

CHRISTCHURCH CITY COUNCIL

MINUTES OF A MEETING OF THE LONG TERM PLAN 2013-2022 COMMITTEE  
HELD AT 9 AM ON WEDNESDAY 7 NOVEMBER 2012

**PRESENT:** Councillor Barry Corbett (Acting Chairperson)  
Councillors Peter Beck, Helen Broughton, Sally Buck, Tim Carter, Jimmy Chen, Yani Johanson, Aaron Keown, Glenn Livingstone and Sue Wells

**1. APOLOGIES**

Apologies were received from Mayor Bob Parker and from Councillors Ngaire Button and Claudia Reid.

Apologies for lateness were received from Councillors Peter Beck, Sally Buck and Aaron Keown, who were absent for Clauses 1-4.

Apologies for early leaving were received from Councillors Tim Carter, Aaron Keown and Sue Wells.

It was **agreed** that the apologies be accepted.

**2. CONFIRMATION OF MINUTES FROM 7 NOVEMBER 2012 MEETING**

On the motion of Councillor Corbett, seconded by Councillor Wells, the Committee **confirmed** the minutes of its 7 November 2012 meeting.

**3. CONFIRMATION OF ACTIVITY MANAGEMENT PLANS DISCUSSED 7 NOVEMBER 2012**

On the motion of Councillor Corbett, seconded by Councillor Wells, the Committee **confirmed** the changes to the draft Activity Management Plans (AcMPs) discussed at its 7 November 2012 meeting (Attachment A to the agenda).

**4. OVERVIEW OF THE LONG TERM PLAN PROCESS**

Staff provided an update on the Long Term Plan (LTP) process, including the Committee's directions to date regarding changes to AcMPs and the rates impact of these changes.

Councillors Sally Buck, Aaron Keown and Peter Beck arrived at 9.07am.

**5. DISCUSSION OF NEW ACTIVITY MANAGEMENT PLANS**

The AcMPs were discussed in the order indicated below. Staff responded to questions from the Committee on each plan and the Committee indicated whether it wanted any changes to the plans. Requested changes are noted under the **Committee direction** headings below.

*Note: there were also a number of other requests from Councillors for further information relating to these activities. These have been recorded outside of the minutes to provide clarity regarding Committee directions on the AcMPs.*

5 Cont'd

**13. Internal Services**

**Activity 13.1 - Performance Management and Reporting** (pp. 1 - 9)

<http://resources.ccc.govt.nz/files/ACMP-LTP2013-22InternalsPerformanceManagementAndReporting.pdf>

13.2 Information Management & Communications Technology (pp. 10 - 29)

<http://resources.ccc.govt.nz/files/ACMP-LTP2013-22InternalsInformationManagementAndCommunicationsTechnology.pdf>

13.4 Corporate Support (pp. 30 - 44)

<http://resources.ccc.govt.nz/files/ACMP-LTP2013-22InternalsCorporateSupport.pdf>

13.0 Human Resources (pp. 45 - 55)

<http://resources.ccc.govt.nz/files/ACMP-LTP2013-22InternalsHumanResources.pdf>

13.7 Manage Capital Programme (pp. 56 - 69)

<http://resources.ccc.govt.nz/files/ACMP-LTP2013-22InternalsManageCapitalProgramme.pdf>

13.6 Public Affairs Internal Service (pp. 70 - 79)

<http://resources.ccc.govt.nz/files/ACMP-LTP2013-22InternalsPublicAffairsInternalService.pdf>

13.5 Legal Services (pp. 80 - 85)

<http://resources.ccc.govt.nz/files/ACMP-LTP2013-22InternalsLegalServices.pdf>

13.14 Regulation and Democracy Services Customer and Business Support (pp. 86 - 94)

<http://resources.ccc.govt.nz/files/ACMP-LTP2013-22InternalsRDSCustomerAndBusinessSupport.pdf>

13.12 Asset & Network Planning (pp. 95 - 104)

<http://resources.ccc.govt.nz/files/ACMP-LTP2013-22InternalsAssetAndNetworkPlanning.pdf>

13.13 City Environment Business Administration & Business Improvement (pp. 105 - 111 )

<http://resources.ccc.govt.nz/files/ACMP-LTP2013-22InternalsCityEnvironmentBusinessAdminAndBusinessImprovement.pdf>

**Provision of Roads and Footpaths**

10.3 Parking (pp. 112 – 123 )

<http://resources.ccc.govt.nz/files/ACMP-LTP2013-22Parking.pdf>

**Activity 11.0 - Wastewater Collection**

**Committee direction**

11.0.1

- Include an asterisk with a note to explain whether the performance target was based on part-year measurement.

11.0.3

- Staff to report back on the appropriate measure from 2017/18, taking into account consent conditions and affordability.

**5 Cont'd**

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- Ensure that the capital works programme includes work schedules for capital works programmes in particular where growth works support new subdivisions.

A link to the updated AcMP is provided below:

<http://resources.ccc.govt.nz/files/ACMP-LTP2013-22WastewaterCollection.pdf>

***Activity 11.1 - Wastewater Treatment and Disposal***

**Committee direction**

11.1.6

- Update rationale to include explanation of changes on electrical load.

A link to the updated AcMP is provided below:

<http://resources.ccc.govt.nz/files/ACMP-LTP2013-22WastewaterTreatmentAndDisposal.pdf>

***Activity 12 - Water Supply***

**Committee direction**

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- The Committee discussed whether volumetric charging for water should be included in this LTP. On the advice of staff, it noted the Council Water Supply Strategy includes an economic and legal review of charging for water and the LTP will include budget for these investigative projects. Any implementation decisions would be considered by the Council following these investigative projects.

A link to the updated AcMP is provided below:

<http://resources.ccc.govt.nz/files/ACMP-LTP2013-22WaterSupply.pdf>

***Activity 12.1 - Water Conservation***

No changes were suggested to this plan.

A link to the AcMP is provided below:

<http://resources.ccc.govt.nz/files/ACMP-LTP2013-22WaterConservation.pdf>

The meeting closed at 12.10pm.

**CONFIRMED THIS 4TH DAY OF DECEMBER 2012**

**MAYOR BOB PARKER (CHAIR)**