

14. 2. 2013

**SPREYDON/HEATHCOTE COMMUNITY BOARD  
23 NOVEMBER 2012**

**Report of a meeting of the Spreydon/Heathcote Community Board  
held on 23 November 2012 at 8am in the Board Room,  
Pioneer Stadium, 75 Lyttelton Street**

**PRESENT:** Phil Clearwater (Chairperson), Barry Corbett, Paul McMahon,  
Helene Mautner, Karolin Potter and Tim Scandrett.

**APOLOGIES:** Apologies for absence were received and accepted from Sue Wells.

The Board reports that:

**PART B - REPORTS FOR INFORMATION**

**1. BRADFORD PARK DEEDS LAND**

The Spreydon/Heathcote Community Board considered a report seeking their recommendation to the Council regarding the options for deeds land adjacent to Bradford Park.

This report was considered by the Board at their meeting on 14 December 2012, please refer to item 16 of the Council's agenda for the recommendation.

**2. EARTHQUAKE DESIGN AND CAPABILITY**

**2.1 LEE PEE LTD - ROSIE HOBBS**

Rosie Hobbs gave a presentation to the Board regarding Lee Pee Ltd's plan for development on the corner of Coronation, Selwyn and Rosewarne Streets. The Board expressed their appreciation of the design which was in keeping with aspects of the Selwyn Street Shops Master Plan. In particular the Board noted the planned provision of parking spaces at the rear of the shops, the landscaping and the public space areas.

The Board Chairperson thanked Rosie Hobbs for informing the Board about Lee Pee Ltd's proposed plan for development.

**3. DEPUTATIONS BY APPOINTMENT**

**3.1 LOWER CASHMERE RESIDENTS ASSOCIATION**

Louise Ayling, Steve Clerain and Chris Elsmore members of the Lower Cashmere Residents Association addressed the Board regarding the recently formed residents association. It includes residents from Rose Street to Ashgrove Terrace and Barrington Street to Hoon Hay Road.

The Board Chairperson thanked the members from the Lower Cashmere Residents Association for attending the meeting.

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**3 Cont'd****3.2 OLD STONE HOUSE**

Olwyn Rudd, Peter Rogers and Derek Meredith from the Old Stone House attended the meeting to address the Board regarding the Old Stone House and the Council's Facilities Rebuild Plan – Top 30 Projects.

Barry Corbett advised that on 22 November 2012 yesterday the Council resolved to include the Old Stone House in the Facilities Rebuild Plan - Top 30 Projects. The plan was amended to include the Old Stone House in Cracraft, which had been left from the list in error.

The Board Chairperson thanked the staff of Old Stone House representatives for attending the meeting.

**4. PETITIONS**

Nil

**5. NOTICES OF MOTION**

Nil.

**6. CORRESPONDENCE****6.1 KEEP OUR ASSETS – CHRISTCHURCH**

The Board **received** a letter from Murray Horton, Convenor of Keep Our Assets – Christchurch.

The Board **decided** to write to the Prime Minister John Key and the Minister of Canterbury Earthquake Recovery Gerry Brownlee regarding the Council retaining its strategic assets.

**6.2 PERMANENT CLOSURE OF EASTERN TERRACE**

The Board **received** a letter from Stuart McDonald regarding the permanent closure of Eastern Terrace in the area adjacent to the Beckenham ponds.

**6.3 HEATHCOTE RIVER PLAN**

The Board **received** a letter from Sue Grant of the Beckenham Neighbourhood Association regarding the Mid-Heathcote River/Ōpawaho Linear Park Master Plan.

**7. BRIEFINGS****7.1 NIKKI HAWKEY, COMMUNITY ENGAGEMENT MANAGER, CENSUS**

Statistics New Zealand will be undertaking a census in March 2013. Nikki Hawkey presented a brief explanation of what the census means for local communities and the impact it will have for Christchurch at this time and for the future.

**8. COMMUNITY BOARD ADVISER'S UPDATE**

Nil.

**9. ELECTED MEMBER'S INFORMATION EXCHANGE**

Nil.

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**10. BOARD MEMBER'S INFORMATION EXCHANGE**

Nil.

**PART C - REPORT ON DELEGATED DECISIONS TAKEN BY THE BOARD****11. CONFIRMATION OF MINUTES – 5 NOVEMBER 2012**

The Board **resolved** that the minutes (*both open and public excluded sections*) of the Board's ordinary meeting of 5 November 2012 be confirmed.

**12. ANNEX ROAD, BIRMINGHAM DRIVE AND WRIGHTS ROAD: PROPOSED BUS STOPS**

The Spreydon/Heathcote Community Board considered a report seeking its approval that it formalise and approve the existing bus stops along a bus route that encompasses Annex Road, Birmingham Drive and Wrights Road.

The Spreydon/Heathcote Community Board **resolved** to approve:

Bus Stop B (north side of the road only)

- (a) That all parking restrictions located on the northeast side of Annex Road commencing at its intersection with Birmingham Drive and extending in a northwest direction for a distance of 84 metres be revoked.
- (b) That a bus stop be installed on the northeast side of Annex Road commencing at a point 53 metres northwest of its intersection with Birmingham Drive and extending in a northwest direction for a distance of 17 metres.
- (c) That the stopping of vehicles be prohibited at any time on the northeast side of Annex Road commencing at its intersection with Birmingham Drive and extending in a northwest direction for a distance of 53 metres.
- (d) That the stopping of vehicles be prohibited at any time on the northeast side of Annex Road commencing at a point 70 metres northwest of its intersection with Birmingham Drive and extending in a northwest direction for a distance of 14 metres.

Bus Stops C Plan TG123801 and TG123801c:

- (e) That a bus stop be installed on the north side of Birmingham Drive commencing at a point 22 metres east of its intersection with Craft Place and extending in an easterly direction for 14 metres.
- (f) That the stopping of vehicles be prohibited at any time on the north side of Birmingham Drive commencing at a point 36 metres east of its intersection with Craft Place and extending in an easterly direction for a distance of 4 metres.
- (g) That a bus stop be installed on the south side of Birmingham Drive commencing at a point 61 metres east of its intersection with Vulcan Place and extending in an easterly direction for 14 metres.
- (h) That the stopping of vehicles be prohibited at any time on the south side of Birmingham Drive commencing at a point 75 metres east of its intersection with Vulcan Place and extending in an easterly direction for a distance of 8 metres.

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Bus Stops D as TG123801 and TG123801d:

- (i) That a bus stop be installed on the north east side of Birmingham Drive commencing at a point 138 metres north west of its intersection with Hands Road and extending in a north westerly direction for 14 metres.
- (j) That the stopping of vehicles be prohibited at any time on the north east side of Birmingham Drive commencing at a point 132 metres north west of its intersection with Hands Road and extending in a north westerly direction for 6 metres.
- (k) That the stopping of vehicles be prohibited at any time on the north east side of Birmingham Drive commencing at a point 152 metres north west of its intersection with Hands Road and extending in a north westerly direction for 8 metres.
- (l) That all parking restrictions on south side of Birmingham Drive commencing at its intersection with Marylands Place and extending in a westerly direction to its intersection with Halls Place be revoked.
- (m) That a bus stop be installed on the south side of Birmingham Drive commencing at a point 7 metres west of its intersection with Marylands Place and extending in a westerly direction for 14 metres.
- (n) That the stopping of vehicles be prohibited at any time on the south side of Birmingham Drive commencing at its intersection with Marylands Place and extending in a westerly direction for a distance of 7 metres.
- (o) That the stopping of vehicles be prohibited at any time on the south side of Birmingham Drive commencing at a point 21 metres west of its intersection with Marylands Place and extending in an westerly direction to Halls Place

Bus Stops E TG123801 and TG123801e:

- (p) That all parking restrictions on the northeast side of Wrights Road commencing at a point 49 metres northwest of its intersection with Jack Hinton Drive and extending in a north westerly direction for a distance of 22 metres be revoked.
- (q) That a bus stop be installed on the northeast side of Wrights Road commencing at a point 49 metres northwest of its intersection with Jack Hinton Drive and extending in a north westerly direction for a distance of 14 metres.
- (r) That the stopping of vehicles be prohibited at any time on the northeast side of Wrights Road commencing at a point 63 metres northwest of its intersection with Jack Hinton Drive and extending in a north westerly direction for a distance of 8 metres.
- (s) That all parking restrictions on the southwest side of Wrights Road commencing at a point 101 metres northwest of its intersection with Hillmorton Street and extending in a north westerly direction for a distance of 18 metres be revoked.
- (t) That a bus stop be installed on the southwest side of Wrights Road commencing at a point 101 metres northwest of its intersection with Hillmorton Street and extending in a north westerly direction for a distance of 14 metres.
- (u) That the stopping of vehicles be prohibited at any time on the southwest side of Wrights Road commencing at a point 115 metres northwest of its intersection with Hillmorton Street and extending in a north westerly direction for a distance of 4 metres.

