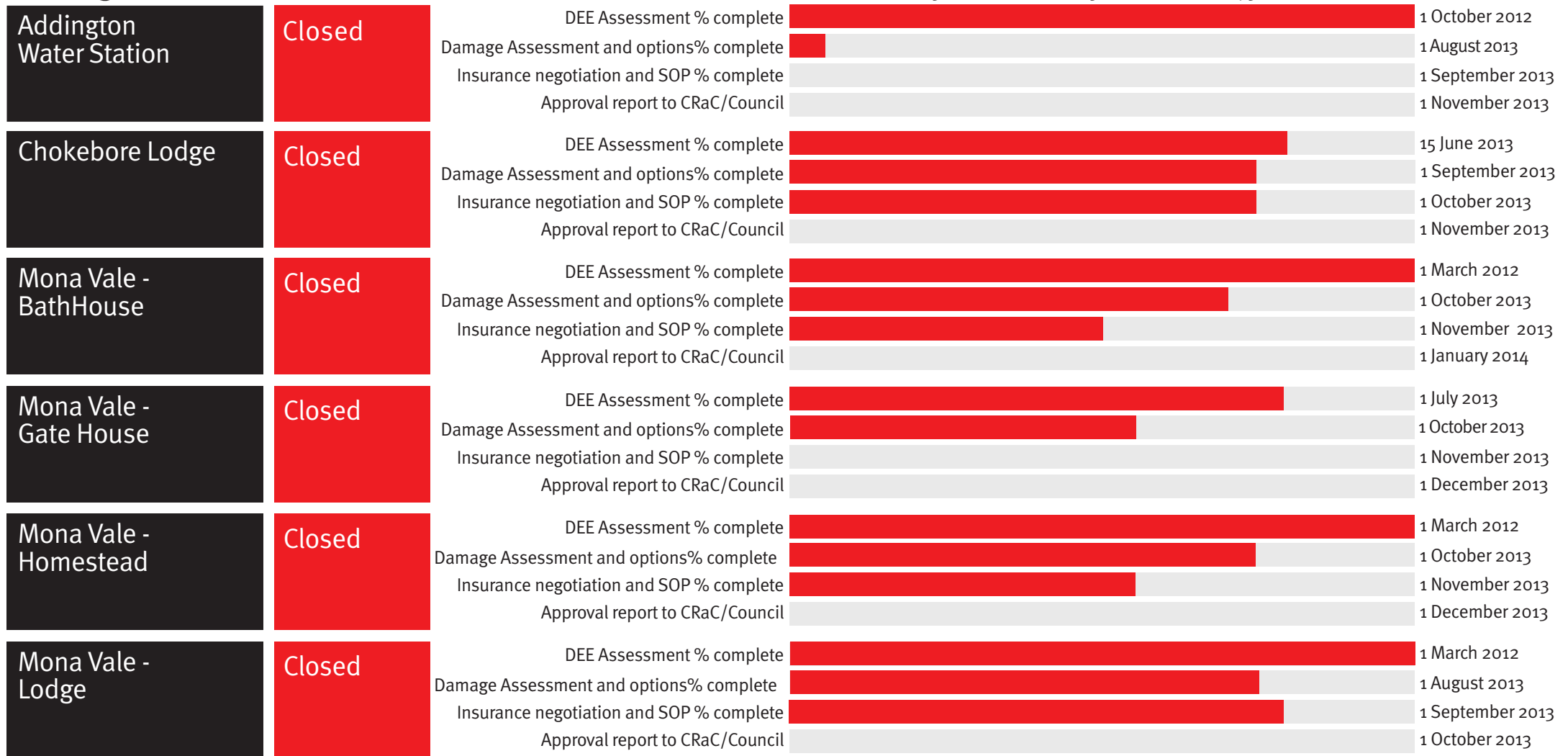


Milton Street Depot

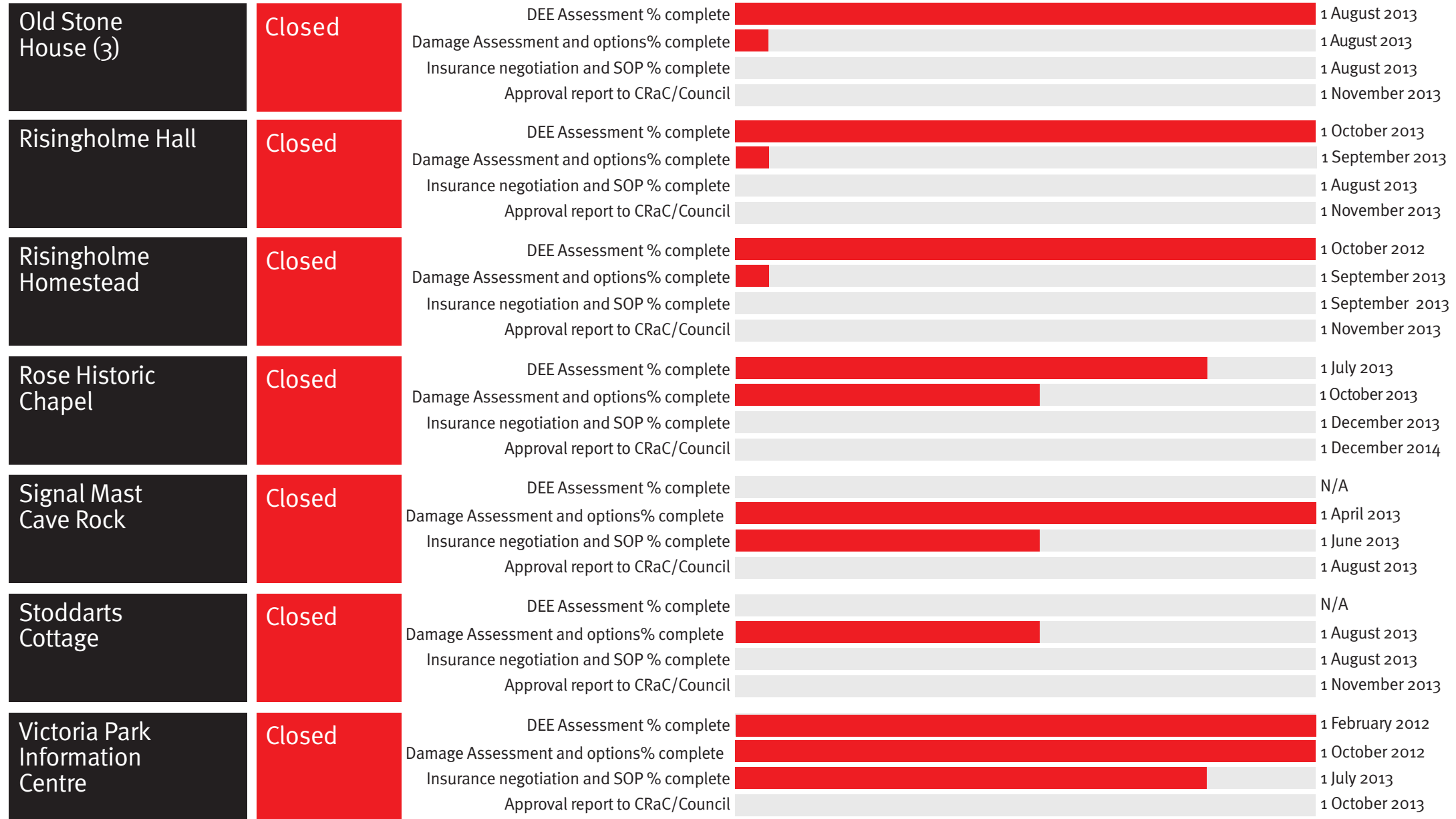
Partially Open



Heritage



Heritage



Attachment 3 - Social Housing Programme Status Update

Date: 13 May 2013

1. Social Housing Portfolio Operational Status

The Social Housing Programme has a total portfolio of 2649 including 113 units closed in the Residential Red Zone (located in 5 housing complexes).

As at 13 May 2013, 2188 (83%) units are open.

Closed units total 348 subject to repair under the Facilities Rebuild Programme and consist of the following:

- 285 units (275 April 2013) closed due to varying degrees of structural damage and design weakness, which includes 150 units closed due to failing a DEE assessment.
 - This includes 3 additional units at Avonheath Courts, Halswell Courts, HP Smith Courts and the remaining 7 units at Louisson Courts.
- 63 units closed due to health & safety.

Closed Units now Open

- 2 previously closed units have been repaired (including strengthening) and returned to service at Thurso Street.

Refer to Appendix 1 for closed unit details.

1.1. Housing Wait List Status

As at 30 April 2013, there are 347 applicants on our waiting list consisting of 279 single applicants, 43 couples and 25 families. Seventeen of these applications have been assessed as having urgent, immediate need.

2. Social Housing Programme Repair/Reinstatement Status

2.1. Social Housing Monthly Progress Summary

Subsequent to the last April 2013 report, the following activities have been undertaken:

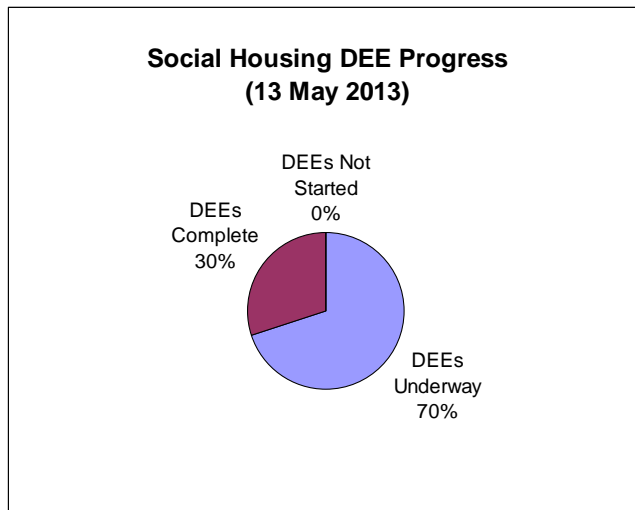
- Detailed Engineering Evaluations (DEEs) finalised for another 6 complexes.
- Joint EQC/City Care Inspections undertaken on Airedale Courts and Knightsbridge Lane units with agreement reached on damage work scopes.
- Repairs 50% complete at Thurso Street & Collett Courts (10 units total under repair).
- Tender closed on Maurice Carter Courts (Dundee Place) New Units Intensification Project and evaluation underway.
- Social Housing Partnership EOI closed and evaluation completed.
- Interim Housing Options Council report prepared recommending interim housing options should not be pursued.
- Social Housing 5 Year Programme Council report prepared summarising key delivery strategy and indicating no funding to complete repairs beyond June 2015.

2.2. Housing Repair Progress

2.2.1. Detailed Engineering Evaluation (DEE) Status

The Social Housing Detailed Engineering Evaluation (DEE) process consists of 668 assessments. Since commencing in June 2012, all of the remaining DEE's are now underway with the process currently forecast to be complete by April 2014. This is made up of 200 DEE's complete, 68 in progress and the remaining 400 DEE's being scoped as shown in figure 1.

Council staff have been seeking to accelerate the remaining social housing DEE process on the remaining housing portfolio to mitigate the time and cost delivery risk due to availability of resources as the rebuild activity increases. The remaining complexes typically consist of both simpler and substantially similar housing designs in comparison to the initial 35% of the portfolio with their complicated and unique one-off designs. A panel member has submitted an Offer of Service to complete the remaining DEEs and this is currently being evaluated with a decision made within 2 weeks to proceed on this basis. This approach is expected to provide a value solution due to economies of scale and also reduce delivery risk by locking in the allocation of resources needed to complete the remaining DEEs.



[Figure 1] : Social Housing Detailed Engineering Evaluation (DEE) Progress

2.2.2. Damage Assessment (DA) Status

The damage assessment process is divided into two categories:

- Open/Closed Unit Low Value Repairs
- Open/Closed Unit High Value Repairs

2.2.2.1. Open/Closed Unit Low Value Repairs Damage Assessment

Low value open/closed unit damage assessments are being performed by City Care Ltd (CCL) (under the existing Facilities Maintenance Contract) on a complex by complex basis and working directly with EQC.

The current Work Package 1 (WP1) complexes (as defined in Appendix 2) currently undergoing damage assessment are listed as follows in priority order (highest to lowest):

- Airedale Courts (71 units closed out of 115 units total)

- Knightsbridge Lane (17 open unit repairs – total complex)
- Aorangi Courts (19 open unit repairs, 3 closed unit repairs out of 33 units total)
- Berwick Courts (12 open unit repairs – total complex)
- Haast Courts (29 open unit repairs out of 33 total units)
- Harman Courts (60 open unit repairs – total complex)
- Hornby Courts (22 open unit repairs – total complex)
- Margaret Murray Courts (13 open unit repairs out of 18 units total)
- Lyn Christie Place (3 closed unit repairs out of 28 units total)
- Whakahoa Village (5 closed unit repairs & 15 open unit repairs – total complex)

The time taken to date to reach damage settlement with EQC is currently exceeding council staff anticipated timings which is due to both CCL and EQC finite resources and EQC processes. In order to mitigate this, CCL and EQC have recently entered into a successful process of initially jointly inspecting each unit and agreeing the scope at the beginning of the damage assessment avoiding the time lost for scope clarifications between parties. In addition, CCL have added additional resource to increase the processing rate of the damage assessments.

EQC settlement is only done for each social housing complex as a whole when the EQC Insurance Group has received all of the following information and applied apportionment between EQ events and verified client insurance information:

- Cosmetic/Structural damage elements (*agreed and costed as above*)
- Services damage (*this is being assessed separately by EQR (Fletchers) resources as per all residential claims with potentially long assessment times*)
- Emergency Works (*claim response submitted by EQC but yet to be finalised by Council staff*)
- Excesses (*claim deductibles assessed*)

To date, this process is taking months and whilst Council staff consider it to be a valid process, the settlement timing has been compounded by assessing the most badly damaged complexes first.

Council staff are seeking to accelerate the process within the current delegations by commencing repairs prior to EQC settlement but immediately following joint damage assessment.

2.2.2.2. Open/Closed Unit High Value Repairs Damage Assessment

In parallel with the low value damage assessments, an accelerated joint damage assessment process with EQC is being trialled on four initial housing complexes containing significant structural damage (i.e. high value \$100k overcap units). Council staff are seeking to adopt this process to reach a damage assessment position with EQC on the most badly damaged complexes in the portfolio by the end of the calendar year.

Progress has been limited this month as the joint damage assessment process has been stalled for the last 5 weeks due to EQC requiring Council's Insurer to submit them with the Social Housing Insurance Register to verify both level of insurance and payment of EQC levy (now actioned).

The four trial housing complexes are as follows:

- Avonheath Courts (10 closed units out of 17 units total)
- Brougham Village (83 closed units out of 89 units total)
- Concord Place (8 closed units out of 52 units total)
- Louisson Courts (6 closed units out of 13 units total)

In conjunction, the process is currently also being used to assess damage on:

- Airedale Courts (71 units closed out of 115 units total)
- Whakahoa Village (5 units closed out of 20 units total)
- Osborne Street (4 units closed out of 4 units total)

2.2.2.3. Units with No Damage

Current EQC assessments of damage indicate that there are 167 units with no damage which are currently being verified by Council staff and scheduled to be complete by end of July 2013. Unfortunately of 84 units currently inspected, 52 have been identified with minor earthquake damage and recommended for EQC re-inspection.

2.2.2.4. Residential Red Zone Housing Damage Assessments

Damage to the five Residential Red Zone complexes (113 units in total with a combined CV of \$15.47M) is being assessed by the Insurer's Loss Adjustor and expected to be submitted to Council this month. Initial indications are that the Insurer's position is that the damage value will be based solely on the cost of damage to each complex.

In parallel, Council is still awaiting a formal response from CERA regarding a purchase offer which would be used to fund the future intensification projects.

2.2.3. Social Housing Repairs Status

Subsequent to the last April 2013 report, the project team has commenced repairs on the following Work Package 1 complexes:

- Collett Courts (5 open unit repairs out of 6 units total) – 3 open unit repairs now complete.
- Thurso Street (2 units closed out of 4 units total) – 2 closed unit repairs now complete.

Next month, physical repairs are forecast to commence at Knightsbridge Lane and Airedale Courts.

2.3. Housing New Build Projects

Due to the scale and severity of the damage associated with the majority of closed units, an alternative strategy to aid in the restoration of service level is both the intensification of existing sites with the construction of additional units to replace red zone units and the redevelopment of sites through partnerships.

Council staff have identified significant portions of under utilised land in the existing complexes and confirm that there is no need to investigate purchase of land outside of that currently held within the social housing portfolio.

2.3.1. Housing Intensification Projects

Council authorised on 15 March 2013 the issue of two selective tenders to proceed for the intensification of the following sites using a new unit design and build process:

- Maurice Carter Courts (Dundee Place) – 12 Units (Tender closed 1 May 2013)
- Knightsbridge Lane – 10 Units (Tender closes 15 May 2013)

In terms of progress, Council staff are midway through the Tender evaluation process on the Maurice Carter Courts project which is requiring extra time than that originally scheduled.

2.3.2. Housing Partnership Developments

Partnership housing development options utilising council land have been actively investigated with identification of 11 potential partners through an Expression of Interest (EOI) process that closed on 17 April 2013. The next step will be for Council staff to enter into a MOU (Memorandum of Understanding) with each partner.

