

**FENDALTON/WAIMAIRI COMMUNITY BOARD
AGENDA**

TUESDAY 19 FEBRUARY 2013

AT 3.30PM

**IN THE BOARDROOM
FENDALTON SERVICE CENTRE
CORNER JEFFREYS AND CLYDE ROADS**

Community Board: Val Carter (Chairperson), Cheryl Colley (Deputy Chairperson), Sally Buck, Faimeh Burke, David Cartwright, Jamie Gough and David Halstead.

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PART A - MATTERS REQUIRING A COUNCIL DECISION
PART B - REPORTS FOR INFORMATION
PART C - DELEGATED DECISIONS

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1. **APOLOGIES**

2. **CONFIRMATION OF MEETING MINUTES – 11 DECEMBER 2012**

The minutes of the Board's ordinary meeting of Tuesday 11 December 2012 are **attached**.

STAFF RECOMMENDATION

That the minutes of the Board's ordinary meeting be confirmed.

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ATTACHMENT TO CLAUSE 2

14. 2. 2012

**FENDALTON/WAIMAIRI COMMUNITY BOARD
11 DECEMBER 2012**

**Minutes of a meeting of the Fendalton/Waimairi Community Board
held on Tuesday 11 December 2012 at 4pm
in the Boardroom, Fendalton Service Centre, corner Jeffreys and Clyde Roads.**

PRESENT: Val Carter (Chairperson), Cheryl Colley (Deputy Chairperson), Sally Buck, Faimeh Burke, David Cartwright and David Halstead.

APOLOGIES: An apology was received and accepted from Jamie Gough.

An apology for lateness was received and accepted from David Cartwright who arrived at 4.40pm and was absent for clauses 1 – 5, 7, 9 – 13 and part of clause 6.

The Board reports that:

PART B - REPORTS FOR INFORMATION

1. DEPUTATIONS BY APPOINTMENT

1.1 STATISTICS NEW ZEALAND – 2013 CENSUS

Nikki Hawkey, Community Engagement Manager, Census, was in attendance and provided information to the Board on 'what the census means' for local communities, how to work together to ensure everyone counts and to elaborate on recruitment opportunities for Census staff.

2. PRESENTATION OF PETITIONS

Nil.

3. NOTICES OF MOTION

Nil.

4. CORRESPONDENCE

- A letter from the Ministry of Education, acknowledging the Board's letters of support for Burnside Primary, Kendal Primary and Yaldhurst Model School in relation to their proposed closure, was tabled.

5. BRIEFINGS

Nil.

6. COMMUNITY BOARD ADVISER'S UPDATE

- The Board received information regarding its resolutions from previous meetings and noted the following:

(a) **Avonhead Park – Removal of Gum Trees**

The proposed plan for tree removal from Avonhead Park was discussed and concerns raised that the consultation plan proposed to only remove one gum tree from the boundary of the park near Mr Nielson's property. Board members had made a site visit to view the detrimental impact of a number of trees on Mr Nielson's rear boundary.

The Board **decided** to request that staff take particular note of the ongoing concerns raised by Mr Nielson regarding the current plan and its intention of removing only one tree outside his property at 20 Avon Gate.

(b) **Airport 'Welcome to Christchurch' Sign and Beautification of the Entrance to the City**

This matter was again raised and a reminder that the Airport's launch of the new entry to the city was scheduled for April 2013. The Board requested staff to update them prior to April on this matter.

(c) **Veronica Place – Parking Issues**

Paul Hulse, Acting Manager for City Housing was in attendance to update the Board on the steps taken to reduce parking issues in Veronica Place, which included writing to all tenants to remind them of the agreed parking practices and their obligations to other tenants within the complex.

7. WARD EARTHQUAKE RECOVERY

Nothing to report.

8. ELECTED MEMBERS' INFORMATION EXCHANGE

- **Council Owned Community Facilities**

Given the continued lack of any Council owned community facility in the ward the Board decided to seek speaking rights to the Earthquake Forum of 13 December 2012 regarding reintroducing the Avice Hill facility for community use and highlighting the continued closures of Bishopdale and Fendalton Community Centres and the impact on the community.

In addition the Board **decided** to seek a meeting with the Chief Executive Officer to reinforce concerns regarding the lack of facilities in the Fendalton/Waimairi ward.

- **Keep Christchurch Beautiful Awards**

David Cartwright updated members on the recent awards and noted that several of the local schools had been acknowledged with awards.

- **Bryndwr Community Garden Official Opening**

Val Carter updated members on the successful opening of the Bryndwr Community Garden in Clyde Road and praised staff for their hard work in bringing this project to fruition. The Board wished the young people who initiated this project all success in the future.

- **Merivale Business Association**

David Halstead reminded members that the Merivale Business Association had its official launch at 6.30pm and the Board acknowledged the successful start of this Association with a starting membership of more than 40 businesses.

PART C - REPORT ON DELEGATED DECISIONS TAKEN BY THE BOARD

9. CONFIRMATION OF MEETING MINUTES –26 NOVEMBER 2012

The Board **resolved** that the minutes of its ordinary meeting of Monday 26 November 2012, be confirmed.

10. GREERS ROAD – PROPOSED NO STOPPING RESTRICTION

The Board considered a report regarding the revoking of the redundant no stopping restriction on the west side of Greers Road outside Bishopdale School.

The Fendalton/Waimari Community Board **resolved** to:

- (a) Revoke the following parking restrictions:

That any existing parking restrictions on the northwest side of Greers Road from its intersection with Paprika Street and extending in a southwesterly direction for a distance of 141 metres be revoked.

- (b) Approve the following:

That the stopping of vehicles be prohibited at any time on the northwest side of Greers Road commencing at a point 96 metres southwest from its intersection with Paprika Street and extending in a south-westerly direction for a distance of 43 metres.

11. APPLICATION TO THE BOARD'S 2012/13 DISCRETIONARY RESPONSE FUND – UNIVERSITY OF CANTERBURY ATHLETICS CLUB

The Board considered an application for funding from its 2012/13 Discretionary Response Fund from the University of Canterbury Athletics Club Inc for \$4,000 for the delivery costs of the Junior Athletics Summer Club Programme

The Board **resolved** to allocate \$1,000 from its 2012/13 Discretionary Response Fund to the University of Canterbury Athletics Club Inc for the delivery costs of the Junior Athletics Summer Club Programme.

12. APPLICATION TO THE BOARD'S 2012/13 YOUTH DEVELOPMENT SCHEME – TULLAN MCGUINNESS AND KAZUKI TSUKIJI

The Board's consideration was sought for a request for funding from its 2012/13 Youth Development Scheme from Tullan McGuinness and Kazuki Tsukiji towards costs of competing in the Australian Junior Basketball Cup.

The Board **resolved** to allocate \$250 each to Tallun McGuinness and Kazuki Tsukiji towards the cost of competing in Australian Junior Basketball Cup to be held in New South Wales.

13. APPLICATION TO THE BOARD'S 2012/13 YOUTH DEVELOPMENT SCHEME – BETHANY LONG

The Board's consideration was sought for a request for funding from its 2012/13 Youth Development Scheme from Bethany Long towards costs of competing at the National Trampoline Championships.

The Board **resolved** to allocate \$150 to Bethany Long towards the cost of competing at the National Trampoline Championships being held in Dunedin.

14. APPLICATION TO THE BOARD'S 2012/13 YOUTH DEVELOPMENT SCHEME – ALEXANDRA SCOTT

The Board's consideration was sought for a request for funding from its 2012/13 Youth Development Scheme from Alexandra Scott towards costs of attending the Showcase National Dance Championship.

STAFF RECOMMENDATION

It is recommended that the Board make a grant of \$350 to Alexandra towards the cost of attending the Showcase National Dance Championship.

BOARD CONSIDERATION

After receiving further staff advice regarding parity with other similar applications the Board **resolved** to allocate \$250 to Alexandra towards the cost of attending the Showcase National Dance Championship being held on the Gold Coast.

15. APPLICATION TO THE BOARD'S 2012/13 YOUTH DEVELOPMENT FUND – KENDRA WARD

The Board's consideration was sought for a request for funding from its 2012/13 Youth Development Scheme from Kendra Ward towards costs of participating in the Christchurch England Sister City Committee Global Leadership Programme.

The Board **resolved** to allocate \$300 from their 2012-13 Youth Development Fund to Kendra Ward towards the cost of participating in the Christchurch England Sister City Committee Global Leadership Programme with visits to Dubai, England, France and Germany.

16. APPLICATION TO THE BOARD'S 2012/13 YOUTH DEVELOPMENT FUND – AUSTIN O'BRIEN

The Board's consideration was sought for a request for funding from its 2012/13 Youth Development Scheme from Austin O'Brien towards costs to attend The Hague International Model United Nations Conference in January 2013.

The Board **resolved** to allocate \$400 to Austin O'Brien towards the costs to attend The Hague International Model United Nations Conference to be held in the Netherlands in January 2013.

17. COMMUNITY BOARD ADVISER'S UPDATE (CONT'D)

- **2013 Community Boards Best Practice Awards**
The Board agreed that the Fendalton/Waimairi Voices project was an excellent choice for the Best Practice Awards and **decided** that it be submitted as an item under the 'Enhancing Communities' category and the Board **resolved** to delegate that the original Working Party work with staff to enable a submission to be prepared to meet the deadline of 28 February 2013.

The meeting concluded at 5.05pm.

CONFIRMED THIS 19TH DAY OF FEBRUARY 2013

**VAL CARTER
CHAIRPERSON**

3. DEPUTATIONS BY APPOINTMENT

3.1 OTAUTAHY YOUTH COUNCIL – JEN RODGERS

Ms Jen Rodgers, Facilitator of the Otautahi Youth Council (OYC) will be in attendance to establish an on-going dialogue with Boards on the subject of a voice for youth.

3.2 ELMWOOD CROQUET CLUB INCORPORATED

Jill Loughnan, President of the Elmwood Croquet Club and Norma Jones, Elmwood Club Board Member will be in attendance to speak to the Board regarding the proposed new lease. Refer clause 9.

3.3 HAREWOOD PLAYCENTRE – RACHEL MAULE

Rachel Maule, representing the Harewood Playcentre will be in attendance to speak to the Board regarding Harewood Playcentre's future.

4. PRESENTATION OF PETITIONS

5. NOTICES OF MOTION

6. CORRESPONDENCE

6.1 RIGHT TURNS PHASES AT SIGNALISED INTERSECTIONS

An Information Memorandum from Mo Kachfi, Senior Engineer, providing the Board with a response to their request at the 29 October 2012 meeting for information regarding the installation of right turn phases at signalised intersections.

Christchurch City Council City Environment Group

Memorandum

Date: 16 January 2013

From: MO KACHFI (CTOC SENIOR ENGINEER (ROAD CORRIDOR OPERATIONS))

To: FENDALTON/WAIMAIRI COMMUNITY BOARD

CC: COMMUNITY BOARDS - ALL

Attachments:

1. Process to Determine the Need for Right Turn Arrows
2. 2012/13 Right Turn Phase Investigation and Installation Programme City Wide

REQUESTS FOR RIGHT TURN PHASES AT VARIOUS SIGNALISED INTERSECTIONS - PROGRESS REPORT

Purpose of this Memo:

The purpose of this memo is to provide the Fendalton/Waimairi Community Board with an update in relation to the investigation and installation programme for right turn arrows at signalised intersections within their Ward. However, as queries regarding right turn phases at signalised intersections are received city wide, it was felt that a more general circulation of this Memo would be a useful update for all Community Boards.

