

CHRISTCHURCH CITY COUNCIL AGENDA

THURSDAY 8 NOVEMBER 2012

1PM

**TUTEHUAREWA MARAE,
KOUKOURĀRATA (PORT LEVY)**

CHRISTCHURCH CITY COUNCIL

**Thursday 8 November 2012 at 1am
in the Tutehuarewa Marae,
Koukourārata (Port Levy)**

Council: The Mayor, Bob Parker (Chairperson).
Councillors Peter Beck, Helen Broughton, Sally Buck, Ngaire Button, Tim Carter, Jimmy Chen,
Barry Corbett, Jamie Gough, Yani Johanson, Aaron Keown, Glenn Livingstone, Claudia Reid and
Sue Wells.

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COUNCIL 8. 11. 2012**1. APOLOGIES**

Councillor Ngaire Button.

2. DEPUTATIONS BY APPOINTMENT**3. PRESENTATION OF PETITIONS**

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**BURWOOD/PEGASUS COMMUNITY BOARD
1 OCTOBER 2012**

**Report of a meeting of the Burwood/Pegasus Community Board
held on Monday 1 October 2012 at 4pm in the Board Room
Corner Beresford and Union Streets, New Brighton.**

PRESENT: Linda Stewart (Chairperson), David East, Glenn Livingstone and Tim Sintes.

APOLOGIES: Apologies for absence were received and accepted from Tim Baker, Peter Beck and Julie Gorman.

The Board reports that:

PART B - REPORTS FOR INFORMATION

1. DEPUTATIONS BY APPOINTMENT

Nil.

2. PRESENTATION OF PETITIONS

Nil.

3. NOTICES OF MOTION

Nil.

4. CORRESPONDENCE

4.1 WENDY HAWKE

The Board **received** tabled correspondence from Wendy Hawke, a Dallington resident, asking that more frequent inspections and clean ups occur along the banks of the Avon River including action to remove recurring graffiti in the general area.

4.2 SHARON DAVIES

The Board **received** tabled correspondence from Sharon Davies, a New Brighton resident, in relation to the Board's recent funding decision regarding the Bambini Charitable Trust's Breakfasts In Schools project.

Staff undertook to issue acknowledgements to both correspondents on behalf of the Board.

5. BRIEFINGS

Nil.

6. BOARD LIAISON UPDATE

This item was deferred until a later meeting.

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7. COMMUNITY BOARD ADVISER'S UPDATE

The Board **received** information on the following:

- upcoming Board activities including the Combined Community Board Seminar on 8 October 2012, the Board meeting on 15 October 2012 and the Board's Submissions Committee meeting on 17 October 2012
- upcoming community activities including the SCIRT Community Briefing re Bridge Street Bridge Repairs and Traffic Management on 2 October 2012, the CERA Meeting for Green Zone Property Owners in North New Brighton on 3 October 2012, The Breeze Walking Festival from 29 September to 7 October 2012, Smile! Community Market on 6 October 2012 and the Community Meeting in Parklands on 15 October 2012 regarding the Burwood Resource Recovery Park Resource Consent Decision.
- Chief Executive's August 2012 Council and SCIRT update.

Members raised several queries regarding the information presented and staff undertook to obtain clarification back to the Board.

8. QUESTIONS UNDER STANDING ORDERS

Nil.

PART C - REPORT ON DELEGATED DECISIONS TAKEN BY THE BOARD**9. CONFIRMATION OF MEETING MINUTES – 17 SEPTEMBER 2012**

The Board **resolved** that the minutes of its ordinary meeting of 17 September 2012 (both open and public excluded sections), be confirmed.

10. 2012 NEIGHBOURHOOD WEEK - APPLICATIONS

The Board considered a report seeking approval for funding allocations from its 2012 Neighbourhood Week fund of \$3,500 and also carried forward monies of \$700 from 2011/12.

The Board **resolved**:

- (a) That the \$700 remaining from the carried forward 2011 Neighbourhood Week funding, be included in the allocations made to the Neighbourhood Week 2012 recipients.
- (b) That the late application from Falconridge Place be accepted and that an allocation of \$100 for this event be funded from the Board's 2012/13 Discretionary Response Fund, if required.
- (c) To allocate its 2012 Neighbourhood Week funding of \$4,200 as follows:

	Contact Name	Location of Activity	Allocation \$
1.	Eddie Roy	40 Travis Country Drive	100
2.	Neil O'Reilly	Windsor School	200
3.	Andrea Davis	Iti Place	75
4.	Chris Kime	20 Cheam Street	50
5.	Ali Hughes	7 Glastonbury Drive	100
6.	Neil Shaskey	64 Palmers Road	90
7.	Adele Sullivan	68 Broadhaven Avenue	75
8.	Vivienne Johnson	18 Tern Street	150
9.	Bruce Ellis	14 Strathfield Avenue	100

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	Contact Name	Location of Activity	Allocation \$
10.	Carol Luscombe	4 Rowe Place	75
11.	Cathy Sweet	136 Shaw Avenue	150
12.	Raymond Eder	265a Queenspark Drive	75
13.	Kathryn Carey	27 Wilmington Place	100
14.	Nita Whall	Corner Collingwood and Union Streets	90
15.	Wendy Hawke	63 Dallington Terrace	90
16.	Susan Crampton	69 Wattle Drive	75
17.	Betty Chapman	878 Avonside Drive	75
18.	Peter Leversedge	Kirsten Place	100
19.	Anthony E Hartman	Banks Avenue Reserve	100
20.	Koral Fitzgerald	Seven houses in support group	50
21.	Gillian K Kney	Sea Eagles Reserve	100
22.	Paddy Brandon	Copperfield Close	100
23.	John Edwards	4 Troon Place	75
24.	Tayanita Scott	100 Leaver Terrace	100
25.	Megan Stewart	100 Lonsdale Street	100
26.	Melissa Barber	Kingsbridge Drive Reserve	100
27.	Chris Quinn	3 Fenmere Place	75
28.	Narelle Wallace	110 Shortland Street	100
29.	Gordon Reid	Copperfield Close	75
30.	Jeff Ward	To be confirmed	100
31.	Rosalie Sprosen and Kym Thompson	Central New Brighton School	200
32.	Rebecca May	Blake Street	75
33.	Helen Cole	11 Scoular Place	90
34.	Adrienne Lindgard	Cedarwood Park	100
35.	Maxell Lockett	Burwood	50
36.	Beth Davies	Seneca Place area	75
37.	Kim Hillson	Stillwater Park	115
38.	Elizabeth Doney	Parklands Baptist Church carpark	100
39.	Sandra Van Kempen	109 Beresford Street	110
40.	Janette M Hinton	Burwood Park Cricket Clubrooms	150
41.	David Lipsys	130 Burwood Road	150
42.	Graeme Devery	77 Stour Drive	140

The Board suggested that events 22 and 29 above join together and occur at that same time.

The meeting concluded at 4.44pm.

CONFIRMED THIS 15TH DAY OF OCTOBER 2012

**LINDA STEWART
CHAIRPERSON**

8. 11. 2012

**BURWOOD/PEGASUS COMMUNITY BOARD
15 OCTOBER 2012**

**Report of a meeting of the Burwood/Pegasus Community Board
held on Monday 15 October 2012 at 4pm in the Board Room
Corner Beresford and Union Streets, New Brighton.**

PRESENT: Linda Stewart (Chairperson), Tim Baker, Peter Beck, David East, Julie Gorman, Glenn Livingstone and Tim Sintes.

APOLOGIES: An apology for lateness was received and accepted from Peter Beck who arrived at 4.03pm and was absent for clause 9.

An apology for lateness was received and accepted from Tim Baker who arrived at 4.35pm and was absent for clauses 1, 2, 3, 9 and part of clause 4.

The Board reports that:

PART B - REPORTS FOR INFORMATION

1. DEPUTATIONS BY APPOINTMENT

1.1 GOING DIGITAL

Greg Harford, National Manager and Gary Hart, Community Advisor of Going Digital, provided information to the Board regarding promotional activities in Christchurch in relation to the introduction of digital television. The representatives invited the Board to offer details of any contacts that Going Digital should engage with locally.

On behalf of the Board the Chairperson thanked Messrs Harford and Hart for the information provided.

1.2 DALLINGTON RESIDENTS' ASSOCIATION

Messrs Mark Beanland and Philip Haythornthwaite from the Dallington Residents' Association, addressed the Board with a funding request for \$650 approximately to purchase a gazebo for use by the Association for the holding of small local events. The deputation referred to a lack of facilities in Dallington for community meetings and the holding of events as a result of the earthquakes.

The Association also put forward a proposal that the Council consider the purchase and relocation of the playcentre building in Halberg Reserve to Moyna Reserve.

The Chairperson thanked Messrs Beanland and Haythornthwaite for bringing these proposals to the Board.

The Board **decided** that the verbal information presented by the Dallington Residents' Association be **received**, and the proposals outlined be presented in writing by the Association for consideration by staff and that responses be provided back to the Board.

2. PRESENTATION OF PETITIONS

Nil.

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3. NOTICES OF MOTION

Nil.

4. CORRESPONDENCE

4.1 PLEASANT POINT YACHT CLUB

The Board **received** tabled correspondence from the Commodore of the Pleasant Point Yacht Club regarding the Club's interest in relocating its activities to the South New Brighton Domain.

The Chairperson also referred to a letter received from a local resident on the same proposal.

In **receiving** the correspondence the Board **decided** to ask that staff arrange a site visit to the South New Brighton Domain.

4.2 BURWOOD RESOURCE RECOVERY PARK AND BURWOOD LANDFILL – RESOURCE CONSENT

The Board **received** tabled correspondence from the Christchurch City Council that advised details of the Commissioner's decision on the recent resource consent application that had been granted in respect of the Burwood Resource Recovery Park and Burwood Landfill.

Members noted that a local community meeting was being held on the matter this evening.

5. BRIEFINGS

Nil.

6. RESIDENTS' ASSOCIATIONS/COMMUNITY ORGANISATIONS

6.1 PARKLANDS RESIDENTS' ASSOCIATION

This item was deferred until a later date.

6.2 RAWHITI COMMUNITY SPORTS INC

This item was deferred until a later date.

7. COMMUNITY BOARD ADVISER'S UPDATE

The Board **received** information on the following:

- upcoming Board activities including the Board Submissions Committee meeting on 17 October 2012, the Combined Community Board Seminar on 23 October 2012, the Board Meeting followed by a Seminar on 29 October 2012 and a Combined Community Board Seminar on 19 November 2012
- upcoming community activities including the Community Meeting regarding the Burwood Resource Recovery Park Consent Decision on 15 October 2012, The Spring River Festival from 19 October to 22 October 2012, Neighbourhood Week from 27 October to 4 November 2012, the South New Brighton Reserves Management Plan Review – Community Workshop on Thursday 1 November, the Aranui Hub/ACTIS Community Engagement regarding Education Proposal on 1 November 2012 and the Fireworks on The Pier Event on 5 November 2012

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Some members commented on the intended framework and facilitation of the Aranui Hub's engagement forum in relation to the education proposal.

- Burwood/Pegasus Local Earthquake Recovery Co-ordination Team Meeting 5 October 2012 - Update
- Consultation Calendar – South New Brighton Reserves Management Plan Review
- 2012 Board Funds Update
- Chief Executive's September 2012 Council and SCIRT Updates.

8. QUESTIONS UNDER STANDING ORDERS

Nil.

PART C - REPORT ON DELEGATED DECISIONS TAKEN BY THE BOARD

9. CONFIRMATION OF MEETING MINUTES – 1 OCTOBER 2012

The Board **resolved** that the minutes of its ordinary meeting of 1 October 2012, be confirmed.

10. MARINE PARADE/MOUNTBATTEN STREET INTERSECTION - PROPOSED NO STOPPING RESTRICTIONS

The Board considered a report seeking its approval to install No Stopping restrictions at the Marine Parade and Mountbatten Street intersection.

The Board **resolved**:

- (a) That the stopping of vehicles be prohibited at any time on the east side of Marine Parade commencing six metres north of the prolongation of the northern Mountbatten Street kerb line and extending in a southerly direction for a distance of 34 metres.
- (b) That the stopping of vehicles be prohibited at any time on the west side of Marine Parade commencing at its intersection with Mountbatten Street and extending in a northerly direction for a distance of 10 metres.
- (c) That the stopping of vehicles be prohibited at any time on the west side of Marine Parade commencing at its intersection with Mountbatten Street and extending in a southerly direction for a distance of 14 metres.
- (d) That the stopping of vehicles be prohibited at any time on the south side of Mountbatten Street commencing at its intersection with Marine Parade and extending in a westerly direction for a distance of 26 metres.
- (e) That the stopping of vehicles be prohibited at any time on the north side of Mountbatten Street commencing at its intersection with Marine Parade and extending in a westerly direction to the service lane immediately west of Marine Parade running northward from Mountbatten Street.
- (f) That the stopping of vehicles be prohibited at any time on the east side of the service lane immediately west of Marine Parade, commencing at Mountbatten Street and extending in a northerly direction for a distance of 10 metres.

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- (g) That the stopping of vehicles be prohibited at any time on the west side of the service lane immediately west of Marine Parade, commencing at Mountbatten street and extending in a northerly direction for a distance of 10 metres.
- (h) That the stopping of vehicles be prohibited at any time on the north side of Mountbatten Street commencing at the service lane immediately west of Marine Parade and extending in a westerly direction for a distance of 10 metres.

The Board noted that the plantings on the corner of Marine Parade and Mountbatten Street and at the Marine Parade/Shackleton Street corner could be trimmed to improve the visibility for drivers.

11. OWLES TERRACE RESERVE - EASEMENT

The Board considered a report seeking its approval under delegated authority, to the granting of an easement for the right to locate and maintain an underground Pump Station (Pump Station 122) on and over part of the Owles Terrace Reserve.

The Board **resolved** to approve an easement for the right to locate and maintain underground Pump Station 122 on and over part of the Owles Terrace Reserve, forming Part Rural Section 41728, an easement for electrical connection and cabinet on the adjacent Council owned fee simple land, forming Part Lot 1 DP 47330, subject to the following conditions:

- (a) The restoration of the Owles Terrace Reserve to the condition it was in prior to the commencement of the works and to the satisfaction of the Area Manager Parks;
- (b) The Corporate Support Unit Manager being authorised to finalise and conclude the granting of the easement;
- (c) The consent of the Department of Conservation is sought.

The meeting concluded at 5.12pm.

CONFIRMED THIS 29TH DAY OF OCTOBER 2012

**LINDA STEWART
CHAIRPERSON**

8. 11. 2012

**FENDALTON/WAIMAIRI COMMUNITY BOARD
18 SEPTEMBER 2012**

**Minutes of a meeting of the Fendalton/Waimairi Community Board
held on Tuesday 18 September 2012 at 4pm
in the Boardroom, Fendalton Service Centre, corner Jeffreys and Clyde Roads.**

PRESENT: Val Carter (Chairperson), Cheryl Colley (Deputy Chairperson), Sally Buck, Faimeh Burke, David Cartwright, Jamie Gough and David Halstead.

APOLOGIES: Nil

The Board reports that:

PART B - REPORTS FOR INFORMATION

1. DEPUTATIONS BY APPOINTMENT

1.1 PHIL MILLAR – 16 VERONICA PLACE

Mr Phil Millar was in attendance and spoke to the Board regarding his concerns relating to parking issues outside 16 Veronica Place and surrounds. Concerns raised included inconsiderate parking by residents and visitors, late night car movements, parking on yellow lines, lack of Council staff support regarding his complaints and the enforcement of tenancy contract obligations.

After receiving staff advice, the Board **decided** to request that staff visit Veronica Place to discuss the issues and options with tenants to alleviate the situation and to advise the Board of the outcome, within a month.

1.2 RICKY JONES – ELMWOOD CLUB

Mr Ricky Jones, Manager of the Elmwood Club was in attendance and spoke to the Board on the progress of the Elmwood Club merger. Mr Jones thanked the Board for their continued support.

1.3 CAROLINE HUTCHINSON – 409 HAREWOOD ROAD

Ms Caroline Hutchinson was in attendance representing the owners of Copenhagen Bakery and requested the Board's consideration for parking lines or boxes outside these premises.

The business has relocated to 409 Harewood Road as a result of the February 2011 earthquakes.

A separate resource consent has been approved for the relocation of bakehouse operations with an imposed condition *"that the applicant use all reasonable endeavours to obtain approval from the Fendalton/Waimairi Community Board for the painting of parking lines or boxes on Harewood Road in the vicinity of the site at the applicants expense"*.

Ms Hutchinson presented a plan identifying the area referred to by the Commissioner.

Following much discussion and advice on a range of traffic management options and parking policy clarifications from staff, the Board **decided** that the options for box parking be discussed with traffic engineers and installed via Council staff/approved contractors at the applicants cost.

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1.4 DAVID WADE - TAIT COMMUNICATIONS

Mr David Wade, Finance Director of Tait Communications was in attendance and briefed the Board on their major strategic development plans for the Wairakei road business and the concept of a World Class Campus for Christchurch.

The Board was extremely interested and supportive of the design concept and thanked Mr Wade for his presentation on behalf of Tait.

2. MAYOR BOB PARKER – INFORMATION SHARING

Mayor Bob Parker and the Board shared information on local activities and issues including the North Western motorway and Green Zone (TC3) concerns within the ward.

3. PRESENTATION OF PETITIONS

Nil.

4. NOTICES OF MOTION

Nil.

5. CORRESPONDENCE

5.1 The Board **received** and accepted correspondence from residents in the vicinity of Westburn Reserve regarding their request for the removal of silver birch trees.

The Board **decided** to request that staff investigate the matters raised and update the Board at its 12 November 2012 meeting.

6. BRIEFINGS

6.1 JAMES WEBB – COMMUNITY SERVICES UNIT, PLACES AND SPACES MANAGER

James Webb, Community Services Unit - Places and Spaces Manager was in attendance to introduce himself to the Board and to give a brief outline of his role and responsibilities.

7. FENDALTON/WAIMAIRI SMALL GRANTS FUND ASSESSMENT COMMITTEE – 29 AUGUST 2012

The Fendalton/Waimairi Small Grants Fund Assessment Committee met under delegated authority on Wednesday 29 August 2012 to allocate the 2012/13 Small Grants Fund. The Committee did not have a quorum.

The Board **received** the notes of the Fendalton/Waimairi Small Grants Fund Assessment Committee held on Wednesday 29 August 2012.

8. FENDALTON/WAIMAIRI SMALL GRANTS FUND ASSESSMENT COMMITTEE – 3 SEPTEMBER 2012

The Fendalton/Waimairi Small Grants Fund Assessment Committee met under delegated authority on Monday 3 September 2012 to allocate the 2012/13 Small Grants Fund.

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The Board **received** the minutes of the Fendalton/Waimairi Small Grants Fund Assessment Committee held on Monday 3 September 2012.

9. COMMUNITY BOARD ADVISER'S UPDATE

The Board **received** information on the following:

- reminder regarding the Joint meeting of the Fendalton/Waimairi, Riccarton/Wigram Community Boards and the University Council on 26 September at 5pm at the University.
- a New Zealand Transport Authority (NZTA) leaflet was circulated regarding the Western Motorway – Russley Road (SH1) upgrade. Staff have contacted NZTA requesting advice on whether further consultation with Board or Council is planned and an open day is scheduled for Tuesday 9 October at 3.30pm to 7.30pm at Russley Golf Club. NZTA advise that the project will need to progress through an RMA approvals process with Environment Canterbury and Christchurch City Council and will be publicly notified. These will be lodged early in 2013.
- Treetech maintenance being carried out on the Harewood Road boundary of Bishopdale Park.
- reminder that members have an opportunity to give feedback on possible community use of redundant Council property at 218 Roydvale Avenue.
- update on the recent Council staff/CERA Liaison meeting including feedback on the Bishopdale conversation, CERA Green Zone (TC3) ward meeting at Cobham Intermediate, community profiles and EQC geotechnical information
- confirmation of afternoon tea for the Fendalton/Waimairi Voices participants to be held on 15 October at 2.30pm.
- confirmation of the Youth Development Fund function to be held at 6pm on 29 October 2012.

10. ELECTED MEMBERS' INFORMATION EXCHANGE

- Councillor Buck advised the Board that she had been assured by Environment Canterbury that Wairakei Road would not lose their bus service as had been proposed in the recent bus service review.
- Councillor Gough advised members that the Bishopdale library and Community Centre had been included in the top 29 priority community buildings to be considered for replacement/repair by the Council.
- Faimeh Burke advised the Board of a locally led initiative to secure community facilities in Merivale.

PART C - REPORT ON DELEGATED DECISIONS TAKEN BY THE BOARD

11. CONFIRMATION OF MEETING MINUTES –3 SEPTEMBER 2012

The Board **resolved** that the minutes of its ordinary meeting of Monday 3 September 2012, be confirmed.

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12. FENDALTON BOWLING CLUB INCORPORATED - NEW LEASE AT FENDALTON PARK

The Board's approval was sought to grant a new lease to the Fendalton Bowling Club Incorporated over their existing leased area at Fendalton Park, within which they have a pavilion and bowling greens.

The Fendalton/Waimairi Community Board, under delegated authority from the Council and Minister of Conservation, **resolved** to:

- (a) Approve the granting of a new lease to the Fendalton Bowling Club Incorporated over the part of Fendalton Park on which the existing buildings and greens are located, within their existing fences, being approximately 6130 square metres of Lot 3 Deposited Plan 12633, a recreation reserve of 1.8143 hectares, originally vested in the Waimairi County Council, contained in New Zealand Gazette Notice 1972 Page 674, for a period of up to 33 years, broken into three eleven year periods with rights of renewal at the end of the first two periods of 11 years. These rights of renewal being subject to the Council being satisfied that the terms and conditions of the lease have been complied with, and that there is sufficient need for the sports, games, or other recreational activity specified in the lease, and that in the public interest some other sport, game or recreational activity should not have priority.
- (b) Authorise the Corporate Support Manager in association with the Policy and Leasing Administrator (Network Planning Unit) to conclude and administer the terms of the lease.
- (c) Resolve that the Council's obligations under section 4 of the Conservation Act 1987, have been considered, and determine that this issue does not require specific consultation with Te Rūnanga, for the reasons set out in section 13 of the report.

13. MORLEY RESERVE - PROPOSED COMMUNITY GARDEN

The Board's approval was sought, under delegated authority from the Council, to the granting of a licence to occupy for a community garden and a ground lease for a garden tool shed over part of Morley Reserve to the Bryndwr Community Garden Incorporated.

The Fendalton/Waimairi Community Board **resolved**:

- (a) To approve the granting to the Bryndwr Community Garden Incorporated, for the purpose of developing and operating a community garden, a licence to occupy pursuant to section 54(1)(c) of the Reserves Act 1977 of that part of Morley Reserve containing approximately 143 square metres as is shown on the Proposed Occupation Plan which accompanied this report.
- (b) To approve the granting to the Bryndwr Community Garden Incorporated, for the purpose of siting a garden tool shed, a ground lease pursuant to section 54(1)(b) of the Reserves Act 1977 of that part of Morley Reserve containing approximately six square metres as is shown on the Proposed Occupation Plan which accompanied this report.
- (c) Reflecting the intention of the Council, as embodied in its Community Gardens Policy, to support community gardens in Christchurch, to approve the granting of the occupations referred to in (a) and (b) of this resolution above for contemporaneous terms of three years, with two rights of renewal of three years each, and at a peppercorn rental.
- (d) That the Corporate Support Manager be delegated the power to negotiate and enter into, on behalf of the Council, the occupations referred to in (a) and (b) of this resolution above on such terms and conditions, subject to (c) of this resolution above, as he shall consider necessary.
- (e) That the Bryndwr Community Garden Incorporated contacts the Parks Area Supervisor – Northern to agree to any requirements, including the signing of a temporary site access licence if required, before commencing garden establishment work on the reserve.

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**14. APPLICATION TO THE BOARD'S 2012/13 DISCRETIONARY RESPONSE FUND –
RICCARTON LEAGUES CLUB**

The Board's consideration was sought on a funding application for Riccarton Leagues Club's for \$2,750 for the insulation of the clubrooms for funding from its 2012/13 Discretionary Response Fund.

STAFF RECOMMENDATION

It is recommended that the Board approve a grant of \$2,000 from its 2012/13 Discretionary Response Fund to Riccarton Leagues Club for the insulation of the clubrooms.

BOARD CONSIDERATION

The Board discussed a number of ways of dealing with requests for funding arriving in an ad hoc manner and wished to have a more strategic approach to allocating the 2012/13 Discretionary Response Fund as it had for the 2011/12 fund.

The Board **resolved** that the application be deferred until Board members had undertaken a planning workshop to be held within the next month.

The meeting concluded at 6.19pm.

CONFIRMED THIS 1ST DAY OF OCTOBER 2012

**VAL CARTER
CHAIRPERSON**

CLAUSE 7

8. 11. 2012

**FENDALTON/WAIMAIRI COMMUNITY BOARD
1 OCTOBER 2012**

**Report of a meeting of the Fendalton/Waimairi Community Board
held on Monday 1 October 2012 at 4pm
in the Boardroom, Fendalton Service Centre, corner Jeffreys and Clyde Roads.**

PRESENT: Val Carter (Chairperson), Cheryl Colley (Deputy Chairperson), Sally Buck, David Cartwright, Jamie Gough and David Halstead.

APOLOGIES: An apology was received and accepted from Faimeh Burke.

The Board reports that:

PART A – MATTERS REQUIRING A COUNCIL DECISION

1. 711 JOHNS ROAD, AGREEMENT TO EXCHANGE – ORION NZ

General Manager responsible:	General Manager, City Environment Group, DDI 941-8608	
Officer responsible:	Unit Manager, Transport and Greenspace	
Author:	Lewis Burn, Property Consultant	

PURPOSE OF REPORT

1. The purpose of this report is to update the Board and to seek its approval under the delegated authority of the Council to request the Minister of Conservation to exchange an area of Part Reserve 323 at 711 Johns Road for land held by Orion NZ at 300E Mairehau Road (refer **Attachments 1 and 2**) pursuant to Section 15 of the Reserves Act 1977.
2. To seek the recommendation of the Board to the Council to consent under Section 114 of the Public Works Act 1981 to the taking of some 581 square metres of Part Reserve 323 for road (State Highway).
3. Subject to the successful outcome of 1, to recommend to the Council that it request the Minister of Conservation to classify as Scenic Reserve, the property at 300E Mairehau Road.

Note: The Burwood/Pegasus Community Board is aware and supportive of this proposal.

EXECUTIVE SUMMARY

4. At its meeting on 27 August 2009 the Council resolved to:
 - (a) Declare as surplus to its requirements that part of Reserve 323 comprising approximately 14.7 hectares (subject to survey) being part CT 6771 shown as Sec 1 on drawing 500423-02 (refer **Attachment 3**) and pursuant to Section 24(1)(b) of the Reserves Act 1977, make written application to the Minister of Conservation to revoke the reservation for gravel purposes, for a subsequent Crown disposal process between the Department of Conservation and Ngāi Tahu subject to:
 - (i) A right of way easement in gross and an electrical easement being created over Section SO 14256 and part Reserve 323 shown as Sections 3 and 4 respectively on drawing 500423-02 to provide access and underground electrical cables from Waimakariri Road to the main site and the Orion Substation site.
 - (ii) Full compliance with the provisions of the Reserves Act 1977.

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- (b) Authorise staff to:
 - (i) Further negotiate with Orion NZ Limited to work out the terms for an exchange of Land under the provisions of Section 15 of the Reserves Act 1977 in relation to that parcel of Part Reserve 323 shown as Section 2 on Drawing 500423-02 as a site for an electrical substation.
 - (ii) Proceed to publicly notify the proposed exchange.
 - (c) Subject to recommendations (a) and (b), authorise the Corporate Support Manager to enter into agreements and do all things necessary to create the easements described in recommendation 4(a) and 4(a)(i).
6. Since the Council's August 2009 resolution, ongoing discussions have been held with Orion NZ to reach agreement on the terms of the exchange and the Department of Conservation over process. Progress with implementing the exchange and the reserve revocation has been delayed with the New Zealand Transport Agency (NZTA) identifying land parcels from Reserve 323 as required for road (State Highway) along the Johns Road frontage.
 7. To provide for NZTA roading requirements for both current and future stages for the widening of Johns Road, it was necessary to revise the scheme plan to provide for a repositioning of the proposed substation (refer **Attachment 1**). While the revised scheme, which will mean a resurvey does slightly alter the areas for revocation and exchange, the principles and objectives of the proposal remain the same and all parties are now in agreement to proceed on the basis of the new scheme. A formal agreement with Orion to the proposed exchange was signed on 14 May 2012. This agreement provides that land swap can take place without any equality payment to the other and is conditional on the Council's approval and full compliance with the exchange procedures under the Reserves Act 1977. The agreement also provides that the Minister of Conservation's consent be obtained and separate computer freehold titles be issued by 14 February 2013.
 8. Sections 4 and 5 on **Attachment 1** (surveyed as Section 2 SO 426835, 581 square metres) are to be taken for road pursuant to Section 114 of the Public Works Act 1981. The Department of Conservation has already consented to this action and the Council's consent is required for legalisation to be completed. The compensation payment by NZTA will be split 50/50 between the Department of Conservation and the Council. Future road widening requirements from Part Reserve 323 will be for negotiation between NZTA and Orion and the new owner of the balance block.

FINANCIAL IMPLICATIONS

9. To date, costs to the Council have been related to survey, process and staff time. The exchange agreement provides that the Council will be responsible for the costs in completing the exchange procedures, survey and the creation of the associated easements. NZTA have agreed to meet the cost of the revised scheme plan and the resultant resurvey. At the time of writing this report further cost to the Council (if any) in relation to preparation of the site for the proposed substation is unknown and dependant upon joint agreement yet to be reached with Orion on the cost of providing the bund (as part of the Hearing Commissioner's recommendation to Council), refer paragraph 25.

Do the Recommendations of this Report Align with 2009-19 LTP budgets?

10. Not applicable.

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1 Cont'd**LEGAL CONSIDERATIONS**

11. Part Reserve 323 is vested in the Christchurch City Council as a Reserve for a Gravel Pit with title to the reserve having come from the Crown. The reserve is not formally classified but if it were it would be deemed to be a Local Purpose (gravel) Reserve. Note the adjoining the property fronting Waimakariri Road (Section 1 SO 14256) is classified for Local Purpose (public utility) and is vested in the Council. This reserve, while affected by Right of Way and service easements is being retained by the Council.
12. Section 15 of the Reserves Act 1977 provides that the Minister of Conservation may by notice in the Gazette, authorise the exchange of land comprised in any reserve or any part or parts thereof for any other land to be held for the purpose of that reserve. The land received from Orion at Travis Wetland will in the first instance assume the status of gravel pit, with a classification process to immediately follow to have this land gazetted as scenic reserve, the same status as the surrounding wetland reserve. The Department of Conservation supports the exchange in principle on the basis that there will be greater value to the reserves' network by having this land as reserve at Travis Wetland rather than Johns Road.
13. Section 15(2) provides that the Council shall not pass a resolution requesting the exchange before the expiration of one month after notice of intention to pass the resolution and calling for objections has been published in one or more newspapers circulating the district and until considering all such objections received in that period (if any). The offer back provisions of the Public Works Act and the first right of refusal rights of Ngāi Tahu do not apply to this process.
14. The Department of Conservation has given Notice to Ngai Tahu that the exchange is an exempted transaction and requesting that the parcels required for road (SH) also be exempted in accordance with Section 50(e) of the Ngai Tahu Claims Settlement Act.
15. Section 48 of the Reserves Act 1977 allows for the grant of easements over reserve for the purposes proposed.
16. Section 16(1) of the Reserves Act 1977 provides for the classification of reserves by the Minister of Conservation when the reserve is derived from the Crown's title. Orion's property at 300E Mairehau Road after the exchange will be deemed to have come from the Crown's title as it is being exchanged for reserve that did.
17. The Board has the delegated authority of the Council to approve the exchange of Reserve land for other land pursuant to Section 15 of the Reserves Act 1978. The Board does not have the authority of the Council to consent under Section 114 of the Public Works Act 1981 to the taking of land for road. Also, subject to the successful completion of the proposed exchange it is considered expedient that the Board recommend to the Council that it requests the Minister of Conservation to classify, as scenic reserve the land at Mairehau Road being received from Orion to fulfil the intent of the exchange. The Board does not have this delegation.

Have you considered the legal implications of the issue under consideration?

18. As above.

ALIGNMENT WITH LTP AND ACTIVITY MANAGEMENT PLANS

19. Not applicable.

Do the recommendations of this report support a level of service or project in the 2009-19 LTP?

20. Not applicable.

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ALIGNMENT WITH STRATEGIES

21. The proposed exchange with Orion is aligned with Section 6 of the Biodiversity Strategy.

Do the recommendations align with the Council's strategies?

22. To obtain control of Orion's Title at Travis Wetland aligns with the objective of protecting and restoring ecosystems, sites and habitats supporting biodiversity.

