

30. 1. 2014

**SHIRLEY/PAPANUI COMMUNITY BOARD
11 DECEMBER 2013**

**Report of the meeting of the Shirley/Papanui Community Board
held on Wednesday 11 December 2013 at 3pm in the Board Room
Papanui Service Centre, corner Langdons Road and Restell Street, Papanui**

PRESENT: Mike Davidson (Chairperson), Pauline Cotter, Ali Jones, Aaron Keown, Gemma Maslin, Emma Norrish and Barbara Watson.

APOLOGIES: Apologies for early departure were received and accepted from Barbara Watson who departed at 5.45pm and was absent for clauses 14 to 24.

The Board adjourned at 4.55pm and resumed at 5pm.

The Board reports that:

PART A – MATTERS REQUIRING A COUNCIL DECISION

1. EDGEWARE VILLAGE MASTER PLAN

The Board considered a report seeking its endorsement of the Edgware Village Master Plan and requesting that the Board recommend to the Council that it be adopted.

STAFF RECOMMENDATION

That the Shirley/Papanui Community Board endorse the Edgware Village Master Plan and recommend to Council that it be adopted.

BOARD RECOMMENDATION

The Board **decided** to endorse the Edgware Village Master Plan and recommend to the Council that it be adopted with the following concerns highlighted:

- 1.1 The loss of street parking particularly outside Peter Timbs.
- 1.2 The potential effects of the cycleway on the final design.

The Board notes that the community will be involved in consultation on the final design.

(Note: Aaron Keown voted against the resolution.)

2. DEED OF LICENCE FOR ADRENALIN FOREST LIMITED – DELEGATION FOR TERRITORIAL AUTHORITIES

The Board considered a report requesting that it recommend that the Council exercise the delegation granted by the Minister of Conservation to approve the granting of a new Deed of Licence to Adrenalin Forest Limited.

STAFF RECOMMENDATION

It is recommended that the Shirley Papanui Community Board recommend that Council exercise the powers of the Minister of Conservation referred to in the First Schedule of the Reserves Act 1977 and Instrument of Delegation for Territorial Authorities dated 12 June 2013 that pertain to granting a licence under section 54(1)(d) to consent to the granting of a Deed of Licence to Adrenalin Forest Limited for a period of six years with a right of renewal of a further term of six years over part of Rural Section 40231 in the Canterbury Electronic Land Registry.

2 Cont'd

BOARD RECOMMENDATION

The Board decided to recommend that the Council adopt the staff recommendation.

3. CHRISTCHURCH WESTERN CORRIDOR UPGRADE – LAND TO BE DECLARED ROAD AND VESTED IN CHRISTCHURCH CITY COUNCIL

The Board considered a report requesting that it recommend to Council that consent under Section 114 (h) of the Public Works Act 1981, Sections 19, 24, 26, 43, 44, 45 and 50 on Survey Office Plan (SO) 460822 be declared road and vested in the Christchurch City Council.

STAFF RECOMMENDATION

It is recommended that the Board recommend to Council that consent under Section 114 (h) of the Public Works Act 1981 be granted to declare Sections 19, 24, 26, 43, 44, 45 and 50 on SO Plan 560822 road and vested in Christchurch City Council.

BOARD RECOMMENDATION

The Board **decided** to recommend that the Council adopt the staff recommendation.

PART B – REPORTS FOR INFORMATION

4. DEPUTATIONS BY APPOINTMENT

4.1 PAPANUI HERITAGE GROUP

Murray Williams, Secretary of the Papanui Heritage Group presented an update to the Board on the work of the Heritage Group.

Mr Williams also raised the Heritage Group's concerns about the loss of heritage value at I Main North Road, the site of an Edwardian building demolished post-earthquakes. The site was already cause for complaints about mess and rubble before two large hoardings were erected without resource consent. The retrospective granting of a resource consent for three years from October 2013 for the hoardings, without public consultation, is a matter for concern for the Papanui Heritage Group. In addition, the group believes the paling fence erected as part of the conditions of retrospective consent, is now likely to be a canvas for graffiti, further eroding the heritage value of the area.