Appendix 1: Social Housing Closed Units Summary

| Complex Name | Ward | Total Units | Closed H & S Risk | Closed Red Zone Land | Closed Major Repair or DEE Result |
|---------------------------------|--------------|-------------|-------------------|----------------------|-----------------------------------|
| Airedale Courts | Hagley | 115 | 0 | 0 | 71 |
| Aorangi Courts | Fendalton | 26 | 0 | 0 | 3 |
| Avonheath Courts | Ferrymead | 17 | 0 | 0 | 11 |
| Biddick Courts | Burwood | 16 | 0 | 0 | 11 |
| Boyd Cottages | Banks P | 4 | 4 | 0 | 0 |
| Brougham Village | Heathcote | 89 | 1 | 0 | 82 |
| Cecil Courts | Heathcote | 20 | 5 | 0 | 3 |
| Charles Gallagher | Pegasus | 7 | 6 | 0 | 1 |
| Charles Street | Hagley | 4 | 4 | 0 | 0 |
| Concord Place | Burwood | 52 | 8 | 0 | 0 |
| Cresselly Place | Heathcote | 30 | 7 | 0 | 19 |
| Fred Price Place | Burwood | 38 | 0 | 0 | 4 |
| Glue Place/Sparks | Spreydon | 34 | 2 | 0 | 0 |
| Gowerton Place | Hagley | 30 | 3 | 0 | 3 |
| Halswell Courts | Wigram | 15 | 0 | 0 | 1 |
| HP Smith Courts | Hagley | 18 | 0 | 0 | 1 |
| Louisson Courts | Heathcote | 13 | 0 | 0 | 13 |
| Lyn Christie Place | Pegasus | 30 | 0 | 0 | 3 |
| Mary McLean Place | Heathcote | 40 | 1 | 0 | 0 |
| Osborne Street | Hagley | 4 | 2 | 0 | 2 |
| Reg Stilwell Place | Burwood | 34 | 0 | 0 | 34 |
| Santa Cruz Lane | Pegasus | 24 | 6 | 0 | 18 |
| Sandilands | Ferrymead | 24 | 0 | 0 | 1 |
| Tommy Taylor Courts | Heathcote | 25 | 12 | 0 | 0 |
| Veronica Place | Waimari | 36 | 0 | 0 | 1 |
| Whakahoa Village | Hagley | 20 | 2 | 0 | 3 |
| FRP Closed Unit Repairs = 348 | 26 Complexes | | 63 | 0 | 285 |
| Bangor Street | Hagley | 9 | 0 | 9 | 0 |
| Bowie Place | Hagley | 32 | 0 | 32 | 0 |
| Calbourne Courts | Pegasus | 26 | 0 | 23 | 0 |
| Captain Thomas Courts | Ferrymead | 18 | 0 | 18 | 0 |
| Shoreham Courts | Pegasus | 28 | 0 | 28 | 0 |
| Red Zone Units Summary | 5 Complexes | 113 | 0 | 109 | 0 |
| Total Closed Units = 458 | | | 63 | 110 | 285 |

Appendix 2: Social Housing Work Package 1 (Jan 2013 – Dec 2013)

Social Housing Work Package 1 (WP1) includes the following complexes:

| Complex Name | Ward | Total Units | New Build Units | Open Unit Repairs | Closed Unit Repairs | No Damage | Repairs done (Pre WP1) |
|-------------------------|-----------|-------------|-----------------|-------------------|---------------------|-----------|------------------------|
| Airedale Courts | Hagley | 115 | 0 | 40 | 44 | 0 | 0 |
| Aorangi Courts | Fendalton | 26 | 0 | 19 | 3 | 0 | 4 |
| Berwick Courts | Shirley | 12 | 0 | 12 | 0 | 0 | 0 |
| Collet Courts | Banks P | 6 | 0 | 5 | 0 | 0 | 1 |
| Haast Courts | Hagley | 33 | 0 | 29 | 0 | 3 | 1 |
| Harman Courts | Spreydon | 60 | 0 | 60 | 0 | 0 | 0 |
| Hornby Courts | Wigram | 22 | 0 | 22 | 0 | 0 | 0 |
| Knightsbridge Lane | Pegasus | 17 | 10 | 0 | 17 | 0 | 0 |
| Lyn Christie Place | Pegasus | 30 | 0 | 0 | 3 | 0 | 0 |
| Margaret Murray Courts | Waimari | 18 | 0 | 13 | 0 | 5 | 0 |
| Maurice Carter Courts | Spreydon | 33 | 12 | 0 | 0 | 0 | 0 |
| Thurso Street | Burwood | 4 | 0 | 2 | 2 | 0 | 0 |
| Whakahoa Village | Hagley | 20 | 0 | 15 | 5 | 0 | 0 |
| TARGETTED TOTALS | | | 22 | 217 | 74 | 8 | 6 |

Appendix 3: Social Housing – Asset Repair Programme

Social Housing - Asset Repair Programme
Date: 13 May 2013

| PRIORITY | CRITERIA | SOCIAL HOUSING COMPLEX | COMPLEX CODE | YEAR BUILT | LAND STATUS | WARD | DEE'S START | DEE'S DUE | DEE'S ACTUAL FINISH | DEE & OCCUPANCY RULES COMMENT | RANGE %NBS | DEE'S PER COMPLEX | TOTAL UNITS | UNITS CLOSED | PROJECT STATUS | COMMENT | |
|--|---|--|--------------------|-------------|-------------|------------|-------------|-----------|---------------------|-------------------------------|-------------|-------------------|-------------|----------------------------|--|---|--|
| INITIAL | DEE underway or completed (a) Urgent (b) Experience and local knowledge of damage. | Airedale Courts | BE 1951 EQ2 | 1966 | N/A - TC3? | Hagley | Jun-12 | Jul-12 | Sep-12 | L5 - Partial Failure | 15% - 100% | 15 | 115 | 71 | Damage Assessment Underway | Full Geotech & Draft Strengthening Reports received Dec 2012. | |
| | | Brougham Street | BE 1072 EQ2 | 1978 | TC2 | Heathcote | Jun-12 | Jul-12 | Oct-12 | L5 - Partial Failure | 22% - 68% | 10 | 89 | 83 | Damage Assessment Underway | Joint EQC Damage Assessment underway (Initial Trial) | |
| | | Reg Stillwell Place | BE 1320 EQ2 | 1974 | TC3 | Burwood | Jun-12 | Jul-12 | Oct-12 | L5 - Failed | 10% - 65% | 8 | 34 | 34 | Damage Assessment Underway | | |
| | | Tommy Taylor Courts | BE 1048 EQ2 | 2001 | TC3 | Heathcote | Jun-12 | Aug-12 | Sep-12 | L5 - Passed | 34% - 60% | 1 | 25 | 12 | Damage Assessment Underway | | |
| | | Whakahoia Village | BE 2680 EQ2 | 2007 | N/A - TC3? | Hagley | Jun-12 | Aug-12 | Sep-12 | L5 - Passed | 45% - 100% | 5 | 20 | 5 | Damage Assessment Underway | Geotech Investigation received February 2013 | |
| | | Haast Courts | BE 0792 EQ2 | 1979 | N/A - TC2? | Hagley | Jun-12 | Aug-12 | Dec-12 | L5 - Passed | 45% - 95% | 11 | 33 | | Initiate Damage Assessment | | |
| | | Hornby Courts | BE 1580 EQ2 | 2001 | N/A - TC1? | Wigram | Jun-12 | Aug-12 | Nov-12 | L5 - Passed | 34% - 70% | 2 | 22 | | Initiate Damage Assessment | | |
| | | Guthrey Courts | BE 0812 EQ2 | 1977 | N/A - TC2? | Hagley | Jun-12 | Aug-12 | May-13 | L5 - Passed | 28% | 8 | 32 | | Initiate Damage Assessment | Open under CCC Occupancy Rules. | |
| | | Gloucester Courts | BU 2373 EQ2 | 1999 | TC2 | Hagley | Jun-12 | Aug-12 | Nov-12 | L5 - Passed | 34% - 36% | 3 | 20 | | Initiate Damage Assessment | | |
| PRIORITY 1 - HIGHEST RISK | 1.1 Intensification Projects | Maurice Carter Courts | BE 1103 EQ2 | 1990 | N/A - TC2? | Spreydon | Oct-12 | Dec-12 | | Draft L5, Final due May-13 | | 10 | 33 | | DEE & Bus Case Development | Priority 1 Project due to infill on vacant land (8 x 1 Bed EPH Units) | |
| | | Andrews Crescent | BE 1119 EQ2 | 1953 | TC2 | Spreydon | Oct-12 | Dec-12 | | In Progress, due Feb-13 | | 9 | 36 | | DEE & Bus Case Development | Priority 1 (Phase A Project) due to infill on vacant land (16 x 2 Bed Units) | |
| | | Knightsbridge Lane | BE 1265 EQ2 | 1977 | TC2 | Pegasus | Oct-12 | Dec-12 | Jan-13 | L5 - Passed | 22% | 4 | 17 | 0 | Damage Assessment Underway | Priority 1 Project due infill on vacant land (6 x 1 Bed Units); Business Case underway. | |
| | | Harman Courts | BE 1110 EQ2 | 1978 | N/A - TC2? | Spreydon | Oct-12 | Dec-12 | Feb-13 | L5 - Passed | 20% - 100% | 15 | 60 | | Initiate Damage Assessment | Priority 2 Project due difficult land purchase; Block I Earthquake Prone but Open. | |
| | | Elm Grove | BE 0782 EQ2 | 1956 | TC2 | Hagley | Oct-12 | Dec-12 | Dec-12 | L5 - Passed | 35% | 2 | 7 | | Initiate Damage Assessment | Priority 2 Project involving demolition of existing units & rebuild | |
| | | Berwick Courts | BE 0630 EQ2 | 1978 | TC3 | Shirley | Oct-12 | Dec-12 | Jan-13 | L5 - Passed | 94% | 6 | 12 | | Initiate Damage Assessment | Priority 2 Project due to TC3 land status constraints | |
| | 1.2 High Risk (whole complex DEE) (a) Two storey or more (b) Material type (c) Date of construction | Aorangi Courts | BE 0574 EQ2 | 1979 | N/A - TC2? | Fendalton | Sep-12 | Oct-12 | Apr-13 | L5 - Passed | 37% - 82% | 8 | 26 | 3 | Initiate Damage Assessment | | |
| | | Avonheath Courts | BE 1401 EQ2 | 1973 | TC3 | Ferrymead | Sep-12 | Oct-12 | Jan-13 | L5 - Passed | 21% - 33% | 3 | 17 | 11 | Damage Assessment Underway | Joint EQC Damage Assessment underway (Initial Trial) | |
| | | Cecil Courts | BE 1047 EQ2 | 1976 | TC3 | Heathcote | Sep-12 | Oct-12 | Nov-12 | L5 - Passed | 38% - 43% | 10 | 20 | 8 | Initiate Damage Assessment | | |
| | | Concord Place | BE 0163 EQ2 | 1970 | N/A - TC3? | Burwood | Sep-12 | Oct-12 | Jan-13 | L5 - Passed | 49% - 97% | 14 | 52 | 8 | Damage Assessment Underway | Joint EQC Damage Assessment underway (Initial Trial) | |
| | | Thurso Street | BE 1321 EQ2 | 1976 | TC3 | Burwood | Sep-12 | Oct-12 | | Draft L5, Final due Apr-13 | | 1 | 4 | | DEE Underway | Units 1 & 4 reopened on 13 May 2013 after repairs & strengthening. | |
| | | Aberfoyle Place | BE 0118 EQ2 | 1992 | TC3 | Burwood | Sep-12 | Oct-12 | | Draft L4, Final due Mar-13 | | 5 | 14 | | DEE Underway | Consultant has not assessed Garages - Requested again on 15 Jan 2013 | |
| | | Bidick Courts | BE 0707 EQ2 | 1988 | TC3 | Burwood | Oct-12 | Nov-12 | Feb-13 | L5 - Partial Failure | 19%-100% | 3 | 16 | 11 | Initiate Damage Assessment | Blocks A & B closed on 21 Feb 2013 due to brittle failure. | |
| | | Hadfield Courts | BE 1126 EQ2 | 1978 | N/A - TC3? | Heathcote | Oct-12 | Nov-12 | Feb-13 | L5 - Passed | 37% | 4 | 21 | | Initiate Damage Assessment | | |
| | | Manse Place | BE 0414 EQ2 | 1970 & 1983 | N/A - TC3? | Papanui | Oct-12 | Nov-12 | Mar-13 | L4 - Passed | 38%-100% | 6 | 42 | | Initiate Damage Assessment | | |
| | | Proctor Street | BE 0589 EQ2 | 1991 | TC2 | Papanui | Oct-12 | Nov-12 | Mar-13 | L4 - Passed | 84%-100% | 2 | 5 | | Initiate Damage Assessment | | |
| | | Norman Kirk Courts | BE 1137 EQ2 | 1974 & 1976 | N/A - TC2? | Heathcote | Oct-12 | Dec-12 | | Draft L4, Final L5 due Mar-13 | | 22 | 60 | | DEE Underway | L5 assessment & missed Garages requested on 5 Feb 2013 | |
| | | Bryndwr Courts | BE 0581 EQ2 | 1980 | N/A - TC2? | Fendalton | Oct-12 | Nov-12 | | Draft L4, Final due Mar-13 | | 7 | 32 | | DEE Underway | | |
| | | Greenhurst Courts | BE 1563 EQ2 | 1978 | TC1 | Riccarton | Nov-12 | Dec-12 | Mar-13 | L5 - Passed | 44% | 3 | 22 | | Initiate Damage Assessment | | |
| | | Innes Courts | BE 0643 EQ2 | 1978 | TC2 | Shirley | Nov-12 | Dec-12 | | Draft L5, Final due May-13 | | 6 | 30 | | DEE Underway | | |
| | | Margaret Murray Courts | BE 0208 EQ2 | 1990 | TC1 | Waimari | Nov-12 | Dec-12 | Mar-13 | L5 - Passed | 52% | 3 | 18 | | Initiate Damage Assessment | | |
| | | Resolution Courts | BE 0578 EQ2 | 1979 | TC2 | Fendalton | Nov-12 | Dec-12 | Apr-13 | L5 - Passed | 34%-35% | 2 | 19 | | Initiate Damage Assessment | | |
| | | Allison Courts | BE 1113 EQ2 | 1977 | TC2 | Spreydon | Nov-12 | Dec-12 | | Draft L4, Final due Apr-13 | | 5 | 9 | | DEE Underway | | |
| | | Regal Courts | BE 1061 EQ2 | 1977 | TC2 | Heathcote | Nov-12 | Dec-12 | May-13 | L4 - Passed | 41%-75% | 4 | 20 | | DEE Underway | | |
| | | Walsall Street | BE 0488 EQ2 | 1970 | TC2 | Spreydon | Dec-12 | Jan-13 | May-13 | L4 - Passed | 83%-100% | 7 | 26 | | DEE Underway | | |
| | | H P Smith Courts | BE 0677 EQ2 | 1985 | TC2 | Hagley | Dec-12 | Jan-13 | Apr-13 | L4/L5 - Passed | 35%-83% | 4 | 18 | 1 | Initiate Damage Assessment | | |
| | | Pickering Courts | BE 0611 EQ2 | 1978 | TC2 | Shirley | Dec-12 | Jan-13 | Apr-13 | L4/L5 - Passed | 35%-50% | 3 | 25 | | Initiate Damage Assessment | | |
| | | Torrens Road | BE 0480 EQ2 | 1980 | TC2 | Spreydon | Dec-12 | Jan-13 | Apr-13 | L5 - Passed | 34%-38% | 2 | 28 | | Initiate Damage Assessment | | |
| | | 1.3 Single storey, block construction (including block firewalls) | Collett Courts | BE 3516 EQ2 | 1979 | | Banks P | Dec-12 | Jan-13 | Mar-13 | L5 - Passed | 81% | 2 | 6 | | Damage Assessment Underway | Unit 3 Interior repaired & opened (Dec 12). DEE result revised due to additional info. |
| | | | Lyn Christie Place | BE 0727 EQ2 | 1974 | N/A - TC3? | Pegasus | Dec-12 | Jan-13 | Jan-13 | L5 - Passed | 52% | 8 | 30 | 3 | Damage Assessment Underway | First Five Closed Unit Repairs Project, Units 2 & 4 opening delayed. |
| | Sandilands | | BE 0755 EQ2 | 1947 | TC2 | Ferrymead | Feb-13 | Mar-13 | | | | 12 | 24 | 1 | Not Started | | |
| | Bridgewater Courts | | BE 1347 EQ2 | 1977 | TC2 | Pegasus | Feb-13 | Mar-13 | | | | 6 | 23 | | Not Started | | |
| | Bruce Terrace Cottages | | BE 3652 EQ2 | 1959 | | Banks P | Feb-13 | Mar-13 | | | | 1 | 3 | | Not Started | | |
| | Division Street | | BE 0547 EQ2 | 1970 | N/A - TC2? | Riccarton | Feb-13 | Mar-13 | | | | 6 | 24 | | Not Started | | |
| | Dover Courts | | BE 0619 EQ2 | 1976 | N/A - TC3? | Shirley | Feb-13 | Mar-13 | | | | 7 | 26 | | Not Started | | |
| | Jennifer/Manor/Torquay Place | | BE 0571 EQ2 | 1980 | TC2 | Fendalton | Feb-13 | Mar-13 | | | | 8 | 14 | | Not Started | | |
| | Jura Courts | | BE 0840 EQ2 | 1975 | N/A - TC2? | Ferrymead | Mar-13 | Apr-13 | | | | 7 | 28 | | Not Started | | |
| | Marwick Place | | BE 0442 EQ2 | 1968 | N/A - TC2? | Papanui | Mar-13 | Apr-13 | | | | 6 | 26 | | Not Started | | |
| | Maurice Hayes Place | | BE 0855 EQ2 | 1975 | N/A - TC3? | Ferrymead | Mar-13 | Apr-13 | | | | 4 | 19 | | Not Started | | |
| | Phillipstown Courts | | BE 0818 EQ2 | 1975 | TC2 | Ferrymead | Mar-13 | Apr-13 | | | | 5 | 16 | | Not Started | | |
| | St Johns Courts | | BE 0853 EQ2 | 1977 | TC2 | Ferrymead | Mar-13 | Apr-13 | | | | 4 | 13 | | Not Started | | |
| | Templeton Courts | | BE 1672 EQ2 | 1976 | TC1 | Wigram | Mar-13 | Apr-13 | | | | 2 | 4 | | Not Started | | |
| Thames Courts | BE 2156 EQ2 | | 1979 | TC2 | Shirley | Apr-13 | May-13 | | | | 4 | 10 | | Not Started | | | |
| William Massey Courts | BE 0925 EQ2 | | 1975 | TC2 | Ferrymead | Apr-13 | May-13 | | | | 3 | 14 | | Not Started | | | |
| 1.4 TC3 zoned land (CERA) | Charles Gallagher Place | | BE 1274 EQ2 | 1974 | TC3 | Pegasus | Apr-13 | May-13 | | | | 2 | 7 | 7 | Not Started | | |
| | Charles Street | | BE 1039 EQ2 | 1987 | TC3 | Hagley | Apr-13 | May-13 | | | | 1 | 4 | 4 | DEE Underway | | |
| | Gayhurst Road | BE 0712 EQ2 | 1976 | TC3 | Burwood | Apr-13 | May-13 | | | | 1 | 4 | | Not Started | | | |
| | Louisson Courts | BE 1026 EQ2 | 1979 | TC3 | Heathcote | Apr-13 | May-13 | Jan-13 | L5 - Failed | 16% | 3 | 13 | 13 | Damage Assessment Underway | Joint EQC Damage Assessment underway (Initial Trial) | | |
| | Osborne Street | BE 1037 EQ2 | 1983 | TC3 | Hagley | May-13 | Jun-13 | | | | 3 | 4 | 4 | Not Started | | | |
| | Poulton Courts | BE 0670 EQ2 | 1976 | TC3 | Shirley | May-13 | Jun-13 | | | | 3 | 12 | | Not Started | | | |
| PRIORITY 2 - COMPLEXES WITH CLOSED UNITS | 2.1 Complexes with closed units Yellow and red L2 placards Unoccupied due to structural weakness - (brick / block to be undertaken first) Units could be repaired and reintroduced to housing stock. | Boyd Cottages | BE 3517 EQ2 | 1964 | | Banks P | May-13 | Jun-13 | | | | 1 | 4 | 4 | Not Started | | |
| | | Cresselly Place | BE 0980 EQ2 | 1961 | N/A - TC3? | Heathcote | May-13 | Jun-13 | | | | 8 | 30 | 26 | Not Started | | |
| | | Fred Price Courts | BE 1323 EQ2 | 1976 | N/A - TC3? | Burwood | May-13 | Jun-13 | Apr-13 | L5 - Passed | 49% | 19 | 37 | 4 | Initiate Damage Assessment | | |
| | | Glue Place / Sparks Road | BE 1097 EQ2 | 1961 | N/A - TC2? | Spreydon | May-13 | Jun-13 | | | | 9 | 35 | 2 | Not Started | | |
| | | Gowerton Place | BE 0678 EQ2 | 1960 | N/A - TC3? | Hagley | Jun-13 | Jul-13 | | | | 8 | 30 | 6 | Not Started | | |
| | | Mary McLean Place | BE 0942 EQ2 | 1969 | N/A - TC2? | Heathcote | Jun-13 | Jul-13 | | | | 10 | 40 | 1 | Not Started | | |
| | | Santa Cruz Lane | BE 1344 EQ2 | 1977 | N/A - TC3? | Pegasus | Jun-13 | Jul-13 | | | | 7 | 24 | 24 | Not Started | | |
| | | Aldwins Courts (Owner Occupiers) | BE 0811 EQ2 | 1977 | TC2 | Spreydon | Jun-13 | Jul-13 | | | | 8 | | | Not Started | | |