CONSULTATION FULFILMENT

23. The notice of intention to pass a resolution requesting the exchange was published in the public notices column of the Christchurch Press newspaper on Wednesday 9 May 2012 closing 5 pm Wednesday 13 June 2012. The immediate adjoining owner of the land intended for exchange at 4 Waimakariri Road was written to on 7 May 2012 giving advance notice of the public notice and copies of the scheme and site plans inviting any queries. In response to an offer to informally discuss the neighbour's submission in opposition prior to a hearing Orion's network Asset Manager and the author meet with the neighbour on 16 July 2012 with a view to explain the proposal further and if possible answer any queries/concerns. The Orion Network Asset Manager and the author had previously met with the neighbour in late 2009 to initially consult on the exchange proposal.
24. In response to the notice, a total of three written submissions including the immediate neighbour opposing the proposed exchange were received – refer **Attachment 5 (separately circulated)** to Board Members) for copies of the submissions.
25. A Reserves Act hearing was conducted on 7 August 2012 with Commissioner David Mountfort presiding. Refer **Attachment 4** for the Commissioner's report. The Commissioner's recommendations to the Board are:
- (a) That the Fendalton/Waimairi Community Board recommends to the Minister of Conservation that the land exchange proposal described in this report proceed, subject to Orion NZ and the Christchurch City Council having first entered a formal agreement to ensure the following is implemented:
 - (i) A bund of at least 2 metres in height is built and landscaped along the north-western boundary of the property at 4 Waimakariri Road prior to the construction of the proposed substation, and
 - (ii) Orion obtains a report from a qualified acoustic engineer as to the design and placement of the bund, including any planting and, if necessary, acoustic fencing along it, and agrees to carry out the recommendations of that report. The purpose of the bund is to screen the substation site from the property at 4 Waimakariri Road, and to mitigate any noise generated by the substation itself and any increased road noise due to the removal of any established trees.
 - (b) That the submissions be allowed in part by the provision of the bund, landscaping and fencing (if required), and be otherwise rejected.
26. The recommendation has been worded in such a way that the Board can make its decision whether or not to recommend the proposed exchange to the Minister of Conservation and that (if Board decides to accept the Commissioner's recommendation) the approach to the Minister seeking consent will not be made until the conditions relating to the binding agreement have been satisfied.
27. At the time of writing this report, Orion had requested the acoustic engineer's report (25(a)(ii) above) and when this is available the design plan will be finalised on which to base the agreement intended under recommendation 25(a) above.

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1 Cont'd**STAFF RECOMMENDATION**

It is recommended that the Fendalton/Waimairi Community Board resolve to:

- (a) Adopt the recommendation of the Hearings Commissioner given at paragraph 25.
- (b) Recommend to the Council that it consent, pursuant to Section 114 of the Public Works Act 1981 to the taking of the land described in the Schedule below for road (State Highway).
- (c) Recommend that the Council, subject to recommendation (a) above, request the Minister of Conservation pursuant to Section 16 (1) of the Reserves Act 1977 to change the purpose from gravel pit and classify as scenic reserve under Section 19 (1) (b) of the Reserves Act 1977 that land situated at 300E Mareihau Road, Parklands being Section 1 Survey Office Plan 15905 and being all of the land comprised in computer freehold register 231659 containing 5739 square metres more or less.

Schedule

- (a) Part Reserve 323, shown as Section 2 SO Plan 426835.
- (b) Area: 581 square metres

BOARD RECOMMENDATION

That the staff recommendation be adopted.

BACKGROUND (THE ISSUES)

- 28. Orion approached the Council in 2005 requesting an exchange of land from their portfolio of land assets for a portion of Reserve 323. Lot 2 DP 45936 which is sited within the Travis Wetland and is the only site not held by the Council, was identified as the most appropriate parcel of land held by Orion for exchange. This will afford the Council the opportunity to enhance the Council's control of the Travis Wetland, an ecological heritage site. Currently the Council holds title as scenic reserve to all other portions of the wetland which is zoned C I in the City Plan as is the Orion property.
- 29. The exchange of land benefits Orion's strategic goals of securing a site in the north-west of the city for the purpose of establishing a power substation. The advantages for the Council are the ability to extend the Scenic Reserve held in Travis County giving the Council the control of all the parcels of land that make up the Travis Wetland.
- 30. Following the successful completion of the exchange, a separate process will be promulgated to classify the Orion Title received as scenic reserve under Section 19 (1) (b) of the Reserves Act 1977. This classification, which is recommended by the Network Planning Greenspace Team is "for the purpose of providing, in appropriate circumstances, suitable areas which by development and the introduction of flora, whether indigenous or exotic, will become of such scenic interest or beauty that their development, protection, and preservation are desirable in the public interest". The Travis Wetland is a listed Ecological Heritage Site in the City Plan and it is intended that by separate action this wetland also be classified for this purpose so that all the titles that make up the wetland are held under the same classification
- 31. City Care have a cleanfill consent to back fill the existing exhausted quarry using hard fill including soil, rock and concrete. This operation is nearing its completion with the backfill now at the face of the proposed substation site. Orion and the Council are in discussions with City Care on preparation of the proposed substation site including the development of a bund in accordance with recommendation 1(a) of the Hearing Commissioner's report.

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1 Cont'd**THE OBJECTIVES**

32. To implement Council's resolution to achieve the exchange of Pt Reserve 323 for Orion's title at Travis Swamp to be held as a scenic reserve along with the Council's adjacent land holdings and to allow release of the balance of the reserve to the Department of Conservation for revocation of the gravel pit reservation and subsequent disposal.

PART B - REPORTS FOR INFORMATION**2. DEPUTATIONS BY APPOINTMENT****2.1 MALCOLM OTT – REFUSE COLLECTION**

Mr Ott was in attendance to speak to the Board regarding the non collection of refuse from properties which had been granted a rates rebate due to earthquake damage.

Mr Ott informed the Board that his house was due to be demolished and rebuilt and was at present unoccupied, and as such had all services discontinued. However as all the other homes in the road were fully occupied he wished to keep the garden tidy, both to preserve the amenity of the area and also to discourage anti social behaviour. He had applied to the Council to have his refuse collection re-instated at his own cost but has been unsuccessful in this endeavour and advised that this is outside the provisions of the current Waste Management bylaw and Council policy.

The Board recommended that Mr Ott present this matter to the Council and **decided** to send a letter of support to relevant staff and the Mayor requesting that this matter be further investigated, not only in the respect of Mr Ott, but also for other residents in a similar situation throughout the city.

3. PRESENTATION OF PETITIONS

Nil.

4. NOTICES OF MOTION

Nil.

5. CORRESPONDENCE**5.1 MAX MIDDLETON – THANK YOU**

The Board **received** the correspondence from Max Middleton thanking the Board for the funding from the Youth Development Scheme to enable him to attend the World Pipe Band Championships in Scotland.

5.2 MERIVALE PRECINCT SOCIETY – THANK YOU

The Board **received** the correspondence from the Merivale Precinct Society thanking the Board for the funding from its 2011/12 Discretionary Response Fund towards the costs of rebuilding the Elmwood Normal School War Memorial.

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6. BRIEFINGS

Nil.

7. COMMUNITY BOARD ADVISER'S UPDATE

The Board **received** information on the following:

- a calendar from Chorus Telecommunications depicting their 'cabinet art programme' was tabled. In the accompanying letter Chorus informed that this initiative of working with communities to reduce graffiti has proved very successful and encouraged others to follow a similar tactic in the fight against graffiti.

8. ELECTED MEMBERS' INFORMATION EXCHANGE

- Councillor Buck updated members on the recent submissions to the Transport Plan and explained that the community was very much in support of a safe, reliable cycle network throughout the city.

PART C - REPORT ON DELEGATED DECISIONS TAKEN BY THE BOARD

9. CONFIRMATION OF MEETING MINUTES –18 SEPTEMBER 2012

The Board **resolved** that the minutes of its ordinary meeting of Tuesday 18 September 2012, be confirmed.

10. CHAIRPERSON'S REPORT – COMMUNITY BOARD EARTHQUAKE RECOVERY PRIORITIES

The Board considered a request to submit the Chairperson's report on 'Community Board Earthquake Recovery Priorities' to its meeting of Monday 1 October 2012.

The Board **resolved** to accept the report.

The Board discussed the report and the options/recommendations detailed therein and considered its next steps in implementing the ideas put forward.

The Board **resolved** to hold an informal board member planning workshop to further consider the recommendations in the Chairperson's report.

11. APPLICATION TO THE BOARD'S YOUTH DEVELOPMENT SCHEME – LUCIAN NIGHTINGALE AND WAI LING CHAN

The Board's consideration was sought for funding from its 2012/13 Youth Development Fund for Lucian Nightingale and Wai Ling Chan towards the cost of competing at the Asian Junior and Cadet Fencing Championships.

The Board **resolved** to allocate \$400 each to Lucian Nightingale and Wai Ling Chan towards the cost of competing at the Asian Junior and Cadet Fencing Championships.

12. APPLICATION TO THE BOARD'S YOUTH DEVELOPMENT SCHEME – ANDREW JAMES TYLER

The Board's consideration was sought for funding from its 2012/13 Youth Development Fund from Andrew James Tyler towards the cost of competing at the Hockey New Zealand Under 15 Tournament.

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12 Cont'd

The Board **resolved** to allocate \$150 to Andrew-James Tyler towards the cost of competing at the Hockey New Zealand Under 15 Tournament.

13. CONSIDERATION OF APPLICATIONS FOR NEIGHBOURHOOD WEEK FUNDING

The Board's consideration was sought regarding the applications received for the Fendalton/Waimairi Neighbourhood Week Fund for 2012.

The Board **resolved**:

(a) To approve the allocations recommended for its 2012 Neighbourhood Week Fund as follows:

No.	Name	Activity	Numbers Attending	Amount (\$)
1	Jeffrey Ross	BBQ	70	150
2.	Charlotte Bryden (Clyde Road Neighbourhood Group)	Picnic Lunch	40	100
3.	Carolyn Coghlan (Hawkswood Place Neighbourhood Support Group)	BBQ	80-100	250
4.	John Soundy	BBQ	30-40	100
5.	Glennis Radford	BBQ	40	100
6.	Anna Western Bell	BBQ	40	100
7.	Maria Ballinger (Flower Street/Walden Place Neighbourhood Support Group)	Afternoon Garden party	30	75
8.	Shirley Yates	Cake Baking	6	50
9.	George Bayley	Street party	30	75
10.	Stephanie Winter	Neighbourhood BBQ	25	40
11.	Brian Jackson (Talltree Avenue Neighbourhood Support Group)	Street BBQ/party	35	75
12.	Tory Aebli	Street BBQ	100	250
13	Rodney Gorden (Russley Golf Club)	Neighbourhood Open Day	200-300	0
14.	Jane Hole (Neighbourhood Watch)	Morning Tea	8	20
15.	Andrea Thwaites	BBQ	58	100
16.	Keith Wardell (Glandovey Road Neighbourhood Group)	Family BBQ	60-70	150
17.	Sheryl Killick	Afternoon Tea/Sausage Sizzle	30	50
18.	Geraldine Heyward	Buffett Meal	50	155
19	William Strowger (Brookside Terrace Neighbourhood Support Group)	BBQ Lunch	80-100	200
20.	Linda Carroll	Picnic	30-40	100

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No.	Name	Activity	Numbers Attending	Amount (\$)
21.	Warren Kaneen (Kirkdale Place Neighbourhood Support Group)	BBQ	20+	120
22.	Irene Coman	Street BBQ	40	60
23.	Lesley Boomer	BBQ	25	65
24.	Betty Elsie (Neighbourhood Support)	BBQ	23	60
25.	Alison Kircher (Wai-iti Terrace Residents)	Street BBQ	35-50	125
26.	Lynne Wise	Afternoon tea	30	40
27.	Andrew Carpenter	Street party	45	115
28.	Monica Renwick (Gold Card Neighbours)	High Tea	11	30
29.	Traci Stanbury	Street Party	80	100
30.	Brigid Furness	BBQ	20	50
31.	Stephen Viles (Neighbourhood Support Group –Ilam Road)	BBQ	30	75
32.	Edward Matla	Morning Tea	20	50
33.	Jeremy Adams	Street BBQ	50	100
34.	Karla Allan (Westgrove Committee)	Neighbourhood BBQ	80	70
35.	Jane Cameron	Neighbourhood BBQ/Garden party	30	75
36.	Michelle Staples	Street BBQ	70-90	200
37.	Guy Bergin	BBQ	40+	150
38.	Neil Govy	BBQ	90	100
39.	Bryndwr Baptist Church	Street party	Up to 1000	175
40.	Diane Rudkin	Sausage sizzle	50	100
	Total			\$4,000

- (b) That the late application from D Rudkin for a sausage sizzle in Plynlimon Park be accepted.
- (c) That the application from R Gordon be declined as it related to an open day function to promote Russley Golf Course.

The meeting concluded at 5pm.

CONFIRMED THIS 16TH DAY OF OCTOBER 2012

**VAL CARTER
CHAIRPERSON**

Attachment 1



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ATTACHMENT TO CLAUSE 1

Attachment 2



Attachment 3



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ATTACHMENT TO CLAUSE 1
Attachment 4

Attachment 4

In the Matter of the Reserves Act 1977 (Section 15)

And in the matter of a proposal by the Christchurch City Council to exchange part of a Gravel Reserve at 711 Johns Road with land owned by Orion NZ Ltd at 300E Mairehau Road

Recommendation to the Fendalton/Waimairi Community Board**Hearings Commissioner David Mountfort****Introduction**

This is a proposal by the Christchurch City Council and Orion NZ Ltd to exchange two pieces of land. The Council's land is part of a gravel pit at 711 Johns Road and is part of a reserve held under the Reserves Act. This pit lies between Johns Road and Waimakariri Road, with a substantial frontage to Johns Road. It has an irregular frontage to Waimakariri Road and is separated from that road by a number of small rural properties and another Council reserve adjacent to the only driveway into the site. Most of the Johns Road frontage has a substantial belt of mature pine trees along it, in several rows. The gravel pit has reached the end of its life and is currently being back-filled with hard fill.

Orion's land is a property at Mairehau Road, which is within the area known as Travis Swamp. Orion originally intended to build a substation here but no longer wishes to do so. Orion's land intrudes into Travis Swamp, the rest of which is a reserve owned and managed by the Christchurch City Council for scenic, amenity and wildlife purposes. This would be a strategic acquisition for the Council which would enhance its ability to protect the walkway, amenities and plantings in this scenic reserve. A substation on this site would be a major detraction from the outstanding qualities the Council has progressively developed at Travis Swamp. In exchange Orion would obtain part of the Waimakariri gravel pit for a new substation to service the developing industrial, residential and airport lands in the north west of the City.

The gravel pit is vested in the Council as a utility reserve with underlying title belonging to the Crown. The consultation process prescribed by the Reserves Act 1977 requires the Council advertise the proposal publicly and this was done. The Council went further than the minimum requirements of the Act and personally notified the owner of the nearest adjoining property, Mrs DM Orange, who then submitted against the proposal, as did two other parties. There was some complaint at the hearing that the Council might have cast its net wider and notified a number of other nearby residents in person. However it did not choose to do so and I am not able to do anything about that. In any case two other submissions were received from nearby property owners which enabled me to clearly understand the concerns held by nearby residents and I doubt if more widespread notification would have resulted in any different issues being raised.

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ATTACHMENT TO CLAUSE 1
Attachment 4

The Reserves Act¹ requires that a hearing be held into the submissions and the Council appointed me, as an independent Hearings Commissioner, to conduct that hearing and to make a recommendation on the matter to the Fendalton/Waimairi Community Board. I was informed that the Christchurch City Council has delegated authority to the Board to make a decision on the proposed land swap and if it does so, from there the matter will go to the Department of Conservation for legal implementation.

The Hearing of Submissions

Submissions were received from

Mrs DM Orange, 4 Waimakariri Road

Peter and Eileen Mackie, 23 Waimakariri Road

Alan and Liz Batty, 91 Watsons Road

A hearing was held in the Boardroom, Fendalton Service Centre on Tuesday 7 August 2012 at 10am. Mrs Orange attended and spoke to her submission, along with her son Corey Townsend. Mrs Mackie also attended and spoke to her submission. Mr and Mrs Batty did not attend but Mr Lewis Burn, from the Council told me about discussions he has had with Mr Batty, which I will return to later. Mr Shane Watson from Orion also attended to answer any questions.

Mr Burn and Mr Watson described the proposal, which I have set out above. Mr Burn advised that the substation site is only a small part of the whole reserve and is located at the north-eastern end close to the intersection of Johns, Harewood and Waimakariri Roads. Decisions had not been made about other sections of the gravel pit, but it is intended that after the proposed transfer of the substation site, the access driveway and two small areas for the upgrade of Johns Road, the balance of the land revert back to the Crown.

Mr Watson said that Orion planned to construct the substation in two stages. Stage One would be construction of the substation with one transformer in 2014-15, then approximately five years later a second transformer would be added. The purpose was to ensure capacity and security of supply for the north and east of the city.

Resource Management Act Implications

I clarified for the submitters that if the proposed substation complies with the rules in the City Plan (for example boundary set backs, recession planes, landscaping etc) then, as a permitted use within the zone, it will not require resource consent. This means in effect that the submitters would not get another opportunity, apart from this hearing, to object. The Orion proposal had not been developed to the stage where I could assess whether or not resource consent might be required. It was therefore a slightly unusual situation in which the hearing escalated into a version of a planning consent hearing, but without the procedures and formalities that would have occurred if it had been a proper hearing under the Resource Management Act. For example, for a proposal of this magnitude under the RMA there would probably have been expert evidence on noise and landscaping, both of which became important issues at the hearing.

¹ See Section 120

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ATTACHMENT TO CLAUSE 1
Attachment 4**Consideration of Submissions**

Mrs Debra Orange presented her objections.

- She would prefer the substation to be sited on the southern side of the access driveway furthest from her property.
- She is concerned about possible removal of trees on the boundary of the proposed substation site and Johns Road, and alongside the driveway from Waimakariri Road which is her south-western boundary. These two strips of trees currently act as buffers to traffic noise from Johns Road.
- She is concerned about the visual impact of the substation on her property.
- She considers the value of her property would be reduced.
- She is concerned about noise and dust during construction, including stage two construction and that there might be later stages with the complex growing even larger.
- She wanted to know if the placement of the substation nearby would impose restrictions on her use of her property.
- Mr Cory Townsend who is Mrs Orange's son expressed concern about the humming sound and occasional crackling which sometimes occurs at substations.
- Orion had provided a concept plan with "detail that may change". Would there be major changes?
- She wanted noise protection, something that looks attractive from her property and preferably for the substation building not to be visible at all.
- If the substation goes ahead she would like a bund to be constructed along the boundary with her property to screen the substation and to reduce noise, before construction of the substation commences.

In response Mr Watson advised that construction would take less than two months. The complex would not be enlarged to have more than two transformers, because of limitations on cabling. If more capacity was required Orion would install a transformer in another area. All cabling would be underground and there was sufficient space to install the cables along the driveway access without affecting the trees on Mrs Orange's property along the driveway. If they were affected Orion would have a duty of care to replace. The trees along Johns Road are vulnerable to any decisions which may be made by NZTA regarding road widening. Other trees on the site would be assessed for fall risk, but if they required removal they would be replaced with more suitable plantings. No restrictions on Mrs Orange's property were proposed or envisaged but if so she would be legally entitled to compensation. He did not believe the substation would lower her property values any more than the gravel pit or airport would, but agreed that this was a subjective opinion.

In response to my question about water supply in the area, Mrs Orange advised that they were not on city supply, but had a bore. The water could not be drunk from the tap. The bore was 20 feet deep. Mr Watson advised that cables would be laid at a depth of 600mm to 1m and he did not consider there would be any interference with the water table.

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ATTACHMENT TO CLAUSE 1
Attachment 4

Mr Watson said Orion's planning team review growth in demand annually and plan accordingly. Once the Council releases the site they will firm up building plans. He noted that the plans for the site when it was mooted approximately five years ago were considerably different as the earthquakes had caused a re-think. In response to further questioning from me he advised that the substation building to the highest pitch of the roof was between four and five metres. The site had already been filled to a level similar to Mrs Orange's section. A screening bund could be provided and had already been discussed with City Care (the operators of the pit). This would be two metres high with planting. It was very unlikely that the substation would be moved closer to the boundary with Mrs Orange's property as it was sited on the widest part of the section and closest to the access way.

Mrs Mackie presented her concerns:

- The substation should be sited away from the residential end of Waimakariri Road to the area opposite McLean's Island Road. This would not "fractionate the section".
- The operational noise, a "humming" sound, will affect the residents' quality of life and their property values.
- They had been informed when they bought their property that the gravel pit would eventually become a nature reserve.
- There was a conflict of interest in that the Council owned a substantial interest in Orion and in the Airport.
- Many of their neighbours were unaware of the proposal and would have objected.

Mr Burn also described a telephone discussion he had had with the other submitter Mr Batty. While Mr and Mrs Batty objected to the proposal their concerns were largely alleviated when they were informed that cabling would be underground and that the property would also be landscaped.

Clarification of points raised

I advised Mrs Mackie that I had been retained as an independent commissioner because of the perception of conflict of interest and to ensure the process was transparent. However, under the Reserves Act the Council cannot delegate to me the power to make a binding decision (as it could under the Resource Management Act). I could therefore make only a recommendation.

I asked Mr Burn to explain what consultation had been undertaken. Mr Burn advised that the only requirement under the Reserves Act was to insert a Public Notice in the newspaper. He had considered that Mrs Orange was the most affected by the proposal and written to her and visited her with Mr Watson to discuss the proposal. A third (late) submission had been received from Mr and Mrs Batty who did not wish to be present at this hearing. While they objected to the proposal their concerns were largely alleviated when they were informed that cabling would be underground and that the property would also be landscaped.

I asked Mr Watson and Mr Burn to explain why the substation needed to be sited close to the Orange property, and not elsewhere on the site where it would be further

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ATTACHMENT TO CLAUSE 1
Attachment 4

from residents houses. Mr Burn responded that the Council had agreed on this site with Orion subject to the outcome of this hearing, that there was a preference not to "fractionate" the block and for the existing access to be used (driveway shown as Section 3). The site on the other side of the driveway with frontage to Waimakariri Road, which is another Council reserve, is too small. The Council had consulted with the Department of Conservation throughout and had not considered any alternatives.

Mr Watson stated that Johns Road was a limited access road and that therefore NZTA may prevent Orion from forming a driveway from that side of the block. A paper road shown nearer to the southern end of the gravel pit from Waimakariri Road had not been formed and the Council did not intend to change its status. The proposed site was adjacent to the existing driveway, distribution would be to the north and east and therefore it made financial sense to site the substation at the north eastern end of the reserve land rather than at the southern end. A new 66KV cable would be laid to bring power in from the Hawthornden substation (to the south, either along Waimakariri or Watsons Roads) and then towards Marshlands linking several substations for security of supply and capacity. New 11KV lines (to distribute power) will go out in a star shaped pattern mainly to the north and east. It is anticipated there will be twelve to twenty 11KV lines over the next twenty years. He referred to developments at the Airport, and the industrial area in Sawyers Arms Road which would be requiring supply. He explained that the more cables going down one route the more likely problems were to occur and the further they had to take these cables the greater the cost.

I then asked Mr Watson to address the following questions:

- How high would the fill be on section 2, relative to Mrs Orange's section?
- What heights applied to the substation and switch yard?
- Would the substation affect electrical equipment in nearby homes?
- What bunding and landscaping was envisaged?
- What evidence was there that a bund would mitigate the humming noise?

Mr Watson responded that most of the section had already been filled to a level similar to Mrs Orange's section. The substation would be 4 to 5 metres to the top of the highest point on the roof and equipment in the Switchyard would be 3 to 4 metres. Technology had advanced to the stage where no electrical interference was anticipated. Crackling caused by insulators had been more of an issue with overhead lines. Televisions were now digital and not affected. Orion would want to remove some of the pine trees along Johns Road as they would be a fall risk but these would be replaced with a more suitable tree species. Bunding has been discussed with City Care and it has been established that to achieve a height of two metres the base would need to be four metres wide. There is room on the section for this and City Care has advised they see no problems in construction. He offered to engage an acoustic engineer to advise on the design of the bund before plans were finalised to ensure any noise was mitigated.

Site visit

After the hearing I conducted a visit to the site and the locality.

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Attachment 4**Evaluation of Issues**

I consider the following issues have been raised and require to be considered:

Noise and dust

Visual appearance

Property values

Alternative sites

The issue of trees is relevant to several of these issues.

Noise and dust

Dealing first with dust I am satisfied that this would be a very minor issue. There are already relevant provisions in the City Plan and both the Council and Environment Canterbury have additional powers to deal with such issues. The construction period would be very brief. Dust from the construction could not possibly equate to what must already have been occurring over many years from excavation and then refilling of the gravel pit.

With regard to noise, there appear to be two aspects. These are the effect of felling existing trees, particularly along the Johns Road boundary and along the driveway, and whether this would expose the residents' properties to more road noise. The second is noise from the substation itself.

It was apparent from my site visit that this is already a very noisy environment. In particular, at least during daylight hours, road noise from Johns Road, which is State Highway 1 and one of the busiest roads in Christchurch, is constant and very noticeable. There is also noise from Christchurch Airport which is nearby but this is less significant than the road noise. It is difficult for me to judge how much effect the pine trees may have in reducing the noise, but my layman's opinion is that it is probably not much. That may be because it is not a thickly planted strip and the trees have become open near the bottom, as mature radiata pine trees that have not been maintained and trimmed usually do. Traffic passing along the far side of the trees can still be clearly heard at the Orange boundary. It also seemed to me that there is so much road noise that any humming from the substation would not be heard.

In any case I consider that if a bund is constructed along the boundary as offered by Orion, and suitably planted on top or perhaps provided with an acoustic fence, that this would do a great deal to reduce the noise problems at the Orange and Mackie properties and probably leave them a good deal better off than they are now. It would also be very effective in screening the substation from sight. However, if this is done, I consider that a report from an acoustic expert should be obtained first to ensure the bund and any planting or fencing on it are optimally placed and constructed.

Visual appearance

Waimakariri Road presents a generally attractive semi-rural environment. The gravel pit when it was in full operation would have been a fairly substantial detraction from this, as it is not well screened from Waimakariri Road, although hidden from Johns Road by a belt of pine trees. Now that the pit has ceased operating as such, and most of it has been backfilled, it is less of a detraction, although much of the site is unkempt and not particularly attractive in itself. There are a number of neighbours and part of the site is also clearly visible from Waimakariri Road. The proposed substation site is set well back from Waimakariri Road at the end of the main entrance driveway.

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It would be about 100 metres from the Orange house and very clearly visible from the whole Orange property. The intervening land is quite rough and untidy, with filling yet to be completed. An electricity substation would contain a utilitarian building 4-5 metres high and outdoor transformers and switching gear. Electricity would be conveyed into and out of the site by underground cables. Orion proposes fairly extensive, but low height landscaping of the undeveloped parts of the site. It would not need to remove the mature pine trees along the driveway which screen the Orange property from the drive. However it would probably need to remove a number of the big pine trees near Johns Road. More of these trees may need to be felled for the Johns Road upgrade by the New Zealand Transport Agency. This probably would not create an adverse visual effect for anyone as the trees would be replaced by sufficient low plantings surrounding the substation, but may increase the noise exposure of the Orange property to Johns Road.

I consider that the low landscaping proposed all around the substation site will provide a satisfactory visual appearance for all viewers except for the owners and occupiers of the Orange property. I consider that along the Orange north-western boundary from the driveway to Johns Road a bund should be provided, at least 2 metres high and topped by planting and possibly an acoustic fence if a noise expert recommends this. From all other viewpoints I consider the other plantings proposed by Orion will be enough to soften and screen the substation from more distant views.

Alternative sites

Several alternative sites were suggested on the gravel pit land for the substation. These included the southern end of the site near the McLean's Island Road intersection, and the area south of the driveway where the site office and sheds currently stand.

For the Council Mr Burns said that he would prefer not to see the site "fractionated" by putting the substation anywhere else. His point is that the chosen site is at the north eastern tip of the site and retains maximum flexibility for the eventual re-use of the rest of the site. For Orion Mr Watson said that any other site would be less accessible or more expensive due to greater lengths to lay cables. The extra cost would obviously be minimised if the site was just the other side of the driveway.

I have no authority to require the use of any other site, and nor does the Council or Community Board on this particular proceeding. Under the Reserves Act, only the proposed site is being considered, and must be either confirmed or rejected. I therefore think that consideration should be confined to the proposed site only. If it is found to be suitable, then that would end the matter. If it is not suitable, it should be rejected, and then of course the Council and Orion would be free to consider other parts of the gravel pit site. However, before leaving this topic I would simply observe that moving the substation across the driveway would not do much for the Oranges but would move it closer to a group of houses around the Watsons Road corner, including the home of the submitters Mr and Mrs Batty.

In my opinion, the proposed site is not unsuitable. It requires landscaping and a bund along the Orange's boundary to mitigate the visual appearance and noise. In respect of all other neighbours, I doubt there would be any noise perceptible at all over and above the existing traffic noise. I consider that for all other viewers the standard of landscaping proposed by Orion will be sufficient to soften and screen the appearance of the substation.

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ATTACHMENT TO CLAUSE 1
Attachment 4**Property values**

Adverse effects on property values are a frequent concern in hearings of this type. It is easy to allege and very difficult to prove in the absence of expert evidence, which was not provided. To the best of my knowledge, if environmental effects are properly managed and mitigated, then there should be no lasting effect on property values. In fact the construction of the substation provides the potential to markedly improve the local environment especially for the Oranges, but also for others.

Conclusion

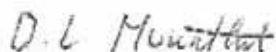
For the reasons already given I consider that the proposed site would be suitable for the construction of a substation if a suitably designed bund, landscaping and, if necessary, fencing are provided along the boundary of the Orange property. Orion would seem to have no problems in complying with this request. Unlike an RMA decision I cannot make a recommendation subject to conditions because the Reserves Act simply does not provide for that. Instead, the same can be achieved through a two part process. Under this Orion would agree in advance to the provision of a suitably-designed bund, and following that agreement the Community Board could then resolve to recommend the exchange to the Minister.

Recommendation

1. That the Fendalton/Waimairi Community Board recommends to the Minister of Conservation that the land exchange proposal described in this report proceed, subject to:

Orion NZ and the Christchurch City Council having first entered a formal agreement to ensure the following is implemented;

 - (a) A bund of at least 2 metres in height is built and landscaped along the north-western boundary of the property at 4 Waimakariri Road prior to the construction of the proposed substation, and
 - (b) Orion obtains a report from a qualified acoustic engineer as to the design and placement of the bund, including any planting and, if necessary, acoustic fencing along it, and agrees to carry out the recommendations of that report. The purpose of the bund is to screen the substation site from the property at 4 Waimakariri Road, and to mitigate any noise generated by the substation itself and any increased road noise due to the removal of any established trees.
2. That the submissions be allowed in part by the provision of the bund, landscaping and fencing (if required), and be otherwise rejected.



David Mountfort
Hearings Commissioner
24 August 2012.

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Attachment 5

Attachment 5

Please See Email
Attached.

Mrs D M Orange
4 Waimakariri Road
Harewood
Christchurch 8051

Property Consultancy Manager
Christchurch City Council
P O Box 73014
Christchurch 8154

12 June 2012

**PROPOSED LAND EXCHANGE
PART WAIMAKARIRI PIT, HAREWOOD,
FOR LAND AT TRAVIS SWAMP
&
711 JOHNS ROAD – PROPOSED ORION SUB-STATION SITE**

TO WHOM IT MAY CONCERN

As a resident of Waimakariri Road, who is directly affected by the above proposals because the land in the Waimakariri Pit is on the North West boundary of my property, I would like to object to the above proposals and I wish to appear before a panel and be heard.

I have several questions which I have listed below but one thing that really concerns me is the fact that building a sub-station adjacent to my property will have a direct affect on my property value! Will I be compensated for this?

The Waimakariri Pit is a large block of land with plenty of suitable areas for a sub-station, so why does it need to be on my boundary?

1. Will the land that the sub-station is going to be built on, be filled, as has the pit area in Sec 1?
2. With cabling being underground and along my northern boundary fence, how will this affect my pine trees?
3. What is the possibility of the Pine trees along my Northern boundary being damaged or removed for the laying of cables?
4. If they are damaged or removed will they be replaced?
5. Will I be able to plant trees along the North West boundary (adjacent to sub-station)?
6. What will happen with the trees (Pine trees and Poplars) in Section 2?
7. These trees give me a certain amount of protection from wind, privacy and a buffer from the traffic noise from Johns Road and, if removed this will leave my property

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wide open to winds and noise and a lack of privacy. Would they be replaced with some other type of trees etc?

8. Will there be a bund along my western boundary as shown on the plan?
9. Will the bund and landscaping be developed before building starts?
10. Has resource consent been granted for the Orion sub-station?
11. When is the building of the sub-station likely to start and how long will it take?
12. What inconveniences should I expect during the building process?
13. Could the planned sub-station be moved further south into the pit area?
14. If no, why not?
15. What restrictions (if any) will be placed on the use of my land?
16. Will the land (Sec 2) that is outside of the fenced sub-station area and beyond the landscaped area be maintained by Orion?

Further to my objection, please find attached questions asked by me to Mr Lewis Burn who passed the questions on to Shane Watson of Orion.

As I have stated in my reply email to Mr Burn, the answers are very disappointing and non committal not to mention very uninformative.

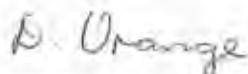
How can a proposal be put forward without all the information being available at the time.

This surely must have an effect as to what people perceive. I have asked questions based on the information and plans I have received about the proposal only to find out because of the questions I have asked, that the plans for the sub-station and the landscaping shown on the plan may not necessarily be what has been proposed.

I would like some answers, as the questions I have asked will directly affect me.

I would also like my son present at the hearing as my support person. However he does not arrive back in the country until 17 July.

Yours faithfully



D M Orange

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Re: FW: Proposed Orion Land Swap - Telecom | powered by Yahoo! Mail Mail

Page 1 of 3

YAHOO! xtra MAIL
Classic

Re: FW: Proposed Orion Land Swap

Tuesday, 12 June, 2012 11:21 AM

From: "Debra Orange" <gingerneg@xtra.co.nz>

To: "Lewis Burn" <Lewis.Burn@ccc.govt.nz>

Good Morning Mr Burn,

I'm sorry to say that the answers from Shane Watson of Orion are very disappointing and non committal.

How can a proposal be put forward if all the information is not there or final plans haven't been decided on? This could be the difference between people objecting or not. Totally an unfair advantage.

