

**RICCARTON/WIGRAM COMMUNITY BOARD  
AGENDA**

**TUESDAY 27 NOVEMBER 2012**

**AT 5.30PM**

**AT RICCARTON HOUSE,  
16 KAHU ROAD  
RICCARTON**

**Community Board:** Mike Mora (Chairperson), Natalie Bryden, Helen Broughton, Jimmy Chen, Sam Johnson, Judy Kirk, and Peter Laloli.

**Community Board Adviser**

Liz Beaven

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- PART A - MATTERS REQUIRING A COUNCIL DECISION**  
**PART B - REPORTS FOR INFORMATION**  
**PART C - DELEGATED DECISIONS**

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**1. APOLOGIES**

**2. CONFIRMATION OF MEETING MINUTES OF 30 OCTOBER AND 13 NOVEMBER 2012**

The minutes of the Board's ordinary meetings of Tuesday 30 October 2012 (**Attachment 1**) and Tuesday 13 November 2012 (**Attachment 2**) are **attached**.

**STAFF RECOMMENDATION**

That the minutes of the Board's ordinary meetings of Tuesday 30 October 2012 and Tuesday 13 November 2012 be confirmed as a true and correct record.

**RICCARTON/WIGRAM COMMUNITY BOARD  
30 OCTOBER 2012**

**Minutes of a meeting of the Riccarton/Wigram Community Board  
held on Tuesday, 30 October 2012 at 5:30pm in the Community Room,  
Upper Riccarton Library, 71 Main South Road, Upper Riccarton.**

**PRESENT:** Mike Mora (Chairperson), Jimmy Chen, Judy Kirk and Peter Laloli.

**APOLOGIES:** Apologies for absence were received and accepted from Natalie Bryden and Helen Broughton.

The Board reports that:

**PART A – MATTERS REQUIRING A COUNCIL DECISION**

**1. UPPER RICCARTON LIBRARY CAFÉ LEASE**

The Board considered a report seeking the Board's recommendation to the Council that it authorises a delegation to the Corporate Support Manager to:

- (a) Accept a surrender of the existing lease of the Upper Riccarton Library Café to Coffee Tree Company Limited.
- (b) To conclude negotiations and enter into a new lease of the Café premises with Xin Ding Yi Limited.

**BOARD CONSIDERATION**

The Board noted that the proposal to transfer the lease was unusual as the full term of the existing lease had not expired. Board members questioned staff about this, and sought staff assurances on both the process to identify another suitable tenant and feedback on the due diligence assessments of the proposed tenant. Staff advised that the café had been closed for many months as a consequence of the earthquakes impacting on the financial viability of the operation, and noted that their recommendations had taken this into account and that all appropriate references were satisfactory.

**STAFF RECOMMENDATION**

It is recommended that the Riccarton/Wigram Community Board recommend to the Council that the Corporate Support Manager be delegated authority to conclude negotiations on terms and conditions to:

- (a) Accept a surrender of the present lease of the Red Café premises in the Upper Riccarton Library building.
- (b) Subject to reaching agreement on the lease surrender and obtaining the consent of the Ministry of Education, contemporaneously enter into a new tenancy with Xin Ding Yi Limited for a term up to a maximum of nine years.

**BOARD RECOMMENDATION**

That the staff recommendation be adopted.

## **PART B - REPORTS FOR INFORMATION**

### **2. DEPUTATIONS BY APPOINTMENT**

#### **2.1 GOING DIGITAL – PROMOTION OF DIGITAL TELEVISION**

Greg Harford, National Manager of Going Digital, Gary Burt and Kevin Downe, Community Advisers, updated the Board regarding the Government campaign promoting the national switch over from analogue to digital television. They outlined the plans for this change which is scheduled for Christchurch in April 2013. The Board was advised of the range of activities planned for promoting these changes to local communities and feedback sought on how to reach as many people as possible to ensure awareness. The Board suggested groups and organisations that would benefit from that advice.

The Chairperson thanked Greg Harford, Gary Burt and Kevin Downe for their presentation.

#### **2.2 PRESBYTERIAN COMMUNITY TRUST – NEW MEN’S SHED AND REBRANDING**

Dr Blair Stirling of the Presbyterian Community Trust provided the Board with an update on the Trust's new Men's Shed project and the rebranding of the Trust's initiatives and community services in Hornby, Hei Hei and surrounding areas - the new name being Hope Presbyterian Hornby.

The Chairperson thanked Dr Stirling for his presentation and all the work that the organisation undertakes in the area and across the city.

#### **2.3 OLYMPIA GYMNASTIC SPORTS**

Mark Figgitt, Board Member, Richard Green, Chairperson and Kathryn O'Neill, Business Manager, of Olympia Gymnastic Sports attended the meeting and updated the Board on the status of Olympia's building extension project. Mark outlined the activities and numbers of young people attending the facility and how this had grown in recent years. He described proposals for a major extension to the facility and advised that firm sponsorship had been obtained to donate materials and labour to erect the structure and also to purchase equipment. The organisation was working with the Council staff and was seeking guidance from the Community Board on forming a partnership approach to the proposed development involving a number of stakeholders and asset owners. The Board expressed their support for the project.

The Board **decided** that the Riccarton/Wigram Community Board seek a joint deputation to the Council regarding the expansion of the Olympia Gymnasium.

### **3. PRESENTATION OF PETITIONS**

Nil.

### **4. CORRESPONDENCE**

#### **4.1 SOPHIE SHINGLETON**

The Board **received** a letter and photographs from Sophie Shingleton regarding her experiences as a Youth Development Fund recipient.

**5. BRIEFINGS**

Nil.

**6. COMMUNITY BOARD ADVISER'S UPDATE**

- The Board **agreed** to email comments on the Council's Facilities Rebuild Plan – Prioritisation Programme to the Community Board Adviser for collation in order to meet the internal staff submission deadline of 9 November 2012.
- The Board **decided** to send flowers to a staff member who was unwell.

**7. ELECTED MEMBERS' INFORMATION EXCHANGE**

Nil.

**8. QUESTIONS UNDER STANDING ORDERS**

Nil.

**PART C - DELEGATED DECISIONS**

**9. CONFIRMATION OF MEETING MINUTES – 16 OCTOBER 2012**

The Board **resolved** that the minutes of the Riccarton/Wigram Community Board's ordinary meeting of Tuesday 16 October 2012 be confirmed.

**10. PROPOSED ROAD AND RIGHT OF WAY NAMING – WIGRAM SKIES AND YALDHURST VILLAGE**

The Board considered a report seeking the Board's approval to three new road names and one new right of way name.

The Board discussed a number of matters relating to the Yaldhurst Village road and its status as a Right of Way. Particular queries related to the legal status of this road and how rights might be vested in others and whether rights were time limited as for a lease. Staff were not available to respond to these and other similar legal queries.

As a consequence, the Board **resolved** to adopt the staff recommendations for Wigram Skies and the Industrial Subdivision and that the Yaldhurst Village proposed road name lay on the table pending further staff advice to the next meeting on the legal status of the right of way.

Peter Laloli requested that his vote against the motion be recorded.

**11. APPLICATION TO THE RICCARTON/WIGRAM 2012/13 DISCRETIONARY RESPONSE FUND – HORNBY PRESBYTERIAN COMMUNITY TRUST**

The Board considered an application for funding from the Hornby Presbyterian Community Trust towards equipment for the Men's Shed programme to the Riccarton/Wigram 2012/13 Discretionary Response Fund.

ATTACHMENT TO CLAUSE 2  
**Attachment 1**

The Board **resolved** to allocate \$3,800 from the Riccarton/Wigram 2012/13 Discretionary Response Fund to the Hornby Presbyterian Community Trust towards the purchase of equipment for the Men's Shed programme.

**12. APPLICATION TO THE RICCARTON/WIGRAM 2012/13 DISCRETIONARY RESPONSE FUND – THE LINK COMMUNITY TRUST MUSICAL TOTS PROGRAM**

The Board considered an application for funding from the Link Community Trust to the Riccarton/Wigram 2012/13 Discretionary Response Fund for their Musical Tots Program.

The Board **resolved** to allocate \$800 from the Riccarton/Wigram 2012/13 Discretionary Response Fund to the Link Community Trust towards hall hire and equipment costs for their Musical Tots Program.

**13. APPLICATION TO THE RICCARTON/WIGRAM 2012/13 YOUTH DEVELOPMENT SCHEME – CASSIE MUAMALE SIATAGA**

The Board considered a report regarding an application for funding from the Riccarton/Wigram 2012/13 Youth Development Scheme for Cassie Muamale Siataga.

The Board **resolved** to support the application and allocate \$350 to Cassie Muamale Siataga as a contribution towards her trip with the New Zealand Women's White Sox Team to Adelaide, from the Riccarton/Wigram 2012/13 Youth Development Scheme.

**14. APPLICATION TO THE RICCARTON/WIGRAM 2012/13 POSITIVE YOUTH DEVELOPMENT SCHEME – YOLANDA BLAIR**

The Board considered a report regarding an application for funding from the Riccarton/Wigram 2012/13 Youth Development Scheme for Yolanda Blair.

The Board **resolved** to support the application and grant \$500 to Yolanda Blair towards expenses for the Christchurch United Kingdom Sister City Global Leadership Programme from the Riccarton/Wigram 2012/13 Youth Development Scheme.

**15. APPLICATION TO THE RICCARTON/WIGRAM 2012/13 POSITIVE YOUTH DEVELOPMENT SCHEME – RICCARTON HIGH SCHOOL BOYS' VOLLEYBALL TEAM**

The Board considered a report regarding an application for funding from the Riccarton/Wigram 2012/13 Youth Development Scheme for a member of the Riccarton High School Boys' Volleyball Team.

The Board **resolved** to support the application and allocate \$250 to Riccarton High School from the Riccarton/Wigram 2012/13 Youth Development Scheme as a contribution towards Tommy Belford's expenses for his trip to compete in the Secondary Schools National Volleyball Tournament with the Riccarton High School Boys Volleyball Team.

**16. APPLICATION TO THE RICCARTON/WIGRAM 2012/13 POSITIVE YOUTH DEVELOPMENT SCHEME – RICCARTON HIGH SCHOOL JUNIOR VOLLEYBALL TEAM**

The Board considered a report regarding an application for funding from the Riccarton/Wigram 2012/13 Youth Development Scheme for six members of the Riccarton High School Junior Volleyball Team.

27.11.2012

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ATTACHMENT TO CLAUSE 2  
**Attachment 1**

The Board **resolved** to support the application and allocate \$180 from the Riccarton/Wigram 2012/13 Youth Development Scheme to **each** of the six applicants from Riccarton High School, totalling \$1,080, as a contribution towards their expenses for their trip to Blenheim to compete in the South Island Junior Volleyball Tournament.

The Board Chairperson thanked Board members and staff for their attendance and contributions and declared the meeting closed at 7.14pm.

**CONFIRMED THIS 27TH DAY OF NOVEMBER 2012**

**MIKE MORA  
CHAIRPERSON**



**RICCARTON/WIGRAM COMMUNITY BOARD  
13 NOVEMBER 2012**

**Minutes of a meeting of the Riccarton/Wigram Community Board  
held on Tuesday, 13 November 2012 at 5.32pm in the Community Room,  
Upper Riccarton Library, 71 Main South Road, Upper Riccarton.**

**PRESENT:** Mike Mora (Chairperson), Helen Broughton, Natalie Bryden, Jimmy Chen, Sam Johnson, Judy Kirk and Peter Laloli.

**APOLOGIES:** Helen Broughton departed at 7.02pm and was absent for Clauses 6, 7 and 13.

The Board reports that:

**PART A – MATTERS REQUIRING A COUNCIL DECISION**

**1. ROBBIES ON RICCARTON – 199 CLARENCE STREET – LEASE EXPIRY**

The Board considered a report seeking the Board's recommendation to Council that it:

- (a) Grant a new lease for the building at 199 Clarence Street to Jacquesy Holdings Limited trading as Robbies Riccarton) for a three year term with provision for the Council to extend the lease for a further two years, and
- (b) Grant delegated authority to the Corporate Support Unit Manager to negotiate and conclude the terms of the lease agreement and to accept a rental to be determined in accordance with a market valuation.