Social Housing - Asset Repair Programme
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| PRIORITY | CRITERIA | SOCIAL HOUSING COMPLEX | COMPLEX CODE | YEAR BUILT | LAND STATUS | WARD | DEE'S START | DEE'S DUE | DEE'S ACTUAL FINISH | DEE & OCCUPANCY RULES COMMENT | RANGE %NBS | DEE'S PER COMPLEX | TOTAL UNITS | UNITS CLOSED | PROJECT STATUS | COMMENT | | |
|--|--|---|------------------|-------------|-------------|-----------|-------------|-----------|---------------------|-------------------------------|------------|-------------------|-------------|-------------------|----------------------------|---|----------------------------|---|
| PRIORITY 3 - LOW RISK / LOW VALUE REPAIRS | 3.1 Low Risk / Low Value Repairs Est. 1800 units with low value repairs. Engineer to assess EQC scopes | Veronica Place | BE 0317 EQ2 | 1978 | N/A - TC2? | Waimari | Aug-13 | Sep-13 | | | | 4 | 36 | 1 | Not Started | | | |
| | | Kaumata Place | BE 0417 EQ2 | 1977 | TC2 | Papanui | Aug-13 | Sep-13 | | | | 2 | 10 | | Not Started | | | |
| | | Mooray Ave | BE 0310 EQ2 | 1975 | TC1 | Waimari | Aug-13 | Sep-13 | | | | 2 | 6 | | Not Started | | | |
| | | Palliser Place | BE 0327 EQ2 | 1964 | N/A - TC2? | Waimari | Aug-13 | Sep-13 | | | | 5 | 24 | | Not Started | | | |
| | | Raleigh / Newmark Streets | BE 0320 EQ2 | 1963 | TC2 | Waimari | Aug-13 | Sep-13 | | | | 3 | 12 | | Not Started | | | |
| | | Reg Adams Courts | BE 0583 EQ2 | 1980 | TC2 | Fendalton | Aug-13 | Sep-13 | | | | 5 | 14 | | Not Started | | | |
| | | Briggs Row | BE 3519 EQ2 | 1965 | | Banks P | Aug-13 | Sep-13 | | | | 1 | 4 | | Not Started | | | |
| | | Treddinick Place | BE 3520 EQ2 | | | Banks P | Aug-13 | Sep-13 | | | | 2 | 6 | | Not Started | | | |
| | | GF Allan Courts | BE 1453 EQ2 | 1983 | TC2 | Ferrymead | Sep-13 | Oct-13 | | | | 2 | 7 | | Not Started | | | |
| | | MacGibbon Place | BE 1131 EQ2 | 1961 | N/A - TC2? | Spreydon | Sep-13 | Oct-13 | | | | 9 | 36 | | Not Started | | | |
| | | Martindales Road | BE 1731 EQ2 | 1974 | TC2 | Ferrymead | Sep-13 | Oct-13 | | | | 7 | 15 | | Not Started | | | |
| | | Nayland Street | BE 1454 EQ2 | 1985 | TC2 | Ferrymead | Sep-13 | Oct-13 | | | | 1 | 5 | | Not Started | | | |
| | | Roimata Place | BE 0917 EQ2 | 1973 | N/A - TC3? | Ferrymead | Sep-13 | Oct-13 | | | | 6 | 24 | | Not Started | | | |
| | | Vincent Courts | BE 1012 EQ2 | 1977 | N/A - TC2? | Heathcote | Sep-13 | Oct-13 | | | | 5 | 18 | | Not Started | | | |
| | | Waltham Courts | BE 1049 EQ2 | 1974 | N/A - TC2? | Hagley | Sep-13 | Oct-13 | | | | 9 | 26 | | Not Started | | | |
| | | Willard Street | BE 1112 EQ2 | 1939 | N/A - TC3? | Spreydon | Sep-13 | Oct-13 | | | | 6 | 26 | | Not Started | | | |
| | | Alma Place | BE 0715 EQ2 | 1963 | N/A - TC2? | Burwood | Oct-13 | Nov-13 | | | | 7 | 24 | | Not Started | | | |
| | | Cleland Street | BE 0378 EQ2 | 1976 | TC2 | Papanui | Oct-13 | Nov-13 | | | | 1 | 7 | | Not Started | | | |
| | | Tyrone Street | BE 0376 EQ2 | 1974 | TC2 | Papanui | Oct-13 | Nov-13 | | | | 2 | 12 | | Not Started | | | |
| | | Arran Courts | BE 0823 EQ2 | 1975 | TC2 | Ferrymead | Oct-13 | Nov-13 | | | | 4 | 14 | | Not Started | | | |
| | | Jecks Place | BE 0702 EQ2 | 1964 | N/A - TC2? | Hagley | Oct-13 | Nov-13 | | | | 12 | 52 | | Not Started | | | |
| | | Mackenzie Courts | BE 0921 EQ2 | 1976 | TC2 | Ferrymead | Oct-13 | Nov-13 | | | | 13 | 24 | | Not Started | | | |
| | | Rue Viard Cottages | BE 3632 EQ2 | | | Banks P | Oct-13 | Nov-13 | | | | 1 | 3 | | Not Started | | | |
| | | Fletcher Place | BE 0230 EQ2 | 1963 | N/A - TC1? | Riccarton | Oct-13 | Dec-13 | | | | 16 | 68 | | Not Started | | | |
| | | Halswell Courts | BE 1630 EQ2 | 1975 | N/A - TC3? | Wigram | Nov-13 | Dec-13 | | | | 5 | 15 | 1 | Not Started | | | |
| | | Weaver Courts | BE 1565 EQ2 | 1965 | N/A - TC1? | Riccarton | Nov-13 | Dec-13 | | | | 11 | 35 | | Not Started | | | |
| | | Wycola Courts | BE 1556 EQ2 | 1967 | TC1 | Wigram | Nov-13 | Dec-13 | | | | 5 | 30 | | Not Started | | | |
| | | Angus Courts | BE 1144 EQ2 | 1977 | TC2 | Heathcote | Nov-13 | Dec-13 | | | | 6 | 22 | | Not Started | | | |
| | | Carey Street | BE 1132 EQ2 | 1942 | N/A - TC2? | Heathcote | Nov-13 | Dec-13 | | | | 8 | 32 | | Not Started | | | |
| | | Hennessey Place | BE 1093 EQ2 | 1961 | TC2 | Spreydon | Nov-13 | Dec-13 | | | | 4 | 16 | | Not Started | | | |
| | | Picton Avenue | BE 0530 EQ2 | 1975 | TC2 | Riccarton | Nov-13 | Dec-13 | | | | 3 | 12 | | Not Started | | | |
| | | Nelson Street | BE 0530 EQ2 | 1975 | TC2 | Riccarton | Nov-13 | Dec-13 | | | | 1 | 4 | | Not Started | | | |
| | | Coles Place | BE 0616 EQ2 | 1953 | N/A - TC3? | Shirley | Dec-13 | Feb-14 | | | | 4 | 20 | | Not Started | | | |
| | | Forfar Courts | BE 0629 EQ2 | 1978 | N/A - TC3? | Shirley | Dec-13 | Feb-14 | | | | 12 | 24 | | Not Started | | | |
| | | Harold Denton Place | BE 0618 EQ2 | 1972 | TC2 | Shirley | Dec-13 | Feb-14 | | | | 5 | 20 | | Not Started | | | |
| | | Huggins Place | BE 0638 EQ2 | 1958 | N/A - TC3? | Shirley | Dec-13 | Feb-14 | | | | 8 | 30 | | Not Started | | | |
| | | Mabel Howard Place | BE 0699 EQ2 | 1968 | N/A - TC2? | Hagley | Dec-13 | Feb-14 | | | | 15 | 59 | | Not Started | | | |
| | | Cedar Park | BE 2631 EQ2 | 2001 | TC2 | Shirley | Dec-13 | Feb-14 | | | | 14 | 20 | | Not Started | | | |
| | | Barnett Avenue | BE 1140 EQ2 | 1940 | N/A - TC2? | Heathcote | Dec-13 | Feb-14 | | | | 6 | 26 | | Not Started | | | |
| | | Client Lane | BE 1091 EQ2 | 1977 | N/A - TC2? | Spreydon | Dec-13 | Feb-14 | | | | 8 | 36 | | Not Started | | | |
| | | Feast Place / Poulson Street | BE 1107 EQ2 | 1959 | N/A - TC2? | Spreydon | Feb-14 | Mar-14 | | | | 8 | 29 | | Not Started | | | |
| | | Guise Lane Courts | BE 1519 EQ2 | 1977 | TC2 | Spreydon | Feb-14 | Mar-14 | | | | 7 | 21 | | Not Started | | | |
| | | Bartlett Street | BE 0524 EQ2 | 1964 | TC2 | Riccarton | Feb-14 | Mar-14 | | | | 3 | 9 | | Not Started | | | |
| | | Ka Wahine Trust Halfway House | BE 2538 EQ2 | 1954 & 1989 | | | Feb-14 | Mar-14 | | | | 3 | | | Not Started | | | |
| | | Lancewood Courts | BE 2506 EQ2 | | | | Feb-14 | Mar-14 | | | | 2 | 11 | | Not Started | | | |
| | | YWCA | BE 2311 EQ2 | | | | Feb-14 | Mar-14 | | | | 2 | | | DEE Underway | DEE Initiated under original Commercial Programme Priority List | | |
| | | Home & Family Building | BE 2513 EQ2 | 1965 | | | Feb-14 | Mar-14 | | | | 2 | | | Not Started | | | |
| | | | | | | | | | | | | | | Sub-Totals | 668 | 2536 | 348 | |
| | | No DEE required-CERA Red Zoned CL / SKM to assess | Calbourne Courts | BE 1293 EQ2 | 1977 | Red Zone | Pegasus | Aug-12 | Sep-12 | | | Red Zoned Land | | 6 | 26 | 22 | Damage Assessment Underway | SKM engaged by Insurer to assess damage |
| | | | Bangor Courts | BE 1251 EQ2 | 1981 | Red Zone | Hagley | Aug-12 | Sep-12 | | | Red Zoned Land | | 7 | 9 | 9 | Damage Assessment Underway | SKM engaged by Insurer to assess damage |
| Captain Thomas Courts | BE 1463 EQ2 | | 1977 | Red Zone | Ferrymead | Aug-12 | Sep-12 | | | Red Zoned Land | | 4 | 18 | 18 | Damage Assessment Underway | SKM engaged by Insurer to assess damage. Subdividing site would open 7 Units. | | |
| Shoreham Courts | BE 1349 EQ2 | | 1977 | Red Zone | Pegasus | Aug-12 | Sep-12 | | | Red Zoned Land | | 7 | 28 | 28 | Damage Assessment Underway | SKM engaged by Insurer to assess damage | | |
| Bowie Place | BE 0695 EQ2 | | 1969 & 1975 | Red Zone | Hagley | Aug-12 | Sep-12 | | | Red Zoned Land | | 8 | 32 | 32 | Damage Assessment Underway | SKM engaged by Insurer to assess damage | | |
| Red Zone Totals | | | | | | | | | | | | 32 | 113 | 109 | | | | |
| Social Housing Totals | | | | | | | | | | | | 700 | 2649 | 461 | | | | |
| Social Housing Current Level of Service | | | | | | | | | | | | 2188 | | | | | | |

COMMUNITY, RECREATION AND CULTURE COMMITTEE 4. 6. 2013

4. CREATIVE INDUSTRIES SUPPORT FUND – CHANGE TO FUNDING CONDITIONS

| | |
|-------------------------------------|---|
| General Manager responsible: | General Manager Strategy and Planning, DDI 941-8281 |
| Officer responsible: | Urban Design and Regeneration Unit Manager |
| Author: | Sarah Amazinnia, Strategic Arts Adviser |

PURPOSE OF REPORT

1. The purpose of this report is to seek approval for a change of funding conditions for the following applications to the Creative Industries Support Fund which would enable them to pick up the grant next year:

- Arts Circus (\$80,000)
- Exchange Christchurch (XCHC) (\$120,000)
- BURO: MakerCrate Project (\$15,000)

EXECUTIVE SUMMARY

2. The Community Recreation and Culture Committee approved funding for Arts Circus and Exchange Christchurch in March 2013 and the Urban Design and Regeneration Unit Manager approved funding for BURO in April 2013, subject to certain conditions.
3. The conditions mean that before the grants could be paid the applicants had to provide certain information and documentation to the Council. Table 1 below summarises the applications and their associated conditions.

Table 1. Summary of Applications to the Creative Industries Support Fund Seeking Change of Conditions

| Applicant | Project | Amount Requested | Amount Funded | Status | Conditions |
|-------------------|---|-------------------------------------|---------------|---|---|
| Arts Circus Trust | Arts Circus at the Arts Centre. A multi-disciplinary performance hub for the arts in the Central City | \$80,000 to fund project management | \$80,000 | Funding condition to be satisfied before 1 May 2013 | <p>(a) A lease agreement for the Arts Centre site is signed and a copy of the agreement is provided to the Urban Regeneration Manager; and</p> <p>(b) Written confirmation is provided from the Christchurch Earthquake Appeal Trust or from another funding source, that capital funding for the Arts Circus will be forthcoming once Council funding is approved.</p> |

Continued over...

COMMUNITY, RECREATION AND CULTURE COMMITTEE 4. 6. 2013

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| Applicant | Project | Amount Requested | Amount Funded | Status | Conditions |
|---------------------------------|--|--|---------------|--|---|
| The Christchurch Exchange Trust | Exchange Christchurch (XCHC) Collaborative workshop, office and rehearsal space for Studio Christchurch, Free Theatre Christchurch and the Christchurch Centre for Architecture | \$170,000 to subsidise rent | \$120,000 | Funding Conditions to be satisfied before 1 May 2013 | (a) A signed copy of the Exchange Christchurch Trust Deed is provided to the Urban Design and Regeneration Manager; and (b) A lease agreement is signed for the proposed Central City building and a copy of this agreement is provided to the Urban Design and Regeneration Manager; and (c) Written confirmation is provided that the proposed building is certified suitable for public use (particularly with regard to the building code). |
| BURO: MakerCrate | A fully fitted out makerspace in a 20 foot long container that provides hire access to computer aided fabrication machines and design technology for artists /designers (furniture, textile, robotics and automation), jewellers and inventors. Open source education and workshops also run in conjunction with the facility. | \$15,000 towards operational and capital support | \$15,000 | Staff awaiting documentation in relation to conditions set | (a) Staff view and are satisfied with the documentation that sets out the governance structure of the organisation and how the governance and management will interact to ensure successful operation of the business (b) Documentation of the legal entity that the Council would be entering into agreement with is provided (c) A letter of intent from a land owner in the central city. |

4. All three applicants are currently working towards meeting their respective conditions but have asked for more time, particularly due to the highly competitive central city commercial real estate market, and/or to be able to work through lease agreements with prospective landlords.
5. The Arts Circus Trust has asked for more time to satisfy its conditions in order for it to work through negotiations with the Arts Centre in regards to the potential location of the Arts Circus. The required capital funding for the project from other sources is contingent on having a site for the Arts Circus.