Background:

The Christchurch Transport Operations Centre (CTOC) continuously monitors the operations and efficiency of all signalised intersections across the city and identifies remedial measures each financial year.

In addition, CTOC receives a number of requests each year for right turn arrows. These requests come directly from members of the public and/or from Community Boards.

This financial year CTOC has investigated a number of requests for right turn arrows and is aiming to implement at least five before the end of June 2013, subject to NZTA's approval where required. A copy of the process for investigating right turn arrow requests is included as **Attachment 1**.

ATTACHMENT TO CLAUSE 6.1

The intersections that have been requested for consideration within Fendalton/Waimairi Ward in recent years are listed below and further described in the body of this memo:

Ilam Road/ Memorial Avenue;
Greers Road/ Harewood Road;
Fendalton Road/ Idris Road/ Straven Road;
Grahams Road/ Memorial Avenue;
Greers Road/ Memorial Avenue; and
Creyke Road/ Clyde Road/ Kotare Street

The Board is also mindful of the changes in traffic flows at these intersections arising out of the relocation of businesses to this area of the city, as well as implications city wide of the events following the earthquakes. As a consequence the Board sought an update on the matter – which is the subject of this Memorandum.

Information requested:

The Fendalton/ Waimairi Community Board requested “that staff provide an update on progress, including a timeframe for completion, of the right turn traffic lights in/and affecting the ward”

The above signalised intersections within Fendalton/ Waimairi Ward, together with other similar intersections, are regularly reviewed by staff to assess whether improvements are necessary and what priority can be given to these, whether this be right turn arrows or other intersection improvements or upgrades. The results of any such assessments must be prioritised against a number of criteria, including safety and must also be capable of being implemented within the budget available.

At this stage there are other higher priority intersections within the city that are being addressed this financial year as described in **Attachment 2**.

Updates:

This table sets out the requests made for right turn arrows in recent years within the Fendalton/Waimairi Ward and their status

Intersection	Nature of Request	Status
Ilam Road/ Memorial Avenue	Requested that a right turn arrow be introduced for traffic turning right from Memorial Avenue South bound in to Ilam Road	The results from the assessment showed positive returns on the network and therefore, the right turn arrow was introduced
Greers Road/ Harewood Road	Requested that a right turn arrow be introduced for traffic turning right from Harewood Road South East bound in to Greers Road and a right turn arrow be introduced from Greers Road West bound in to Harewood Road North West bound	The results from the assessment showed positive returns on the network and therefore, both right turn arrows were introduced

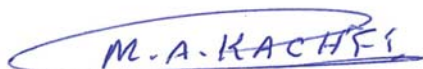
ATTACHMENT TO CLAUSE 6.1

Fendalton Road/ Idris Road/ Straven Road	Requested that a right turn arrow from Fendalton Road in to Straven Road be introduced	The results from the assessment in 2009 showed positive returns on the network from introducing the right turn arrow. However, the events following the earthquakes had changed our priorities completely. Furthermore, the traffic pattern around the whole city has been changing and still is but to a lesser degree now, and therefore, the whole network is under continuous review. It is recommended that a fresh traffic survey and a reassessment of the intersection take place early in 2013/14 financial year
Grahams Road/ Memorial Avenue	Requested that a right turn arrow from Grahams Road North East bound in to Memorial Avenue be introduced	The results from the assessment in 2009 and further review in 2010 showed negative returns on the network. However, due to changes in traffic pattern, it is recommended that a fresh traffic survey and a reassessment of the intersection take place early in 2013/14 financial year
Greers Road/ Memorial Avenue	Requested that a right turn arrow from Greers Road North East bound in to Memorial Avenue be introduced	The results from the assessment in 2009 and further review in 2010 showed negative returns on the network. However, due to changes in traffic pattern, it is recommended that a fresh traffic survey and a reassessment of the intersection take place early in 2013/14 financial year
Creyke Road/ Clyde Road/ Kotare Street	Requested that a right turn arrow from Clyde Road South West bound in to Creyke Road be introduced	Preliminary investigations prior to the earthquakes showed little or no benefits on the network from the introduction of the right turn arrow. However, due to changes in traffic pattern, it is recommended that a fresh traffic survey and a reassessment of the intersection take place early in 2013/14 financial year

Conclusion:

CTOC will arrange for fresh traffic surveys to be done and fresh assessments to be carried out as described in the table above in early 2013/14 financial year.

Once these are done, the intersection/s with the highest benefits to the network would be programmed for implementation, however, this is subject to funding being made available in 2013/14 financial year or the following years.



Mo Kachfi
CTOC – SENIOR ENGINEER

Christchurch City Council
Networks Operations & Traffic Systems Team,
Transport and Greenspace

Information

Date: 17 December 2009

To: Public

Subject: Right Turn Signal (Green Arrow) Requests

Distribution: Public as requested, CCC Website FAQ's, Procedures Manual.

Introduction

This information sheet has been provided by the traffic signals engineers to provide the public with an understanding of the requirements which must be met for a right turn green arrow to be installed at a set of existing traffic signals.

Background

- Over the past 10 years there has been a gradual increase in the number of right turn arrows installed at various busy traffic signalised intersections around Christchurch.
- As these signals have been noticed by drivers, there have been increased numbers of requests for their installation at other intersections which may not achieve any benefits.
- Where the quantity of right turning traffic makes this a viable option, these signals can have significant benefits to the safety & efficiency of an intersection.
- Unfortunately, along with the 'green light' time, there is also a requirement to have an amber & all-red time following this green time. Due to this extra time requirement, there are often real time disadvantages to the intersection efficiency by installing a right-turn arrow.
- Another factor to be considered is the number of crashes which occur at these intersections. A reduction of one or more serious or fatal crashes a year could justify the reduced efficiency across the intersection caused by the addition of a right-turn arrow. In this case, the increased delays and additional costs could be justified for the safety gains achieved.

Constraints

The main constraints to installing right turn signals are –

1. **Intersection Efficiency.** For every right turn signal phase of six seconds (green arrow shown), there are another four seconds of amber, and one second of all-red. This creates a total of eleven seconds of time lost from other phases, for the benefit of six seconds of green arrow. The typical cycle time at most standard Christchurch intersections is 70 seconds. This eleven second phase takes 16% of the cycle time, but only allows 9.8% of traffic to proceed.

ATTACHMENT TO CLAUSE 6.1
Attachment 1

2. **Traffic Corridor Efficiency.** Most intersections also work in conjunction / synchronisation with other nearby intersections. This is to allow traffic to flow through multiple intersections without the need to repeatedly stop and start, thereby creating quicker, and more efficient journeys. The risk of nose-to-tails incidents is also reduced with linked intersections. In order to keep this synchronisation, it is necessary to keep these linked intersections at the same cycle time, meaning that extra phases must be squeezed into the same amount of time.
3. **Driver Behaviour.** If every driver stopped at the amber light when safely able to do so, it would be possible for two vehicles to safely right-turn per phase. In the average 90 second cycle, this would allow 80 vehicles per hour to turn entirely in the amber time. Many of the requests for right turn signals are coming from intersections where the count of right-turners is well less than this. However, intersection audits have revealed that many drivers are failing to stop in this amber period, thereby reducing the quantity of right-turners which can turn in this time. This is an education or enforcement issue, not an engineering issue.
4. **Road / Intersection Layout.** In some cases there is not enough physical space on the road to safely add a dedicated right-turn lane. In order to install a right-turn signal, there must be a dedicated right-turn lane. In other cases if we make a dedicated right-turn lane, this will reduce the amount of straight-thru lanes to one. This remaining straight-thru lane may also be shared with a left-turn lane. These left-turners must give way to pedestrians, therefore preventing the straight-thru traffic from moving. In this case the effect of installing the right-turn lane (and not specifically the right-turn signal) can have a huge disadvantage to the intersection efficiency as a whole. Sometimes land may also require to be purchased for the extra lane configuration.
5. **Negative Effect on Public Transport.** Sometimes the installation of a right-turn arrow at one section of the intersection can have a negative effect on the time taken for other vehicles to make other manoeuvres through the intersection. If this is already a known 'problem point' for public transport, this effect will also be factored into the final decision.
6. **Entry & Exit Road Designation.** In some cases we do not want to assist any additional traffic to turn into a specific street. This could be due to the street designation (e.g. Local Road), when we have a more suitable road (e.g. Collector or Arterial road) nearby designed to carry this traffic volume better. If we encourage traffic into a local road, we are then presented with the issue of residents wanting traffic calming installed to control the speed and volume of that traffic.
7. **Co-ordination with Other Planned Works.** Work in the council is often planned out up to ten years ahead. Part of the consideration for right turn signals will also factor in the effect of planned future intersection or signals work. If there is extensive civil (or related) works planned for the area of the intersection in question (or the immediate surroundings in a way which will affect traffic-flows), the request may be declined at the preliminary assessment. It is not efficient to add extra signals to an intersection today, if the layout or use of the intersection is likely to change in a year or two's time. Current projects in the pipeline which are considered at the preliminary assessment stage include the scheduled 'bus-priority' projects, the projects relating to the rugby world-cup, and the NZTA motorway extension projects. All these projects will have a change to the layout of intersections, and the way traffic moves through them.

Further Observations

In general it appears that there is an expectation from the public that if the right-turning traffic volume percentage exceeds about 3.5% of the total intersection flow, they feel a right turn arrow is justified. As detailed previously, the volume of right-turners needs to be closer to 10% to justify the reduced efficiency. This 3.5% level is probably about the point where the right-turners are uncertain if they will be able to perform their manoeuvre within one cycle of the signals.

ATTACHMENT TO CLAUSE 6.1
Attachment 1

The Process

Based on the constraints above, many requests for right turn signals can not be justified. The CCC traffic engineers monitor the traffic flow during the AM & PM peaks, as well as the interpeak period, using an extensive network of CCTV cameras and street-based traffic 'counters'. This allows us to recognise potential benefits for right-turn signals often before this is formally requested by members of the public.

In addition to this, all signalised intersections are extensively audited every five years. This audit includes checks to see if improvements can be made to the current control strategy.

However, in the event of a request being received from the public, the following process is followed.

PROCESS TO DETERMINE THE NEED FOR RIGHT TURN ARROWS			
Process	Description	Outcome	Timeframe
Preliminary Assessment	A brief review of intersection traffic volume counts & recorded crashes using existing data.	Rejection based on too small a turning volume, or too few crashes, <i>otherwise</i> continuation to the detailed modelling phase.	3 months
Detailed Modelling Phase	Full traffic modelling is carried out for the intersection, including any linked intersections to validate a clear benefit. This phase may also require more in-depth surveys and wider assessment.	Rejection based on the increase in delays caused by the installation of the right turn arrow being considerably greater than the saving in delays to the right turning traffic, <i>otherwise</i> continuation to direct addition to capital upgrade programme (low-cost additions) or presentation to Council (high-cost additions).	6 months
Capital Upgrade Programme	Funding is allocated from a limited amount of Capital Upgrade budget.	Calculate the priority and schedule installation to occur in the next financial year.	Up to 24 months
Council Approval or Requirement For Funding	Council recommend that the cost of the right turn signals be included in the next review of the LTCCP. When the work involves civil works or land purchase, a separate report is requested and prepared for Council.	Rejection by Council, <i>otherwise</i> acceptance for an addition to be made to the LTCCP for this signal and associated civil works.	6 months for council process, then up to 24 months for implementation
Implementation	The actual installation of the right turn signal.	This has to be scheduled with other traffic signals work will be programmed for a slot from 1 to 3 years. The actual implementation could be another 6 months after this work is programmed to commence.	