**STAFF RECOMMENDATION**

It is recommended that the Riccarton/Wigram Community Board recommend to Council that:

- (a) The Council approve the granting of a new lease from the building at 199 Clarence Street to Jacquesy Holdings Limited (trading as Robbies Riccarton) for a three year term with provision for the Council to extend the lease for a further two years thereafter if further time is required to complete the strategic planning process.
- (b) Delegated authority be provided to the Corporate Support Unit Manager to negotiate and conclude the terms of the lease agreement and to accept a rental to be determined in accordance with a market valuation.

**BOARD RECOMMENDATION**

The Board **decided** to recommend to the Council that it:

- (a) Approve the granting of a new lease from the building at 199 Clarence Street to Jacquesy Holdings Limited (trading as Robbies Riccarton) for a three year term with provision for the Council to extend the lease for a further two years thereafter if further time is required to complete the strategic planning process.

It was **moved** by Mike Mora, seconded by Judy Kirk, that:

ATTACHMENT TO CLAUSE 2  
**Attachment 2**

- (b) Delegated authority be provided to the Corporate Support Unit Manager to negotiate and conclude the terms of the lease agreement and to accept a rental to be determined in accordance with a market valuation, and report back to the Community Board.

When put to the meeting, the amended motion was declared **carried** on division No. 1 by four votes to three, the voting being as follows:

**For (4):** Mike Mora, Jimmy Chen, Judy Kirk, Natalie Bryden.  
**Against (3):** Helen Broughton, Sam Johnson, Peter Laloli.

**2. ELECTED MEMBERS INFORMATION EXCHANGE**

The Chairperson raised the matter of pedestrian and cycle safety on roads and footpaths in the Noble Subdivision, Yaldhurst Road. The Board considered that the narrowed section of Jarnic Boulevard may not meet safety requirements and that the Council should not be accepting a development which has unsafe pedestrian and cycle provisions.

The Board **decided** to recommend to the Council that:

- (a) An independent safety audit be carried out on the "narrowed section" of Jarnic Boulevard addressing pedestrian and cycle safety issues in particular, along with remedies.
- (b) The newly formed section of Jarnic Boulevard not be accepted/vested in the Christchurch City Council until all safety issues are met and the road meets all New Zealand and Christchurch City Council safety standards and is fully compliant.

**PART B - REPORTS FOR INFORMATION**

**3. DEPUTATIONS BY APPOINTMENT**

**3.1 ROSS MCFARLANE AND RON FENSON – HALSWELL RESIDENTS ASSOCIATION**

Ross McFarlane and Ron Fenson from the Halswell Residents Association provided the meeting with an update on proposals for a new library and community centre complex at a site adjacent to the existing swimming pool in Halswell Road.

Mike Mora thanked them for their presentation.

**4. PRESENTATION OF PETITIONS**

Nil.

**5. CORRESPONDENCE**

Nil.

**6. BRIEFINGS**

**6.1 CITY LIBRARY UPDATE**

Carolyn Robertson, Unit Manager – Libraries and Information attended the meeting to provide the Board with an update on library matters. The Board were advised of the current engagement and consultation process under way for the new Halswell Library and Community Centre project.

**7. COMMUNITY BOARD ADVISER'S UPDATE**

Nil.

**8. ELECTED MEMBERS' INFORMATION EXCHANGE – CONTINUED**

Mention was made of the following matters;

- The Board **decided** to send a book and certificate to Trevor McIntyre, Principal of Christchurch Boys' High School in recognition of his contribution to the school and community.
- Attendance at the Armistice Day memorial service.
- Consideration of development issues in relation to water courses was raised at the Water Race Committee at the Selwyn District Council.

**9. QUESTIONS UNDER STANDING ORDERS**

Nil.

**10. RICCARTON ROAD MASTER PLAN PROPOSAL**

The Board **received** a report in response to requests for a master plan for the Riccarton Road commercial area as part of the Suburban Centres recovery programme.

**STAFF RECOMMENDATION**

It is recommended that the Community Board receive the information.

**BOARD DECISION**

The Board received the information and **decided** to advocate for a strategy in the Long Term Plan which would request staff to develop a Riccarton Road Main Street design strategy in consultation with the Community Board, the Riccarton Business Association, the Hospitality Association and residents of Riccarton. The design strategy to include consideration of the following:

- Riccarton is the founding borough of Christchurch.
- The intention of creating a new community face along Riccarton Road with a community feel.
- Be architecturally interesting.
- Input from the Urban Design Panel with Community Board representation and input into the design preferences.

**PART C - DELEGATED DECISIONS**

**11. CONFIRMATION OF MEETING MINUTES – 30 OCTOBER 2012**

The Board had not received the minutes of the meeting of Tuesday 30 October 2012 and **resolved** that the minutes would be approved at the next Board meeting on Tuesday 27 November 2012.

**12. APPLICATION TO THE RICCARTON/WIGRAM COMMUNITY BOARD'S YOUTH DEVELOPMENT SCHEME – CHARLOTTE ROSE SULLIVAN**

The Board considered a report regarding an application for funding from the Riccarton/Wigram 2012/13 Youth Development Scheme for Charlotte Rose Sullivan.

The Board **resolved** to support the application and allocate \$500 to Charlotte Rose Sullivan as a contribution towards her expenses for her trip to Sydney to represent New Zealand at the Australian Youth Olympic Festival from the Riccarton/Wigram 2012/13 Youth Development Scheme.

**13. APPLICATION TO THE RICCARTON/WIGRAM COMMUNITY BOARD'S YOUTH DEVELOPMENT SCHEME – RICCARTON VENTURERS**

The Board considered a report regarding an application for funding from the Riccarton/Wigram 2012/13 Youth Development Scheme for Riccarton Venturers.

The Board **resolved** to support the application and allocate \$500 to Riccarton Venturer Unit as a contribution of \$125 each for Liam McIver, Lawrence Botting, Callum Dow and Taylor McKenzie towards the expenses for their participation in the Venture South 2013 event from the Riccarton/Wigram 2012/13 Youth Development Scheme.

The Board Chairperson thanked Board members and staff for their attendance and contributions and declared the meeting closed at 7.13pm.

**CONFIRMED THIS 27TH DAY OF NOVEMBER 2012**

**MIKE MORA  
CHAIRPERSON**

**3. DEPUTATIONS BY APPOINTMENT**

**3.1 STATISTICS NZ**

Nikki Hawkey, Community Engagement Manager, Census will update the Board on the 2013 Census. Statistics NZ will be undertaking a census in March 2013. Because the census set down for 2011 was cancelled following the February earthquake, this event will have significant importance for Canterbury because it will determine not only the effects of the earthquakes on the city's population and dwellings, but it will also provide valuable data in determining future government spending in the Canterbury region.

**4. PETITIONS**

**5. NOTICE OF MOTION**

**6. CORRESPONDENCE**

**7. BRIEFINGS**

**7.1 METROPOLITAN SPORTS FACILITY PLANNING UPDATE**

Kevin Collier will update the Board on the recent desktop review of the Council's current Aquatics Facilities and Metropolitan Sports Facilities Plan.

**7.2 COMMUNITY PROFILES**

The profiles build a detailed picture of what Christchurch communities went through pre and post-quake and are helping determine what needs to be done going forward to build resilience and strengthen functionality across our communities. They measure core demographics, analyse social networks, identify pre and post earthquake issues and map social capital.

Forty-nine zones across the eight Christchurch Community Board wards were documented and mapped, with all this information now available to the public. New profiles will be created annually for the next 12 years, which will highlight year on year change, trends, projections and progress. The profiles that will be presented to the Riccarton Wigram Community Board are an update and comparison of the 2011 profiles.

## 8. ILAM ROAD UNIVERSITY CROSSINGS

<b>General Manager responsible:</b>	General Manager City Environment, DDI 941-8608
<b>Officer responsible:</b>	Unit Manager Transport and Greenspace
<b>Author:</b>	Jennie Hamilton, Consultation Leader

### PURPOSE OF REPORT

1. The purpose of this report is to seek the recommendation of the Riccarton/Wigram Community Board to the Council to approve the proposed University Crossings Safety Improvement Scheme in Ilam Road, as shown in **Attachments 1 and 2**, to proceed to detailed design, tender and construction.

### EXECUTIVE SUMMARY

2. The Christchurch City Council and the University of Canterbury have common concerns about the mix of road users and safety issues on Ilam Road between the Creyke Road/Maidstone Road intersection and Rountree Street.
3. During a typical day this section of Ilam Road has approximately 8000 pedestrian movements as pupils walk to Ilam Primary and Kirkwood Intermediate Schools, and students and staff travel to the University of Canterbury's campuses in Ilam Road and Dovedale Avenue, according to university surveys.
4. The collector road also has more than 10,000 vehicle movements a day and over 100 cyclists and 30 buses during peak hours. The area is frequently congested and parking is often at a premium.
5. The University of Canterbury commissioned consultants in September 2008 to identify and clarify options for managing road safety, with particular emphasis on vulnerable road users, as part of a broader University Travel Plan. The following year engineering students worked on suitable treatment options with Council staff involved in an advisory capacity. This project was initiated in July 2009 by the Council's Unit Manager Transport and Greenspace.
6. Student options were later considered at a Council-run workshop in February 2010 and analysed by the Council traffic engineers. Subsequent work on the project was interrupted by other priorities in the wake of the 2011 and 2012 earthquakes. The project was fully reinstated when it was approved as a Riccarton/Wigram Community Board priority project in the Annual Plan at the end of June 2012.
7. The primary objective of this project is to improve safety for vulnerable road users.
8. The preferred scheme that went out for consultation in July 2012, aimed to improve safety for pedestrians by installing medians along the road to reduce crossing distances at crossing points. Shared paths on both sides of the carriageway were proposed for pedestrians, and also for cyclists who did not wish to remain on the narrowed carriageway.
9. As a result of significant concerns expressed by submitters, particularly the University of Canterbury and Ilam School, the Council's project team reviewed the scheme in August and September 2012.
10. The revised scheme, proposes two additional pedestrian crossings and dedicated cycleways on both sides of Ilam Road within the project area. Apart from the area outside Ilam School, the cycleways are located alongside the kerb with a buffer zone, then parking, then the vehicle lane (refer **Attachment 3**).
11. This scheme was supported by the University Transport Working Group and Ilam School before it was circulated to residents and other key stakeholders on 28 September 2012. Comments received are addressed in paragraphs 38 to 43 in the Consultation Section of this report.

## 8 Cont'd

12. The preferred scheme involves the use of University land to provide more space for cycleways designed to go behind bus stops when buses are stationary. Discussions are underway with the University to decide how to formalise the occupation of this land.
13. As a result of feedback received in the first round of consultation in July and August 2012, the Council is proposing a 40 kilometre per hour speed limit along this section of Ilam Road. This will go through a separate approval process and be the subject of a separate report to the Council. The proposed design does not rely on its approval.
14. If the scheme is approved the Council will require a Discretionary Activity Resource Consent for infringement of City Plan rules relating to section 4.5.1 (a) as the road will have more than one traffic management device used and there is less than 60 metres between the devices.

### FINANCIAL IMPLICATIONS

15. Funding for this project is provided for in the 2009 – 19 Long Term Council Community Plan (LTCCP). Funding totalling \$1.16 million over two years is referred to in the section 'Major Features' which outlined changes to the Annual Plan adopted by the Council on 30 June 2009. University Crossings is also included as a priority project for the Riccarton/Wigram Community Board in the 2012/13 Annual Plan under Proposed Capital Programme changes and under Proposed Annual Plan Capital Projects - Roading Network.
16. An application will be made for New Zealand Transport Agency co-funding for the components of the project that qualify.

### Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

17. Yes, based on current estimates, there is sufficient budget allocated in the 2009-2019 LTCCP to implement the project, which is programmed in the 2012/2013 financial year.

### LEGAL CONSIDERATIONS

18. Part 1, Clause 5 of the Christchurch City Council Traffic and Parking Bylaw 2008 provides Council with the authority to install traffic and parking restrictions by resolution.
19. The Community Boards have delegated authority from the Council to exercise the delegations as set out in the Register of Delegations dated April 2008. The list of delegations for the Community Boards includes the resolution of parking restrictions and Traffic Control devices.
20. Installation of any parking restriction signs and/or markings must comply with the Land Transport Rule: Traffic Control Devices 2004.

### Have you considered the legal implications of the issue under consideration?

21. Yes.

### ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

22. This project aligns with the Transport and Greenspace Unit's Asset Management Plan, the LTCCP 2009 – 2019 and the 2012/13 Annual Plan.

### Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?

23. Yes.

**8 Cont'd**

**ALIGNMENT WITH STRATEGIES**

24. This project is consistent with Council strategies including the Pedestrian Strategy, Road Safety Strategy, Parking Strategy and Cycling Strategy.

**Do the recommendations align with the Council's strategies?**

25. Yes.

**CONSULTATION FULFILMENT**

26. Riccarton/Wigram Community Board members were advised in a memo dated 22 February 2010 that Council staff would soon develop concept plans for Ilam Road between Rountree Street and the Creyke Road/Maidstone Road intersection to address safety issues.
27. Because of earthquake-related interruptions a preferred option was not developed until September 2011 and this was presented to the Riccarton/Wigram Community Board at a seminar on 29 November 2011.
28. The project was again put on hold until June 2012 when the scheme was included as a priority Riccarton/Wigram Community Board project in the 2012/13 Annual Plan approved by the Council.
29. A consultation leaflet on the University Crossings safety improvement proposal for Ilam Road was delivered to 450 residents in the vicinity of the project area on Friday 20 July 2012. Other copies were left at Ilam School and the University library while Have your Say links were sent to University staff and students, and Ilam School. Absentee owners were posted copies of the proposal and other stakeholders received emailed information about the proposed scheme.
30. A drop-in session at Ilam School on Tuesday 24 July 2012 was attended by ten people who wished to discuss the project with the Council staff. Several people expressed concern about the shared paths and lack of facilities for cyclists.
31. Most of the 85 submitters supported the proposal to improve safety for vulnerable users, particularly pedestrians. Many commented that the project was long overdue and it was good to see proposed improvements for pedestrians.
32. Five submitters, including the Royal New Zealand Foundation of the Blind, asked for signalised pedestrian lights to make crossing points safer. These were not considered because the cost could not be met within the project budget.
33. Eleven submitters, including Ilam School, raised concerns about the potential conflict between cyclists and pedestrians - including waiting pupils and groups of bus users on the shared path outside Ilam School and the University of Canterbury.
34. The lack of dedicated cycling facilities was questioned by 12 submitters, including the University of Canterbury's Transport Working Group. It stated that the proposal "is a missed opportunity to provide a significant change in environment and travel behaviour in this area for travellers to the university, nearby schools and other businesses and residents".
35. As a result of these responses the Council staff began developing a new scheme, working closely with the two main stakeholders – the University of Canterbury and Ilam School – and also obtaining preliminary feedback from Environment Canterbury and the Royal New Zealand Foundation of the Blind.
36. For the project to be built within the allocated budget existing kerb lines had to be retained. However the consensus was that two additional pedestrian crossings, other informal crossing points, and a proposed 40 kilometre per hour speed limit would significantly improve safety for pedestrians. By removing the central medians, cycleways could be installed on both sides of



## 8 Cont'd

the carriageway. In most cases these could sit next to the kerb, with a buffer zone separating cyclists from parked cars. A more traditional cycleway was proposed outside Ilam School so pupils could step out of buses and cars onto the footpath. A buffer is to be provided between the parked car and the cycle lane.

37. After satisfying a safety audit, this plan was circulated to residents and other stakeholders on 28 September 2012 with a request that comments be submitted before noon on Monday 15 October 2012. Twenty four responses were received, 15 of them positive.
38. The University said it was impressed by the level of the Council consultation and added: "The proposal plans have realised the opportunity to provide a significant change in environment and travel behaviour in this area for travellers to the university, nearby schools, and other businesses and residents - Ilam Road already runs through the middle of the University area and there is a need to more strongly identify it as a "campus precinct". The proposal to reduce the speed limit to 40kph is welcomed and supported. The University supports the redesign proposal in the provision of separated cycleways, between kerb and the parking, on both sides of Ilam Road. This amendment and the provision of shared cycle/pathways on the Ilam Fields side of the road has enhanced the safety of the area for young and potentially nervous cyclists. The continued provision of some car parking on the west side of the road is noted and supported as is the installation of additional pedestrian marked crossings. Conclusions - the University supports the amended proposal as currently submitted and looks forward to working with the City Council engineers as the project progresses in the course of this Council financial year."
39. Ilam School had confirmed on 14 September 2012 that the Ilam School Board of Trustees and Principal were happy with the revised Ilam Road Project Plan and they were satisfied that the plan looked 'safe' for the Ilam School children.
40. Environment Canterbury Passenger Services said it was strongly supportive of the revised proposal, and were "heartened to see that on-street parking has been removed to provide extra safety for pedestrians and cyclists in this busy area".
41. Five submitters who commented on the reduction in on-street parking were advised that the number of car parks had been reduced in the latest proposal to create space for dedicated cycleways. This is a high use pedestrian/cycle route and the emphasis on these facilities is supported by the University and Ilam School.
42. A number of submitters referred to the need for "regular physical delineators" to strengthen the separation in buffer zones between cycles and parked vehicles. The Council is proposing to install a physical buffer to delineate between the cycleway and parking. This is likely to be in the form of moulded concrete sections approximately five metres long with 1.8 metre spacings.
43. Alternative crossing points were suggested for pedestrians by two respondents but the project team concluded that there was either insufficient room, or the proposed site would be dangerous.
44. As a result of feedback and further discussions by the Council staff the following changes have been made to the information plan that was circulated on 28 September 2012:
  - (a) Hatched lines across Science Road removed so there is consistency with other intersections.
  - (b) Cycle cut through at the Montana Avenue intersection (replacing some of the landscaping/berm with asphalted concrete).
  - (c) Markings shown opposite No. 120 and in front of the University of Canterbury Student Association to make the plan consistent.

**8 Cont'd**

- (d) More directional arrows added in the cycleways.
  - (e) Kerb cut downs at Science Road and University Drive cycleway crossings so that people can access the shared pathway.
  - (f) Kerb cut down to entrance opposite the Montana Avenue intersection to make it consistent with a private driveway.
  - (g) Cycleway diverted away from vehicle entrance to No. 120 to improve visibility for those exiting the property.
  - (h) Extension of shared path on western side of Ilam Road to Creyke Road/Maidstone Road intersection.
  - (i) Tulip trees to be added to the species to be planted in the project area. The others are plane trees and tulip magnolias.
  - (j) Post and chain fence around the landscaping at the pedestrian crossing outside Ilam School.
  - (k) Retention of berm south of No. 120 Ilam Road.
45. Submitters who made comments and provided contact addresses were sent a copy of the plan for Community Board approval, and a letter outlining the project team's responses to their suggestions and concerns. They were also advised of the Community Board meeting date and time, and how to contact the Board Adviser if they wished to seek speaking rights.

**STAFF RECOMMENDATION**

1. It is requested that the Riccarton/Wigram Community Board recommend to the Council:
  - (a) To approve the Ilam Road University Crossings Plan, TP324305 and TP324306 shown in Attachments 1 and 2, for final design, tender and construction.
  - (b) **To Install a new shared pedestrian/cycle path:**
    - (i) That the pathway on the west side of Ilam Road commencing at a point 28 metres north of its intersection with Rountree Street and extending in a northerly direction to its intersection with Maidstone Road be resolved as a shared pedestrian/cycle pathway.
    - (ii) That the pathway on the east side of Ilam Road commencing at its intersection with Montana Avenue and extending in a southerly direction for a distance of 40 metres be resolved as a shared pedestrian/cycle pathway.
    - (iii) That the pathway on the east side of Ilam Road commencing at a point 397 metres south of its intersection with Montana Avenue and extending in a southerly direction for a distance of 80 metres be resolved as a shared pedestrian/cycle pathway.
  - (c) **To install new cycle paths**
    - (i) That a special vehicle lane (separated cycle path) for the use of southbound bicycles only, be established against the kerb, on the east side of Ilam Road commencing at its intersection with Creyke Road and extending in a southerly direction for a distance of 113 metres.

**8 Cont'd**

- (ii) That a special vehicle lane (separated cycle path) for the use of southbound bicycles only, be established against the kerb, on the east side of Ilam Road commencing at a point 127 metres south of its intersection with Creyke Road and extending in a southerly direction for a distance of 371 metres.
  - (iii) That a special vehicle lane (separated Cycle path) for the use of southbound bicycles only, be established against the kerb, on the east side of Ilam Road commencing at a point 556 metres south of its intersection with Creyke Road and extending in a southerly direction for a distance of 62 metres.
  - (iv) That a special vehicle lane for the use of southbound bicycles only, be established adjacent to either the kerb or kerbside parking, on the east side of Ilam Road commencing at a point 618 metres south of its intersection with Creyke Road and extending in a southerly direction to the intersection of Kirkwood Avenue.
  - (v) That a special vehicle lane for the use of northbound bicycles only, be established against the kerb, on the west side of Ilam Road commencing at its intersection with Rountree Street and extending in a southerly direction for a distance of 30 meters.
  - (vi) That a special vehicle lane (partly separated cycle path) for the use of northbound bicycles only, be established adjacent to either the kerb or kerbside parking, on the west side of Ilam Road commencing at its intersection with Rountree Street and extending in a northerly direction for a distance of 262 metres.
  - (vii) That a special vehicle lane (separated cycle path) for the use of northbound bicycles only, be established against the kerb, on the west side of Ilam Road commencing at a point 312 metres north of its intersection with Rountree Street and extending in a northerly direction for a distance of 286 metres.
  - (vii) That a special vehicle lane for the use of northbound bicycles only, be established adjacent to kerbside parking, on the west side of Ilam Road commencing at a point 626 metres north of its intersection with Rountree Street and extending in a northerly direction to the intersection with Maidstone Road.
2. It is requested that the Riccarton/Wigram Community Board approve the following parking restrictions and revocations to take effect following completion of construction and the Discretionary Activity Resource Consent:
- (a) **Revoke existing parking restrictions**
- (i) That any existing parking restriction on the east side of Ilam Road commencing at its intersection with Kirkwood Avenue and extending in a northerly direction to the intersection of Creyke Road be revoked.
  - (ii) That any existing parking restriction on the west side of Ilam Road commencing at its intersection with Rountree Street and extending in a northerly direction to the intersection of Maidstone Road be revoked.
  - (iii) That any existing parking restriction on the west side of Ilam Road commencing at its intersection with Rountree Street and extending in a southerly direction for a distance of 38 metres be revoked.
  - (iv) That any existing parking restriction on the south side of Rountree Street commencing at its intersection with Ilam Road and extending in a westerly direction for a distance of 70 metres be revoked.

**8 Cont'd**

- (v) That any existing parking restriction on the north side of Rountree Street commencing at its intersection with Ilam Road and extending in a westerly direction for a distance of 10 metres be revoked.
- (vi) That any existing parking restriction on the north side of Kirkwood Avenue commencing at its intersection with Ilam Road and extending in a easterly direction for a distance of 26 metres be revoked.
- (vii) That any existing parking restriction on the north side of Montana Avenue commencing at its intersection with Ilam Road and extending in a easterly direction for a distance of 16 metres be revoked.
- (viii) That any existing parking restriction on the south side of Montana Avenue commencing at its intersection with Ilam Road and extending in a easterly direction for a distance of 16 metres be revoked.

**(b) Revoke existing Give Ways**

- (i) That the Give Way control currently placed against Montana Avenue at its intersection with Ilam Road be revoked.
- (ii) That the Give Way control currently placed against Kirkwood Avenue at its intersection with Ilam Road be revoked.
- (iii) That the Give Way control currently placed against Rountree Street at its intersection with Ilam Road be revoked.
- (iv) That the Give Way control currently placed against Science Road at its intersection with Ilam Road be revoked.
- (v) That the Give Way control currently placed against University Drive at its intersection with Ilam Road be revoked.
- (vi) That the Give Way control currently placed against Homestead Lane at its intersection with Ilam Road be revoked.

**(c) Revoke existing pedestrian crossing**

- (i) That the existing pedestrian crossing on Ilam Road, located at a point 37 metres north of its intersection with Rountree Street be revoked.

