

AKAROA/WAIREWA COMMUNITY BOARD AGENDA

WEDNESDAY 20 FEBRUARY 2013

AT 9:30 AM

**IN THE AKAROA SPORTS COMPLEX,
AKAROA RECREATION GROUND
28 RUE JOLIE, AKAROA**

Community Board: Pam Richardson (Chairman), Bryan Morgan (Deputy Chairman), Lyndon Graham, Leigh Hickey, Stewart Miller and Claudia Reid.

Community Board Adviser

Liz Carter
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- PART A - MATTERS REQUIRING A COUNCIL DECISION**
PART B - REPORTS FOR INFORMATION
PART C - DELEGATED DECISIONS

INDEX

PART C	1.	APOLOGIES	3
PART C	2.	CONFIRMATION OF MEETING MINUTES	
	2.1	Ordinary Meeting – 12 December 2012	3 – 6
	2.2	Akaroa/Wairewa and Lyttelton/Mt Herbert Community Boards' Joint Meeting – 29 November 2012	7 - 8
PART B	3.	DEPUTATIONS BY APPOINTMENT	9
	3.1	Takamatua Residents Association	
	3.2	Going Digital	
	3.3	Otautahi Youth Council	
PART B	4.	PRESENTATION OF PETITIONS	9
	4.1	Enid Gillanders	
PART B	5.	NOTICES OF MOTION	9
PART B	6.	CORRESPONDENCE	9
PART B	7.	AKAROA/WAIREWA COMMUNITY BOARD RECESS COMMITTEE – 7 FEBRUARY 2013	10
PART B	8.	RESERVE MANAGEMENT COMMITTEES	11
	8.1	Duvauchelle Reserve Management Committee – 10 December 2012	12 – 13
	8.2	Okains Bay Reserve Management Committee – 9 October 2012	14 – 16
	8.3	Okains Bay Reserve Management Committee – 11 December 2012	17

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PART B	9.	AKAROA HARBOUR ISSUES WORKING PARTY MINUTES – 13 DECEMBER 2012	18 – 22
PART C	10.	NEW ZEALAND LOCAL BOARDS AND COMMUNITY BOARDS' CONFERENCE 2013 – BOARD MEMBERS ATTENDANCE	23 – 27
PART B	11.	BRIEFINGS	28
PART B	12.	COMMUNITY BOARD ADVISER'S UPDATE	28
	12.1	Board Funding Balances	29
	12.2	Banks Peninsula Water Management Zone Committee	30 – 31
	12.3	Local Earthquake Recovery Co-Ordination	
	12.4	Environment Canterbury Resource Consent Application – Akaroa Wastewater Treatment Plant	32 – 33
	12.5	Sport New Zealand Rural Travel Fund	34 - 35
PART B	13.	ELECTED MEMBERS INFORMATION EXCHANGE	36
PART B	14.	QUESTIONS UNDER STANDING ORDERS	36

1. APOLOGIES

2. CONFIRMATION OF MEETING MINUTES

2.1 Ordinary Board Meeting – 12 December 2012

The minutes of the Board's ordinary meeting of 12 December 2012 are **attached**.

STAFF RECOMMENDATION

That the minutes of the Board's ordinary meeting held on Wednesday 12 December 2012 be confirmed.

AKAROA/WAIREWA COMMUNITY BOARD
12 DECEMBER 2012

Minutes of a meeting of the Akaroa/Wairewa Community Board
held on Wednesday 12 December 2012 at 9.30am in the
Little River Service Centre, 4238 Christchurch-Akaroa Road, Little River

PRESENT: Pam Richardson (Chairman), Lyndon Graham, Stewart Miller and Bryan Morgan.

APOLOGIES: Apologies for absence were received and accepted from Leigh Hickey and Claudia Reid, and Lyndon Graham who left the meeting at 10.30am and was not present for Clauses 8, 9, 10 and 12.

The Board reports that:

PART B – REPORTS FOR INFORMATION

1. DEPUTATIONS BY APPOINTMENT

Nil.

2. PRESENTATION OF PETITIONS

Nil.

3. NOTICES OF MOTION

Nil.

4. CORRESPONDENCE

4.1 MURRAY THACKER

Mr Thacker had written to the Board on roading matters concerning Back Road, Okains Bay, which he was suggesting should be renamed *Coffins Lane* and which should be available as an alternative route for when the Okains Bay Main Road was impassable due to flooding etc.

The Board **received** the letter and **decided** to ask staff to take the following actions in response to the issues raised:

- retain the road as a walking access, as the Board does not support its upgrading
- investigate whether it was appropriate to have Back Road signposted as “No Exit”
- advise Mr Thacker on the criteria and required process for the renaming of legal roads.

4.2 MURRAY HORTON

Mr Horton, Convenor, Keep Our Assets-Christchurch had emailed the Board, requesting the Board's support in retaining ownership of Christchurch City Council's strategic assets.

The Board **received** the correspondence and **decided** to support the Council's position on retaining strategic assets.

4.3 DUVAUCHELLE RESERVE MANAGEMENT COMMITTEE

The Duvauchelle Reserve Management Committee had written to the Board asking for its support to ensure the Duvauchelle Community Hall is prioritised for repairs to enable the hall to reopen as quickly as possible.

4 Cont'd

The Board **received** the correspondence and **decided** to forward it to staff, pointing out the importance of the building in Duvauchelle where it was the only public facility, noting the ability of the community to assist with funding and the importance of getting one community volunteers repair project underway as a test case, so that other community driven projects could also proceed.

5. RESERVE MANAGEMENT COMMITTEES

5.1 STANLEY PARK RESERVE MANAGEMENT COMMITTEE

The Board **decided** to ask staff if proposed landscaping work along the boundary of the Stanley Park Reserve was a condition of the subdivision consent for the adjacent property, and if it was, why the work had not proceeded.

5.2 AWA-ITI RESERVE MANAGEMENT COMMITTEE

The Board **decided** to ask staff for clarification on the status of the Awa-iti Domain toilets and whether the cleaning of them could be included in the Council's maintenance contract for public toilets. Board members also suggested that staff liaise with the Awa-iti Reserve Management Committee to establish what maintenance work the Council should be undertaking in the Domain.

The Board **received** the minutes of the following Reserve Management Committee meetings:

- Awa-iti Reserve Management Committee – 23 July 2012
- Duvauchelle Reserve Management Committee – 12 November 2012
- Stanley Park Reserve Management Committee – 20 September 2012
- Robinsons Bay Reserve Management Committee – 18 October 2012
- Garden of Tane Reserve Management Committee – 23 October 2012

6. AKAROA MUSEUM ADVISORY COMMITTEE – 26 NOVEMBER 2012

The Board **received** the minutes of the Akaroa Museum Advisory Committee meeting held on Monday 26 November 2012.

7. BRIEFINGS

7.1 COMMUNITY PROFILES

The Strengthening Communities team updated the community profiles to the Board as at November 2012.

8. COMMUNITY BOARD ADVISERS' UPDATE

The Board received information from the Community Board Adviser on various matters.

- The Board discussed the current consultation opportunity around Orion proposing to recover the cost of earthquake damage from its consumers through a gradual price increase over the next four years.

The Board **decided** to inform the Council that it appreciates the service supplied by Orion, particularly the security of supply on Banks Peninsula and the on-ground support from its local personnel. Its only comment in terms of the cost recovery proposal was that it be suggested to Orion, that it implement the proposal over a longer time period, possibly up to six years, so that the impact on consumers was spread wider.