Generally if land purchase is to be required, the right turn signal will have to be justified on very strong safety grounds, otherwise the combined costs of the land purchase, and the associated civil works will make the project very costly, and therefore probably unlikely.

Summary

Many right turn arrow requests are based on drivers feeling that they have to wait too long at an intersection. This is made worse by the fact that many straight-through drivers fail to stop in the amber light period when they have adequate notice to safely do so. This increases the risk of a crash against the right turner, or increases the reluctance by the right turner to complete the manoeuvre.

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ATTACHMENT TO CLAUSE 6.1
Attachment 1

It should be possible to get at least two right-turning vehicles through the intersection in the amber time. At most intersections, this will allow 80 right-turning vehicles per hour.

There are many different aspects and constraints which must be considered when evaluating the need for the installation of a right turn signal request.

These aspects are all considered in the evaluation & modelling of these requests.

Sean Lewis

SENIOR TRAFFIC SYSTEMS ENGINEER – SIGNALS

2012/13 Right Turn Phase Investigation and Installation Programme

Below are the intersections CTOC are dealing with this financial year with a summary of progress so far.

Cambridge Terrace/ Durham Street/ Gloucester Street

Investigations to introduce a right turn arrow from Gloucester Street into Cambridge Terrace have been carried out and the right turn arrow has been implemented.

Bealey Avenue/ Papanui Road/ Victoria Street

Investigations and design to introduce a right turn arrow from Papanui Road into Bealey Avenue have been completed. The aim is to start works on site in February 2013.

Cranford Street/ Innes Road

Investigations and design to introduce right turn arrows from Innes Road into Cranford Street have been completed. However, the intersection has been under review for the last few months as the traffic pattern has changed considerably since investigations were carried out. New traffic counts in October 2012, has confirmed our findings. It is proposed to delay the introduction of the right turn arrows on Innes Road until such time where the level of right turning traffic returns to the same level when the intersection was first investigated.

Lincoln Road/ Lyttelton Street/ Wrights Road

Investigations to introduce a right turn arrow from Wrights Road into Lincoln Road have been carried out and the right turn arrow has been implemented.

Colombo Street/ Huxley Street/ Milton Street

Investigations to introduce a right turn arrow from Colombo Street south side into Huxley Street have been carried out and the right turn arrow has been implemented.

Athelstan Street/ Barrington Street

Investigations to introduce a right turn arrow from Barrington Street into Athelstan Street have been carried out and the right turn arrow has been implemented. Please note that the main driver for this request is to improve the level of service for public transport.

Acheron Drive/ Blenheim Road and Blenheim Road/ Wharenui Road

Investigations to introduce right turn arrows from Blenheim Road into Acheron Drive and Wharenui Road have been completed. The design stage has commenced, with a view to implement the right turn arrows before April 2013, subject to residual funding being available this financial year.

Curletts Road/ Halswell Road/ Hoon Hay Road, NZTA

Investigations to install a right turn arrow from Curletts Road into Halswell Road and a right turn arrow from Hoon Hay Road into Halswell Road have been completed. However, NZTA would like to wait and see what impact the Southern motorway will have on the traffic pattern around the region by monitoring the situation before making any commitments.

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ATTACHMENT TO CLAUSE 6.1
Attachment 2

Brougham Street/ Burlington/ Gasson Street, NZTA

Similar to Curletts Road/ Halswell Road/ Hoon Hay intersection, Brougham Street/ Burlington/ Gasson Street intersection is a NZTA intersection. NZTA are planning to monitor the Southern motorway's impact on the region before making any commitments.

7. BRIEFINGS

7.1 SAWYERS ARMS ROAD INTERSECTION

Christine Toner, Consultation Leader will be in attendance to update the Board on this project.

8. COMMUNITY BOARD ADVISER'S UPDATE

8.1 REVIEW PROGRESS OF BOARD RESOLUTIONS

Staff will provide an update on Board resolutions.

9. EARTHQUAKE RECOVERY UPDATE

Standing Item.

10. FLETCHER'S HUB EXTENSION - IDRIS RESERVE

General Manager responsible:	General Manager City Environment, DDI 941-8608
Officer responsible:	Unit Manager, Asset and Network Planning
Author:	Kath Jarden, Team Leader Leasing Consultancy

PURPOSE OF REPORT

1. To enable the Fendalton/Waimairi Community Board to consider recommending the Council to consider a further application made under the Canterbury Earthquake (Reserves Legislation) Order No 2 2011 ("the Order") for an extension to the existing warrant granted to occupy Idris Reserve including a variation to the number of portable buildings to be used for the Fletcher's Earthquake Repair Hub on the reserve.

EXECUTIVE SUMMARY

2. The Board received a report on 30 April 2012 and recommended to the Council on 17 May 2012 (refer Attachment 1) that:

"pursuant to clause 5(b)(ix) of the Canterbury Earthquake (Reserves Legislation) Order 2011, the Fendalton/Waimairi Community Board recommend to the Council that:

- (a) *It authorises the siting of a temporary building within Idris Reserve for use by Fletcher Construction Company Limited as is approximately shown on the application plan attached to this report. (Attachment 1)*
- (b) *It agrees that the period for which the authority referred to in paragraph (a) of this recommendation shall apply is that period commencing on the date of this authority until the 31 March 2014 or until a date the Council shall determine the hub is no longer required, whichever is the sooner, as set out in the current warrant.*
- (c) *It approves for the charging of a bare ground rental to Fletcher's Earthquake Recovery for their occupation of the park land on which their additional temporary building is placed, this being delegated to the Corporate Support Manager and staff to manage.*
- (d) *The warrant be altered to reflect the additional portacom being placed upon the site, and the plan of the site on which is shown the position of the new portacom be appended to the existing warrant."*

The Council adopted the resolution.

3. Fletcher Construction Company Limited ("Fletchers") have now approached the Council to request that further permission be granted for the siting of an additional temporary building as shown in Attachment 2 to this report. The purpose being to provide additional administration office space from which to administer the undertaking of repairs to earthquake damaged private dwellings in the adjacent residential area. They have also requested that the Warrant be extended to the maximum time permitted by the Canterbury Earthquake (Reserves Legislation) Order No 2 2011 being 18 April 2016.
4. Fletchers has a lease agreement with the Scouts Association for the occupation of the scout den on the Idris Reserve, however they are unable to operate from this at the moment due to an unacceptable Detailed Engineering Evaluation (DEE) assessment. The Scouts Association are evaluating the viability of the repairs and if it is deemed feasible to repair, Fletchers believe they can continue the occupancy arrangement with Scouts and would use that space for a meeting room and reception area.

10. Cont'd

5. At present there are seven supervisors working out of the site and with the addition of another portable building and a reconfiguration of the scout den, the buildings will be able to accommodate a maximum of 40 staff. However, the provision for 40 staff is only a design concept and it is expected that there will be approximately 12 supervisors who spend most of their time out in the field. At the time the initial application was made, discussions were held with Council staff about the need in the future to increase the size of the office to accommodate more staff. This being required to administer the increase in the number of repairs, resulting from a greater number of assessments of earthquake damage to properties being completed by EQC.
6. The Council has received a further application to extend the site from the original application. The revised request now includes a total of two portable buildings - the 6 metre by 3 metre building approved by the Council on 17 May 2012 and the additional portable building measuring 12 metres by 6 metres which is the subject of this report.
7. Fletchers believe that there will be no increased local disruption by way of loss of quiet amenity and potential traffic issues. They are confident that any differences from previous use would be unnoticeable. The larger portable building would not be visible from the road.
8. The plans of the proposed temporary extensions to the hub will be attached to the current "Warrant of Occupation", the warrant itself being altered to accommodate the temporary portacom being placed on the site. There is no requirement for underground services as power, data cabling, security, etc will be by aerial cable. The additional buildings do not have any foundations and rest directly on the ground on timber packers pinned in place at each of the lifting points.
9. The reserve is a Local Purpose Community Buildings Reserve vested in the Council under the Reserves Act 1977. The legal description is Lot 2 DP 83543 being of 1321 square metres in area being held in CT CB48A/596.
10. Staff believe the siting of two portable buildings will have little impact on the park. Any damage to the grassed or sealed areas of the park will be made good by Fletcher's following the cessation of Fletcher's Warrant of Occupation agreement, including the gravel car park which can be restored to its original condition.

FINANCIAL IMPLICATIONS

11. The Council will be charging a bare ground rental to Fletcher's Earthquake Recovery for their occupation of the park land on which their additional temporary building is to be placed, this being delegated to the Corporate Support Manager and staff to manage.

Do the Recommendations of this Report Align with 2009-19 LTP budgets?

12. There are no budgetary implications associated with the proposed hub extension.

LEGAL CONSIDERATIONS

13. In response to the circumstances arising from the 22 February 2011 earthquake, the Government enacted the Canterbury Earthquake (Reserves Legislation) Order (No 2) 2011, (the Order), pursuant to the Canterbury Earthquake Response and Recovery Act 2010 to enable reserves to be used for certain purposes which would not normally be permissible under the Reserves Act 1977, or other similar legislation, and thereby to avoid unnecessary delays in responding to circumstances arising from the earthquake.
14. The Order enables some temporary solutions to issues caused by the earthquakes to be accommodated on park and reserve land. The Order expires on 18 April 2016, this being the expiry date of the empowering legislation under which the Order has been made. The Order does not allow the use of parks and reserves for earthquake related purposes after its expiry date, unless the use would normally comply with uses allowed under the relevant legislation that the park and reserve is held under, and a permanent occupation right in accordance with that legislation has been granted, before the expiry of the Order.

10. Cont'd

15. The Council has the power under the Order to acquire the use of the building for earthquake repair purposes subject to complying with section 7 (Rights and Obligations of Third Parties Subject to Council Powers) of the Order. Clause 5(b)(ix) of the Order provides that the Council, or any person authorised in writing by the Council, or the Council's Chief Executive, may use a reserve or erect a structure on a reserve for works site offices.
16. The Order also provides that when the Council authorises any such use of a reserve that it does not need to comply with any relevant management plan or the usual Reserves Act processes. However, under the warrant, the Council has required Fletcher's to take all reasonable steps to protect the integrity of the reserve and to ensure that the reserve is reinstated at the end of the use as closely as practicable to its prior condition as required by section 6(2) (a) and (b) of the Order. Refer to warrant attached (Attachment 1).
17. In addition to Council authorisation under the Order, Fletcher's will also need to obtain all necessary resource and building consents required (if any) under the Building Act 2004 and the Resource Management Act 1991 or any Orders applicable to these acts made under the Canterbury Earthquake Response and Recovery Act 2010 for the proposed use. Approval under the Reserves Legislation Order does not constitute consent under those Acts.
18. The reason approval for the site offices is being sought under the Order is because occupations of park and reserve land for the purpose of temporary site offices for administration of repairs on other land is not allowed under the Reserves Act 1977.

Have you considered the legal implications of the issue under consideration?