**(d) Install pedestrian crossings**

- (i) That a pedestrian crossing be duly established and marked in accordance with Section 8.2 of the Land Transport Rule - Traffic Control Devices: 2004 on Ilam Road, located at a point 122 metres south of its intersection with Montana Avenue.
- (ii) That a pedestrian crossing be duly established and marked in accordance with Section 8.2 of the Land Transport Rule - Traffic Control Devices: 2004 on Ilam Road, located at a point 327 metres south of its intersection with Montana Avenue.
- (iii) That a pedestrian crossing be duly established and marked in accordance with Section 8.2 of the Land Transport Rule - Traffic Control Devices: 2004 on Ilam Road, located at a point 37 metres north of its intersection with Rountree Street.

**8 Cont'd**

**(e) Install parking restrictions**

- (i) That the stopping of vehicles be prohibited at any time on the north side of Kirkwood Avenue commencing at its intersection with Ilam Road and extending in a easterly direction for a distance of 27 metres.
- (ii) That the stopping of vehicles be prohibited at any time on the east side of Ilam Road commencing at its intersection with Kirkwood Avenue and extending in a northerly direction for a distance of 13.5 metres.
- (iii) That the parking of vehicles be restricted to a maximum period of 30 minutes on the east side of Ilam Road commencing at a point 13.5 metres north of its intersection with Kirkwood Avenue and extending in a northerly direction for a distance of 17.5 metres.
- (iv) That the stopping of vehicles be prohibited at any time on the east side of Ilam Road commencing at a point 31 metres north of its intersection with Kirkwood Avenue extending in a northerly direction for a distance of 77 metres.
- (v) That a school bus stop be created on the east side of Ilam Road commencing at a point 108 metres north of its intersection with Kirkwood Avenue and extending in a northerly direction for a distance of 16 metres.
- (vi) That the stopping of vehicles be prohibited at any time on the east side of Ilam Road commencing at a point 124 metres north of its intersection with Kirkwood Avenue extending in a northerly direction for a distance of 10 metres.
- (vii) That the parking of vehicles be restricted to a maximum period of 30 minutes on the east side of Ilam Road commencing at a point 134 metres north of its intersection with Kirkwood Avenue and extending in a northerly direction for a distance of 49 metres. This restriction is to apply from 9:00am to 2:30pm School Days Only.
- (viii) That the parking of vehicles be restricted to a maximum period of three minutes on the east side of Ilam Road commencing at a point 134 metres north of its intersection with Kirkwood Avenue and extending in a northerly direction for a distance of 49 metres. This restriction is to apply from 8:00am to 9:00am and 2:30pm to 3:30pm, School Days Only.
- (ix) That the stopping of vehicles be prohibited at any time on the east side of Ilam Road commencing at a point 183 metres north of its intersection with Kirkwood Avenue extending in a northerly direction for a distance of 75 metres.
- (x) That a bus stop be installed on the east side of Ilam Road commencing at a point 258 metres north of its intersection with Kirkwood Avenue extending in a northerly direction for a distance of 58 metres.
- (xi) That the stopping of vehicles be prohibited at any time on the east side of Ilam Road commencing at a point 316 metres north of its intersection with Kirkwood Avenue extending in a northerly direction for a distance of 370 metres.
- (xii) That a bus stop be installed on the east side of Ilam Road commencing at a point 686 metres north of its intersection with Kirkwood Avenue extending in a northerly direction for a distance of 14 metres.
- (xiii) That the stopping of vehicles be prohibited at any time on the east side of Ilam Road commencing at a point 700 metres north of its intersection with Kirkwood Avenue extending in a northerly direction to the intersection of Montana Avenue.

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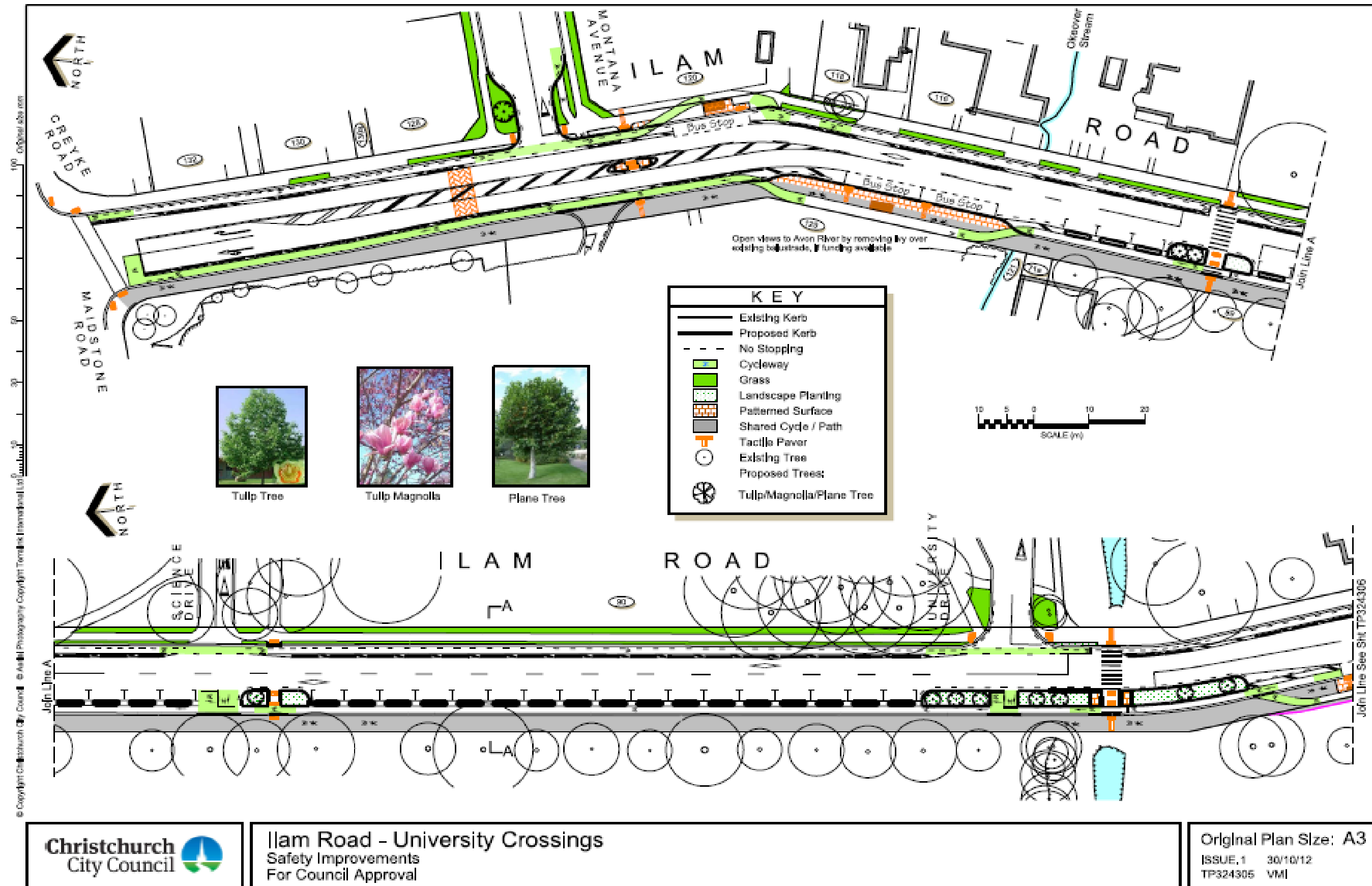
- (xv) That the stopping of vehicles be prohibited at any time on the south side of Montana Avenue commencing at its intersection with Ilam Road and extending in a easterly direction for a distance of 16 metres.
- (xvi) That the stopping of vehicles be prohibited at any time on the north side of Montana Avenue commencing at its intersection with Ilam Road and extending in a easterly direction for a distance of 16 metres.
- (xvii) That the stopping of vehicles be prohibited at any time on the east side of Ilam Road commencing at its intersection with Montana Avenue and extending in a northerly direction to the intersection of Creyke Road.
- (xviii) That the stopping of vehicles be prohibited at any time on the west side of Ilam Road commencing at its intersection with Rountree Street and extending in a southerly direction for a distance of 38 metres.
- (xix) That the stopping of vehicles be prohibited at any time on the south side of Rountree Street commencing at its intersection with Ilam Road and extending in a westerly direction for a distance of 72 metres.
- (xx) That the stopping of vehicles be prohibited at any time on the north side of Rountree Street commencing at its intersection with Ilam Road and extending in a westerly direction for a distance of 10 metres.
- (xxi) That the stopping of vehicles be prohibited at any time on the west side of Ilam Road commencing at its intersection with Rountree Street and extending in a northerly direction for a distance of 11 metres.
- (xxii) That the parking of vehicles be restricted to a maximum period of 10 minutes on the west side of Ilam Road commencing at a point 11 metres north of its intersection with Rountree Street and extending in a northerly direction for a distance of 11 metres.
- (xxiii) That the stopping of vehicles be prohibited at any time on the west side of Ilam Road commencing at a point 22 metres north of its intersection with Rountree Street extending in a northerly direction for a distance of 240 metres.
- (xxiv) That a bus stop be installed on the west side of Ilam Road commencing at a point 262 metres north of its intersection with Rountree Street extending in a northerly direction for a distance of 50 metres.
- (xxv) That the stopping of vehicles be prohibited at any time on the west side of Ilam Road commencing at a point 312 metres north of its intersection with Rountree Street extending in a northerly direction for a distance of 76 metres.
- (xxvi) That the stopping of vehicles be prohibited at any time on the west side of Ilam Road commencing at a point 497 metres north of its intersection with Rountree Street extending in a northerly direction for a distance of 21 metres.
- (xxvii) That the stopping of vehicles be prohibited at any time on the west side of Ilam Road commencing at a point 550 metres north of its intersection with Rountree Street extending in a northerly direction for a distance of 17.5 metres.
- (xxviii) That the stopping of vehicles be prohibited at any time on the west side of Ilam Road commencing at a point 586 metres north of its intersection with Rountree Street extending in a northerly direction for a distance of 12 metres.

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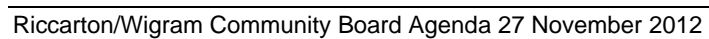
- (xxx) That a bus stop be installed on the west side of Ilam Road commencing at a point 598 metres north of its intersection with Rountree Street extending in a northerly direction for a distance of 28 metres.
- (xxxi) That the stopping of vehicles be prohibited at any time on the west side of Ilam Road commencing at a point 626 metres north of its intersection with Rountree Street extending in a northerly direction to the intersection of Maidstone Road.

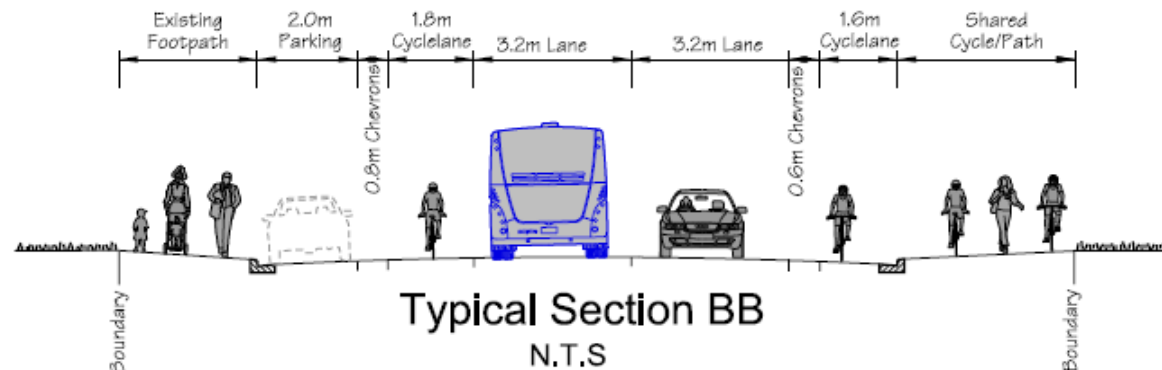
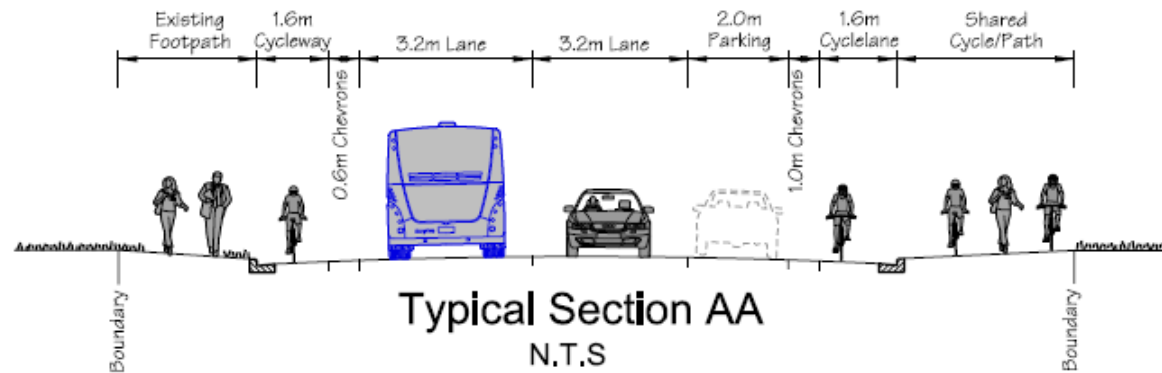
**(e) Install Give Ways**

- (i) That a Give Way control be placed against Montana Avenue at its intersection with Ilam Road
- (ii) That a Give Way control be placed against Kirkwood Avenue at its intersection with Ilam Road.
- (iii) That a Give Way control be placed against Rountree Street at its intersection with Ilam Road.
- (iv) That a Give Way control be placed against Science Road at its intersection with Ilam Road.
- (v) That a Give Way control be placed against University Drive at its intersection with Ilam Road.
- (vi) That a Give Way control be placed against Homestead Lane at its intersection with Ilam Road.