The Board **decided** to request information from staff on planning rules and guidelines for what can be temporarily or permanently erected on empty sites. The Board members also wished to know what influence the Board can have on the granting of consents within the Shirley Papanui ward.

The Chairperson thanked Mr Williams for his presentation.

4.2 CROSSWAY CHURCH

Jill Hawkey – Strategic Planning Coordinator Presbyterian Church, Darryl Tempero – Strategic Planning Coordinator Methodist Church and Reverend Joohong Kim of the Methodist Synod, updated the Board on their proposal for a public-private partnership between the Christchurch City Council and the Methodist/Presbyterian Church to establish a new community facility for the Shirley/Richmond area.

The Chairperson thanked Ms Hawkey for the presentation.

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4.3 ST ALBANS RESIDENTS' ASSOCIATION

Emma Twaddell – Co-Chairperson, and Jonathan Corfe – Council Liaison, from the St Albans Residents' Association (SARA) presented a deputation to the Board. The issue of the use of the transitional facility built by the Lions Club International Foundation at 1047 Colombo Street in partnership with the Christchurch City Council on a site provided by the Council, was raised with the Board. SARA informed the Board that access for community groups is difficult because the key is located at the Papanui Service Centre approximately 4.4 kilometres from the transitional facility, and the Association believes the venue is underutilised as a result. SARA requested that the Board re-establish its previous "category 2" partnership with SARA in administering the Community Centre.

The Board **decided** to:

4.3.1 Write to the Lions Club International Foundation to explore the possibility of the transitional community centre being managed locally so that it is more accessible and whether in the interim the back rooms might be made available for the use of SARA.

4.3.2 Request that staff explore whether the key can also be made available locally rather than only from the Papanui Service Centre.

4.3.3 Request that staff organise a community forum in March to hold a community conversation about community facilities.

The Chairperson thanked Ms Twaddell and Mr Corfe for their presentation.

4.4 WESTMINSTER SPORTS INCORPORATED

Rob Smith – Chair, and Eddie Cropley – Chief Executive Officer, presented an update to the Board on progress with the proposed community sports facility. Westminster Sports Incorporated (WSI) are awaiting the results of a funding application which will enable the WSI to commence the Concept Design report.

The Chairperson thanked Mr Smith and Mr Cropley for their presentation.

5. PRESENTATION OF PETITIONS

Nil.

6. NOTICES OF MOTION

Nil.

7. BRIEFINGS

7.1 PEDESTRIAN FACILITIES FOR OURUHIA SCHOOL

At its meeting on 20 November 2013 the Board received a memorandum from Transport and Greenspace, City Environment Group outlining options for Ouruhia School to assist pupils in crossing Marshland Road to access the Ouruhia Domain triannually.

Duncan Campbell, Traffic Engineer, advised the Board on the costs involved in setting up a Traffic Management Plan for the triannual crossing of Marshland Road by Ouruhia School and suggested that buses would be a more cost-effective and safer method of travelling to the Domain for the children. Staff will advise the school accordingly.

7 Cont'd

7.2 NORTHBOUND BUS STOP MAIN NORTH ROAD

At its meeting on 20 November 2013 the Board requested an update from staff on the request from Belfast Residents' Association that the northbound bus stop on Main North Road sited approximately 40 metres south of the Richill Street intersection be re-sited due to the dangers of buses crossing two lanes of traffic to make a right turn into Richill Street.

Duncan Campbell, Traffic Engineer, advised the Board that this stop is used mainly by buses continuing north. The buses using the Richill Street route have been stopping as close as practicable following the right turn into Richill Street to let passengers off as a courtesy measure.

The Board **decided** to request that staff begin proceedings to establish a bus stop on the north side of Richill Street as close as practicable to the Main North Road.