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**13. MIDAS PLACE PROPOSED NO STOPPING RESTRICTION**

The Spreydon/Heathcote Community Board considered a report seeking its approval of the installation of a No Stopping Restriction in Midas Place.

The Spreydon/Heathcote Community Board **resolved** to approve:

- (a) That the stopping of vehicles be prohibited at any time on the north-western side of Midas Place commencing at a point 122 metres northeast of its intersection with Annex Road and extending around the cul-de-sac head in a clockwise direction for a distance of 33 metres.
- (b) That the stopping of vehicles be prohibited at any time on the south-eastern side of Midas Place commencing at a point 61 metres north-east of its intersection with Annex Road and extending for a distance of 12 metres.
- (c) That the stopping of vehicles be prohibited at any time on the south-eastern side of Midas Place commencing at a point 91 metres north-east of its intersection with Annex Road and extending for a distance of 14 metres.

**14. SPREYDON/HEATHCOTE 2012/13 YOUTH ACHIEVEMENT FUNDING APPLICATION – CONNER STEAD**

The Spreydon/Heathcote Community Board considered an application for funding assistance from Connor Stead who has been selected for the National Under 19 Track Cycling Team to represent New Zealand at the 2013 Junior Oceania Track Cycling Championships in Adelaide, Australia from 24 November to 3 December 2012.

The Spreydon/Heathcote Community Board **resolved** to approve a grant of \$350 to Connor Stead from the 2012/13 Youth Achievement Scheme to represent New Zealand at the 2013 Junior Oceania Track Cycling Championships in Adelaide, Australia from 24 November to 3 December 2012.

**15. SPREYDON/HEATHCOTE 2012/13 YOUTH ACHIEVEMENT FUNDING APPLICATION – OLIVIA RICHARDS**

The Spreydon/Heathcote Community Board considered an application for funding assistance from Olivia Richards to compete in the national Get2Go Challenge Adventure Race on Great Barrier Island from 9– 4 December 2012.

The Spreydon/Heathcote Community Board **resolved** to approve a grant of \$250 to Olivia Richards from the 2012/13 Youth Achievement Scheme fund to compete at the national Get2Go Challenge on Great Barrier Island from 9-14 December 2012.

**16. RESOLUTION TO BE PASSED - SUPPLEMENTARY REPORTS**

The Spreydon/Heathcote Community Board **received** the following reports at the meeting:

- Spreydon/Heathcote 2012/13 Youth Achievement Funding Application – Sophie Harrison and Annaliese Elliot.
- Spreydon/Heathcote 2012/13 Youth Achievement Funding Application – Ian Bresler and Michael Bresler.

**17. COMMUNITY BOARD ADVISER'S UPDATE**

- ward earthquake update
- funding meeting and seminar dates 2013.

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**18. SPREYDON/HEATHCOTE 2012/13 YOUTH ACHIEVEMENT FUNDING APPLICATION – SOPHIE HARRISON AND ANNALIESE ELLIOT**

The Spreydon/Heathcote Community Board considered an application for funding assistance from the following applicants:

- (a) Sophie Harrison, 15 years old from Cashmere, to compete in the national Get2Go Challenge Adventure Race on Great Barrier Island from 9 – 14 December 2012.
- (b) Annaliese Elliot, 15 year old from Beckenham, to compete in the national Get2Go Challenge Adventure Race on Great Barrier Island from 9 – 14 December 2012.

The Spreydon/Heathcote Community Board **resolved** to approve a grant to Sophie Harrison and Annaliese Elliot of \$250 each from the 2012/13 Youth Achievement Scheme Fund to compete at the national Get2Go Challenge on Great Barrier Island from 9-14 December 2012.

**19. SPREYDON/HEATHCOTE 2012/13 YOUTH ACHIEVEMENT FUNDING APPLICATION – MICHAEL BRESLER AND IAN BRESLER**

The Spreydon/Heathcote Community Board considered an application of funding from the following applicants:

- (a) Michael Bresler, 15 years old from Opawa, to compete at the Lego League National Competition in Auckland on 24 November 2012.
- (b) Ian Bresler, 13 years old from Opawa, to compete at the Lego League National Competition in Auckland on 24 November 2012.

The Spreydon/Heathcote Community Board **resolved** to approve a grant to Michael Bresler and Ian Bresler of \$250 each from the 2012/13 Youth Achievement Scheme Fund to compete at the Lego League National Competition in Auckland on 24 November 2012.

The meeting concluded at 9.45am.

**CONFIRMED THIS 14TH DAY OF DECEMBER 2012**

**PHIL CLEARWATER  
CHAIRPERSON**

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**BURWOOD/PEGASUS COMMUNITY BOARD  
12 NOVEMBER 2012**

**Report of a meeting of the Burwood/Pegasus Community Board  
held on Monday 12 November 2012 at 4pm in the Board Room  
Corner Beresford and Union Streets, New Brighton.**

**PRESENT:** Linda Stewart (Chairperson), Peter Beck, Julie Gorman,  
Glenn Livingstone and Tim Sintes.

**APOLOGIES:** Apologies for absence were received and accepted from Tim Baker  
and David East.

The Board reports that:

**PART B - REPORTS FOR INFORMATION**

**1. DEPUTATIONS BY APPOINTMENT**

**1.1 STATISTICS NEW ZEALAND RE CENSUS 2013**

Nikki Hawkey, Community Engagement Manager for the 2013 Census, provided information to the Board on 'what the census means for local communities, how we can work together to ensure everyone counts and recruitment opportunities for Census staff from within the ward.

After questions and feedback from members, the Chairperson thanked Ms Hawkey for the information provided.

Staff undertook to liaise with Ms Hawkey regarding providing details of local community contacts.

**1.2 BURWOOD EAST RESIDENTS' ASSOCIATION**

Melissa Barber, Chairperson, and Mark Scully representing the Burwood East Residents' Association, addressed the Board requesting that the Council undertake improvements to those immediate roads through the red zone that are being used by residents to gain access to their properties in the Kingsbridge Drive and Flaxon Place area.

A suggestion was made of a smoothing seal being applied on a specified access road such as Stour Drive and the representatives indicated their support for this idea. Also mentioned was the current condition of Travis Road (SH74) immediately adjoining their properties and a view was expressed that this needed attention by the New Zealand Transport Agency.

After questions from members, the Chairperson thanked Ms Barber and Mr Scully for their deputation.

The Board **decided** that staff be requested to identify workable solutions to meet the issues raised by the Burwood East Residents' Association.

**2. PRESENTATION OF PETITIONS**

Nil.

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**3. NOTICES OF MOTION**

Nil.

**4. CORRESPONDENCE**

Nil.

**5. BRIEFINGS**

Nil.

**6. RESIDENTS' ASSOCIATIONS/COMMUNITY ORGANISATIONS****6.1 NORTHSHORE RESIDENTS' ASSOCIATION**

Wayne Findley, Chairperson, Northshore Residents' Association, updated the Board on the activities of the group and outlined some issues including the condition of local commuter roads and bus routes, what will replace the Queen Elizabeth II Park complex, particularly the 50 metre pool, and the need to review the current entrance to Bottle Lake Forrest Park and its associated facilities.

The Board thanked the Association for its work in the Northshore area.

The Board **received** the update from the Northshore Residents' Association and asked staff to refer the information presented to the appropriate Council Units.

**6.2 BOARD LIAISON UPDATE**

This item was deferred until the 17 December 2012 Board meeting.