## 9. CARBINE PLACE – PROPOSED NO STOPPING

<b>General Manager responsible:</b>	General Manager City Environment Group, DDI 941-8608
<b>Officer responsible:</b>	Unit Manager Transport and Greenspace
<b>Author:</b>	Steve Dejong, Traffic Engineer

### PURPOSE OF REPORT

1. The purpose of this report is to seek the approval of the Riccarton/Wigram Community Board for the installation of a No Stopping Restriction on Carbine Place.

### EXECUTIVE SUMMARY

2. Council have received a complaint that vehicles are parking on both sides of Carbine Place in close proximity to the intersection of Epsom Road and are restricting two-way flow.
3. Although Carbine Place is a local cul-de-sac road, it also provides access to a wider neighbourhood area via Cheyenne Street. The Carbine Place/Epsom Road intersection therefore provides an important access link to and from this residential catchment. The intersection is already marked with broken yellow lines around the kerb-line; however these only extend for a distance of eight metres. Carbine Place experiences some kerbside parking demand at its western end (near Epsom Road) which is primarily related to the commercial activities on the opposite side of Epsom Road and Racecourse Road. Given that no stopping restrictions are already provided along vast lengths of Epsom Road in the locale, Carbine Place provides the next closest and logical kerbside parking resource.
4. When vehicles park on both sides of Carbine Place two-way flow is restricted. The conflict is amplified further when left-turning vehicles turn into Carbine Place and encounter a parked vehicle as well as an opposing (westbound) vehicle. Staff witnessed this safety concern when undertaking a site visit.
5. The solution is to extend the existing no-stopping restriction a further nine metres along the northern side of Carbine Place. This would provide a suitable additional length of unobstructed roadway to enable left-turning traffic to enter the street without needing to cross the centreline. The additional nine metres of no-stopping would also still provide space for a vehicle to park safely adjacent the driveway of 1 Carbine Place. The existing no-stopping restriction on the opposite (south) side of Carbine Place is sufficient and does not require any extension.
6. The owner/occupier of 1 Carbine Place; the only resident affected by the proposal, was informed of the proposed No Stopping extension on 19 September 2012 and they raised no objections.

### FINANCIAL IMPLICATIONS

7. The estimated cost of the this proposal is \$30.00

### Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

8. The installation of road markings and signs is within the LTP Streets and Transport Operational Budgets.

### LEGAL CONSIDERATIONS

9. Part 1, Clause 5 of the Christchurch City Council Traffic and Parking Bylaw 2008 provides Council with the authority to install parking restrictions by resolution.

**9. Cont'd**

10. The Community Boards have delegated authority from the Council to exercise the delegations as set out in the Register of Delegations. The list of delegations for the Community Boards includes the resolution of parking restrictions and traffic control devices.
11. The installation of any signs and/or markings associated with traffic control devices must comply with the Land Transport Rule: Traffic Control Devices 2004.

**Have you considered the legal implications of the issue under consideration?**

12. As above.

**ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS**

13. Aligns with the Streets and Transport activities by contributing to the Council's Community Outcomes-Safety and Community.

**Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?**

14. As above.

**ALIGNMENT WITH STRATEGIES**

15. The recommendations align with the Council Road Safety Strategy 2004 and Parking Strategy 2003.

**Do the recommendations align with the Council's strategies?**

16. As above.

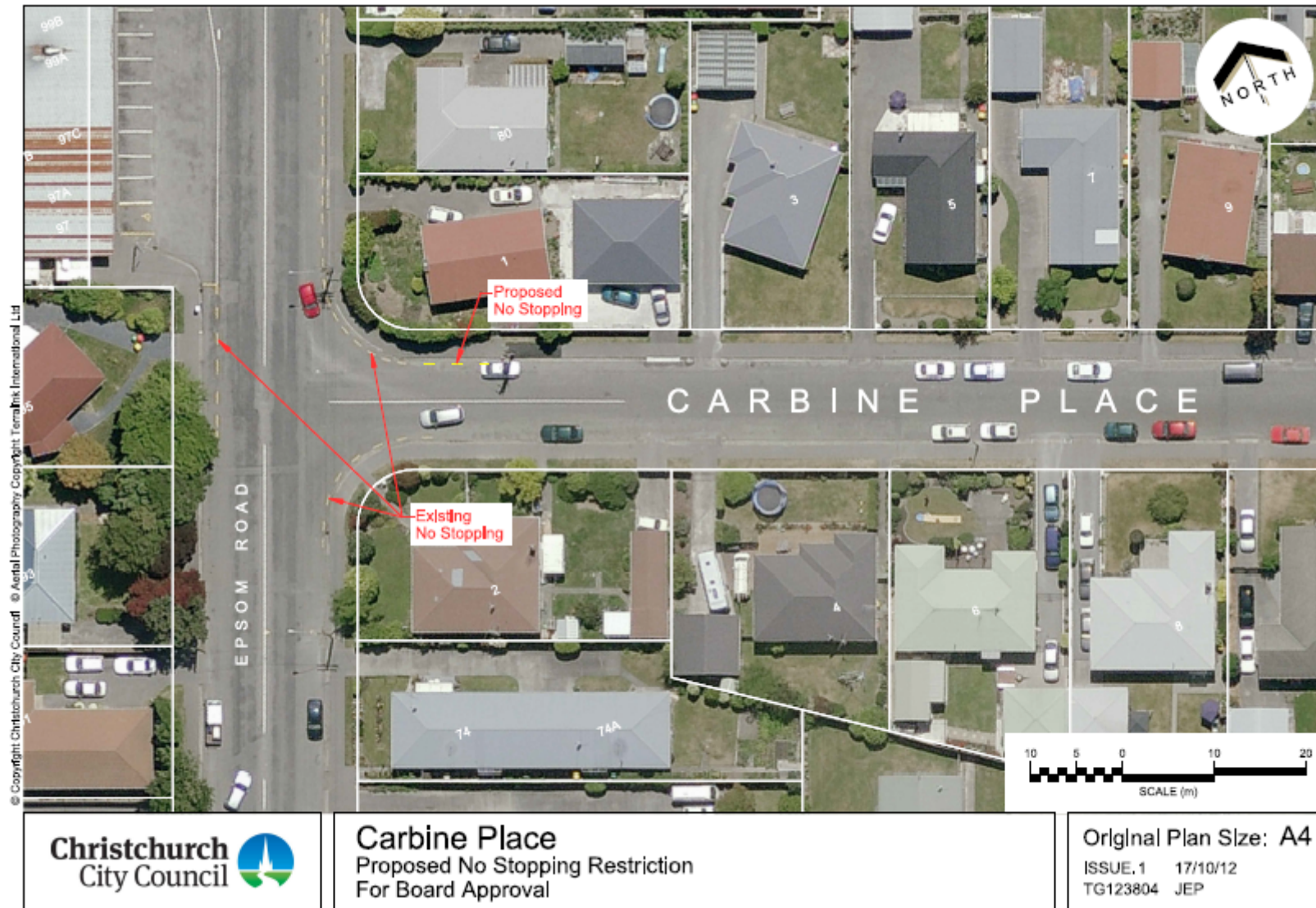
**CONSULTATION FULFILMENT**

17. The owner/occupier of 1 Carbine Place; the only resident affected by the proposal, was informed of the proposed No Stopping extension on 19 September 2012 and they raised no objections.

**STAFF RECOMMENDATION**

It is recommended that the Riccarton/Wigram Community Board approve:

- (a) That the stopping of vehicles currently prohibited at any time on the north side of Carbine Place commencing at its intersection with Epsom Road and extending in a easterly direction for eight metres be revoked.
- (b) That the stopping of vehicles be prohibited at any time on the north side of Carbine Place commencing at its intersection with Epsom Road and extending in a easterly direction for 17 metres.





**10. ANNEX ROAD, BIRMINGHAM DRIVE AND WRIGHTS ROAD: PROPOSED BUS STOPS**

<b>General Manager responsible:</b>	General Manager City Environment Group, DDI 941-8608
<b>Officer responsible:</b>	Unit Manager, Transport and Greenspace
<b>Author:</b>	Steve Dejong, Traffic Engineer – Transport

**PURPOSE OF REPORT**

1. The purpose of this report is to seek the approval of the Riccarton/Wigram Community Board to formalise and approve the existing bus stops along a bus route that encompasses Annex Road, Birmingham Drive and Wrights Road.

**EXECUTIVE SUMMARY**

2. Annex, Birmingham and Wrights Roads are designated as Collector Roads within the Christchurch City Plan. The majority of the zoning along this route is B5, (General Industrial), with the exception of the portion of Wrights Road; south of the Christchurch Southern Motorway Overbridge, being zoned Living 2 and Addington Raceway, which is zoned as; Recreation Zone, Private.
3. Approximately five years ago a bus route operated along Annex Road, Birmingham Drive and Wrights Road; however at this time it did not prove to be a viable service and was consequently disestablished by Environment Canterbury.
4. Following the recent Canterbury earthquake activity there has been an influx of commercial activity and office accommodation relocation to the western areas of the City. This area is no exception, which now has radio stations and office accommodation mixed with industrial activities. Consequently the demand for kerbside parking exceeds the supply, to such an extent that heavy vehicles servicing the B5 businesses are having difficulty entering their sites.
5. Environment Canterbury and the City Council identified Annex Road, Birmingham Drive and Wrights Road as a potential post quake bus route. Accordingly, bus stops were installed on a temporary/trial basis in September 2011, since that date the route has proven to be viable. The bus stops however need to be formally resolved. This route spans both the Riccarton/Wigram and Spreydon/Heathcote Wards (see attached plan TG123801).
6. The bus route is known as the #40 Middleton/Wainoni service and has origins and destinations at Church Corner and New Brighton. Patronage has increased through the Annex Road, Wrights Road and Birmingham Drive section. It is hoped that more office workers in this area will be encouraged to use the bus and leave their cars at home.
7. When the bus stops were temporarily installed in September 2011, consultation occurred with all business that would be affected by the placement of the bus stops. There was a positive response from the affected business, with the exception of one road user who complained that a bus stop outside 216 Annex Road removed an on-street parking space that he used when purchasing his morning tea. There were no other concerns raised.

**FINANCIAL IMPLICATIONS**

8. None. The markings and signs have already been installed and the bus service is already operating.

**Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?**

9. The installation of road markings and signs is within the LTCCP Streets and Transport Operational Budgets.

**10. Cont'd**

**LEGAL CONSIDERATIONS**

10. Part 1, Clause 5 of the Christchurch City Council Traffic and Parking Bylaw 2008 provides Council with the authority to install parking restrictions by resolution.
11. The Community Boards have delegated authority from the Council to exercise the delegations as set out in the Register of Delegations. The list of delegations for the Community Boards includes the resolution of parking restrictions and traffic control devices.
12. The installation of any signs and/or markings associated with traffic control devices must comply with the Land Transport Rule: Traffic Control Devices 2004.