I would also like to know the reason why the proposed sub-station cannot be located in some other area of the Waimakariri Pit? There is plenty of suitable sites down there

Kind regards
Debra Orange
4 Waimakariri Road
Harewood
Christchurch 8051

— On Mon, 11/6/12, Burn, Lewis <Lewis.Burn@ccc.govt.nz> wrote:

From: Burn, Lewis <Lewis.Burn@ccc.govt.nz>

Subject: FW: Proposed Orion Land Swap

To: "Debra Orange" <gingerneg@xtra.co.nz>

Date: Monday, 11, June, 2012, 8:38 AM

Good Morning , further to my email on Friday , Shane Watson of Orion has added responses to your email questions and has asked that these be sent on to you.

Regards

Lewis Burn

Property Consultant
Corporate Support
DDI 941 8522
Email: lewis.burn@ccc.govt.nzFrom: Debra Orange (<mailto:gingerneg@xtra.co.nz>)

Sent: Wednesday, 6 June 2012 11:37 PM

To: Burn, Lewis

Subject: Proposed Orion Land Swap

Dear Mr Burns,

Thank you for the information on the Orion Land Swap.

I would like to know how the submission process works and do you have any information on this process that will help me.

Below is a list of questions that I hope you can answer for me.

1. Will the land that the sub-station is going to be built on, be filled, as has the pit

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area in Sec 1?

The details of the substation design have not been confirmed, but we anticipate the ground levels will be flat.

2. With cabling being underground and along my northern boundary fence, how will this affect my pine trees?

No decisions have been made but the pine trees that are located along Johns Road will most likely be removed in the future.

3. Has resource consent been granted for the Orion sub-station?

Resource consents will be requested prior to construction. These are likely to only be associated changing of soil contours and storm-water discharge. The substation itself is a complying activity under the city plan and will therefore not require a specific consent.

3. Will there be a bund along my western boundary as shown on the plan?

The landscaping will be determined at the time of final design. We anticipate that we will be undertaking landscaping that is sympathetic with the environment.

4. Will the bund and landscaping be developed before building starts?

The landscaping is unlikely to be developed prior to building as we anticipate that we will need to undertake ground works remediation prior to building. Surplus soil will be utilized in the landscaping.

6. When is the building of the sub-station likely to start?

It is anticipated that building works will progress 2012/2015.

7. Could the planned sub-station be moved further south into the pit area?

The substation is being installed as south as practical within the area of land that has been negotiated for transfer. The substation is further south than detailed in previous proposals presented earlier.

Kind regards
Debbie Orange

4 Waimakariri Road
Harewood
Christchurch 8051

Phone: 3599 086

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**FENDALTON/WAIMAIRI COMMUNITY BOARD
16 OCTOBER 2012**

**Report of a meeting of the Fendalton/Waimairi Community Board
held on Tuesday 16 October 2012 at 4pm
in the Boardroom, Fendalton Service Centre, corner Jeffreys and Clyde Roads.**

PRESENT: Val Carter (Chairperson), Cheryl Colley (Deputy Chairperson), Sally Buck, David Cartwright, Jamie Gough and David Halstead.

APOLOGIES: An apology was received and accepted from Faimeh Burke.

An apology for early departure was received and accepted from David Cartwright who retired at 4.12pm and was absent for part of clause 1 and clauses 2 – 7 and clauses 9 – 11.

The Board reports that:

PART B - REPORTS FOR INFORMATION

1. DEPUTATIONS BY APPOINTMENT

1.1 WATTIE MORTIMER– FENHALL STREET

Wattie Mortimer was in attendance and spoke to the Board on behalf of residents of Fenhall Street and its surrounds regarding ongoing concerns and issues relating to excessive parking in Fenhall Street and expressed tentative support for the proposed parking plan but requested proactive enforcement, and a review of the situation within six months of the restrictions coming into operation.

Mr Mortimer outlined some of the problems residents were experiencing due to parking on both sides of this narrow residential street.

These include:

- lack of parking for visitors or tradespeople
- vehicles unable to turn around and having to reverse to exit Fenhall Street
- earlier 6am rubbish collection to enable contractors to be able to provide this service.

1.2 BILL GREENWOOD – FENHALL STREET

Bill Greenwood was in attendance and spoke to the Board regarding his concerns relating to the proposed Fenhall Street Parking Plan.

Mr Greenwood was of the view that status quo should be maintained and that parking restrictions should only be considered after the completion of the Airport Business Park.

Mr Greenwood also advised the Board that, in his view, the proposed parking restrictions would adversely impact on safety and that the proliferation of signs required would reduce the visual amenity of the area.

1.3 PETER HARRIS – FENHALL STREET

Peter Harris was in attendance and spoke to the Board regarding his concerns relating to the proposed Fenhall Street Parking Plan.

Mr Harris advised the Board of his concerns over the 'narrowing' of Oakhurst Place associated with the proposed parking plan.

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Mr Harris also commented that if more staff parking were to be provided within the Business Park site his concerns would be reduced as on street staff parking would be less prevalent, particularly in Oakhurst Place.

The Chairperson thanked all the presenters for attending the meeting and informing the Board of their concerns. Refer clause 9 for the decision on this matter.

2. PRESENTATION OF PETITIONS

A petition was presented by Bill Greenwood on behalf of the Airport Business Park employees regarding the proposed parking plan for Fenhall Street and its surrounds.

The prayer of the petition reads as follows:

“That a decision on parking changes in Fenhall Street and the surrounding streets be deferred until at least the current build work at the Airport Business Park is completed and all onsite parking is available and the proposed parking building is completed.”

The Board **received** the above petition and sought immediate staff advice on the prayer as it was directly associated with the Fenhall Street Parking Plan proposal, which was the substantive item for the Board's consideration at this meeting and for which appropriate and authorised Council staff were in attendance. Refer clause 9 for the decision on this matter.

3. NOTICES OF MOTION

Nil.

4. CORRESPONDENCE

The following tabled correspondence:

- information memorandum advising of a delay in the consideration of P120 parking restrictions for College Avenue due to SCIRT infrastructure repair work in the area
- email from Evan Owens, one of the Trustees of Burnside Primary School regarding the proposed school closure, requesting information regarding community facilities within the ward and the occupancy levels of social housing in the ward.

The Board **received** the correspondence and asked staff to respond as appropriate.

5. BRIEFINGS

Nil.

6. COMMUNITY BOARD ADVISER'S UPDATE

The Board **received** information on the following:

- **Review Of Previous Board Resolutions/Decisions**
 - (a) reminder of upcoming Shirley/Papanui Community Board joint seminar on Gardiners/Sawyers Arm Road Intersection.
 - (b) elm tree in Leinster Road – a pruning option has been agreed with the affected resident

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(c) Memorial Avenue parking restriction proposals report to come to 29 October meeting.

- Mr Ott will be making his deputation to the Council Earthquake Forum on 18 October to present his concerns regarding the impact of the Waste Management bylaw on homeowners receiving a rates rebate due to earthquake damaged property.

7. ELECTED MEMBERS' INFORMATION EXCHANGE

Nil.

PART C - REPORT ON DELEGATED DECISIONS TAKEN BY THE BOARD

8. CONFIRMATION OF MEETING MINUTES –1 OCTOBER 2012

The Board **resolved** that the minutes of its ordinary meeting of Monday 1 October 2012, be confirmed.

9. FENHALL STREET AREA PARKING PLAN

The Board considered a report regarding proposed parking restrictions to be installed on Fenhall Street, Pinehurst Crescent, Penwood Street, Geraldo Place, Bentley Street, and Oakhurst Place in accordance with the Fenhall Street Area Parking Plan.

Prior to consideration of the report staff addressed minor editorial corrections to the recommendations as follows:

1. the phrase "... and that all parking restrictions operate five days a week (Monday to Friday)" to be added to the end of recommendation 1, paragraph 1, and;
2. that all references to Bentley Street in recommendation 1(c) Fenhall Street be replaced with "Fenhall Street".

The Board **agreed** to accept theses editorial changes.

The Board sought staff advice on the specific points raised in clause 2, Deputations by Appointment refers. Further staff advice was sought on the development time frame for the business park, the resource consent considerations, the criteria for closure of the vehicle access gate in Fenhall Street, enforcement resources, timescales for installation of signage and line painting and an appropriate time frame should a review of the situation to be considered.

Staff also provided detailed information including:

- available 'road widths' pre and post implementation
- anticipated vehicle speeds and safety matters
- access for refuse vehicles
- walking distances for commuters
- bus stops and;
- a wide range of other related matters.

The Board considered the petition (clause 2 refers) carefully and again sought advice on the prayer and the implications of deferring any consideration of parking restrictions until all development and carparking was completed on the site.

Staff advised that it would be highly unlikely for all staff parking requirements to be met within the bounds of the Business Park and that on-street commuter parking would continue to be an issue. Staff provided examples of similar situations across the city.

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An addition to the staff recommendations was proposed by Councillor Buck and seconded by Councillor Gough. as follows:

“that the parking be reassessed regularly and the Board updated, initially in June 2013”.

Councillors Buck and Gough asked to speak to the motion including the amendment, both declaring their support for the proposed plan.

When put to the meeting the amendment was declared **carried**.

The Board **resolved** to:

1. Approve the Fenhall Street Area Parking Plan as outlined below in the following 49 resolutions and that all parking restrictions operate five days a week (Monday to Friday).

Bentley Street

- (a) Revoke the following on Bentley Street:

- (i) That all existing parking restrictions on the southern side of Bentley Street commencing at its intersection with Russley Road and extending in an easterly direction to its intersection with Fovant Street be revoked.
- (ii) That all existing parking restrictions on the northern side of Bentley Street commencing at its intersection with Russley Road and extending in an easterly direction to its intersection with Oakhurst Place be revoked.

- (b) Approve the following on Bentley Street:

- (i) That the stopping of vehicles be prohibited at any time on the southern side of Bentley Street commencing at its intersection with Russley Road and extending in an easterly direction for a distance of 25 metres.
- (ii) That the parking of vehicles be restricted to a maximum period of 120 minutes on the southern side of Bentley Street commencing at a point 25 metres east of its intersection with Russley Road and extending in an easterly direction for a distance of 85 metres.
- (iii) That the stopping of vehicles be prohibited at any time on the southern side of Bentley Street commencing 110 metres east of Russley Road and extending in an easterly direction for a distance of four metres.
- (iv) That a “bus stop” be installed on the southern side of Bentley Street commencing 114 metres east of Russley Road and extending in an easterly direction for a distance of 14 metres.
- (v) That the stopping of vehicles be prohibited at any time on the southern side of Bentley Street commencing at its intersection with Fovant Street and extending in a westerly direction for a distance of 12 metres.
- (vi) That the parking of vehicles be restricted to a maximum period of 120 minutes on the southern side of Bentley Street commencing at a point 12 metres west of its intersection with Fovant Street and extending in a westerly direction for a distance of 62 metres.
- (vii) That the stopping of vehicles be prohibited at any time on the northern side of Bentley Street commencing at its intersection with Russley Road and extending in an easterly direction for a distance of 23 metres.

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- (viii) That the stopping of vehicles be prohibited at any time on the northern side of Bentley Street commencing at its intersection with Fenhall Street and extending in a westerly direction for a distance of 12 metres.
- (ix) That the stopping of vehicles be prohibited at any time on the northern side of Bentley Street commencing at its intersection with Fenhall Street and extending in an easterly direction for a distance of 11 metres.
- (x) That the parking of vehicles be restricted to a maximum period of 120 minutes on the northern side of Bentley Street commencing at a point 11 metres east of its intersection with Fenhall Street and extending in an easterly direction for a distance of 48 metres.
- (xi) That the stopping of vehicles be prohibited at any time on the northern side of Bentley Street commencing 59 metres east of Fenhall Street and extending in an easterly direction for a distance of 14 metres.
- (xii) That a "bus stop" be installed on northern side of Bentley Street commencing at a point 73 metres east of Fenhall Street and extending in an easterly direction for a distance of 14 metres.
- (xiii) That the stopping of vehicles be prohibited at any time on the northern side of Bentley Street commencing at a point 87 metres east of Russley Road and extending in an easterly direction for a distance of four metres.
- (xiv) That the stopping of vehicles be prohibited at any time on the northern side of Bentley Street commencing at its intersection with Oakhurst Place and extending in a westerly direction for a distance of 12 metres.
- (xv) That the stopping of vehicles be prohibited at any time on the northern side of Bentley Street commencing at its intersection with Oakhurst Place and extending in an easterly direction for a distance of 11 metres.

Fenhall Street

(c) Approve the following on Fenhall Street:

- (i) That the stopping of vehicles be prohibited at any time on the western side of Fenhall Street commencing at its intersection with Bentley Street and extending in a northerly direction for a distance of 25 metres.
- (ii) That the parking of vehicles be restricted to a maximum period of 120 minutes on the western side of Fenhall Street commencing at a point 106 metres north of its intersection with Bentley Street and extending in a northerly direction for a distance of 100 metres.
- (iii) That the stopping of vehicles be prohibited at any time on the western side of Fenhall Street commencing at a point 276 metres north of Bentley Street and extending in a northerly direction for a distance of 30 metres to the end of the street.
- (iv) That the stopping of vehicles be prohibited at any time on the eastern side of Fenhall Street commencing at its intersection with Bentley Street and extending in a northerly direction for a distance of 18 metres.
- (v) That the parking of vehicles be restricted to a maximum period of 120 minutes on the eastern side of Fenhall Street commencing at a point 18 metres north of its intersection with Bentley Street and extending in a northerly direction for a distance of 83 metres.

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- (vi) That the stopping of vehicles be prohibited at any time on the eastern side of Fenhall Street commencing at its intersection with Pinehurst Crescent extending in a southerly direction for a distance of 15 metres.
- (vii) That the stopping of vehicles be prohibited at any time on the eastern side of Fenhall Street commencing at its intersection with Pinehurst Crescent extending in a northerly direction for a distance of 13 metres.
- (viii) That the parking of vehicles be restricted to a maximum period of 120 minutes on the eastern side of Fenhall Street commencing at a point 13 metres north of its intersection with Pinehurst Crescent and extending in a northerly direction for a distance of 66 metres.
- (xiv) That the stopping of vehicles be prohibited at any time on the eastern side of Fenhall Street commencing at a point 79 metres north of Bentley Street and extending in a northerly direction for a distance of 32 metres to the end of the street.

Pinehurst Crescent

- (d) Approve the following on Pinehurst Crescent:
 - (i) That the stopping of vehicles be prohibited at any time on the southern side of Pinehurst Crescent commencing at its intersection with Fenhall Street and extending in an easterly direction for a distance of 12 metres.
 - (ii) That the parking of vehicles be restricted to a maximum period of 120 minutes on the southern side of Pinehurst Crescent commencing at a point 137 metres east of its intersection with Fenhall Street and extending initially in an easterly direction and then to the south around the bend for a total distance of 161 metres.
 - (iii) That the stopping of vehicles be prohibited at any time on the northern side of Pinehurst Crescent commencing at its intersection Fenhall Street and extending in an easterly direction for a distance of 14 metres.
 - (iv) That the parking of vehicles be restricted to a maximum period of 120 minutes on the northern side of Pinehurst Crescent commencing at a point 14 metres east of its intersection with Fenhall Street and extending in an easterly direction for a distance of 122 metres.
 - (v) That the stopping of vehicles be prohibited at any time on the northeast side of Pinehurst Crescent commencing at its intersection with Penwood Street and extending in a northwesterly direction for a distance of 15 metres.
 - (vi) That the stopping of vehicles be prohibited at any time on the northeast side of Pinehurst Crescent commencing at its intersection with Penwood Street and extending in a southeasterly direction for a distance of 11 metres.
 - (vii) That the parking of vehicles be restricted to a maximum period of 120 minutes on the northeast side of Pinehurst Crescent commencing at a point 11 metres southeast of its intersection with Penwood Street and extending in a southerly direction for a distance of 49 metres.
 - (viii) That the stopping of vehicles be prohibited at any time on the eastern side of Pinehurst Crescent commencing at its intersection with Geraldo Place and extending in a northerly direction for a distance of 18 metres.

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- (ix) That the stopping of vehicles be prohibited at any time on the eastern side of Pinehurst Crescent commencing at its intersection with Geraldo Place and extending in a southerly direction for a distance of 24 metres.
- (x) That the parking of vehicles be restricted to a maximum period of 120 minutes on the eastern side of Pinehurst Crescent commencing at a point 24 metres south of its intersection with Geraldo Place and extending in a southerly direction for a distance of 53 metres.

Oakhurst Place

(e) Approve the following on Oakhurst Place:

- (i) That the stopping of vehicles be prohibited at any time on the western side of Oakhurst Place commencing at its intersection with Bentley Street and extending in a northerly direction for a distance of 11 metres.
- (ii) That the parking of vehicles be restricted to a maximum period of 120 minutes on the western side of Oakhurst Place commencing at a point 11 metres north of its intersection with Bentley Street and extending in a northerly direction for a distance of 77 metres.
- (iii) That the stopping of vehicles be prohibited at any time on the western side of Oakhurst Place commencing at a point 88 metres north of Bentley Street and extending initially in a northerly direction around the cul de sac head following the kerbline in a clockwise direction for a distance of 52 metres.
- (iv) That the stopping of vehicles be prohibited at any time on the eastern side of Oakhurst Place commencing at its intersection with Bentley Street and extending in a northerly direction for a distance of 12 metres.

Penwood Street

(f) Approve the following on Penwood Street:

- (i) That the stopping of vehicles be prohibited at any time on the northwest side of Penwood Street commencing at its intersection with Pinehurst Crescent and extending in a northeasterly direction for a distance of 14 metres.
- (ii) That the parking of vehicles be restricted to a maximum period of 120 minutes on the western side of Penwood Street commencing 14 metres northeast of Pinehurst Crescent and extending initially in a northeasterly direction and then to the north for a total distance of 99 metres.
- (iii) That the stopping of vehicles be prohibited at any time on the southeast side of Penwood Street commencing at its intersection with Pinehurst Crescent and extending in a northeasterly direction for a distance of 11 metres.

Geraldo Place

(g) Approve the following on Geraldo Place:

- (i) That the stopping of vehicles be prohibited at any time on the southern side of Geraldo Place commencing at its intersection with Pinehurst Crescent and extending in an easterly direction for a distance of 10 metres.
- (ii) That the stopping of vehicles be prohibited at any time on the northern side of Oakhurst Place commencing at its intersection with Pinehurst Crescent and extending in an easterly direction for a distance of 13 metres.

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- (iii) That the parking of vehicles be restricted to a maximum period of 120 minutes on the northern side of Oakhurst Place commencing at a point 13 metres east of its intersection with Pinehurst Crescent and extending initially in an easterly direction, then northward, and then around the cul de sac head following the kerblane in a clockwise direction for a total distance of 189 metres.

Fovant Street

- (h) Approve the following on Penwood Street:

- (i) That the stopping of vehicles be prohibited at any time on the western side of Fovant Street commencing at its intersection with Bentley Street and extending in a southerly direction for a distance of 11 metres.

- 2. That the parking situation be reassessed regularly and the Board updated initially in June 2013.

10. APPLICATION TO THE BOARD'S YOUTH DEVELOPMENT SCHEME – REUBYN BISSCHOPS AND BENJAMIN DAVID MOORE

The Board considered an application for funding from its 2012/13 Youth Development Fund from Reubyn Bisschops and Benjamin David Moore towards the cost of competing at the Triathlon Union Age-Group World Championships.

STAFF RECOMMENDATION

It is recommended that the Board make a grant of \$400 each to Reubyn Bisschops and Benjamin David Moore towards the cost of competing at the Triathlon Union Age-Group World Championships.

Staff spoke to this report and advised that after further reviewing the information supplied, and to enable consistency with other applicants to the Fendalton/Waimairi Youth Development fund, staff wished to amend their previous recommended amount to \$200.

The Board **resolved** to allocate \$200 each to Reubyn Bisschops and Benjamin David Moore towards the cost of competing at the Triathlon Union Age-Group World Championships.

11. APPLICATION TO THE BOARD'S YOUTH DEVELOPMENT SCHEME – LAUREN ALEXANDER

The Board considered an application for funding from its 2012/13 Youth Development fund for Lauren Alexander towards the cost of participating in the Latitude Global Volunteering programme in Fiji.

The Board **resolved** to allocate \$400 from its 2012/13 Youth Development fund to Lauren Alexander towards the cost of participating in the Latitude Global Volunteering programme in Fiji.

The meeting concluded at 5.45pm.

CONFIRMED THIS 29TH DAY OF OCTOBER 2012

**VAL CARTER
CHAIRPERSON**

CLAUSE 9

8. 11. 2012

**HAGLEY/FERRYMEAD COMMUNITY BOARD
3 OCTOBER 2012**

**Report of a meeting of the Hagley/Ferrymead Community Board
held on Wednesday 3 October 2012 at 3pm in the Board Room,
Woolston Club, 43 Hargood Street, Woolston, Christchurch.**

PRESENT: Bob Todd (Chairperson), Islay McLeod (Deputy Chairperson), Tim Carter,
David Cox, Yani Johanson, Brenda Lowe-Johnson and Nathan Ryan.

APOLOGIES Nil.

PART A - MATTERS REQUIRING A COUNCIL DECISION

1. DRAFT SUMNER VILLAGE CENTRE MASTER PLAN

The report and accompanying recommendations from the Board were submitted to the Council meeting on 11 October 2012 as a report from the Chairperson.

PART B - REPORTS FOR INFORMATION

2. DEPUTATIONS BY APPOINTMENT

2.1 GREG HARFORD - GOING DIGITAL

The Board **received** a deputation and supporting information from Greg Harford, National Manager of Going Digital, the Government campaign promoting digital television on the upcoming change to digital television scheduled for Christchurch in April 2013. The Board was advised of the range of activities planned for supporting these changes to the Christchurch community and provided comment on these.

The Chairperson thanked Greg Harford for his deputation to the Board.

3. PRESENTATION OF PETITIONS

Nil.

4. NOTICES OF MOTION

Nil.

5. CORRESPONDENCE

Nil.

6. BRIEFINGS

6.1 CUSTOMER SERVICES UNIT

The Board **received** a briefing from David Dally and Katrina Guest from Customer Services Unit, including an update on the current status of the temporary Council Service Centres and the new electronic system Connect, to support Council building and resource consent functions.

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6 Cont'd

The Chairperson thanked David Dally and Katrina Guest for their briefing.

6.2 WASHINGTON WAY RESERVE SKATE PARK

The Board **received** a briefing from Grant MacLeod and Kevin Williams on the Washington Way Reserve Skate Park and its recently granted resource consent. Artistic impressions of the concept design were tabled, and information on the background to the project and the proposed timeline for completion of the skate park were discussed. Staff responded to Board member questions, including the need for continuation of the Working Party established in 2010 to monitor and report back on incidents at the skate park.

The Board's **decision** regarding the disbanding of the Washington Way Reserve Skate Park Working Party is included in Clause 13 (Part C) of these minutes.

The Chairperson thanked Grant MacLeod and Kevin Williams for their briefing.

6.3 COASTAL PATHWAY PROJECT – CONCEPT PLAN

The Board **received** a briefing from Mark Rushworth providing an update on the first stage of the concept plan for the Coastal Pathway from Ferrymead to Sumner, underway as part of a partnership between the Council and the Christchurch Coastal Pathway Group. Board members were advised of the consultation underway and received a copy of the information circulated as part of the consultation.

Board members raised questions regarding the infrastructure repair work and planning underway in the area, and the opportunities for betterment to support this project. The relationship of this project to the other planning documents for this area was discussed.

The Board **decided** to request:

- (a) Information about the Stronger Christchurch Infrastructure Rebuild Team work underway and planned in the area.
- (b) Information, including status and timing, on the current and draft Council planning documents and projects in this area.

The Chairperson thanked Mark Rushworth for his briefing.

7. COMMUNITY BOARD ADVISER'S UPDATE

- The Board **received** information from the Community Board Adviser on Board-related activities including upcoming meeting, events, and current consultations.
- The Board **received** a memorandum from the Community Libraries Manager providing information on the new mobile vans to replace the mobile library bus.
- The Board **received** an update on the Hagley/Ferrymead Local Earthquake Recovery Coordination Meeting held on 4 September 2012.

8. QUESTIONS UNDER STANDING ORDERS

Nil.

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9. BOARD MEMBERS' INFORMATION EXCHANGE

- Board members were advised that the Council has approved a list of 30 priority facilities, with reports on these due back to the Council by December.
- Board members were advised that a report regarding the Hagley Park Cricket Oval is to be considered by the Community, Recreation and Culture Committee in late October. The Board **decided** to request information on the opportunities for Board input into the project.
- Board members discussed the Christchurch Polytechnic Institute of Technology (CPIT) ArtBox project providing studio, retail and exhibition spaces planned for the corner of St Asaph and Madras Streets, which has received financial support from the Council. Board members expressed support for a future meeting with CPIT regarding an overall concept for this area.
- The Board Chairperson tabled a submission for lease of site on the Heathcote Domain from the Heathcote Community Sports Club Inc. Board members were advised that the Chairperson has received an invitation for all Board members to visit the Club, with further details to be advised.
- The Board **decided** to write to the Canterbury Earthquake Recovery Authority in support of continuation of the Technical Category 3 Land community meetings.

PART C – REPORT ON DELEGATED DECISIONS TAKEN BY THE BOARD

10. CONFIRMATION OF MEETING MINUTES – 19 SEPTEMBER 2012

It was **resolved** on the motion of David Cox, seconded by Tim Carter, that the minutes of the Board's ordinary meeting (both open and public excluded) of 19 September 2012 be confirmed.

11. CONSIDERATION OF APPLICATIONS FOR NEIGHBOURHOOD WEEK FUNDING 2012

The Board considered a report seeking applications for Neighbourhood Week funding and set in place a process should any late applications need to be considered.

Staff tabled a late Neighbourhood Week Application from the Salvation Army requesting \$250 for an community event to be held at 177 Linwood Avenue on 1 November 2012.

STAFF RECOMMENDATION

It is recommended that the Hagley/Ferrymead Community Board:

- Consider the applications as set out in the circulated matrix and allocate Neighbourhood Week funds accordingly.
- Delegate the Board Chairperson and Deputy Chairperson authority to consider any late applications and allocate funding, should any funds remain, up until 4 November 2012.
- Resolve that any allocated funds not reimbursed by 31 January 2013 be returned to the Hagley/Ferrymead Community Board 2012/13 Discretionary Response Fund.

BOARD CONSIDERATION

Board members discussed the late application from the Salvation Army, and the contribution the organisation makes to the community. Board members **agreed** to accept the application on this occasion only.

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11 Cont'd**BOARD DECISION**

It was **resolved** on the motion of Tim Carter, seconded by Islay McLeod, that the Board:

(a) Allocate its Neighbourhood Week funds as follows:

No.	Contact/Organisation	Location of Activity	Allocation
1	Friends of Linwood Cemetery Charitable Trust	Linwood Cemetery	\$70
2	Olwyn Palmer	Dunkeld Lane	\$120
3	Jill Boanas	Muritai Terrace	\$100
4	Gary Charmley	Mt Pleasant Road	\$70
5	Robin Arnold	Brigid Place	\$100
6	Anglican Parish of Linwood - St Chads	Carnavon Street	\$200
7	Margaret Jenkin	Highlight Lane	\$85
8	Chester Street East Residents Assn	Chester St East Park	\$150
9	Bill Newsom	Moncks Spur Road	\$75
10	Beachville Road Neighbourhood Support	Beachville Reserve	\$125
11	Redcliffs Residents Assn	Redcliffs Park	\$250
12	Adrienne Chin	Valley View	\$75
13	Wakatu Ave Neighbourhood Support	Wakatu Ave	\$85
14	Redcliffs Community Shed - Sumner Bays Union Church	Main Road	\$150
15	Jura Place Neighbourhood Watch	Jura Place	\$75
16	Gillian Sheard, Neighbourhood Support	Avalon Street	\$115
17	Kathryn Gray-van Olst	Mt Pleasant Road	\$125
18	Will Harvie	Craigieburn Lane	\$100
19	Will Parker	Michael Avenue	\$100
20	Trevor Walker	Soleares Avenue	\$75
21	Peter McKie, Neighbourhood Support	Flinders Road	\$100
22	Mt Pleasant Residents	Valencia Lane	\$250
23	Cecilia Fitzgerald	Cannon Hill Crescent	\$100
24	Avon Loop Planning Assn	Oxford Terrace	\$25

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No.	Contact/Organisation	Location of Activity	Allocation
25	Linwood Intermediate School	McLean Street	\$250
26	Kevin Taylor	Avonside Drive	\$100
27	Elise van Bentem	Liverpool Street	\$100
28	Marnie Erkkila	Dacre Street	\$90
29	Peterborough Village Committee	Jungle Garden cnr Madras/Salisbury	\$75
30	Katie Brett	Richmond Hill Road	\$100
31	Wildberry Street Neighbourhood Support	Wildberry Street	\$65

- (b) Delegate the Board Chairperson and Deputy Chairperson authority to consider any late applications and allocate funding, should any funds remain, up until 4 November 2012.
- (c) Resolve that any allocated funds not reimbursed by 31 January 2013 be returned to the Hagley/Ferrymead Community Board 2012/13 Discretionary Response Fund.
- (d) Accept the late application from the Salvation Army, and allocate \$250 from the Hagley/Ferrymead Community Board 2012/13 Discretionary Response Fund for the event to be held at 177 Linwood Avenue on 1 November 2012.

(Note: Brenda Lowe-Johnson abstained from consideration of application No 1.)

12. APPLICATIONS TO THE HAGLEY/FERRYMEAD 2012/13 YOUTH DEVELOPMENT SCHEME – SISTER CITIES TOUR OF EUROPE 2013 – JAKE CHRISTOPHER BROWN, MADISON LEIGH MURRAY, KATYANA ASHLEY TIPUNA, POPPY JANE WALLACE-BELL, HESTER BELLA MARRIOTT AND EMMA NICOLE NORRIS

The Board considered a report seeking approval for applications for funding from the Hagley/Ferrymead Community Board's 2012/13 Youth Development Scheme. Staff responded to questions regarding the Sister Cities Project.

It was **resolved** on the motion of Tim Carter, seconded by Yani Johanson, that the Hagley/Ferrymead Community Board make the following grants from its 2012/13 Youth Development fund: Jake Christopher Brown \$300, Madison Leigh Murray \$300, Katyana Ashley Tipuna \$300, Poppy Jane Wallace-Bell \$300, Hester Bella Marriott \$300, and Emma Nicole Norris \$300, toward funding the applicants' participation on the Sister Cities Tour of Europe 2013.

(Note: David Cox took no part in discussion and voting on this item.)

13. BRIEFINGS CONT'D

Further to Clause 6.2 (Part B) of these minutes, the Board **resolved** on the motion of Bob Todd, seconded by Tim Carter, that the Board disband the Washington Way Reserve Skate Park Working Party.

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The Board Chairperson thanked Board members and staff for their attendance and contributions and declared the meeting closed at 4.53pm.

CONFIRMED THIS 17TH DAY OF OCTOBER 2012

**BOB TODD
CHAIRPERSON**

8. 11. 12

**HAGLEY/FERRYMEAD COMMUNITY BOARD
17 OCTOBER 2012**

**Report of a meeting of the Hagley/Ferrymead Community Board
held on Wednesday 17 October 2012 at 3pm in the Board Room,
Woolston Club, 43 Hargood Street, Woolston, Christchurch.**

PRESENT: Bob Todd (Chairperson), Islay McLeod (Deputy Chairperson), Tim Carter, David Cox, Brenda Lowe-Johnson and Nathan Ryan.

APOLOGIES An apology for absence was received and accepted from Yani Johanson.

PART B - REPORTS FOR INFORMATION

1. DEPUTATIONS BY APPOINTMENT

1.1 JACK WORMALD AND REG DALLEY

The Board **received** a deputation and supporting information from Jack Wormald and Reg Dalley regarding the supermarket development in Redcliffs and traffic signals. Board members were advised of the need for traffic signals in Redcliffs at the corner of Main Road and Augusta Street, the benefits signalisation would bring to the community and that Foodstuffs have stated they will not rebuild a supermarket on that corner without signals.

The deputation requested investigation into funding to enable the signals and supermarket to be rebuilt, and made suggestions regarding this.

The Chairperson thanked Jack Wormald and Reg Dalley for their deputation to the Board.

The Board **decided** on the motion of Tim Carter, seconded by Bob Todd, to write to Stronger Christchurch Infrastructure Rebuild Team requesting that signalisation of the Main Road and Augusta Street intersection be considered as betterment as part of the Main Road infrastructure repair.

The Board **decided** on the motion of Bob Todd, seconded by David Cox, to **request** an urgent report from staff on the installation of traffic signals at the Main Road and Augusta Street intersection, including options for funding and alternative sources.

1.2 TONY SIMPSON, PHILLIPSTOWN SCHOOL

The Board **received** a deputation from Tony Simpson, Principal of Phillipstown School regarding the proposed Education Renewal Recovery Programme. Board members were advised of the shocked reaction of the school and the community to the proposal to merge Phillipstown School, and Mr Simpson's concerns with the information used by the Ministry of Education.

Board members discussed with Tony Simpson the support that the Board could give Phillipstown School and schools in the ward. Discussion included suggestions of ongoing contact, letters of support for schools, a submission to the Ministry of Education proposal and continued opportunity for principals to meet with the Board.

The Chairperson thanked Tony Simpson for his deputation to the Board.

The Board **agreed** to hold the scheduled meeting with principals earlier in November, and to give consideration to letters of support and a submission to the Ministry of Education in support of schools in the ward.

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2. PRESENTATION OF PETITIONS

Nil.

3. NOTICES OF MOTION

Nil.

4. CORRESPONDENCE

The Board **received** tabled correspondence from Dr Graham Macdonald, Dr Felix Rueppell and Dr Chloe Dearlove of the Redcliffs Medical Centre, expressing concerns with the wellbeing of the Redcliffs community, and advising that, in their view, Redcliffs needs restoration of vital services that would allow the community to get back its soul.

Following discussion, the Board **decided** to respond to the letter, acknowledging the points raised and advising of the situation and Board awareness of these matters.

5. BRIEFINGS

Nil.