8. CORRESPONDENCE

8.1 CHRISTCHURCH CITY COUNCIL – CEMETERIES MASTER PLAN AND BYLAW

The Board **received** a letter from the Christchurch City Council Asset and Network Planning Unit confirming the adoption of the Cemeteries Master Plan and Bylaw by the Council.

8.2 ST ALBANS RESIDENTS' ASSOCIATION – REQUEST FOR BUS SHELTER

The Board **received** a letter from Emma Twaddell, Co-Chairperson of the St Albans Residents' Association. The Association wrote on behalf of a local resident to request the installation of a bus shelter at the bus stop on the Cranford Street/Edgeware Road corner.

The Board **decided** to request that staff ascertain whether this stop is on the schedule to receive a bus shelter and if not, whether it could be added.

9. COMMUNITY BOARD ADVISER'S UPDATE

The Board **received** information from the Community Board Adviser on Board-related activities, including upcoming meetings and events.

• **BYLAW REVIEW**

The Board noted the impending reviews for the Water Related Services, Parks and Reserves, Cruising, and Urban Fire Safety bylaws.

• **ANNUAL PLAN/LONG TERM PLAN**

The Board noted the opportunity to provide input at the beginning of the processes for developing the Annual Plan and Long Term Plan.

The Board **decided** to make a submission on the Annual Plan to be finalised by the Recess Committee and signed off by the Board Chairperson, who will report back to the Board retrospectively at a Board meeting in February 2014.

10. ELECTED MEMBERS' INFORMATION EXCHANGE

10.1 NORTHLANDS SUPER STOP SITE VISIT

At its meeting on 8 May 2013 the Board heard a deputation from residents of properties located on Main North Road opposite Northlands Mall expressing their concern about the installation of the new Northlands Super Bus Stop and the resulting graffiti, anti-social behaviour and unsafe access to their properties. The Board requested some information and feedback from the Crime Prevention Through Environmental Design (CPTED) team.

The CPTED team provided a report to the Board's meeting on 20 November 2013 at which time the Board decided to conduct a site visit involving the affected residents, the local community constable, a CPTED representative, and Board members. The site visit was carried out on 11 December 2013.

As a result of the site visit the Board **decided** to:

- 10.1.1 Write to Environment Canterbury to request that bus inspectors investigate driving and safety on that route and the "torquing" of buses at the Northlands Super Stop (particularly at the stop outside 62 Main North Road), and to ask that they investigate the installation of rubbish bins on buses.
- 10.1.2 Request that staff investigate the installation of a no U-Turn sign on both median strips outside the Northlands mall carpark exit (next to Cash Converters) on Main North Road.
- 10.1.3 Request that staff investigate putting cigarette disposal receptacles at the Northlands Super Stop along with an additional rubbish bin at the bus stop outside 62 Main North Road.

11. QUESTIONS UNDER STANDING ORDERS

Nil.

PART C – REPORT ON DELEGATED DECISIONS TAKEN BY THE BOARD

12. DECLARATION OF INTEREST

There were no declarations of interest.

13. CONFIRMATION OF MEETING MINUTES

The Board **resolved** that the minutes of its ordinary meeting of Wednesday 20 November 2013 be confirmed.

14. CONSULTATION COMPLETED – CHANGE OF CLASSIFICATION – STYX RIVER CONSERVATION RESERVE

The Board considered a report advising it of public consultation on the proposed change of classification of the Styx River Conservation Reserve and seeking the Board's approval to proceed with the change of classification of (2.1612 ha) Styx River Conservation Reserve being Part Lot 1 (DP 301629) shown as Section 1 on SO 373925 from Recreation Reserve to Local Purpose (Utility) Reserve.

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The Board **resolved** to:

- 14.1 Approve the change of classification of (2.1612 ha) Styx River Conservation Reserve being Part Lot 1 (DP 301629) shown as Section 1 on SO 373925 from Recreation to Local Purpose (Utility) Reserve.
- 14.2 Request that staff notify the Department of Conservation of the change of classification and place a notice in the Gazette notifying the change of classification.