**7. COMMUNITY BOARD ADVISER'S UPDATE**

The Board **received** information on the following:

- upcoming Board activities including the Combined Community Board Seminars on 19 November 2012 and 10 December 2012 and the Board meeting followed by a Seminar on 3 December 2012
- upcoming community activities including the New Brighton Paddling (Whale) Pool Opening on 17 November 2012, the Burwood/Pegasus Networking Forum on 23 November 2012, Carols in the Community events from 30 November to 4 December 2012 and the Community Farewell to QEII Facilities on 2 December 2012

- Meeting with Local Schools

The Board **decided** that the action of the Board Chairperson in communicating the Board's position to the Minister of Education regarding the education change proposal, be confirmed.

- Burwood/Pegasus LERC Team
- New Zealand Community Boards' Conference 2013 – Best Practice Awards
- Board Funds 2012/13 Update



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- PEEEP Trust – staff are having ongoing discussions with the Trust in response to their earlier deputation to the Board.

The Trust was thanked for its cleanup work following the recent fireworks event at New Brighton.

**8. QUESTIONS UNDER STANDING ORDERS**

Nil.

**PART C - REPORT ON DELEGATED DECISIONS TAKEN BY THE BOARD****9. CONFIRMATION OF MEETING MINUTES – 29 OCTOBER 2012**

The Board **resolved** that the minutes of its ordinary meeting of 29 October 2012, be confirmed.

**10. WICHITA RESERVE - PARTIAL EXCHANGE**

The Board considered a report seeking its approval under delegated authority to public notify the exchange of part of Wichita Reserve at 44 Lakewood Drive with part of the adjoining private property at 42 Lakewood Drive.

The Board **resolved** to:

- Approve in principle the exchange of part (21 metres squared) of Wichita Reserve, 44 Lakewood Drive, with part (21 metres squared) of the adjoining private property 42 Lakewood Drive.
- Approve the public notification of the proposed exchange of land, part (21 metres squared) of Wichita Reserve (311 metres squared) at 44 Lakewood Drive (being Lot 8 DP 43521) with (21 metres squared) of the adjoining private property at 42 Lakewood Drive (Lot 19 DP 43526) for one month.
- Appoint Tim Sintes and Julie Gorman, with Linda Stewart as alternate, to the Hearing Panel for the consideration and deliberation of public submissions to the proposed exchange of reserve land for other land and forward their recommendation(s) back to the Community Board. (Note: If there are no public submissions received a report will be presented to the Community Board without convening the Hearing Panel.)

**11. LAKE TERRACE ROAD/LAKEWOOD DRIVE – PROPOSED GIVE WAY CONTROL AND MARKING UPGRADE**

The Board considered a report seeking its approval to install a Give Way control against the Lake Terrace Road left turn slip lane at the intersection with Lakewood Drive.

The Board noted that staff would be monitoring pedestrian movements across the intersection to determine whether changes were needed after implementation of this roading change.

The Board **resolved**:

- That a Give Way control be placed against the Lake Terrace Road left turn slip lane at its intersection with Lakewood Drive;

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- (b) That a 'change of intersection layout' sign to alert all road users, be provided on a short-term basis.

**12. BURWOOD/PEGASUS COMMUNITY BOARD 2012/13 DISCRETIONARY RESPONSE FUND - APPLICATION – ROCKINGHORSE ROAD CHILDREN'S FUN DAY**

The Board considered an application for funding from its 2012/13 Discretionary Response Fund for the Rocking Horse Road Children's Fun Day.

The Board **resolved** to approve a grant of \$600 from its 2012/13 Discretionary Response Fund to Sharyn Kitchen, Committee Member on behalf of the Rocking Horse Road Children's Fun Day Group, towards event related costs.

**13. BURWOOD/PEGASUS YOUTH DEVELOPMENT FUNDING SCHEME 2012/13 – APPLICATIONS - ISAAC FAIRBAIRN, ALEX FORT, CELINE EVANS**

The Board considered three applications for funding assistance from its Youth Development Funding Scheme 2012/13.

The Board **resolved** to:

- (a) Approve a grant of \$250 from its 2012/13 Youth Development Fund to Isaac Fairbairn to attend the South Island Age Group Tournament from 7 to 9 October 2012.
- (b) Approve a grant of \$500 from its 2012/13 Youth Development Fund to Alex Fort to attend the World Sprint Canoe Racing Championships in Canada in February 2013.
- (c) Approve a grant of \$250 from its 2012/13 Youth Development Fund to Celine Evans to attend the Artistic Gymnastics Championships in Blenheim from 3 to 7 October 2012.

**14. BURWOOD/PEGASUS COMMUNITY BOARD – 2013 MEETING DATES**

The Board considered a report seeking the adoption of its meeting dates for 2013.

The Board **resolved** to:

- (a) Adopt a schedule of ordinary meeting dates up to September 2013 to be held at 4pm in the Board Room, corner Beresford and Union Streets, New Brighton, as follows:

Monday 4 February 2013  
 Monday 18 February 2013  
 Monday 4 March 2013  
 Monday 18 March 2013  
 Tuesday 2 April 2013 (Note: Monday 1 April is Easter Monday)  
 Monday 15 April 2013  
 Monday 6 May 2013  
 Monday 20 May 2013  
 Tuesday 4 June 2013 (Note: Monday 3 June is Queens Birthday)  
 Monday 17 June 2013  
 Monday 1 July 2013  
 Monday 15 July 2013  
 Monday 5 August 2013  
 Monday 19 August 2013  
 Monday 2 September 2013  
 Monday 16 September 2013

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- (b) Approve the Board's funding meeting dates to be held at 4pm in the Board Room corner Beresford and Unions Streets New Brighton, as follows:

|                         |  |
|-------------------------|--|
| Monday 17 June 2013     | Key Local Projects 2013/14   |
| Monday 15 July 2013     | 2013/14 Strengthening Communities Fund allocations   |
| Thursday 22 August 2013 | 2013/14 Small Grants Fund allocations by the Burwood/Pegasus Small Grants Fund Assessment Committee. |

**15. BURWOOD/PEGASUS COMMUNITY BOARD – 2012/13 RECESS COMMITTEE**

The Board considered a report seeking its approval to put in place delegation arrangements for the making of any required decisions that would otherwise be dealt with by the Board, covering the period following its final meeting for the year on 17 December 2012 up until the resumption of its ordinary meetings in February 2013.

The Board **resolved**:

- (a) That a Burwood/Pegasus Community Board Recess Committee comprising the Board Chairperson, Deputy Chairperson and one other Board member available (or their nominees), with a quorum of two members, be authorised to exercise the delegated powers of the Burwood/Pegasus Community Board for the period following its ordinary meeting on 17 December 2012 up until the Board resumes normal business in early February 2013.
- (b) That the application of any such delegation be reported back to the Board for record purposes.

**16. ADJOURNMENT OF MEETING**

The Board **resolved** to adjourn the meeting at 4.40pm.

The meeting resumed at 5.14pm.

The meeting concluded at 5.45pm.

**CONFIRMED THIS 3RD DAY OF DECEMBER 2012**

**LINDA STEWART  
CHAIRPERSON**

14. 2. 2013

**BURWOOD/PEGASUS COMMUNITY BOARD  
3 DECEMBER 2012**

**Report of a meeting of the Burwood/Pegasus Community Board  
held on Monday 3 December 2012 at 4pm in the Board Room  
Corner Beresford and Union Streets, New Brighton.**

**PRESENT:** Linda Stewart (Chairperson), Tim Baker, Peter Beck, David East, Julie Gorman, Glenn Livingstone and Tim Sintes.

**APOLOGIES:** Nil.

The Board reports that:

**PART B - REPORTS FOR INFORMATION**

**1. DRAFT NEW BRIGHTON CENTRE MASTER PLAN**

This item was considered by the Council at its 6 December 2012 meeting.

**2. DEPUTATIONS BY APPOINTMENT**

**2.1 PAUL ZAAZEN**

Paul Zaanen, on behalf of businesses in New Brighton, addressed the Board about the need to better connect with business land owners and to focus on their associated owners responsibilities to the operators and to the New Brighton community. He also mentioned a long held desire amongst business operators to establish a forum whereby local businesses could more effectively collaborate with one another and with the local community.

Members noted that the matters highlighted by Mr Zaanen were mentioned for attention in the Draft New Brighton Centre Master Plan.

Following questions from members, that Chairperson thanked Mr Zaanen for his deputation.