6. COMMUNITY BOARD ADVISER'S UPDATE

6.1 The Board received information from the Community Board Adviser on Board-related activities including upcoming meetings, balances of the Board's 2012/13 Discretionary Response and Youth Development Funds, current consultations and the Council September Update of Current Projects.

6.2 The Board received an update on the Hagley/Ferrymead Local Earthquake Recovery Coordination Meeting held on 2 October 2012.

7. QUESTIONS UNDER STANDING ORDERS

Nil.

8. BOARD MEMBERS' INFORMATION EXCHANGE

- Board members discussed the Capital Project, Test Cricket, included in the September 2012 Update of Current Projects for Elected Members from the Chief Executive, and **decided** to **request** information from the Chief Executive on this project and the status of it.
- Tim Carter updated Board members on a meeting he attended with the Canterbury Earthquake Recovery Authority and Sumner residents regarding rockfall remediation. Board members were advised that applications for review of Port Hills zoning decisions should be accompanied by as much supporting technical information as possible.
- The Board Chairperson confirmed the Board's support for the Inner City East Low-cost Rental Project, as decided by the Board following the deputation from Tessa Laing from the Social Justice Unit of Christchurch Anglican Life and Raylee Kane from Te Whare Roimata on this project at the Board meeting on 19 September 2012. The Board **agreed** that the Chairperson write a letter on behalf of the Board in support of the project.

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- The Board Chairperson advised Board members of a response he received from the General Manager of Council's Strategy and Planning Group regarding the Christchurch Central Recovery Plan and the Board's previous correspondence on this matter. Board members **agreed** to a briefing as suggested by the Board Chairperson.
- The Board Chairperson tabled an email from Evan Smith, Co-Chair of Avon Otakaro Network requesting funding from the Board's Discretionary Response Fund for the Spring River Festival. The Board consideration and **decision** on this matter is included in Clause 13 (Part C) of these minutes.

PART C – REPORT ON DELEGATED DECISIONS TAKEN BY THE BOARD

9. CONFIRMATION OF MEETING MINUTES – 3 OCTOBER 2012

It was **resolved** on the motion of Tim Carter, seconded by Brenda Lowe-Johnson, that the minutes of the Board's ordinary meeting of 3 October 2012 be confirmed.

10. APPLICATION TO HAGLEY/FERRYMEAD COMMUNITY BOARD 2012/13 DISCRETIONARY RESPONSE FUND – PHILLIPSTOWN COMMUNITY CENTRE CHARITABLE TRUST

The Board considered a report seeking approval of an application for funding to the Hagley/Ferrymead Community Board 2012/13 Discretionary Response Fund from Phillipstown Community Centre Charitable Trust towards the Phillipstown Men's Project.

It was **resolved** on the motion of Bob Todd, seconded by Islay McLeod, that the Hagley/Ferrymead Community Board approve a grant of \$5,000 from the 2012/13 Discretionary Response Fund to Phillipstown Community Centre Charitable Trust towards the Phillipstown Men's Project.

11. APPLICATION TO HAGLEY/FERRYMEAD COMMUNITY BOARD 2012/13 DISCRETIONARY RESPONSE FUND – CHRISTCHURCH COASTAL PATHWAY GROUP

The Board considered a report seeking approval of an application for funding to the Hagley/Ferrymead Community Board 2012/13 Discretionary Response Fund from Christchurch Coastal Pathway towards organisational support.

It was **resolved** on the motion of David Cox, seconded by Tim Carter, that the Hagley/Ferrymead Community Board approve a grant of \$3,639 from the 2012/13 Discretionary Response Fund to Christchurch Coastal Pathway Group towards organisational support.

12. ASSIGNMENT OF LEASE – SCARBOROUGH FARE TEA ROOMS

The Board considered a report seeking approval to the Assignment of the Deed of Lease from Scarborough Fare Limited to Warren John Frith and Julie-Anne Pritchard, and to grant an additional term of six years to the lease, should that renewal be exercised.

It was **resolved** on the motion of David Cox, seconded by Nathan Ryan, that the Board:

- (a) Agree to the assignment of the Deed of Lease of the Scarborough Fare Tea Rooms situated at Scarborough Reserve from Scarborough Fare Limited to Warren John Frith and Julie-Anne Pritchard in the name of their registered company.

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- (b) That the vendor and purchaser meet all costs of the assignment of the lease and agreement as agreed between the parties.
- (c) That the lease be varied by granting an additional term of six years thereby having a final expiry of 24 October 2024.

13. BOARD MEMBERS' INFORMATION EXCHANGE CONT'D

Further to Clause 8 (Part B) of these minutes, Board members discussed the tabled request from the Avon-Otakaro Network for funding from the Board's Discretionary Respond Fund of \$3,687.88, being the shortfall from a funding application to the Council's Metropolitan Discretionary Response Fund.

Whilst acknowledging that a staff report was normally provided in such instances, the Board concluded that it had sufficient information available at the current meeting to consider and make a decision on the request for funding.

It was **resolved** on the motion of Bob Todd, seconded by David Cox, that the Hagley/Ferrymead Community Board make a grant of \$2,500 from the 2012/13 Discretionary Response Fund to the Avon-Otakaro Network towards New Brighton Gig Acts, Heritage Trail and Community Garden Tours, Brighton Beach sand art, Opening and Regatta public address system, BBQ and Picnic and Jump Jam hall hire for the Spring River Festival.

The Board Chairperson thanked Board members and staff for their attendance and contributions and declared the meeting closed at 4.33pm.

CONFIRMED THIS 31ST DAY OF OCTOBER 2012

**BOB TODD
CHAIRPERSON**

8. 11. 2012

**LYTTELTON/MT HERBERT COMMUNITY BOARD
20 SEPTEMBER 2012**

**Report of a meeting of the Lyttelton/Mt Herbert Community Board
held on Thursday 20 September 2012 at 1.36pm in the
Governors Bay Hotel, Main Road, Governors Bay**

- PRESENT:** Paula Smith (Chairperson), Ann Jolliffe, Adrian Te Patu and Andrew Turner.
- APOLOGY:** Apologies for absence were received and accepted from Jeremy Agar and Claudia Reid.
- KARAKIA:** Adrian Te Patu gave the opening karakia.

The Board reports that:

PART B - REPORTS FOR INFORMATION

1. DEPUTATIONS BY APPOINTMENT

Nil.

2. CORRESPONDENCE

2.1 BADEN NORRIS, LYTTELTON HISTORICAL MUSEUM

The Board **received** correspondence from Mr Baden Norris advising of his retirement as Curator of the Lyttelton Historical Museum.

The Board **decided** to receive the correspondence and to wish Mr Norris well for his retirement and to thank him for his long service to the Lyttelton Historical Museum.

3. PETITIONS

Nil.

4. NOTICES OF MOTION

Nil.

5. LYTTELTON/MT HERBERT COMMUNITY BOARD SMALL GRANTS FUND ASSESSMENT COMMITTEE REPORT

The Board **received** the minutes of the Lyttelton/Mt Herbert Community Board Small Grants Fund Assessment Committee meeting held on 23 August 2012.

6. BRIEFINGS

Grant MacLeod was introduced as the new Team Leader, Strengthening Communities Team (South West). He updated the Board on Lyttelton staffing matters and liaison with the Diamond Harbour SPRIG group.

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7. COMMUNITY BOARD ADVISER'S UPDATE

Specific mention was made of the following matters:

- The Board **decided** to request clarification from staff on whether any of the retaining walls being repaired in Lyttelton will have the red stone facing put on as they are being rebuilt, and if not, when that is likely to occur.

8. ELECTED MEMBERS' INFORMATION EXCHANGE

Specific mention was made of the following matters:

- The Board **decided** to send further comments to the Hearings Panel considering the Proposed Brothels (Location and Commercial Sexual Services Signage) Bylaw stating the its opposition to a proposal to allow operator run brothels in an industrial area of Lyttelton, for the same reasons that the Board had opposed them in the town centre, particularly the diverse use of the zone not just for industrial activities, but for residential and community use, including the Lyttelton Youth Centre.
- The Board heard an update on the Banks Peninsula Ecological Steering Group which would be holding its last meeting next week. Although the survey of the Peninsula was not complete, agreement had been reached on non-regulatory provisions for landowners to register land, with any changes to the District Plan being deferred until the review in 2015.

9. QUESTIONS UNDER STANDING ORDERS

Nil.

PART C - REPORT ON DELEGATED DECISIONS**10. CONFIRMATION OF MEETING MINUTES**

The Board **resolved** that the minutes of its meeting held on 14 August 2012 be confirmed.

11. CONSIDERATION OF APPLICATIONS FOR NEIGHBOURHOOD WEEK FUNDING

Paula Smith declared an interest in respect of this item and withdrew from discussion and voting thereon.

The Board **resolved** to nominate Andrew Turner as Chairperson for consideration of this item.

The Board **resolved** to approve the allocation of Neighbourhood Week funding as follows:

Group	Activity	Amount Allocated
Laurence Anderson, Governors Bay	Beach Party	\$100
James Drive and Koromiko Crescent Neighbourhood Support Groups, Diamond Harbour	Barbecue	\$140
Patricia Jack, Cass Bay	Luncheon and get together now that Section 124 notices are lifted	\$220
Frances James, Governors Bay	Barbecue	\$160
Mary Jamieson, Lyttelton	Barbecue	\$100
Margaret Jefferies, Foster Terrace, Lyttelton	Street Party	\$100
Rene MacPherson, Ross Terrace, Lyttelton	Street Party	\$100

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Karen Presswood, Governors Bay	Barbecue Street Party	\$115
Linda Pringle, Cunningham Terrace, Lyttelton	Barbecue to foster good relationships during the eight month retaining wall rebuild.	\$100
Paula Smith, Purau Avenue, Diamond Harbour	Garden Party	\$75
Janet Taylor, Lyttelton	Street Pot Luck Dinner	\$120
Cass Bay Residents Association, Cass Bay	Beach and Barbecue fun afternoon	\$350
Kew Goodwin, Voelas Road, Lyttelton	Neighbourhood get together, share food and tree planting subject to Greenspace staff being consulted regarding the planting and the area concerned.	\$200
Chrystalwood Lane Neighbourhood Support Group, Governors Bay	Barbecue and farewell to our one red zone family	\$120
	TOTAL	\$2,000

12. APPLICATION TO LYTTTELTON/MT HERBERT COMMUNITY BOARD 2012/13 DISCRETIONARY RESPONSE FUND

The Board **resolved** to approve a grant of \$500 from its 2012/13 Discretionary Response Fund to Community Watch City to Sumner Inc towards the costs of tyres, a lock box and answer phone for the community watch patrol car in Lyttelton.

13. COMMUNITY BOARD ADVISERS UPDATE - CONTINUED

- BOARD SUBMISSIONS**

The Board **resolved** to retrospectively approve the Board's submissions to the:

- Draft Regional Public Transport Plan 2012
- Draft Christchurch Transport Plan 2012.

The meeting closed at 2.50pm.

CONFIRMED THIS 18TH DAY OF OCTOBER 2012.

**PAULA SMITH
CHAIRPERSON**

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**RICCARTON/WIGRAM COMMUNITY BOARD
2 OCTOBER 2012**

**Report of a meeting of the Riccarton/Wigram Community Board
held on Tuesday, 2 October 2012 at 5:30pm in the Community Room,
Upper Riccarton Library, 71 Main South Road, Upper Riccarton.**

PRESENT: Mike Mora (Chairperson), Helen Broughton, Natalie Bryden, Jimmy Chen, Sam Johnson, Judy Kirk and Peter Laloli.

APOLOGIES: An apology for early departure was received and accepted from Helen Broughton who retired at 7.14pm and was absent for clauses 6-8 and 14-22 inclusive.

An apology for early departure was received and accepted from Sam Johnson who retired at 7.59pm and was absent for clauses 7 and 8.

The Board reports that:

PART A – MATTERS REQUIRING A COUNCIL DECISION

1. CARR’S ROAD PEDESTRIAN AND CYCLE BRIDGE

General Manager responsible:	General Manager City Environment Group, DDI 941- 8608
Officer responsible:	Unit Manager, Asset and Network Planning
Author:	John Edmonds, Project Manager

PURPOSE OF REPORT

1. The purpose of this report is to outline the concept design options for the pedestrian/cycleway bridge at Carr’s Road and present the Board’s recommendation to the Council.

EXECUTIVE SUMMARY

2. The Christchurch Southern Motorway Stage 1 (CSM1) is currently well under construction, and bisects the existing Carr’s Road corridor.
3. The South West Area Plan (SWAP) identified this crossing as an important link for cyclists and pedestrians and a project was included in the Council’s 2009/19 LTCCP. This crossing will link the communities planned for the area either side of the motorway as described in the Outline Development Plan for Awatea. The South West Area Plan showed this linkage but did not provide any details as to the appropriate design. The location of the proposed over bridge is shown on **Attachment 1**.
4. The bridge was initially to be constructed as part of the Southern Motorway contract, however during the planning work associated with SWAP there was a desire to create a ‘land mark/gateway bridge’ which required a more detailed and prolonged design and consultation period and it was therefore agreed with the New Zealand Transport Agency (NZTA) that the bridge would be progressed separately from the main motorway contract. The ‘land mark/gateway bridge’ concept was particularly relevant during the planning phase for the first stage of the Southern Motorway project as this location would have provided the first overbridge structure as travellers entered the City. However, NZTA are now actively working on the planning stage for the second stage of the motorway that will incorporate additional bridge structures more closely located to the City boundary, and therefore there may be a more relevant location for a land mark structure to be located.
5. The funding included in the Council’s 2009/19 LTCCP only provided for a standard/simple over bridge and as more detailed concept designs were worked up it became clear that the costs of constructing a more enhanced ‘land mark/gateway’ bridge would require additional funding.

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6. This report presents three possible concept options for the bridge design, together with an initial estimate of the costs.

FINANCIAL IMPLICATIONS

7. Variations to the LTCCP Budget of \$2.8 million for each option are shown below.

Option	Estimated Cost	Variation to Budget
Option 1 - Landmark Bridge	\$4,683,621	\$1,889,621
Option 2 - Feature Bridge	\$4,258,523	\$1,464,523
Option 3 - Basic Bridge	\$3,333,523	\$539,523

The scheduled construction year for the project is 2013/14. Any change to the project costs can be identified and included in the 2013/22 Long Term Plan (LTP) review.

8. The project has the potential for NZTA funding up to a maximum of 54 per cent of the project costs, however this is subject to:
- (a) funding being available within the National Land Transport Programme activity class for the period 2012/15; and
 - (b) the project satisfying a number of assessment criteria to qualify for funding support from NZTA, through its normal funding application process.
9. The project was identified in the 2009 Regional Land Transport Programme but was identified as "uncommitted" by NZTA at that time. In preparing the 2012/15 Regional Land Transport Programme, the Council has included this project within its 'place holder' funding request.
10. NZTA have already communicated that the National Land Transport Programme has limited funding and this project will be considered for funding alongside other cycling projects across New Zealand.

LEGAL CONSIDERATIONS

11. The Council has purchased land needed for the bridge from NZTA.
12. As provided for in the Outline Development Plan for Awatea, a resource consent will be required, which unless it includes a Cultural Assessment, will be considered a discretionary activity.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

13. This project is identified on page 247, Volume 1 of the existing LTCCP 2009-2019 under the Streets and Transport section of the Planned Capital Programme.

ALIGNMENT WITH STRATEGIES

14. This bridge forms part of the walking and cycleway network as proposed in the South West Area plan, which supports the wider Greater Christchurch Urban Development Strategy and is aligned with the draft Christchurch Transport Plan.

CONSULTATION FULFILMENT

15. Early consultation with Ngai Tahu has been initiated through Mahaanui Kurataiao Limited (MKT). Formal public and stakeholder consultation will be carried forward following selection of the preferred option by the Council, and approval to consult from the Riccarton/Wigram Community Board.

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STAFF RECOMMENDATION

It is recommended that the Council:

- (a) Endorses the preferred Option 3 – a “Basic Bridge”;
- (b) Recommends to the Council that Option 3 should be taken forward to detailed design;
- (c) Requests staff to ensure that the draft 2013/22 Long Term Plan (LTP) reflects the updated costs of the project.

Jimmy Chen moved, seconded by Judy Kirk, that Option 1 – the Landmark/Gateway bridge should be endorsed.

On being put to the meeting, the motion was declared **lost** on division number 1 by four votes to three, the voting being as follows:

For (3): Jimmy Chen, Judy Kirk and Mike Mora
Against (4): Sam Johnson, Peter Laloli, Helen Broughton and Natalie Bryden.

Helen Broughton moved, seconded by Sam Johnson, that the staff recommendation be adopted.

On being put to the meeting, the motion was declared **carried** on division number 2, by four votes to three, the voting being as follows:

For (3): Sam Johnson, Peter Laloli, Helen Broughton and Natalie Bryden
Against (4): Jimmy Chen, Judy Kirk and Mike Mora

BOARD DECISION

That the staff recommendation be adopted.

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BACKGROUND (THE ISSUES)

16. The Christchurch Southern Motorway Stage 1 (CSM1) is currently under construction and due to be completed in June 2013. This bisects Carr's Rd near the Carr's Road Reserve.
17. The South West Area Plan (SWAP) identified this part of the city as a major new development area (and this is now likely to be accelerated since the earthquakes). In SWAP, and in the Outline Development Plan (ODP) for Awatea, the Carr's Road Pedestrian/Cycle over bridge is seen as part of a key recreational route which provides connectivity across CSM1 between the proposed residential areas.
18. SWAP also proposed a 'southern gateway' across the motorway in this vicinity and the Carr's Road crossing is the first bridge travellers will experience as they head towards the City along the Southern Motorway, and it was envisaged that this pedestrian/cycleway bridge provided this landmark/gateway. However, NZTA have now accelerated its planning for Stage 2 of this motorway and the second stage will provide additional bridges (**Attachment 2**) over the motorway closer to the city boundary.
19. Originally a specimen design for the bridge was prepared for construction as part of CSM1. This was removed from the scope as the Council believed there was need to design and construct a landmark/gateway structure that was distinct from standard structures being proposed for the project.

THE OBJECTIVES

20. The project has the following objectives:

To design and construct:

- (a) A pedestrian and cycle bridge providing connectivity across the CSM which achieves the following:
 - (i) meets the design parameters for safety, vertical clearance and span as specified by NZTA as controlling road authority;
 - (ii) meets appropriate design codes and standards including Internal Design Standards (IDS), Construction Specification Standard (CSS), City Plan and NZTA Bridge Manual should the bridge provide a 'landmark/gateway' entry symbol for the City or is this best achieved at a different location;
 - (iii) achieves the best value for money;
 - (iv) incorporates, where appropriate, tangata whenua values within the surrounding area;
 - (v) gives consideration in design to future proposed developments as identified in SWAP and relevant city plan changes; and
 - (vi) makes appropriate provision for user safety and level of service.

THE OPTIONS

Option 1 – Landmark/Gateway Bridge

Option 1 - Description.

21. This form is literally a gateway, with a sculptural arch spanning the motorway, visually reaching out from the south mound face to hook the landform to the north. The form is structurally expressive with two components balanced in tension by a threaded web of rods, conceived much as a two piece composite, traditional trolling lure.

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22. The arch is a white sculptural hook (Pa Kahawai or trolling lure), formed in the visual aesthetic of a bone sculpture. The deck is a structurally ribbed backbone.
23. Materials are to be entirely steel, painted white to stand out from the changing hues of the landscaped backdrop. The deck would be formed from precast concrete panels, bolted onto the ribbed framework substrate.



Figure 2 : Option 1 - Perspective

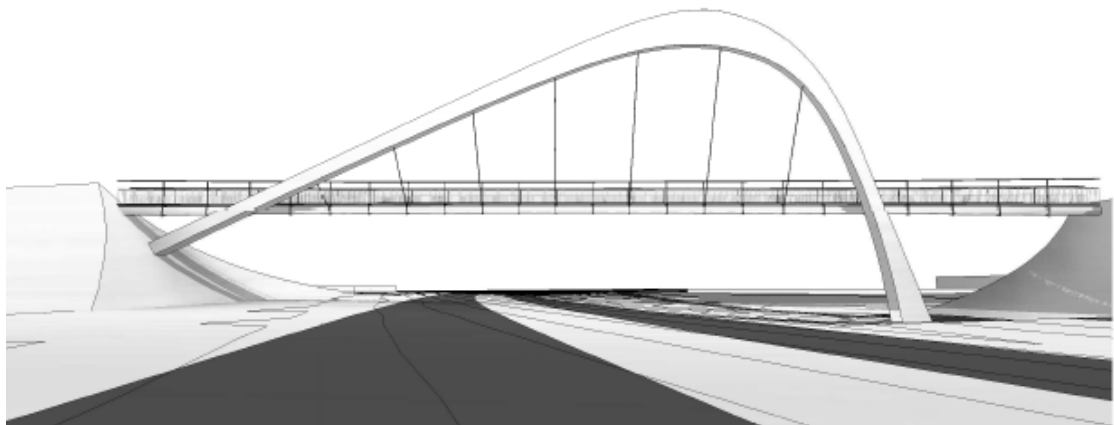


Figure 3 : Option 1 - Elevation from East



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Option 1: Cost Estimates

CPG Fees	267,000
Concept Feasibility	30,000
Geotechnical Testing	42,000
Estimating	4,000
	343,000
Davis Langdon Estimates	
Construction	
Bridge	1,461,597
Lighting	194,000
Embankments	873,500
Traffic Management & Sundry	128,903
Preliminary & General & Margin	522,621
	3,180,621
Professional Fees (incl Detailed Design)	510,000
Consents	50,000
Contingency	600,000
	1,160,000
Project Total	4,683,623

Option 2 - 'Simplified' Feature Bridge

24. Option 2 is intended to be a simpler design but with some aesthetic appeal.
25. The superstructure consists of a comparatively standard super-tee core (although with a curving deck) and three spans. The interest feature is the spiralling net around the deck, reflecting elements of a Hinaki (Maori fishing net).

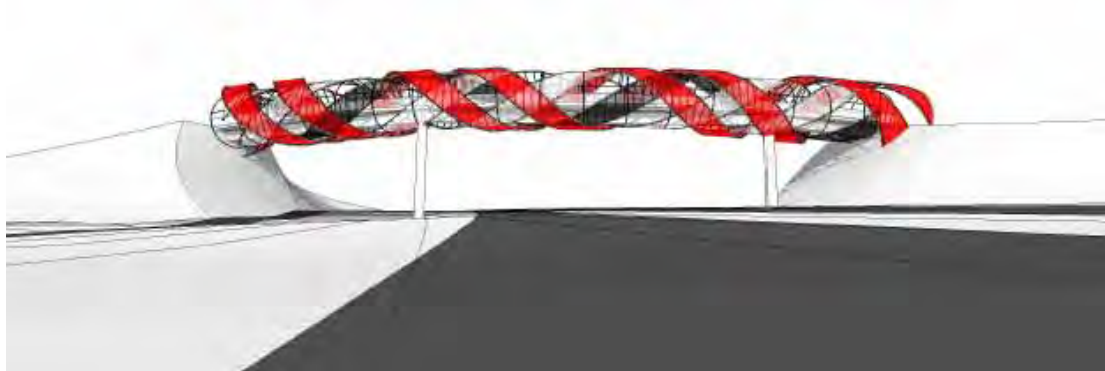


Figure 5 : Option 2 - View West

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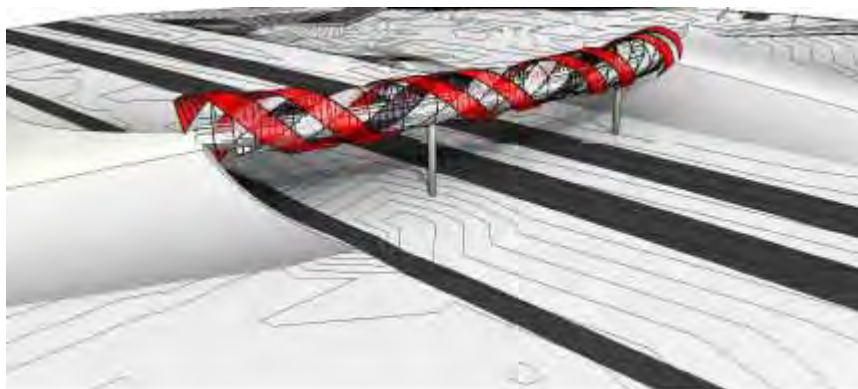


Figure 6 : Option 2 - Aerial

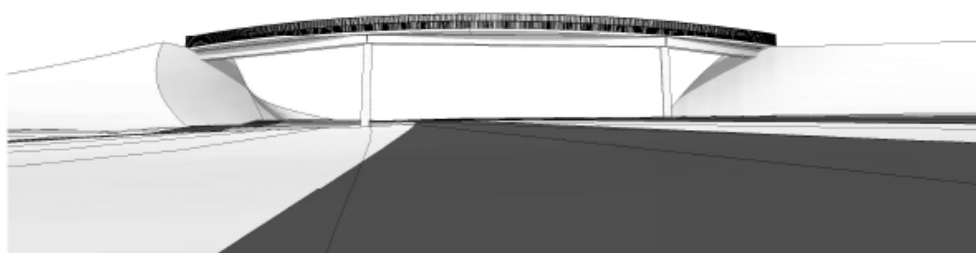
Option 2: Cost Estimates

CPG Fees	267,000
Concept Feasibility	0
Geotechnical Testing	42,000
Estimating	4,000
	313,000
Davis Langdon Estimates	
Construction	
Bridge	1,236,552
Lighting	194,000
Embankments	873,500
Traffic Management & Sundry	123,948
Preliminary & General & Margin	477,523
	2,905,523
Professional Fees (incl Detailed Design)	470,000
Consents	30,000
Contingency	540,000
	1,040,000
Project Total	4,258,523

Option 3 - Basic Bridge

26. The third option is for a basic bridge design. The design is the same as for Option 2, but without the feature net around it.

Figure 7 : Option 3 - View West



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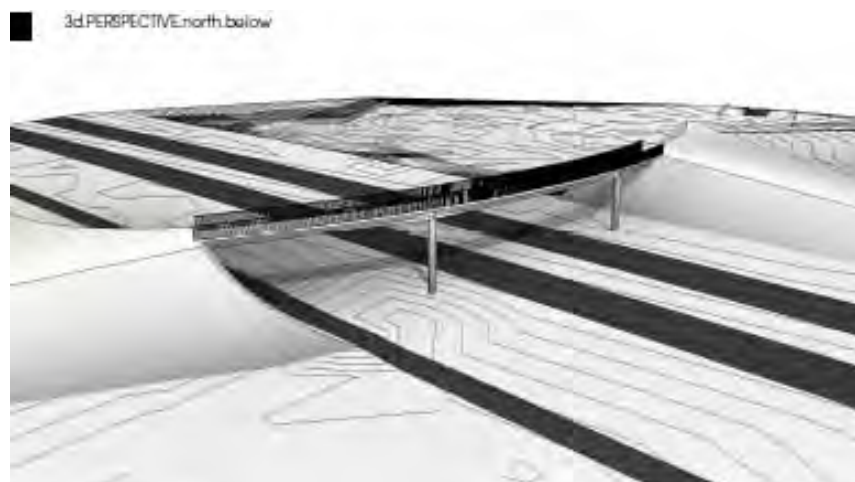


Figure 8 : Option 3 - Aerial

Option 3: Cost Estimates

CPG Fees	267,000
Concept Feasibility	0
Geotechnical Testing	42,000
Estimating	4,000
	313,000
Davis Langdon Estimates	
Construction	
Bridge	666,552
Lighting	194,000
Embankments	873,500
Traffic Management & Sundry	123,948
Preliminary & General & Margin	357,523
	2,215,523
Professional Fees (incl Detailed Design)	365,000
Consents	20,000
Contingency	420,000
	805,000
Project Total	3,333,523

Issues

Embankments

27. A risk was identified in February 2012, that the requirement for a maximum cycle gradient 1:20, may increase costs beyond the existing budget.
28. The Scheme Plan for embankments to meet the above requirements is shown below. This is the plan for all of the options further below. The cycle gradient would require ramps some 150 metres in length. It was considered that framed structures would be unsightly, and that planted embankments are needed to remain in keeping with the aims of the SWAP.

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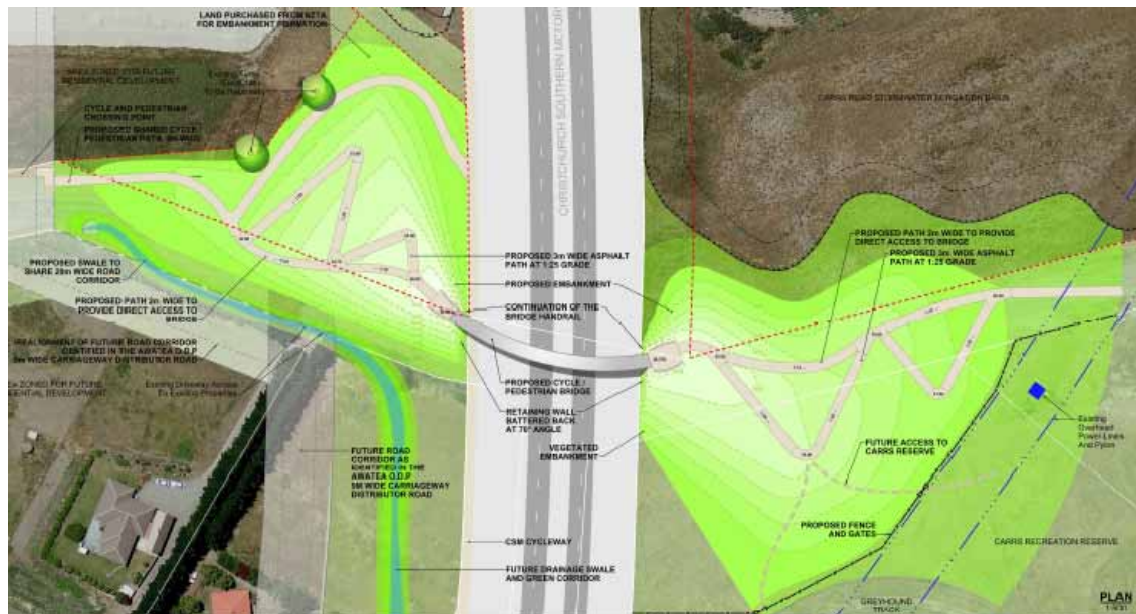


Figure 1 : Embankments

29. Detailed preliminary cost estimates have been prepared by Davis Langdon, and are shown in their report, received 19 April 2012. This indicates that with the above requirement the estimated cost of the embankments is \$873,500.

Traffic Management

30. The bridge will be constructed after the opening of CSM1 in June 2013. Managing the impact of bridge construction on motorway traffic is estimated to add approximately \$100,000 to the cost of the project.
31. The following three options have been developed for comparison:
 - (1) A landmark bridge;
 - (2) A simplified feature bridge;
 - (3) A basic bridge.

THE PREFERRED OPTION

32. Given that there is now the potential for a landmark structure to be located in a suitable position closer to the City boundary within the planned stage 2 of the motorway and in order to minimise the impact on Council funding, Option 3, the Basic Bridge, is the preferred option.

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ASSESSMENT OF OPTIONS

The Preferred Option

Option 3 - Basic Pedestrian/Cycle Bridge

	Project Objectives	Met or not	Description
1	Landmark	N	
2	NZTA	P	Pier construction will have greater impact on motorway
3	Standards	Y	
4	Budget	N	Requires a further \$540K of budget
5	Iwi	N	Reflects little of Tangata Whenua values
6	SWAP	N	Not a gateway
7	Safety	P	Piers are within motorway corridor

	Benefits (current and future)	Costs (current and future)
Social	Links planned communities Provides the pedestrian and cycle routes as planned in SWAP and the ODP for Awatea	Does not meet SWAP gateway objective.
Cultural	May be consistent with historic Ngai Tahu pathways somewhere in the vicinity (although their precise locations are not clear)	Little identification of Tangata Whenua values.
Environmental	Grassed and planted approach embankments will reduce potential structural impacts	The Basic Bridge structure may be considered to have less environmental integration than the Landmark structure.
Economic	Minimises budget overspend.	Total cost \$3.3M or \$540K of further funding.

Extent to which community outcomes are achieved:

Linkage is provided between future planned communities separated by the Christchurch Southern Motorway.

A gateway to Christchurch for Southern Motorway traffic as proposed in the South West Area Plan (SWAP) is not achieved.

Impact on the Council's capacity and responsibilities:

Option 3 has the least impact on budget requirements

Effects on Maori:

To date, the Ngai Tahu liaison representative has indicated preferences for options 1 and 2.

Consistency with existing Council policies:

Closest consistency with the LTCCP budget. Least consistency with SWAP. City Plan rules for the area mean that consent could be declined if the option is not acceptable to Ngai Tahu.

Views and preferences of persons affected or likely to have an interest:

Public consultation has yet to be undertaken. This is normally carried out once the preferred option is selected. To date, the Ngai Tahu liaison representative has indicated preferences for options 1 and 2.

Option 3: Conclusion

33. This option meets the critical objective of providing connectivity and linkage but less in the way of "landmark/gateway" feature, it also has the lowest cost.