- The Board **decided** to ask staff for a copy of the design concept for the Little River Rail Trail so that it could consider support for the concept as part of its Long Term Plan submission.

9. ELECTED MEMBERS' INFORMATION EXCHANGE

Specific mention was made of the following matters:

- 9.1 The Board **decided** to write to Jenny May (Principal Consultant Heritage Adviser) and the Asset and Network Planning Team to congratulate them on the production of the Takapuneke Conservation Report.
- 9.2 The Board **decided** to ask staff to investigate a suggestion that a seat be installed in the vicinity of the Akaroa School and Community Library, where it was reported, people were congregating on the footpath to take advantage of the free Wi-Fi.
- 9.3 The Board **decided** to ask staff for an update on repairs to the wharves and jetties on Banks Peninsula.
- 9.4 The Board **decided** to ask staff if the rubbish picked up off the Birdlings Flat beach by a local resident could be collected by the maintenance contractor who clears the public litter bins.

10. QUESTIONS UNDER STANDING ORDERS

Nil.

PART C – DELEGATED DECISIONS

11. CONFIRMATION OF MINUTES

Ordinary Meeting – 14 November 2012

The Board **resolved** that the minutes of its ordinary meeting held on Wednesday 14 November 2012 be confirmed.

12. DISCRETIONARY RESPONSE FUND APPLICATION

The Board was informed that the Executive Officer for Akaroa District Promotions has an opportunity to visit Auckland and the anchorage port of Kerikeri to get an overview of the port's operations, as it is the only other port in New Zealand that is a tender port for cruise ship visits, like Akaroa, which would be a good learning experience for the current operations at the Akaroa wharf during the cruise ship season.

The Board agreed that it had sufficient information on the tabled matrix to decide on this application and **resolved** to approve a grant of \$500 from its 2012/13 Discretionary Response Fund to Akaroa District Promotions towards the cost of a familiarisation visit to Auckland and Kerikeri.

The meeting concluded at 11.40am.

CONFIRMED THIS 20TH DAY OF FEBRUARY 2013

**PAM RICHARDSON
CHAIRMAN**

2.2 **Akaroa/Wairewa and Lyttelton/Mt Herbert Community Boards' Meeting – 29 November 2012**

The minutes of the Boards' Joint meeting of 29 November 2012 are **attached**.

STAFF RECOMMENDATION

That the minutes of the Boards Joint meeting held on Thursday 29 November 2012 be confirmed.

**AKAROA/WAIREWA COMMUNITY BOARD AND
LYTTTELTON MOUNT HERBERT COMMUNITY BOARD
29 NOVEMBER 2012**

**Minutes of a Joint meeting of the Akaroa/Wairewa Community Board and
the Lyttelton/Mt Herbert Community Board
held on Thursday 29 November 2012 at 9.30am in the
Little River Rugby Clubrooms, 4313 Christchurch-Akaroa Road, Little River**

PRESENT: Akaroa/Wairewa Community Board:
Pam Richardson (Chairman), Lyndon Graham, Leigh Hickey,
Stewart Miller and Bryan Morgan

Lyttelton/Mt. Herbert Community Board:
Jeremy Agar, Ann Jolliffe, Adrian Te Patu and Andrew Turner

APOLOGIES: Apologies for absence were received and accepted from
Paula Smith and Claudia Reid.

The Boards report that:

PART C –DELEGATED DECISIONS

1. SPORT NEW ZEALAND RURAL TRAVEL FUND FOR BANKS PENINSULA WARD

The Boards considered a report to allocate within the Banks Peninsula area, the funds from the 2012/13 Sport New Zealand Rural Travel Fund.

The Boards **resolved** to approve the following allocations for disbursement of the Sport New Zealand Rural Travel Fund for 2012/13 and that the Akaroa/Wairewa and Lyttelton/Mt Herbert Community Boards' Chairpersons be given delegated authority to distribute the balance of \$459 to any groups that apply by 31 January 2013. Any unspent funds after this period to be held over for distribution in the 2013/14 financial year.

Recipient	Amount Allocated	Project
Banks Peninsula Rugby Football Club Inc.	\$5,000	To assist with travel costs by providing fuel vouchers and fuel for the community vans and bus travel to rugby training and competition games in the Ellesmere competition district.
Tai Tapu Netball Club	\$980	To assist in transporting 22 girls who live in Banks Peninsula, to games at Lincoln on Saturdays.
Diamond Harbour Rugby Football Club	\$2,900	To assist with travel costs to enable junior club members to compete in the ERSU competition.

The Boards **decided**, due to the Local Body Elections being held in October 2013, to ask staff to advertise the 2013/2014 Sport New Zealand Rural Travel Fund at the end of June 2013 with closing date being 7 August 2013. This would allow reports to be presented to the Boards' September 2013 meetings.

The meeting concluded at 9.56am.

CONFIRMED THIS 20TH DAY OF FEBRUARY 2013

**PAM RICHARDSON
CHAIRMAN**

**PAULA SMITH
CHAIRPERSON**

3. DEPUTATIONS BY APPOINTMENT

3.1 TAKAMATUA RESIDENTS ASSOCIATION

Kevin Simcock from the Takamatua Residents Association wishes to address the Board on various matters.

3.2 GOING DIGITAL

Greg Harford, National Manager of Going Digital will give a presentation to the Board.

3.3 OTAUTAHY YOUTH COUNCIL

Jen Rodgers, a Facilitator with the Otautahi Youth Council (OYC) will accompany a member of the OYC in a deputation with the aim of setting up an ongoing dialogue with the Board on the subject of a voice for youth.

4. PRESENTATION OF PETITIONS

4.1 ENID GILLANDERS

Ms Gillanders has a petition to present to the Board.

5. NOTICES OF MOTION

6. CORRESPONDENCE

7. **AKAROA/WAIREWA COMMUNITY BOARD RECESS COMMITTEE MEETING –
7 FEBRUARY 2013**

General Manager responsible:	General Manager, Regulation and Democracy Services DDI 941-8462
Officer responsible:	Democracy Services Manager
Author:	Liz Carter, Community Board Adviser

PURPOSE OF REPORT

The purpose of this report is to submit the outcome of the Akaroa/Wairewa Community Board's Recess Committee meeting held on Thursday 7 February 2013. The meeting commenced at 3pm.

The meeting was attended by the Recess Committee members Pam Richardson (Chairman) and Board member Stewart Miller (nominated by Deputy Chairman Bryan Morgan). Bryan Morgan was also in attendance at the meeting.

1. APOLOGIES

Apologies were received and accepted from Board members Lyndon Graham, Leigh Hickey and Claudia Reid.

2. APPLICATIONS TO THE CAPITAL ENDOWMENT FUND

The Committee considered a nomination for Phase One of the Capital Endowment Fund – Special One-off Project Scheme.

- **Little River Wairewa Community Trust – Transitional Community Building, Birdlings Flat - \$189,250**

Bryan Morgan declared an interest in this application.

The Committee **resolved** to approve the application of the Little River Wairewa Community Trust for a transitional community building at Birdlings Flat for an amount of \$189,250 plus GST.

3. DRAFT CEMETERIES BYLAW – BOARD'S SUBMISSION

The Committee **resolved** that the Board Chairman be delegated the authority to approve the final submission to the Draft Cemeteries Bylaw, Handbook and Master Plan.

The meeting concluded at 1.40pm.