**Have you considered the legal implications of the issue under consideration?**

13. As above.

**ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS**

14. Aligns with the Streets and Transport activities by contributing to the Council's Community Outcomes-Safety and Community.

**Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?**

15. As above

**ALIGNMENT WITH STRATEGIES**

16. The recommendations align with the Council Road Safety Strategy 2004 and Parking Strategy 2003.

**Do the recommendations align with the Council's strategies?**

17. As above.

**CONSULTATION FULFILMENT**

18. When the bus stops were temporarily installed in September 2011, consultation occurred with all business that would be affected by the placement of the Stop. There was a positive response from the affected business, with the exception of one road user who complained that a bus stop outside 216 Annex Road removed an on-street parking space that he used when purchasing his morning tea. There were no other concerns raised.

**STAFF RECOMMENDATION**

It is recommended that the Riccarton/Wigram Board approve:

**Bus Stops A as identified on attached Plan TG123801 and TG123801a:**

- (a) That a bus stop be installed on the northeast side of Annex Road commencing at a point 170 metres southeast of its intersection with Blenheim Road and extending in a south easterly direction for a distance of 14 metres.
- (b) That the stopping of vehicles be prohibited at any time on the northeast side of Annex Road commencing at a point 162 metres southeast of its intersection with Blenheim Road and extending in a south easterly direction for a distance of eight metres.

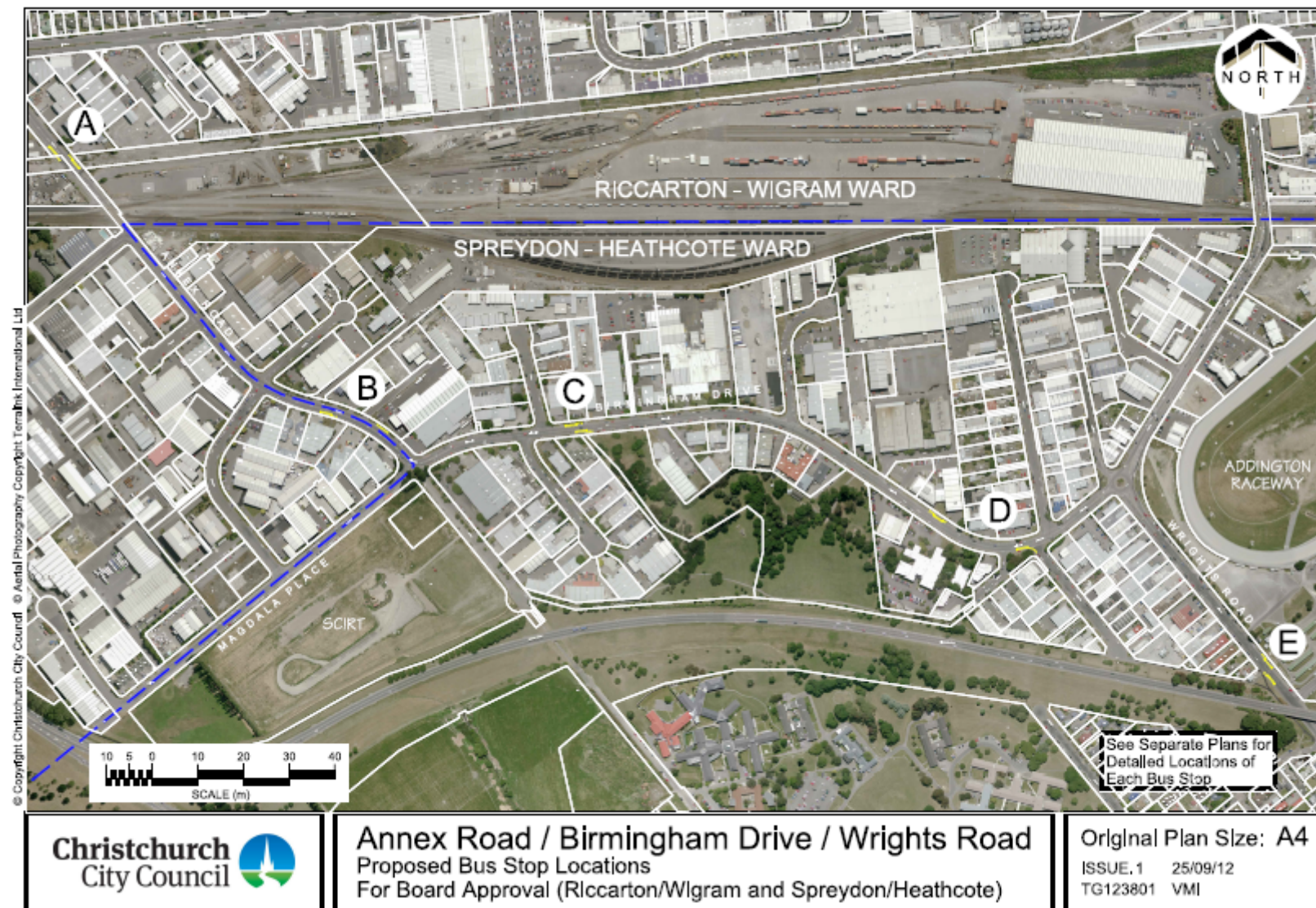
**10. Cont'd**

- (c) That a bus stop be installed on the southwest side of Annex Road commencing at a point 146 metres southeast of its intersection with Blenheim Road and extending in a south easterly direction for a distance of 14 metres.
- (d) That the stopping of vehicles be prohibited at any time on the southwest side of Annex Road commencing at a point 160 metres southeast of its intersection with Blenheim Road and extending in a south easterly direction for a distance of 8 metres.

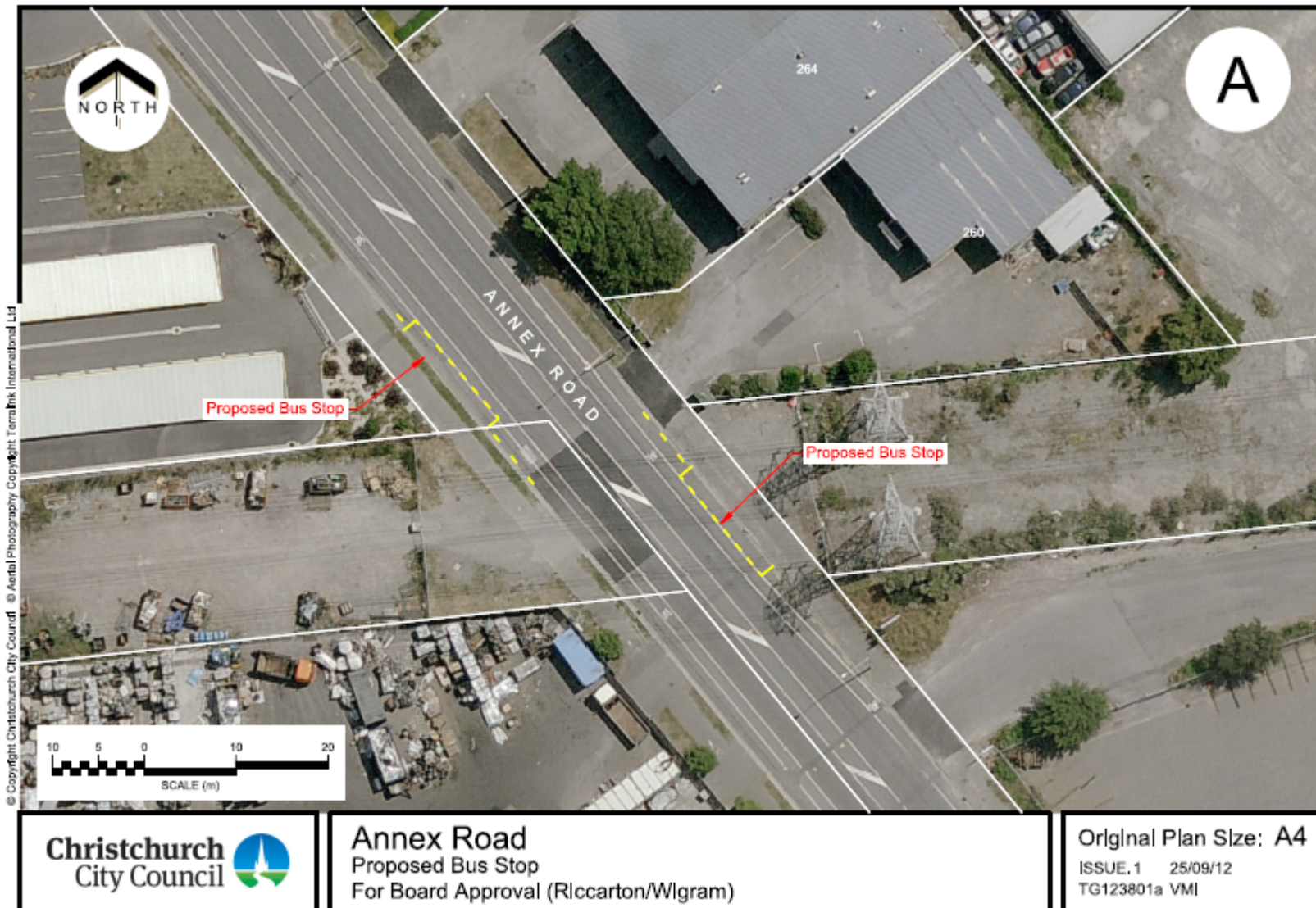
**Bus Stop B as identified on attached Plan TG123801 and TG123801b:**

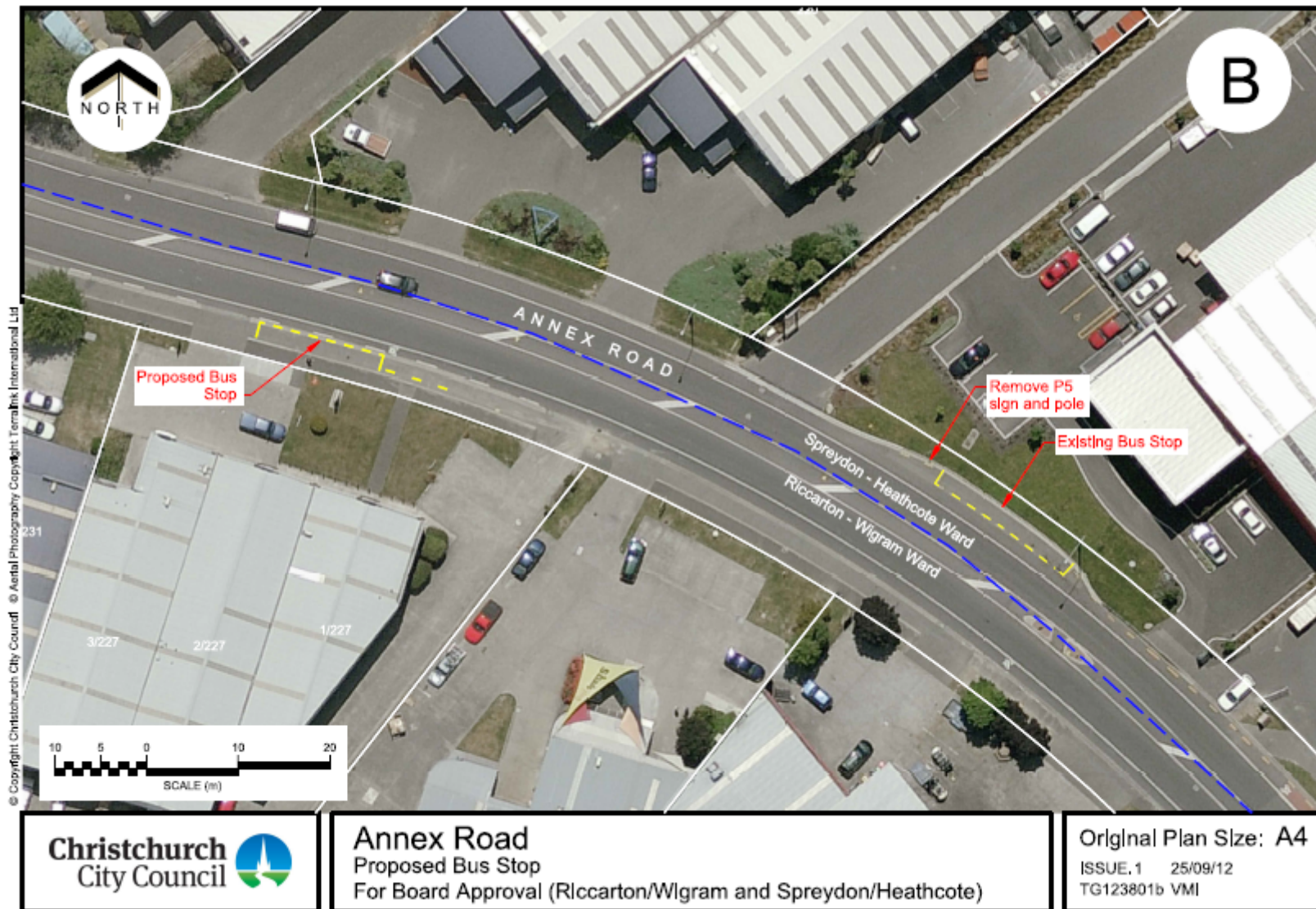
- (e) That a bus stop be installed on the southwest side of Annex Road commencing at a point 159 metres northwest of its intersection with Magdala Place and extending in a north westerly direction for a distance of 14 metres.
- (f) That the stopping of vehicles be prohibited at any time on the southwest side of Annex Road commencing at a point 151 metres northwest of its intersection with Magdala Place and extending in a north westerly direction for a distance of 8 metres.