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Other Options

Option 1 – Landmark/Gateway Bridge

Project Objectives	Met or not	Description
1 Landmark	Y	Innovative design
2 NZTA	Y	Single span with piers at greatest distance from motorway.
3 Standards	Y	
4 Budget	N	Requires a further \$1.89M of budget
5 Iwi	Y	MKT are supportive
6 SWAP	Y	Gateway and community connection
7 Safety	Y	Piers are at greatest distance from motorway

	Benefits (current and future)	Costs (current and future)
Social	Links planned communities. Provides the southern gateway to Christchurch as envisaged in SWAP and the ODP for Awatea. Provides the pedestrian and cycle routes as planned in SWAP and the ODP for Awatea.	
Cultural	May be consistent with historic Ngai Tahu pathways somewhere in the vicinity (although their precise locations are not clear). The arch attempts to incorporate some of the form of a Maori bone fishing hook.	
Environmental	Grassed and planted approach embankments will reduce potential structural impacts. The arch provides an aesthetic slender feature linking the raised land either side of the motorway.	
Economic		Total cost \$4.68M, requiring further funding of \$1.89M.
Extent to which community outcomes are achieved: Provides: <ul style="list-style-type: none"> - linkage between future planned communities separated by the Christchurch Southern Motorway, - a landmark / gateway to Christchurch for Southern Motorway traffic as proposed in the South West Area Plan (SWAP), - The cycle and pedestrian routes planned in SWAP and the Outline Development Plan for Awatea. Impact on the Council's capacity and responsibilities: Delivery against approved plans (SWAP and ODP for Awatea). Further funding of \$1.89M required. Effects on Maori: Reflects traditional pathways believed to have existed in the area. Incorporates some of the form of a traditional bone fishing hook. Consistency with existing Council policies: Delivery against approved plans (SWAP and ODP for Awatea).		

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Views and preferences of persons affected or likely to have an interest:

Public consultation has yet to be undertaken. This is normally carried out once the preferred option is selected. To date, the Ngai Tahu liaison representative has indicated this is likely to be one of Iwi's preferred options.

Option 1: Conclusion

34. Option 1 meets the highest number of project objectives, and best meets the desire for a landmark/gateway bridge. However this option has the highest cost.

Option 2 - Simplified Feature Bridge

Project Objectives	Met or not	Description
1 Landmark	P ¹	Lower impact design
2 NZTA	P	Pier construction will have greater impact on motorway
3 Standards	Y	
4 Budget	N	Requires a further \$1.46M of budget
5 Iwi	Y	MKT are happy with this
6 SWAP	P	Not as effective as a gateway
7 Safety	P	Piers are close to motorway

	Benefits (current and future)	Costs (current and future)
Social	Links planned communities. Provides the pedestrian and cycle routes as planned in SWAP and the ODP for Awatea.	Does not have the impact of option 1 in providing the gateway to Christchurch as planned in SWAP and the ODP for Awatea.
Cultural	Styled on a Maori fishing net or Hinaki. May be consistent with historic Ngai Tahu pathways somewhere in the vicinity (although their precise locations are not clear).	
Environmental	Grassed and planted approach embankments will reduce potential structural impacts.	The bridge structure is more intrusive on the environment than option 1.
Economic		\$4.26M, requiring further funding of \$1.46M.

Extent to which community outcomes are achieved:

Provides linkage between future planned communities separated by the Christchurch Southern Motorway, and the cycle and pedestrian routes planned in SWAP and the Outline Development Plan for Awatea.

Impact on the Council's capacity and responsibilities:

Less effective in delivering the gateway feature identified in SWAP.
 Further funding of \$1.46M required.

Effects on Maori:

Incorporates the form of a Maori fishing net or hinaki.
 Reflects traditional pathways believed to have existed in the area.

Consistency with existing Council policies:

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Less effective in delivering the gateway feature identified in SWAP.

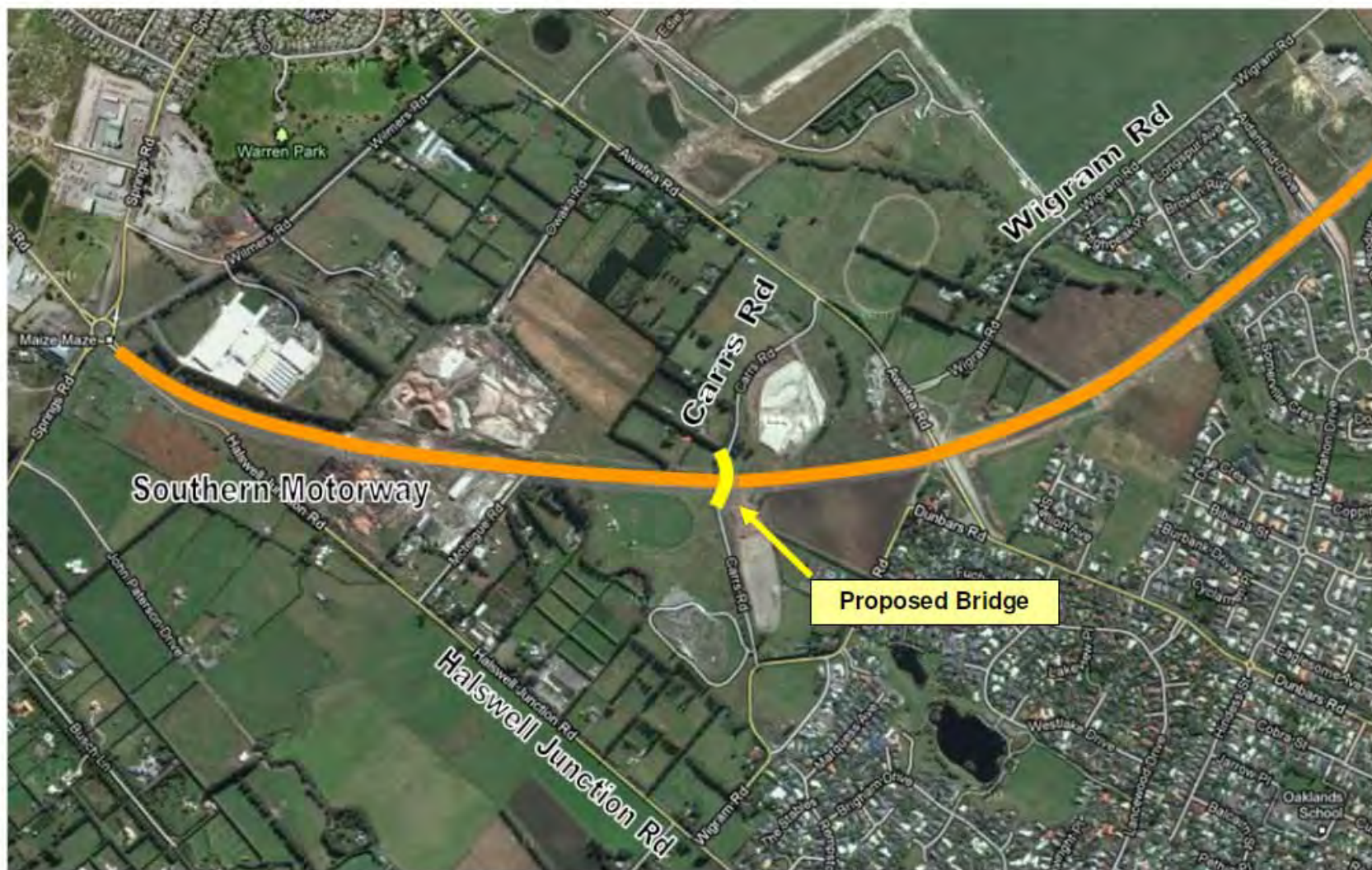
Views and preferences of persons affected or likely to have an interest:

To date, the Ngai Tahu liaison representative has indicated this is likely to be one of Iwi's preferred options. Public consultation has yet to be undertaken. This is normally carried out once the preferred option is selected.

Option 2: Conclusion

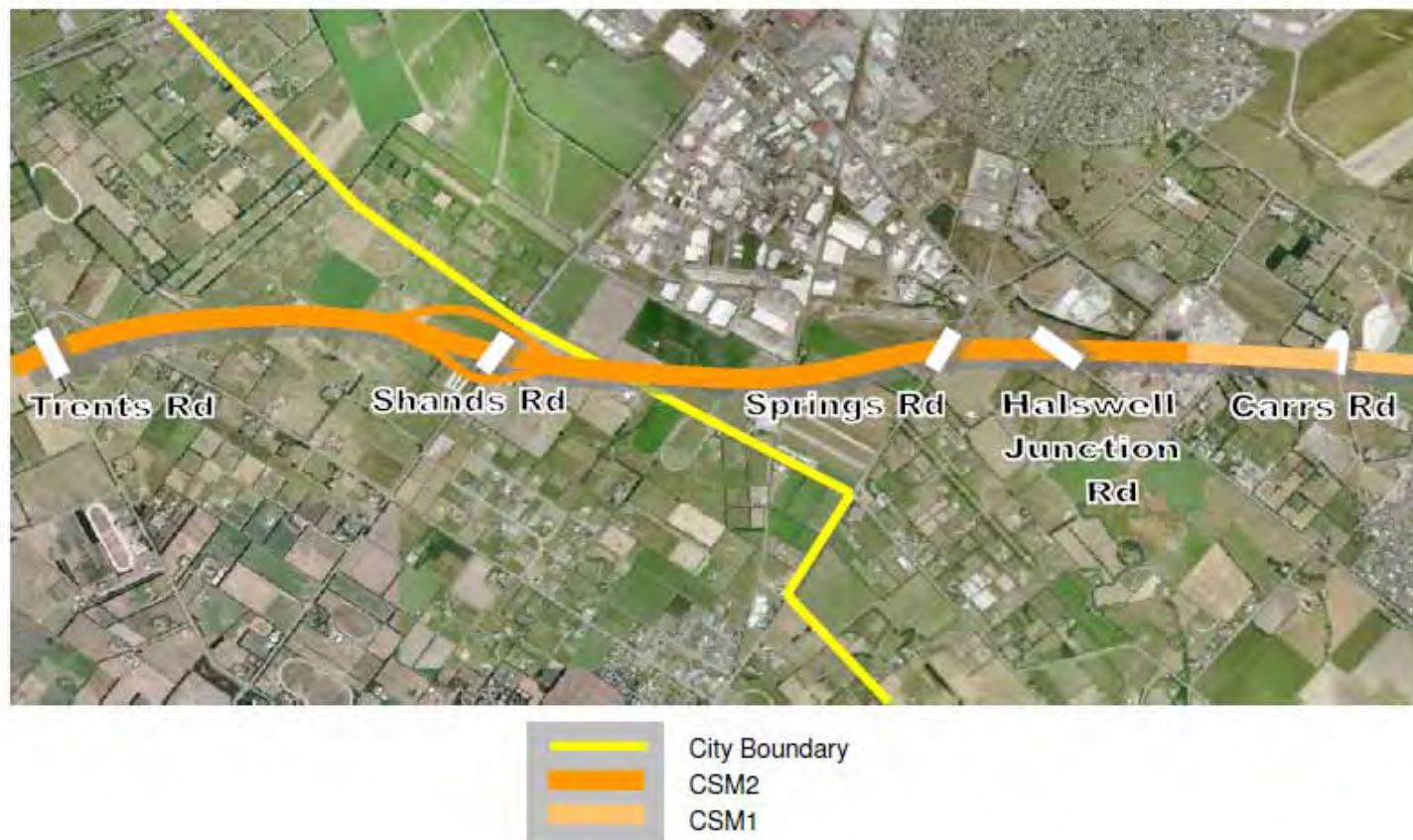
35. Option 2 aims to provide a balance between some of the aesthetic value of the landmark bridge, whilst reducing the cost.

Attachment 1 - Location Plan for Proposed Bridge



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**Attachment 2 - Plan showing Proposed Alignment and bridge crossings for
stage 2 of CSM**



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PART B - REPORTS FOR INFORMATION

2. DEPUTATIONS BY APPOINTMENT

2.1 JAN CARTER – HORNBY CONNECT

Ms Jan Carter from Careers New Zealand was in attendance to speak to the Board in support of the Careers New Zealand Discretionary Response Fund application for funding towards the costs of promoting career choices for young people.

Refer clause 13 for a decision on this matter.

3. PRESENTATION OF PETITIONS

Nil.

4. CORRESPONDENCE

4.1 NON-RESIDENT PARKING IN WAIMAIRI ROAD

The Board **received** correspondence from Paul Naylor, Linda Crooks and Jennifer Porter regarding concerns of non-resident parking in Waimairi Road.

The Board **decided** to request a full report in regards to a parking plan in Waimairi Road from Riccarton Road to Maidstone Road including the impact on the existing parking issues surrounding the Canterbury University campuses.

4.2 PARKING IN OFF STREETS AND OTHER MATTERS

The Board **received** correspondence from the Wigram Residents' Association in follow up on matters covered at a recent meeting.

After some discussion on the topics raised in the letter the Board **decided** to request a report regarding possible restrictions on the "s-bend" in Neill Street.

4.3 PUBLIC FACILITY FOR PLACEMENT OF ASHES OF THE DECEASED

The Board **received** correspondence from the Halswell Residents' Association regarding the association's concern at the lack of any public facility in the ward that provides for the placement of ashes of the deceased.

The Board **decided** to request staff to respond to the Halswell Residents' Association letter that the Board agree with the association and will highlight the matter raised in the Board submission into the upcoming Cemeteries Masterplan and Bylaw Review; the Board encouraged the Halswell Residents' Association to also submit.

4.4 SPRINGS ROAD PEDESTRIAN CROSSINGS

The Board **received** correspondence from Jacqueline Rutherford expressing her concern regarding the lack of pedestrian crossings on Springs Road between the Main South Road and the roundabout at Halswell Junction Road.

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5. BRIEFINGS

5.1 SOUTHERN MOTORWAY STAGE 1 QUARTERLY UPDATE

Will Doughty, Project Manager and Geoff Griffiths, New Zealand Transport Authority, were in attendance and updated the Board on the progress of Stage 1 of the Christchurch Southern Motorway.

6. COMMUNITY BOARD ADVISER'S UPDATE

6.1 Update on Earthquake Recovery

Members were updated on the outcomes of the recent Riccarton/Wigram Local Earthquake Recovery Committee (LERC) meetings. The Board were advised that an electronic version of the ward map is being developed that will contain layers of information.

7. ELECTED MEMBERS' INFORMATION EXCHANGE

The Board were updated on the progress of Customer Walk in Services for the Hornby area. The Council have returned the matter to the Council's Corporate and Financial Committee for further consideration.

8. QUESTIONS UNDER STANDING ORDERS

Nil.

PART C - DELEGATED DECISIONS

9. CONFIRMATION OF MEETING MINUTES – 11 AND 18 SEPTEMBER 2012

The Board **resolved** that the minutes of the combined Spreydon/Heathcote and Riccarton/Wigram meeting of Tuesday 11 September 2012 and the Riccarton/Wigram ordinary meeting of Tuesday 18 September 2012 be confirmed.

10. TROUP DRIVE - PROPOSED NO STOPPING RESTRICTION

The Board's considered a report seeking approval for the installation of no stopping restrictions on Troup Drive.

The Board **resolved**:

- (a) That the stopping of vehicles be prohibited at any time at the cul-de-sac end of Troup Drive (adjacent to the entrance to the Railway Station) commencing at a point 200 metres following the kerb line east and then south east from its intersection with Whiteleigh Avenue, then following the Cul-de-sac turning head anti clockwise from the north around to the south east across the frontage of the entrance to the Railway Station for a total distance of 79 metres. As detailed on the attached plan TG119175, Issue 1, dated 31/07/12.
- (b) That the stopping of vehicles be prohibited at any time around the western side of the central island located in the cul-de-sac turning head at the end of Troup Drive (adjacent to the entrance to the Railway Station) commencing at a point 212 metres following the kerb line east and then south east from its intersection with Whiteleigh Avenue, then following the kerb line of the Cul-de-sac turning head island from the North north west anti clockwise around to the South south east for a distance of 35 metres. As detailed on the attached plan TG119175, Issue 1, dated 31/07/12.

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11. APPLICATION TO RICCARTON/WIGRAM 2012/13 DISCRETIONARY RESPONSE FUND - BROOMFIELD WANDERERS WALKING GROUP BUS TRIP TO KAIKOURA AND FIRST AID TRAINING

The Board considered a report regarding two applications for funding from the Riccarton/Wigram 2012/13 Discretionary Response Fund from Broomfield Wanderers Walking Group for the bus trip to Kaikōura and First Aid training course.

The Board **resolved** to allocate \$500 from the Riccarton/Wigram 2012/13 Discretionary Response Fund to Broomfield Wanderers Walking Group as a contribution towards the bus trip to Kaikōura and First Aid training course.

12. APPLICATION TO RICCARTON/WIGRAM 2012/13 DISCRETIONARY RESPONSE FUND – 2013 ANZAC DAY EXPENSES

The Board considered a report regarding funding for the 2013 ANZAC day expenses of \$1,000 from the Riccarton/Wigram 2012/13 Discretionary Response Fund.

The Board **resolved** to allocate \$1,000 from the Riccarton/Wigram 2012/13 Discretionary Response Fund towards 2013 ANZAC Day expenses.

13. APPLICATION TO RICCARTON/WIGRAM 2012/13 DISCRETIONARY RESPONSE FUND – HORNBY CONNECT PROJECT

The Board considered a report regarding the Careers New Zealand – Christchurch Office application for \$4,000 for the Hornby Connect project for funding from the Riccarton/Wigram 2012/13 Discretionary Response Fund.

STAFF RECOMMENDATION

It is recommended that the Riccarton/Wigram Community Board decline the application from Careers New Zealand – Christchurch Office for the Hornby Connect project as it is a Central Government Body.

Sam Johnson moved, seconded by Helen Broughton, that an allocation of \$1,000 be approved.

On being put to the meeting, the motion was **lost** by three votes to four on division number 3, the voting being as follows:

For (3): Sam Johnson, Helen Broughton and Peter Laloli
Against (4): Jimmy Chen, Judy Kirk, Mike Mora and Natalie Bryden.

Judy Kirk moved, seconded by Jimmy Chen, that the staff recommendation be adopted.

On being put to the meeting, the motion was declared **carried** on division number 4, by four votes to three, the voting being as follows:

For (4): Jimmy Chen, Judy Kirk, Mike Mora and Natalie Bryden
Against (3): Sam Johnson, Helen Broughton and Peter Laloli

BOARD DECISION

That the staff recommendation be adopted.

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14. APPLICATION TO RICCARTON/WIGRAM 2012/13 DISCRETIONARY RESPONSE FUND – ST COLUMBA’S ANGLICAN CHURCH AND YALDHURST MODEL SCHOOL

The Board considered a report regarding two applications for funding from the Riccarton/Wigram 2012/13 Discretionary Response Fund from:

- (a) St Columba's Anglican Church for the Volunteer Recognition project at the requested amount of \$2,000.
- (b) Yaldhurst Model School for the Senior Readers Help project at the requested amount of \$1,200.

The Board **resolved**:

- (a) To allocate \$500 from the Riccarton/Wigram 2012/13 Discretionary Response Fund to St Columba's as a contribution towards the cost of the Volunteer Recognition project.
- (b) To decline the application from Yaldhurst Model School for the Senior Readers Help project.

15. APPLICATION TO RICCARTON/WIGRAM 2012/13 DISCRETIONARY RESPONSE FUND – GILBERTHORPES ESTATE RESIDENTS’ ASSOCIATION

The Board considered a report regarding the Gilberthorpes Estate Residents’ Association application to the Riccarton/Wigram 2012/13 Discretionary Response Fund for the purchase of a sign at the entrance to Gilberthorpes Estate and association administration costs.

The Board **resolved** to allocate \$650 from the Riccarton/Wigram 2012/13 Discretionary Response Fund to Gilberthorpes Estate Residents’ Association; \$300 going towards association administration costs and \$350 for the purchase of a sign, on condition the Association provide written confirmation to the Council staff that the sign will not be installed on Council land.

16. APPLICATION TO RICCARTON/WIGRAM 2012/13 DISCRETIONARY RESPONSE FUND – OAK DEVELOPMENT TRUST

The Board considered a report regarding the Oak Development Trust’s application to the Riccarton/Wigram 2012/13 Discretionary Response Fund for the "Our Riccarton, Our Community – Let's Have Fun" event.

The Board **resolved** to allocate \$3,450 from the Riccarton/Wigram 2012/13 Discretionary Response Fund to Oak Development Trust towards “Our Riccarton, Our Community – Lets Have Fun” event.

17. APPLICATION TO THE RICCARTON/WIGRAM 2012/13 YOUTH DEVELOPMENT SCHEME – REBECCA JASMINE TILL

The Board considered a report regarding an application for funding from the Riccarton/Wigram 2012/13 Youth Development Scheme for Rebecca Jasmine Till.

The Board **resolved** to allocate \$400 to Rebecca Jasmine Till from the Riccarton/Wigram 2012/13 Youth Development Scheme towards costs of attending the 2013 Australian International Girl Guide Jamboree.

18. APPLICATION TO THE RICCARTON/WIGRAM 2012/13 YOUTH DEVELOPMENT SCHEME – NICOLE HEATHER TILL

The Board considered a report regarding an application for funding from the Riccarton/Wigram 2012/13 Youth Development Scheme for Nicole Heather Till.

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The Board **resolved** to allocate \$400 to Nicole Heather Till from the Riccarton/Wigram 2012/13 Youth Development Scheme towards costs of attending the 2013 Australian International Girl Guide Jamboree.

19. APPLICATION TO THE RICCARTON/WIGRAM YOUTH DEVELOPMENT SCHEME – BROOKE KATHRYN O'NEILL

The Board considered a report regarding an application for funding from the Board's 2012/13 Youth Development Scheme from Brooke Kathryn O'Neill.

The Board **resolved** to allocate \$250 from the Riccarton/Wigram 2012/13 Youth Development Fund to Brooke Kathryn O'Neill as a contribution towards her trip to Dunedin compete in the 2012 National Trampoline Championships.

20. APPLICATION TO THE RICCARTON/WIGRAM YOUTH DEVELOPMENT SCHEME – ASHLEIGH LAVINIA O'NEILL

The Board considered a report regarding an application for funding from the Board's 2012/13 Youth Development Scheme from Ashleigh Lavinia O'Neill.

The Board **resolved** to allocate \$500 from the Riccarton/Wigram 2012/13 Youth Development Fund to Ashleigh Lavinia O'Neill as a contribution towards expenses related to her upcoming rhythmic gymnastics season to qualify for the 2014 Commonwealth Games.

21. CONSIDERATION OF APPLICATIONS FOR NEIGHBOURHOOD WEEK FUNDING

The Board considered a report regarding the applications received for the Riccarton/Wigram Neighbourhood Week Fund for 2012.

The Board **resolved**:

- (a) To approve the allocations recommended for the Riccarton/Wigram 2012 Neighbourhood Week Fund as follows:

No.	Name	Activity	Numbers Attending	Amount (\$)
1.	Tony Stewart	BBQ tea	50	125
2.	Lynette Swinburn	Street BBQ	50	125
3.	Sara Wylie	Neighbourhood Picnic	75	120
4.	Suzi de Gouveia	Sharing reading with local kindies during school book week	20-30 each day	
5.	Una Raleqe	Neighbourhood BBQ	40-60	125
6.	Tony Jordan	Neighbourhood BBQ	30 households	100
7.	Neta Wederell	BBQ	40-45	100
8.	Dulcie Tester	BBQ and get-together	54	135
9.	Lorraine Mitchell	Neighbourhood BBQ	40	100

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No.	Name	Activity	Numbers Attending	Amount (\$)
10.	Rachel Turner	Residents/community garden party	150-200	300
11.	Bryan Pedersen	Street BBQ	16	50
12.	Barbara Dawson	Community BBQ	50+	260
13.	Bob Richmond	Street BBQ	30	75
14.	Rex Wright	BBQ	26	65
15.	Joss McGowan	Neighbourhood get-together	80-90	150
16.	Colleen Chapman	BBQ	14	50
17.	Malcolm Lilley	BBQ evening	25-30	75
18.	Nicky Taylor & Sam Fisher	Social event for neighbourhood	50+	125
19.	Tim and Trish Joyce	Street BBQ	80	150
20.	Wendy Weusten	Community family event	150-200	200
21.	Sherman de Silva		25	65
22.	Zoe Morey	Sausage sizzler	50	90
23.	Kevin O'Connell	Picnic	20	75
24.	Neville Watson		50	100
25.	Matthew Pratt	Street party/BBQ	100	150
26.	Kate Cleverly	Community Light Party	2000-3000	
27.	Karena Finnie	Street gathering	50	90

22. RICCARTON/WIGRAM TRANSPORT AND GREENSPACE COMMITTEE – REPORT OF MEETING HELD ON 12 SEPTEMBER 2012

The Board **received** the report of the Riccarton/Wigram Transport and Greenspace Committee meeting of Wednesday 12 September 2012.

19.1 Quarry Hill Reserve Playground Development

The Board **resolved** to:

- (a) Approve the concept plan for the development of a playground at Quarry Hill Reserve noting that it takes into account consultation with the local community.
- (b) Note that there is currently no funding for this playground. Funding will be requested as part of the 2013/2021 Long Term Plan.

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The Board Chairperson thanked Board members and staff for their attendance and contributions and declared the meeting closed at 8.02pm.

CONFIRMED THIS 16TH DAY OF OCTOBER 2012

MIKE MORA
CHAIRPERSON

8. 11. 2012

RICCARTON/WIGRAM COMMUNITY BOARD
16. 10. 2012

**Report of a meeting of the Riccarton/Wigram Community Board
held on 16 October at 5.30pm in the Community Meeting Room,
Upper Riccarton Library, 71 Main South Road, Christchurch**

PRESENT: Mike Mora (Chairperson), Helen Broughton, Natalie Bryden, Jimmy Chen,
Sam Johnson, Judy Kirk and Peter Laloli.

APOLOGIES: Nil.

The Board reports that:

PART B - REPORTS FOR INFORMATION

1. DEPUTATIONS BY APPOINTMENT

1.1 SALVATION ARMY NEW ZEALAND GROUP – KAI MAHI GARDENING PROJECT

Barbara Sampson and Nigel Carr, of the Salvation Army Kai Mahi Project, explained to the Board the purpose of the Kai Mahi (Working with Food) Gardening Project. Volunteer staff help individuals who are unable to care for their own gardens and they also maintain their own 'Kai Mahi' gardens at two other locations within the Riccarton/Wigram ward.

Clause 11 of these minutes refers to the Board's decision on this matter.

1.2 ROTHERHAM STREET PEDESTRIAN STREET SAFETY

Debbie Richards and Earl Mason, of the Central Riccarton Residents' Association, spoke to the Board about the Association's continuing concerns they have regarding pedestrian safety at the Rotherham Street exit and entrance of Westfields Riccarton Mall car-park. In their opinion a raised pedestrian platform and more prominent bollard signage would help solve the problem.

Refer to Clause 6 of these minutes.

2. PETITIONS

Nil.

3. NOTICE OF MOTION

Nil.

4. CORRESPONDENCE

The Board **received** an email from Garth Wilson (Secretary, Central Riccarton Residents' Association Inc) regarding their concern with the lack of progress with the issue of pedestrian safety at the Rotherham Street entrance and exit of Westfield car-park, which the Association highlighted to the Board in 2011.

Refer to Clause 6 of these minutes.

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5. BRIEFINGS

Nil.

6. COMMUNITY BOARD ADVISER'S UPDATE

The Board **received** the following staff memoranda in answer to Board requests on the following matters:

- **Penruddock Rise/Cashmere Road Intersection** – The Board will advise the Westmoreland Residents Association of the cost. It was requested that the cost of signage be included in the costings.
- **Peer Street/Athol Terrace Intersection** – the Board **received** the information.
- **Kirk Road Speed Limit / Heavy Trucks Speeding Issues** – the Board **received** the information.
- **Rotherham Street Pedestrian Safety** - The Board **requested** staff to provide a report which lists the options including costs to remedy the situation of pedestrian safety at the Rotherham Street Westfields Riccarton car-park entrance and exit, the report is to include the Central Riccarton Residents' Association's suggestions of a raised pedestrian platform and bollards. The report is to take into consideration of pedestrians who use mobility equipment and prams/pushchairs.

7. ELECTED MEMBERS' INFORMATION EXCHANGE

The Board were advised of the upcoming Council meetings that will determine the future of the Christchurch Town Hall and the proposed Hagley Cricket Oval. The Board **agreed** to forward a letter to support for the retention of the Christchurch Town Hall, if the land underneath the Town Hall is suitable, and request a deputation to the Community, Recreation and Culture Committee.

It was noted that Helen Broughton and Jimmy Chen took no part in the discussion in relation to the Christchurch Town Hall.

The Board were advised that the residents surrounding the Owaka Pit are still frustrated that the operation, in their opinion, continues to breach its resource consent.

The Board discussed the continued frustration of the residents adjacent to the Noble Subdivision. It is understood that the subdivision is to be "handed over" to the Council's control shortly and a suggestion was made that Councillors should refuse that control.

8. MEMBERS' QUESTIONS UNDER STANDING ORDERS

Nil.

PART C - REPORT ON DELEGATED DECISIONS TAKEN BY THE BOARD**9. CONFIRMATION OF MINUTES – 2 OCTOBER 2012**

The Board **resolved** that the minutes of the Board's ordinary meeting of 2 October 2012 be confirmed.

10. PROPOSED ROAD AND RIGHT OF WAY NAMING

The Board considered a report seeking their approval for 11 new road names and four new rights of way names in the Longhurst and Kintyre Subdivisions.

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STAFF RECOMMENDATION

It is recommended that the Board consider and approve the proposed road names as follows:

Longhurst Subdivision

Bamber Crescent	Greenaway Street	Ader Close
Ridley Street	Ashbould Street	Deacon Street
Bargrove Close	Cable Lane	Durell Lane

Kintyre Subdivision

Davaar Crescent	Conie Glen Lane	Tangy Loch Lane
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BOARD CONSIDERATION

The Board **agreed** to change the proposed name of Ridley Street to Whitnall Street because of the close pronunciation of Ridley Street to Radley Street (a street in Woolston).

BOARD DECISION

The Board **resolved** that the road names be as follows:

Longhurst Subdivision

Bamber Crescent	Greenaway Street	Ader Close
Whitnall Street	Ashbould Street	Deacon Street
Bargrove Close	Cable Lane	Durell Lane

Kintyre Subdivision

Davaar Crescent	Conie Glen Lane	Tangy Loch Lane
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11. APPLICATION TO RICCARTON WIGRAM 2012/13 DISCRETIONARY RESPONSE FUND – SALVATION ARMY NEW ZEALAND GROUP

The Riccarton/Wigram Community Board considered a report seeking their approval for funding from its 2012/13 Discretionary Response Fund for the Salvation Army New Zealand Group Kai Mahi gardening project.

STAFF RECOMMENDATION

It is recommended that the Board approve a grant of \$4,000 from its 2012/13 Discretionary Response Fund to the Salvation Army New Zealand Group for the salary of the supervisor of the Kai Mahi gardening project.

BOARD DECISION

The Board **resolved** to approve a grant of \$5,000 from its 2012/13 Discretionary Response Fund to the Salvation Army New Zealand Group as a contribution towards the salary of the supervisor of the Kai Mahi gardening project.

12. APPLICATION TO THE RICCARTON WIGRAM 2012/13 YOUTH DEVELOPMENT SCHEME – MEGAN JOHNSTON

The Riccarton/Wigram Community Board considered a report seeking the Board's approval for an application for funding from the 2012/13 Youth Development Scheme.

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The Riccarton/Wigram Community Board **resolved** to allocate \$250 to Megan Johnston as a contribution towards her expenses for her Outward Bound course from the Riccarton/Wigram 2012/13 Youth Development Scheme.

The meeting concluded at 7.23pm.

CONFIRMED THIS 30TH DAY OF OCTOBER 2012

**MIKE MORA
CHAIRPERSON**

8. 11. 2012

**REPORT BY THE CHAIRPERSON OF THE
RICCARTON/WIGRAM COMMUNITY BOARD**

30 OCTOBER 2012

PART A – MATTERS REQUIRING A COUNCIL DECISION

1. UPPER RICCARTON LIBRARY CAFÉ LEASE

General Manager responsible:	General Manager, Community Services Group, DDI 941-8607
Officer responsible:	Unit Manager, Libraries & Information
Author:	Lewis Burn, Property Consultant

PURPOSE OF REPORT

1. The purpose of this report is to present the Riccarton/Wigram Community Boards' recommendation to the Council that it authorises a delegation to the Corporate Support Manager to:
 - (a) Accept a surrender of the existing lease of the Upper Riccarton Library Café to Coffee Tree Company Limited.
 - (b) To conclude negotiations and enter into a new lease of the Café premises with Xin Ding Yi Limited.

EXECUTIVE SUMMARY

2. Situated at 73 Main South Road adjacent the Riccarton High School is the Upper Riccarton Community and School Library. Within the building is a café premises comprising approximately 64 metre squared that was established at the time the building was constructed 2005. The lease of the café was entered into pursuant to a Request for Proposal dated October 2004 and is for an eight year term that will finally expire 31 January 2014.
3. The present tenant Coffee Tree Company Limited acquired the lease from the original tenant (Red Coffee Limited) by assignment in May 2006. The tenant has had the café business on the market for some time and sought an extension of the term to facilitate a sale ahead of the lease expiring in January 2014. The tenant advised that he had been approached by various prospective purchasers and strong interest has been shown in the business. Extensive discussions have been held between staff and Mr Walpole Chen the sole shareholder of the tenant Company, on the process staff are duty bound to follow when dealing with the granting of a further term of a commercial lease on the expiry of a lease. To assist the tenant with a sale of the business (and to satisfy Council's requirement to be open, transparent and public in its dealings with commercial leases), it was agreed, without prejudice to the Council approval, that provided the tenant undertook a marketing and sales process in a reasonably public manner a new lease to the preferred applicant could be considered.
4. Through his solicitor the tenant advised that efforts began on 15 February 2012 to market the Red Café business which was advertised on Trade Me through to April 2012 with some 13 responses. This resulted in a conditional agreement for sale and purchase being signed subject to the proposed purchaser being able to enter into a satisfactory new lease arrangement with the Council. This agreement is due to become unconditional on 15 November 2012 with settlement a month later.
5. The proposed purchaser is Xin Ding Yi Limited a registered company incorporated 14 March 2006 at Christchurch. The sole director is Yaling Wang who apparently is very familiar with this business. A commercial credit check of the Company has been made and no information of any significance has arisen to question the applicant credibility.