19. Yes, as above.

ALIGNMENT WITH LTP AND ACTIVITY MANAGEMENT PLANS

20. Yes – earthquake recovery.

Do the recommendations of this report support a level of service or project in the 2009-19 LTP?

21. As above.

ALIGNMENT WITH STRATEGIES

22. Not applicable.

Do the recommendations align with the Council's strategies?

23. Not applicable.

CONSULTATION FULFILMENT

24. Clause 6 of the Order expressly provides that the Council may act under the Order without complying with the Reserves Act 1977 (including any provision relating to public notification or the hearing of objections).
25. Clause 7 of the Order requires the Council to give notification to parties who have an easement, lease, licence, covenant or other legal right over the area of reserve to be temporarily occupied under the Order. Officers previously made contact with Scouting New Zealand and Orion who have legal interests in the park to make them aware of the permission being granted to Fletcher's to extend their occupation of the site as is required by clause 7 of the Order.
26. In addition, the Canterbury Earthquake (Local Government Act 2002) Order 2010 exempts the Council from compliance with some of the decision-making processes set out in the Local Government Act 2002. These include the requirement that the Council considers community views and preferences.

10. Cont'd

27. The exemptions can be relied upon in this case because it is necessary for the purpose of ensuring that Christchurch, the Council, and its communities respond to and recover from the impacts of the Canterbury Earthquakes.
28. The park is normally open to the public to use when not being utilised by scouts. Because of the small size of the park and the coverage of it by Fletcher's, the site is not able to be used by the public during their occupation. Staff do not see this being a problem in this case because of the small amount of use by the public of the site to be occupied by the temporary portable building or the park as a whole. There are no public facilities located on the reserve apart from a relatively small lawn area. There is a much more frequented local park (Daresbury) within 300 metres.

STAFF RECOMMENDATION

It is recommended that, pursuant to clause 5(b)(ix) of the Canterbury Earthquake (Reserves Legislation) Order 2011, the Fendalton/Waimairi Community Board recommend to the Council that:

- (a) It authorises the siting of two temporary buildings within Idris Reserve for use by Fletcher Construction Company Limited as is approximately shown on the application plan attached to this report (refer Attachment 2).
- (b) It agrees that the period for which the authority referred to in paragraph (a) of this recommendation shall apply is that period commencing on the date of this authority until the expiry of the Order in Council on 18 April 2016 or until a date the Council shall determine the hub is no longer required, whichever is the sooner, as set out in the current warrant.
- (c) It approves for the charging of a bare ground rental to Fletcher's Earthquake Recovery for their occupation of the park land on which their additional temporary building is placed, this being delegated to the Corporate Support Manager and staff to manage.
- (d) The warrant be altered to reflect the additional portable buildings being placed upon the site, and the plan of the site on which is shown the position of the new portacom be appended to the existing warrant.

COUNCIL 17. 5. 2012

REPORT BY THE CHAIRPERSON OF THE
FENDALTON/WAIMAIRI COMMUNITY BOARD

PART A - MATTERS REQUIRING A COUNCIL DECISION

7. FLETCHER CONSTRUCTION'S HUB EXTENSION IDRIS RESERVE

General Manager responsible:	General Manager City Environment, DDI 941-8608
Officer responsible:	Unit Manager Asset and Network Planning
Author:	Eric Banks – Parks and Waterways Planner

PURPOSE OF REPORT

1. To enable the Council to consider an application made under the Canterbury Earthquake (Reserves Legislation) Order No. 2 2011 ("the Order") for an extension of The Fletcher Construction Company Limited (Fletchers) earthquake repair hub at Idris Reserve.

EXECUTIVE SUMMARY

2. The Council, through the powers vested to the Chief Executive Officer, granted Fletchers a warrant of occupation pursuant to the Canterbury Earthquake (Reserves Legislation) Order 2011 to occupy the Fendalton Scouts building in Idris Reserve, on Idris Road, which is leased to Scouting New Zealand. The warrant is shown at **Attachment 1**. This is for the purpose of an administration office from which to administer the undertaking of repairs to earthquake damaged private dwellings in the adjacent residential area. This repair work is being undertaken after full assessments have been completed by the Earthquake Commission (EQC).
3. The warrant of occupation was signed on 7 June 2011 and initially due to expire with the expiry of the Order on 31 March 2012. The Order has now been extended to expire in 2016. The warrant provides for Fletchers occupation of the reserve and Scouting building until such time as the Council decides earthquake related repair work in the area covered by this hub is completed to the extent the hub is no longer required, or until 31 March 2014, whichever is the sooner.
4. Currently there is no Scout group operating from this hall, although the building has been regularly used by Scouts for events and activities. Scouting New Zealand has been able to relocate any activities to another nearby hall and is happy with the arrangement to lease its building to Fletchers on a temporary basis.
5. At present there are 16 staff working out of this building. At the time the initial application was made, discussions were held with Council staff about the need in the future to increase the size of the office to accommodate more staff. This being required to administer the increase in the number of repairs, resulting from a greater number of assessments of earthquake damage to properties being completed by EQC.
6. The Council has received an application to extend the site from the original application and site one portacom adjacent to the present building, as shown in the plans included in the application (refer **Attachment 2**). This portacom measuring 6 x 3 metres is required to accommodate the moving of the customer meeting room from the existing building to enable more staff to be accommodated within the Scouts building. This portacom will be located between the Scouts building and the road.
7. The site of this portacom was previously occupied by a brick clad MED substation. This substation was badly damaged in the December and February earthquakes and has since been removed. There is another smaller electricity kiosk on the site adjacent to the road (refer **Attachment 3**).

COUNCIL 17. 5. 2012

7 Cont'd

8. The plans of the proposed temporary extension to the hub will be attached to the current "Warrant of Occupation" (refer **Attachment 1**), the warrant itself being altered to accommodate the temporary portacom being placed on the site.
9. The reserve is a Local Purpose Community Buildings Reserve vested in the Council under the Reserves Act 1977. The legal description is Lot 2 DP 83543 being of 1321 square metres in area being held in CT CB48A/596.
10. Staff believe the siting of a 6 x 3 metre portacom will have little impact on the park itself, next to none in the long term. Any damage to the grassed or sealed areas of the park will be made good by Fletchers following the cessation of Fletchers warrant of occupation agreement, including the gravel car park which can be restored to its original condition.

FINANCIAL IMPLICATIONS

11. Scouting New Zealand owns the building which is being leased to Fletchers and is collecting \$150 per week rental.
12. The Council will be charging a bare ground rental to Fletchers Earthquake Recovery for their occupation of the park land on which their additional temporary building is to be placed, this being delegated to the Corporate Support Manager and staff to manage.

Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

13. There are no budgetary implications associated with the proposed hub extension.

LEGAL CONSIDERATIONS

14. In response to the circumstances arising from the 22 February 2011 earthquake, the Government enacted the Canterbury Earthquake (Reserves Legislation) Order (No. 2) 2011, (the Order), pursuant to the Canterbury Earthquake Response and Recovery Act 2010 to enable reserves to be used for certain purposes which would not normally be permissible under the Reserves Act 1977, or other similar legislation, and thereby to avoid unnecessary delays in responding to circumstances arising from the earthquake.
15. The Order enables some temporary solutions to issues caused by the earthquakes to be accommodated on park and reserve land. The Order expires on 18 April 2016, this being the expiry date of the empowering legislation under which the Order has been made. The Order does not allow the use of parks and reserves for earthquake related purposes after its expiry date, unless the use would normally comply with uses allowed under the relevant legislation that the park and reserve is held under, and a permanent occupation right in accordance with that legislation has been granted, before the expiry of the Order.
16. The Council has the power under the Order to acquire the use of the building for earthquake repair purposes subject to complying with section 7 (Rights and Obligations of Third Parties Subject to Council Powers) of the Order. Clause 5(b)(ix) of the Order provides that the Council, or any person authorised in writing by the Council, or the Council's Chief Executive, may use a reserve or erect a structure on a reserve for works site offices.
17. The Order also provides that when the Council authorises any such use of a reserve that it does not need to comply with any relevant management plan or the usual Reserves Act processes. However, under the warrant, the Council has required Fletchers to take all reasonable steps to protect the integrity of the reserve and to ensure that the reserve is reinstated at the end of the use as closely as practicable to its prior condition as required by section 6(2) (a) and (b) of the Order. Refer to warrant attached in **Attachment 1**.
18. In addition to the Council authorisation under the Order, Fletchers will also need to obtain all necessary resource and building consents required (if any) under the Building Act 2004 and the Resource Management Act 1991 or any Orders applicable to these acts made under the Canterbury Earthquake Response and Recovery Act 2010 for the proposed use. Approval under the Reserves Legislation Order does not constitute consent under those Acts.

COUNCIL 17. 5. 2012

7 Cont'd

19. The reason approval for the site offices is being sort under the Order is because occupations of park and reserve land for the purpose of temporary site offices for administration of repairs on other land is not allowed under the Reserves Act 1977.

Have you considered the legal implications of the issue under consideration?

20. Yes, as above.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

21. Yes – earthquake recovery.

Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?

22. As above.

ALIGNMENT WITH STRATEGIES

23. Not applicable.

Do the recommendations align with the Council's strategies?

24. Not applicable.

CONSULTATION FULFILMENT

25. Clause 6 of the Order expressly provides that the Council may act under the Order without complying with the Reserves Act 1977 (including any provision relating to public notification or the hearing of objections).
26. Clause 7 of the Order requires the Council to give notification to parties who have an easement, lease, licence, covenant or other legal right over the area of reserve to be temporarily occupied under the Order. Officers are making contact with Scouting New Zealand and Orion who have legal interests in the park to make them aware of the permission being granted to Fletchers to extend their occupation of the site as is required by clause 7 of the Order.
27. In addition, the Canterbury Earthquake (Local Government Act 2002) Order 2010 exempts the Council from compliance with some of the decision-making processes set out in the Local Government Act 2002. These include the requirement that the Council considers community views and preferences.
28. The exemptions can be relied upon in this case because it is necessary for the purpose of ensuring that Christchurch, the Council, and its communities respond to and recover from the impacts of the Canterbury Earthquakes.
29. The park is normally open to the public to use when not being utilised by Scouts. Because of the small size of the park and the coverage of it by Fletchers, the site is not able to be used by the public during their occupation. Staff do not see this being a problem in this case because of the small amount of use by the public of the site to be occupied by the temporary portacom or the park as a whole. There are no public facilities located on the reserve apart from a relatively small lawn area. There is a much more frequented local park (Daresbury) within 300 metres.

COUNCIL 17. 5. 2012

7 Cont'd

STAFF RECOMMENDATION

It is recommended that, pursuant to clause 5(b)(ix) of the Canterbury Earthquake (Reserves Legislation) Order 2011, the Council:

- (a) Authorises the siting of a temporary building within Idris Reserve for use by Fletcher Construction Company Limited as is approximately shown on the application plan attached to this report (refer **Attachment 2**).
- (b) Agrees that the period for which the authority referred to in paragraph (a) of this recommendation shall apply is that period commencing on the date of this authority until the 31 March 2014 or until a date the Council shall determine the hub is no longer required, whichever is the sooner, as set out in the current warrant.
- (c) Approves for the charging of a bare ground rental to Fletchers Earthquake Recovery for their occupation of the park land on which their additional temporary building is placed, this being delegated to the Corporate Support Manager and staff to manage.
- (d) Alters the warrant to reflect the additional portacom being placed upon the site, and the plan of the site on which is shown the position of the new portacom be appended to the existing warrant.

