

14. 2. 2013

**LYTTELTON/MT HERBERT COMMUNITY BOARD
15 NOVEMBER 2012**

**Minutes of a meeting of the Lyttelton/Mt Herbert Community Board
held on Thursday 15 November 2012 at 1.30pm in the
Boardroom, Lyttelton Service Centre, 15 London Street, Lyttelton**

PRESENT: Paula Smith (Chairperson), Jeremy Agar, Ann Jolliffe, Claudia Reid,
Adrian Te Patu and Andrew Turner.

APOLOGY: Nil.

KARAKIA: Adrian Te Patu gave the opening karakia.

A warm welcome and best wishes were extended to Councillor Claudia Reid on her return from sick leave.

The Board reports that:

PART B - REPORTS FOR INFORMATION

1. DEPUTATIONS BY APPOINTMENT

1.1 CENSUS 2013 – NIKKI HAWKEY, COMMUNITY ENGAGEMENT MANAGER

Nikki Hawkey, Community Engagement Manager briefed the Board on the 2013 Census and what it will mean to local communities.

1.2 JAMES ENSOR AND ROGER ALLEN – NAVAL POINT BREAKWATER

James Ensor addressed the Board regarding the Seaflex breakwater proposal for Naval Point expressing concern at the ongoing delay to get a suitable and safe all weather, all tides boat launching/retrieval and mooring facility at Lyttelton for recreational boats.

A public meeting has been organised for Monday 26 November 2012 at Naval Point Club to discuss the matter and Council staff have advised they will be attending.

1.3 JAN TITUS – TIMEBALL STATION

Jan Titus, Manager of the Timeball Station for the Historic Places Trust addressed the Board regarding a proposal to erect a part of the new Timeball station. It is proposed to commence consultation from December 2012 to gauge opinion and feedback on whether the community will support the proposal. A large amount of money has been pledged solely for this project providing there is support in the community.

2. CORRESPONDENCE

Nil.

3. PETITIONS

Nil.

4. NOTICES OF MOTION

Nil.

5. BRIEFINGS

Nil.

6. COMMUNITY BOARD ADVISER'S UPDATE

The Board **received** information from the Community Board Adviser on various matters.

The meeting adjourned at 2.50pm and resumed at 3.05pm.

7. ELECTED MEMBERS' INFORMATION EXCHANGE

Specific mention was made of the following matters:

- Information was received regarding the Saturday morning Lyttelton Farmers' Market moving to a new location on London Street from 17 November 2012. Part of London Street would be temporarily closed each Saturday for the market to take place there.
- The Board **decided** to request regular briefings at its formal meetings from staff working on the implementation of the Lyttelton Master Plan.

8. QUESTIONS UNDER STANDING ORDERS

Nil.

PART C - REPORT ON DELEGATED DECISIONS

9. CONFIRMATION OF MEETING MINUTES

The Board **resolved** that the minutes of its meeting held on 18 October 2012 be confirmed.

10. APPLICATION TO LYTTELTON/MT HERBERT COMMUNITY BOARD 2012/13 DISCRETIONARY RESPONSE FUND

The Board considered a report seeking consideration of two funding requests for the Governors Bay Pottery Group for the purchase of a kiln and the Otamahua/Quail Island Ecological Restoration Trust for transport costs for volunteers.

The Board **resolved** to:

- (a) Approve a grant of \$3,210 from its 2012/13 Discretionary Response Fund to Governors Bay Pottery Group for the purchase of a pottery kiln.

10 Cont'd

- (b) Approve a grant of \$4,000 from its 2012/13 Discretionary Response Fund to Otamahua/Quail Island Ecological Restoration Trust towards transport costs for volunteers.

11. **APPLICATION TO LYTTELTON/MT HERBERT COMMUNITY BOARD 2012/13 DISCRETIONARY RESPONSE FUND – LYTTELTON RESERVES MANAGEMENT COMMITTEE**

The Board considered a report seeking funding for the Lyttelton Reserves Management Committee for a memorial.

The Board **resolved** to approve a grant of \$1,500 from its 2012/13 Discretionary Response Fund to the Lyttelton Reserves Management Committee for the Gary Broker Memorial towards purchase and installation of a seat and a plaque.

12. **APPLICATION TO LYTTELTON/MT HERBERT COMMUNITY BOARD 2012/13 DISCRETIONARY RESPONSE FUND – LYTTELTON VOLUNTEER FIRE BRIGADE**

The Board considered a report seeking funding for the Lyttelton Volunteer Fire Brigade for a book launch event

The Board resolved to approve a grant of \$1,500 from its 2012/13 Discretionary Response Fund to the Lyttelton Volunteer Fire Brigade towards Lyttelton Volunteer Fire Brigade's book launch event and requested that a copy of the book be obtained for display in the Board's meeting room.

13. **LYTTELTON/MT HERBERT COMMUNITY BOARD 2012/13 RECESS COMMITTEE**

The Board **resolved**:

- (a) That a Lyttelton/Mt Herbert Community Board Recess Committee comprising a minimum of three members including either the Board Chairperson or Deputy Chairperson, be authorised to exercise the delegated powers of the Lyttelton/Mt Herbert Community Board for the period following its ordinary meeting on 13 December 2012 up until the Board resumes normal business in February 2013.
- (b) That the application of any such delegation be reported back to the Board for record purposes.

14. **LYTTELTON/MT HERBERT COMMUNITY BOARD 2013 MEETING DATES**

The Board resolved to adopt a schedule of ordinary meeting dates up to September 2013 to be held at 1.30pm in the Board Room, Lyttelton Service Centre, 15 London Street, Lyttelton as follows:

Thursday 21 February 2013
Thursday 21 March 2013
Thursday 18 April 2013
Thursday 23 May 2013
Thursday 20 June 2013
Thursday 18 July 2013
Thursday 22 August 2013
Thursday 19 September 2013

14. 2. 2013

Lyttelton/Mt Herbert Community Board 15. 11. 2012

- 4 -

15. COMMUNITY BOARD ADVISER'S UPDATE - CONTINUED

15.1 DRAFT WASTEWATER STRATEGY 2012 - SUBMISSION

The Board **resolved** to adopt its submission to the Draft Wastewater Strategy 2012.

The meeting closed at 3.47pm.

CONFIRMED THIS 13TH DAY OF DECEMBER 2012.

**PAULA SMITH
CHAIRPERSON**