**3. PRESENTATION OF PETITIONS**

Nil.

**4. NOTICES OF MOTION**

Nil.

**5. CORRESPONDENCE**

The Board **received** correspondence from the following:

- Christchurch City Council acknowledging the Board's submission on the recently adopted Christchurch Transport Strategic Plan

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- Minister of Education's interim acknowledgment of the Board's letter regarding the Education Renewal proposal involving schools in the ward
- Hamish Smith, a 2012/13 Youth Development Fund Scheme recipient, thanking the Board for its funding support for his recent school music trip to Melbourne.

**6. BRIEFINGS**

Nil.

**7. RESIDENTS' ASSOCIATION/COMMUNITY ORGANISATIONS**

Stan Tawa, Chairperson of the North New Brighton Residents' Association, updated the Board on the activities of the group.

The Chairperson thanked Mr Tawa for his update.

**8. COMMUNITY BOARD ADVISER'S UPDATE**

The Board **received** information on the following:

- upcoming Board activities including the cancellation of the Combined Community Boards Seminar on 10 December 2012 and of the Board Meeting/Seminar on 17 December 2012
- upcoming community activities including the Community Farewell to QEII Facilities on 9 December 2012, the New Brighton Christmas Carols in the Mall and Market on 15 December 2012 and the Grace Vineyard Christmas Event on 24 December 2012
- New Zealand Community Boards' Conference 2013 – Best Practice Awards
- SCIRT – Parklands East, Beach Road and Bower Avenue Catchment – Pressure Wastewater System.

**9. QUESTIONS UNDER STANDING ORDERS**

Nil.

**PART C - REPORT ON DELEGATED DECISIONS TAKEN BY THE BOARD****10. CONFIRMATION OF MEETING MINUTES – 12 NOVEMBER 2012**

The Board **resolved** that the minutes of its ordinary meeting of 12 November 2012, be confirmed.

The meeting concluded at 5.52pm.

**CONFIRMED THIS 17TH DAY OF DECEMBER 2012**

**LINDA STEWART  
CHAIRPERSON**

14. 2. 2013

**BURWOOD/PEGASUS COMMUNITY BOARD  
17 DECEMBER 2012**

**Report of a meeting of the Burwood/Pegasus Community Board  
held on Monday 17 December 2012 at 4pm in the Board Room  
Corner Beresford and Union Streets, New Brighton.**

**PRESENT:** Linda Stewart (Chairperson), Tim Baker, David East, Glenn Livingstone and Tim Sintes.

**APOLOGIES:** Apologies for absence were received and accepted from Peter Beck and Julie Gorman.

An apology for early departure was received and accepted from Glenn Livingstone who left the meeting at 6.11pm and was absent for part of clause 6 and for clauses 7 and 8.

The Board reports that:

**PART B - REPORTS FOR INFORMATION**

**1. DEPUTATIONS BY APPOINTMENT**

**1.1 JILL HAWKEY**

Jill Hawkey, Strategic Planning Co-ordinator Methodist Church, and Reverend Norman West, Superintendent of the Central South Island Synod for the Methodist Church, addressed the Board regarding the CERA red zoning of the Wainoni Methodist Church property in Avonside Drive that included the Wainoni Avonside Community Trust. They sought the Board's assistance to help the church in its decision in responding on the options that had been presented to them by CERA.

Following questions from Board members, and noting the invitation extended for any Board feedback, the Chairperson thanked Ms Hawkey and Reverend West for their deputation.

**1.2 PAUL ZANEN**

Paul Zaanen, on behalf of New Brighton business interests, addressed the Board regarding crime and anti-social activities and possible crime prevention solutions for the New Brighton business precinct and sought immediate involvement of the Council and the police in addressing these issues.

Inspector Dave Lawry, New Zealand Police and Sue Ramsay, the Council's Team Leader Crime Prevention, were invited to the table and they responded to the issues raised.

The Chairperson thanked Mr Zaanen for his deputation, and Inspector Lawry and Ms Ramsay for their input.

While acknowledging the request for urgency, members noted that the Draft New Brighton Centre Master Plan did contain a key section on Crime Prevention Through Environmental Design (CPTED) measures and treatments.

**2. PRESENTATION OF PETITIONS**

Nil.

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**3. NOTICES OF MOTION**

Nil.

**4. CORRESPONDENCE**

The Board **received** a message from Glenda Burt thanking the Board for its support on the recent loss of her husband.

**5. BRIEFINGS**

Nil.

**6. RESIDENTS' ASSOCIATIONS/COMMUNITY ORGANISATIONS****6.1 PARKLANDS RESIDENTS' ASSOCIATION**

David Bain, Chairperson of the Parklands Residents' Association updated the Board on the activities of the group.

(Note: Linda Stewart declared an interest in this item and took no part in the discussion whereupon Tim Baker temporarily assumed the Chair.)

**6.2 RAWHITI COMMUNITY SPORTS INC**

Alan Direen and Peter Burley, from Rawhiti Community Sports Inc, updated the Board on the activities of the organisation. They expressed an interest in their organisation being involved in the planning and operating of a Council recreation and sport facility in the east of the city.

**6.3 WAITIKIRI RESIDENTS' ASSOCIATION**

Rod Miller, Chairperson of the Waitikiri Residents' Association, advised that the group was now out of recess and had recently held a successful Annual General Meeting.

It was noted that a report would come to the Board in the New Year regarding boundary adjustments for the group, and related matters.

**6.4 INSPECTOR DAVE LAWRY, NEW ZEALAND POLICE**

Inspector Dave Lawry, New Zealand Police, updated the Board on current policing issues.

The Board thanked Inspector Lawry for his service to the Christchurch community and wished him well on his pending retirement from the police.

**6.5 BOARD LIAISON UPDATE**

This item was deferred until early in 2013.

**7. COMMUNITY BOARD ADVISER'S UPDATE**

The Board **received** information on the following:

- upcoming Board activities including the 4 and 18 February 2013 Board meetings
- upcoming community activities including the 24 December 2012 Christmas Event at Grace Vineyard, 12 January 2013 Beach Blast and the 26 and 27 January 2013 World Buskers Festival at New Brighton

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- Burwood/Pegasus Local Earthquake Recovery Co-ordination Team – November Meetings Update

- Burwood/Pegasus Community Board Community Pride Garden Awards 2013 - Presentation

The Board **agreed** to the holding of the Board hosted presentation function for the recipients of the Community Pride Garden Awards for 2012/13 on Saturday 2 March 2013 at 10.30am.

- Capital Endowment Fund – Special One-Off Projects Scheme

Board members were invited to consider potential projects for nomination and to forward these to the Community Board Adviser in the first instance.

- Consultation Calendar

The Board was advised of consultations currently open for feedback.

Clause 17 (Part C) of these minutes records the Board's decision on this item.

- Board Funds 2012/13 Update

## 8. QUESTIONS UNDER STANDING ORDERS

Nil.

## PART C - REPORT ON DELEGATED DECISIONS TAKEN BY THE BOARD

## 9. CONFIRMATION OF MEETING MINUTES – 3 DECEMBER 2012

The Board **resolved** that the minutes of its ordinary meeting of 13 December 2012, be confirmed.

## 10. CHARTWELL STREET/MAIREHAU ROAD – PROPOSED NO STOPPING RESTRICTIONS AND BUS STOP UPGRADE

The Board considered a report seeking its approval for the installation of No Stopping Restrictions at the intersection of Chartwell Street and Mairehau Road.

The Board **resolved**:

- (a) That all existing parking restrictions on the southern side of Mairehau Road commencing at its intersection with Chartwell Street and extending in a westerly direction for a distance of 70 metres, be revoked.
- (b) That the stopping of vehicles be prohibited at any time on the south side of Mairehau Road commencing at its intersection with Chartwell Street and extending in an easterly direction for a distance of 17 metres.
- (c) That the stopping of vehicles be prohibited at any time on the south side of Mairehau Road commencing at its intersection with Chartwell Street and extending in a westerly direction for a distance of 12 metres.
- (d) That the stopping of vehicles be prohibited at any time on the south side of Mairehau Road commencing 20 metres west of Chartwell Street and extending in a westerly direction for a distance of 32 metres.