BOARD'S RECOMMENDATION

That the Council adopt the staff recommendation.

ATTACHMENT 1 TO CLAUSE 7 COUNCIL 17.5.2012

Attachment 1



3 June 2011

THE FLETCHER CONSTRUCTION COMPANY LIMITED

AUTHORISATION PURSUANT TO CANTERBURY EARTHQUAKE (RESERVES LEGISLATION) ORDER 2011

IDRIS RESERVE

In accordance with clause 4(b) of the Canterbury Earthquake (Reserves Legislation) Order 2011 (**Order**), the Christchurch City Council (**Council**) authorises The Fletcher Construction Company Limited to exercise the powers of the Council under the Order to use the Fendalton Scout Hall and adjacent land located at Idris Reserve (**Reserve**) as more particularly described in the attached Schedule (**Site**) for the purposes of establishing and operating a work site office to manage repairs related to damage from the Canterbury Earthquake in and around Fendalton (including a temporary carpark) as referred to in clause 5(b)(ix) of the Order.

The above authorisation may only be exercised in accordance with the following terms and conditions.

1. TERM

- 1.1 This authorisation will commence on 22 February 2011 (**Commencement Date**) and end no later than 31 March 2011 (**Term**).
- 1.2 Fletchers acknowledges that the Order expires on 31 March 2012. Therefore, at the present time, the Council is not able to grant an authorisation under the Order that extends beyond that date.
- 1.3 Despite clauses 1.1 and 1.2, if the Order is extended past 31 March 2012, by enabling legislation or otherwise, the Council agrees to extend the Term for a period expiring on the earlier of:
 - 1.3.1 The date on which the Council determines (acting reasonably) that a work site office to manage repairs related to damage from the Canterbury Earthquake in and around Fendalton area is no longer necessary; or
 - 1.3.2 31 March 2014.

2. CONSENTS AND PERMITS

- 2.1 Fletchers must, in its management and use of the Site, comply with the Resource Management Act 1991, including the requirements of any relevant Orders in Council.
- 2.2 Fletchers must:
 - 2.2.1 Provide notice under clause 7(3) of the Order, to any person or body whose rights or obligations in respect of the Site may be affected or overridden by Fletchers use of the Site for operation

ATTACHMENT 1 TO CLAUSE 7 COUNCIL 17.5.2012

Attachment 1

of a work site office. To avoid doubt, it is acknowledged that Fletchers has already:

- (a) notified and made arrangements with SCOUTS New Zealand, the current lessee of the Fendalton Scout Hall that forms part of the Site, for use of the Scout Hall, including payment of rent and relocation and storage of the Scout's chattels to a container located on the balance of the Reserve; and
- (b) visited neighbours with properties adjoining the Site and advised them of the temporary occupation of the Site for the operation of a work site office.

2.2.2 Obtain and comply with any consents, permits, licences, or authorisations required to operate a work site office on the Site, including (without limitation) consents or permits under the Building Act 2004 as modified by any approved Orders in Council; and

2.2.3 Comply with fire, emergency and evacuation obligations and occupational health and safety obligations related to the operation of a work site office on the Site.

2.3 In addition to the SCOUTS lease of the Scout Hall on the Site, referred to in clause 2.2.1, Fletchers acknowledges that an 11 kV substation owned by Orion New Zealand Limited (**Existing User**) is located on the balance of the Reserve. Fletchers agrees to use its best endeavours to ensure that Fletchers and persons for whom Fletchers is responsible do not interfere with the Existing User or the exercise of its rights.

2.4 Subject to compliance with its regulatory obligations, the Council (in its capacity as administering body of the Site under the Reserves Act 1977) will provide reasonable assistance to Fletchers to enable it to comply with this clause.

3. HEALTH AND SAFETY

3.1 Fletchers must comply at all times with the requirements and provisions of the Health and Safety in Employment Act 1992 (HSEA) and any applicable codes of practice and best practice guidelines applicable to the terms of this Authorisation.

3.2 Fletchers is responsible for developing and implementing an occupational health and safety plan for the use of the Site for operation of a work site office on the Site and for ensuring that the Site is compliant with the HSEA.

3.3 Fletchers must maintain an accident register at all times and will record all accidents to Fletchers employees and contractors, or other visitors to the Site.

3.4 The Council, or any person authorised by the Council, may require an independent audit of Fletchers operations from time to time (at Fletchers cost) to verify Fletchers has adequate safety management systems in place, and for compliance with those systems and any safety

ATTACHMENT 1 TO CLAUSE 7 COUNCIL 17.5.2012

Attachment 1

requirements of this Authorisation. Fletchers will co-operate in providing the Council with any relevant information.

4. APPOINTMENT AND FUNCTION OF REPRESENTATIVES

- 4.1** The Council and Fletchers must each identify one or more individuals within its organisation (**Representatives**) who will, during the Term:
- 4.1.1** have authority to issue and receive communications from the other party regarding this authorisation and the use of Site for operation of a work site office;
 - 4.1.2** manage and administer that party's rights and obligations under this authorisation; and
 - 4.1.3** work collaboratively to raise any issues or concerns at the earliest reasonable opportunity.
- 4.2** The Representatives will meet at such times as, and when reasonably requested by any of the Representatives.
- 4.3** Decisions of any substance agreed between the parties must (at the Council's discretion) be formally agreed in writing by the Council, with a copy of the Council's decision to be sent to Fletchers.

5. INSURANCE

- 5.1** Fletchers is responsible for any insurance of Fletchers improvements, fixtures, fittings or materials located on the Site.
- 5.2** Fletchers must take out a public liability insurance policy in the joint names of the Council and Fletchers for their respective rights and interests. The amount of cover under that policy must not be less than \$5,000,000.00. The policy must include liability for:
- 5.2.1** The use of the Site for operation of a work site office; and
 - 5.2.2** All fixtures, fittings, chattels and equipment affixed to, located in or installed at the Site; and
 - 5.2.3** Losses, including consequential losses, damages and costs arising directly or indirectly from any one or more of the following:
 - (a) Any fire, explosion or other hazard emanating from the Site;
 - (b) The use or operation of the Site for a works site office; and
 - (c) Any act or default of Fletchers or of any person for whom Fletchers is responsible.

ATTACHMENT 1 TO CLAUSE 7 COUNCIL 17.5.2012

Attachment 1

6. INDEMNITY

- 6.1** During the Term, Fletchers agrees to occupy and use the Site at Fletchers risk and releases the Council and its employees and agents to the fullest extent permitted by law from all claims and demands of any kind and from all liability which may arise in respect of any accident, damage or injury occurring to any person or property on the Site.
- 6.2** During the Term, Fletchers will keep the Council indemnified against all claims, actions, losses or expenses of any nature which the Council may suffer or incur or for which the Council may become liable in respect of or arising out of or in connection with:
- 6.2.1** The neglect or careless use or misuse by Fletchers of any person for whom Fletchers is responsible, of the Site any of the Utilities on the Site or arising out of any faulty fixture or fitting of Fletchers or any person for whom Fletchers is responsible;
- 6.2.2** Any accident or damage to property or persons arising from any occurrence on the Site by reason of any act or omission of Fletchers or any person for whom Fletchers is responsible; or
- 6.2.3** Any liability incurred by Fletchers, in respect of a breach by Fletchers on the Site of any provisions of any legislation, including by way of example, but not limited to, the Resource Management Act 1991, the Building Act 2004, Local Government Act 2002, Reserves Act 1977 or the Health and Safety in Employment Act 1992.

7. NO LEASE

- 7.1** Fletchers acknowledges Fletchers rights under this authorisation do not create a lease or an interest in land relating to the Site or otherwise confer on Fletchers or any person for whom Fletchers is responsible any rights of exclusive possession of the Site.

8. COUNCIL CAPACITY

- 8.1** The Council has signed this Authorisation in a non-regulatory capacity, relating to its powers under the Order only. This Authorisation does not bind the Council in its regulatory capacity or purport to grant any consents required from the Council in its regulatory capacity.
- 8.2** Fletchers is responsible for obtaining any regulatory consents required to use the Site for operation of a work site office.

ATTACHMENT 1 TO CLAUSE 7 COUNCIL 17.5.2012

Attachment 1

SPECIAL CONDITIONS

9. USE OF SITE

- 9.1 Fletchers may use the Site only for the purpose of establishing and operating a work site office to manage repairs related to damage from the Canterbury Earthquake in and around Fendalton (including a temporary carpark) and for no other purpose.
- 9.2 Fletchers must act in a safe and responsible manner while on the Site and:
- 9.2.1 Must ensure that as little damage or disturbance as possible is caused to the Site and the balance of the Reserve;
 - 9.2.2 Must not excavate or otherwise disturb the surface of the Site, other than to lay down a temporary car park to a standard agreed with the Council;
 - 9.2.3 Must maintain the surface of the Site, including the temporary car park, in good, clean order, repair and condition, and in particular must ensure that any pot holes that develop in the surface of the car park are immediately repaired and any disturbance to the surface of the Site is repaired or restored without delay;
 - 9.2.4 Must ensure that all underground utility services (including electricity, water, telephone, drainage, stormwater and sewage) located on the Site are not damaged or interfered with in any way;
 - 9.2.5 Must not disturb or cause a nuisance to neighbours, the Council or other Existing Users of the balance of the Reserve;
 - 9.2.6 Must not, in any way, hinder or prevent the Council or the general public from obtaining access to the balance of the Reserve;
 - 9.2.7 Must not disturb or damage any trees or shrubs (both above ground or to root systems); and
 - 9.2.8 Must regularly remove all rubbish from the Site and maintain the Site in a clean and tidy condition to the satisfaction of the Council.
- 9.3 Fletchers is responsible for the capital cost of any necessary sealing and maintenance of the temporary car park to ensure that it is suitable for car parking purposes.

ATTACHMENT 1 TO CLAUSE 7 COUNCIL 17.5.2012

Attachment 1

- 9.3.1 Fletchers may use the Site in accordance with the limits set out in the *Christchurch City Construction Standards parts 1 to 7 (Standards)*. If Fletchers wishes to depart from the Standards in any way, it must make an application to the Council's Representative for approval to do so. The Council reserves the right to grant or refuse approval to any such application, or to impose conditions.
- 9.4 In addition to the requirements of clause 9.3, Fletchers use of the Site is subject to compliance with:
- 9.4.1 The Council's reasonable directions relating to security of the Site and the safety and security of the public; and
- 9.4.2 The terms of this Authorisation.
- 9.5 The Council may, if it considers it appropriate, require Fletchers to fence the Reserve to keep vehicles off the Reserve at times when the temporary work site office is closed, in which case Fletchers will provide its own lock and key to obtain vehicle access to the Reserve. Any lock must be removed from the Site at the expiry of this Authorisation (or any extended grant of rights to use the Site granted to Fletchers) .
- 10. FLETCHERS REINSTATEMENT OBLIGATIONS**
- 10.1 Upon the expiry of the Authorisation (or any extended grant of rights to use the Site granted to Fletchers), Fletchers must:
- 10.1.1 Repair any damage caused to the Site by Fletchers and its employees and contractors;
- 10.1.2 Repair damage to grassed areas and fully reinstate the temporary car park site by removal of the driveway and carpark construction materials, and replacement of good quality soil, before sowing, in grass species as nominated by the Council, the area being repaired, to the Council's satisfaction; and
- 10.1.3 As far as practicable, reinstate the Site to a condition equivalent to that existing before the use of the Site by Fletchers, to the satisfaction of the Council's Transport and Greenspace Manager, or his nominee;
- 10.2 The Council may, at its discretion, elect to retain all or any of the infrastructure that Fletchers constructs on the Site under this Authorisation. If the Council wishes to retain any infrastructure in accordance with this clause, it must provide written notice to Fletchers not less than one month before the expiry of the Authorisation (or any extended grant of rights to use the Site granted to Fletchers), stating which part or parts of the temporary infrastructure it wishes to retain. No compensation will be payable by the Council for any temporary infrastructure that it wishes to retain under this clause.