STAFF RECOMMENDATION

That the Board receive the minutes of the Recess Committee meeting held on Thursday 7 February 2013.

8. RESERVE MANAGEMENT COMMITTEES

The minutes of the following Reserve Management Committee meetings are attached.

- 8.1 Duvauchelle Reserve Management Committee – 10 December 2012 (**attached**).
- 8.2 Okains Bay Reserve Management Committee – 9 October 2012 (**attached**).
- 8.3 Okains Bay Reserve Management Committee – 11 December 2012 (**attached**).

The above minutes may still need to be confirmed by the Committees at their next meeting.

STAFF RECOMMENDATION

That the Board receive the minutes of the following Reserve Management Committee meetings:

- Duvauchelle Reserve Management Committee – 10 December 2012
- Okains Bay Reserve Management Committee – 9 October 2012
- Okains Bay Reserve Management Committee – 11 December 2012

**Minutes of the Meeting of the Duvauchelle Reserves Management Committee
Held at the Duvauchelle Holiday Park, on Monday 10th December, 2012 at 7.30pm**

Welcome: Chairman Jacque McAndrew welcomed those present.

Present: Jacque McAndrew, Bruce Watts, Dawn Turner, Derek Moir, Chris Muirhead, Geoff Carter, Lyn Graham, Ken & Kaye Bramley

Apologies: Warren Wisneski, Paul Haglund, Brian Bremner.

Motion: That the apologies be accepted. Geoff/Chris Carried

Minutes:

The November Minutes have been circulated to Committee members.

Motion: That the November Minutes be taken as read and be accepted as a true and correct record. Derek/Geoff Carried

Matters Arising:

Power Supply Bruce needed annual kilowatts usage not annual cost which was all Dawn could provide. All the relevant receipts held in CCC for GST .

Holiday Park Map: Still awaiting Health & Safety details that must be included.

Resource Consent for Gas Supply: No report as Warren not present, but will not be installed before the summer season,

Treasurer's Report:

The Financial Statement for November and expenses to date for December were presented.

Motion: That the Financial Statement be accepted and the expenditure approved. Dawn/Chris Carried

Correspondence:

Inward :

BNZ	Account operating authority
Airwaves	Canty West Coast Air Rescue Trust publication
A/W Community Board	Agenda for meeting 12.12.12
John Kelland Akaroa Lions	Offer of support to get Hall operational
Shane & Jacqueline Smith	Relinquishing Site 83

Outward:

R & A Hutchison extra time given to sell caravan

Motion: That the inward correspondence be accepted and outward approved. Derek/Chris Carried

Discussion of Correspondence:

A letter be sent to the Lions Club of Akaroa & Bays accepting their offer of support.

Caretakers' Report:

Camp Incident:

Motion: That the meeting move into committee to discuss the incident in the camp Geoff/Chris Carried

Motion: That the meeting move out of committee. Dawn/Bruce Carried

Motion: That a strong letter be written to those concerned. Chris/Bruce Carried

New gas unit installed for kitchen. Now supply of hot water to sinks is excellent.

Power Boxes: Revised quotes have been received. Quote allocated. All the substandard boxes will be replaced before Christmas. Ken will inform owners of caravans affected.

Trellis at end of house verandah: Painted and awaiting installation.

Shower Floors: Spec-Tec International Coatings Ltd. will re-surface the shower floors on 12 December..

Caretakers' Report (Contd.)

Toilet Paper: The bulk supply has arrived.

Brent's fence: Still under discussion.

Casual Staff: Anna Reid is again available for the Christmas period. Richard & Kay Holland are also available until mid January. Dawn was thanked for manning the office recently.

Mower: One new mower definitely needed for the summer holiday period..

Motion: That a replacement mower be purchased. Derek/Bruce Carried

Fish Waste: DOC were told of waste contaminating the foreshore here camp children play. While it is not their responsibility they will monitor the situation.

DOC Programme for Children: Cody will provide some educational/awareness activities for children in the camp over the holiday period.

Wrist Bands for campers: These will be trialled over the summer season. Car stickers as used in the past did not serve the purpose of identifying the number of campers on site.

Casuals using camp facilities: A sign has been put up in the lower ablution block stating that the facilities are for campers only. With the current water restrictions, extra use of showers by casuals puts pressure on the camp water supply.

Meeting venue: The camp kitchen cannot be used for the January meeting, so that meeting has been cancelled.

Health & Safety:

No problems.

General Business

RMC Seminar at Little River: This meeting was attended by Jacque and Dawn.. In the near future we must put in place a long-term plan and have annual plans. In time our Management Plan will be completed. and will incorporate the LTP. Capital expenditure was clearly defined as actions/projects which extend the expected life of an asset. RMCs are not permitted to give any donations.... meaning that we may no longer give to the Westpac Rescue Helicopter which we have supported annually in the past. which means we may no longer give to them.

Motion: That the Canterbury West Coast Air Rescue Trust be asked to supply the office with one of their new counter top donation boxes. Dawn/Jacque Carried

Action on Duvauchelle Hall: A letter is to be sent to the Akaroa Wairewa Community Board in time for their meeting on 12 December. The Manchester Unity Lodge who generously donated the Hall to the community will be requested to add their support to the cause, along with the Lions Club.

Holiday Park website: Bruce pointed out that it needs up-dating and offered his assistance to Kaye.

Picnic tables: As the grass area adjacent to the kitchen has not been booked as a camping site over the holiday period, picnic tables could be placed there. Bruce offered to obtain prices.

The Chairman closed the meeting at 9.10 pm

Next meeting to be held at the Duvauchelle Holiday Park at 7.30 pm. Monday **11th February 2013**

Okains Bay Reserve Management Committee
Meeting held on Tuesday 9th October 2012

Present: R.Boleyn, R.O'Malley, J.Thacker, P.Thelning, K.Rexer, B.Boughton, G.Thacker, D.Cox, John Thacker, D.Wallis-Hartley, Pam Richardson.

Apologies: P.Ramsden, S. Henderson, Michelle Wallis-Hartley.

Minutes of the last meeting: The minutes of the last meeting held on Tuesday 14th August 2012 were passed as true and correct.

Moved B.Boughton/R.O'Malley

Carried

Matters arising:

Richard said he has had no answer from CCC re: insurance of buildings at the beach. There seems to be some confusion over who owns the buildings at the beach.

Richard to follow up.

Pam said the camping ground buildings are not listed for DEE assessments.

Gillian asked how much is owing on the mortgage, for the Caretakers house.

Correspondence:

Inward;

Letter from BNZ re: term investment maturing.

Letter re: Gas location certificate. *Given to Darren.*

Tender from Darren and Michelle for cemetery and Seftons Park leases.

#Tender from Peter Moore for cemetery and Seftons Park lease.

Tender from Pahau Thacker for cemetery lease.

The successful tenders went to Peter Moore at \$770 for the cemetery paddock, and \$1210 for Seftons Park reserve.

Letter from CCC re: Okains Bay hall closure.

Outward:

Letter to community members inviting tenders for cemetery and Seftons Park paddock leases.

Moved 'That the inward/outward correspondence be accepted.'

K.Rexer/D.Cox Carried.

Finance report: as tabled.

It was noted that the finance papers are very hard to read. *Sharon to action.*

Darren explained that they have still not been paid their bonus for last season and he is working with Warren to get this sorted out.