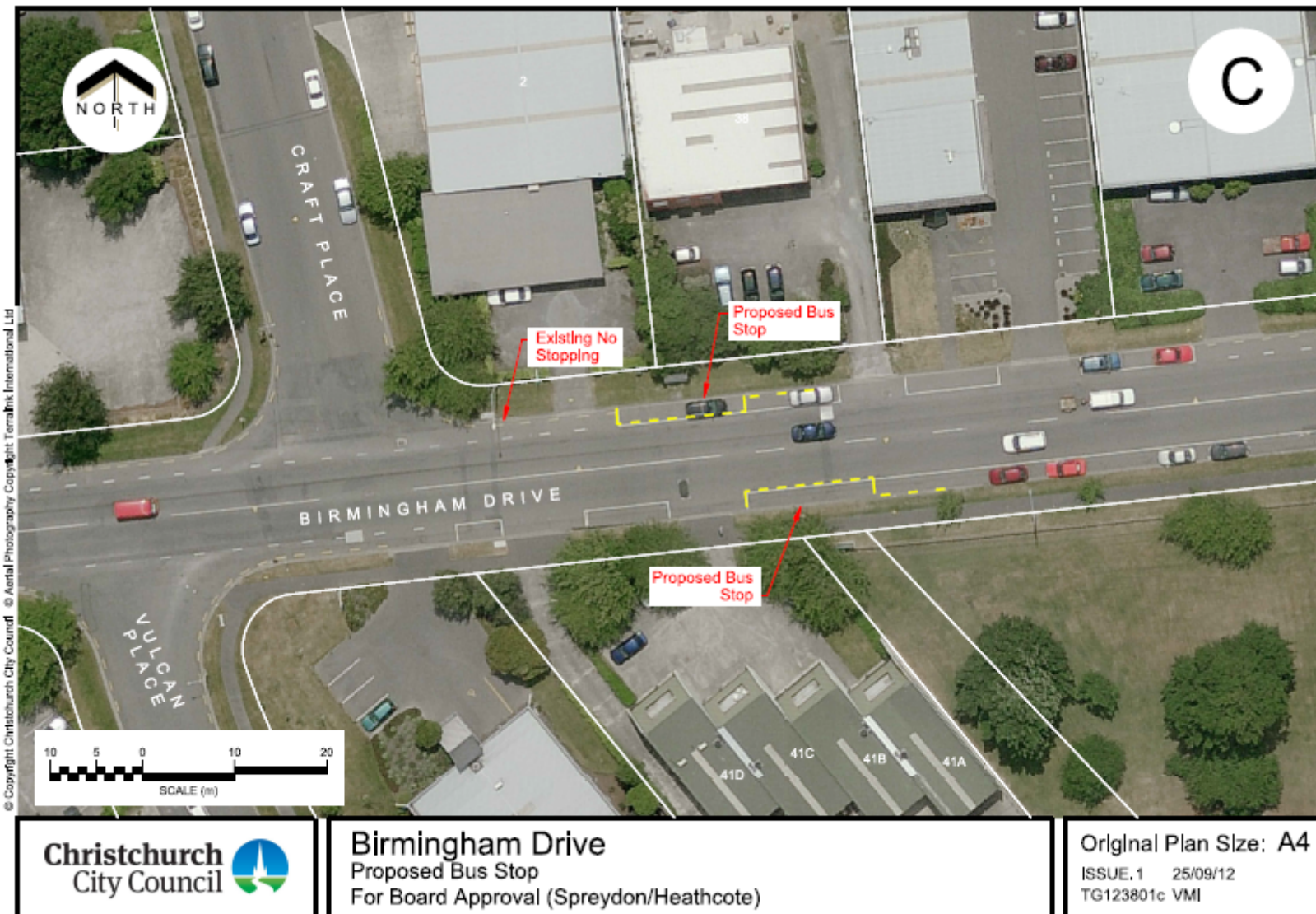




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ATTACHMENT TO CLAUSE 10  
Attachment 4









# 11. APPLICATION TO THE RICCARTON WIGRAM 2012/13 YOUTH DEVELOPMENT SCHEME – CONNIE LOUISE DICK

<b>General Manager responsible:</b>	General Manager, Community Services, DDI 941-8607
<b>Officer responsible:</b>	Unit Manager, Recreation and Sports Unit
<b>Author:</b>	Lisa Gregory, Community Recreation Adviser

## PURPOSE OF REPORT

1. The purpose of this report is to seek Board approval for an application for funding from its 2012/13 Youth Development Scheme.

## EXECUTIVE SUMMARY

2. The applicant, Connie Louise Dick is a 23 year old Upper Riccarton resident who is seeking Community Board support to travel to New South Wales to coach at the Great Murray River Basketball Jamboree. This trip will take place from 23 – 28 November 2012.
3. Connie has recently graduated from Christchurch Polytechnic Institute of Technology with a Bachelor of Applied Science, specialising in sports and exercise science. Connie's sporting interest is in basketball and she currently works for the Pioneer Basketball Club as an administrator and in player/coach development. This year Connie has assisted the club in organising and co-ordinating three holiday clinics, the primary and intermediate schools winter competition with 98 teams entered. Connie has also coached senior teams, organised Allstar teams and coached at skills clinics.
4. Term four this year Pioneer Basketball Club are running a miniball competition, the summer league and elite basketball programme, of which Connie will be heavily involved in and this year Pioneer Basketball Club were awarded the Basketball Club of the Year.
5. Connie has been selected as a coach to attend the Great Murray River Basketball Jamboree where she will be supervising selected players from the South Island. She will attend coaching development sessions and will coach a team throughout the tournament. Connie will also be supervising children staying at the camp.
6. The Jamboree tournament offers Connie a great chance to observe other coaches where she can learn new coaching techniques, skills and drills that she can bring back to Canterbury. Connie will also be able to observe the administration systems involved in co-ordinating such a big tournament. The Pioneer Basketball Club are donating \$400 towards Connie's expenses and she would appreciate any assistance from the community board.

## FINANCIAL IMPLICATIONS

7. The following outlines budgetary requirements for Connie's trip. An individual breakdown was not available at time of writing this report :

CONNIE LOUISE DICK	
EXPENSES	Cost
Airfares	
Accommodation/Meals	
Ground Transport	
Travel Insurance	
<b>Total Cost</b>	<b>\$850</b>
<b>Amount Requested from Community Board</b>	<b>\$450</b>

8. This is the first time the applicant has applied for funding from the Riccarton/Wigram Community Board.
9. At the time of writing this report there was \$530 remaining in the 2012/13 Youth Development Scheme.

**11. Cont'd**

**Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?**

10. Yes see page 172, regarding the Board funding.

**LEGAL CONSIDERATIONS**

11. There are no legal issues to be considered.

**Have you considered the legal implications of the issue under consideration?**

12. Yes.

**ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS**

13. Yes.

**Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?**

14. Yes see page 172, regarding the Board funding.

**ALIGNMENT WITH STRATEGIES**

15. Yes in alignment with the Strengthening Communities Strategy.

**Do the recommendations align with the Council's strategies?**

16. Yes application aligns with Council Youth Strategy and local Community Board objectives.

**CONSULTATION FULFILMENT**

17. All appropriate consultation has been undertaken.

**STAFF RECOMMENDATION**

It is recommended that the Community Board support the application and allocate \$250 to Connie Louise Dick as a contribution towards her expenses for her trip to NSW for the Great Murray River Basketball Jamboree from the 2012/13 Youth Development Scheme.



## 12. APPLICATION TO THE RICCARTON WIGRAM 2012/13 YOUTH DEVELOPMENT SCHEME – BRAYDEN DRUMMOND

<b>General Manager responsible:</b>	General Manager, Community Services, DDI 941-8607
<b>Officer responsible:</b>	Unit Manager, Community Support Unit
<b>Author:</b>	Marie Byrne, Strengthening Communities Adviser

### PURPOSE OF REPORT

1. The purpose of this report is to seek Board approval for an application for funding from the Riccarton/Wigram 2012/13 Youth Development Scheme.

### EXECUTIVE SUMMARY

2. Brayden Drummond is applying to the Youth Development Scheme for funding assistance to travel with the Canterbury Caledonian Pipe Band to the Pipe Band World Championships. This event is being held in Glasgow, Scotland in August 2013.
3. Brayden is a 15 year old Yaldhurst resident and the youngest member of the Canterbury Caledonian Pipe Band. The Band has consistently been the premier band in the South Island and has won several national titles, including the most recent one in March 2012. Aside from playing in competitions, the band regularly plays at parades and concerts throughout the year. It practices once a week in the winter off-season and during competition season rehearses two to three times per week. Brayden plays the side drum.
4. Two very impressive references have been supplied for Brayden from his tutor, former Drum Sergeant Jamie McEwan and James Laughlin the head drumming instructor of St Andrews College and the leading drummer of the Canterbury Caledonian Pipe Band. Both Jamie and James comment on the exceptional talent and natural ability that he has as well as his hard work ethic and dedication. Brayden has progressed from being an absolute novice to be part of the best band in the country in the space of about four years.
5. Brayden considers that playing in the World Championships would be a dream come true as it would allow him to play against and with the world's best. He realises that he still has much to learn, but feels that this opportunity will further enhance his performance. He hopes to pass on his knowledge and experience to others in time to come. Other future goals include participating in World Solo Competitions and to be a Drum Sergeant for a Grade 1 band at a World Championships. He particularly enjoys playing in the band and putting smiles on people's faces at community events.
6. The Secretary of the Canterbury Caledonian Pipe Band advises that Brayden at 15 is the youngest member of the Band with the other members over the age of 20. To her knowledge there are no other members applying for Youth Development funding from the Riccarton/Wigram Community Board. The only other South Island Band travelling to the World Championships is a St Andrews College Band who will be competing in the Junior Competition.

### FINANCIAL IMPLICATIONS

7. The following outlines budgetary requirements for the trip for each member of the band. This does not include meals and spending money.

**12. Cont'd**

<b>Brayden Drummond</b>	
Airfares	<b>\$3,200</b>
Accommodation	<b>\$700</b>
Bus Transfers	<b>\$400</b>
Travel Uniform	<b>\$150</b>
<b>TOTAL</b>	<b>\$4,450</b>
Estimated Fundraising per member	<b>\$3,000</b>
<b>Amount Requested from Community Board</b>	<b>\$1,500</b>

8. The group undertakes collective fundraising events such a golf tournament, quizzes and raffles. They also hope to receive funding from sponsorship, which would be over and above the \$3,000 per person. Brayden has a part time job which he is putting money aside for the trip and is intending to run some further fundraising events himself.
9. This is the first time the applicant has applied for funding from the Board for this project.
10. There is currently \$530 unallocated balance in the Riccarton/Wigram 2012/13 Youth Development Scheme.

**Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?**

10. Yes, see page 172, regarding the Board funding.

**LEGAL CONSIDERATIONS**

11. There are no legal issues to be considered.

**Have you considered the legal implications of the issue under consideration?**

12. Yes.

**ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS**

13. Yes.

**Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?**

14. Yes, see page 172, regarding the Board funding.

**ALIGNMENT WITH STRATEGIES**

15. Yes, in alignment with the Strengthening Communities Strategy.

**Do the recommendations align with the Council's strategies?**

16. Yes, application aligns with Council Youth Strategy and local Community Board objectives.

**CONSULTATION FULFILMENT**

17. All appropriate consultation has been undertaken.

**12. Cont'd**

**STAFF RECOMMENDATION**

It is recommended that the Board support the application and allocate \$500 to Brayden Drummond as a contribution towards his expenses for his participation with the Canterbury Caledonian Pipe Band in the 2013 World Championships event from the 2012/13 Youth Development Scheme.

### 13. APPLICATION TO RICCARTON/WIGRAM COMMUNITY BOARD 2012/13 DISCRETIONARY RESPONSE FUND

<b>General Manager responsible:</b>	General Manager, Community Services Group, DDI 941-8607
<b>Officer responsible:</b>	Community Support Unit Manager Carolyn Gallagher
<b>Assessment undertaken by:</b>	Lisa Gregory, Community Recreation Adviser

#### PURPOSE OF REPORT

1. The purpose of this report is for the Riccarton/Wigram Community Board to consider an application from the University of Canterbury Athletics Club Inc of \$1,800 for the delivery costs of the Junior Athletics Club Programme for funding from its 2012/13 Discretionary Response Fund.

#### EXECUTIVE SUMMARY

2. In 2012/13, the total budget available for allocation in the Riccarton/Wigram Discretionary Response Fund is \$51,197. The Discretionary Response Fund opens each year on 1 July and closes on 30 June the following year, or when all funds are expended.
3. The purpose of the Fund is to assist community groups where the project and funding request falls outside other council funding criteria and/or closing dates. This fund is also for emergency funding for unforeseen situations.
4. At the Council meeting of 22 April 2010, Council resolved to change the criteria and delegations around the local Discretionary Response Fund.
5. The change in criteria limited the items that the local Discretionary Response Fund does not cover to only:
  - (a) Legal challenges or Environment Court challenges against the Council, Council Controlled Organisations or Community Boards decisions;
  - (b) Projects or initiatives that change the scope of a Council project; and
  - (c) Projects or initiatives that will lead to ongoing operational costs to the Council.

Council also made a note that: *"Community Boards can recommend to the Council for consideration grants under (b) and (c)."*

6. Based on this criteria, the application from the University of Canterbury Athletics Club Inc for the delivery costs of the Junior Athletics Club Programme is eligible for funding.
7. Detailed information on the application and staff comments are included in the attached Decision Matrix. (Attachment 1)

#### FINANCIAL IMPLICATIONS

8. There is currently \$823 remaining in the Board's 2012/13 Discretionary Response Fund.

#### Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

9. Yes, see page 184 of the LTCCP regarding community grants schemes including Board funding.

#### LEGAL CONSIDERATIONS

10. There are no legal considerations.

**13. Cont'd**

**ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS**

11. Aligns with LTCCP and Activity Management Plans, page 172 and 176.

**Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?**

12. Yes, see LTCCP pages 176 and 177 regarding community grants schemes, including Board funding.

**ALIGNMENT WITH STRATEGIES**

13. Refer to the attached Decision Matrix.

**CONSULTATION FULFILMENT**

14. Not applicable.

**STAFF RECOMMENDATION**

It is recommended that the Riccarton/Wigram Community Board approve a grant of \$823 from its 2012/13 Discretionary Response Fund to the University of Canterbury Athletics Club Inc for the delivery costs of the Junior Athletics Club Programme.

## 2012-13 DRF RICCARTON/WIGRAM DECISION MATRIX

### Priority Rating

One	Meets all eligibility criteria and contributes <b>significantly</b> to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00042581	Organisation Name	Project Name and Description	Total Cost	Contribution sought towards	Staff Recommendation	Priority
	University of Canterbury Athletics Club Inc.	<b>Junior Athletics Club Programme</b> <b>(Split application 45/55 with Fendalton/Waimairi)</b> To provide coaching and an adequate venue to run the Junior Athletics programme for its 186 members.	\$ 9,000 <b>\$ Requested</b> \$ 1,800 (20% requested)	Ground Hire - \$900 Coaching Fees - \$900	<b>\$ 823</b> That the Riccarton/Wigram Community Board makes a grant of \$823 to the University of Canterbury Athletics Club Inc towards delivery costs of the Junior Athletics Club Programme.	<b>2</b>

<b>ORGANISATION DETAILS</b> Service Base: Westburn Primary School Legal Status: Incorporated Society Established: 13/08/2008 Target groups: Children, youth Number of participants: 186 Volunteer hours: 1,410  <b>ALIGNMENT WITH COUNCIL STRATEGIES</b> <ul style="list-style-type: none"> <li>Strengthening Communities Strategy</li> <li>Physical Recreation and Sport Strategy</li> <li>Recreation and Sport Policy</li> <li>Community Board Objectives: 10,12</li> </ul> <b>CCC Funding History</b> 2011/12 - \$1,500 (Track hire) SGF F/W 2011/12 - \$2,000 (Track hire) SGF R/W 2010/11 - \$1,000 (Track hire) SGF F/W 2010/11 - \$1,500 (Track hire) SGF R/W 2009/10 - \$700 (Track hire) SGF R/W 2009/10 - \$1,000 (Track hire) SGF F/W 2009/10 - \$500 (Coach Fees) SGF R/W 2009/10 - \$1,000 (Coach Fees) SGF F/W	<b>Other Sources of Funding (this project only)</b> Nil  <b>Staff Assessment</b>  This is a split application: Fendalton/Waimairi 55% Riccarton/Wigram 45%. Following the earthquake in 2011 the University Athletics club lost its home base at the University oval due to portacoms being set up for students. The Club initially utilised the track at St Thomas of Canterbury College in Riccarton but have since relocated again to the track at Westburn Primary School and have built a high jump, long jump and throwing facility on the school grounds. In the past year the Athletics Club have had a change in their administration personnel and unfortunately missed the deadline for the Small Grants Fund 2012/13 year. The Club has therefore submitted an application to the Discretionary Response Fund for the upcoming season and is seeking a contribution towards the cost of hiring the grounds at Westburn School. The Club intends to use the track for Club nights and training which are held on Monday, Wednesday, Thursday and competitions in the weekends. The Club are also applying for costs towards their coaching programme for all their members. This covers 'run, jump, and throw' training for their 'minis' (4 to 6 year olds) through to specialist coaching in events such as high jump, discus, shot put and hurdle. The coaching aims to be fun, safe and enable children to keep improving their athletic abilities and confidence. Coaching is available to all members on the Club and squad nights and for those competing in the Canterbury Children's Athletics Association Interclub meetings every weekend during the summer. The Club have submitted the necessary quotes for their application. Funding assistance with this project will help keep subs at an affordable level, especially for those low income families or families that have several children involved in the sport.
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**14. RICCARTON WIGRAM COMMUNITY BOARD REPORT – RECESS COMMITTEE 2012/13**

<b>General Manager responsible:</b>	General Manager Regulation and Democracy Services, DDI 941-8462
<b>Officer responsible:</b>	Democracy Services Manager
<b>Author:</b>	Liz Beaven, Community Board Adviser

**PURPOSE OF REPORT**

1. The purpose of this report is to seek the Board's approval to put in place delegation arrangements for the making of any required decisions (including applications for funding) that would otherwise be dealt with by the Board, covering the period following its final scheduled meeting for the year on 11 December 2012 up until the resumption of its ordinary meetings in January 2013.

**EXECUTIVE SUMMARY**

2. In previous years it has been the Board's practice to resolve to provide delegated authority to a Recess Committee comprising the Chairperson, Deputy Chairperson and one other member available (or their nominees), to make any needed decisions on the Board's behalf during the Christmas/New Year holiday period.

**STAFF RECOMMENDATION**

- (a) That a Recess Committee comprising of the Board Chairperson or Deputy Chairperson and two Board members be authorised to exercise the delegated powers of the Riccarton/Wigram Community Board for the period following its ordinary meeting on 13 December 2012 up until the Board resumes normal business in late January 2013.
- (b) That the application of any such delegation be reported back to the Board for record purposes.

## 15. RICCARTON/WIGRAM COMMUNITY BOARD – 2013 MEETING SCHEDULE

<b>General Manager responsible:</b>	General Manager Regulation and Democracy Services, DDI 941-8462
<b>Officer responsible:</b>	Democracy Services Manager
<b>Author:</b>	Liz Beaven, Community Board Adviser

### PURPOSE OF REPORT

1. To seek the adoption by the Board of its ordinary meeting dates from February to September 2013 inclusive.

### EXECUTIVE SUMMARY

2. So that the business of the Board can be conducted in an orderly manner, and to allow public notification to be given of those meetings in compliance with the Local Government Official Information and Meetings Act 1987, it is necessary that the Board adopt a schedule of ordinary meetings up to September 2013.
3. The dates proposed assume that meetings of the Riccarton/Wigram Community Board will generally continue to be held on the first and third Tuesdays of each month commencing at 5.30pm. The practice of having a Board Seminar (if required) immediately prior to the Board's monthly meetings is also proposed to continue. The venue for the holding of all ordinary meetings is the Community Room, Upper Riccarton Library, 71 Main south Road, Upper Riccarton.
4. The Board will recall that week three of each calendar month is assigned as 'community week' for Councillors where, as far as possible, Council meetings are not generally scheduled during that week so that Councillors have the opportunity to be active in the community in their representation role, including for community board business and activities. By agreeing to the dates for its 2013 meetings, the Board will contribute to week three again being utilised as a 'community week'.
5. At the time of writing this report the Council has adopted its own schedule for 2013 of Council meetings, Earthquake Forums and Council Workshops up to September 2013. If there are any developments relating to that schedule that could have an impact on this Board's schedule, the Board will be advised prior to consideration of this report.

### FINANCIAL IMPLICATIONS

#### Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

6. Yes, provision is made in the 2009-19 LTCCP on pages 154 to 159, for elected member representation and governance.

### LEGAL CONSIDERATIONS

#### Have you considered the legal implications of the issue under consideration?

7. Yes, in respect of Schedule 7, clause 19 of the Local Government Act 2002, community boards may adopt a schedule of ordinary meetings that are also required to be publicly notified in accordance with section 46 of the Local Government Official Information and Meetings Act 1987.

### ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

#### Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?

8. Yes, pages 156 to 159 of the LTCCP refers regarding levels of service for democracy and governance.



## **ALIGNMENT WITH STRATEGIES**

### **Do the recommendations align with the Council's strategies?**

9. Not applicable.

## **CONSULTATION FULFILMENT**

10. Not applicable.

## **STAFF RECOMMENDATION**

It is recommended that the Riccarton/Wigram Community Board consider adopting a schedule of ordinary meeting and seminar dates up to September 2013 to be held at 5.30pm in the Community Room, Upper Riccarton Library, 71 Main South Road, Upper Riccarton, as follows:

Tuesday 22 January 2013	Tuesday 4 June 2013
Tuesday 5 February 2013	Tuesday 18 June 2013
Tuesday 19 February 2013	Tuesday 2 July 2013
Tuesday 5 March 2013	Tuesday 16 July 2013 ( <i>Strengthening Communities Funding Decisions</i> )
Tuesday 19 March 2013	Tuesday 6 August 2013
Tuesday 2 April 2013	Tuesday 20 August 2013
Tuesday 16 April 2013	Tuesday 3 September 2013
Tuesday 7 May 2013	Tuesday 17 September 2013;
Tuesday 14 May 2013	

and that it also considers adopting the meeting schedule of Transport and Greenspace Committee Meetings up to September 2013 to be held at 9.00 am (4.00 pm on Friday 10 May) at the Upper Riccarton Library, 71 Main South Road, Upper Riccarton as follows:

Friday 22 February 2013  
Friday 22 March 2013  
Friday 19 April 2013  
Friday 10 May 2013 (4.00 p.m.)  
Friday 21 June 2013  
Friday 12 July 2013  
Friday 23 August 2013  
Friday 20 September 2013;

and that it also consider and ratify that the Small Grants Committee Meeting on 21 August at 3.00 p.m.

16. **COMMUNITY BOARD ADVISER'S UPDATE**
  - **Earthquake Recovery Update**
17. **ELECTED MEMBERS' INFORMATION EXCHANGE**
18. **MEMBERS' QUESTIONS UNDER STANDING ORDERS**