**Burwood/Pegasus Community Board 17. 12. 2012**

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**10 Cont'd**

- (e) That a "bus stop" be installed on south side of Mairehau Road commencing 52 metres west of Chartwell Street and extending in a westerly direction for a distance of 14 metres.
- (f) That the stopping of vehicles be prohibited at any time on the south side of Mairehau Road commencing 66 metres west of Chartwell Street and extending in a westerly direction for a distance of four metres.
- (g) That the stopping of vehicles be prohibited at any time on the west side of Chartwell Street commencing at its intersection with Mairehau Road and extending in a southerly direction for a distance of 14 metres.
- (h) That the stopping of vehicles be prohibited at any time on the east side of Chartwell Street commencing at its intersection with Mairehau Road and extending in a southerly direction for a distance of nine metres.

**11. PRESSURE MAINS 128 AND 35 – WASTEWATER EASEMENTS OVER RESERVE**

The Board considered a report seeking its approval under delegated authority to create easements for the wastewater pipelines from the replacement wastewater pump station at Ascot Golf Course to the Christchurch Wastewater Treatment Plant and to install duct work to permit planned expansion of the High Speed Internet network by Enable Networks.

The Board **resolved**:

That pursuant to section 48(1) of the Reserves Act 1977, to approve the creation of easements in gross in favour of the Council over those reserve parcels of land described as Reserve 3061, Lot 15 DP 22913 Recreation Reserve and Section 1 SO 19761 Local Purpose Esplanade Reserve in which to lay underground wastewater pipelines associated with Pressure Main 128, Pressure Main 35 and New Brighton Pressure Sewer and to install duct work to permit planned expansion of the High Speed Internet network by Enable Networks in this area, subject to the following conditions:

- (a) The consent of the Minister of Conservation being obtained where applicable.
- (b) The easement documents being prepared by the Council's Legal Services Unit and registered against the titles to these parcels.
- (c) The easement construction area being maintained by the contractors in a safe and tidy condition at all times. Before any work commences involving reserve land the contractor to clear with the area parks maintenance supervisor the Council's requirements including conditions F, G and H.
- (d) All costs associated with the survey and registration of the easements on the Council's titles, being a charge to the SCIRT project.
- (e) Any other services that are to be placed underground are to be placed within the easement corridor.
- (f) Where the pipe passes beneath the reserves the pipe is to be installed by directional drilling and be laid at a minimum depth of 3.5 metres. There shall be no surface excavation or disturbance within the reserve areas.
- (g) Statutory consents as necessary being obtained including resource consent for work within the Ecological Heritage Site (Cockayne Reserve), as identified in the City Plan.
- (h) The easement conditions not to place any limitations on future surface repairs or developments within the Cockayne Reserve wetland.

## Burwood/Pegasus Community Board 17. 12. 2012

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**11 Cont'd**

- (i) The Corporate Support Manager be given a delegation to conclude the terms and conditions of the easements in relation to both the wastewater pipelines and the planned expansion by Enable Networks of the High Speed Internet network within the identified alignment.

**12. SOUTH NEW BRIGHTON RESERVE - EASEMENT FOR STORM WATER PIPE**

The Board considered a report seeking its approval for an easement to the Council for the right to convey storm water in gross over part of South New Brighton Reserve at 74 Beatty Street.

The Board **resolved** to approve an easement in gross to convey water over Reserve 4874 being part Identifier CB8K/989 also known as the South New Brighton Reserve, subject to the following conditions:

- (a) The restoration of the Reserve to the condition it was in prior to the commencement of the works.
- (b) The Unit Manager Corporate Support being authorised to finalise and conclude the granting of the easement.

**13. RAWHITI DOMAIN MANAGEMENT PLAN - LIMITED REVIEW OF SECTION 7.10 UTILITIES**

The Board considered a report requesting that under delegated authority, it undertake a limited review of the policy section 7.10 - Utilities of the Rawhiti Domain Management Plan 2007. Section 7.10(a) of the Management Plan states "*Utility services necessary for the servicing of the reserve, its buildings and other facilities within the reserve shall be permitted*".

The Board **resolved** to:

- (a) Approve the undertaking of a limited review of the policy section 7.10 Utilities of the Rawhiti Domain Management Plan 2007.
- (b) That the present section 7(a) be removed and replaced with a new 7.10(a) and (b) which states as follows:
  - (i) Where applications for easements in gross through the Rawhiti Domain are received that they be processed in accordance with the requirements of section 48 of the Reserves Act 1977, or in accordance with any subsequent legislation which is prevailing at the time.
  - (ii) Where in the opinion of the Council, the effects on the Rawhiti Domain of any structure proposed to be erected within the easement are no more than minor, the Council may approve the granting of an easement in gross in accordance with any Council policy prevailing at the time, and with any conditions that the Council deem necessary.
- (c) That the current sections 7.10 (b) and (c) be renumbered 7.10 (c) and (d) respectively.
- (d) In accordance with the requirements of section 5A of the Reserves Act 1977 that nothing in subsection (5) of section 41 of the Act shall apply in this case because written suggestions on the proposed limited review of the Rawhiti Domain Management Plan 2007 will not materially assist with the preparation of the limited review of section 7.10 of the plan.
- (e) The proposed amendments as outlined in (b) and (c) above be released for public consultation.

**Burwood/Pegasus Community Board 17. 12. 2012**

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**14. BURWOOD/PEGASUS COMMUNITY BOARD 2012/13 DISCRETIONARY RESPONSE FUND – APPLICATIONS**

The Board considered a report seeking its consideration of two applications for funding from the 2012/13 Discretionary Response Fund.

The Board **resolved** to:

- (a) Approve a grant of \$1,900 from its 2012/13 Discretionary Response Fund to Delta Community Trust towards the wages of the Gardening and Bio-waste Recycling Programme (a joint project with Shirley Intermediate School).
- (b) Approve a grant of \$800 from its 2012/13 Discretionary Response Fund to the South Brighton Playcentre towards new toys and play equipment.

**15. RESOLUTION TO BE PASSED – SUPPLEMENTARY REPORT**

The Board **resolved** to receive and consider a further report from staff at this meeting regarding Burwood/Pegasus Community Board 2012/13 Discretionary Response Fund – Applications.

**16. BURWOOD/PEGASUS COMMUNITY BOARD 2012/13 DISCRETIONARY RESPONSE FUND - APPLICATIONS**

The Board considered a report seeking funding from the 2012/13 Discretionary Response Fund for two applicants.

The Board **resolved** to:

- (a) Approve a grant of \$2,000 from its 2012/13 Discretionary Response Fund to the Pegasus Bay Charitable Trust towards promotional costs for the 2013 New Zealand Sandcastle event at New Brighton.
- (b) Approve a grant of \$1,500 from its 2012/13 Discretionary Response Fund to the Linfield Cultural Recreational Sports Club Inc who had sought \$5,000 towards wages for the Linfield Kiwisport Co-ordinator.

**(Note:** Tim Sintes declared an interest in (a) above and withdrew from the discussion and voting thereon.)

**7. COMMUNITY BOARD ADVISER'S UPDATE CONT'D**

Further to Clause 6 (Part B) of these minutes, the Board **resolved** to convene its Submissions Committee on Wednesday 23 January 2013 at 12.30pm to consider and prepare a submission on the Council's Draft New Brighton Centre Master Plan and the Council's Draft Cemeteries Bylaw, Handbook and Master Plan 2013.

The meeting concluded at 6.50pm.

**CONFIRMED THIS 4TH DAY OF FEBRUARY 2013**

**LINDA STEWART  
CHAIRPERSON**

14. 02. 2013

**AKAROA/WAIREWA COMMUNITY BOARD  
14 NOVEMBER 2012**

**Report of a meeting of the Akaroa/Wairewa Community Board  
held on Wednesday 14 November 2012 at 9.30am in the  
Akaroa Sports Complex, 28 Rue Jolie, Akaroa**

**PRESENT:** Pam Richardson (Chairman), Lyndon Graham, Leigh Hickey, Stewart Miller and Bryan Morgan.

**APOLOGIES:** An apology for absence was received and accepted from Claudia Reid.

The Board reports that:

**PART B – REPORTS FOR INFORMATION**

**1. TAKAPUNEKE CONSERVATION REPORT**

This report was considered by the Council at its meeting on 6 December 2012.