15. CRANFORD STREET PROPOSED NO STOPPING RESTRICTION

The Board considered a report seeking its approval to install a no stopping restriction outside 500 Cranford Street (Caltex service station), in order to improve safety.

The Board **resolved** to:

- 15.1 Revoke any parking restrictions on the north-east side of Cranford Street commencing at a point 241 metres south-east of its intersection with Fraser Street and extending in a south-easterly direction for a distance of 19 metres.
- 15.2 Approve that the stopping of vehicles be prohibited at any time on the north-east side of Cranford Street commencing at a point 241 metres south-east of its intersection with Fraser Street and extending in a south-easterly direction for a distance of 19 metres.

16. APPLICATION TO THE SHIRLEY/PAPANUI COMMUNITY BOARD 2013/14 DISCRETIONARY RESPONSE FUND – SANTA CLAUS WORKSHOP CHARITABLE TRUST

The Board considered a report seeking its approval of an application for funding to the Board's 2013/14 Discretionary Response Fund from the Santa Claus Workshop Charitable Trust for the purchase of new machinery for the amount of \$1,139.

The Board **resolved** to approve a grant of \$1,139 from its 2013/14 Discretionary Response Fund to the Santa Claus Workshop Charitable Trust for the purchase of new machinery.

17. APPLICATION TO THE SHIRLEY/PAPANUI COMMUNITY BOARD 2013/14 DISCRETIONARY RESPONSE FUND – PAPANUI HANDI-SCOPE CENTRE

The Board considered a report seeking its approval of an application for funding to the Board's 2013/14 Discretionary Response Fund from the Papanui Handi-scope Centre for the amount of \$3,998 towards the cost of rent and volunteer recognition.

The Board **resolved** to approve a grant of \$1,882 from its 2013/14 Discretionary Response Fund to the Papanui Handi-scope Centre towards the cost of rent and volunteer recognition.

18. APPLICATION TO THE SHIRLEY/PAPANUI COMMUNITY BOARD 2013/14 DISCRETIONARY RESPONSE FUND – PAPANUI YOUTH DEVELOPMENT TRUST

The Board considered a report seeking its approval of an application for funding to its 2013/14 Discretionary Response Fund from the Papanui Youth Development Trust for the amount of \$9,360 towards the Youth Worker salary project.

The Board **resolved** to approve a grant of \$6,500 from its 2013/14 Discretionary Response Fund to the Papanui Youth Development Trust towards the Youth Worker Salary project

19. APPLICATION TO THE SHIRLEY/PAPANUI COMMUNITY BOARD'S POSITIVE YOUTH DEVELOPMENT SCHEME – GRACE LEE COLLETT

The Board considered a report seeking its approval of an application for funding to the Board's 2013/14 Positive Youth Development Scheme from Grace Lee Collett.

The Board **resolved** to approve a grant of \$400 from its 2013/14 Positive Youth Development Scheme to Grace Lee Collett to assist with the costs of attending The Hague Model United Nations conference from 9 January 2014 to 3 February 2014 in the Netherlands.

20. APPLICATION TO THE SHIRLEY/PAPANUI COMMUNITY BOARD'S POSITIVE YOUTH DEVELOPMENT SCHEME – MIN HYEOK BAI

The Board considered a report seeking its approval of an application for funding to the Board's 2013/14 Positive Youth Development Scheme from Min Hyeok Bai.

The Board **resolved** to approve a grant of \$100 from its 2013/14 Positive Youth Development Scheme to Min Hyeok Bai to assist with the costs of attending table-tennis lessons next year.

21. COMMUNITY BOARD GOVERNANCE ARRANGEMENTS – 2013 / 2016 TERM

The Board considered a report seeking the adoption of a governance structure for the Shirley/Papanui Community Board for the 2013/16 term.