COMMUNITY, RECREATION AND CULTURE COMMITTEE 4. 6. 2013

4 Cont'd

6. Exchange Christchurch has asked for more time to work with commercial property agents and other potential partners, such as Life in Vacant Spaces, to find a suitable building in the central city and have it signed off for public use.
7. BURO has indicated that it requires more time to secure a letter of intent from a land-owner to site its project as well as set up its required governance arrangements.

FINANCIAL IMPLICATIONS

8. In order to change the funding conditions a portion of the Creative Industries Fund (\$215,000) would need to be requested as a carry forward into the 2013/2014 financial year. However the funding has effectively been committed from this year's budget, so there would be no impact on fund availability next year, pending Three Year Plan decisions.

Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

9. The earthquake and its impacts were not anticipated in the 2009-2019 LTCCP. This fund has been established as part of the earthquake recovery response to support recovery of the creative industry sector.

LEGAL CONSIDERATIONS

Have you considered the legal implications of the issue under consideration?

10. Once the applicants have met their respective conditions, the Council will enter into funding agreements with all applicants. The agreement will set out the terms and conditions under which the Council provides the funds. The applicant is obliged under these terms and conditions to provide an accountability report, no later than six months after receiving funding from the Creative Industries Support Fund. The funding agreement will also include any conditions approved as part of each application.

Alignment with LTCCP and activity management plans

11. See below.

Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?

12. The Creative Industries Support Fund is related specifically to earthquake recovery. Earthquake recovery was not anticipated when the 2009-19 LTCCP was developed.

ALIGNMENT WITH STRATEGIES

13. The recommendations align with the Christchurch Central Recovery Plan and the Creative Industries Support Fund criteria as set out in the fund Terms of Reference. The recommendations align with Arts Policy and Strategy in which the Christchurch City Council is committed to achieving an enlivened and creative city.

Do the recommendations align with the Council's strategies?

14. See above.

CONSULTATION FULFILMENT

15. Not required.

COMMUNITY, RECREATION AND CULTURE COMMITTEE 4. 6. 2013**4 Cont'd****STAFF RECOMMENDATIONS**

That the Community, Recreation and Culture Committee recommend to the Council that the funding conditions are changed to the following:

- (a) \$80,000 to Arts Circus Trust to fund project management with the following conditions to the grant:

Before 1st of December 2013

- (i) A lease agreement for the Arts Centre site is signed and a copy of the agreement is provided to the Urban Design and Regeneration Manager; and
- (ii) Written confirmation is provided from the Christchurch Earthquake Appeal Trust or from another funding source, that capital funding for the Arts Circus will be forthcoming once Council funding is approved.

- (b) \$120,000 to Exchange Christchurch to subsidise rent with the following conditions to the grant:

Before the 1st of December 2013

- (i) A signed copy of the Exchange Christchurch Trust Deed is provided to the Urban Design and Regeneration Manager; and
- (ii) A lease agreement is signed for the proposed Central City building and a copy of this agreement is provided to the Urban Design and Regeneration Manager; and
- (iii) Written confirmation is provided that the proposed building is certified suitable for public use (particularly with regard to the building code).

- (c) \$15,000 to Buro for the MakerCrate Project with the following conditions to the grant:

Before the 1st of December 2013

- (i) Staff view and are satisfied with the documentation that sets out the governance structure of the organisation and how the governance and management will interact to ensure successful operation of the business; and
- (ii) Documentation of the legal entity that Council would be entering into agreement with is provided; and
- (iii) A letter of intent from a land owner in the Central City.

COMMUNITY, RECREATION AND CULTURE COMMITTEE 4. 6. 2013

5. ARTS UPDATE REPORT

| | |
|-------------------------------------|---|
| General Manager responsible: | General Manager Strategy and Planning, DDI 941-8607 |
| Officer responsible: | Urban Design and Regeneration Unit Manager |
| Author: | Sarah Amazinnia, and Kiri Jarden |

PURPOSE OF REPORT

1. To update the Community Recreation and Culture Committee regarding the current status of arts planning and projects.

EXECUTIVE SUMMARY

2. A Creative Industries Support Fund grant agreement has been prepared for The New Zealand International Film Festival for \$70,000 towards the purchase of a projector for permanent installation in the Isaac Theatre Royal as per the Committee resolution on 5 March 2013.
3. Three further applications to the fund have been received for \$15,000 or less. Two applications have been approved and are summarised in Table 1 below.
4. The third application was submitted by the Dance and Physical Theatre Trust (DAPHT) requesting \$15,000 for re-branding of the Trust. For the grant to proceed, staff have asked for further information about the Trust's financial position. Staff strongly support the ongoing delivery of the Body Festival and Dancing like the Stars, but indicated to the Trust that the grant would be conditional upon changes being made to the way the Trust, and the programmes it delivers, operate to ensure it is financially sustainable into the future.

Table 1: Creative Industries Support Fund Grants up to \$15,000

| Applicant | Project | Amount Requested | Amount Funded | Conditions |
|------------------|--|--|----------------------|---|
| Rekindle | An enterprise using wood waste to make furniture, jewellery, sculpture, and interior fit-outs. Rekindle applied for support to open a retail / showroom / café collaboration on New Regent Street. | \$14,985 towards operational and capital | \$14,985 | Not applicable. |
| BURO: MakerCrate | A fully fitted out makerspace in a 20ft container that provides hire access to computer aided fabrication machines and design technology for artists inventors and designers specialising in jewellery, furniture, textiles, robotics and automation. Open source education and workshops also run in conjunction with the facility. | \$15,000 towards operational and capital | \$15,000 | (a) Staff viewing and being satisfied with the documentation that sets out the governance structure of the organisation and how the governance and management will interact to ensure successful operation of the business (b) Documentation of the legal entity that the Council would be entering into agreement with is provided (c) A letter of intent from a land owner in the central city where the MakerCrate would be sited. |

COMMUNITY, RECREATION AND CULTURE COMMITTEE 4. 6. 2013

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5. Staff continue to provide feedback to Christchurch Central Development Unit (CCDU) on the development of the Performing Arts Precinct and are liaising with the Ministry for Culture and Heritage on key recommendations. There is concern from major arts stakeholders about the lack of certainty around the development timeframes for the precinct, and the implications this continues to have on planning for stakeholders. The Canterbury Earthquake Recovery Authority (CERA) has issued a notice of intention to take land for part of the Performing Arts Precinct.
6. The Ministry for Culture and Heritage is co-ordinating a group of representatives from the arts community to create a collective vision for the cultural sector post recovery. Identification of arts organisations in crises has been identified as a priority. Preliminary investigations are underway to look at a business development model for the creative industries in the city to build ongoing capability within existing arts organisations and strengthen the financial sustainability of creative enterprises in the city.
7. The Court Theatre has met with staff to discuss potential uses for the Addington-based Court Theatre facility when it returns to the Central City.
8. Staff have worked with Christchurch Art Gallery, as part of the Transitional City programme, to extend the Populate exhibition to include Tuam, Madras and Gloucester Streets. This will link Re:Start with C1 / Alice's / The Physics Room and New Regent Street. An independent public programme engaging local artists and performers will focus on Tuam Street, Madras Street and Gloucester Street, with exact locations to be determined as part of project.
9. The Isaac Theatre Royal has commenced construction of the new auditorium walls.
10. Arts projects continue to be developed for Victoria and Colombo Streets as part of the Transitional City Programme. Poems selected for inclusion on Victoria Street will be painted in full or in part on The Caxton Press building and elsewhere on the street. The Caxton Press is working with the Council to capture the range of projects along Victoria Street and a selection of the poetry in a small publication. Sound, graphic design and embellished seating will also feature. Artist Mike Hewson has completed a work on the air bridge crossing Colombo Street.
11. The Arts Festival will be based in the Spiegeltent on the Arts Centre Market Square site 22 August 2013 to 22 September 2013. Up to 2,000 primary school students will work with New Zealand artist Tiffany Singh to develop a huge cluster of flags, expressing their hopes and dreams – one flag for themselves and one for the city of Christchurch. The flags will be stitched into strings in the manner of Tibetan prayer flags. In August, the flags will form a mass installation of colour and hope in the central city, close to the festival venue on the edge of the Arts Centre.
12. Christchurch Symphony Orchestra presents The Golden Age of Hollywood with conductor Luke Di Somma and Vocalists Tim Beveridge, Ali Harper, Nic Kyle and Jess Segal on 8 June 2013 at the Airforce Museum of New Zealand, Wigram.
13. The Creative Communities panel met on 12 April 2013 to deliberate on 62 applications to the Creative New Zealand funded programme which supports community based arts and cultural initiatives. Of the 62 applications five were withdrawn and one declined. A programme of promoting the scheme for the 2013/14 year is being developed.
14. Artist Robert Hood has been engaged to complete an artwork for 204 St Asaph Street to cover and deter tagging. The project, funded by the Ministry of Justice, is coordinated with the Council Graffiti Team. This project is well supported by building owners who are making a financial contribution to this mural also.
15. A number of Christchurch artists have been invited to submit proposals for a public art commission for the Graham Condon Sport and Recreation Centre in Papanui. Concepts, due at the end of May, will be considered by Papanui-Shirley Board members, family of Graham Condon and staff from Papanui High School and the sports facility.
16. The Māori Arts Advisor is liaising with the Waitaha Cultural Council on plans for the national kapa haka competition Te Matatini 2015.

5 Cont'd**FINANCIAL IMPLICATIONS**

17. This report is for information only and there are no financial implications.

Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

18. As above.

LEGAL CONSIDERATIONS**Have you considered the legal implications of the issue under consideration?**

19. This report is for information only and there are no legal implications.

Alignment with LTCCP and activity management plans

20. See below.

Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?

21. The report aligns with the community outcome we value leisure time and recognise that the arts, sports and other recreational activities contribute to our economy, identity, health and wellbeing in the 2009 – 2019 LTCCP.

Alignment with strategies

22. The projects and updates outlined align with the current recovery plans.

Do the recommendations align with the Council's strategies?

23. See above.

Consultation fulfilment

24. Not required.

STAFF RECOMMENDATION

It is recommended that the Community, Recreation and Culture Committee receive this report.

COMMUNITY, RECREATION AND CULTURE COMMITTEE 4. 6. 2013

7. HERITAGE GRANT APPROVAL – 30 NEW REGENT STREET, CHRISTCHURCH

| | |
|-------------------------------------|--|
| General Manager responsible: | General Manager Strategy and Planning, DDI: 941-8607 |
| Officer responsible: | Natural Environment and Heritage Unit Manager |
| Author: | Brendan Smyth, Heritage and Architecture |

PURPOSE OF REPORT

1. The purpose of this report is to obtain the Community, Recreation and Culture Committee's approval for a Heritage Incentive Grant for number 30 New Regent Street, Christchurch.

EXECUTIVE SUMMARY

2. Number 30 New Regent Street is one of the original mid-street units of the New Regent Street shops. The whole of New Regent Street was designed by the Architect Francis Willis and built in 1931 (refer to the Statement of Heritage Significance, **Attachment 1**).
3. The two-storey unit is located towards the north-eastern end of New Regent Street and has roof level decorated concrete parapets. The façade is currently painted a pale green colour. The upper walls were originally rendered with coloured decorative plaster and designed in a 'Spanish Mission' style more usually associated with Southern California. These parts of the building were first painted in the 1960's and then again in the 1980's. The building has a suspended verandah and below this are the shop fronts with timber framed glazing next to portions of walls covered with the new and original ornate blue tiles.
4. The original heritage fabric was significantly damaged in the recent series of earthquakes. As part of the repairs, the structure of the building required strengthening through the inclusion of a new steel frame on the street façade and a new reinforced concrete block wall with brick veneer on the east façade. The original suspended timber ground floor has been renewed in concrete with a recycled rimu tongue and groove floor finish placed on top. All the internal plastered walls and ceilings have been re-lined with plasterboard. The unit has been fully rewired and new plumbing and drainage has been installed. The original stair is still in place, complete with the original balustrade. Externally the shop front tiling has been repaired with new and retained tiles along with new glazing and a freshly painted plaster façade on the first floor.
5. Unfortunately this damage was not covered by building insurance. This work was largely required to allow the building to meet the current building code, and included strengthening to raise the building to above 67 per cent of the Building Code, electrical work and tiling to the shop front.
6. New Regent Street is registered Category 1 with the New Zealand Historic Places Trust Pouhere Taonga (NZHPT). All of the original 1931 shop buildings of New Regent Street, including number 30 are listed Group 2 in the Christchurch City Council's City Plan.
7. The work for which the applicant is seeking grant support will ensure the future protection and continuing use of this significant heritage building. The application, apart from being retrospective, meets all the criteria for a grant as provided in the Heritage Incentive Grants Policy – Operational Guidelines. However, the work has been monitored by the heritage team as part of the resource consent process.
8. With the completion of the works outlined above, the building has met the Building Code requirements and the owner is committed to the re-use and maintenance of the building. A cyclical maintenance plan has been prepared for this series of buildings by an architect.
9. The building is owned by Mr Ki Yeon Kim and Mrs Myoung Shin Kim. It has been the subject of a previous Heritage Incentive Grant from the Council. This was for \$1,235 for façade repainting and seismic upgrade work just prior to the earthquakes. Although the building was recently the subject of a Heritage Incentive Grant, the Operational Guidelines allow for additional applications to be made within the normally restricted five year period:

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Essential works necessitated by events such as fire, earthquakes or natural events; additional Grants may be approved within the five year period. (Terms and Conditions of Grant, Section 3, Multiple Grants).

SCOPE OF WORK

10. A summary of conservation and maintenance works include:
- (a) structural strengthening
 - (b) exterior repainting
 - (c) reinstatement of terrazzo threshold
 - (d) replica tiling to shop-front
 - (e) replacement of rimu flooring
 - (f) full electrical refurbishment.
11. Costs for conservation, including code compliance and maintenance works are outlined in the table below (all excluding GST):

| Particulars | Costs |
|--|------------------|
| Naylor Love Ltd – initial repair work and overall planning | \$22,131 |
| Galletly Builders Ltd– removal of damaged materials, new floor foundations, new timber floor, new plasterboard to all walls and ceilings, new structural steel, Terrazzo replacement, electrical and plumbing services | \$148,605 |
| Fulton Ross Team Architects | \$180 |
| Endel Lust Engineer | \$900 |
| Total of conservation and restoration related work | \$171,816 |

HERITAGE INCENTIVE GRANTS POLICY.

12. The Operational Guidelines for the Policy provide for a grant of up to 50 per cent of the total heritage related costs for any Christchurch City Plan protected building. However, to be consistent with other Heritage Incentive Grants awarded to owners of buildings in New Regent Street it is recommended that the percentage be 40.

| | |
|---|-----------------|
| Proposed heritage grant (40% of cost of works) | \$68,726 |
|---|-----------------|

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7 Cont'd

FINANCIAL IMPLICATIONS

13.

| | 2012/13 |
|--|--------------------|
| Annual Budget for the Heritage Incentive Grant (HIG) fund | \$763,684 |
| Funds remaining from 2011/12 financial year | \$505,499 |
| Balance of 12/13 funds | \$1,269,183 |
| Approved grant to 284 – 294 Kilmore Street | \$48,924 |
| Approved grant to 236 Tuam (McKenzie & Willis) | \$240,000 |
| Council approved transfer to CEHBF | \$254,690 |
| Approved grant to 72 Chancellor Street | \$3,252 |
| Approved grant to St Pauls, Papanui | \$165,683 |
| Approved grant to St Luke's Little Akaloa | \$33,860 |
| Approved grant to 28 New Regent Street | \$8,578 |
| Approved grant to 8 New Regent Street | \$12,292 |
| Approved additional grant to St Paul's Papanui | \$16,981 |
| Proposed grant to St Saviour's Church | \$143,431 |
| Proposed grant to 30 New Regent Street | \$68,726 |
| Total Available Funds 2012/13 | \$272,766 |

Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

14. Yes. The Heritage Incentive Grant budget is an annual fund provided for in the 2009-19 LTCCP.

LEGAL CONSIDERATIONS

15. Limited Conservation Covenants are required under the Heritage Conservation Operational Guidelines for properties receiving Heritage Incentive Grants of \$15,000 to \$149,999. A Full Covenant is required for grants of \$150,000 or more. These figures were amended in February 2013 from those previously used for Heritage Incentive Grants.

Have you considered the legal implications of the issue under consideration?

16. Yes. Covenants generally are a more comprehensive form of protection of the buildings because they are registered against the property title, ensuring that the Council's investment is protected. As the grant will be more than \$15,000 but less than \$149,999 there is a requirement for a limited conservation covenant on this property title.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

17. The Heritage Incentive Grants Scheme is aligned to the Community Outcome 'An attractive and well-designed City' (LTCCP 2009-19, page 50). 'Community Outcome 9. Development' provides for, among other things, ensuring "our lifestyles and heritage are enhanced by our urban environment" (page 54). One of the success measures is that "Our heritage is protected for future generations" (page 54). "Progress will be measured using these headline indicators ... number of heritage buildings, sites and objects." (page 54). Heritage Incentive Grants contribute towards the number of protected heritage buildings, sites and objects, which is the measure under the outcome.

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7 Cont'd

18. Within the 'Activities and Services' section of the LTCCP, is 'City planning and development' which aims to help improve Christchurch's urban environment, among other things. One of the activities included in 'City planning and development' is 'Heritage protection'. *"A city's heritage helps to sustain a sense of community identity, provides links to the past, and helps to attract visitors. The Council is committed to protecting the heritage of our city and works with developers, landowners and other stakeholders to conserve heritage buildings, areas and other items"* (page 187).
19. 'Heritage Protection', requires the Council to *"Research and promote the heritage of Christchurch and Banks Peninsula. Work with developers, landowners and other stakeholders to conserve heritage areas, buildings, and other items. Promote development that is sensitive to the character and heritage of the city and existing communities."* (page 192). The Council provides information, advice and funding for city heritage and heritage conservation, and will be expected to continue to do so, as part of its objective to retain heritage items.

Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?

20. Yes.

ALIGNMENT WITH STRATEGIES

21. Alignment of the requirement for Heritage Incentive Grants and Conservation Covenants stems from the Heritage Conservation Policy which in turn is relevant to:

Christchurch Recovery Strategy

22. This Recovery Strategy is the key reference document that guides and co-ordinates the programmes of work, including Recovery Plans, under the Christchurch Earthquake Recovery Act. Retention and conservation of restorable heritage buildings, places, archaeological sites and places of cultural significance, and restoration of access to heritage collections, will help recreate that distinctive sense of place and identity that has defined the region and contributed to its economic development.

Christchurch City Plan

23. Heritage redevelopment projects are consistent with the Heritage provisions of the City Plan: Volume 2, Section 4, City Identity, Objective 4.3 Heritage Protection provides for objectives and policies in relation to heritage protection. It recognises that Christchurch is a cultural and tourist centre, a role mainly dependent on its architectural, historic and scenic attractions. Much of its distinctive character is derived from buildings, natural features, other places and objects which have over time, become an accepted part of the cityscape and valued features of the city's identity. Protection of heritage places includes cultural, architectural, areas of character, intrinsic or amenity value, visual appeal or of special significance to the Tangata Whenua, for spiritual, cultural or historical reasons. This protection may extend to include land around that place or feature to ensure its protection and reasonable enjoyment. A heritage item may include land, sites, areas, buildings, monuments, objects, archaeological sites, sacred sites, landscape or ecological features in public or private ownership.

Heritage Conservation Policy

24. The Heritage Incentive Grants are provided for under section 8 of the Heritage Conservation Policy. As noted above under the LTCCP heading, the Heritage Conservation Policy aligns with the Community Outcome *"An attractive and well-designed City"* through the indicator *"Number of heritage buildings, sites and objects"*.
25. The Heritage Grants Policy is aligned with the International Council on Monuments and Sites (ICOMOS) New Zealand Charter 1993 for the Conservation of Places of Cultural Heritage Value, which the Council has adopted. The concept of places incorporates landscape, buildings, archaeological sites, sacred places, gardens and other objects. ICOMOS considers that countries have a "general responsibility towards humanity" to safeguard their heritage for present and future generations.

7 Cont'dGreater Christchurch Urban Development Strategy (UDS)

26. Heritage development projects provide opportunities for increased commercial and residential activity in the city while at the same time enhancing the heritage townscape. The UDS considers heritage as an integral part of Christchurch and an aspect of growth management provided for is through the protection, maintenance and enhancement of heritage.

New Zealand Urban Design Protocol

27. Heritage projects improve the quality and design of the urban environment by protecting the heritage of the city, which is stated in the protocol as being an attribute of successful towns and cities. The Limited Covenants will contribute towards the implementation of the New Zealand Urban Design Protocol of March 2005 of which the Council is a signatory body.

Do the recommendations align with the Council's strategies?

28. Yes.

CONSULTATION FULFILMENT

29. There is no requirement for community consultation for Heritage Incentive Grants or Covenants.

STAFF RECOMMENDATION

It is recommended that the Community, Recreation and Culture Committee approve:

- (a) A Heritage Incentive Grant of up to **\$68,726** for conservation and maintenance work for the Group 2 heritage building at 30 New Regent Street, subject to certification of compliance with the above scope of works.
- (b) That payment of this grant is subject to the applicants entering a fifteen year Limited Conservation Covenant with the signed covenant having the Council seal affixed prior to registration against the property title.

HERITAGE ASSESSMENT – STATEMENT OF SIGNIFICANCE
NEW REGENT STREET SHOPS -
NEW REGENT STREET



PHOTOS: NEW REGENT STREET – c2010

The *New Regent Street shops* are listed as a Group 2 Protected Heritage Place in the Christchurch City Plan, and are registered as a Category I Historic Place by the New Zealand Historic Places Trust Pouhere Taonga.

HISTORICAL AND SOCIAL SIGNIFICANCE

New Regent Street has social and historical significance as it was the forerunner of the present day shopping mall. At the time of its construction the concept of an entire street made up of small speciality shops was novel for New Zealand. The building work took place between 1930-32 and was one of the few large scale building projects undertaken in the South Island during the Depression. New Regent Street occupies the site of the old Colosseum, a building designed by Thomas Cane in the 1880s and demolished in 1930. On 1 April 1932 New Regent Street was opened by the Mayor of Christchurch, Mr D.G. Sullivan. Of the 40 shops offered for lease, only three were let owing to the economic depression of the time. To encourage occupancy, New Regent Street Ltd. decided to lease the remainder free of charge until businesses became established, and then at a nominal rent of five shillings a week.

ARCHITECTURAL AND AESTHETIC SIGNIFICANCE

New Regent Street has architectural and aesthetic significance because of the architect Henry Francis Willis (1892-1972) and the actual design of the Street. The 40 shops on individual titles were designed in the Spanish Mission Revival style by H. Francis Willis in 1930. Willis also designed the State Picture Theatre (1934-5), Santa Barbara on Victoria Street and the Repertory Theatre (formerly Radiant Hall, 1929); the latter being similar in style to New Regent Street's terraces. The contractors were P. Graham and Sons Ltd, who had previously built Christchurch Boys' High School and the Majestic theatre.

The windows and ornamentation of the first floor establishes the Spanish Mission character and unique appearance of New Regent Street, and there are three upper storey variations. The first contains three round headed/arched windows with profiles recalling classical Palladian style, supported by small columns with spiral motif, above which sits an oval medallion. These facades have an awning extending above the windows and supported by

decorative wrought iron brackets. Originally these awnings were covered with Spanish style Cordova roof tiles; they were later removed leaving just the concrete slabs.

Alternating on either side of these properties are two similar styled facades, both with Spanish Mission style parapets of similar elevation and the shaped gables commonly found on Spanish Mission style buildings. The first of these has centrally placed double casement windows with a window box beneath, the Palladian window motif as before, and circular medallions set within the gable. In the second the central window is replaced by French doors leading onto a small balcony and the gable is decorated with a pair of heraldic shields. The central windows of both are surmounted by projecting arched mouldings over semi-circular fan light windows with panes arranged in a sunburst form. Additional ornamentation separates each facade with decorative art deco chevrons and Spanish Mission style barley twist columns.

Originally the large display windows facing the street were surrounded by decorative coloured floral tiles, many of which still remain. Wide plate glass windows beneath the verandah light each shop, and entry is through a glazed door set back from the street beside the entrance to the adjoining shop. This continuous suspended verandah runs the length of the terraces and extends around into Gloucester Street. In 1968 the buildings were repainted in Adam Gold, Etruscan Red and Slate Blue; the existing colour scheme dates from 1994.

TECHNOLOGICAL AND CRAFTSMANSHIP SIGNIFICANCE

The New Regent Street shops have technological and craftsmanship significance due to their design and method of construction. The shops are structurally based on an exposed concrete frame with infill panels of cavity brick, the facades of which have been plastered and painted; extensive steelwork is also used along the entire length of the Street. Weep holes at the base of the cavity were designed to allow water soaking down from the parapets to drain. All underground services were through the rights-of-ways behind the shops. Ventilation, interior lighting and floodlighting were an acclaimed feature of the street at the time of its opening.

CONTEXTUAL SIGNIFICANCE

New Regent Street is contextually significant because of its streetscape value including the uniformity of design, form, colour and scale of all 40 shops. New Regent Street continued to evolve; after World War Two it became a public road, and in 1986 it was made a one-way street. In 1994 the street became a pedestrian mall and the tram line was installed. At this time the cobblestone paving, wrought iron railings, planter beds and period lighting we see in the streetscape of today were introduced.

ARCHAEOLOGICAL SIGNIFICANCE

New Regent Street as a post-1900 site has a degree of archaeological significance because of the potential to provide archaeological evidence relating to past building construction methods and materials, and human activity on this site. It is also known that it was the location of the old Colosseum prior to 1900.

References: CCC Heritage Files

Assessment Completed: November 2010

COMMUNITY, RECREATION AND CULTURE COMMITTEE 4. 6. 2013

8. WORKING PARTY RECOMMENDATIONS

| | |
|-------------------------------------|--|
| General Manager responsible: | Lydia Aydon, General Manager Public Affairs, DDI: 941-8982 |
| Officer responsible: | Lydia Aydon, General Manager Public Affairs |
| Author: | Lydia Aydon, General Manager Public Affairs |

PURPOSE OF REPORT

1. To seek the Council's approval for the recommendations of the Community Recreation and Culture working party to adopt the Communications Policy, agree changes to the Your Council Your Voice collateral and agree the approach for the Civics Education Resource.

EXECUTIVE SUMMARY

2. Following the Communications Audit, the Council resolved that the Community, Recreation and Culture Committee set up a working party to review the current Communications Policy, the Your Council Your Voice resource and the Civics Education resource with a view to these documents helping to explain the council's decision making process and the rationale behind decisions.
3. The working party met and reviewed the documents with the following outcomes: the Communication Policy was changed and following adoption by the Council will be published on the internet and promoted internally; the Your Council Your Voice documentation was given some minor amendments to update the information and has been published online while more major changes were deferred till after the Council elections in October; the Civics Education Resource will be included in the Our City education programme run by the City Environment Group.

BACKGROUND

4. The draft Communications Policy was developed in 2009 but was never formally adopted by the Council. The working party made a number of changes with the aim of making the document shorter, more concise, reflect the current environment and to focus on the objectives and principles. The amended document was then reviewed by the author of the Communications Audit, Felicity Price, to ensure it reflected the findings of her audit. The new version is attached (**Attachment 1**).
5. The Your Council Your Voice collateral was reviewed and updated by staff in April 2012. The working party suggested a number of changes to the document. Minor changes included updating contact details, listing committees, including a group photo of councillors and adding information about the translation service and deputations. The working party asked that these be changed on the PDF online by the end of March 2013 and this was done (**Attachment 2**). The working party requested that other more substantial changes to make the document more helpful should happen once the new Council is elected in October 2013.
6. The Civics Education Resource (**Attachment 3**) was a paper-based resource developed in 2001 for use in schools as an overview of how councils worked, to help encourage more young people to get involved in local government. The working party heard that since that time the school curriculum has changed and this kind of resource is no longer used in the same way. The City Environment Group already run an education programme for schools called Our City, which is face to face and more interactive, and has received good feedback from teachers. Staff are reviewing their programme following the earthquakes, and the working party asked them to include some information from the Civics Education resource in the revised programme.

FINANCIAL IMPLICATIONS

7. Not applicable.

Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

8. Not applicable.

COMMUNITY, RECREATION AND CULTURE COMMITTEE 4. 6. 2013

8 Cont'd

LEGAL CONSIDERATIONS

9. Not applicable.

Have you considered the legal implications of the issue under consideration?

10. Not applicable.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

11. 4.0.1 - Percentage of residents that understand how Council makes decisions.
4.0.9 - Proportion of residents that are satisfied with the opportunities to access information about Council decisions. The report also aligns with the communication activity in the Public Affairs Activity Management Plans.

Do the recommendations align with the Council's strategies?

12. Yes.

CONSULTATION FULFILMENT

13. Not applicable.

WORKING PARTY RECOMMENDATION

It is recommended that the Community, Recreation and Culture Committee recommend that the Council:

- (a) Adopt the Communications Policy and that this is published online and promoted to staff.
- (b) Agree to defer major changes to the Your Council Your Voice collateral till after the elections in October 2013.
- (c) Agree to include information from the Civics Education resource in the Our City education programme when it is reviewed.

Communication Policy

Introduction

Christchurch City Council (Council, Community Boards and staff) recognises the importance of clear communication in our relationship with the people of Christchurch. This is even more important as we continue with the rebuild and recovery of the city after the earthquakes. We accept that as a public body, we have a duty to inform and are obliged to ensure the people of Christchurch understand why decisions have been made, how people may be affected by our actions and what their rights and responsibilities are. This policy is consistent with the Local Government Act 2002 [[hyperlink](#)] and the principles outlined in the Auditor-General's communication good practice guidelines. [[hyperlink](#)].

Communication objectives

- To communicate in a way that reflects the vision, strategic direction and priorities as established by the Council.
- To inform the people of Christchurch about our activities, plans and strategies which affect them.
- To improve public awareness and understanding of our processes and activities.
- To encourage public confidence and involvement in local democratic processes through good communication and engagement.
- To be proactive and timely in our communication with the wider public.
- To encourage an effective and ongoing flow of information among Council staff and between staff and elected members.
- To develop and support management processes that ensure effective internal communication.

These objectives will be given effect to in a Communication Strategy.

Communication principles

- Walking the Talk - we will ensure that the actions of the organisation reflect the messages conveyed.
- Transparency - we will ensure that communications are open, balanced, honest, fairly expressed and provided in a way that is easily understood.
- Consistency – we will ensure that consistent information is provided in a coordinated manner and is easily identifiable as being from Council/Community Boards.
- Collective position – communications will represent the corporate or collective position.
- Accessibility – we will identify key audiences to clearly convey information at a time and in a way that meets their needs.
- Accuracy - we will ensure that all levels of information are as complete and accurate as possible and are always in a context that is readily understood.
- Clarity of purpose - all communication will have a clear objective.
- Two way dialogue – we will engage and build effective relationships ‘hear and share’ through our communication.

- Cost-effectiveness - we will provide information in a cost-effective way.
- Responsiveness - communications received by the Council will be responded to and acted upon in a timely and appropriate manner.
- Innovation & Technology – we will use a range of innovative techniques and channels to communicate.

This policy does not preclude elected members from voicing their individual views on issues, and is addressed by the Code of Conduct and the Council Charter.

Confidentiality

The Local Government Act 2002 says there are some circumstances where information may not be provided. Some reasons why information may be withheld are when it would:

- Endanger the safety of any person
- Prejudice maintenance of the law
- Compromise the privacy of any person
- Reveal confidential or commercially sensitive information
- Cause offence to tikanga Maori or would disclose the location of waahi tapu
- Prejudice public health or safety
- Compromise legal professional privilege
- Disadvantage the local authority while carrying out negotiations or commercial activities
- Allow information to be used for improper gain or advantage.

If these circumstances preclude us from providing the information, we will always inform the applicant of the reasons why the information is not being provided, and of any appeal rights they may have.

Other policies/standards

There are relationships between this draft Communication Policy and other Council guidelines, standards and policies as well as Acts of Parliament including the Canterbury Earthquake Recovery Act (Cera).

These include *[hyperlinked]*:

- Charter between CEO and Mayor & Councillors
- Codes of Conduct - Staff and Elected Members
- Standing Orders
- Local Government Act 2002
- Council's Three Year Plan and Long Term Plan
- Customer Service Standards and Principles
- Community Engagement Strategy
- Local Governance Statement
- Local Government Official Information and Meetings Act
- Official Information Act
- Privacy Act.
- Residents Group Policy
- Culturally and Linguistically Diverse best practice guidelines

Your Council Your Voice

Who are my Councillors? When does my Community Board meet?
I want to know more. How do I get involved?

Updated April 2013

Christchurch City Council's Councillors, Community Board Members and Service Centres

This booklet aims to help you understand how you can participate in the democratic processes of your local council – the Christchurch City Council.

Who in the Council do I contact to help with local community or city wide issues?

There are a number of options available for raising community or council specific issues. Council staff can provide information regarding your Councillors, Community Board members, local residents' groups, community groups, community centres and the local community in general.

The Christchurch City Council customer call centre can be contacted 24 hours a day by phone on 941 8999, or you can go to your local service centre for assistance.

You can also raise issues or concerns directly with one of your Community Board members or local Councillors.

This brochure aims to help you identify and become familiar with our City's Councillors, Community Board members and the location of the Council's service centres.

Contact Information

For contact information for individual elected members, or for further information on the Council or the eight Community Boards please see page 5 or 6, or you can visit the Council's website at www.ccc.govt.nz/Council or phone our call centre on 941 8999.

Service Centres

We have a number of service centres in various locations across the city including Fendalton, Papanui and Shirley and some temporary facilities. For information on all our service centres and to find your nearest one, please see our website (www.ccc.govt.nz) or call us on 941 8999.

Who are my Councillors? When does my Community Board meet? I want to know more. How do I get involved?

What's the difference between the Council and the Community Boards?

Council

The Christchurch City Council is made up of the Mayor, 12 Councillors representing six wards in the City, and one Councillor representing the Banks Peninsula ward.

The Council meets twice a month and considers issues that affect the whole City.

The Council has recently established a number of committees that focus on some areas of Council business. Many issues will be considered by these Committees first before they are forwarded onto the Council for a final decision. For further information on these committees check out:

www.ccc.govt.nz/councilmeetingminutes

Community Boards

Christchurch has eight Community Boards. Each Board has five elected members and two Councillors appointed by the Council (with the exception of the two Banks Peninsula Community Boards, which have only one Councillor appointed by the Council).

Community Boards represent, and act as advocates for, the interests of their communities. They advise the Council on local needs, community views, and Council proposals affecting their wards.

They are able to make decisions on some projects at a local level, and make recommendations to the Council. Some examples of matters that are considered by Community Boards include:

- » Proposed developments or activities on parks, reserves and waterways
- » Implementation and oversight of local capital work projects
- » Bus stops and shelters
- » Objections relating to vehicle crossings
- » Naming of roads, streets and parks
- » Allocating funding to projects that benefit their local community

Can I go to a Council Meeting or Community Board meeting?

The public are welcome to attend Council and Community Board meetings.