19. 2. 2013

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ATTACHMENT TO CLAUSE 10
Attachment 1

ATTACHMENT 1 TO CLAUSE 7 COUNCIL 17.5.2012

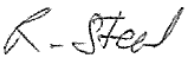
Attachment 1

Please confirm Fletchers acceptance of this authorisation and the above terms and conditions by signing and returning a copy of this authorisation.

Yours faithfully


Tony Marryatt
Chief Executive

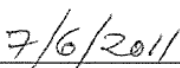
I confirm on behalf of The Fletcher Construction Company Limited that Fletchers understands and accepts the terms of this Authorisation.



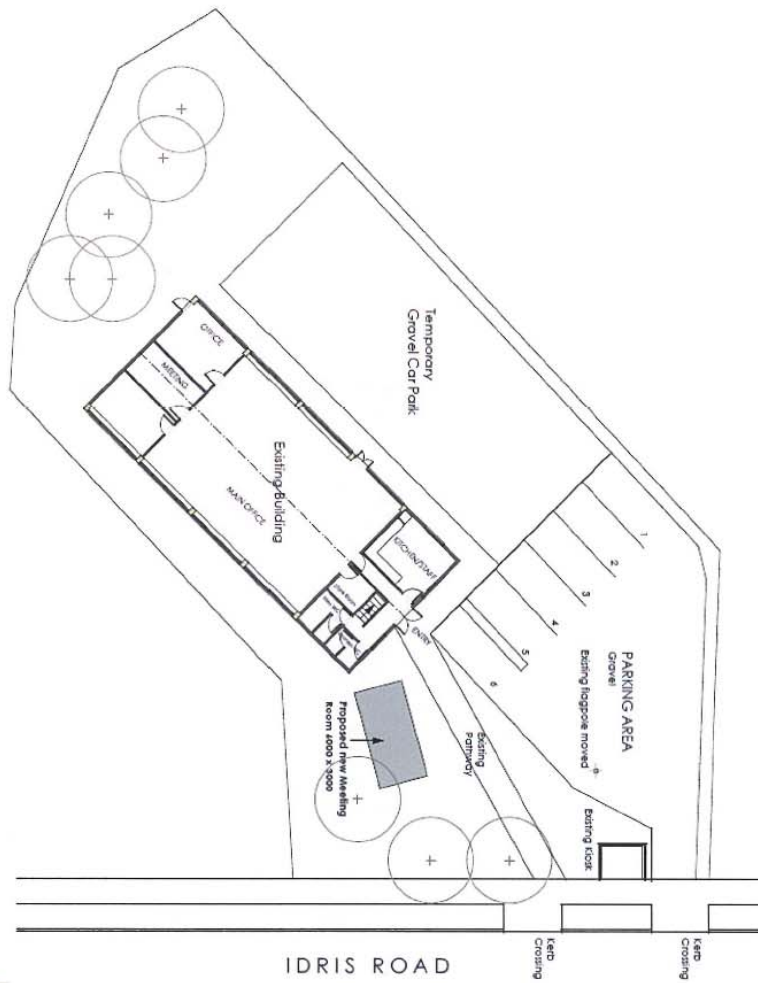
Name



Signature



Date



Plan View
Fendalton Hub - Site

Scale 1:200 of A3

Legend Description: lot 2 of 0354
steel, outdoors, 5 sides, wood, ventilation,
Chillblanch

THE FLETCHER CONSTRUCTION COMPANY EARTHQUAKE RECOVERY

www.fletcher.co.nz

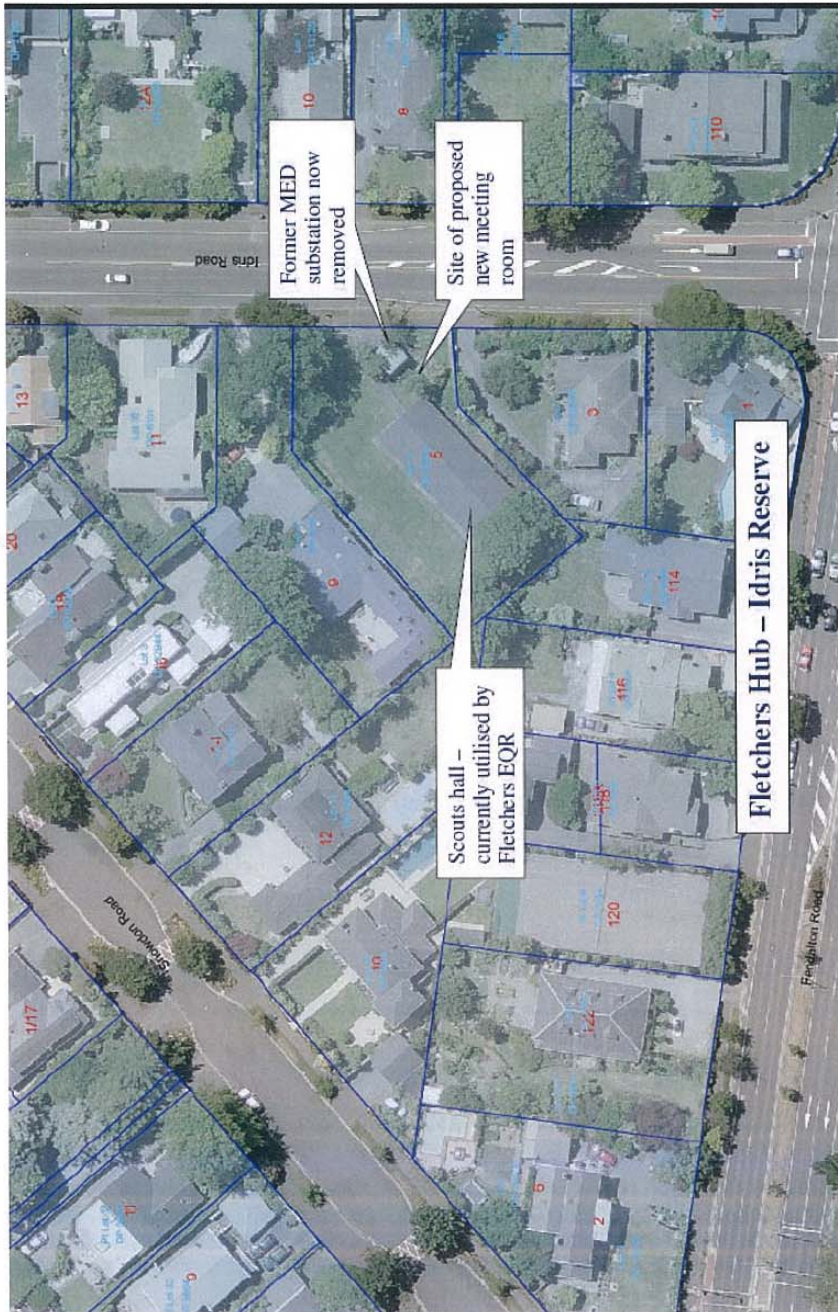


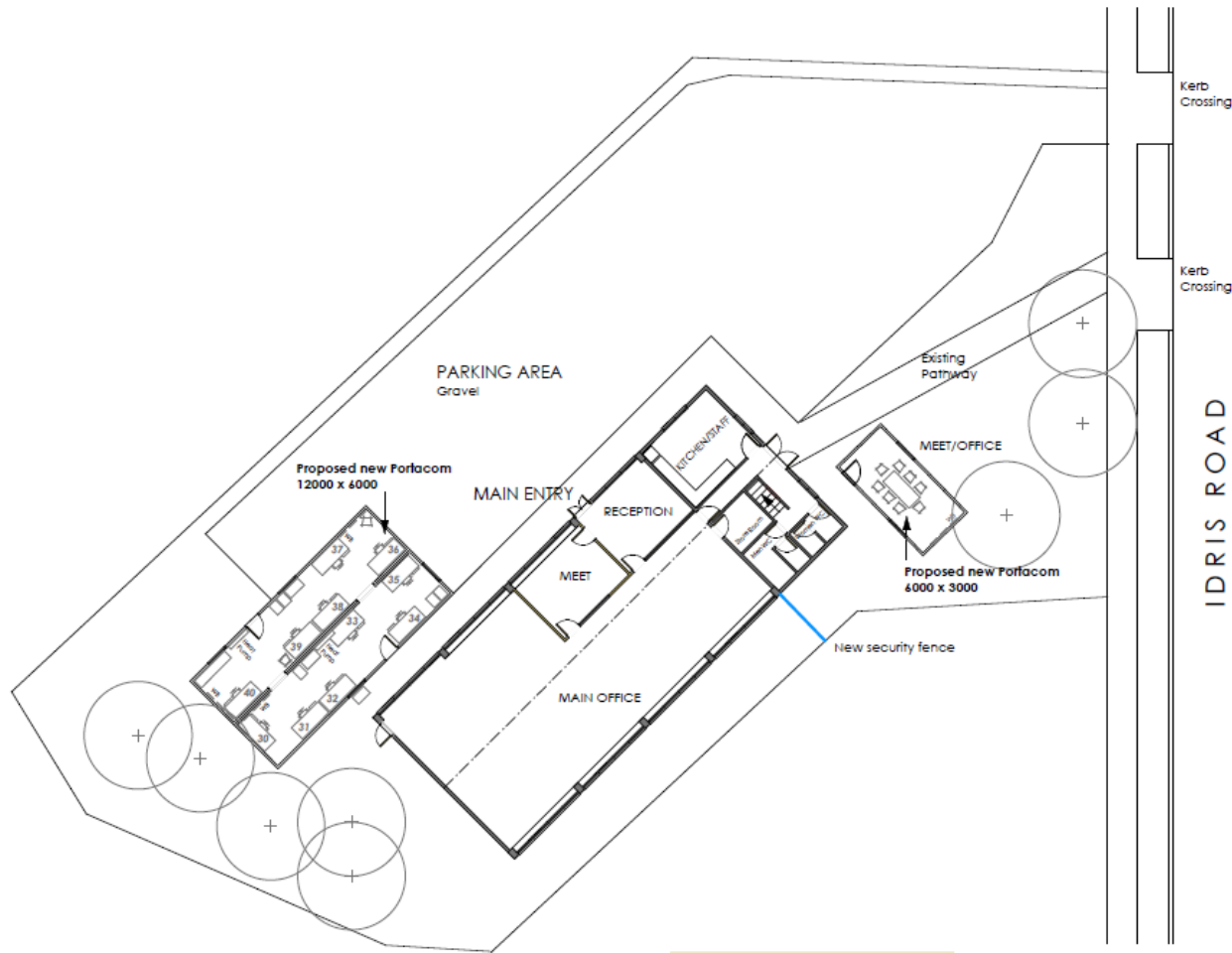
Revisions to Floor Plan

08.03.12

ATTACHMENT 3 TO CLAUSE 7 COUNCIL 17.5.2012

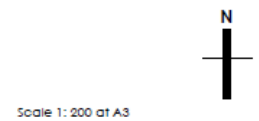
Attachment 3





Plan View

Legal Description: Lot 2 DP 83543
 Street address: 5 Idris Road, Fendalton, Christchurch



21.01.13



11. LEASE TO ELMWOOD CROQUET CLUB INCORPORATED - ELMWOOD PARK

General Manager responsible:	General Manager City Environment Group, DDI 941 8608
Officer responsible:	Sally Davis, Acting Greenspace Manager
Author:	Tony Hallams, Leasing Consultant

PURPOSE OF REPORT

1. The purpose of this report is to seek the approval of the Fendalton/Waimairi Community Board to grant a new lease to the Elmwood Croquet Club Incorporated over their existing leased area at Elmwood Park, within which they have built club buildings and developed their croquet greens.