The Board **resolved** to:

21.1 Approve its governance structure for the 2013/2016 term and adopting the following schedule of dates and times for ordinary meetings to be held during 2014 at 4pm in the Board Room, Papanui Service Centre, corner Langdons Road and Restell Street unless resolved otherwise:

Wednesday 5 February
Wednesday 19 February
Wednesday 5 March
Wednesday 19 March
Wednesday 2 April
Wednesday 16 April
Wednesday 7 May
Wednesday 21 May
Wednesday 4 June
Wednesday 18 June
Wednesday 2 July
Wednesday 16 July
Wednesday 6 August
Wednesday 20 August
Wednesday 3 September
Wednesday 17 September
Wednesday 1 October
Wednesday 15 October
Wednesday 5 November
Wednesday 19 November
Wednesday 3 December
Wednesday 17 December

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21.2 Appoint committees, subcommittees and joint committees as required.

22. SHIRLEY/PAPANUI COMMUNITY BOARD - ESTABLISHMENT OF RECESS COMMITTEE 2013/14

The Board considered a report seeking its approval to put in place delegation arrangements for the making of any required decisions (including applications for funding) that would be otherwise be dealt with by the Board, covering the period following its final scheduled meeting for the year on 11 December 2013 until the resumption of its ordinary meetings in February 2014.

The Board **resolved**:

22.1 That the Shirley/Papanui Community Board authorise a Recess Committee comprising the Board Chairperson and Deputy Chairperson (or their nominees) to exercise the delegated powers of the Board for the period following its ordinary meeting on 11 December 2013 up until the Board resumes normal business in February 2013.

22.2 That the application of any such delegation be reported back to the Board for record purposes.

23. COMMUNITY BOARD REPRESENTATION ON OUTSIDE ORGANISATIONS AND COMMITTEES

The Board considered a report inviting it to give consideration to the appointment of Board representation on local external organisations and committees.

The Board **resolved** to appoint representatives to outside organisations and committees as follows:

Name of External Organisation	Representation
Belfast Community Network	All members
Christchurch Street and Garden Awards (partnership between CCC & Christchurch Beautifying Assn)	Gemma Maslin
Crossway Community Church	Aaron Keown
Delta Trust	Barbara Watson
Garden Pride and Edible Garden Awards	All members
Graham Condon Sports and Recreation Centre	Emma Norrish
Keep Christchurch Beautiful Committee	Emma Norrish
Neighbourhood Support Canterbury	Mike Davidson (and community member David Crean – confirmed at the 18 September 2013 Board meeting)
Neighbourhood Trust	Barbara Watson
Packe Street Park	Aaron Keown
Papanui Heritage	Ali Jones
Papanui Network	All members
Police Liaison	Mike Davidson and Pauline Cotter
Rehua Marae	Gemma Maslin
Shirley Community Trust	Aaron Keown and Pauline Cotter

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Name of External Organisation	Representation
Shirley Network	All members
Social Housing	All members
St Albans Educare	Ali Jones
Styx River Groups	All members
Te Papanui Trust	Barbara Watson
Waimakariki Eyre	Gemma Maslin
Westminster Sports Monitoring Group	Mike Davidson, Aaron Keown, Pauline Cotter and representatives of WSI
Residents Associations/Groups	<i>(One member to each association in liaison role only)</i>
Belfast Area Residents Association	Emma Norrish
Ellington Residents Association	Aaron Keown
Kainga Residents Association	Gemma Maslin
Northwood Residents Association	Aaron Keown
Ouruhia Residents Association	Gemma Maslin
Saint Albans Residents Association	Ali Jones
Saint James Avenue Residents Association	Pauline Cotter
Spencerville Residents Association	Aaron Keown
Styx Residents Group	Emma Norrish

The meeting concluded at 7.16pm.

CONFIRMED THIS 5TH DAY OF FEBRUARY 2014

**MIKE DAVIDSON
CHAIRPERSON**