Query on insurance payments for buildings and who is actually responsible for them. These are paid yearly in June/July. *Sharon to action.*

Klaus asked about Firewatch account and Darren listed work done, including, a new fire extinguisher, and checks carried out.

IGas bill was queried and Darren explained costs incurred for new gas bottle callifonts that were passed use by date.

Moved 'That the finance report be accepted.'

J.Thacker/ K.Rexer Carried.

General business:

Darren suggested the Board buy a defibrillator for the camping ground and community use, in case of emergency. The cost in a cabinet, with alarm, is \$3,975, with very little upkeep costs, just regular battery checks. This could possibly be partly funded by the Community Board, through Sue Grimwood. *Sharon to action. Moved 'That the Board apply for funding towards the cost of a defibrillator for the Bay.'*

K.Rexer/G. Thacker Carried

Darren asked about gas for the old ablution block. Lyle Matchett needs a letter of acceptance and support from the Board to state they want to put gas showers in the block, and that they are happy to have Lyle Matchett oversee the project. Lyle, Warren and Darren have looked at the best position for a new 2m x 4m area to store gas bottles.

Moved 'That Sharon send a letter of acceptance/support to Lyle Matchett.'

R.O'Malley/P.Thelning Carried

Darren has spoken with Lyle and Warren re: pavilion. A prefab building with kitchen facilities was suggested with three bedrooms for sleeping in the pavilion. The Board needs to approve the project so consents and planning can be put in place, as it is a long, slow process.

Moved R.O'Malley/J.Thacker Carried

Pam asked whether the Board or CCC, were funding this project, or were they going to apply for funding through the Rod Donald Trust.

Judy suggested calling the old ablution block the 'Riverside Block' and the new one the 'Beachside Block.' It was agreed this would be easier to distinguish between the two blocks.

Steven Gray has funding and resources, and is keen to finish the BMX track by Show Weekend. Richie said he is keen to be involved and there was a discussion around where the track will go.

Steven is also working on replacing the concrete public toilet block and will work with Darren to complete.

Pam suggested the Akaroa/Wairewa Community Board come to Okains Bay for a walk around to familiarise themselves with what is happening (and work needed) in the Bay. *To be advised.*

Richard asked about drains around Caretakers house and before the cattle stop, as they are continually blocking up with silt and mud. This will be looked at once things

dry out. Pam suggested the Board access the CCC website to inform them of work needed to clear blocked drains and culverts. There is also a freephone number.

Pam explained that Andrew Helmsley and Tim Ayres from CCC, have looked at a path/track from the beach reserve to Knapps Lane.

Darren is focussing on slowing traffic through the camping ground and discussed speed bumps and signage options.

Judy suggested the macrocarpa tree in the river needs to be removed at low tide. There are a number of dead trees, due to the high water level, at the end corner of the beach reserve. Darren is aware of these and has been in consultation with Warren to have them removed.

Pam, as a member of the Banks Peninsula Water Management Committee, informed the Board that there will be an opportunity for submissions from the Okains Bay community re: water supply and quality in Okains Bay. Sewerage and septic tank management systems will also be addressed.

Meeting closed at 9.55 pm.

Next meeting at the pavilion on Tuesday 11th December 2012 at 7.30 pm.

Okains Bay Reserve Management Committee
Meeting held on Tuesday 11th December 2012

Present: R.Boleyn, G. Thacker, D. Cox, R. O’Malley, D. Wallis-Hartley,
Judy Thacker (acting secretary).

Apologies: P.Thelning, B.Boughton, P.Ramsden, S.Henderson.

Matters arising:

Darren reported defibrillator was under way. The bike track is completed, some signage to come.

Peter Thelning to start on riverside ablution block next week.

Moved G.Thacker/R.O’Malley that the minutes of the last meeting held on 9th October be accepted. Carried.

* No financial report or correspondence. (These were left on Darren’s porch but not found till later) *To be adopted at next meeting.*

General business:

Gillian asked for the old concrete posts from the cemetery. This was okayed.

Lyall Matchett will be looking after permits for pavilion, including architects and fire safety. His fee will be \$5,700. Needs Council spec standard for public usage. Kitchen block would be linked by a courtyard. Power would need to be upgraded.

Darren reported Okains Bay camping ground was rated second in the South Island on the kathmandhu site and in top 10 on another site. Well done Darren and Michelle.

Clothesline to be uplifted from front entrance. Fence to be erected by Nick Thacker each side of caretakers house.

Peter Thelning to start work on riverside block on 17th December.

Signage at back entrance and estuary, stating by-laws, to be upgraded by Council.

Derek reported that a section of beach had been roped off, while black stilts were breeding. Derek and Cody will have a summer programme, talking to the campers, about the birds.

Meeting closed at 8.20 pm. Next meeting on Tuesday 12th February 2013

.....
Chairperson

.....
Date

9. AKAROA HARBOUR ISSUES WORKING PARTY MINUTES – 13 DECEMBER 2012

The minutes of the Akaroa Harbour Issues Working Party meeting held on Thursday 13 December 2012 are **attached**.

STAFF RECOMMENDATION

That the Board receive the minutes of the Akaroa Harbour Issues Working Party meeting held on Thursday 13 December 2012.

DRAFT – To be confirmed at next meeting



Akaroa Harbour Issues Working Party



Minutes of meeting held at the Akaroa Sports Complex 13th December
2012 at 6.30pm

Present: Pam Richardson, Derek Cox (DoC), Lesley Bolton-Ritchie (Environment Canterbury), Fiona Nicol (Environment Canterbury), Amanda Brown (Environment Canterbury water sampler), Brian Reid, Ian Telfer and Sylvia McAslan.

Chair: Pam Richardson
The meeting started at 6:40 pm.

1. **Welcome:** Pam welcomed everyone, and introductions were made.
2. **Apologies:** Mike Bourke (CCC), John McIlroy, John Roe, Bruce Clement, Tony Rodgers, Richard Simpson, Evan Walker (Environment Canterbury Recreational Boating Officer), and Jim Dilley (Regional Harbourmaster) is at Campbell Island.
3. **Minutes from last meeting (November 2011)**

Approved as a true and accurate record of the meeting.

Matters arising

- the Akaroa slipway still needs to be sorted
- no response from the Akaroa Taiapure Committee, **Action:** Sylvia to follow up
- David Gregory spoke at our last meeting about the NZ Coastal Policy Statement, this policy development has been stalled and will resume in late 2013
- the next Seaweek is in March 2013
- Duvauchelle boat ramp does not have a toilet, **Action:** Sylvia to request a port-a-loo through Ian Jackson at CCC, and via the CCC 'request' process. There is a port-a-loo at Sandy Bay so they could be serviced at the same time. Duvauchelle camping ground is on water restriction so using the camping ground toilets puts a strain on them at this very busy time.

4. Reports

- (a) **Amanda Brown (summer coastal water sampler)** – is an engineering student from Canterbury University and is sampling and making observations at 8 Akaroa Harbour sites each week, on a Monday. The lab results are received on the Wednesday, with good results so far this season (4 weeks). The results are available on the website <http://maps.ecan.govt.nz/WaterQuality/> Amanda samples Lyttelton Harbour sites on Tuesdays and the southern part of the City on Wednesdays.
Action: Sylvia is to email Amanda a list of locals phone numbers for back up if necessary.