The Council meets twice a month, at 9.30am on the second and fourth Thursday of the month. The Council meets in the Council Chamber on the second floor of the Civic Offices at 53 Hereford Street. A schedule of Council meetings is available on the Council website at:

<http://www.ccc.govt.nz/councilmeetingminutes>

Community Boards meet either fortnightly or once a month. A schedule of Community Board meetings is also available on the Council website at:

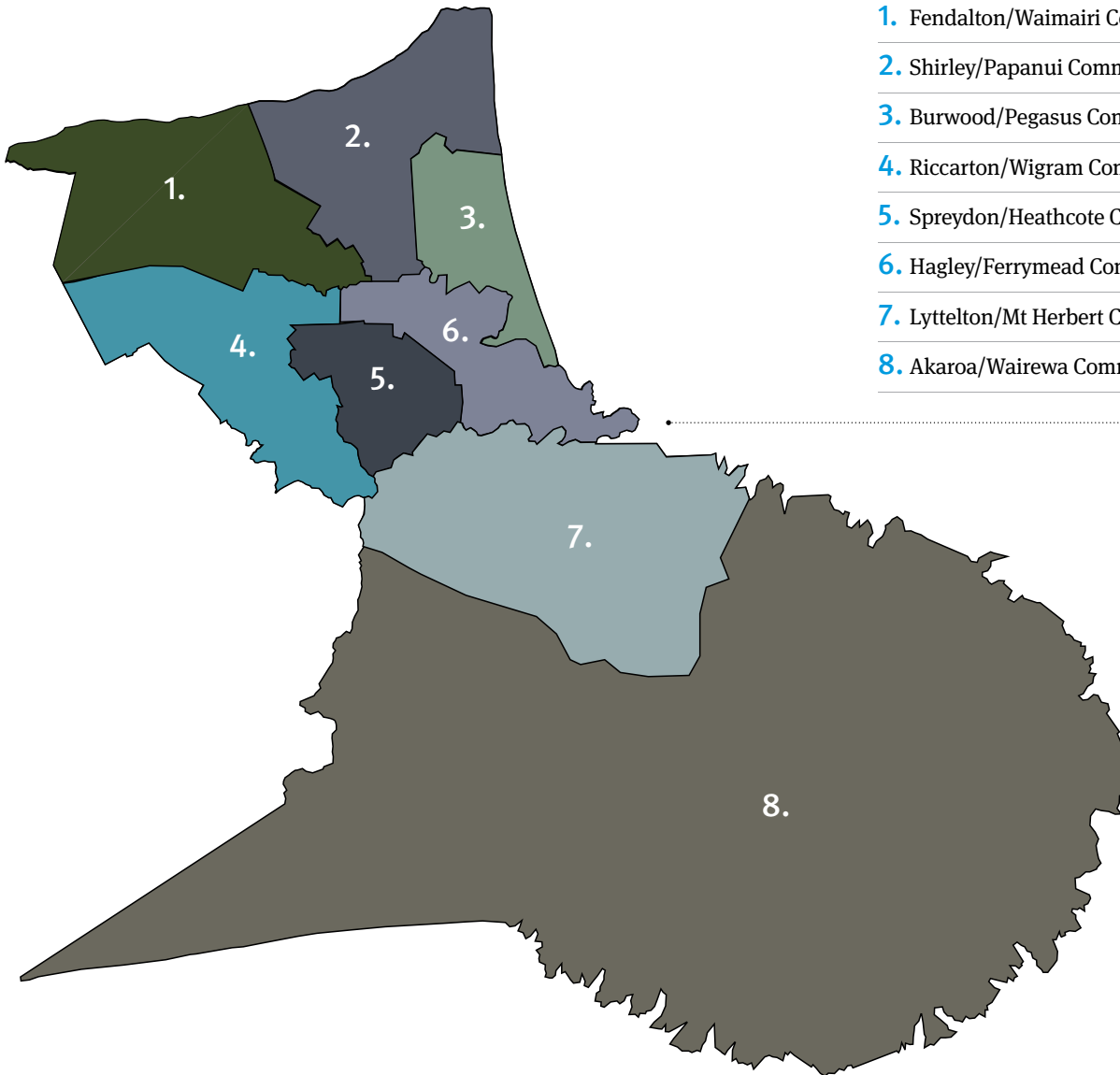
<http://www.ccc.govt.nz/councilmeetingminutes>
 from 53 Hereford Street (Civic), service centres or by calling 941 8999.

Agendas for the Council and Community Boards are available two clear working days before a meeting and may be found on the Council's website at:

www.ccc.govt.nz/council/Agendas

or at the Civic Offices, service centres or public libraries.

In some circumstances, the public and press can be excluded from parts of public meetings. The reasons for these exclusions are governed by legislation, including the need to protect the privacy of a person or group.



1. Fendalton/Waimairi Community Board
2. Shirley/Papanui Community Board
3. Burwood/Pegasus Community Board
4. Riccarton/Wigram Community Board
5. Spreydon/Heathcote Community Board
6. Hagley/Ferrymead Community Board
7. Lyttelton/Mt Herbert Community Board
8. Akaroa/Wairewa Community Board



*Absent:
Councillor Claudia Reid.*

Front Row (from left): Deputy Mayor Ngaire Button, Mayor Bob Parker, Councillor Tim Carter M.E.M., BE (Hons), Councillor Glenn Livingstone B.A., B.Th, Councillor Peter Beck, Councillor Sue Wells B.A

Inset: Councillor Claudia Reid



Back Row (from left): Councillor Sally Buck M.Ed (Dist), Dip.Tchg., Dip. TESOL, Councillor Barry Corbett, Councillor Jamie Gough, Councillor Jimmy Chen MComm B.Sc, Councillor Aaron Keown, Councillor Helen Broughton MA (Hons), Dip.Ed. (counselling), Dip. TESOL, Councillor Yani Johanson.

How can I have my say at a meeting?

If you feel strongly about an issue and want to tell the Council or your Community Board about it, you can seek to present information at a Council, Committee or Community Board meeting.

In the first instance; it is best to raise a local issue with your local Community Board - for example one that relates to your street, community or neighbourhood. Community Boards can forward issues to the Council if necessary.

A request to speak to your Community Board must be lodged with the Community Board Adviser no later than 24 hours before the Board's meeting. Requests have to be approved by the Community Board Chairperson.

If you want to speak at a Council Committee meeting please contact the Committee Adviser on 941 8999. A request to speak must relate to the terms of reference for the committee and be lodged no later than 24 hours before the meeting. The terms of reference and schedule of meetings can be found on the website.

Deputations to the Council will generally only be received if they relate to an item on the Council meeting agenda.

People who wish to make a deputation to the Council should contact the Council Secretary no later than 24 hours before the meeting.

When you are given permission to speak about an issue, it is called a "deputation by appointment". People are encouraged to keep the presentations as brief as possible, to allow plenty of time for questions from Community Board members or Councillors.

Council staff will provide you with more information on meeting protocol, speaking times and presentation equipment if your

request to speak has been granted.

Want to make a deputation in sign language or Maori?

We want it to be easy for you to make a deputation. If you would like to make a deputation in sign language or Maori, we will cover the costs of the translator. Please contact 941 8999 to arrange.

Want information in another language?

We have a translation service available to you. Please call 941 8999 to request.

How do I present a petition to the Council or a Community Board?

A petition of fewer than 50 words (not including signatories) can be presented directly by petitioners or by a Councillor or Community Board member on their behalf.

Whoever presents the petition will read it out along with a statement from the petitioners and advise the number of signatures.

How do I find a Council or Community Board decision?

You can find decisions made by the Council or Community Boards in reports on their meetings, which can be found at: www.ccc.govt.nz/Council/Agendas and within the agendas for the subsequent Council or Community Board meeting. Decisions are also available in the Council minutes for that meeting.

Are there other ways that I can have input to the Council's decision-making?

Participating in the Council's planning and consultation processes gives you an opportunity to have your say. The Council regularly seeks community input on a range of issues, such as draft policies, local capital works projects, and the Council's 10 year community plan. There are several ways to make a submission.

You can fill out a submission form and post it to the Council, or fill out a form on-line on the Council's website, or email your submission to the appropriate email address as advertised. All information for making a submission is available on the Council's Have Your Say website at:

www.ccc.govt.nz/haveyoursay

You can also obtain a hard copy of any of the relevant documents from any Christchurch City Council library or service centre, or by calling the customer call centre on 941 8999 to request that the information is sent to you.

If public hearings are to be held on an issue, you can indicate in your submission that you want to discuss your submission at a public hearing. Council staff will then contact you to arrange a time for you to meet with the Council hearings panel.

You can also comment on other city wide issues by clicking on the web link to "Council Projects in your Area" at:

www.ccc.govt.nz/webapps/projectnotices

Here you can search for current council projects and consultations/plans and read information on these or choose to "Have Your Say". An online form is provided for submissions.

A separate brochure is available on how you can participate in formal hearings held under the Resource Management Act. For a copy contact the customer call centre on 941 8999 or go to the Council's website at:
www.ccc.govt.nz/resourcemanagementpamphlets

1.



Fendalton/Waimairi Community Board

Left to right: Councillor Jamie Gough, Councillor Sally Buck, Val Carter (Chair), David Halstead, Faimeh Burke, Cheryl Colley and David Cartwright

Council Service Centre - Fendalton

Cnr Jeffreys & Clyde Roads. PO Box 73020
Hours: Monday to Friday 9am - 5pm

2.



Shirley/Papanui Community Board

Left to right: Deputy Mayor Ngaire Button, Councillor Aaron Keown, Chris Mene (Chair), Anna Button, Kathy Condon and Pauline Cotter

Council Service Centre - Papanui

Cnr Langdons Rd & Restell St. PO Box 73024
Hours: Monday to Friday 9am - 5pm
& Saturday 10am - 1pm

3.



Burwood/Pegasus Community Board

Left to right: Councillor Glenn Livingstone, Councillor Peter Beck, Linda Stewart (Chair), Tim Sintes, Tim Baker, David East and Julie Gorman

Council Service Centre - Shirley

36 Marshland Road (The Palms). PO Box 73023
Hours: Monday to Friday 9am - 5pm
& Saturday 10am - 1pm

4.



Riccarton/Wigram Community Board

Left to right: Councillor Helen Broughton, Councillor Jimmy Chen, Mike Mora (Chair), Natalie Bryden, Sam Johnson, Peter Laloli and Judy Kirk

Council Service Centre - Riccarton

199 Clarence Street. PO Box 73022
Hours: Monday to Friday 9am - 5pm



Spreydon/Heathcote Community Board

Left to right: Councillor Barry Corbett, Councillor Sue Wells, Phil Clearwater (Chair), Paul McMahon, Helene Mautner, Karolin Potter and Tim Scandrett

Council Service Centre - Beckenham

66 Colombo Street. PO Box 73025
Hours: Monday to Friday 9am - 5pm



5.



Bob Parker
Mayor



Ngaire Button
Deputy Mayor

Hagley/Ferrymead Community Board

Left to right: Councillor Tim Carter, Councillor Yani Johanson, Islay McLeod (Chair), David Cox, Nathan Ryan, Bob Todd, and Brenda Lowe-Johnson

Council Service Centre

53 Hereford Street, Christchurch. PO Box 73010
Hours: Monday to Friday 8.30am - 5pm

Council Service Centre - Linwood

From 30 April the Linwood service centre will be operating from the new temporary Linwood library and service centre at Eastgate mall.



6.

Lyttelton/Mt Herbert Community Board

Left to right: Councillor Claudia Reid, Paula Smith (Chair), Jeremy Agar, Ann Jolliffe, Andrew Turner, and Adrian Te Patu

Council Service Centre - Lyttelton

Bundy Building, 15 London Street, Lyttelton.
PO Box 73027
Hours: Monday to Friday 8.30am - 5pm



7.

Akaroa/Wairewa Community Board

Left to right: Councillor Claudia Reid, Pam Richardson (Chair), Leigh Hickey, Stewart Miller, Bryan Morgan and Lyndon Graham

Council Service Centre - Akaroa

28 Rue Jolie, Akaroa 7520
Hours: Monday to Friday 9am - 5pm

Council Service Centre - Little River

4236 Christchurch, Akaroa Rd, RD 1, Little River 7591
Hours: Monday to Friday 8.30am - 12.30pm
& 1.30pm - 4.30pm



8.



Christchurch City Council's Councillors & Community Board Members Contact Details

Akaroa/Wairewa Community Board

Pam Richardson MNZM JP
Pigeon Bay, CMB 27, RD 3, Akaroa 7583
Phone: 304 6825 Fax: 304 6834
Mobile: 027 447 8551
Email: pam.richardson@ccc.govt.nz

Lyndon Graham
PO Box 55, Duvauchelle
Phone: 304 5819 Mobile: 021 446 329
Email: lyngraham@altra.co.nz

Leigh Hickey
55 Selwyn Avenue, Akaroa 7520
Phone: 304 7765 Mobile: 027 304 7078
Email: leigh.hickey@ccc.govt.nz

Stewart Miller QSM
7 Heaphy Court, Rolleston 7614
Phone: 379 2972 Business: 379 2972
Mobile: 027 600 2221
Email: stewart.miller@ccc.govt.nz

Bryan Morgan
Breitmeyers Road, RD 1, Little River 7591
Phone: 325 1277 Fax: 325 1279
Mobile: 027 227 3600
Email: bryan@bryanmorgan.co.nz

Councillor Claudia Reid

3/14 Andover Street, Merivale, ChCh 8014
Mobile: 027 457 0603
Email: claudia.reid@ccc.govt.nz

Burwood/Pegasus Community Board

Linda Stewart
423A Bower Avenue, Parklands, ChCh 8083
Phone: 383 9734 Business: 383 9734
Mobile: 027 405 3257
Email: linda.stewart@ccc.govt.nz

Tim Baker
19 Lenton Street, Aranui, ChCh 8061
Phone: 980 9853 Business: 385 4888
Fax: 960 9852 Mobile: 027 727 6111
Email: tim.baker@ccc.govt.nz

David East
16 Sea Eagles Pl, North Brighton, ChCh 8083
Phone: 388 1104 Business: 388 9568
Fax: 388 1304 Mobile: 027 431 1711
Email: david.east@ccc.govt.nz

Julie Gorman
242 Spencerville Road, Ouruhia, ChCh 8083
Phone: 329 8083 Business Mobile: 027 449 5815
Mobile: 021 465 327
Email: julie.gorman@ccc.govt.nz

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Council Committees and their Functions

The Community, Recreation and Culture Committee

The Community, Recreation and Culture Committee shall be responsible for reviewing as appropriate and making recommendations to Council on the following areas:

- Community and Culture
- Recreation and Sport
- Arts and Heritage
- Library
- International Relations
- Housing
- Community Facilities
- Engagement – Communications/Marketing
- Civil Defence and Emergency Management
- Iwi/Ethnic Relationships
- Events and Festivals

The Community, Recreation and Culture Committee members:

Councillors Yani Johanson (Chair), Glenn Livingston (Deputy Chair), Peter Beck, Helen Broughton, Tim Carter, Jimmy Chen, Barry Corbett, Jamie Gough.

The Environment and Infrastructure Committee

The Environment and Infrastructure Committee shall be responsible for reviewing as appropriate and making recommendations to Council on the following areas:

- Rockfall
- Transport
- Public Transport
- Water
- Wastewater
- Stormwater
- Waste Management
- Roading
- Traffic Management
- Open Space (Operations)
- Integrated Catchment Management Plans (Operations)

The Environment and Infrastructure Committee members:

Councillors Claudia Reid (Chair), Aaron Keown (Deputy Chair), Sally Buck, Jimmy Chen, Barry Corbett, Sue Wells.

The Corporate and Financial Committee

The Corporate and Financial Committee shall be responsible for reviewing as appropriate and making recommendations to Council on the following areas:

- Assets
- Treasury
- Funding
- Economic Development
- Insurance
- Development Contributions
- Institutional Resilience
- Christchurch City Holdings Ltd
- Canterbury Development Corporation
- Canterbury and Christchurch Tourism

The Corporate and Financial Committee members:

Councillors Helen Broughton (Chair), Tim Carter (Deputy Chair), Ngaire Button, Jimmy Chen, Jamie Gough, Yani Johanson.