EXECUTIVE SUMMARY

2. The lease previously granted to the Elmwood Croquet Club Incorporated has expired.
3. The Club has requested a new lease over their existing leased site, on which their pavilion, storage shed and greens and the surrounding area within their fenced off area is built. Council officers from the City Environment, Network Planning Unit support a new lease being entered into for a period of twenty years less one day.

FINANCIAL IMPLICATIONS

4. The Elmwood Croquet Club Incorporated currently holds an "Insurance Certificate" from Jardine Lloyd Thompson (JLT), insurers, to cover their assets at the site. The insurer is satisfied with the state of the assets to maintain insurance. The writer has made a cursory check of the assets at the site and there was no visual substantial damaged detected that requires this to be reported to the Board.
5. The Club's membership as at 1 September 2012 stood at 48 members, including six honorary members. Officers are of the view that the membership is of sufficient numbers to adequately support the maintenance of their present facilities and meaningful club competition.
6. The Club has submitted copies of its audited financial accounts dating back the last five years. Officers have formed the view that the Club is financially sound having sufficient funds to undertake the maintenance and development of their club assets and maintain their membership.

Do the Recommendations of this Report Align with 2009-19 Long Term Plan(LTP) budgets?

7. The proposal will not impinge on LTP budgets, staff time, et cetera required to put a new Sports Club lease in place being budgeted for in existing budgets.
8. The current rent assessed in accordance with the Councils Sports Club Leases Charging Policy has no adverse financial implications for the Council. The current annual lease rental being paid by the Club to the Council is \$377.42 including GST, in accordance with this policy.

LEGAL CONSIDERATIONS

9. The Board has delegated authority from Council under Section 5.11 of the Councils Delegations Register to authorise the granting of the proposed new lease. The subject land is held as fee simple land under the Local Government Act 2002 for the purposes of a public recreation ground and is not subject to the provisions of the Reserves Act 1977.
10. The Delegations Register details - "The Community Board has delegated authority to grant leases on non reserve land for a maximum term of 20 years, less one day, to voluntary organisations over parks for the erection of pavilions and other buildings and structures associated with and necessary for the use of the land for outdoor sports games and other recreational activities."

11. Cont'd

11. There is an obligation on the Council when granting a new lease to grant it only if it considers there is sufficient need to continue to provide the facilities for croquet, and that there is not a greater demand for some other sport or recreational activity and that in the public interest some other sport, game, or recreational activity should not have priority that will provide a greater public benefit. Current Club membership numbers justify a new lease being put in place.
12. As part of that delegation it is necessary for the Council to fulfil the requirements of Section 4 of the Conservation Act 1987, that being to consider its obligations to give effect to the Treaty of Waitangi. There are no cultural materials or fresh water fisheries of importance to Ngai Tahu within the area of Elmwood Park to be leased to the Elmwood Croquet Club Incorporated and the area is not identified as a site of significance to Tangata Whenua in the Christchurch City Plan. Council officers have therefore considered the Council's obligations under Section 4 of the Conservation Act 1987 determining that this issue does not require specific consultation with Te Runanga.

Have you considered the legal implications of the issue under consideration?

13. Yes. Refer paragraphs 9 – 12 above.

ALIGNMENT WITH LONG TERM PLAN (LTP)

14. The LTP's Councils Activities and Services Section promote the provision of safe, accessible and attractive multi sports parks in order to:
 - (a) Provide leisure and recreational activities opportunities, including spaces for organised sport.
 - (b) Usefully locate sports parks across the city.
 - (c) Provide green spaces for the city.
 - (d) Support community health and well being.
 - (e) Provide leased space for clubs to develop sports facilities.

Do the recommendations of this report support a level of service or project in the 2009-19 LTP?

15. Yes. Refer to paragraph 14 above.

ALIGNMENT WITH STRATEGIES

16. This application is aligned with the Christchurch Active Living Strategy, by supporting member's mental stimulation, physical exercise and enabling the general public to gain another experience in life by playing bowls.
17. This application also supports the Christchurch Visitor Strategy by maintaining an attraction that visitors both to Christchurch and the park can experience.
18. The approval of this application is in alignment with the Council's Strategic Direction to support Strong Communities. It encourages residents to enjoy living in the city and to have fun, thereby supporting Christchurch as being a good place to live.

Do the recommendations align with the Council's strategies?

19. Yes. Refer to paragraphs 16 - 18 above.

CONSULTATION FULFILMENT

20. The Council has publicly advertised the proposal and no submissions or objections have been received.

11. Cont'd

STAFF RECOMMENDATION

That the Fendalton/Waimairi Community Board under delegated authority from the Council:

- (a) Approve the granting of a new lease to the Elmwood Croquet Club Incorporated pursuant to Section 138(2) of the Local Government Act 2002 over the part of Elmwood Park on which the existing buildings and greens are located, within their existing fences, being approximately 4114 square metres contained in CB 389/267, a Public Recreation Ground of 5.9641 hectares vested in the Christchurch City Council, for a period of 20 years less one day.
- (b) Authorise the Corporate Support Manager in association with the Policy and Leasing Administrator (Network Planning Unit) to conclude and administer the terms of the lease.
- (c) Resolve that the Council's obligations under Section 4 of the Conservation Act 1987, have been considered, and determine that this issue does not require specific consultation with Te Runanga, for the reasons set out in section 12 above.

12. APPLICATION TO THE BOARD'S 2012/13 DISCRETIONARY RESPONSE FUND – ST MARKS PRESBYTERIAN CHURCH

General Manager responsible:	General Manager, Community Services Group, DDI 941-8607
Officer responsible:	Community Support Unit Manager, Carolyn Gallagher
Assessment undertaken by:	Maryanne Lomax, Strengthening Communities Adviser

PURPOSE OF REPORT

1. The purpose of this report is for the Board to consider an application to the Fendalton/Waimairi 2012/13 Discretionary Response Fund from St Marks Presbyterian Church for \$4,398 towards the upgrade of their sound system.

EXECUTIVE SUMMARY

2. In 2012/13, the total budget available for allocation in the Fendalton/Waimairi Discretionary Response Fund is \$51,197. Further funding of \$4,288 has been added to this amount as a result of the Fendalton/Waimairi Discretionary Response Fund 2011/12 not being expended. The Discretionary Response Fund opens each year on 1 July and closes on 30 June the following year, or when all funds are expended.
3. The purpose of the Fund is to assist community groups where the project and funding request falls outside other council funding criteria and/or closing dates. This fund is also for emergency funding for unforeseen situations.
4. At the Council meeting of 22 April 2010, Council resolved to change the criteria and delegations around the local Discretionary Response Fund.
5. The change in criteria limited the items that the local Discretionary Response Fund does not cover to only:
 - (a) Legal challenges or Environment Court challenges against the Council, Council Controlled Organisations or Community Boards decisions
 - (b) Projects or initiatives that change the scope of a Council project; and
 - (c) Projects or initiatives that will lead to ongoing operational costs to the Council.

Council also made a note that: "Community Boards can recommend to the Council for consideration grants under (b) and (c)."
6. Based on this criteria, the application from the St Marks Presbyterian Church for the upgrade of their sound system is eligible for this fund.
7. Detailed information on the application and staff comments are included in the attached Decision Matrix (Attachment 1).

FINANCIAL IMPLICATIONS

8. There is currently \$28,867 remaining in the Board's 2012/13 Discretionary Response Fund.

Do the Recommendations of this Report Align with 2009-19 LTP budgets?

9. Yes, see page 184 of the LTCCP regarding community grants schemes including Board funding.

LEGAL CONSIDERATIONS

10. There are no legal considerations.

12. Cont'd

ALIGNMENT WITH LTP AND ACTIVITY MANAGEMENT PLANS

11. Aligns with LTP and Activity Management Plans, page 172 and 176.

Do the recommendations of this report support a level of service or project in the 2009-19 LTP?

12. Yes, see LTP pages 176 and 177 regarding community grants schemes, including Board funding.

ALIGNMENT WITH STRATEGIES

13. Refer to the attached Decision Matrix.

CONSULTATION FULFILMENT

14. Not applicable.

STAFF RECOMMENDATION

It is recommended that the Board approve a grant of \$3,500 from its 2012/13 Discretionary Response Fund to St Marks Presbyterian Church towards the upgrade of their sound system.

2012-13 DRF FENDALTON/WAIMAIRI DECISION MATRIX

Priority Rating

One	Meets all eligibility criteria and contributes significantly to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00036830	Organisation Name	Project Name and Description	\$ Requested	Contribution sought towards	Staff Recommendation	Priority
	St Marks Presbyterian Church	Upgrade of Sound System This project is to purchase a new sound system for the spaces utilised by community groups.	\$ 4,398 Total Cost \$26,398 (17% requested)	Sound system for complex	\$ 3,500 That the Fendalton/Waimairi Community Board makes a grant of \$3,500 to St Marks Presbyterian Church towards the upgrade of their sound system.	2

<p>Organisation/Project Details</p> <p>Service Base: 150 Withells Rd, Avonhead Legal Status: Other Established: 1/01/1950 Target groups: The whole community Number of participants: 2,500 Volunteer hours: 150 hours per week</p> <p>Alignment with Council Strategies</p> <ul style="list-style-type: none"> Strengthening Communities Strategy Ageing Together Policy <p>CCC Funding History</p> <p>None in the past three years.</p>	<p>Other sources of funding (this project only)</p> <p>Funds on hand - \$21,000 Other Grants - \$1,000</p> <p>Staff Assessment</p> <p>St Marks Presbyterian Church on Withells Road, Avonhead has become a key community facility in the Fendalton/Waimairi ward and has provided space for a number of groups who have been displaced due to closures of other facilities. In addition to the church hall they also have several meeting areas as well as a sports hall.</p> <p>Up to 1,400 people use the church complex each week. This is an increase of approximately 600 people per week since the 2010/2011 earthquakes. Examples of groups using the facility include: U3A, Zumba, indoor bowls, Tai Chi, Pilates, Weight Watchers, Brownies, Girl Guides, Karate, and Badminton.</p> <p>Throughout the year larger groups also utilise the facility including the NZ Choral Federation which can have up to 1,000 pupils.</p> <p>The church is seeking financial support to install a new sound system throughout the complex. Poor sound quality and volume issues with the current system is creating issues for a number of groups that use the space. This is a particular issue for older adults who have difficulty hearing guest speakers or tutor's instructions.</p> <p>The church has raised the majority of the funding required and are requesting support from the Community Board to meet the shortfall.</p>
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13. APPLICATION TO THE BOARD'S YOUTH DEVELOPMENT SCHEME – TOM HORNCastle, ROWAN MCCOMISH

General Manager responsible:	General Manager, Community Services, DDI 941-8986
Officer responsible:	Unit Manager, Recreation and Sports
Author:	Ken Howat, Community Recreation Adviser

PURPOSE OF REPORT

1. The purpose of this report is to seek approval for two applications for funding from the Board's 2012/13 Youth Development Fund. The Fund's balance is \$1,850 at present

EXECUTIVE SUMMARY

2. The applicants are:
 - (a) Tom Horncastle, a 12 year old Cobham Intermediate student living in Burnside.
 - (b) Rowan McComish, a 14 year old Christchurch Boys High School student living in Burnside.
3. Tom and Rowan have been invited to represent New Zealand at the World First Lego League (FLL) Festival in St Louis, United States of America. FLL is world wide programme aimed at engaging young people in research, problem solving and engineering.
4. Each year teams from around the world are given a challenge that involves building an autonomous robot to carry out pre-determined functions and to analyze, research and invent a solution to a real world problem. Teams have eight weeks to complete the challenge and the winners from each country are invited to compete at the World FLL.
5. Tom and Rowan won the New Zealand FLL event and will compete against the top 83 teams selected from over 20,000 teams world wide. The boys invented a clothes line than can be easily lowered and raised to be used by older adults and people with limited arm movement. They are currently working towards commercial production of their invention. The team is coached and mentored by Tom's mother who will accompany the boys to the event.