- (b) **Lesley Bolton-Ritchie, Environment Canterbury** – presented an update on the recreational water quality of the Harbour and Okains Bay over the past 5 summers. The full report is available on the website at <http://ecan.govt.nz/publications/General/water-quality-summary-report-2011-2012.pdf> Akaroa main beach and Okains Bay estuary can be affected by rainfall and have signage which recommends no swimming for 48 hours after rainfall. Tikao Bay requires further study as the results are indeterminate and show little consistency as yet.

Leslie also explained that quarterly water samples are taken from a helicopter to monitor ecosystem health. This started in Sept 2008 and they need at least 4 years data before analysing and looking for trends. This research includes looking at nutrients N (nitrogen) and P (phosphorus) and suspended solids.

Also since 2009 there is annual sampling of mudflat sediment and macrobiota (e.g. worms, crabs, cockles, etc), in Akaroa, Robinsons Bay and Okains Bay.

Action:Leslie is going to write an article for the Akaroa Mail including an outline of the historic sampling & monitoring carried out around the Akaroa Harbour, information is publicly available, and CCC have improved their systems which impact on the Harbour. It was felt this would be a balancing article following some negative publicity.

The meeting agreed that Lesley is a regional treasure with her consistency and great amount of sampling, information and reports available, and her willingness to come and talk to us.

Action:Fiona will bring the Tikao Bay, Akaroa and Duvauchelle Consents sampling results to the next meeting.

- (c) **Fiona Nicol, Environment Canterbury, Banks Peninsula Zone Committee**

Facilitator – explained the basic Environment Canterbury community liaison systems before and after CWMS (Canterbury Water Management Strategy). Previously these included funding groups like ours AHIWP, and projects around riparian planting, and the regional rules were almost foisted upon us.

With CWMS the Canterbury region is divided into 10 catchment-based Zones, each with a Zone Committee. The Zone Committees are now the primary drivers for deciding what the Zone priorities are (based on 10 fundamental principles common to all Zones), how things will be achieved, and what rules may be required. This is done in consultation with the local communities, and this is where our AHIWP group has a part to play.

- (d) **Pam Richardson, Banks Peninsula Zone Committee Member** – Pam is one of 5 community reps, 4 runanga reps, 1 Ecan Commissioner and 1 City Councillor who make up our Zone Committee. The meetings are held monthly, are open to the public and the minutes are publicly available. Information is on the website at <http://ecan.govt.nz/get-involved/canterburywater/committees/banks-peninsula/Pages/Default.aspx#meetings>

Banks Peninsula Zone is quite different from the other Zones, we are a water short area so quality and quantity of drinking water is a priority, with storage options, more efficient use of water and effects to/of springs to be considered. Also

biodiversity, including wetland projects, inanga (whitebait) sites, and incorporating the Ngai Tahu tenant of 'healthy water, healthy land, healthy people'. Te Wairewa (Lake Forsyth) is a priority, also sediment and erosion control which is difficult with our volcanic base overlain with loess. Education and communication are part of the mix as well.

Public submissions have now been compiled for the Zone Committees consideration over the coming months.

Moved that Akaroa Harbour Issues Working Party (AHIWP) continue as a catchment group, dealing with issues relating to the catchment.

(Brian Reid/Ian Telfer)

(Carried)

(e) Tony Rodgers – via Pam, Akaroa Harbour has a Harbour Navigation Safety Program.

(f) DoC update – Derek Cox

- this years crayfish survey has been completed (surveys began in Feb 2010). 15 sites with 3 pots per site, with sites both inside the Flea Bay Marine Reserve and outside the reserve. A total of 233 crays were measured, the size range inside the Reserve was much wider and there were a third more crays inside the Reserve than outside it.
- blue cod survey also completed but not analysed yet, although the size range inside the Flea Bay Marine Reserve was much wider.
- someone from DoC will be at the boat ramps
- summer programme - at Duvauchelle & Okains Campgrounds for kids
- 08004POACHER is the number to call for poachers or suspicious behaviour
- the Flea Bay Marine Reserve indicator buoy is being replaced
- DoC is being restructured

(g) CCC update, Mike Bourke – by email

- Duvauchelle Wastewater working party has a presentation from Andrew Dakers in November on land application and 5 possible sites
- the foreshore pumping station in Duvauchelle now has a bund around it to prevent heavy rainfall flooding the station.
- Duvauchelle house to house survey in has been completed (as required by the Duvauchelle Wastewater Discharge Consent), & issues with the Council mains addressed. A small number of private property drainage issues are being addressed.
- Wainui Stage 1 wastewater land application system and pumping stations construction is in progress, completion expected by end March 2013. This work will remove from the Harbour the treated wastewater discharge of the serviced properties that discharge into the Seaview Lane treatment plant.
- Tikao Bay upgrade of wastewater pressure mains and pumping stations (includes alarm systems) is in progress, and should start before Christmas
- CCC approved the land purchase agreement for the new Akaroa treatment plant site, the subdivision needs to be registered prior to the purchase being completed, should be pre-Christmas. An extension consent for the existing Akaroa Wastewater Treatment Plant has been lodged with Ecan, and is likely to be notified in the New Year.
- Akaroa Water Supply Treatment Plant at L'Aube Hill – tenders for the upgrade go out shortly.
- Duvauchelle Water Supply Treatment Plant upgrade is in final stages of commissioning.
- Little River water supply – tenders for upgrade have been delayed due to well procurement delays.

- Birdlings Flat successful meeting with residents held in Dec to start the dialogue process on the long term issue of possibly providing sewer services.

Action: Sylvia to pass onto Mike Bourke our thanks for this comprehensive report, best wishes for the festive season and looking forward to seeing him in the new year.

- (h) **AHIWP/Lyttelton HIG joint meeting** – this never happened due to changing Ecan personnel and Zone Committee commitments for both groups.
- (i) **Brian Reid** – updated us on the proposed Akaroa Harbour Marine Reserve application. The Minister of Conservation (Kate Wilkinson) declined the application about 2 years ago on the grounds of recreational fishing. The High Court has subsequently squashed that decision and ordered the Minister to review the application under particular criteria, in a 'rational and transparent' manner. The applicants are still awaiting the outcome.

5. **General Business** – no general business

Next Meeting date: To be decided in the New Year once we know the Zone Committee commitments.

The meeting finished at approximately 8.55pm.

ENDS

10. NEW ZEALAND LOCAL BOARDS AND COMMUNITY BOARDS CONFERENCE 2013 – BOARD MEMBERS ATTENDANCE

General Manager responsible:	General Manager Regulation and Democracy Services, DDI 941-8462
Officer responsible:	Acting Community Board Support Team Leader
Author:	Liz Carter, Community Board Adviser

PURPOSE OF REPORT

1. The purpose of this report is to seek approval for a number of Akaroa/Wairewa Community Board members to attend the 2013 New Zealand Community Boards Conference in Wanaka on 9 to 11 May 2013.

EXECUTIVE SUMMARY

2. The conference is being held in Wanaka from Thursday 9 to Saturday 11 May 2013. The theme for the conference is 'local communities, local leadership' and it will be looking at the innovative ways that Councils, Boards and outsiders are successfully accepting the challenges that leadership in communities presents. Refer **Attachment 1**.
3. The programme includes key-note speakers and inter-active workshops hosted by experts, and the presentation of the Best Practice Awards in recognition of community board projects and initiatives which have made a difference.
4. The Conference therefore provides an opportunity for community boards to submit an entry to the Best Practice Awards to showcase a project or initiative. Refer **Attachment 2**.