**2. DEPUTATIONS BY APPOINTMENT**

**2.1 CENSUS 2013 – NIKKI HAWKEY, COMMUNITY ENGAGEMENT MANAGER**

The Census Community Engagement Manager gave a short induction to the Board of what the census means for local communities, with particular emphasis on Christchurch City and Banks Peninsula.

**2.2 KERRY LITTLE**

Ms Little addressed the Board on her concerns in relation to young persons in vehicles driving dangerously and the lack of police cover for Akaroa. She was concerned that it was only a matter of time before a fatality occurred.

The Board also discussed with Ms Little, problems with excessive drinking at licensed premises in Akaroa and the undesirable behaviour resulting from that. The Board was also informed that a drug culture appeared to be developing in Akaroa.

The Board **decided** to contact New Zealand Police to once again express its concerns regarding police staffing levels in Akaroa, and the lack of cover when the sole officer was off duty or on leave.

The Board further **decided** to relay its concerns about the lack of host responsibility in some Akaroa establishments, to the District Licensing Authority.

**3. PRESENTATION OF PETITIONS**

Nil.

**4. NOTICES OF MOTION**

Nil.

**5. CORRESPONDENCE**

## Akaroa/Wairewa Community Board 14. 11. 2012

### 5.1 RON PETERSEN

Mr Petersen had written to the Board, on behalf of the Birdlings Flat community, requesting that urgent action be taken to repair the Birdlings Flat toilet, which has not been in service for some considerable time. A customer service request for repairs had been lodged.

The Board **received** the correspondence and asked that it be referred to staff for an urgent response to the matters raised therein.

## 6. RESERVE MANAGEMENT COMMITTEES

The Board **received** the minutes of the following Reserve Management Committee meetings:

- Okains Bay Reserve Management Committee – 14 August 2012
- Garden of Tane Reserve Management Committee – 18 September 2012
- Duvauchelle Reserve Management Committee – 8 October 2012

## 7. AKAROA DESIGN AND APPEARANCE ADVISORY COMMITTEE – 1 NOVEMBER 2012

The Board **received** the minutes of the Akaroa Design and Appearance Advisory Committee meeting held on Thursday 1 November 2012.

## 8. BRIEFINGS

### 8.1 SUE GRIMWOOD – STRENGTHENING COMMUNITIES ADVISER

The Strengthening Communities Adviser informed the Board that an application for funding from Neighbourhood Week Funds had been received but it did not fit the criteria. The Board could, if it wished, consider funding the request under its Discretionary Response Fund. (Refer Clause 15).

### 8.2 THE MAYOR, BOB PARKER

The Mayor was in attendance at the meeting and discussed various matters of local interest with the Board.

The Board **requested** that he relay its concerns about the level of policing in Akaroa, to the Canterbury Police Superintendent.

## 9. COMMUNITY BOARD ADVISERS' UPDATE

The Board received information from the Community Board Adviser on various matters.

## 10. ELECTED MEMBERS' INFORMATION EXCHANGE

Specific mention was made of the following matters:

10.1 The Board **decided** to support the retention of the Duvauchelle School remaining as a stand alone unit and gave the following points in making its decision:

- The school is an integral, central part of the rural community, providing education for children from Wainui, Barrys Bay, Pigeon Bay, Little Akaloa, Chorlton, Decanter Bay, Le Bons Bay, Okains Bay, Robinsons Bay and also Akaroa.
- It is situated adjacent to the Banks Peninsula Plunket Community Preschool.
- The facility has room for growth.

**Akaroa/Wairewa Community Board 14. 11. 2012**

- It is located in a central position for students travelling from the surrounding outer bay areas (travelling time for students is already considerable, without potentially adding extra time).
- It is the “community hub”, being the only public facility currently in the Duvauchelle area that can act as a catalyst for adults to meet together.
- Obtaining members for the Board of Trustees has never been an issue as elections have always needed to be held.

The Board was informed that the school roll is likely to increase next year by 12 to 15 students. The children are also receiving a level of education that is 10% above the New Zealand National Standards average. The school is not in debt and has a very supportive fund raising community.

- 10.2 The Board **decided** to ask Environment Canterbury (Ecan) for information on the condition of the water at the Akaroa Beach following reports in The Press newspaper that the water quality was unsuitable for swimming, and to also request that Ecan publish the official results of the swimming water tests.

The Board also asked that Ecan be requested to provide clarification on whether the water quality in the harbour was affected by the cruise ship visits.

- 10.3 The Board **decided** to ask staff for a formal response on how the situation of continual fouling on Pigeon Bay Road from dairy stock can be remedied permanently, and what conditions are imposed in the current permit for driving stock on that road, and when the permit is due for renewal.

The Board is aware that the dairy farmer concerned had agreed a number of years ago to develop on farm tracks so that it was not necessary to use the public road, except for crossing from one side to the other, and questioned whether this is occurring.

The Board also **decided** to ask for information from Ecan on what appears to be an illegal dump site on the same property on Pigeon Bay Road.

- 10.4 The Board **decided** to ask staff for information on any intentions for a permanent solution to public toilets being temporarily erected on the Britomart Reserve, when the temporary toilet consent expires.

**11. QUESTIONS UNDER STANDING ORDERS**

Nil.

**PART C – DELEGATED DECISIONS****12. CONFIRMATION OF MINUTES****Ordinary Meeting – 17 October 2012**

The Board **resolved** that the minutes of its ordinary meeting held on Wednesday 17 October 2012 be confirmed.

**13. AKAROA/WAIREWA COMMUNITY BOARD – 2013 MEETING DATES**

The Board considered a report seeking the adoption of its ordinary meeting dates from February to September 2013 inclusive.

**Akaroa/Wairewa Community Board 14. 11. 2012**

The Board **resolved** to adopt a schedule of ordinary meeting dates up to September 2013 to be held in the third week of the month, commencing at 9.30am, and to be followed by a seminar if required. Meetings to alternate between the Little River Service Centre and the Akaroa Sports Complex, as per the following schedule:

|                            |              |
|----------------------------|--------------|
| Wednesday 20 February 2013 | Akaroa       |
| Wednesday 20 March 2013    | Little River |
| Wednesday 17 April 2013    | Akaroa       |
| Wednesday 22 May 2013      | Little River |
| Wednesday 19 June 2013     | Akaroa       |
| Wednesday 17 July 2013     | Little River |
| Wednesday 21 August 2013   | Akaroa       |
| Wednesday 18 September     | Little River |

**14. AKAROA/WAIREWA COMMUNITY BOARD 2012/13 RECESS COMMITTEE**

The Board considered a report seeking its approval to put in place delegation arrangements for the making of any required decisions (including applications for funding) that would otherwise be dealt with by the Board, covering the period following its final scheduled meeting for the year on 12 December 2012 up until the resumption of its ordinary meetings in mid-February 2013.

The Board **resolved** that a Recess Committee comprising the Board Chairperson and Deputy Chairperson (or their nominees from amongst the remaining Board members) be authorised to exercise the delegated powers of the Akaroa/Wairewa Community Board for the period following its ordinary meeting on 12 December 2012 up until the Board resumes normal business on Wednesday 20 February 2013.

The Board **resolved** that the application of any such delegation be reported back to the Board for record purposes.

**8. BRIEFINGS – CONTINUED****8.1 DISCRETIONARY RESPONSE FUND APPLICATION**

The Board was informed that the French Farm Aquatic Club had made a Neighbourhood Week application for funding for \$1,000 towards a Christmas Event, however as this did not meet the criteria the Board could consider the request under its Discretionary Response Fund, if it was of a mind to do so.

Members agreed that they had received sufficient information from the Strengthening Communities Adviser to consider a funding request for the French Farm Aquatic Club.

The Board **resolved** to decline a grant of \$1,000 from its 2012/13 Discretionary Response Fund to French Farm Aquatic Club towards a Christmas event.

**9. COMMUNITY BOARD ADVISER'S UPDATE - CONTINUED****9.1 DRAFT WASTEWATER STRATEGY 2012 - SUBMISSION**

The Board **resolved** to adopt its submission to the Draft Wastewater Strategy 2012.

**Akaroa/Wairewa Community Board 14. 11. 2012**

**10. ELECTED MEMBERS INFORMATION EXCHANGE – CONTINUED**

**10.5 CHRISTMAS PACKS FOR THE ELDERLY**

The Board considered a request for funding from its Discretionary Response Fund for the purchase of Christmas packs for the elderly. In the absence of a formal report the Board was confident it had sufficient information to make a decision on this application.