FINANCIAL IMPLICATIONS

6. The total cost to attend the competition is \$6,570

Expense	Amount
Airfares	2,420
Meals and accommodation	2,500
Entry fee	1200
Uniform	450
Total	\$6,570

7. This is the first time that the applicants have applied to the Board for financial support.

Do the Recommendations of this Report Align with 2009-19 LTP budgets?

8. This application is seeking funding from the Community Board's 2012/13 Youth Development Fund.

LEGAL CONSIDERATIONS

Have you considered the legal implications of the issue under consideration?

9. There are no legal implications in regards to this application.

13. Cont'd

ALIGNMENT WITH LTP AND ACTIVITY MANAGEMENT PLANS

10. Aligns with page 170 LTP, regarding Community Board Project funding.

Do the recommendations of this report support a level of service or project in the 2009-19 LTP?

11. As above.

ALIGNMENT WITH STRATEGIES

12. Application aligns with the Council's Youth Strategy and local Community Board objectives.

Do the recommendations align with the Council's strategies?

13. As above.

CONSULTATION FULFILMENT

14. Not applicable.

STAFF RECOMMENDATION

It is recommended that the Board makes a grant of \$350 each to Tom Horncastle and Rowan McComish towards the cost of competing at the World First Lego League Festival.

14. RECESS COMMITTEE MEETING – REPORT OF 8 FEBRUARY 2013

General Manager responsible:	General Manager Regulation and Democracy Services, DDI 941 8462
Officer responsible:	Democracy Services Manager
Author:	Edwina Cordwell, Community Board Adviser

PURPOSE OF REPORT

The purpose of this report is to submit the minutes of the Recess Committee meeting held on Friday 8 February 2013 at 3pm. The Committee had delegated authority to resolve these matters

The meeting was attended by Val Carter, Cheryl Colley, Sally Buck, Faimeh Burke, David Cartwright and David Halstead. An apology was received and accepted from Jamie Gough and an apology for lateness from David Cartwright who arrived at 3.45pm and was absent for clause 1.

1. CAPITAL ENDOWMENT FUND – SPECIAL ONE-OFF PROJECTS SCHEME

The Committee considered project nominations for Phase One of the Capital Endowment Fund – Special One-off Project Scheme.

The Committee **decided** that the following projects be nominated for Phase One of the Capital Endowment Fund funding to the joint Community Board Chairpersons for consideration:

- **Bishopdale Temporary Library (Priority One Project)**
That an amount of up to \$300,000 be requested to enable a facility to be established recognising that this is a temporary service and may utilise older equipment and furniture and may not offer a wide public ICT service.
- **St Barnabas Church Rebuild**
That an amount of \$25,000 be considered for a donation to St Barnabas Church to contribute to the rebuild of this iconic building.
- **Rehua Marae Kitchen Upgrade**
That an amount of \$25,000 be allocated to Rehua Marae to assist with the kitchen upgrade of the Marae and to be done in agreement with the Shirley/Papanui Community Board who also sought a contribution of \$25,000.
- **Purchase of Community Van and Signage**
An amount of \$40,000 to be used to purchase a Community Van to be managed and run from St Barnabas Church and for appropriate signage on the vehicle to identify it as a community van and the Board as its sponsor.

2. NEW ZEALAND LOCAL BOARDS AND COMMUNITY BOARDS' CONFERENCE 2013 – BOARD MEMBERS ATTENDANCE

The Committee's consideration was sought regarding the approval for a number of Board members to attend the 2013 New Zealand Community Boards' Conference in Wanaka from 9 to 11 May 2013.

The Committee **resolved** that two members of the Fendalton/Waimairi Community Board (attendees to be confirmed at the 19 February meeting) will attend the New Zealand Community Boards' Conference to be held in Wanaka in 2013.

3. BRIEFINGS**Maryanne Lomax – Community Boards' Best Practice Awards**

Maryanne Lomax, Strengthening Communities Adviser was in attendance and updated the Board on the progress of the Fendalton/Waimairi Voices submission for the Community Boards' Best Practice Awards for 2013.

14. Cont'd

The Chair complimented staff on the work that has been done to create this submission. The entry will now be formally submitted.

4. COMMUNITY BOARD ADVISER'S UPDATE

4.1 PROPOSED DATES AND TIMES FOR SEMINARS FOR 2013

The Committee was asked to consider and confirm a range of dates and times for potential seminars/workshops/site visits and other informal activities in 2013 should this need arise.

The following dates/times were agreed with further dates to be confirmed in early April.

Tuesday 26 February – 8am
Tuesday 12 March – 3.30pm
Tuesday 26 March – 3.30pm
Tuesday 9 April – 3.30pm
Tuesday 23 April – 3.30pm
Tuesday 30 April – 8am

4.2 TABLED CORRESPONDENCE

- Correspondence from Monika Dombay thanking the Board for funding support from the 2012/13 Youth Development Scheme was tabled and **received**.
- Correspondence was tabled from the Bishopdale Centre Association Incorporated regarding ongoing maintenance concerns within the Bishopdale Mall. Strengthening Communities staff advised that they were following up on various matters raised in the email and liaising with the Association and would continue to do so.

The Committee noted the correspondence and **decided** to forward the information to relevant staff and requested that a status report on the matters below be supplied in due course:

Roads
Footpaths
Garden plots
Pedestrian traffic posts
Cycle stands
Public toilets
Community centre and library
Graffiti
Car park markings

The meeting concluded at 4.15pm.

STAFF RECOMMENDATION

That the minutes be received.

15. COMMUNITY BOARD ADVISER'S UPDATE

15.1 CURRENT ISSUES

15.2 BOARD FUNDING 2012/13 UPDATE

Attached

16. ELECTED MEMBERS' INFORMATION EXCHANGE

- **Neighbourhood Support Canterbury** (Val Carter)
- **Christchurch Streets and Garden Awards Committee** (Faimah Burke)
- **Keep Christchurch Beautiful Committee** (David Cartwright)
- **Merevale Corner** (Faimah Burke)
- **Merivale Precinct Society** (Faimah Burke – unofficial)
- **Waimakariri/Eyre/Cust Rating District Liaison Committee** (David Halstead)
- **Riccarton/Ilam Community Safety Joint Working Party** (Jamie Gough and David Cartwright)

ATTACHMENT TO CLAUSE 15.2

updated as at	Project/Service/Description/Group	Allocation 2012/13	
12-Dec	Fendalton/Waimairi Discretionary Response Fund		Board Approval
	Budget	51,197	
	2011/12 Carry Forwards	4,288	
	Total DRF Budget for 2012/13	55,485	
	<i>Allocations made</i>		
	Youth Development Fund - Opening Balance allocation	10,000	17/07/12
	<i>Allocations made</i>		
	<i>Chari-Lee Swanson (International Air Cadet Exchange)</i>	350	02/07/12
	<i>Liam McGeorge (Boys Brigade National Leadership Development Course)</i>	200	02/07/12
	<i>Amberlea Stocks (Spirit of Adventure voyage)</i>	300	17/07/12
	<i>Sam Bosworth (World Rowing Championships)</i>	400	17/07/12
	<i>Villa Maria College Con Brio Chorale</i>	750	30/07/12
	<i>Reena Hamilton & Deen Coulson (Southern Jam Youth Festival - Blenheim)</i>	150	30/07/12
	<i>Burnside High School Orchestra (Concert Tour Melbourne)</i>	1,000	14/08/12
	<i>Mushtaba Rafee (Secondary Schools Premier Football Tournament)</i>	150	03/09/12
	<i>Monika Dombay (Australian Salsa Solo Championships)</i>	250	03/09/12
	<i>Lucian Nightingale & Wai Ling Chan (Asian Junior & Cadet Fencing Championship)</i>	800	01/10/12
	<i>Andrew James Tayler (Hockey New Zealand Tournament)</i>	150	01/10/12
	<i>Reubyn Bisschops & Benjamin Moore (Triathlon Union Age-Group World Champs)</i>	400	16/10/12
	<i>Lauren Alexander (Latitude Global Volunteering)</i>	400	16/10/12
	<i>Kevin Zhang (World Wushu Championships)</i>	400	29/10/12
	<i>Bayley Anderson (Genee International Dance Championships)</i>	150	26/11/12
	<i>Emma Reynolds (Australian International Girl Guide Jamboree)</i>	300	26/11/12
	<i>Brooke Olliver-Burnside (The Hague International Model United Nations Conference)</i>	400	26/11/12
	<i>Tullan McGuinness & Kazuki Tsukiji (Junior Basketball Cup)</i>	500	11/12/12
	<i>Bethany Long (Trampoline Championships)</i>	150	11/12/12
	<i>Alexandra Scott (National Dance Championship)</i>	250	11/12/12
	<i>Kendra Ward (Sister City Committee Global Leadership Programme)</i>	300	11/12/12
	<i>Austin O'Brien (The Hague International Model United Nations Conference)</i>	400	11/12/12
	Youth Development Fund Balance - Available for allocation	1,850	
	Discretionary Response Fund - Total Allocation	45,485	
	*Carry forwards (allocated to 2011/12 playground equipment renewal project)	4,288	
	<i>Elmwood Club (Concept Plan)</i>	5,000	29/10/12
	<i>Vocal Minority (Purchase of Keyboard)</i>	1,180	29/10/12
	<i>Riccarton Leagues Club (Insulation of Clubroom)</i>	2,000	29/10/12
	<i>Merivale Buisness Association (Start up costs)</i>	5,000	26/11/12
	<i>University of Canterbury (Athletics Summer Club Programme)</i>	1,000	11/12/12
	Discretionary Response Fund Balance	27,017	
	TOTAL: Fendalton/Waimairi Discretionary Response Fund Unallocated	28,867	