FINANCIAL IMPLICATIONS

5. The total attendance cost per member will be approximately \$1,750. The conference registration fee for each appointed delegate is \$745 exclusive of GST, noting this is the earlybird rate until close of business on 29 March 2013, after which the cost will be \$845. In addition, accommodation for two nights would be approximately \$350 per person. A travel budget is also available and staff will finalise travel arrangements for attendees.
6. The balance of the Board's 2012/13 operational budget for travel, conference and training would enable up to two members to attend the conference.

Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

7. Yes.

LEGAL CONSIDERATIONS

Have you considered the legal implications of the issue under consideration?

8. There are no direct legal implications involved. A Community Board resolution is required for expenditure for attendance of Board members at conferences.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?

9. Not applicable.

ALIGNMENT WITH STRATEGIES

10. Not applicable.

Do the recommendations align with the Council's strategies?

11. Not applicable.

CONSULTATION FULFILMENT

12. Not applicable.

STAFF RECOMMENDATION

It is recommended that the Board give consideration to approving the attendance of a number of Board members to the 2013 New Zealand Local Boards and Community Boards Conference in Wanaka from 9 to 11 May 2013.

Invitation

On behalf of the Wanaka Community Board and the Wanaka community, I invite you to Wanaka for the New Zealand Community Boards Conference 2013. We are very proud of our town and our district and look forward to sharing it all with you from 9 to 11 May 2013 and hopefully longer!

The venue is great and the conference program is exciting and engaging, but the success and value of the conference rests with you. We need the Community Board members, Mayors, Councillors, Local Board members and staff who work for our communities throughout New Zealand to come together and be motivated, invigorated and at the end, better local leaders.

I realise for some it is a long way to come but I assure you it will be worth it. We will look after you and ensure you have a good time because that is what Wanaka does!

It all starts with a cocktail party on the edge of Lake Wanaka at which I look forward to meeting and greeting you in a truly Wanaka way.

Lyal Cocks
Chairman, Wanaka Community Board

Dear conference delegates

May 2013 will see the Queenstown Lakes District Council hosting the ninth Community Boards Conference in Wanaka. Your Executive, CBEC, has been hard at work putting together a programme for the Conference which will be interesting, challenging and informative. The theme of the Conference is "local communities, local leadership". I encourage all Community Boards to make this conference a must attend event, as we all have so much to learn about the innovative ways that Councils, Boards and outsiders are successfully accepting the challenges that leadership in our communities throws at us.

At this conference there will be an accent on the future, with one of the keynote speakers being a recent Canadian Nuffield scholar Leona Dargis, who will share her remarkable story with us and illustrate how, with good decision making, all things are possible, even when faced with extreme adversity. Sam Johnson will give his slant on leadership and how it can be applied both in life and in the future of the Community Board family and Trevor Johnston, the recently retired CEO of Riverland Meats will share his vast experience and tried and true methods of inspiring and leading organisations.

Addresses from the Minister of Local Government, the Hon David Carter, the President of Local Government New Zealand, Lawrence Yule, and its new CEO Malcolm Alexander, will allow us the first opportunity to share the considerable developments in the local body sector post the last elections and the then recent government reforms which affect us all.

When you combine these speakers with a range of informative workshops, an entertaining social programme allowing for invaluable networking, and the beauty of the Wanaka setting you can see why I rate this conference as a must attend event.

Mick Lester
Chair, New Zealand Community Boards Executive
Committee

COMMUNITY BOARD EXECUTIVE COMMITTEE BEST PRACTICE AWARDS

An opportunity for your community board to showcase a project or initiative and a chance to win the supreme best practice award

What are the awards?

- the Community Boards Best Practice Awards recognise excellence in the implementation of projects and initiatives in local governance
- these awards are offered by the New Zealand Community Board Executive Committee (CBEC)
- prizes will be presented to the winners along with a runner up of each category (see below)
- a supreme winner will be chosen by CBEC from the winners of the individual categories.

The objectives of the awards are:

- recognition of significant contributions made by Community Boards to the process of achieving excellence in local governance
- development of the award's scheme as a learning tool for quality improvements in the functioning of Community Boards
- fostering the exchange of the best practice and innovative ideas.

Categories

Leadership

The Judges will be looking for:

- an individual or Community Board whose contribution has enhanced the work or reputation of Community Boards
- examples that show a Community Board which has commissioned (jointly or singly) a project that has made a significant benefit to a part or all their communities' wellbeing
- a Community Board that has adopted a facilitation role to address a community problem, i.e. has helped organisations to help themselves

The Winner will receive the Yvonne Palmer Leadership Trophy and will hold the trophy for two years.

Enhancing Communities

The Judges will be looking for:

- projects or initiatives through which a Community Board has promoted diversity in their communities or contributed to harmonious relationships
- have made a community safer
- have incorporated the views of young people in their decision making or addressed the needs of children and young people in their areas
- a Community Board initiative that has protected or enhanced its community's heritage (this includes all types of heritage e.g. cultural, natural etc.)

Engaging Communities

The Judges will be looking for examples:

- where Community Boards have employed innovative approaches to consultation and/or where consultation resulted in a better policy or programme outcomes
- Community Boards that have addressed a community concern by partnering with another agency such as its parent Council, another Board or external agency and/or community group
- for projects and initiatives that highlight good relationships between Boards and Maori and/or other ethnic organisations in their communities

Supreme Winner

In addition, from each of these categories CBEC will select an overall winner, which will reflect the project or initiative that is the most innovative and resulted in the greatest community value.

How to enter

- you can submit as many entries as you wish, however, each entry should relate to a single category only and specifically address the purpose of that category. The judges may transfer entries into a different category if they feel this is appropriate
- applications can be in the format of your choice (such as a PowerPoint presentation/video/photos, etc)
- electronic submissions will make it easier to share your project information after the Conference
- each application should include all the relevant information relating to your application.

What information to provide:

- the name of the project
- the Community Board and parent Council
- a contact person's name, address, telephone numbers/s, fax number and email address (if available)
- the category and how the entry meets this category
- brief description of how the initiative was implemented and what was achieved
- period during which the initiative was undertaken
- who was involved in the initiative (including local government agencies, community organisations, businesses, individuals, etc) and how you got them involved
- brief estimation of the total initiative's cost, how the finance was achieved (eg rates, grants, etc) and any cost savings
- brief explanation of improvements in service quality and/or other benefits
- information on lessons learned, including barriers encountered, what you would do differently next time, and how the initiative might be useful to other Community Boards

Address your entry to:

Jan Maxwell
Arts and Events Facilitator
Community Services Team
Queenstown Lakes District Council
Private Bag 50072
10 Gorge Road
Queenstown
or email to Jan.Maxwell@qldc.govt.nz

Closing date for entries

5.00pm Monday 28 February 2013. No late entries will be accepted.

Judging process

All applications will be reviewed by the Conference Judging Panel.

Announcement of the winners

The Awards will be announced and presented at the Best Practice Awards Dinner on 10 May 2013 held during the Community Board Conference (9-11 May 2013).

Showcasing best practice

To promote best practice in the functioning of Community Boards and to foster the exchange of best practice and innovation, winning entries will be featured on the [Local Government New Zealand website](#).

By entering the awards you are agreeing to the publication of your entry.

11. BRIEFINGS

12. COMMUNITY BOARD ADVISERS UPDATE

12.1 BOARD FUNDING BALANCES

A copy of the Board's 2012//2013 funding balances as at 20 February 2013 is **attached** for members' information.

