

**AKAROA/WAIREWA COMMUNITY BOARD
RECESS COMMITTEE
AGENDA**

THURSDAY 7 FEBRUARY 2013

AT 1PM

**IN THE AKAROA SPORTS COMPLEX,
AKAROA RECREATION GROUND,
28 RUE JOLIE, AKAROA**

Committee: Pam Richardson and Bryan Morgan

Community Board Adviser

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- PART A - MATTERS REQUIRING A COUNCIL DECISION**
- PART B - REPORTS FOR INFORMATION**
- PART C - DELEGATED DECISIONS**

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NOTE: The Akaroa/Wairewa Community Board Recess Committee was established at the Board meeting on 14 November 2012, as follows:

*The Board **resolved** that a Recess Committee comprising the Board Chairperson and Deputy Chairperson (or their nominees from amongst the remaining Board members) be authorised to exercise the delegated powers of the Akaroa/Wairewa Community Board for the period following its ordinary meeting on 12 December 2012 up until the Board resumes normal business on Wednesday 20 February 2013.*

This means that all Board members are able to attend this meeting, but only the Chairperson and Deputy Chairperson (or their nominees) are able to vote.

1. APOLOGIES

2. APPLICATIONS TO THE CAPITAL ENDOWMENT FUND

The Board will have the opportunity to give consideration to nominations for Phase One of the Capital Endowment Fund - Special One-off Project Scheme. Information on relevant applications has been circulated to Board Members under separate cover.

STAFF RECOMMENDATION

That the Board approve nominations to Phase One of the Capital Endowment Fund - Special One-off Project Scheme.

3. DRAFT CEMETERIES BYLAW – BOARD'S SUBMISSION

The Draft Cemeteries Bylaw, Handbook and Master Plan are currently open for submission, with submissions closing on 19 February 2013. As this date is prior to the Boards scheduled meeting on 20 February it is necessary that the Chairman be given the delegated authority to approve the final copy of the Board's submission.

STAFF RECOMMENDATION

That the Board Chairman be delegated the authority to approve the final submission to the Draft Cemeteries Bylaw, Handbook and Master Plan.