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1 Cont'd

6. At the time of writing this report, so as to meet the applicant's expected timetable for settlement, discussions had commenced with the view to agreeing on the terms and conditions of a new tenancy. Further detail (including a rental valuation assessment pending) and negotiation will be required before a position can be reached to enable a lease to be signed and staff are requesting that a delegation be given to the Corporate Support Manager to allow this process to be brought to a conclusion and if appropriate a lease signed subject to the prior surrender of the lease to the present operator. The prospective tenant has requested a nine year lease (three plus three plus three) and has come forward with information including good references that supports their business experience, solvency and character to be a Council tenant.

FINANCIAL IMPLICATIONS

7. The Council in this situation has not had to meet the costs of an open market advertising campaign. A rental will continue to be derived from these premises and lease costs will be limited to internal staff time.

Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

8. Yes.

LEGAL CONSIDERATIONS

9. The land on which the Library building is sited is owned by the Crown (Ministry of Education) the Council's agreement with the Ministry for its occupation acknowledges and provides for a café business to be operated in the building. The Café premises lease is in fact a sublease (the Council's lease runs until 2056) and the Ministry of Education as head landlord will need to consent to the new lease when terms and conditions are finalised.
10. The surrender of the lease to Coffee Tree Company Limited is to be completed subject to fulfilment of each party's obligations under that lease prior to the new lease taking effect.
11. The Council's procurement policy September 2012 taken in the context of procuring services includes as part of its objectives, ensuring open and effective competition. Section 14 of the Local Government Act among other matters states that a local authority should "*conduct its business in an open, transparent, and democratically accountable manner*". The new lease proposed has been through an open market process which is discussed at paragraphs 3 and 4. This process has not been a broad marketing campaign that Council would normally follow when selecting a tenant through a Request For Proposals (RFP) see paragraph 22. Staff consider however that given the unusual situation that developed with closure of the café for a year for Council's operational needs after the February 2011 earthquake and that the business opportunity has been made public on Trade Me as detailed in paragraph 4, it would be reasonable to accept that the marketing of this tenancy has been sufficient.
12. The Board does not have the delegated power from the Council to accept a surrender of a lease or approve the grant of a new lease for the carrying out of a trade or business. The Board does however have a recommendatory power to the Council as the decision maker in this case.

Have you considered the legal implications of the issue under consideration?

13. Yes as above.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

14. Not applicable.

Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?

15. Yes.

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1 Cont'd**ALIGNMENT WITH STRATEGIES**

16. Not applicable.

Do the recommendations align with the Council's strategies?

17. Not applicable.

CONSULTATION FULFILMENT

18. As discussed in paragraphs 3 and 4, should the Council accept that the marketing process the current tenant has carried out is sufficient to meet with Council's requirements to be competitive open and transparent then no other statutory consultation is required.

STAFF RECOMMENDATION

It is recommended that the Council delegate authority to the Corporate Support Manager to conclude negotiations on terms and conditions acceptable to her to:

- (a) Accept a surrender of the present lease of the Red Café premises in the Upper Riccarton Library building.
- (b) Subject to reaching agreement on the lease surrender and obtaining the consent of the Ministry of Education, contemporaneously enter into a new tenancy with Xin Ding Yi Limited for a term up to a maximum of 9 years.

BOARD DISCUSSION

The Board noted that the proposal to transfer the lease was unusual as the full term of the existing lease had not expired, and questioned staff at length about this seeking staff assurance on both the process to identify another suitable tenant and feedback on the due diligence assessments of the proposed tenant. Staff advised that the café had been closed for many months as a consequence of the earthquakes impacting on the financial viability of the operation, that their recommendations had taken this into account and that all appropriate references were satisfactory.

BOARD DECISION

The Board **resolved** that the staff recommendation be adopted.

BACKGROUND (THE ISSUES)

- 19. In May 2005 the Council entered an Agreement to lease with Red Coffee Limited as part of a new joint venture library between the Council and Riccarton High School situated at 73 Main South Road. This lease was entered into following an open tender process and was for a term commencing 1 February 2006 with a final expiry date of 31 January 2014. The current tenant (Walpole Wenping Chen and Ms Lan Qiu trading as Coffee Tree Company) acquired the sub lease agreement by assignment soon after with Mr Chen presently the sole director.
- 20. Following the February 2011 earthquake and a period of closure of the café Mr Chen approached staff with a request for a new lease when the current lease expires in January 2014. Mr Chen was advised of the Council's procurement requirements and practice of going to open market tender to determine a new tenant and that only in exceptional circumstances would the Council depart from this practice and deal unilaterally with an incumbent tenant. Staff considered that no case existed not to put this lease up for public competition. The option of the tenant following this process was explored and this led to agreement without prejudice to Council approval for a marketing campaign to be conducted by Mr Chen with a selected purchaser to be referred to Council to negotiate the terms of a new lease.

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1 Cont'd

21. The prospective purchaser and tenant Yaling Wang owned and operated a café business trading as Just Food on Hereford Street for about 5 years this business closing as a result of the February 2011 earthquake. Yaling has been employed by Coffee Tree Company Limited as a shop assistant since January 2012 and for the past year also as a restaurant attendant at Craythorne Public House. The shareholders of the Company (three) intend to advance funds to enable the company to purchase the café as a going concern and operate the business. Bank statements have been sighted. The Company does not intend to make any changes to the fit-out at this stage but do intend to replace the tables and chairs. For the time being Yaling is to operate the business herself with the employment of Rome Luo who is an experienced and award winning barista. The intention is to operate the café Monday to Friday 9am to 5.00pm and on Saturdays which presently does not happen. Depending on viability and business the applicant company may also extend the operation to Sundays.
22. As discussed in paragraph 11 the marketing campaign carried out by the vendor is not what Council would normally follow when going to the market. This may include some or all of the following steps:
 - To list with a business agent as well as online websites such as Trade Me
 - Placing appropriate property signage
 - At least two insertions in the Christchurch Press business for sale columns
 - Placing in commercial property magazines
23. While staff are recommending that the process, that has been followed by the vendor in this situation is sufficient to proceed with negotiation for a new lease, it has been made clear to the parties the decision is with the Council to determine if the marketing process largely satisfies its requirement that this has been open, public and transparent.
24. The grant of a new sub lease is subject to the current tenancy being surrendered on terms and conditions acceptable to both parties prior to its commencement as well as the consent of the Ministry of Education as head landlord.
25. The Qualitative report for the building based on the Detailed Engineering Evaluation (DEE) has assessed the post 2004 structure at 73 per cent of NBS. The land is zoned TC2 with little evidence of liquefaction or settlement. There is a need to undertake floor repairs which will require an intrusive investigation which probably will necessitate closing the building for a while during a school holiday break in 2013. The parties have been made aware of this.
26. The building asset owner is supportive of the prospective tenant.

THE OBJECTIVES

27. To reach agreement with the prospective tenant so that a tenancy of the café premises continues.

THE OPTIONS

- Option 1.** To leave the status quo and at expiry of the lease in January 2014, go through the Council's normal process to determine a new tenancy by RFP.
- Option 2.** To require the existing operator and vendor to remarket the Café through a broader marketing campaign.
- Option 3.** To continue with negotiations to conclude a tenancy with the prospective tenant submitted.

THE PREFERRED OPTION

- Option 3** Is the preferred option and is being recommended. Option 1 would be contrary to a good faith agreement staff had with the existing operator while this option and option 2 would not necessarily result in a more worthy tenant. The preferred option will ultimately likely be the most commercial benefit to the Council.

8. 11. 2012

**SHIRLEY/PAPANUI COMMUNITY BOARD
SMALL GRANTS FUND ASSESSMENT COMMITTEE
7 AUGUST 2012**

**Report of a meeting of the Shirley/Papanui Community Board
Small Grants Fund Assessment Committee
held on Tuesday 7 August 2012 at 5pm
in the Board Room, Papanui Service Centre,
Corner Langdons Road and Restell Street, Papanui.**

PRESENT: Chris Mene (Chairperson), Kathy Condon, Anna Button and Pauline Cotter.

APOLOGIES: An apology for absence was received and accepted from Chris English.

The Committee reports that:

PART A – MATTERS REQUIRING A COUNCIL DECISION

1. SHIRLEY/PAPANUI COMMUNITY BOARD SMALL GRANTS FUNDING 2012/13

General Manager responsible:	Michael Aitken, General Manager Community Support
Officer responsible:	Lincoln Papali'i, Strategic Initiatives Manager
Author:	Christine Lane, Grants Adviser, Strategic Initiatives

PURPOSE OF REPORT

1. The purpose of this report is for the Council to consider a recommendation from the Shirley/Papanui Small Grants Fund Assessment Committee to transfer an unexpended balance from the Shirley/Papanui Small Grants Fund for 2012/13 to the Shirley/Papanui Community Board Discretionary Response Fund for 2012/13.

EXECUTIVE SUMMARY

2. This report provides information to Committee members on the applications received for the 2012/13 Small Grants Fund.
3. The total pool available for allocation in 2012/13, as outlined in the LTCCP, is \$72,529. Applications totalling \$142,629 were received. Current staff recommendations total \$71,529.
4. Attached (as Attachment 1) is a decision matrix, which outlines the projects that funding is being sought for. Following staff collaboration meetings, staff have ranked all projects as either Priority 1, 2, 3 or 4 and have made funding recommendations.
5. Under the Small Grants Fund, organisations are asked to make applications for individual projects. On this basis, Organisations may have made more than one application in order to fund separate projects and deliver a range of services.
6. Note: the three attachments mentioned in this report have not been supplied as they do not pertain to the Part A decision required. For reference, they can be located in the original 7 August 2012 Shirley/Papanui Community Board Small Grants Fund Assessment Committee agenda.

FINANCIAL IMPLICATIONS

Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

7. Yes, see LTCCP pages 176 and 177 regarding community grants schemes including Board funding.

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Shirley/Papanui Community Board Small Grants Fund Assessment Committee 7. 8. 2012

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1 Cont'd

LEGAL CONSIDERATIONS

Have you considered the legal implications of the issue under consideration?

8. Yes. Community Board funding decisions are made under delegated authority from the Council. On Thursday 24 July 2008, the Council made the following resolution:

That each of the Community Boards' 'Small [Grants] Fund Assessment Committees' have full authority to determine final funding decisions for their respective Community Board's 'Small [Grants] Fund Scheme' subject to full compliance with the Council's rules, policies and criteria for the 'Small Projects Fund Scheme'.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?

9. Yes. Strengthening Communities Funding and Community Board Funding, see LTCCP pages 176 and 177 regarding community grants schemes, including Board funding.

ALIGNMENT WITH STRATEGIES

Do the recommendations align with the Council's strategies?

10. The funding allocation process carried out by Christchurch community boards is covered in the Council's Strengthening Communities Strategy.

CONSULTATION FULFILMENT

11. Not applicable

STAFF RECOMMENDATION

It is recommended that the Shirley Papanui Small Grants Fund Assessment Committee

- (a) Consider the projects contained in the attached Decision Matrix and approve allocations from the Shirley Papanui Small Grants Fund for 2012/13.
- (b) Delegate authority to the Committee Chairperson and a member of the Committee to confirm the minutes of the meeting.

COMMITTEE CONSIDERATION

Clause 3 of these minutes records the Committee's decision on the allocation of the Shirley/Papanui Small Grants Fund for 2012/13.

COMMITTEE RECOMMENDATION

That the Council approve the transfer of \$5,469, being the unexpended balance of the Shirley/Papanui Small Grants Fund 2012/13, to the Shirley/Papanui Community Board's Discretionary Response Fund for 2012/13.

8. 11. 2012

Shirley/Papanui Community Board Small Grants Fund Assessment Committee 7. 8. 2012

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BACKGROUND**Strengthening Communities Strategy**

12. The Council adopted the Strengthening Communities Strategy on 12 July 2007. The Strengthening Communities Grants Funding Programme comprises four funding schemes:
 - (a) Strengthening Communities Fund
 - (b) Small Projects Fund
 - (c) Discretionary Response Fund
 - (d) Community Organisations Loan Scheme
13. For detailed information on the Strengthening Communities Strategy's Outcomes and Priorities please see Attachment 2. The specific criteria for the Small Grants Fund is also attached, as Attachment 3. Board Objectives have also been used to assess projects and are referenced in the matrix.

The Decision Matrix

14. Information on the projects is presented in a Decision Matrix, attached as Attachment 1. To ensure consistency, the same Decision Matrix format and presentation has been provided to the Metropolitan Small Grants Fund Subcommittee and all local Small Grants Fund Assessment Committees.
15. Applications are project-based; information is provided that relates specifically to the project for which funding is being sought, not the wider organisation.
16. All applications appearing on the Decision Matrix have been assigned a Priority Rating. The Priority Ratings are:

Priority 1 Meets all eligibility criteria and contributes significantly to Funding Outcomes and Priorities. Highly recommended for funding.

Priority 2 Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.

Priority 3 Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.

Priority 4 Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities; or insufficient information provided by applicant (in application and after request from Advisor) or other funding sources more appropriate. Not recommended for funding.
17. Staff have used the following criteria to determine whether an application is a Priority One:
 - Impact the project has on the city
 - Reach of the project
 - Depth of the project
 - Value for Money
 - Best Practice
 - Innovation
 - Strong alignment to Council Outcomes and Priorities
 - Noteworthy leverage or partnership/match funding from other organisations or government departments.
18. No ineligible applications were received.

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19. Small Grants Fund Assessment Committees have delegated authority from the Council to make final decisions on the Small Grants Fund for their respective wards. The Committee's decisions will be actioned following confirmation the decision meeting resolutions. All groups will then be informed of the decisions and funding agreements will be negotiated where relevant. All funding approved is for the period of September to August each year, therefore grants will be paid out in early September 2012 subject to the receipt of a valid signed funding agreement.

PART C – DELEGATED DECISIONS**2. ELECTION OF A CHAIRPERSON**

The Community Board Adviser called for nominations for the position of Chairperson.

Chris Mene was nominated by Pauline Cotter, seconded by Kathy Condon.

There being no further nominations, Chris Mene was declared elected as Chairperson of the Shirley/Papanui Small Grants Fund Assessment Committee for the term of the Committee.

3. SHIRLEY/PAPANUI SMALL GRANTS FUND 2012/13 ALLOCATIONS

Following consideration of the report and accompanying matrix, the Committee **resolved** to approve the allocation of \$67,060 from the Shirley/Papanui Small Grants Fund 2012/13, as follows:

Priority One

NO.	GROUP	PROJECT	COMMITTEE DECISION
1	Belfast Community Network Incorporated	Social Inclusion	The Committee resolved to make a grant of \$1,500 to the Belfast Community Network Incorporated towards their social inclusion project.
2	Neighbourhood Trust	Inclusive Holiday Programmes – Northcote, Mairehau and Shirley	The Committee resolved to make a grant of \$4,500 to the Neighbourhood Trust towards their inclusive holiday programmes.
3	Papanui Baptist Church Community Services Freedom Trust	Reimbursement of Volunteer Expenses for Community Worker	The Committee resolved to make a grant of \$900 towards the reimbursement of volunteer expenses for community worker.
4	Papanui Cycling Club Incorporated	Road Safety Equipment	The Committee resolved to make a grant of \$3,000 to the Papanui Cycling Club Incorporated towards the cost of road safety equipment. <i>(Note: The staff recommendation was \$2,000.)</i>
5	Shirley Community Trust	SHINE in the Park	The Committee resolved to make a grant of \$4,700 to the Shirley Community Trust towards the cost of their SHINE in Park event.

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Priority Two

NO.	GROUP	PROJECT	COMMITTEE DECISION
6	Belfast Bowling Club Incorporated	Purchase of Uniforms.	The Committee resolved to make a grant of \$1,000 to the Belfast Bowling Club Incorporated towards the purchase of uniforms. <i>(Note: The staff recommendation was \$2,000.)</i>
7	Belfast Community Network Incorporated	Communications and Power.	The Committee resolved to make a grant of \$1,000 to the Belfast Community Network Incorporated towards the cost of communications and power.
8	Belfast Community Network Incorporated	Youth Events	The Committee resolved to make a grant of \$2,000 to the Belfast Community Network Incorporated for their youth events programme.
9	Belfast Netball Club	Training/Team Equipment (split with Burwood/Pegasus)	The Committee resolved to make a grant of \$1,000 to the Belfast Netball Club towards the cost of training and team equipment.
10	Belfast Rugby Football Club	Junior Section Playing Equipment.	The Committee resolved to make a grant of \$2,000 to the Belfast Rugby Football Club towards their Junior Section playing equipment.
11	Canterbury Cook Islands Sports Association	Weekly Culture Meetings and Sports Event	The Committee resolved to decline a grant to the Canterbury Cook Islands Sports Association for Weekly Culture Meetings and Sports Event but requested that staff: (a) invite the Association to make a Deputation to the Shirley/Papanui Community Board, and (b) suggest that the Association apply for funding through the 2012/13 Discretionary Response Fund for Weekly Culture Meetings and Sports Event.
12	Christchurch Football Club	Purchase of gear for youth and senior teams	The Committee resolved to make a grant of \$300 to the Christchurch Football Club towards the purchase of gear for their youth and senior teams.
13	Christchurch Football Club	Junior Playing Jerseys	The Committee resolved to make a grant of \$2,000 to the Christchurch Football Club towards the purchase of Junior playing jerseys. <i>(Note: The staff recommendation was \$1,000.)</i>
14	Christchurch Football Club	Strapping Tape and Medical Supplies for 2013	The Committee resolved to make a grant of \$452 to the Christchurch Football Club for the purchase of medical supplies for 2013.

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NO.	GROUP	PROJECT	COMMITTEE DECISION
15	Christchurch North Presbyterian Church	Alternative to Halloween	The Committee resolved to make a grant of \$240 to the Christchurch North Presbyterian Church towards their "Alternative to Halloween" event.
16	Christchurch North Presbyterian Church	Christmas in the Park	The Committee resolved to make a grant of \$270 to the Christchurch North Presbyterian Church towards their "Christmas in the Park" event.
17	Delta Community Support Trust	Community Gardening Project	The Committee resolved to make a grant of \$2,000 to the Delta Community Support Trust towards their community gardening project.
18	Edgware Tennis Club Incorporated	Purchase of Tennis Balls for use at Club and Administration Costs	The Committee resolved to make a grant of \$1,330 to Edgware Tennis Club Incorporated for the purchase of tennis balls.
19	Kidsfirst Kindergarten MacFarlane Park	Computer Desk and Carpentry Items	The Committee resolved to make a grant of \$1,349 to Kidsfirst Kindergarten MacFarlane Park towards the purchase of computer desk and carpentry items.
20	Mairehau Ladies Probus Club	Costs associated with continuing services of the Mairehau Ladies Probus Club	The Committee resolved to make a grant of \$700 to the Mairehau Ladies Probus Club towards the costs associated with continuing services of the Club.
21	Merivale Combined Probus Club	Operational enhancement (split 50/50 with Fendalton/Waimairi)	The Committee resolved to make a grant of \$750 to the Merivale Combined Probus Club towards operational enhancement of the Club.
22	Merivale Papanui Cricket Club	Purchase of Junior Cricket Equipment (split 50/50 with Fendalton/Waimairi)	The Committee resolved to make a grant of \$1,000 to Merivale Papanui Cricket Club towards the purchase of Junior cricket equipment.
23	Neighbourhood Trust	Mairehau Community Day	The Committee resolved to make a grant of \$3,500 to the Neighbourhood Trust towards their Mairehau Community Day event.
24	Neighbourhood Trust	Website Maintenance and Update	The Committee resolved to make a grant of \$1,000 to the Neighbourhood Trust towards their website maintenance and update
25	Neighbourhood Trust	Community Event – Light Party	The Committee resolved to make a grant of \$3,000 to the Neighbourhood Trust towards their community Light Party event. <i>(Note: The staff recommendation was \$1,000.)</i>
26	Neighbourhood Trust	Health Living for Life	The Committee resolved to make a grant of \$2,000 to the Neighbourhood Trust towards their Healthy Living for Life programme.
27	New Brighton Probus Club	Day trips and outings for Probus members (Shirley/ Papanui 30%, Burwood/ Pegasus 70%)	The Committee resolved to make a grant of \$750 to the New Brighton Probus Club towards day trips and outings for Probus members.

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NO.	GROUP	PROJECT	COMMITTEE DECISION
28	Northgate Community Services Trust	Youth Work Administration and Overheads	The Committee resolved to make a grant of \$500 to Northgate Community Services Trust towards their youth work administration and overheads.
29	Northgate Community Services Trust	Community Educational Courses	The Committee resolved to make a grant of \$2,879 to Northgate Community Services Trust towards their community educational courses.
30	Northgate Community Services Trust	Papanui Community Health Clinic	The Committee resolved to make a grant of \$2,075 to Northgate Community Services Trust towards the Papanui Community Health Clinic.
31	Papanui Community Toy Library Incorporated	Rent	The Committee resolved to make a grant of \$3,780 to Papanui Community Toy Library Incorporated for rent.
32	Papanui High School	Volunteer Support Package	The Committee resolved to make a grant of \$1,000 to Papanui High School towards their Volunteer Support Package. <i>(Note: The staff recommendation was \$750.)</i>
33	Papanui Youth Development Trust	Volunteers Expenses	The Committee resolved to make a grant of \$500 to the Papanui Youth Development Trust towards volunteers expenses.
34	Papanui Youth Development Trust	Salary for Financial Administrator	The Committee resolved to make a grant of \$3,000 to the Papanui Youth Development Trust towards salary for Financial Administrator.
35	Papanui Youth Development Trust	Whakaoho Community Day	The Committee resolved to make a grant of \$3,500 to the Papanui Youth Development Trust towards their Whakaoho Community Day event.
36	Redwood Beautifying Association and Garden Club	Travel Assistance	The Committee resolved to make a grant of \$715 to the Redwood Beautifying Association and Garden Club for travel assistance.
37	Redwood Boxing Club	Training and Competition Equipment for the Club and Competition Event	The Committee resolved to make a grant of \$500 to the Redwood Boxing Club towards training and competition equipment for the Club and competition event.
38	Shirley Community Trust	Friday Night Meal	The Committee resolved to make a grant of \$3,000 to the Shirley Community Trust towards their Friday Night Meal programme.
39	Shirley Community Trust	Shirley 'Get Away Bus Trips'	The Committee resolved to make a grant of \$2,000 to the Shirley Community Trust towards the cost of Shirley 'Get Away Bus Trips'

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NO.	GROUP	PROJECT	COMMITTEE DECISION
40	Shirley Ladies Probus Club	Contribution towards the Cost of Bus Transport for Outings (Shirley/Papanui 60%, Burwood/Pegasus 40%)	The Committee resolved to make a grant of \$420 to the Shirley Ladies Probus Club towards the cost of bus transport for outings.
41	Shirley Tennis Club Incorporated	Funding of honorarium positions	The Committee resolved to make a grant of \$550 to Shirley Tennis Club Incorporated for the funding of honorarium positions. (<i>Note: The staff recommendation was \$500.</i>)

Priority Four

NO.	GROUP	PROJECT	COMMITTEE DECISION
42	Redwood Primary School	Garden Upgrades including Edible Garden	The Committee resolved to make a grant of \$400 to Redwood Primary School towards garden upgrades including Edible Garden. (<i>Note: The staff recommendation was to decline the application.</i>)
43	Richmond Cricket Club	Two dozen Four Piece Cricket Balls for the Senior Cricket Team	The Committee resolved to decline the application from the Richmond Cricket Club for two dozen Four Piece Cricket Balls for the Senior Cricket Team.
44	St Albans Residents' Association	St Albans Leisure Group	The Committee resolved to decline the application from the St Albans Residents' Association but proposed that the St Albans Leisure Group apply to the Shirley/Papanui Community Board 2012/13 Discretionary Response Fund.
45	St Albans Residents' Association	St Albans News	The Committee resolved to decline the application from the St Albans Residents' Association for funding for the St Albans News.
46	St Albans Residents' Association	St Albans Weekend of Music	The Committee resolved to decline the application from the St Albans Residents' Association for funding for the St Albans Weekend of Music event.
TOTAL			\$67,060

The Chairperson thanked staff and the Committee for their valuable contribution.

The meeting closed at 7.30pm.

CONFIRMED THIS 5TH DAY OF SEPTEMBER 2012

**CHRIS MENE
CHAIRPERSON**

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**SHIRLEY/PAPANUI COMMUNITY BOARD
3 OCTOBER 2012**

**Report of the meeting of the Shirley/Papanui Community Board
held on Wednesday 3 October 2012 at 4pm
in the Board Room, Papanui Service Centre,
corner Langdons Road and Restell Street, Papanui.**

PRESENT: Chris Mene (Chairperson), Anna Button, Kathy Condon and Pauline Cotter.

APOLOGIES: Apologies for absence were received and accepted from Ngaire Button, Chris English and Aaron Keown.

The Board adjourned from 5.45pm to 6.13pm.

The Board reports that:

PART B – REPORTS FOR INFORMATION

1. DEPUTATIONS BY APPOINTMENT

1.1 TUI TEPORA MATENGA – POSITIVE YOUTH DEVELOPMENT SCHEME REPORT BACK

Tui Tepora Matenga attended to report back to the Board on her attendance at the National Kapa Haka competition held in Whangarei from 22 July to 28 July 2012.

The Chairperson thanked Tui for her presentation.

1.2 GREG HARFORD – GOING DIGITAL

Greg Harford, National Manager of Going Digital and Gary Burt, Community Adviser, advised the Board about the Government campaign promoting digital television. They outlined the upcoming change to digital television, scheduled for Christchurch in April 2013. The Board was advised of the range of activities planned for promoting these changes to local communities. The Board suggested groups and organisations that would benefit from that advice.

The Chairperson thanked Greg Harford and Gary Burt for their presentation.

1.3 CHRIS COLLINS – NEW ZEALAND TRANSPORT AGENCY WESTERN CORRIDOR CONSULTATION

Chris Collins and Melanie Williams of the New Zealand Transport Agency provided information to the Board on planned consultation for the NZTA Western Corridor project for Russley Road (SH1).

NZTA has committed to a preferred solution for this part of the corridor which it is intended will form the basis for consent applications early next year. As part of the process NZTA are happy to keep the Board updated on the details of the project and the feedback they have received from landowners and businesses to date.

The Chairperson thanked Chris Collins and Melanie Williams for their presentation.

1.4 BRIAN BURKE – PAPANUI VILLAGE BUSINESS ASSOCIATION

Brian Burke of the Papanui Village Business Association was unable to attend. His deputation has been postponed to the 17 October 2012 meeting of the Shirley/Papanui Community Board.

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2. PRESENTATION OF PETITIONS

Nil.

3. NOTICES OF MOTION

Nil.

4. BRIEFINGS**4.1 ANDREA BUNTING – PAPANUI CUSTOMER SERVICES TEAM**

Andrea Bunting, Customer Services Coordinator Walk In Customer Services Team, briefed the Board on the services offered by her Papanui Team and invited Board members to make themselves known to her Team.

The Chairperson thanked Andrea Bunting for her presentation.

5. CORRESPONDENCE**5.1 LAUREN MCKENZIE – MINISTRY OF EDUCATION – SCHOOL REORGANISATION – SHIRLEY/PAPANUI WARD**

The Board **received** correspondence from Lauren McKenzie, Senior Communications Adviser, Ministry of Education regarding the proposed school reorganisation. The Board noted that Simon Cruickshank, Property Manager for the Ministry of Education, has offered to brief the Community Boards quarterly and **decided** that staff be requested to invite Simon Cruickshank to brief them on educational matters.

5.2 DENNIS HILLS – BELFAST DISTRICT MUSEUM TRUST

The Board **received** correspondence from Dennis Hills, Secretary/Treasurer for the Belfast District Museum Trust. The Board **decided** that staff be requested to thank Dennis Hills for his letter and to advise him that the Board are processing the questions asked.

6. COMMUNITY BOARD ADVISER'S UPDATE

The Board **received** information from the Community Board Adviser on Board-related activities, including upcoming meetings and events. Specific mention was made of the following:

- **ACHESON AVENUE – ALTERNATIVE PARKING**

The Board **received** a Memorandum from staff which answered the Board's request of November 2011 for staff to provide a brief on the feasibility of Joanna Gould's proposal for alternative public parking on Macfarlane Park, adjacent to the Acheson Avenue service lane.

The Board noted the staff comment that the proposal for alternative public parking on Macfarlane Park was not warranted.

- **CYCLE PARKING OUTSIDE EDGEWARE MALL, 76 EDGEWARE ROAD**

The Board received a memorandum from staff which answered the Board's query of 22 August 2012 for staff to comment on the proposal of a cycle stand as part of the Edgware Village Master Plan.

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The Board noted that providing more convenient cycle parking in the village centre is a high priority goal of the Edgeware Village Master Plan.

- **OLD WAIMAKIRIRI BRIDGE REPAIRS 2012/13**

The Board received a memorandum from staff updating the Board on the Old Waimakariri Bridge Repairs project and noted that, once definite dates have been established, staff would meet with the Board.

- **MOBILE LIBRARY VANS**

The Board received a memorandum from Dyane Hosler, Community Libraries Manager providing information on the proposal for new mobile vans to replace the mobile library bus.

- **PROPOSED REDWOOD PRIMARY SCHOOL SPEED ZONE**

Correspondence was received by the Board on 5 September 2012 from Howard Booth in which he requested that school speed zones signs were a priority for Redwood School. Staff reported that a recommendation would be presented to the Board on 17 October 2012 for the installation of these signs.

- **KRUSES STREAM LANDSCAPING PROJECT AND DRAINAGE WORKS**

Advice was given that the Kruses Stream landscaping work is now expected to be carried out in April/May of next year (2013). This will enable preferred Autumn planting, and will help streamline contractual requirements to include prior work on the stream as agreed with the owners of 131 Main North Road (Ken and Margaret Kinzett).

- **SPRINGVALE GARDENS TREE REPLACEMENT**

Advice was given that planting of a replacement following the removal of the troublesome Black Poplar tree at Springvale Gardens, has been delayed until next season to give the new tree more time to become established. The residents are happy with this decision.

- **NORTHWOOD RESIDENTS ASSOCIATION – ENGLEFIELD PARK TOILETS**

On 12 June 2012, the Board sought staff comment on the proposal from the Northwood Residents Association for an upgrade to the Englefield Reserve toilet and the addition of two more unisex facilities in the Northwood Park/Englefield Reserve area.

Staff advised that over the coming year they would be gathering information on usage and would report back to the Board on the results and therefore the need for additional facilities.

Funding has been allowed for in the draft LTP for additional toilet facilities across the city in future years so, should the investigations determine the need at this site, staff will programme the work required.

- **WARD SCHOOL PRINCIPALS MEETING WITH BOARD**

The Board **decided** that the scheduled meeting with local school Principals on 19 October 2012 would focus on situation reports from Principals and deal with what the Board could do to help.

The Board requested staff to invite the Canterbury Earthquake Recovery Authority Relationship Manager, local Strengthening Communities staff and the Metropolitan Community Adviser – Youth to the meeting on 19 October 2012 with local school Principals.

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7. ELECTED MEMBERS' INFORMATION EXCHANGE

- **ST ALBANS COMMUNITY CONVERSATION NUMBER 3**

The Board Chairperson and Pauline Cotter reported on the third St Albans Community Conversation held on Monday 24 September 2012. The Board **decided** to continue with their support for the St Albans area.

- **MINISTRY OF EDUCATION – SCHOOLS UPDATE**

Staff advised the Board of the offer by Simon Cruickshank, Ministry of Education Property Manager, to meet quarterly with Community Boards to update them on the school reorganisation proposals. The Board **decided** that staff be requested to arrange for Simon Cruickshank to meet with them.

- **POSITIVE AGEING EXPO – 1 OCTOBER 2012**

The Board noted the success of the Board's stand at the Positive Ageing Expo held at Papanui High School, Langdons Road on 1 October 2012, with good feedback and attendance.

The Board **decided** to look at investing in new signage for such events and **requested** that staff investigate concept and design options for Board consideration.

- **EVENT IN EDGEWARE**

Pauline Cotter proposed that an event be held in Edgware village to celebrate the recovery of the community. The Board **requested** that Pauline provide ideas on ways in which this could be accomplished.

8. QUESTIONS UNDER STANDING ORDERS

Nil.

PART C – REPORT ON DELEGATED DECISIONS TAKEN BY THE BOARD**9. CONFIRMATION OF MEETING MINUTES – 19 SEPTEMBER 2012**

The Board **resolved** that the minutes of its ordinary meeting of Wednesday 19 September 2012 be confirmed subject to the amendment of the word "environment" to "endowment" to the title of, and in the second line of text in, Clause 1.

10. DANIELS ROAD – PROPOSED BUS STOP RELOCATION AND PARKING RESTRICTION

The Board considered a report seeking the Board's approval to relocate the bus stop on Daniels Road to the east and to provide a P60 parking restriction directly in front of the Redwood shops.

BOARD DECISION

The Board **resolved**:

- That all existing parking restrictions on the north side of Daniels Road from its intersection with Main North Road and extending in an easterly direction for a distance of 50 metres be revoked.
- That the stopping of vehicles be prohibited at any time on the north side of Daniels Road commencing at its intersection with Main North Road and extending in an easterly direction for a distance of 11 metres.

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- (c) That the parking of vehicles be restricted to a maximum period of 60 minutes on the north side of Daniels Road commencing at a point 11 metres east of its intersection with Main North Road and extending in an easterly direction for a distance of 35 metres.
- (d) That a bus stop box be installed on the north side of Daniels Road commencing at a point 54 metres east of its intersection with Main North Road and extending in an easterly direction for a distance of 15 metres.

11. CONSIDERATION OF APPLICATIONS FOR NEIGHBOURHOOD WEEK FUNDING

The Board considered a report seeking applications for Neighbourhood Week funding and to set in place a process should any late applications need to be considered.

STAFF RECOMMENDATION

That the Board consider the applications as set out in the matrix attached to the agenda and allocate Neighbourhood Week funds accordingly.