12.2 BANKS PENINSULA WATER MANAGEMENT ZONE COMMITTEE

Minutes of the Banks Peninsula Water Management Zone Committee meeting held on 20 November 2012 are **attached** for members' information. The attachments to these minutes can be viewed at: *The Council – Meetings, agenda & minutes – schedule, agenda and minutes – November.*

12.3 LOCAL EARTHQUAKE RECOVERY CO-ORDINATION (LERC)

The Community Board Adviser will update the Board.

12.4 ENVIRONMENT CANTERBURY – RESOURCE CONSENT APPLICATION – AKAROA WASTEWATER TREATMENT PLANT

Notification of the Akaroa Wastewater Treatment Plant resource consent application is **attached** for members' information.

12.5 SPORT NEW ZEALAND RURAL TRAVEL FUND

Attached are the notes from a meeting of the two Banks Peninsula Community Board Chairpersons to consider, under delegated authority, a late application to the Sport New Zealand Rural Travel Fund.

ATTACHMENT TO CLAUSE 12.1

Codes	Akaroa-Wairewa Discretionary Response Fund		Board Approval
	Discretionary Response Fund - 2012/2013 allocation	12,799.00	
	Carried Forward 2010/2011 projects that did not proceed (EQ related)	0.00	
	Additional Credit – Former Reserves Discretionary Fund	21,743.00	
	Total 2012/2013	34,542.00	
461/124/9/	Allocations made		
1	Okains Bay Maori and Colonial Museum - Maori costumes for Okains Bay School children	600.00	18/07/12
2	Holdyn Skinner – Jazz Bank Trip north of South Island	300.00	15/08/12
3	Matthew Dickie – Competing at the Beef and Lamb National Competition in Auckland	300.00	15/08/12
4	Akaroa Area School – Akaroa 2012 CASAfest	3,800.00	15/08/12
5	Akaroa and Bays Civil Defence – First Aid Training Course	1,700.00	19/09/12
6	Garden of Tane Reserve Management Committee - Initial Operating Costs	500.00	19/09/12
7	Lisa Pirika - Travel costs to Wellington pre World Art Games	300.00	17/10/12
8	Akaroa/Wairewa Community Board – Christmas packs for the Elderley	480.00	14/11/12
9	Akaroa District Promotions – Familiarisation Visit to Auckland and Kerikeri	500.00	12/12/12
10			
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	Discretionary Response Funds Allocated	8,480.00	
	TOTAL: Akaroa/Wairewa Discretionary Response Fund Unallocated	26,062.00	
	Youth Development Fund - Opening Balance allocation from SCF	0	
	Allocations made		
	Youth Development Fund Balance - Available for allocation	0	
	TOTAL: Akaroa/Wairewa Youth Development Fund Unallocated	0	

**BANKS PENINSULA WATER MANAGEMENT ZONE COMMITTEE
20 NOVEMBER 2012**

A meeting of the Banks Peninsula Water Management Zone Committee was held in Little River Rugby Clubrooms on Tuesday 20 November 2012 at 4.05pm

PRESENT: Richard Simpson, Community Representative (Chairperson)
Donald Couch, Commissioner Environment Canterbury
Yvette Couch-Lewis, Community Representative
Iaeen Cranwell, Te Rūnanga o Wairewa
Steve Lowndes, Community Representative
Pam Richardson, Community Representative
Pere Tainui, Te Rūnanga o Ōnuku
Kevin Simcock, Community Representative
June Swindells, Te Hapu O Ngati Wheke
Wade Wereta-Osborn, Te Rūnanga o Koukourarata

APOLOGIES: An apology for absence was received and accepted from Councillor Claudia Reid. Iaeen Cranwell arrived at 4.15pm and was absent for clauses 1 and 2. Donald Couch departed at 7pm and was absent for part of clause 8 and clause 9.

The meeting was opened with a karakia from Wade Wereta-Osborn.

1. CONFIRMATION OF MINUTES – 16 OCTOBER 2012

It was **decided** that the minutes of 16 October 2012 be approved as a true and accurate record.

2. DEPUTATIONS BY APPOINTMENT

Nil.

3. IDENTIFICATION OF URGENT ITEMS

The Committee received information on a booklet titled "Ecosystem Health Within the Koukourārata Mātaitai 2008-2010". The booklet is considered the first academic study on the Koukourārata harbour. The Committee requested a copy be sourced to be used as reference material.

The Committee were advised that coastal projects could be scoped and possibly funded by Environment Canterbury if they met the correct criteria. The Committee agreed to instigate an initial discussion regarding recommendation 5.1 of the draft Zone Implementation Programme (ZIP).

4. IDENTIFICATION OF ANY GENERAL PUBLIC CONTRIBUTIONS

The Committee received a verbal presentation from Kenz Sitarz. He is interested in Lake Forsyth/Wairewa and the mechanism used for discharging into the sea. He would like to see a consistent opening to the lake.

5. CONFIRMATION OF 2013 ZONE COMMITTEE MEETING DATES

The Committee **decided** to approve dates for the 2013 Banks Peninsula Water Management Zone Committee. The 2013 dates for committee meetings are:

19 February	20 August
19 March	17 September
23 April	22 October
21 May	19 November
18 June	17 December
23 July	

6. REFLECTION ON DRAFT ZONE IMPLEMENTATION PROGRAMME

The Committee reflected on the work achieved in 2012 towards the draft Zone Implementation Programme.

7. DEBRIEF FROM PUBLIC CONSULTATION MEETINGS ON THE PENINSULA

The Committee discussed feedback received at the four public consultation meetings held around Banks Peninsula from 29 October – 1 November 2012 (refer **attached**).

The Committee suggested that actions taken with public submissions are recorded.

The Committee **decided** to form a sub-committee which will meet to consider submission changes to the draft Zone Implementation Programme (ZIP) and report back to the Committee at the December meeting. The sub-committee will include Yvette Couch-Lewis, Richard Simpson, Kevin Simcock and Peter Kingsbury, Principal Adviser – Christchurch City Council.

8. MOVING FROM DRAFT TO FINAL ZONE IMPLEMENTATION

The Committee suggested actions to achieve the final draft of the Zone Implementation Programme which included the following:

- chapter 4 being changed to chapter 1
- more interesting print layout
- additional information on pakeha history
- additional photos of what can be achieved through environmental care
- check that the document is comprehensive and includes all the areas in Banks Peninsula.

The Committee **agreed** for Steve Lowndes to work with Environment Canterbury on the graphic presentation requirements for the Zone Implementation Programme (ZIP).

9. PRONUNCIATION PRACTICE / CULTURAL AWARENESS

The Committee participated in a short pronunciation practice in Te Reo.

The meeting concluded at 7.35pm.

CONFIRMED THIS 18TH DAY OF DECEMBER 2012

**RICHARD SIMPSON
CHAIRPERSON**

4 February 2013



Customer Services
P. 03 353 9007 or 0800 324 636
PO Box 345
Christchurch 8140
P. 03 365 3828
F. 03 365 3194
E. ecinfo@ecan.govt.nz
www.ecan.govt.nz

Akaroa Wairewa Community Board
PO Box 73028
Christchurch 8154
Attn: Claudia Reid and Jane Chetwynd

Dear Sir/Madam

PUBLIC NOTIFICATION OF RESOURCE CONSENT APPLICATION

NUMBER(S): CRC133179, CRC133180

NAME: Christchurch City Council – Akaroa Wastewater Treatment Plant

Environment Canterbury has received the following application for resource consent from:

Applicant: Christchurch City Council
Address: PO Box 73014, Christchurch 8140, Attn: Zed Potgieter

The applicant seeks to discharge treated wastewater from an existing Wastewater Treatment Plant (WWTP) that serves the Akaroa community on Banks Peninsula.