Board member Bryan Morgan declared a pecuniary interest and took no part in the discussion or voting on this matter.

The Board **resolved** to approve a grant of \$480 from its 2012/13 Discretionary Response Fund for the purchase of Christmas packs for the elderly.

The meeting concluded at 2pm.

**CONFIRMED THIS 12TH DAY OF DECEMBER 2012**

**PAM RICHARDSON  
CHAIRMAN**



**21. REQUESTS ARISING FROM PREVIOUS PUBLIC FORUM**

|                             |                 |
|-----------------------------|-----------------|
| <b>Officer responsible:</b> | Chief Executive |
|-----------------------------|-----------------|

**PURPOSE OF REPORT**

1. This report provides information, or an update on progress to provide that information, in response to queries arising from previous public forums.

**EXECUTIVE SUMMARY**

2. At its meeting on 1 December 2011, the Council requested that each agenda for Council Earthquake meetings include a report answering questions asked/issues raised in the public forum section of previous meetings.
3. In late June 2012 Council Earthquake meetings were replaced by Council Earthquake Forums (non-decision-making meetings). **Attachment one** provides information on the issues raised by public forum participants at the Council's Earthquake Forums on 18 October 2012 and 13 December 2012.

**STAFF RECOMMENDATION**

It is recommended that the Council note the information contained in attachment one on responses to issues that have been raised during the public forum agenda item of the 18 October 2012 and 13 December 2012 Earthquake Forums.

### Council Earthquake Forum: Public Forum Action List

| Date of Meeting  | Public Forum Participant   | Council Request  | Response   |
|------------------|--|--|--|
| 18 October 2012  | Robin McCarthy addressed the Council about his view that a fence needs to be erected on the Akaroa wharf to make it suitable for tourism operators to access the wharf.  | The Deputy Mayor asked staff to find out about the scope of works involving the Akaroa wharf and the background on the needs of the tourism operators. | The General Manager City Environment will investigate and report back to the Council.  |
| 13 December 2012 | Richard Batt addressed the Council about inner city development. Mr Batt spoke of his concerns about the level of development contributions developers are required to pay when developing land in Christchurch, and in particular the central city. Mr Batt asked the Council to reconsider the amount of development contributions for central city developers in light of his view that it is difficult to find funding for such developments at present because of the costs involved for developers and investors, and because there appears to be a view that the inner city is an unattractive choice for buyers. | The Mayor noted that this issue would be discussed by the Council during next year's Long Term Plan process.   | The matters raised by Mr Batt are being considered by Council staff and will be reported to the Council in February, along with the balance of the Development Contributions Policy. |

## 22. TIMETABLE FOR DEVELOPMENT OF A LOCAL ALCOHOL POLICY (LAP) FOR CHRISTCHURCH

|                                     |  |
|-------------------------------------|--|
| <b>General Manager responsible:</b> | General Manager Strategy and Planning, DDI 941-8281                          |
| <b>Officer responsible:</b>         | Strategic Policy Unit Manager, Strategy and Planning Group                   |
| <b>Authors:</b>                     | Adair Bruorton Senior Policy Analyst, Ruth Littlewood, Senior Policy Analyst |

### PURPOSE OF REPORT

1. The report seeks the Council's confirmation to proceed with the development of a Local Alcohol Policy (LAP) in 2013 and proposes the attached timetable (Attachment 1) for the Council's consideration.

### EXECUTIVE SUMMARY

2. On 27 September 2012 the Council resolved to: "(a) Commence preliminary work to develop a Local Alcohol Policy, including a review of the Council's Alcohol Policy (2004), following enactment of the Alcohol Reform Bill and in accordance with the provisions of the new Act noting that the final timetable for the preparation of the policy will be determined by the Council".
3. Since September, staff have continued with preliminary work on the LAP. They have reviewed the Council's 2004 Alcohol Policy and gathered information including through a literature review, obtaining Police and other data and consultation/engagement with the Community Boards and other key stakeholders. A robustly-conducted, randomised survey of Christchurch residents has been undertaken to gain an understanding of community opinion on the role of alcohol in Christchurch and the licensing policies likely to receive support from the wider community.
4. The Sale and Supply of Alcohol Act (2012) was finally enacted on 18 December 2012 and its provisions relating to LAPs come into force in stages. The Act allows territorial authorities (TAs) to undertake the following steps for creating a LAP:

Before 18 December 2013 TAs can:

- Prepare a Draft LAP in consultation with the Police, Medical Officer of Health and licensing inspectors;
- Consult the community on the draft LAP using the special consultative procedure (SCP); and
- Prepare a provisional LAP following the SCP on the draft.

After 18 December 2013:

- TAs can notify a provisional LAP, which is subject to appeal.
- Appeals are made to the Alcohol Regulatory and Licensing Authority (ARLA)<sup>1</sup> and will be heard by ARLA; and
- Adopt a final LAP after resolution of any appeals on the Provisional LAP

5. The above timetable was considered by the Planning Committee at its workshop on 30 January 2013. Having regard to the legal and other advice provided, the options available are either to prepare a draft LAP, undertaking the SCP and producing a provisional LAP as per the timetable in Appendix 1 (Option 1) or to delay the preparation of the LAP until 2014 (Option 2). The majority of the Committee supported continuing with the development of a draft LAP including the SCP and preparation of a provisional LAP by the current Council. The Committee requested staff to prepare a report on these options for Council.

### FINANCIAL IMPLICATIONS

6. The special consultative procedure as defined in the Local Government Act 2002 will be required if the Council decides to proceed with developing a LAP. The associated costs of this include printing and distribution of the statement of proposal and summary of information, the placement of public notices and staff costs in supporting a hearings panel. These costs, including the cost of

<sup>1</sup> The Alcohol Regulatory and Licensing Authority is a nationally appointed body that will consider and determine applications referred to it by district licensing agencies and applications to suspend or cancel licences or manager's certificates that are lodged by the police or district licensing agency inspectors.

**22 Cont'd**

the policy's development, are budgeted for in the City and Community Long-Term Planning Activity in the LTCCP.

**Do the recommendations of this report align with 2009-19 LTCCP budgets?**

7. As above.

**LEGAL CONSIDERATIONS**

8. Under section 78(1) of the Sale and Supply of Alcohol Act 2012, if a territorial authority wishes to have a LAP, it must produce a draft policy. Section 79 then provides that if after producing a draft policy under section 78, a territorial authority continues to wish to have a LAP, it must produce a provisional policy by using the SCP to consult on the draft policy.
9. The next step under section 79 is that if, after producing a provisional LAP under section 79, a territorial authority continues to wish to have a local alcohol policy, it must then give public notice of—
- (a) the provisional policy; and
  - (b) rights of appeal against it; and
  - (c) the ground on which an appeal may be made.
10. As mentioned above, the Council is able to produce a draft LAP, consult on the draft LAP using the SCP, and therefore produce a provisional LAP before 18 December 2012. However, the Council is not able to give notice of the provisional LAP until after 18 December 2012 (because of the commencement provisions in the Act).
11. The other consideration to take into account is that the Council's triennial general elections will be held on Saturday 13 October 2013.
12. From a legal perspective, it would be desirable for the preparation of the draft LAP and the SCP on the draft LAP (culminating in the provisional LAP) to be completed before 13 October 2013. This would mean that the body which hears and considers the submissions on the draft LAP would be the same body that produces the provisional LAP.
13. Once the Council has determined to produce the provisional LAP and determined that it continues to wish to have a LAP, the public notification of the provisional LAP is largely a procedural step. In other words, there would not be an opportunity for the Council after 13 October 2013 to change the substantive terms of the provisional LAP that had been agreed to before 13 October 2013. If the new Council did want to change the substantive terms of the provisional LAP, it would need to go through the procedure again by preparing a new draft LAP and carrying out a SCP to produce a provisional LAP.

**HAVE YOU CONSIDERED THE LEGAL IMPLICATIONS OF THE ISSUE UNDER CONSIDERATION?**

14. As above.

**ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS**

15. This report is broadly aligned to the City and Community Long-Term Planning Activity through the provision of advice on key issues that affect the social, cultural, environmental and economic wellbeing of the city.

**Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?**

16. As above.

**22 Cont'd****ALIGNMENT WITH STRATEGIES**

17. The Council's development of a LAP aligns with the goals and objectives of a number of the Council's (and statutory) strategies and plans, including the Christchurch Safer City Strategy, Central City Recovery Plan, Recovery Strategy and the Christchurch Economic Development Strategy. It will contribute to a vibrant city life, by regulating the evening and late-night hospitality and entertainment environment with the aim of making it safe, attractive and enjoyable for all.

**Do the recommendations align with the Council's strategies?**

18. As above.

**CONSULTATION FULFILMENT**

19. The Act specifically requires local authorities to consult with the Medical Officer of Health, liquor licensing inspectors and the Police during development of a LAP. It also requires that the SCP is followed, to ensure that the views of the wider community are considered in relation to the draft policy. Based on the consultation undertaken in the preliminary preparation to date there is widespread support for a LAP and community members are concerned that there should be no unnecessary delay. Preliminary engagement with key stakeholders, including the Police, the Medical Officer of Health, Canterbury District Health Board and Hospitality New Zealand, confirms their strong support for the Council to proceed this year and a willing commitment to be involved with its preparation.

**STAFF RECOMMENDATION**

That the Council commences development of a draft Local Alcohol Policy (LAP), according to the timeline proposed in Option 1 (Attachment1), with the objective of preparing a provisional LAP before October 2013.

22 Cont'd

20. Options Analysis:

| Options   | Brief description   | Advantages  | Disadvantages   |
|---|---|---|---|
| <p><b>Option 1</b><br/><i>Recommended.</i></p> <p>Proceed at pace to develop a draft then provisional LAP during this Council's term, within legislative timeframe.</p> | <p>By the end of this Council's term, develop a draft LAP, consult on it via the SCP, then prepare a provisional LAP ready to publicly notify in early 2014, followed by any subsequent appeals to ARLA by submitters.</p> <p>Final adoption of a LAP would likely be by June 2014 at the earliest.</p>                   | <ul style="list-style-type: none"> <li>• Signal Council commitment.</li> <li>• Support the city's rebuild and hospitality sector's planning.</li> <li>• Provide direction and support for the new DLC<sup>2</sup>.</li> <li>• Satisfy stakeholder and community expectations and wishes.</li> <li>• Enable this term of Council to make decisions on the draft and provisional LAP.</li> <li>• Provide early support for other stakeholders' related programmes of work.</li> <li>• Enable a LAP to be fully completed by June 2014, depending on the resolution of appeals.</li> </ul> | <ul style="list-style-type: none"> <li>• Exclude incoming Council from having collective input into the development of the draft or provisional LAP.</li> <li>• Allow less time for comprehensive community input into development of a draft LAP.</li> <li>• Risk this Council being a test case for appeals.</li> </ul>   |
| <p><b>Option 2</b><br/><i>Not recommended.</i></p> <p>Delay the preparation of a draft and provisional LAP until commencement in early 2014.</p>                        | <p>Continue background information gathering during 2013.</p> <p>In 2014, develop a draft LAP, consult on it via the SCP, and prepare a provisional LAP to publically notify, followed by any subsequent appeals to ARLA by submitters.</p> <p>Final adoption of LAP would likely be end of May 2015 at the earliest.</p> | <ul style="list-style-type: none"> <li>• Enable incoming Council to have full involvement in the development of the draft and provisional LAP.</li> <li>• Allow more time for comprehensive community input into development of a draft LAP.</li> <li>• Reduce risk of challenge that decision-making has not been carried out by single body of elected members.</li> </ul>  | <ul style="list-style-type: none"> <li>• Frustrate stakeholders and wider community.</li> <li>• Preclude the new DLC from having regard to a LAP in its decision-making.</li> <li>• Delay clear signal to hospitality sector seeking to rebuild/establish premises.</li> <li>• Default to national trading hours by DLC when hearing new and renewed licensing applications (which may not reflect the community's preference).</li> <li>• A LAP could be fully completed by May 2015, depending on the resolution of appeals.</li> </ul> |

<sup>2</sup> District Licensing Committees will consider all license applications and renewals, regardless of whether they are contested or not. All managers certificate applications and renewals, regardless of whether they are contested or not; applications relating to suspensions for non-compliance with public health or fire requirements

Appendix 1: Proposed timeline for development of a Local Alcohol Policy (LAP) by Christchurch City Council

|    | Key step  | Option 1 Proposed timeline Complete by:  | Option 2 Indicative timeline Complete by:                               | Legislation  |
|----|---|--|---|--|
| 1. | Run wider stakeholder forums and youth-focussed survey; complete required information and data gathering;                   | End of February 2013   | End of June 2013  | Before 18 December 2013: Draft LAP can be developed, required SCP completed and provisional LAP prepared     |
| 2. | Discuss draft LAP provisions at Planning Committee and subsequent Council workshops   | End of March 2013  | End of March 2014   |  |
| 3. | Seek community boards' feedback on draft LAP  | End of April 2013  | End of April 2014   |  |
| 4. | Seek Planning Committee's approval of draft LAP   | End of May 2013  | End of May 2014   |  |
| 5. | Seek Council's approval for draft LAP to proceed to go out for Special Consultative Procedure (SCP)                         | End of May 2013  | End of May 2014   |  |
| 6. | Undertake and complete SCP  | By late July 2013  | By late July 2014   |  |
| 7. | Complete hearings from submitters (Hearings Panel) and prepare Panel recommendations to Council on prepared provisional LAP | End of August 2013   | End of August 2014  |  |
| 8. | Seek Council 'agreement' of provisional LAP   | End of this Council's term (13 October 2013)                                     | End of September 2014   |  |
| 9. | Publicly notify provisional LAP (then 30 days for appeals to be received)   | End of February 2014 at earliest (allowing time to update new Council)           | End of October 2014   | After 18 December 2013: Provisional LAPs can be publicly notified and appeals by submitters resolved by ARLA |
|    | Any appeals by submitters heard by Alcohol Regulatory Licensing Authority (ARLA) and resolved                               | <i>Timing unknown</i>  | <i>Timing unknown</i>   |  |
| 10 | Notify adoption of final policy   | End of March 2014 at earliest (if no appeals received) or when appeals completed | Likely to be end of February 2015 at earliest or when appeals completed | After 17 January 2014: Final LAPs can be adopted by councils   |
| 11 | Any new trading hours implemented   | <b>End of June 2014, at earliest</b>   | <b>End of May 2015, at earliest</b>                                     | New trading hours included in LAPs can be implemented three months after the final LAP is notified.          |

**23. NOTICES OF MOTION**

Nil.

**24. RESOLUTION TO EXCLUDE THE PUBLIC**

Attached.



14. 2. 2013

**COUNCIL  
RESOLUTION TO EXCLUDE THE PUBLIC**

*Section 48, Local Government Official Information and Meetings Act 1987.*

I move that the public be excluded from the following parts of the proceedings of this meeting, namely item 25.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

| GENERAL SUBJECT OF EACH MATTER TO BE CONSIDERED                      | REASON FOR PASSING THIS RESOLUTION IN RELATION TO EACH MATTER | GROUND(S) UNDER SECTION 48(1) FOR THE PASSING OF THIS RESOLUTION |
|--|---|--|
| 25. HALSWELL LIBRARY AND COMMUNITY FACILITY ADDITIONAL LAND PURCHASE | ) GOOD REASON TO<br>) WITHHOLD EXISTS<br>) UNDER SECTION 7    | ) SECTION 48(1)(a)<br>)<br>)                                     |

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

| ITEM NO. | REASON UNDER ACT        | SECTION | PLAIN ENGLISH REASON | WHEN REPORT CAN BE RELEASED |
|----------|-------------------------|---------|----------------------|-----------------------------|
| 25.      | Conduct of Negotiations | 7(2)(i) |                      |                             |

**Chairperson's**

**Recommendation:** That the foregoing motion be adopted.

**Note**

Section 48(4) of the Local Government Official Information and Meetings Act 1987 provides as follows:

“(4) Every resolution to exclude the public shall be put at a time when the meeting is open to the public, and the text of that resolution (or copies thereof):

- (a) Shall be available to any member of the public who is present; and
- (b) Shall form part of the minutes of the local authority.”