BOARD DECISION

The Board **resolved**:

- (a) To transfer \$375 from its 2012/13 Discretionary Response Fund to the Neighbourhood Week Fund 2012.
- (b) To allocate the Neighbourhood Week 2012 funds as per the following table:

Item No.	Group	Activity Location	Date and Time	Proposed Activity	Expected No.	Board Decision
1	Amberlee Allison	Edgware Road	4 November 2012, 3pm	Afternoon Tea	40	The Board resolved to make a grant of up to \$118 to Amberlee Allison towards the Edgware Road Afternoon Tea.
2	Douglas Bennet	Hibiscus Place	27 October 2012, Noon (if wet 3 or 4 Nov)	BBQ	30	The Board resolved to make a grant of up to \$70 to Douglas Bennet towards the Hibiscus Place BBQ.
3	Adela Brown	Taunton Green	4 November 2012, 3–6pm	Street Party	60	The Board resolved to make a grant of up to \$150 to Adela Brown towards the Taunton Green Street Party.
4	Sharyn Burnett	MacFarlane Park	29 October 2012	Skip Hire	Approx. 30 Families	The Board resolved to make a grant of up to \$320 to Sharyn Burnett towards the MacFarlane Park Skip Hire. <i>(Note: The staff recommendation was \$150)</i>
5	Suzanne Carter	Ashton Mews	4 November 2012, 4pm	Sharnock Reserve BBQ	32	The Board resolved to make a grant of up to \$70 to Suzanne Carter towards the Ashton Mews BBQ at Sharnock Reserve.

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Item No.	Group	Activity Location	Date and Time	Proposed Activity	Expected No.	Board Decision
6	Betty Chapman	Lower Styx Road	4 November 2012, 3pm	BBQ	34	The Board resolved to make a grant of up to \$70 to Betty Chapman towards the Lower Styx Road BBQ.
7	Alison Coles	Residents at 149 Highsted Road Units	2 November 2012, 12.30pm	Lunch at Papanui Workingmen's Club	8	The Board resolved to make a grant of up to \$60 to Alison Coles towards the lunch at Papanui Workingmen's Club.
8	David Crean	Leander Street	28 October 2012, 11.30am – 1.30pm (4 Nov if wet)	Street BBQ	65	The Board resolved to make a grant of up to \$160 to David Crean towards the Leander Street BBQ. <i>(Note: The staff recommendation was \$140)</i>
9	Gavin Cross	Ross Place	3 November 2012, 12 noon – 2.30pm (10 Nov if wet)	Street BBQ	26	The Board resolved to make a grant of up to \$55 to Gavin Cross towards the Ross Place Street BBQ.
10	Maureen Donovan	Clipper Place	9 November 2012, 4.30pm	BBQ	70	The Board resolved to make a grant of up to \$70 to Maureen Donovan towards the Clipper Place BBQ.
11	Drew Garden	Haddon Lane	Feb/Mar 2013, 4pm	BBQ	30	The Board resolved to make a grant of up to \$75 to Drew Garden towards the Haddon Lane BBQ.
12	Helen Gee	Creese Place	2 November 2012, 6-8pm	BBQ Tea	30	The Board resolved to make a grant of up to \$50 to Helen Gee towards the Creese Place BBQ tea.
13	Lyn Gifford	Coles Place	28 November 2012, late afternoon	Street Party	60	The Board resolved to make a grant of up to \$150 to Lyn Gifford towards the Coles Place Street Party.
14	Heather Gladstone	St Pauls Parish Centre, Harewood Road	31 October, 6pm	Community Concert and supper at St Pauls, Harewood Road (free to attend)	100-150	The Board resolved to make a grant of up to \$200 to Heather Gladstone towards the St Pauls Parish Centre Community Concert and Supper, Harewood Road. <i>(Note: The staff recommendation was to decline this application)</i>
15	Jocelyn Harden	Larne Place	4 November 2012, 11am – 2pm	BBQ Lunch	50	The Board resolved to make a grant of up to \$102 to Jocelyn Harden towards the Larne Place BBQ Lunch. <i>(Note: The staff recommendation was \$77)</i>

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Item No.	Group	Activity Location	Date and Time	Proposed Activity	Expected No.	Board Decision
16	Carla Heritage	Ranfurly Street	2 December 2012, 4pm	BBQ Tea	30	The Board resolved to make a grant of up to \$60 to Carla Heritage towards the Ranfurly Street BBQ Tea.
17	Moazzem Hossain	Mahars Road	TBC, afternoon	Meeting, invite guest, chat, children's sports, entertainment	50	The Board resolved to make a grant of up to \$100 to Moazzem Hossain towards the Mahars Road Meeting.
18	Allen Ingles	Thornton Street	TBC, 28 October 2012, (or 4 Nov) late afternoon	BBQ Tea	30	The Board resolved to make a grant of up to \$60 to Allen Ingles towards the Thornton Street BBQ Tea.
19	Carolyn Jones	Gwen Place	28 October 2012, 3pm	BBQ/Picnic	80	The Board resolved to make a grant of up to \$140 to Carolyn Jones towards the Gwen Place BBQ/Picnic.
20	Neville Jordan	Ballymena Drive	TBC, afternoon/evening	Street BBQ	35-40	The Board resolved to make a grant of up to \$80 to Neville Jordan towards the Ballymena Drive Street BBQ.
21	Peggy Kelly	Packe Street Community Garden	20 October 2012, 10am – 4pm	"Open Day at Packe Street Community Garden"	Approx. 50	The Board resolved to make a grant of up to \$50 to Peggy Kelly towards the Packe Street Community Garden Open Day. <i>(Note: The staff recommendation was \$40)</i>
22	David Lees	Ellington	28 October 2012, noon	BBQ Lunch	60	The Board resolved to make a grant of up to \$70 to David Lees towards the Ellington BBQ Lunch.
23	Nicola Lough	Cleveland Street	27 October 2012, 3.30pm	BBQ	32	The Board resolved to make a grant of up to \$70 to Nicola Lough towards the Cleveland Street BBQ.
24	Marie Lysaght	Sapphire Street	28 October 2012, 5 – 7pm	BBQ Tea	32	The Board resolved to make a grant of up to \$40 to Marie Lysaght towards the Sapphire Street BBQ Tea.
25	Helen Macann	Albany Street	4 November 2012, 5 – 6pm	Albany Street Pizza and Pav Gathering	20	The Board resolved to make a grant of up to \$65 to Helen Macann towards the Albany Street Pizza and Pav Gathering.
26	Bronwyn McLennan	Woodhurst Drive	7 November 2012, 6 – 8pm	Styx Residents BBQ	200	The Board resolved to make a grant of up to \$150 to Bronwyn McLennan towards the Woodhurst Drive BBQ.

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Item No.	Group	Activity Location	Date and Time	Proposed Activity	Expected No.	Board Decision
27	Vicki Meates	Baldoyle Way	3 November 2012, 4.30pm	BBQ Tea	28	The Board resolved to make a grant of up to \$45 to Vicki Meates towards the Baldoyle Way BBQ Tea.
28	Fiona Moloney	Dulles Place	3 November 2012, 4.00pm	BBQ Tea	30	The Board resolved to make a grant of up to \$45 to Fiona Moloney towards the Dulles Place BBQ Tea.
29	Pat Mulrooney	Thornwood Place, End of the cul-de-sac	27 October 2012, 6pm	Street BBQ	Approx. 60	The Board resolved to make a grant of up to \$75 to Pat Mulrooney towards the Thornwood Place Street BBQ.
30	Katie Newcombe	Aratupu Preschool	31 October 2012, time TBC	Neighbourhood morning or afternoon tea	50	The Board resolved to make a grant of up to \$70 to Katie Newcombe towards the Aratupu Preschool Neighbourhood morning or afternoon tea.
31	Denise Norriss	Autumn Place	30 October 2012, 6pm	Street BBQ	45	The Board resolved to make a grant of up to \$70 to Denise Norriss towards the Autumn Place Street BBQ.
32	Gael Palmer	Northwood Villas Retirement Village	6 November 2012, 5.30pm	Village BBQ	65	The Board resolved to make a grant of up to \$80 to Gael Palmer towards the Northwood Villas Retirement Village BBQ.
33	Janita and Michael Patrick	Packe Street Park	4 November 2012, 2pm	BBQ and Games	40	The Board resolved to make a grant of up to \$90 to Janita and Michael Patrick towards the Packe Street Park BBQ and Games.
34	Joi and David Paull	Darroch Street Park	27 October 2012, 11am – 2pm (or 3 Nov)	BBQ Lunch	60	The Board resolved to make a grant of up to \$50 to Joi and David Paull towards the Darroch Street Park BBQ Lunch.
35	Barbara Purvis	Sawyers Arms Road	27 October 2012, 2pm – 4pm	Drop In Afternoon Tea	20	The Board resolved to make a grant of up to \$25 to Barbara Purvis towards the Sawyers Arms Road Drop In Afternoon Tea.
36	Christine Rankin	Weston Road	27 October 2012, 5 – 7.30pm	BBQ Tea	30	The Board resolved to make a grant of up to \$70 to Christine Rankin towards the Weston Road BBQ Tea.
37	Debbie Reeves	Glen Oaks Drive	4 November 2012, 5pm	BBQ/Annual Meeting	30	The Board resolved to make a grant of up to \$80 to Debbie Reeves towards the Glen Oaks Drive BBQ/Annual Meeting.

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Item No.	Group	Activity Location	Date and Time	Proposed Activity	Expected No.	Board Decision
38	Jude Roche	Sheraton Place	21 November 2012, 5pm.	Street BBQ	45	The Board resolved to make a grant of up to \$70 to Jude Roche towards the Sheraton Place Street BBQ.
39	Helen Ross	Edgeware Village Green	30 October 2012, 4 – 6.30pm	BBQ and Working Bee	50	The Board resolved to make a grant of up to \$50 to Helen Ross towards the Edgeware Village Green BBQ and Working Bee.
40	Helen Ross	Lindsay Street	28 October 2012, 4 – 6.30pm	BBQ/EQ Discussion	50	The Board resolved to make a grant of up to \$80 to Helen Ross towards the Lindsay Street BBQ/EQ Discussion.
41	Nat Tatana	Te One Place	27 October 2012 12 – 6pm	Spit Roast/Salads	30	The Board resolved to make a grant of up to \$130 to Nat Tatana towards the Te One Place Spit Roast/Salads.
42	Lisa Taylor	Ramore Place	28 October 2012, 5pm (4 Nov if wet)	Street BBQ	50	The Board resolved to make a grant of up to \$120 to Lisa Taylor towards the Ramore Place Street BBQ.
43	Konstantin Tkatchenko	Alderney Mews	2 November 2012, 5pm	BBQ	40	The Board resolved to make a grant of up to \$75 to Konstantin Tkatchenko towards the Alderney Mews BBQ.
44	Linda Topp	Monaghan Street	18 November 2012, 4pm	Get together with neighbours	18	The Board resolved to make a grant of up to \$40 to Linda Topp towards the Monaghan Street get together with neighbours.
45	John Watts Wallace	Bennett Street	4 November 2012, 11.30am – 2.30pm	BBQ with neighbours	40	The Board resolved to make a grant of up to \$70 to John Watts Wallace towards the Bennett Street BBQ with neighbours.
46	Wayne Wilson	Innisfree Place	4 November 2012, Noon	BBQ with neighbours	34	The Board resolved to make a grant of up to \$80 to Wayne Wilson towards the Innisfree Place BBQ with neighbours.
47	Sarah Wraight	Cnr Courtenay and Roosevelt Streets	4 November 2012, 9.30am	BBQ Breakfast with neighbours	60	The Board resolved to make a grant of up to \$80 to Sarah Wraight towards the Courtenay and Roosevelt Streets Corner BBQ breakfast with neighbours.
48	Daniel Wright	Oxley Avenue	4 November 2012, 4 – 10pm	Street Party	70	The Board resolved to make a grant of up to \$110 to Daniel Wright towards the Oxley Avenue Street Party for food and beverages only.

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Item No.	Group	Activity Location	Date and Time	Proposed Activity	Expected No.	Board Decision
49	Daniel Wright	Edgware Village Centre	27 October 2012, 10am – 4pm	Edgware Community Day	100	The Board resolved to decline the application for funding from Daniel Wright towards the Edgware Village Centre Edgware Community Day.
50	Pam Yee	Coles Place	27 October 2012, 4 – 8pm (3 Nov if wet)	BBQ Street Party	60	The Board resolved to make a grant of up to \$90 to Pam Yee towards the Coles Place BBQ Street Party.
51	Wendy Hooper	Mendip Reserve	27 October 2012, 4 – 6pm	BBQ	50	The Board resolved to make a grant of up to \$75 to Wendy Hooper towards the Mendip Reserve BBQ.

12. APPLICATION TO THE SHIRLEY/PAPANUI COMMUNITY BOARD'S POSITIVE YOUTH DEVELOPMENT SCHEME – ALEXY VITRY AUDIBERT

The Board considered an application for funding from the Board's 2012/13 Positive Youth Development Fund for Alexy Vitry Audibert to attend the National Gym Sports Championships being held in Blenheim from 3 October to 5 October 2012.

The Board **resolved** to approve a grant of \$300 from its 2012/13 Positive Youth Development Fund to assist Alexy Vitry Audibert to attend the National Gym Sports Championships being held in Blenheim from 3 October to 5 October 2012.

The meeting concluded at 7.24pm.

CONFIRMED THIS 17TH DAY OF OCTOBER 2012

**CHRIS MENE
CHAIRPERSON**

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**SHIRLEY/PAPANUI COMMUNITY BOARD
17 OCTOBER 2012**

**Report of the meeting of the Shirley/Papanui Community Board
held on Wednesday 17 October 2012 at 4pm
in the Board Room, Papanui Service Centre,
corner Langdons Road and Restell Street, Papanui.**

PRESENT: Chris Mene (Chairperson), Anna Button, Ngaire Button, Kathy Condon, Pauline Cotter and Aaron Keown.

APOLOGIES: Apologies for absence were received and accepted from Chris English.

The Board adjourned from 6.23pm to 6.42pm.

The Board reports that:

PART A – MATTERS REQUIRING A COUNCIL DECISION

1. REDWOOD SCHOOL – VARIABLE SPEED LIMIT

General Manager responsible:	General Manager City Environment, DDI 941-8608
Officer responsible:	Unit Manager Transport and Greenspace
Author:	Michael Thomson, Senior Traffic Engineer and Jennie Hamilton, Consultation Leader

PURPOSE OF REPORT

1. The purpose of this report is for the Council to consider a recommendation from the Shirley/Papanui Community Board for the installation of a new variable speed limit (40 kilometres per hour school speed zone) on Prestons Road at Redwood School (refer **Attachment 1**), and that the Council approve the new variable speed limit and include it in the Christchurch City Council Register of Speed Limits.

EXECUTIVE SUMMARY

2. The Council has a commitment to improve road safety. Reducing excessive vehicle speeds, where appropriate, outside schools during peak arrival and departure periods improves safety for children. The Council has a programme of installing 40 kilometres per hour variable speed limits (known as “school speed zones”) outside schools according to a prioritisation process. This process, including the methodology behind it, was recently endorsed again by the Council as the most appropriate method of improving road safety outside certain schools.
3. Redwood School currently has the highest priority for the installation of a variable speed limit. To date 38 schools have benefited from the installation of a school speed zone.
4. The ‘school speed zone’ can operate on school days for a period of no more than 45 minutes in the morning before the start of school, and for a period of no more than 30 minutes in the afternoon, beginning no earlier than five minutes before the end of school. The ‘school speed zone’ can also operate for a period of 10 minutes at any other time when children cross the road, or enter/leave vehicles at the roadside.
5. The Council can resolve to set new variable speed limits in accordance with the Christchurch City Council Speed Limits Bylaw and the Land Transport Rule: Setting of Speed Limits 2003. Accordingly, infrastructure for these variable speed limits cannot be commissioned until they have been formally resolved by the Council.

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6. Residents report high traffic speeds along this section of Prestons Road. During a site visit in August 2012 the Council's Road Safety Co-ordinator and a Senior Traffic Engineer estimated speeds of between 45 and 49 kilometres per hour for traffic approaching the crossing when the school patrol was operating. During a 30 minute period 247 pedestrians crossed the road.
7. Redwood School, in its 23 August 2012 newsletter, noted that a 40 kilometre per hour zone before and after school would highlight the presence of the school patrol and crossing and also reduce the speed of passing traffic.

FINANCIAL IMPLICATIONS

8. The estimated cost for this school zone is \$50,000 and will be funded from an approved fund for urgent road safety.

Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

9. The recommendations of this report align with 2009-19 Long Term Council Community Plan (LTCCP) budgets.

LEGAL CONSIDERATIONS

10. The proposed variable speed limit complies with the conditions specified and published by the Director of the New Zealand Transport Agency in the New Zealand Gazette (21/4/2011, No. 55, p. 1284) approving a variable speed limit of 40 kilometre per hour in school zones, and setting out conditions for those speed limits. A copy of that notice is attached (refer **Attachment 2**). A Council resolution is required to implement the speed limit restrictions and traffic management changes.
11. The Land Transport Rule : Setting of Speed Limits 2003.
12. The Land Transport Rule: Traffic Control Devices 2004.
13. Christchurch City Council Speed Limits Bylaw 2010.

Have you considered the legal implications of the issue under consideration?

14. As above.

ALIGNMENT WITH LCCTP AND ACTIVITY MANAGEMENT PLANS

15. This report's recommendations support the project objectives as outlined in the 2009-19 LTCCP.
16. This project aligns with the Transport and Greenspace Units' "Our Community Plan 2009-2019".

ALIGNMENT WITH STRATEGIES

17. This project is consistent with key Council strategies including the Road Safety Strategy and the Pedestrian Strategy.

Do the recommendations align with the Council's strategies?

18. As above.

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1 Cont'd**CONSULTATION FULFILMENT**

19. Before the Council can set a variable speed limit pursuant to Clause 5(1) of the Christchurch City Speed Limits Bylaw 2010, the public consultation requirements set out in Section 7.1 of the Land Transport Rule Setting of Speed Limits 2003 Rule 54001 must be complied with. Section 7.1(2) provides that the persons who must be consulted before the Council sets a speed limit are:
 - (a) Road controlling authorities that are responsible for roads that join, or are near, the road on which the speed limit is to be set or changed;
 - (b) A territorial authority that is affected by the existing or proposed speed limit;
 - (c) Any local community that the road controlling authority considers to be affected by the proposed speed limit;
 - (d) The Commissioner of Police;
 - (e) The Chief Executive Officer of the New Zealand Automobile Association Incorporated;
 - (f) The Chief Executive Officer of the Road Transport Forum New Zealand;
 - (g) Other organisations or road user groups that the road controlling authority considers to be affected by the proposed speed limit; and
 - (h) The Director of Land Transport New Zealand now the New Zealand Transport Agency (NZTA).
20. Section 7.1(3) of the Rule provides:
 - (a) A road controlling authority must consult by writing to the persons in 7.1(2) advising them of the proposed speed limit and giving them a reasonable time, which must be specified in the letter, to make submissions on the proposal. In terms of Section 7.1(2)(a) and 7.1(2)(b) there are no road controlling authorities or territorial authorities that are required to be consulted in respect of any of the proposed variable speed limits.
21. Representatives of the Commissioner of Police, the Director of NZTA, the Chief Executive Officer of the New Zealand Automobile Association Incorporated, and the Chief Executive Officer of the Road Transport Forum of New Zealand have received written advice of the proposed new variable speed limit in accordance with Section 7.1(2) (d), (e), (f) and (h). No other organisation or road user group is considered to be affected by the proposed speed limits. No neighbouring road controlling authority is affected.
22. A spokesperson for the New Zealand Transport Agency supported the proposed variable speed limit outside Redwood School on Prestons Road. He noted that the requirements of the warrant as set out in Traffic Note 37 Section 4 have been met. The school exceeds the requirement of 50 children crossing the road or entering a vehicle, and has traffic speeds above the requirements and/or are on a main traffic route.
23. A memorandum was sent to the Shirley/Papanui Community Board on 17 August 2012 advising members of the Council's plans to install a school speed zone in Prestons Road in the vicinity of Redwood School.
24. The following week 170 information leaflets were delivered to local households and additional copies were left at Redwood Library and Redwood School. In addition the school included details of the proposal in its email newsletter and encouraged its school community to take part in the consultation process.

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25. All six respondents supported the proposed school speed zone outside Redwood School. The Belfast Area Residents' Association said the proposed zone "makes sense particularly now that there is an increase in traffic post earthquake as residents find alternative routes north from the eastern suburbs."
26. Several respondents referred to cars and trucks speeding along Prestons Road and the need to slow vehicles, particularly before the start and at the end of school. According to one resident: "The traffic drives far too fast down this road and the worst would have to be the big trucks. You constantly think there are aftershocks in this street thanks to the speed of traffic."
27. One resident requested that in addition to the 40 kilometre per hour speed restriction, speed bumps should be installed from Main North Road to the 80 kilometre per hour zone to slow traffic. She was advised that speed bumps could create considerable traffic noise and they would not be considered for a minor arterial road like Prestons Road which has a current daily traffic volume of 9486 vehicles.
28. The same respondent also reported parents parking over driveways before and after school. Her comments have been referred to the Council's Parking Enforcement team which has officers who work outside and alongside schools on parking issues.
29. All respondents who commented on the proposed signalised pedestrian crossing were sent a letter thanking them for their input and a copy of the plan to be considered by the Community Board before making its recommendation to Council. The letter informed respondents when the plan would be presented to the Community Board. Details of the meeting (time, venue, etc) were also provided so that any interested people could attend or address the Community Board before a decision was made.

STAFF RECOMMENDATION

It is recommended that the Council:

- (a) Approve the installation of a 40 kilometre per hour variable speed limit on Prestons Road (school zone), as it meets the requirements of Section 7.1 of the Land Transport Setting of Speed Limits Rule 2003, and the New Zealand Gazette notice (21/04/2011, Number 55, page 1284) including the times of operation.
- (b) Subject to the Council approving recommendation (a), that pursuant to Clause 5(1) of the Christchurch City Speed Limits Bylaw 2010, a variable speed limit (40 kilometres per hour School Speed zone) apply on:
 - (i) Prestons Road, commencing at a point 24 metres east of the Freebairn Street intersection and extending in an easterly direction for a distance of 320 metres.
- (c) Subject to the Council approving recommendation (a), that the above mentioned variable speed limit shall come into force on completion of infrastructure installation and public notification.

BOARD DECISION

That the staff recommendation be adopted.

PART B – REPORTS FOR INFORMATION**2. DEPUTATIONS BY APPOINTMENT****2.1 ASHLEIGH DAVIDSON – POSITIVE YOUTH DEVELOPMENT SCHEME REPORT**

Ashleigh Davidson's report to the Board was postponed to a future Board meeting.

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2 Cont'd**2.2 BRIAN BURKE – PAPANUI VILLAGE BUSINESS ASSOCIATION**

Brian Burke of the Papanui Village Business Association advised the Board about the new projects and ideas that are being generated by the Association to improve and drive growth into the Papanui commercial area located within Blighs Road, Restell Street, Langdons Road (excluding Northlands Mall), Main North Road and Papanui Road.

The Board suggested that Mr Burke liaise with staff regarding development of the proposed projects and **decided** that staff be requested to inform the Board of the outcome.

The Chairperson thanked Mr Burke for his presentation.

2.3 LYNDA GOODRICK – BELFAST COMMUNITY NETWORK

Lynda Goodrick of the Belfast Community Network updated the Board on the Network's difficulties in finding temporary facilities. The Network has now received their commissioned plans for a new facility. Partial funding has been obtained from various sources but they are still awaiting the results of an application to the Christchurch Earthquake Mayoral Relief Fund.

The Board **decided** to invite the Strategic Initiatives Manager to the next Board meeting to update the Board regarding the Christchurch Earthquake Mayoral Relief Fund application from the Belfast Community Network.

The Board also **decided** that staff be requested to advise the Board on the possibility of the Capital Endowment Fund being used for the replacement/rebuild of the Belfast Community Network facilities.

2.4 PAUL ARTHUR AND HINE MOKE

The Board agreed to accept a late deputation from Paul Arthur and Hine Moke who wished to advise the Board on the perspective of the disabled population in the St Albans/Papanui area, post earthquake.

Paul and Hine advised the Board of the difficulties that disabled persons were experiencing accessing some areas and the perceived need for more disabled parking in the Edgware area.

The Board **decided** that:

- (a) The Metropolitan Community Adviser for Disability be invited to meet with the Board to discuss the Council perspective around the needs of the disabled in the Edgware and Papanui Village areas.
- (b) Following receipt of information from the Metropolitan Community Adviser for Disability, staff be asked to consider parking options for the disabled in the Edgware and Papanui Village areas.

3. PRESENTATION OF PETITIONS

Nil.

4. NOTICES OF MOTION

Nil.

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5. BRIEFINGS

Nil.

6. CORRESPONDENCE**6.1 SHIRLEY COMMUNITY CENTRE**

The Board **received** correspondence from Mrs D I Packe, Secretary, Management Committee, Shirley Community Centre Society Incorporated about the perceived lack of communication regarding the demolition of the Shirley Community Centre facility and the retrieval of Committee property.

The Board were advised that Community Facilities staff had contacted the Society regarding the situation.

The Board **decided** that Strengthening Communities staff be requested to contact the Management Committee of the Shirley Community Centre Society Incorporated to ensure that they have the required information they were seeking.

The Board further **decided** to recommend that the Local Earthquake Recovery Coordination Group discuss the concerns of the Shirley Community Centre Committee, given the Canterbury Earthquake Recovery Authority involvement in the demolition of the Centre.

6.2 OURUHIA SCHOOL - REQUEST FOR INFORMATION

The Board **received** correspondence from Mark Ashmore-Smith, Principal of Ouruhia School, which requested information regarding population change, future development and projections for growth in both the eastern and western areas of Belfast.

Staff advised that this information had been collated and would be made available to Mark Ashmore-Smith.

(Note: Chris Mene declared a conflict of interest with respect to this matter and limited his involvement in this discussion.)

7. COMMUNITY BOARD ADVISER'S UPDATE

The Board **received** information from the Community Board Adviser on Board-related activities, including upcoming meetings and events. Specific mention was made of the following:

- **DRAFT WASTEWATER STRATEGY**

The Board **decided** that they would prepare a submission on the Draft Wastewater Strategy.

- **HARRIS CRESCENT – ANTI-SOCIAL DRIVER BEHAVIOUR AND RAT RUNNING**

The Board **received** a memorandum from staff which answered the Board's request of May 2012 for staff to investigate the alleged inconsiderate anti-social driver behaviour and "rat running" reported in Harris Crescent.

The Board noted the staff conclusions and **decided** that staff be requested to forward the information to Kathryn Taylor who had raised her concerns about Harris Crescent with the Board.

- **43A EDGEWARE ROAD**

The Board noted the information from staff regarding the Boards request for clarification around the zoning of 43A Edgeware Road.

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- **LOCAL EARTHQUAKE RECOVERY COORDINATION MEETING**

The Board noted the staff update from this meeting held on 27 September 2012.

8. ELECTED MEMBERS' INFORMATION EXCHANGE

- **BROOKLANDS VOLUNTEER FIRE BRIGADE**

The Board noted that the Brooklands Volunteer Fire Brigade was proposing to relocate closer to Spencerville.

The Board **decided** that staff be requested to invite representatives from the Brooklands Volunteer Fire Brigade to the 31 October 2012 Board meeting to discuss their plans.

- **SEMINAR – FLOOD LEVELS**

The Board **decided** that in 2013, staff be requested to invite the Senior Civil Engineer, Capital Delivery Unit, to present a seminar on the extent of land inundation, recent rainfall and tidal events and current and planned projects for land drainage recovery post the earthquakes, as it relates to the Styx area.

It was also agreed that representatives from the Spencerville, Styx, and Kainga Residents Associations be invited to attend such a seminar.

- **RECOGNISING LOCAL TEACHERS**

The Board supported Anna Button in her proposal to explore ideas on how the Board could recognise and thank teachers for their efforts in supporting children and families post-earthquake.

Members agreed to supply Anna with ideas on how this could be achieved, with a view to holding further discussion in 2013.

- **STREET PROSTITUTION**

The Board noted the reappearance of disorder issues associated with street prostitution in Manchester Street.

- **KEEP NEW ZEALAND BEAUTIFUL CONFERENCE 2012 REPORT**

Pauline Cotter presented a video clip from the Keep New Zealand Beautiful Conference she attended on behalf of the Board in Porirua in September 2012.

9. QUESTIONS UNDER STANDING ORDERS

Nil.

PART C – REPORT ON DELEGATED DECISIONS TAKEN BY THE BOARD**10. CONFIRMATION OF MEETING MINUTES – 3 OCTOBER 2012**

The Board **resolved** that the minutes of its ordinary meeting of Wednesday 3 October 2012 be confirmed subject to the deletion of Ngaire Button's name from the list of those Board members present at the meeting.

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11. GIRL GUIDING NZ – SUBLESSOR'S CONSENT TO ERECT A ROPES COURSE AT THE GROYNES

The Board considered a report seeking the Board's approval to the granting of sub-lessor consent to Girl Guiding New Zealand to erect a ropes course within the sub-leased area at The Groynes.

The Board **resolved** to grant consent to the ropes course improvements being erected within the subleased area at the Groynes by Girl Guiding New Zealand, subject to the following conditions:

- (a) The Council obtaining written consent from Environment Canterbury.
- (b) Girl Guiding New Zealand being responsible for any costs associated with the installation and operation of the ropes course.
- (c) Girl Guiding New Zealand agreeing to obtain any other consent for the installation and operation of the ropes course including but not limited to any consents required under the Building Act 2004 or the Resource Management Act 1991, at its own cost.
- (d) Girl Guiding New Zealand installing and operating the ropes course at its own risk and agreeing that the Council will not be responsible for any loss damage or injury to any person or property arising out of the ropes course. Girl Guiding New Zealand will indemnify the Council and keep the Council indemnified from and against any claim, demands, losses, damages, costs or expenses suffered or incurred by the Council arising out of the installation, maintenance, operation, repair or removal of the ropes course.
- (e) Girl Guiding New Zealand developing a Health and Safety Plan for the proposed activity.

12. APPLICATION TO THE SHIRLEY/PAPANUI COMMUNITY BOARD 2012/13 DISCRETIONARY RESPONSE FUND – SPENCERVILLE RESIDENTS ASSOCIATION

The Board considered a report seeking approval of an application for funding for the Spencerville Residents Association from the 2012/13 Discretionary Response Fund.

The Board **resolved** that a grant of \$1,120 from its 2012/13 Discretionary Response Fund be made to the Spencerville Residents Association towards the cost of hosting a Guy Fawkes evening.

13. COMMUNITY BOARD ADVISER'S UPDATE CONTINUED

In order to preserve a quorum for the Board's December 2012 meetings, the Board **resolved** to hold the 5 December 2012 Board Meeting at the earlier start time of 3pm and the 19 December 2012 Board Meeting at the earlier start time of 8.30am.

The meeting concluded at 7.42pm.

CONFIRMED THIS 31ST DAY OF OCTOBER 2012

**CHRIS MENE
CHAIRPERSON**

8. 11. 2012

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ATTACHMENT 1 TO CLAUSE 1



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ATTACHMENT 2 TO CLAUSE 1Extract from *New Zealand Gazette*, 21/4/2011, No. 55, p. 1284**Variable Speed Limit in School Zones**

Pursuant to clause 6.1 of Land Transport Rule: Setting of Speed Limits 2003 and a delegation from the NZ Transport Agency, I, Glenn Bunting, Network Manager, approve variable speed limits in school zones in accordance with the conditions set out in this notice.

Conditions**1. Variable Speed Limit**

A road controlling authority may set a speed limit of 40km/h that operates in a school zone during the periods specified in condition 2 of this notice. At all other times, the speed limit is the permanent speed limit for the road.

2. Periods of Operation

The 40km/h speed limit may operate for a maximum period of:

- (a) 35 minutes before the start of school until the start of school;
- (b) 20 minutes at the end of school, beginning no earlier than 5 minutes before the end of school;
- (c) 10 minutes at any other time when children cross the road or enter or leave vehicles at the roadside.

3. Signs

Signs that comply with Land Transport Rule: Traffic Control Devices 2004 must be installed to mark the beginning and end of the variable speed limit in the school zone as follows:

- (a) At least one R1-6 "School zone variable" sign at each end of the variable speed limit on the main road outside the school, facing road users travelling towards the variable speed limit; and
- (b) at least one R1-6 "School zone variable" sign facing road users travelling towards the variable speed limit on each side road that intersects with the school zone, where that side road is a major road; and
- (c) at least one R1-6 "School zone variable" sign or R1-6.1 "School zone fixed" sign facing road users travelling towards the variable speed limit on each side road that intersects with the school zone, where that side road is a no exit road or is a minor road controlled by Give-way or Stop signs at the intersection with the school zone; and
- (d) at least one R1-7 "School zone ends" sign at each end of the variable speed limit on every road, facing road users leaving the variable speed limit.

4. Length of Variable Speed Limit

A variable speed limit in a school zone must be a minimum length of 300 metres, unless this condition is impractical, but should not be longer than 500 metres. The length of variable speed limit on side roads that intersect with the school zone may be shorter than 300 metres.

5. Warrant

A road controlling authority may set a variable speed limit in a school zone that meets the requirements in (a) or (b) as follows:

- (a) There is school-related pedestrian or cycle activity on the road outside the school, which exceeds approximately 50 children crossing the road or entering or leaving vehicles at the roadside, and traffic on the road outside the school meets at least one of the following conditions:
 - (i) the mean speed of free-running vehicles is greater than 45km/h (measured when the 40km/h variable speed limit is not operating); or
 - (ii) the 85th percentile speed of free-running vehicles is greater than 50km/h (measured when the 40km/h variable speed limit is not operating); or
 - (iii) there have been pedestrian, cycle or speed-related crashes near the school in the previous five years; or
 - (iv) the school-related activity in condition 5(a) occurs on a main traffic route; or
- (b) there is school-related pedestrian or cycle activity on the road outside the school, with children crossing the road or entering or leaving vehicles at the roadside and safe and appropriate traffic engineering measures are installed so that the mean operating speed of free-running vehicles on the road outside the school does not exceed 40km/h when the 40km/h variable speed limit is operating.