The following two consents have been applied for:

CRC133180 – A land use consent to continue with the storage of wastewater in the Akaroa WWTP during the treatment process, at or about map reference Topo50 BY25: 9569-4825 (NZMS 260 N37: 0569-0984); and:

CRC133179 – A coastal permit to discharge wastewater from the WWTP into the Coastal Marine Area (CMA) at or about map reference Topo50 BY25: 9558-4832 (NZMS 260: N37: 0558-0991).

The discharge shall be via a submerged 100 metre outfall located offshore approximately 1 kilometre south of Glen Bay. The consent permit will replace an existing permit, CRC071865.1 that is due to expire on 1 July 2013. The applicant has requested consent durations of 7 years for both applications. The application is based upon ensuring the natural values of the receiving environment are protected by setting consent limits and trigger values and ensuring sufficient mitigation of effects from the continued discharge of treated wastewater into Akaroa Harbour (recognising projected population growth).

The applicant seeks this consent to provide the Council with sufficient time to design, consent, build and commission a new WWTP, in line with a long term strategy to improve the management of wastewater in Akaroa.

Under Section 97 of the Resource Management Act 1991, the closing date for serving submissions on a consent authority shall be the **20th working day after public notification**. Therefore, if you wish to make a submission on the application, your submission must be made in writing, and received by Environment Canterbury by **5pm Monday 4th March 2013**. **You must also send a copy of your submission to the consent applicant.** Please

Our Ref: CRC133180
Contact: Monique Eade

complete the 'Submission Form' which details all information required by the Resource Management Act, and is attached for your convenience. If you do not wish to use this form, the submission must be dated, signed and include the following information:

1. Your name, address and telephone number.
2. The name of the consent applicant, consent application number(s), and proposed activity.
3. State whether you support or oppose the consent application.
4. State the reasons for your submission.
5. State the decision you wish the consent authority to make, and any conditions sought.
6. State whether you wish to be heard in support of your submission.

Your submission may also be emailed to us. The email version of the submission form may be found on our website at the following address: <http://www.ecan.govt.nz/news-and-notices/notices/>

Full details of the consent application, including the Assessment of Environmental Effects and any plans or maps that accompanied the application, can be viewed at Environment Canterbury, 24 Edward St, Lincoln and at the Akaroa Service Centre, Sports Pavilion at the Recreation Ground, 28 Rue Jolie, Akaroa.

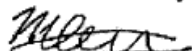
Alternatively, you can download an electronic copy of the application by visiting <http://ecan.govt.nz/services/online-services/pages/consent-search.aspx>, entering the Consent Number, selecting "Search", then the "CRC Record Number". This will bring up a copy of the application and any other relevant documents.

A copy of your submission must also be forwarded to the consent applicants as soon as practicable. Their address for service is as shown below.

Applicant: Christchurch City Council
Address: PO Box 73014, Christchurch 8140, Attn: Zed Potgieter

If you need more assistance, please contact our Customer Services Section by telephoning (03) 353-9007, or 0800 ECINFO (0800 324 636).

Yours Sincerely



Monique Eade
Consents Hearings

MEETING NOTES

Notes of a meeting of Banks Peninsula Community Boards' Chairpersons

Date	Tuesday 29 January 2013	Time	3.50pm	Venue	Little River Service Centre
Chair	N/A				

Attendees	Pam Richardson – Chairman, Akaroa/Wairewa Community Board Paula Smith – Chairperson, Lyttelton/Mt Herbert Community Board Liz Carter – Community Board Adviser
Apologies	N/A

Discussion

	ACTION
<p>1. SPORT NEW ZEALAND RURAL TRAVEL FUND</p> <p>The Board Chairpersons considered information in a memorandum (attached) regarding the allocation of the balance of the 2012/13 Sport New Zealand Rural Travel Fund money for Banks Peninsula.</p> <p>The Board Chairpersons decided to make a grant of \$400 from the Sport New Zealand Rural Travel Fund to the Diamond Harbour Cricket Club to assist with the transportation costs of their junior members to fixtures and agreed that the balance of \$59 in the fund be carried over to the 2013/14 funding round.</p>	Martin McGregor

Meeting Closed at 4.00pm

Christchurch City Council Recreation & Sports Unit

Memorandum

Date: 28th January 2013
From: Martin McGregor – Sport Liaison Advisor
To: Akaroa – Wairewa Community Board Chair - Pam Richardson,
Lyttelton- Mt Herbert Community Board Chair - Paula Smith
Cc: Liz Carter - Community Board Advisor
Re: Sport New Zealand Rural Travel Fund

The purpose of this memo is to consider an application from the Diamond Harbour Cricket Club to the Sport New Zealand Rural Travel Fund.

Sport New Zealand Rural Travel Funds (previously known as the SPARC Rural Travel Funds) are provided to encourage participation in sport by young people living in rural communities. It is open to rural sports clubs and rural school teams in areas that have less than ten people per square kilometre.

The fund is for young people aged between five and 19 years who require subsidies to assist with transport expenses to local sporting competitions. The fund is not available for travelling to regional or national events. A school club team is defined as one participating in regular local sport competitions in weekends, excluding inter-school and intra-school competitions during school time. A sports club is defined as participating in organised, regular sport competition through membership outside school time. 'Local' for Banks Peninsula young people means travelling to other sub-associations such as Ellesmere, Waihora, Lincoln and further afield to participate in regular competitions.

At a joint meeting of the Akaroa-Wairewa and Lyttelton-Mt Herbert Community Boards on 29 November 2012, the Boards resolved the following:

*The Boards **resolved** to approve the following allocations for disbursement of the Sport New Zealand Rural Travel Fund for 2012/13 and that the Akaroa/Wairewa and Lyttelton/Mt Herbert Community Boards' Chairpersons be given delegated authority to distribute the balance of \$459 to any groups that apply by 31 January 2013. Any unspent funds after this period to be held over for distribution in the 2013/14 financial year.*

The Diamond Harbour Cricket Club has now applied for \$400 towards travel for its junior members. The Club is affiliated to the Canterbury Cricket Association and participates in matches based in the Ellesmere and Malvern areas. This requires parents to transport children up to 150km for a round trip every second weekend. Funding applied for through the Rural Travel Fund will be utilised by purchasing petrol vouchers to assist parents in meeting the costs for the transportation of junior players to these fixtures.

The ability of rural families to financially support children playing sport is an added barrier to participation in remote areas. The Diamond Harbour Cricket Club has a good membership of 50 members and is a well run club. Any assistance they can provide their junior membership will assist the club in the retention of its current members and also reduce barriers for new members to participate.

I recommend that the Akaroa/Wairewa and Lyttelton/Mt Herbert Community Boards make a grant of \$400 from the Sport New Zealand Rural Travel Fund to the Diamond Harbour Cricket Club to assist with the transportation costs of their junior members to fixtures.

Yours Sincerely



Martin McGregor
Sports Liaison Advisor
Recreation and Sports Unit

13. ELECTED MEMBERS INFORMATION EXCHANGE

14. QUESTIONS UNDER STANDING ORDERS