The Planning Committee

The Planning Committee shall be responsible for reviewing as appropriate and making recommendations to Council on the following areas:

- Consents
- Central City Development Unit
- Implementation of 100-day Plan
- CERA Recovery Strategies
- District Plan
- Regulations
- Spatial Planning
- Growth Pressure
- Urban Development Strategy
- ICMP
- Open Space (Planning)
- Integrated Catchment Management Plans (Planning)
- Council Hearings Panel
- Bylaws
- Submissions Panel

The Planning Committee members:

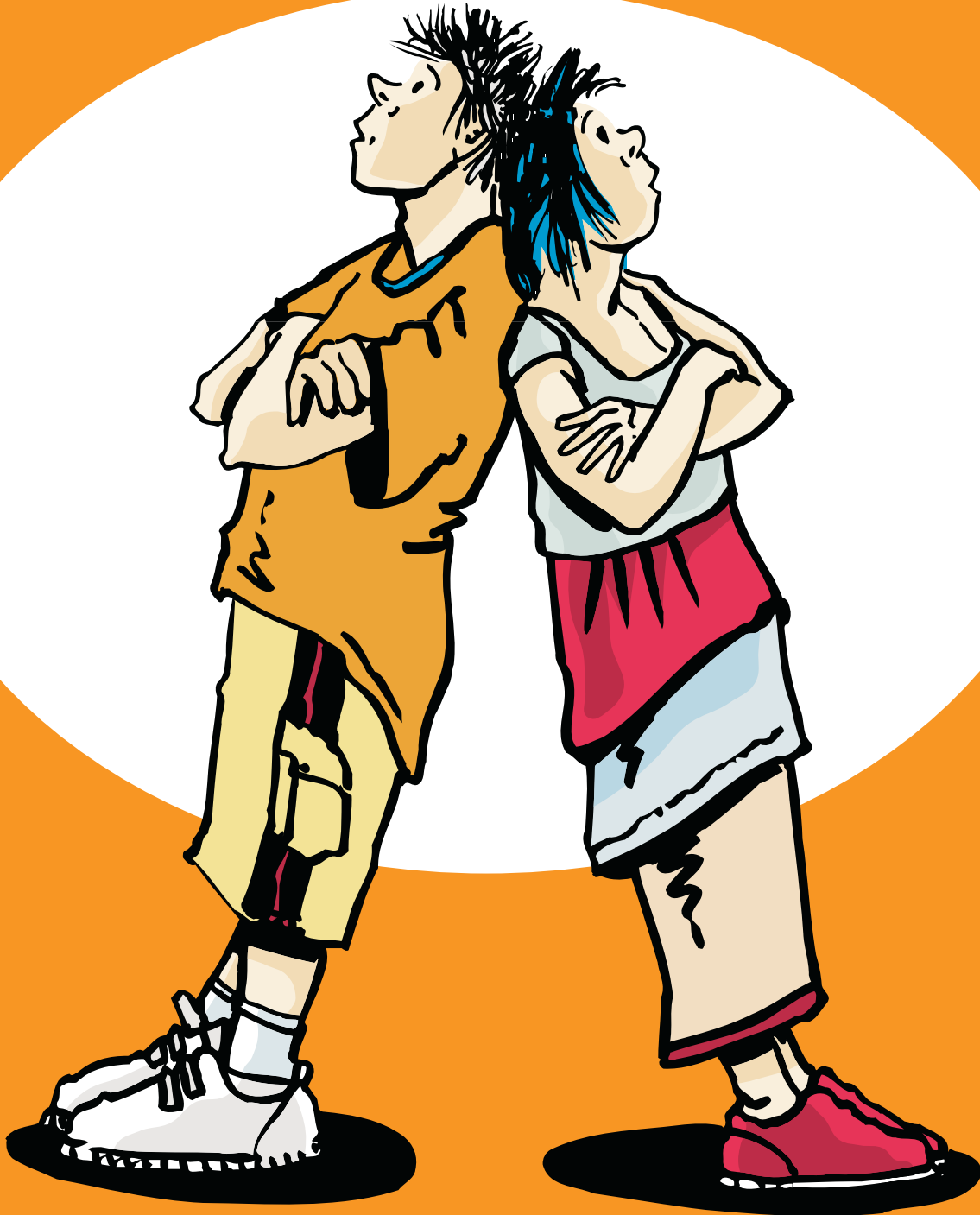
Councillors Sue Wells (Chair), Peter Beck (Deputy Chair), Sally Buck, Jimmy Chen, Aaron Keown, Glenn Livingstone, Claudia Reid.

For more information about Your Council, Your Community Boards and Service Centres please visit our website at www.ccc.govt.nz/Council or call us on 941-8999

Have Your Say

Local Government

Year 9/10 Social Studies Resource



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This resource is intended to help students become more aware of and involved in local government. Its main objectives are:

- To create a better understanding of local government
- To encourage students to engage with and have input into local government issues and the development of their city as a good place to live and work.

Curriculum links

This resource has been developed to support students working towards Level 5 of Social Studies in the New Zealand Curriculum. It is designed to help students learn about and participate responsibly in society.

Curriculum links are shown at the start of each section.

Social Studies Processes

As they work through the resource, students develop skills in:

Social Decision Making: make decisions about possible social action

- Identifying a range of problems associated with an issue
- Generating a range of possible solutions
- Planning possible actions in relation to identified problems or issues and identifying the likely consequences of these actions
- Making a choice about preferred action and justifying that choice.

Values Exploration: explore and analyse values

- Explaining how values positions develop over time
- Establishing criteria to evaluate values positions
- Demonstrate how groups may share some values and agree to differ about others.

Social Studies Strands

Students also develop knowledge and understanding of:

Social Organisation: how systems of government are organised and affect people's lives

- Identifying the features of a local government organisation
- Explaining how decisions are made and implemented in local government
- Explaining how local government decisions affect people's lives.

Place and Environment: why particular places and environments are significant for people

- Describing factors that influence the value communities attach to places and environments
- Giving examples of places and environments that are significant to particular communities and explaining their significance
- Explaining why particular places and environments become important to particular people.

Contents

to the teacher

Section one - Local

Curriculum Links Overview

- | | |
|---|---|
| <p>Processes: Social Decision Making Values Exploration</p> <p>Strands: Social Organisation Place and Environment</p> | <ul style="list-style-type: none"> • Find out about local government in the area where you live and where your school is located • Make submissions as a class on a 'Streets Renewal' proposal for a street close to your school. |
|---|---|

Section two - Participate

Curriculum Links Overview

- | | |
|--|---|
| <p>Processes: Social Decision Making Values Exploration</p> <p>Strand: Social Organisation</p> | <ul style="list-style-type: none"> • Examine who does and doesn't vote in local elections and why • Develop and share ideas to get young voters interested and participating. |
|--|---|

Section three - Elect

Curriculum Links Overview

- | | |
|---|---|
| <p>Processes: Social Decision Making</p> <p>Strand: Social Organisation</p> | <ul style="list-style-type: none"> • Find out about how local government is elected • Work through the election process as a class. |
|---|---|

Section four - Decide

Curriculum Links Overview

- | | |
|---|---|
| <p>Processes: Social Decision Making Values Exploration</p> <p>Strands: Social Organisation Place and Environment</p> | <ul style="list-style-type: none"> • Examine the decision making process used to decide on a controversial proposal for a popular part of Christchurch city • Examine the decision making process used now. |
|---|---|

Section five - DriveThru

Curriculum Links Overview

- | | |
|--|---|
| <p>Processes: Social Decision Making Values Exploration</p> <p>Strand: Social Organisation</p> | <ul style="list-style-type: none"> • Examine a current issue and strategies for having your say on line. |
|--|---|

Section six - Being an active citizen

Why you should know about local government

This resource is aimed to help you:

- Understand about local government consultation and decision making processes
- Understand the structure and key functions of local government
- Become an informed and active future voter
- Be involved in local government - being an active citizen and having your say.

Checklist

Tick off these activities as you complete each section:

Section one: LOCAL

- Find out about local government in the area where you live and where your school is located
- Research a 'Streets Renewal' proposal to create a better balance in road space use for a street close to your school
- Make a submission to the Council for improvements to a local street

Section two: PARTICIPATE

- Examine who does and doesn't vote in local elections and why
- Develop ideas to get young voters interested and participating

Section three: ELECT

- Find out about local government elections
- Prioritise the Mayor's week and plan a mayoral visit to your local area
- Write your candidate profile for an election
- Work through the election process as a class

Section four: DECIDE

- Take on a role as an interest group and respond to the Victoria Tower issue
- Hold a Council Meeting about whether the Tower should go ahead
- Design a sticker for or against the Tower featuring a logo and slogan
- Plan for Victoria Square's development in 125 years' time

Section five: DRIVE THRU

- Look at ways that young people have been consulted in the past
- Use the 'DriveThru' website to express your opinion on a local issue
- Design a local government 'Quick Answers' feature aimed at young people for the DriveThru website

Overview

- Find out about local government in the area where you live and where your school is located
- Make submissions as a class on a 'Streets Renewal' project for a street close to your school.

What is local government?

Local government provides many services and facilities which affect your life in ways you sometimes don't notice. The library you borrow books from, the park you play sport in, the water that comes out of your tap, the roads you travel on, the rubbish bag which disappears from your gate once a week, and the community events you attend in Hagley Park are just a few of the services provided by local government. The main way local government is funded is through rates, which is a tax property owners pay to the Council.



Mayor Garry Moore

Christchurch local government is led by the City Council whose job it is to make decisions about how to run the city. The Council is made up of the Mayor and the Councillors. The six Community Boards which link in with the City Council are also an important part of local government. The Boards are made up of City Councillors and Community Board members. In section three you'll find out more about how the Council and Community Boards are elected.



Councillors meeting in the Council Chamber

What does your Community Board do?

Your Community Board is responsible for Council activities in your community. They are the group you would contact to express your views on local issues. The Board has an overview of road works, water supply, sewerage, stormwater, drainage, parks, recreational facilities, community activities, and traffic management within your community.

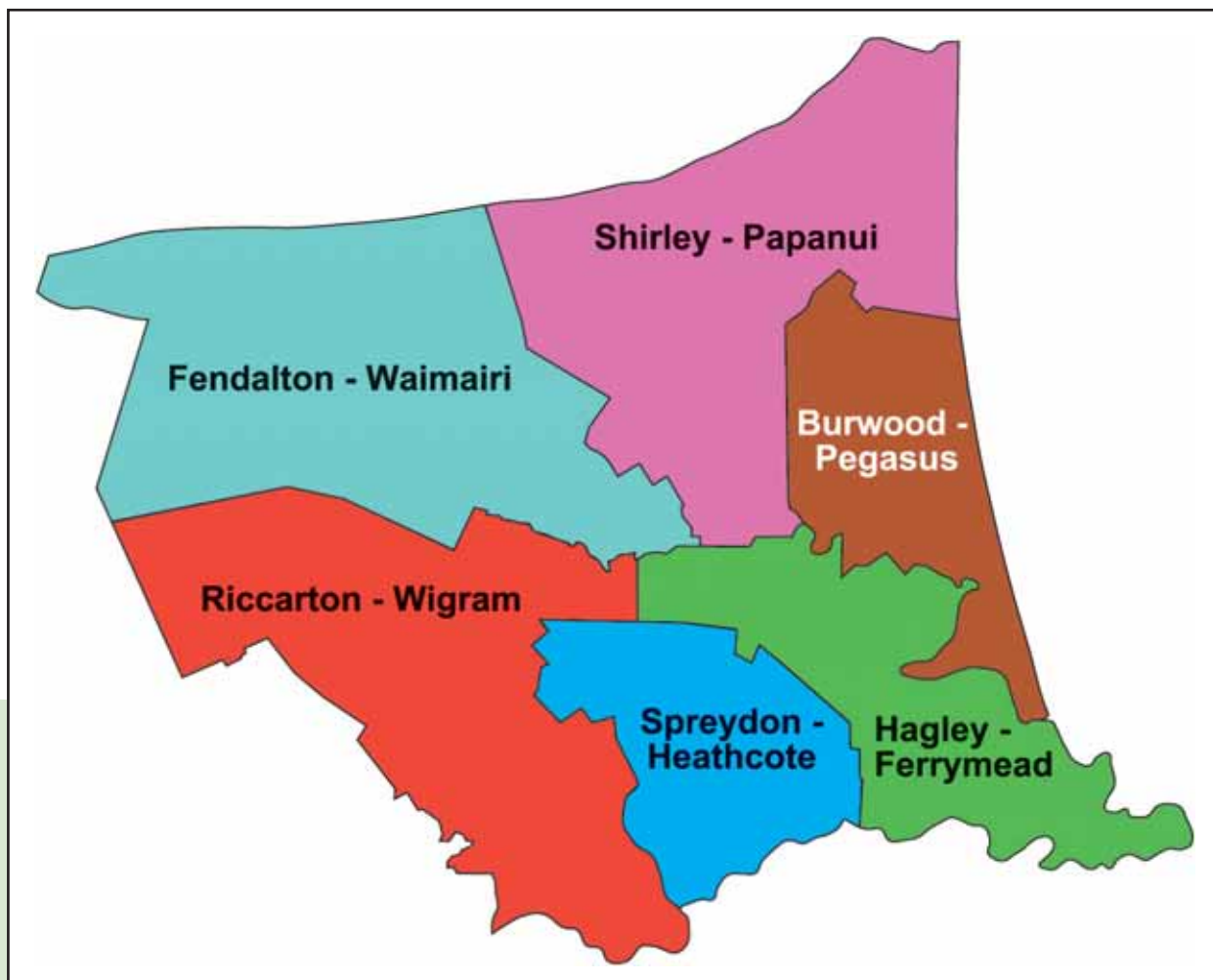
Your Community Board has an obligation to consult people in the local community. Boards must make an annual plan which sets out what they will do each year and how much consultation with the community happens at the beginning of each annual plan process. Some boards host community forums which enable people from all groups within the community to come along and express their views. Your Community Board then submits its plan to the City Council for approval and funding.

Finding out about your Community Board

There are six Community Boards, each representing an area of Christchurch. Look at this map and identify the Community Board:

- For the suburb where you live
- For the location of your school.

This map illustrates the six new wards and communities which came into effect on 9 October 2004. In each case the ward boundaries and the community boundaries are identical. Each ward/community elects two Councillors and five Community Board members at large across the whole of the ward/community. Click on <http://www.ccc.govt.nz/maps/wardmaps> for a more detailed view.



Street Renewal

When the Council renews a street, it often replaces the kerbs, channels and footpaths. This provides an opportunity for the Council to redesign the street and incorporate initiatives that make streets better places to live, work and travel. The Council is interested in designing streets that provide a better balance in the uses of road space. This includes giving more consideration to the lifestyle needs of the people that have an interest in the street, e.g. walking, jogging, cycling, playing, talking, sitting, gardening and driving.



Bickerton Street in Wainoni

The priority in street design is on living and community interaction, where residents, businesses, pedestrians and cyclists co-exist in harmony with cars. The streets are designed so drivers are aware that they are in areas where pedestrians and other users are important.

These streets typically reduce the speed of traffic, create a better environment and quality of life, and increase community and street activities.

Any street, other than a motorway or expressway, can be redesigned with these priorities in mind.



Ely Street in the central city

Case study Cholmondeley Avenue

- Cholmondeley Avenue was due for kerbing renewal. This gave the Council an opportunity to resolve traffic and parking issues in the avenue. Saint Marks School is in Cholmondeley Avenue which means it can be a busy place at the beginning and end of the school day.
- Strong community support meant that road humps, road narrowing, angle and recessed parking bays were able to be built to address these issues, creating a narrow, slower and more attractive environment.
- Cholmondeley Avenue community feedback has been very positive, stating that the reconstruction has achieved its objectives.
- The project has further enhanced this beautiful tree-lined street.



Before



After

Cholmondeley Avenue in Opawa

Streets around your school

- Visit <http://www.ccc.govt.nz/webapps/projectnotices> to investigate which streets are due for Street Renewal. There may be streets close to your school to be renewed soon. The Council is interested in your views.
- You could also look at a map of your school area. Focus on streets close to your school where students cycle or walk. There may already be a Street Renewal project nearby which you could visit to help plan your ideas.
- Decide on a street (or a section of a street) that could benefit from renewal. You might include more than one street (or a section of a street) and have the class work in groups.



Cholmondeley Avenue

Living Streets

- Christchurch City Council staff can give you copies of the Living Streets brochure.
- Search the internet for information about projects in other parts of the world for ideas that might suit your street. Some interesting web pages on related subjects are:
<http://www.transalt.org/campaigns/brooklyn/dbtc/pilot.html>
<http://www.odot.state.or.us/techserv/bikewalk/plantext/trafcalm.htm>

What sorts of features can be put into a Street Renewal project?

The features that can be used depend on the type of road being renewed. For example, speed bumps would not be suitable for a main road. Consider the importance of the traffic-carrying or ‘movement’ function of the roading. Try to balance traffic-carrying against other uses you may consider are important for the road space.

Roads where the movement function is less important may be suitable for:

- Interconnected walkways
- Ways of slowing traffic – speed humps, chicanes, carriageway offsets, raised intersections, pinchpoints, narrowed carriageways, intersection thresholds or kerb extensions. Find out what these terms mean. You will probably use one or more of them in the design you develop
- Easy and safe access for all ages and abilities
- Convenient areas for cars and other vehicles
- Places for recreation and social activities.

Consulting – involving residents in your Street Renewal proposal

- An important aspect of a Street Renewal proposal is that the residents have input into the development
- You could prepare some brief information about Living Streets to give to residents. This information could come from this resource, from the City Council website (<http://www.ccc.govt.nz/LivingStreets>), or the Living Streets brochure (available from Transport and City Streets Unit, Christchurch City Council, PO Box 237, Christchurch)
- You should also prepare your ideas about how the street could be developed
- You might carry out a short survey asking residents if they are happy with the current design of the street and to comment on improvements they would like to see. **Make sure you make it clear that you are completing the survey as a Social Studies exercise, not on behalf of the City Council**
- You might decide to gain opinions from a sample of residents in the street.



Tui Street in Fendalton

Developing a submission

Develop a submission outlining how a street near your school (either a street scheduled for renewal, or a street you have selected) could benefit from a Street Renewal project. Keep in mind the Council's objective of creating a better balance in the uses of road space. Your submission would go first to the Transport and City Streets Unit. They will be gathering information from many sources before making a recommendation to the Community Board.