6. Bylaw

A road controlling authority must set a variable speed limit in a school zone by making a bylaw in accordance with Land Transport Rule: Setting of Speed Limits 2003.

Revocation and Replacement

The notice dated the 31st day of May 2005, and published in the *New Zealand Gazette*, 2 June 2005, No. 86, page 2051, relating to variable speed limits in school zones is hereby revoked and replaced by this notice.

A 40km/h variable speed limit in a school zone that was set in accordance with the conditions of the notice published in the *New Zealand Gazette*, 2 June 2005, No. 86, page 2051, is considered to be set in accordance with the conditions of this notice and remains in force until amended or revoked in accordance with Land Transport Rule: Setting of Speed Limits 2003.

Definition:

School zone means a length of road outside a pre-school, primary school, intermediate school or secondary school.

Signed at Wellington this 19th day of April 2011.

GLENN BUNTING, Network Manager.

au2696

8. 11. 2012

SPREYDON/HEATHCOTE COMMUNITY BOARD
3. 10. 2012

Report of a meeting of the Spreydon/Heathcote Community Board
held on 3 October 2012 at 5pm in the Board Room,
Pioneer Stadium, 75 Lyttelton Street

PRESENT: Karolin Potter (Acting Chairperson), Barry Corbett, Paul McMahon, Helene Mautner and Sue Wells.

APOLOGIES: Apologies for absence were received and accepted from Phil Clearwater and Tim Scandrett.

The Board reports that:

PART B - REPORTS FOR INFORMATION

1. DEPUTATIONS BY APPOINTMENT

- 1.1 Maureen Vance from Adult Reading Assistance Scheme (ARAS) spoke to the Board regarding the difficulties ARAS are experiencing with finding a new building from which they can operate. Their previous workplace was at 72 Gloucester Street which is set for demolition. They are currently working out of a building at 99 Mathers Road in Hoon Hay but this is making travel for some of the students very difficult.

The Board expressed its appreciation and thanks for all the work ARAS have done, and continue to do in Christchurch despite their location difficulties. The Board noted that ARAS are a citywide service, that the Council provides financial assistance from Metropolitan funding and that a new premises is required for the organisation.

- 1.2 Jen Crawford of Anderson Lloyd Lawyers, Mark Allen, Roger Davidson and Rebecca Parish of Foodstuffs and Andy Carr of Abley Transportation consultants spoke to the Board about the proposed vehicle access on Wilsons Road to service the newly opened St Martin's New World supermarket.

The Board thanked Foodstuffs for including them in the proposal early in the process and thanked them for giving a free lease in their building to the St Martins Library.

- 1.3 Greg Harford and Gary Burt from Going Digital spoke to the Board about Christchurch television changing to digital channels. Television on analogue reception will not receive any data after April 2013.

Going Digital are advertising and marketing their information extensively over the next six months and are making themselves known to community groups across Christchurch with the intention of informing the public as much as they can about what changes people need to make and / or purchase to keep their televisions active after April 2013.

A Targeted Assistance Package will be available to some people on an invalids or veterans pension, or aged over 75 with a Community Services Card. There is an 0800 number available to all public for technical assistance.

The Board thanked the delegation for the information provided and suggested that they contact service groups and clubs in the ward to reach local audiences.

8. 11. 2012

Spreydon/Heathcote Community Board 3. 10. 2012

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2. PETITIONS

Nil.

3. NOTICES OF MOTION

Nil.

4. CORRESPONDENCE

4.1 LETTER AND 2013 CALENDAR FROM CHORUS

A letter and 2013 illustrated calendar from Chorus were tabled at the meeting. The calendar showcases artwork painted on Chorus fibre-fed cabinets which are located on streets in various cities around New Zealand, which have been successful in reducing unwanted graffiti.

5. BRIEFINGS

Nil.

6. EARTHQUAKE RECOVERY DESIGN AND CAPABILITY

Nil.

7. COMMUNITY BOARD ADVISER'S UPDATE

The Board received information on the following:

- Community Service Awards nominations opening
- Addington Action considerations for locating an operating space
- Manuka Cottage regarding new premises for future cottage operations
- Beckenham Service Centre will reopen towards the end of 2012.

8. ELECTED MEMBERS' INFORMATION EXCHANGE

Mention was made of the following matters:

- Karolin Potter has chaired two TC3 meetings in the ward recently. Approximately 300 residents and agencies involved in the earthquake recovery attended.
- Pioneer gym attendance fees have been increased by 23 per cent.
- Stronger Christchurch Infrastructure Rebuild Team (SCIRT) presence in the ward has been well received and their communication has been excellent.

9. BOARD MEMBERS' QUESTIONS UNDER STANDING ORDERS

Nil.

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PART C - REPORT ON DELEGATED DECISIONS TAKEN BY THE BOARD

10. CONFIRMATION OF MINUTES – 21 SEPTEMBER 2012

The Board **resolved** that the minutes of the Board's ordinary meeting of 21 September 2012 be confirmed.

11. APPOINTMENT OF CHAIRPERSON

The Board **resolved** that Karolin Potter would be acting Chairperson in the absence of Phil Clearwater and Tim Scandrett.

12. SPREYDON/HEATHCOTE 2012/13 YOUTH ACHIEVEMENT FUNDING APPLICATION – SHELDON OGILVIE AND SAMUEL LEES.

The Board considered two applications for funding assistance from the Spreydon/Heathcote 2012/13 Youth Achievement Scheme fund.

STAFF RECOMMENDATION

It is recommended that the Board:

- (a) Allocate Sheldon Ogilvie \$350 from the 2012/13 Youth Achievement Scheme fund to represent Fencing New Zealand at the Asian Junior and Cadet Fencing championships in Bali from 30 September to 8 October 2012.
- (b) Allocate Samuel Lees \$250 from the 2012/13 Youth Achievement Scheme fund to represent Canterbury Under 15 years Basketball at the national tournament in Wellington from 8 to 12 October 2012.

BOARD RECOMMENDATION

The Board **resolved** to:

- (a) Allocate Sheldon Ogilvie \$400 from the 2012/13 Youth Achievement Scheme fund to represent Fencing New Zealand at the Asian Junior and Cadet Fencing championships in Bali from 30 September to 8 October 2012.
- (b) Allocate Samuel Lees \$250 from the 2012/13 Youth Achievement Scheme fund to represent Canterbury Under 15 years Basketball at the national tournament in Wellington from 8 to 12 October 2012.

The meeting concluded at 6.20pm.

CONFIRMED THIS 19TH DAY OF OCTOBER 2012

**PHIL CLEARWATER
CHAIRPERSON**

8. 11. 2012

**AKAROA/WAIREWA COMMUNITY BOARD
19 SEPTEMBER 2012**

**Report of a meeting of the Akaroa/Wairewa Community Board
held on Wednesday 19 September 2012 at 9.30am in the
Akaroa Sports Complex, 28 Rue Jolie, Akaroa**

PRESENT: Pam Richardson (Chairperson), Lyndon Graham, Leigh Hickey, Stewart Miller and Bryan Morgan.

APOLOGIES: An apology for absence was received and accepted from Claudia Reid and an apology for lateness was received and accepted from Leigh Hickey who was not in attendance for Clause 13.

The Board reports that:

PART A – MATTERS REQUIRING A COUNCIL DECISION

1. AKAROA HARBOUR WASTEWATER CONSENT APPLICATIONS

The report and accompanying recommendations from the Board were submitted to the Council meeting on 11 October 2012 as a report from the Chairperson.

PART B – REPORTS FOR INFORMATION

2. DEPUTATIONS BY APPOINTMENT

2.1 BANKS PENINSULA PLUNKET COMMUNITY PRE SCHOOL

Maryline Suchley (Chairperson), Yvonne Dalglish (Head Teacher) and Barbara Boa (Office Manager) representing the Pre School, addressed the Board regarding plans to extend the facility at Duvauchelle so that a larger number and wider age group of children could be catered for.

The Pre School would like to build an additional facility on reserve land adjacent to its current facility. The reserve is currently leased to a third party. It is envisaged that the facilities could also be hired out for community use out of hours.

Recognising the vital importance of the Plunket Community Pre School to the wider Banks Peninsula community, the Board **decided** to support in principle the proposal to extend the facilities at Duvauchelle, pending discussions with the current lease holder, and asked that staff comment on the process that would need to be worked through and assist in facilitating discussions between the current lessees and the pre school group.

2.2 KIM STEWART – CHIEF FIRE OFFICER, AKAROA VOLUNTEER FIRE BRIGADE

Mr Stewart discussed emergency management in the Akaroa area and outlined the difficulties in recruiting new volunteers. He asked for the Board's support in encouraging the Council to supply job opportunities for locals, through the Council's services contracts.

The Board suggested that the New Zealand Fire Service should be proactive in assisting small towns to recruit personnel, through advertising and media releases.

The Board also suggested that an Open Day at the fire station, with a barbeque and refreshments, may encourage interest from the community in joining the local brigade. The Board could assist with funding for such an event.

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2.3 SHARON RODGERS (MR WHIPPY)

Ms Rodgers discussed the proposed permanent mobile shop sites in Akaroa with the Board. The Board was informed that the Mr Whippy van was in the process of having an electric motor installed which would eliminate the problem with fumes and noise emitting from the van. She advised that a power point was available in the vicinity of the Weighbridge and she suggested that area would be appropriate for one of the two permanent mobile shop sites the Board was shortly to designate.

The Board **agreed** to take Ms Rodgers comments into account when discussing the permanent sites in a report at the October meeting.

3. PRESENTATION OF PETITIONS

Nil.

4. NOTICES OF MOTION

Nil.

5. CORRESPONDENCE

5.1 IVAN CRAW – CHORLTON ROAD, LITTLE AKALOA

A letter from Mr Craw regarding the condition of Chorlton Road was discussed by the Board.

The Board **received** the letter and asked that it be passed to staff for comment.

5.2 PIGEON BAY RESIDENTS ASSOCIATION

A letter from the Pigeon Bay Residents Association which raised a number of issues regarding damage to road surfaces, surface flooding blocked ditches and culverts and general road maintenance issues was discussed by the Board.

The Board **received** the letter and asked that it be passed to staff for comment.

The Board **decided** to ask staff to pass the comments from the Pigeon Bay Residents Association commending the work carried out on the Pigeon Bay and Holmes Bay Roads following the recent storm, to the appropriate contractors.

The Board **decided** to ask roading staff for a regular three-monthly briefing to the Board on roading matters, after observing that roading was one of the most significant areas of interest to Peninsula residents.

6. RESERVE MANAGEMENT COMMITTEES

6.1 ROBINSONS BAY RESERVE MANAGEMENT COMMITTEE

The Board **received** the notes of the Robinsons Bay Reserve Management Committee's informal meeting held on Thursday 16 August 2012.

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6.2 GARDEN OF TANE RESERVE MANAGEMENT COMMITTEE

The Board was informed that at the inaugural meeting of Garden of Tane Reserve Management Committee held on Tuesday 18 September 2012, Ms Suky Thompson was elected Chairperson and Warwick Harris elected Secretary/Treasurer.

The Board **received** the information.

7. AKAROA/WAIREWA COMMUNITY BOARD SMALL GRANTS FUND ASSESSMENT COMMITTEE – 20 AUGUST 2012

The Board **received** the minutes of the Akaroa/Wairewa Community Board Small Grants Fund Assessment Committee meeting held on Monday 20 August 2012.

8. AKAROA DESIGN AND APPEARANCE ADVISORY COMMITTEE – 2 AUGUST 2012

8.1 URBAN DESIGN PANEL

The Board **agreed** to discuss a design panel concept following further information being received on the how the process could operate as an alternative to the Committee.

8.2 AKAROA TOWNSHIP PUBLIC REALM DESIGN GUIDELINES

The Board **decided** to accept the recommendation of the Akaroa Design and Appearance Advisory Committee and ask staff to reactivate the process for the Draft Akaroa Township Public Realm Design Guidelines to be formally adopted and appended the Council's Infrastructure Design Standards. The Board asked staff for the opportunity for further comment on the Draft Guidelines prior to them being presented to the Council for formal adoption.

The Board **received** the minutes of the Akaroa Design and Appearance Advisory Committee meeting held on Thursday 2 August 2012.

9. BRIEFINGS

9.1 GRANT MACLEOD – TEAM LEADER, STRENGTHENING COMMUNITIES

The Strengthening Communities Team Leader updated the Board on the Council's decision regarding the appointment of Earthquake Coordinators to assist in the recovery process.

10. COMMUNITY BOARD ADVISERS' UPDATE

The Board received information from the Community Board Adviser on various matters.

- Banks Peninsula Water Management Zone Committee – members were informed that consultation on the Zone Implementation Plan (ZIP) would commence on 30 October 2012.

11. ELECTED MEMBERS' INFORMATION EXCHANGE

Specific mention was made of the following matters:

- The Board **decided** to ask staff if a contribution would be required, in terms of the Development Contributions Policy, if the Le Bons Bay Peace Library were to be subdivided from the Le Bons Bay School land to continue its use as a community facility.

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Akaroa/Wairewa Community Board 19. 9. 2012

11 Cont'd

- The Board **decided** to ask staff to investigate the feasibility of forming a walkway in Okains Bay from Knapps Road to the beach, as people used the roadway as a pedestrian way in that area, which was creating safety concerns because of the narrowness of the road, and restricted sight distances.
- The Board **decided** to ask staff for an update on progress with the reports on Banks Peninsula marine facilities including the Duvauchelle, Takamatua and Robinsons Bay wharves.
- The Board expressed concern at the possibility of local school closures because of rationalisation of facilities and **decided** to ask staff to provide information on the proposed closures so that the Board could consider making a submission to the consultation process.
- The Board **decided** to ask staff to invite Amy Adams, Selwyn MP to a seminar to discuss matters of concern to the Board, such as cellphone reception on Banks Peninsula and the closing of the Duvauchelle School.
- The Board **decided** to suggest to Akaroa District Promotions that it make an application to the Canterbury Community Trust Fund for the Akaroa Town Criers wages, after it was requested that the Board provide funding for that purpose.

12. QUESTIONS UNDER STANDING ORDERS

Nil.

PART C – DELEGATED DECISIONS

13. CONFIRMATION OF MINUTES

Ordinary Meeting – 15 August 2012

The Board **resolved** that the minutes of its ordinary meeting held on Wednesday 15 August 2012 be confirmed.

14. APPLICATION TO AKAROA/WAIREWA COMMUNITY BOARD 2012/13 DISCRETIONARY RESPONSE FUND

The Board considered an application for funding from its 2012/13 Discretionary Response Fund from Akaroa and Bays Civil Defence for \$1,700 for a First Aid training course.

The Board **resolved** to approve a grant of \$1,700 from its 2012/13 Discretionary Response Fund to Akaroa and Bays Civil Defence for a First Aid training course.

15. CONSIDERATION OF APPLICATIONS FOR NEIGHBOURHOOD WEEK FUNDING

The Board considered a report on applications for Neighbourhood Week funding and to set in place a process should any late applications need to be considered.

- (a) The Board **resolved** to approve the allocation of Neighbourhood Week funding as follows:

8. 11. 2012

Akaroa/Wairewa Community Board 19. 9. 2012**15 Cont'd**

Group	Activity	Amount Allocated
Michelle Boardman	Okains Bay Community BBQ	\$400
Gebbies and McQueens Valley Residents	Morning Tea	\$300
Little River Wairewa Community Trust	Neighbourhood Get Togethers (4)	\$450
Evelyn Oliver	Ngaio Point BBQ	\$200

- (b) The Board **resolved** to assign delegated authority to the Board Chairman and Deputy Chairman to consider any additional applications and allocate funding from the remaining funds.

16. RESERVE MANAGEMENT COMMITTEES - CONTINUED**16.1 GARDEN OF TANE RESERVE MANAGEMENT COMMITTEE - CONTINUED**

The Board **resolved** to approve \$500 from its Discretionary Response Fund for setup and initial operating funding for the newly formed Garden of Tane Reserve Management Committee.

The Garden of Tane Reserve Management Committee is a subcommittee of the Community Board. Members believed they had sufficient information to provide the group with some funding for setup and initial operating costs, without the production of a staff report.

17. RESOLUTION TO EXCLUDE THE PUBLIC

The Board **resolved** that the resolution to exclude the public, as set out in the agenda, be adopted.

The meeting concluded at 12.42pm.

CONFIRMED THIS 17TH DAY OF OCTOBER 2012

**PAM RICHARDSON
CHAIRPERSON**

20. REQUESTS ARISING FROM PREVIOUS PUBLIC FORUM

Officer responsible:	Chief Executive
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PURPOSE OF REPORT

1. This report provides information, or an update on progress to provide that information, in response to queries arising from previous public forums.

EXECUTIVE SUMMARY

2. At its meeting on 1 December 2011, the Council requested that each agenda for Council Earthquake meetings include a report answering questions asked/issues raised in the public forum section of previous meetings.
3. In late June 2012 Council Earthquake meetings were replaced by Council Earthquake Forums (non-decision-making meetings). **Attachment one** provides information on the issues raised by public forum participants at the Council's Earthquake Forum on 18 October 2012.

STAFF RECOMMENDATION

It is recommended that the Council note the information contained in attachment one on responses to issues that have been raised during the public forum agenda item of the 18 October 2012 Earthquake Forum.

ATTACHMENT TO CLAUSE 20 COUNCIL 8. 11. 2012

Council Earthquake Forum: Public Forum Action List

Date of Meeting	Public Forum Participant	Council Request	Response
18 October 2012	Tony Ging, John Clarke and Eric Ewe addressed the Council about the potential for rockfall mitigation and presented slideshow examples. Mr Ging gave his view that there would be a significant cost savings if mitigation was an option.	The Deputy Mayor noted that a staff report will be coming to the Council on this issue.	Staff will provide a report to the Council on the matter of rockfall mitigation.
18 October 2012	David Mason addressed the Council about his view that mitigation on an individual basis would be beneficial for the community as well as the individual property owner.	The Deputy Mayor noted that a staff report will be coming to the Council on this issue.	Staff will provide a report to the Council on the matter of rockfall mitigation.
18 October 2012	Robin McCarthy addressed the Council about his view that a fence needs to be erected on the Akaroa wharf to make it suitable for tourism operators to access the wharf.	The Deputy Mayor asked staff to find out about the scope of works involving the Akaroa wharf and the background on the needs of the tourism operators.	The General Manager City Environment will investigate and report back to the Council.
18 October 2012	Malcolm Ott addressed the Council about his request to have a wheelie bin service at his property which is awaiting demolition. Mr Ott has had a rates rebate due to the earthquake damage to his property.	Staff were asked to review the rates rebate policy for people in Mr Ott's position and consider the matter via a report to Council.	Staff will provide a report to the Council on this matter through the 2 November 2012 Corporate and Financial Committee meeting.

COUNCIL 11. 8. 2012

21. COMMUNITY ORGANISATIONS LOAN FUND – 2009/10 FUNDING ROUND

General Manager responsible:	General Manager Community Services, DDI 941-8607
Officer responsible:	Strategic Initiatives Manager
Author:	Mike Pursey

PURPOSE OF REPORT

1. To provide information to the Council to assist in its loan allocation decisions when considering eligible applications from community organisations to the 2012/13 round of the Community Organisations Loan Scheme.

EXECUTIVE SUMMARY

2. The total amount of the funding available for the 2012/13 Community Loan Scheme for new applicants at 25 October 2012 is **\$1,580,538.00**.
3. Two eligible applications to the Community Loan Scheme have been received, with a loan funding request totalling **\$880,000.00**.
4. Staff recommend the Council consider loan funding be approved for one applicant at this time totalling **\$30,000.00**. The remaining application is still being assessed.
5. A Decision Matrix is provided as **Attachment One** to assist the Council in their deliberations. The matrix details the loan funding request from the applicant organisation and provides information, commentary and recommendations from staff.

FINANCIAL IMPLICATIONS

6. The Community Organisations Loan Scheme is a revolving fund and distributions from this fund to applicants is reliant upon the ability of successful recipients being able to meet their debt servicing commitments as they fall due. Where recipients are unable to meet their loan repayment commitments, the financial impact is that the fund will be worse off by the amount of the arrears or bad debt write-down, with a consequential impact for new applicants seeking loan funding from the Council.

Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

7. Yes.

LEGAL CONSIDERATIONS

8. There are no legal impacts for the Council; however the Council may resolve to put in place some legal protections for the Council such as mortgages or other appropriate securities.

Have you considered the legal implications of the issue under consideration?

9. Yes. The Council is generally able to seek security where it is the only holder of debt and the property to be covered by security is generally free of other debt holder encumbrances.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

10. Yes, Community Support.

Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?

11. Yes, Community Grants.

ALIGNMENT WITH STRATEGIES

12. Strengthening Communities Strategy.

COUNCIL 11. 8. 2012**21 Cont'd****Do the recommendations align with the Council's strategies?**

13. Yes.

CONSULTATION FULFILMENT

14. Not applicable.

STAFF RECOMMENDATION

That the Council:

- (a) Approve a loan of \$30,000 to Canterbury Society of Model and Experimental Engineers Inc (CSMEE) over a five year term to contribute to the build and fit out of new clubrooms and extend and develop their existing storage facilities at the Halswell Domain.
- (b) Approve the Strategic Initiatives Manager to investigate the ability of the Council to enter into a General Security Agreement (GSA) with CSMEE.

BACKGROUND

- 15. The Council adopted the Strengthening Communities Strategy in July 2007 which incorporated the Community Group Grants Review. This provided the framework, principles and funding outcomes for the new Strengthening Communities Grants Funding Programme.
- 16. The Strengthening Communities Grants Funding Programme incorporates four funding schemes, including the Community Organisations Loans Scheme.
- 17. The Community Organisations Loan Scheme is a low-interest finance scheme designed to assist not-for-profit community organisations to improve or develop new or existing sport, recreation or community facilities and major projects. The loan interest rate is currently set at 4.5 per cent per annum with a term of five years generally being offered to successful applicants. The Council also has the ability to award loan terms up to a maximum of ten years.
- 18. The Council has approved one application round per annum for the Community Organisations Loan Scheme. The closing date for the loans scheme is 31 January.
- 19. The total amount of available loan funding as at 25 October 2012 for the 2012/13 funding round is \$1,580,538.00.
- 20. There are two eligible applications seeking loan funding to the value of \$880,000.00.
- 21. In assessing the applications, the following information has been taken into consideration.
 - The Council's Community Grants funding outcomes and funding priorities
 - Alignment with the primary intent of the loans fund to support immediate capital expenditure requests to undertake capital purchases, development and improvements
 - Ability to meet all debt servicing commitments as they fall due without compromising the operational and financial stability of the applicant organisation and without recourse to Council grant funding.
 - Risk to the Council and also to the applicant organisation.
 - Ability to provide appropriate security in return for loan undertakings.
- 22. A Decision Matrix is provided as Attachment One to assist the Council in their deliberations. The matrix details the loan funding request from one applicant organisation and provides information, commentary and recommendations from staff. Staff recommend the Council consider loan funding be approved for \$30,000.00.

COUNCIL 11. 8. 2012

21 Cont'd

23. All applications on the Decision Matrix have been assigned a Priority Rating for funding. The Priority Ratings are as follows:

P1. Meets all eligibility and criteria, contributes significantly to Funding Outcomes and Priorities and strongly satisfies the risk, debt servicing, alignment and security considerations. Strongly recommended for funding.

P2.1. Meets all eligibility and criteria, contributes to Funding Outcomes and Priorities and satisfies the risk, debt servicing, alignment and security considerations. Recommended for funding.

P2.2. Meets all eligibility and criteria, contributes to Funding Outcomes and Priorities and satisfies the risk, debt servicing, alignment and security considerations. Recommended for funding.

Loan funding is NOT recommended due to insufficient funds, other alternatives to a Council loan being available to the applicant or because adequate financial resources exist within the organisation.

P3. Meets all eligibility and criteria, has minimum contribution to Funding Outcomes and Priorities and/or has minimal or no satisfactory coverage relating to risk, debt servicing, alignment and security considerations. Not recommended for funding.

24. **Priority 1 recommendations (P1)** generally meet the following criteria:

- High impact within the city
- Widespread reach across the community
- Value for money
- Best practice and/or innovation
- Strong alignment to Council Outcomes and Priorities
- Noteworthy leverage or partnership/matched funding from other organisations or Government
- Strong financial base
- Low debt to equity ratio(s)
- Strong balance sheet
- Strong security potential

Loan funding to P1 applicants is strongly recommended

25. **Priority 2.1 recommendations (P2.1)** generally meet the following criteria:

- Impact within the city
- Demonstrated reach within at least one or two sectors of the sport and recreation, arts and social service communities of interest
- Alignment to Council Outcomes and Priorities
- Sound financial base
- Moderate debt to equity ratio(s)
- Sound balance sheet
- Sound security potential

Loan funding to P2.1 applicants is recommended

26. **Priority 2.2. recommendations (P2.2)** also meet the above criteria, however loan funding to P2.2 applicants is *NOT recommended* due to insufficient funds being available, other alternatives to a Council being available to the applicant or because adequate financial resources exist within the organisation.

COUNCIL 11. 8. 2012**21 Cont'd**

27. **Priority 3 recommendations (P3)** generally meet the following criteria:

- Impact within the city
- Demonstrated reach within at least one or two sectors of the sport and recreation, arts and social service communities of interest
- Alignment to Council Outcomes and Priorities
- Weak to moderate financial base
- High debt to equity ratio(s)
- Weak to moderate balance sheet
- Low to moderate security potential

Loan funding to P3 applicants is NOT recommended.

COMMUNITY LOANS SCHEME DECISION MATRIX

- Priority Rating**
- 1

Meets all eligibility and criteria, contributes significantly to Funding Outcomes and Priorities and strongly satisfies the risk, debt servicing, alignment and security considerations. Strongly recommended for funding.
- 2.1

Meets all eligibility and criteria, contributes to Funding Outcomes and Priorities and satisfies the risk, debt servicing, alignment and security considerations. Recommended for funding.
- 2.2

Meets all eligibility and criteria, contributes to Funding Outcomes and Priorities and satisfies the risk, debt servicing, alignment and security considerations. Loan funding is **NOT** recommended due to insufficient funds, other alternatives to a Council loan being available to the applicant or because adequate financial resources exist within the organisation.
- 3

Meets all eligibility and criteria, has minimum contribution to Funding Outcomes and Priorities and/or has minimal or no satisfactory coverage relating to risk, debt servicing, alignment and security considerations. Not recommended for funding

Index Number	Organisation Name	Project Description	Amount Requested	Total project Cost	Amount Recomm.	Delivery and Financial Risk's	Funding History	Recommendation	Priority
1	Canterbury Society of Model and Experimental Engineers Inc (CSMEE)	CSMEE are seeking a loan of \$30,000 to contribute to the build and fit out of new clubrooms and extend and develop their existing storage facilities at the Halswell Domain.	\$30,000	\$200,000	\$30,000	Assessment by the Council Financial Services Unit was positive. CSMEE have sound financial systems and can accommodate their normal operations as well as being able to service a loan of this amount over a five year repayment term as requested.	None.	That the Council: 1) Approve a loan of \$30,000 to CSMEE over a five year term to contribute to the build and fit out of new clubrooms and extend and develop their existing storage facilities at the Halswell Domain. 2) Approve the Strategic Initiatives Manager to investigate the ability of The Council to enter into a General Security Agreement (GSA) with CSMEE.	2.1

Organisation Description:

- CSMEE currently owns a building on Council leased land at Andrews Crescent, Spreydon. This lease expires in 2021.
 - In 2008 the Riccarton/Wigram Board approved a lease/licence over part of Halswell Domain. The lease period is for 33 years ending in 2041, this is broken into three periods of 11 years each. CSMEE have all the necessary consents required for the work being undertaken at the domain.
 - Council staff have indicated an early exit from the lease at Andrews Crescent will not be a problem given they are also leasing the land at Halswell Domain from Council.
 - The CSMEE has been established in Christchurch for some 78 years.
 - The society's membership currently stands at around 160.
 - Regular activities include the running of locomotives and traction engines which provide people rides at a very small charge of \$1 - \$2, and sailing model boats. This is available every Sunday afternoon (weather depending).
 - They occasionally host national and international conventions and when possible host disabled and or disadvantaged groups at no cost.
 - CSMEE also hold exhibitions, the main being held at Canterbury Show Weekend from 10am to 4pm Friday, Saturday and Sunday. Activities include train rides, boating on the pond, road vehicles and traction engines and a static display of models and other activities.

The Society is for all people in the Canterbury region who are interested in the design, construction and operation of models and machines. They cater for many activities including the building and running of model steam, electric and internal combustion locomotives, radio controlled boats, traction engines, stationary steam and internal combustion engines. Interests also include the building of workshop equipment, machine tools and experimental equipment.

Staff Comments including Evidence of need:

CSMEE have occupied several sites during the past 78 years. It currently owns a building on Council leased land at Andrews Crescent, Spreydon. This lease expires in 2021 and Council staff have indicated an early exit from the lease will not be a problem given they are also leasing the land at Halswell Domain from Council. Over the past six years the CSMEE have redeveloped the area at Halswell Domain and to finalise the permanent move to this site they need to complete the building of their new clubrooms and extend their storage facilities.

During this move CSMEE have continued to use the old clubrooms at Andrews Crescent for weekly meetings and housing their archives, library and models etc. It is becoming impractical to continue to operate these two facilities which are 7km apart. Construction of the new clubroom building began around August 2011 and is approximately 60% completed. Construction of the building has been funded through reserves and operating revenue with no debt to date. All of the labour has been voluntary. The loan from Council would contribute to the fitting out of the clubrooms as well as enabling them to start on the development and extension of their storage facility. Currently they are using a large storage container to meet their extra storage requirements but are under pressure to remove this.

CSMEE financial statements indicate that they would be able to sustain a loan of \$30,000 over a five year repayment term without impacting on their normal operations.

Financial Analysis:

Financial History	2011 \$	2010	2009 \$
Income	112,841.00	56,554.00	62,526.00
Expenses	96,054.00	32,597.00	48,243.00
Surplus (Deficit)	16,787.00	23,957.00	14,283.00
Add Back Lease Payments	\$	\$	\$
Add Back Non Cash Items (Depreciation)	-	-	-
Operating Surplus (A)	16,787.00	23,957.00	14,283.00
Deduct Loan Repayment (5 year term)	6,711.49	6,711.49	6,711.49
Surplus Cashflow	10,075.51	17,245.51	7,571.51
5 year repayment cover calculation (Operating Surplus (A) / Annual Repayment)	2.5	3.6	2.1
7 year repayment cover calculation (Operating Surplus (A) / Annual Repayment)	3.4	4.8	2.8
10 year repayment cover calculation (Operating Surplus (A) / Annual Repayment)	4.5	6.4	3.8
Net Assets (@ 31/03/2011)	107,895.00		
Long Term Liabilities (@ 31/03/2011)	10,500.00		
Cash at Bank (@ 31/03/2011)	107,895.00		

Repayment:

Amount to be Lent	30,000	30,000	30,000
Period	5 years	7 years	10 years
	\$	\$	\$
Annual Loan Re-Payment Amount	6,711.49	5,004.06	3,731.98

Financial Comments and Recommendation:

Sound financial structure and proven management systems in place. Historical Cash flows are well within tolerance levels. Recommendation is to approve a loan of \$30,000 over a five year repayment period, with security for the loan to be provided over the buildings.

COUNCIL 8. 11. 2012**22. NOTICES OF MOTION**

Councillor Aaron Keown submitted to the Council meeting of 25 October 2012 the following Notice of Motion pursuant to Standing Order 3. 10. 1:

“That the Council write to Minister Brownlee on behalf of all residents who own clear land in the Red Zones asking the government to reconsider the offer of 50 per cent of Government Valuation (GV) in favour of 100 per cent of GV.”

At its meeting of 25 October 2012 the Council resolved that this issue lay on the table to be considered at the next Council meeting if the mover still deems it to be appropriate after the Council's meeting with the Minister of Canterbury Earthquake Recovery.

23. RESOLUTION TO EXCLUDE THE PUBLIC

Attached.

THURSDAY 8 NOVEMBER 2012

COUNCIL

RESOLUTION TO EXCLUDE THE PUBLIC

Section 48, Local Government Official Information and Meetings Act 1987.

I move that the public be excluded from the following parts of the proceedings of this meeting, namely items 24 and 25.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

	GENERAL SUBJECT OF EACH MATTER TO BE CONSIDERED	REASON FOR PASSING THIS RESOLUTION IN RELATION TO EACH MATTER	GROUND(S) UNDER SECTION 48(1) FOR THE PASSING OF THIS RESOLUTION
24.	Report of a Meeting of the Akaroa/Wairewa Community Board: Meeting of 19 September 2012))) GOOD REASON TO) WITHHOLD EXISTS	SECTION 48(1)(a)
25.	Christchurch Earthquake Mayoral Relief Fund: Applications For Grants) UNDER SECTION 7))	

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

ITEM	REASON UNDER ACT	SECTION	PLAIN ENGLISH REASON	WHEN REPORT CAN BE RELEASED
24.	To enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	7(2)(i)	Property is subject to confidential negotiation.	When settlement is concluded.
25.	Conduct of negotiations and Prejudice commercial position.	7(2)(a) and 7 (2)(b)(ii)	This report contains information that has been provided to the Council where a Confidentiality Agreement is in operation between the parties identified and reported on in this report.	Never.

Chairman's

Recommendation: That the foregoing motion be adopted.

COUNCIL 8. 11. 2012**Note**

Section 48(4) of the Local Government Official Information and Meetings Act 1987 provides as follows:

- “(4) Every resolution to exclude the public shall be put at a time when the meeting is open to the public, and the text of that resolution (or copies thereof):
- (a) Shall be available to any member of the public who is present; and
 - (b) Shall form part of the minutes of the local authority.”