Sketch a plan

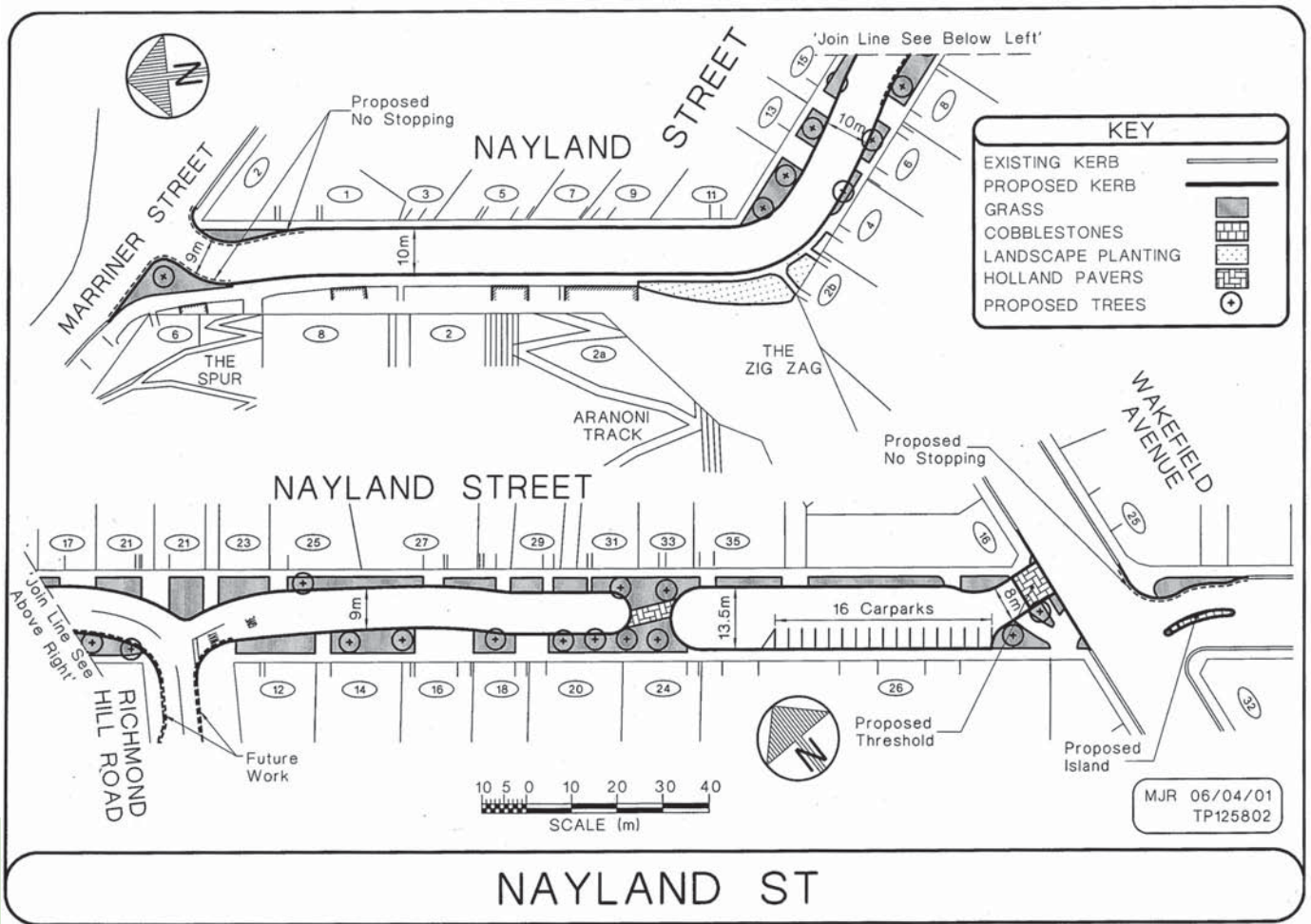
before

Sketch a plan from a 'bird's eye' perspective showing the existing layout of the street.

and after

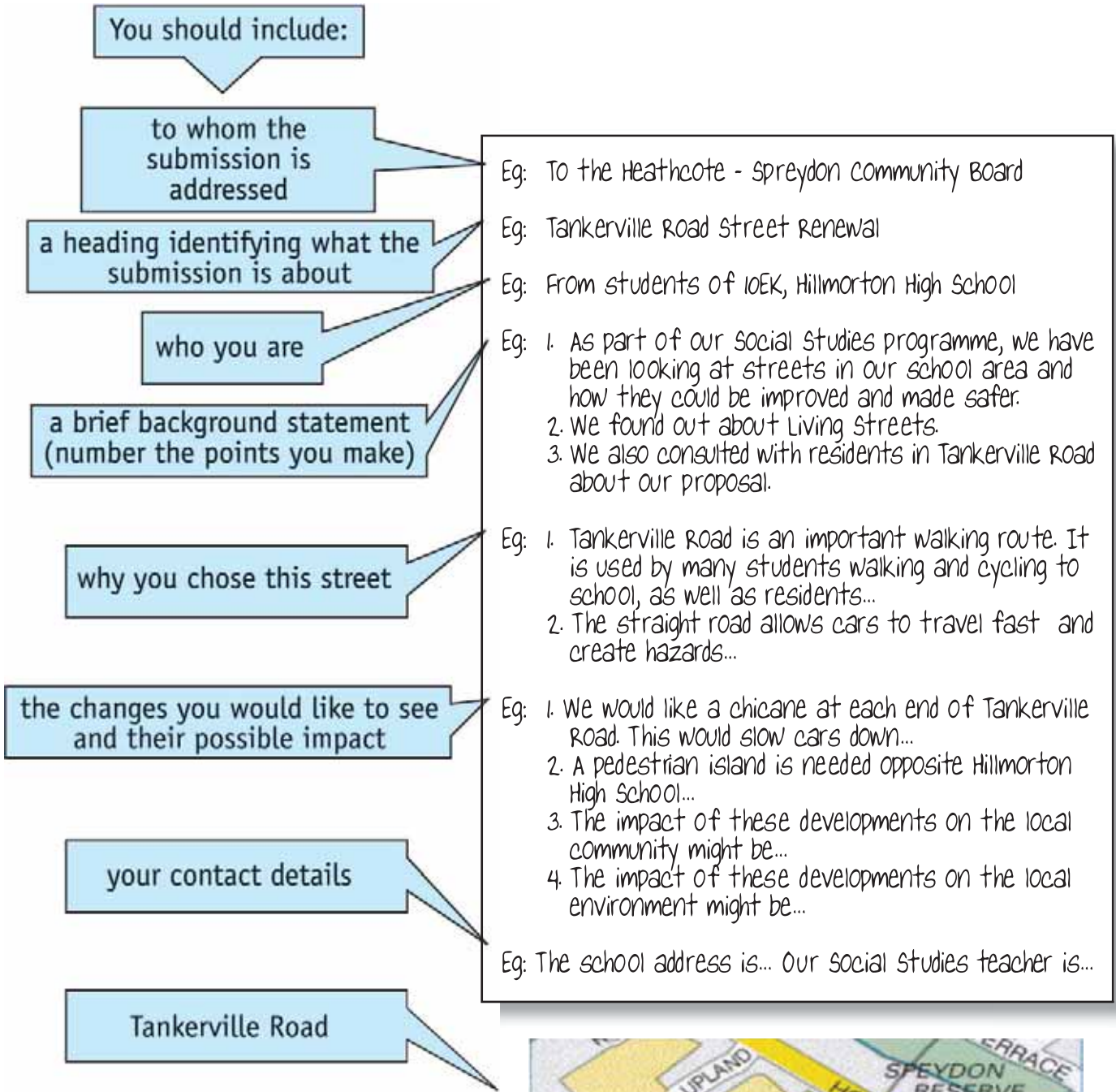
Look at this section showing street development plans. Sketch a plan showing how the street you have chosen would be developed.

To show the new features you have included, use symbols and a key to identify various parts of your plan, like proposed kerbing, grassed areas, car parking, walkways and so on.



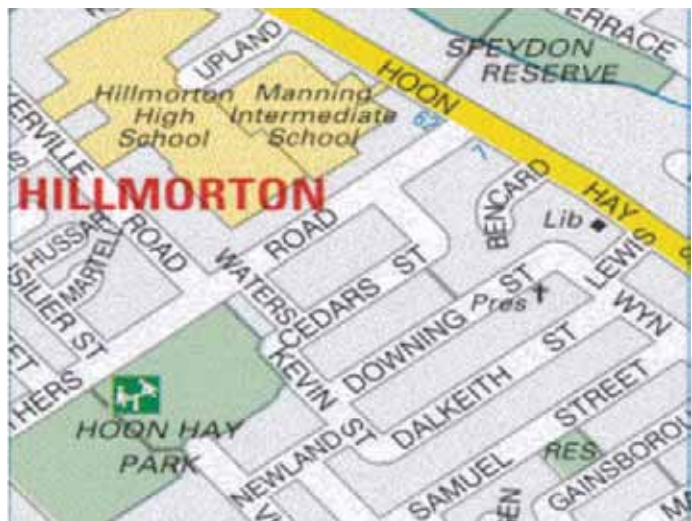
Plan what you want to say

Write a short written submission to go with your sketches.



Present your submission

Send your written submission to the Transport and City Streets Unit, PO Box 237, Christchurch. Depending on their priorities list, they will look at your submission before putting it forward for consideration at a Community Board meeting. Considering and prioritising submissions takes time, so do not expect an immediate response.



COMMUNITY, RECREATION AND CULTURE COMMITTEE 4. 6. 2013

9. SOCIAL HOUSING WORKS PACKAGE 2 INTENSIFICATION SCHEME PROPOSAL TO PROCEED

| | |
|-------------------------------------|---|
| General Manager responsible: | General Manager Community Services, DDI 941-8607 |
| Officer responsible: | Unit Manager Community Support |
| Author: | Lee Sampson, Project Manager – Facilities Rebuild |

PURPOSE OF REPORT

1. The purpose of this report is to seek the Council's approval to proceed with the proposed design and build of 25 new Council Social Housing units as part of the Facilities Rebuild Social Housing Programme Work Package 2. These new one and two bedroom units will be built through infill development on vacant Council City Housing land located within existing complexes. Subject to approval to proceed, completion is scheduled for the second and third quarters of 2014.

EXECUTIVE SUMMARY

2. This programme is part of a greater strategy to repair or replace social housing stock which was either severely earthquake damaged following the September 2010 and February 2011 earthquakes or red zoned. The Facilities Rebuild team and City Housing are seeking to offset the 113 red zoned units through infill development and improved utilisation of existing Council sites.
3. A list of sites where the potential exists for infill development was drafted through collaboration of City Housing, Strategy and Planning, the Property Consultancy Team and Facilities Rebuild Programme Team. Several sites are currently undergoing feasibility studies and will be presented to the Council in due course. Works Package 2 identifies the following sites as suitable to proceed at this time following Strategic Asset Management Filter (SAMF) approvals and recommendations:
 - (a) HP Smith Courts (54 Avalon Street) Richmond – four (one-bed) Elderly Persons Housing (EPH) units.
 - (b) Berwick Courts (29 Berwick Street) St Albans - three (one-bed) Elderly Persons Housing (EPH) units.
 - (c) Harman Courts (85 Poulson Street) – 18 (14 one-bed and four two-bed) Mixed Tenant profile.

Refer to **Attachment 1** for Site Location Plans.

4. In accordance with the Procurement Plan, the recommendation is now to proceed to tender for these schemes. Contractors with previous and relevant experience will be requested to tender for the design and build of these units. A number of specialist construction companies exist in the local market with the resource and capability to complete this project scope within the required time, cost and quality parameters. Work Package 1 intensification project learnings have been implemented, resulting in the adoption of an Expression of Interest (EOI) process to select tenderers for the Harman Courts development, both due to its inherent scale (18 units) and the requirement to explore additional supply chain options.
5. Design and build is considered to offer condensed project delivery duration in lieu of more traditional routes, coupled with a single line of accountability. Furthermore, in approaching the market, the Council is ensuring that the latest technological and innovative solutions are incorporated into the design, including off-site pre-fabrication methods. In meeting the requirements of the design brief, these units will be permanent solutions.

COMMUNITY, RECREATION AND CULTURE COMMITTEE 4. 6. 2013

9 Cont'd

6. The tender submissions will be assessed to ensure the total cost of ownership is taken into consideration (i.e. initial capital and forecast lifecycle cost over 90 years). Price and non-price attributes will be measured in the tender evaluations; non-price elements may include: design merits and innovation, cost of consumption, accessibility (including conformity to Lifemark standards) and sustainable principles. The Council is therefore actively encouraging designs that deliver good sustainable outcomes for Social Housing.
7. The units are scheduled for delivery in the second and third quarters of 2014 taking into consideration build times of approximately 18 - 22 weeks (following the design and consenting periods).

SITE INVESTIGATIONS

8. Geotechnical Investigations have been carried out on the three sites by Consultant GHD. It is recommended that Berwick Courts and Harman Courts are both built on TC2/TC3 hybrid foundations, which have additional structural requirements and associated costs. HP Smith Courts is to have a standard TC2 foundation.
9. The Christchurch City Council Strategy and Planning Team have prepared urban design statements for each site. The findings of these reports have produced the combined site yield of 25 units.
10. None of these sites are located within flood management risk areas.

FINANCIAL IMPLICATIONS

11. The initial expenditure will be financed from the existing Housing Development Fund which has a current balance of \$29,200,000 (including the remaining balance of \$17,200,000 received from EQC).
12. The units will be regarded as 'A' Grade units - as of 1 July 2013 this would equate to approximately \$140.60 for a one bedroom and \$178.50 for a two-bedroom unit per week.
13. Proposed new infill developments are briefed to contain robust, sustainable materials that have a positive affect on the life cycle costs of the assets and these are hoped to support the delivery of social housing that is fit for purpose and affordable. Once further designs and tender prices are received, the unit's performance will be assessed in more detail to confirm they align with the Council's design criteria, the constraints of the current housing life cycle cost model and affordability for tenants.
14. Details of the expanded financial analysis are outlined in the Public Excluded part of the meeting as they are commercially sensitive.
15. Infill development and improved utilisation of existing City Housing land is considered the most cost effective way to achieve new City Housing units outside the partnering opportunities currently under evaluation.
16. It is expected the limited capacity in the local construction market will intrinsically lead to increases in costs over time as the demand outstrips the capacity within the market-place. With the current programme for Work Package 2, these projects are anticipated to avoid such clashes in resource with commencement prior to a number of large commercial schemes scheduled for mid-2014.

Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

17. Yes. This expenditure meets the Level of Service ("Maintain portfolio of rental units and owner/occupier units) in order to return to ("2649 rental units").

9 Cont'd**LEGAL CONSIDERATIONS****Have you considered the legal implications of the issue under consideration?**

18. Resource consent may be required to progress these developments and confirm the total permissible site densities. In particular, the HP Smith Courts and Berwick Courts developments will be discretionary activities under the plan; however Clause (a) of the City Plan removes the minimum specified site density for EPH (Elderly Persons Housing) units of less than 80 metres squared gross floor area.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

19. As the recommendations are a consequence of the earthquake events, this issue is not addressed within the LTCCP.

ALIGNMENT WITH STRATEGIES

20. This report aligns with current strategy in maintaining Social Housing stock levels.

Do the recommendations align with the Council's strategies?

21. As above.

CONSULTATION FULFILMENT

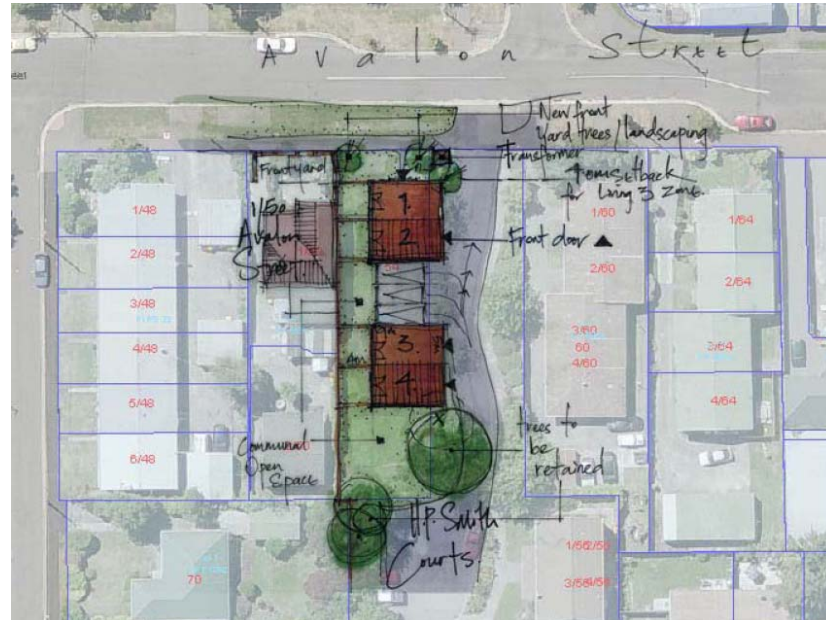
22. Consultation if necessary, will occur through the Resource Consent process.

STAFF RECOMMENDATION

That the Community, Recreation and Culture Committee recommend that the Council:

- (a) Proceeds to tender for the units at HP Smith Courts, Berwick Courts and Harman Courts.
- (b) Authorises the General Manager of Community Services and one other General Manager to accept a tender following evaluation, subject to achieving the financial constraints (plus/minus 10 per cent) detailed in the expended Section 11 of the Public Excluded report.
- (c) Notes that these units on completion will be classified as 'A' grade one and two bedroom units charged at the appropriate rental for that level.

Attachment 1: Site Location Plan and Indicative Site Layout for HP Smith



Attachment 1 Continued: Site Location Plan and Indicative Site Layout for Berwick Courts



10. RESOLUTION TO EXCLUDE THE PUBLIC

Attached.

4. 6. 2013

COMMUNITY, RECREATION AND CULTURE COMMITTEE**RESOLUTION TO EXCLUDE THE PUBLIC**

Section 48, Local Government Official Information and Meetings Act 1987.

I move that the public be excluded from the following parts of the proceedings of this meeting, namely items 11 and 12.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

| | GENERAL SUBJECT OF EACH MATTER TO BE CONSIDERED | REASON FOR PASSING THIS RESOLUTION IN RELATION TO EACH MATTER | GROUND(S) UNDER SECTION 48(1) FOR THE PASSING OF THIS RESOLUTION |
|-------------------|--|--|---|
| PART A 11. | SOCIAL HOUSING WORKS PACKAGE 2 INTENSIFICATION SCHEME PROPOSAL TO PROCEED FINANCIAL INFORMATION |) GOOD REASON TO WITHHOLD EXISTS UNDER SECTION 7 | SECTION 48(1)(a) |
| PART A 12. | APPOINTMENT OF TRUSTEES TO THE GARDEN EVENTS TRUST |) | |

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

| ITEM | REASON UNDER ACT | SECTION | PLAIN ENGLISH REASON | WHEN REPORT CAN BE RELEASED |
|-------------|---|--------------------|---|---|
| 11. | Prejudice commercial position | 7(2)(b)(ii) | Contains information on works to go to tender | On completion of procurement process |
| 12. | Protection of privacy of natural persons | 7(2)(a) | To allow discussion about volunteers who have agreed to be put forward as Trustees | When approved by the Council |

Chairperson's

Recommendation: That the foregoing motion be adopted.

Note

Section 48(4) of the Local Government Official Information and Meetings Act 1987 provides as follows:

“(4) Every resolution to exclude the public shall be put at a time when the meeting is open to the public, and the text of that resolution (or copies thereof):

- (a) Shall be available to any member of the public who is present; and
- (b) Shall form part of the minutes of the local authority.”