

**AKAROA/WAIREWA COMMUNITY BOARD**  
**AKAROA MUSEUM ADVISORY COMMITTEE**  
**AGENDA**

**MONDAY 26 NOVEMBER 2012**

**2.30PM**

**IN THE AKAROA SPORTS COMPLEX**  
**28 RUE JOLIE, AKAROA**

**Committee:**

Leigh Hickey - Akaroa/Wairewa Community Board representative  
David Miller - Friends of the Museum representatives (FOAM)  
Lyndon Graham - Community representative  
Meri Robinson - Ōnuku Rūnanga representative  
Pam Richardson - Chairman Akaroa/Wairewa Community Board - ex-officio.

**Community Board Adviser**  
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- PART A - MATTERS REQUIRING A COUNCIL DECISION**
- PART B - REPORTS FOR INFORMATION**
- PART C - DELEGATED DECISIONS**

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**1. APOLOGIES**

An apology has been received from David Miller.

**STAFF RECOMMENDATION**

That the apology of David Miller be received.

**2. MINUTES OF PREVIOUS MEETING – 24 SEPTEMBER 2012**

The minutes of the Akaroa Museum Advisory Committee meeting held on Monday 24 September 2012 are **attached** for members' information.

The Akaroa/Wairewa Community Board received these minutes at its meeting held on Wednesday 17 October 2012.

**STAFF RECOMMENDATION**

That the minutes of the Akaroa Museum Advisory Committee held on Monday 24 September 2012 be received.

## ATTACHMENT TO CLAUSE 2

## AKAROA MUSEUM ADVISORY COMMITTEE MEETING – 24 SEPTEMBER 2012

<b>General Manager responsible:</b>	General Manager, Community Services DDI 941-8607
<b>Officer responsible:</b>	Akaroa Museum Director
<b>Author:</b>	Liz Carter, Community Board Adviser

**PURPOSE OF REPORT**

The purpose of this report is to submit the outcomes of the Akaroa Museum Advisory Committee meeting held on Monday 24 September 2012.

The meeting was attended by Committee members, Pam Richardson (Chairman), Lyndon Graham, and Jim Sunckell.

Also in attendance was Lynda Wallace (Museum Director).

**1. APOLOGIES**

Apologies were received and accepted from Leigh Hickey and David Miller.

**2. MINUTES OF PREVIOUS MEETING**

The committee **received** the minutes of the Akaroa Museum Advisory Committee meeting held on Monday 25 June 2012.

**3. PRESENTATION**

Nil

**4. MUSEUM DIRECTOR'S UPDATE**

The Committee received information from the Museum Director on Museum related activities and projects which were outlined in her update circulated with the agenda. Topics covered included:

- Visitor numbers
- Exhibitions
- Collections
- Projects
- Events

The Director also reported on a field trip by staff to *Rehutai* in Menzies Bay and to St. Lukes Church in Little Akaloa.

Members discussed the possibility of a portacom being utilised by the Museum where items could be displayed for sale and information distributed.

The Committee **received** the report.

**5. FRIENDS OF AKAROA MUSEUM (FOAM) - PRESIDENT'S UPDATE**

The Committee received information as outlined in the President's update, circulated with the agenda.

Mr Sunckell, who had indicated he would be retiring as the President of the Friends, was thanked by the Chairman for his contribution to the Museum over many years and as the Friends' representative on the Akaroa Museum Advisory Committee. Members wished him well for the future.

The Committee **received** the report.

**6. CORRESPONDENCE**

Nil.

**7. COMMUNITY BOARD ADVISER'S UPDATE**

**7.1 Britomart Memorial**

Members were informed that staff had reported back regarding the inscription on the Britomart Memorial which had been inspected and found to be legible. Members suggested that it was probably timely for the Conservation Report for the Memorial to be updated.

**8. COMMITTEE MEMBERS' EXCHANGE OF INFORMATION**

**8.1 St. Lukes Church, Little Akaloa**

Members were informed that Mr Rick Menzies would be approaching the Akaroa/Wairewa Community Board for its support in obtaining a Conservation Plan for St. Lukes Church, Little Akaloa.

**8.2 Akaroa Recreation Ground History**

Members discussed the option of holding an exhibition at the Akaroa Sports Complex on the history of the Akaroa recreation ground area, including its reclamation from the sea. Photos relating to such an exhibition could be permanently on display in the building.

**Next Meeting:** Monday 26 November 2012 commencing at 2.30pm.

The meeting closed at 3.25pm.

### 3. AKAROA MUSEUM DIRECTOR'S UPDATE

#### 3.1 VISITORS

##### **Continued closure**

It now seems likely that the Museum will not reopen before next summer, 2013/14. This has propelled us into a new phase of planning, this time for a longer term closure and the development of a programme that will engage and involve our community as well as visitors to Akaroa.

##### **Cruise ship visitors**

With the doors closed, we are finding new ways of delivering some history to cruise ship visitors. A tabloid newspaper and a brochure answering frequently asked questions are two methods we are employing (see below), but we are also investigating other venues for screening our popular film "The Long Harbour". The film is an accessible, 20-minute summary of Akaroa's history and was consistently rated by visitors as one of the most popular elements of our exhibitions.

##### **Website**

Our long-awaited website is still being fine-tuned but, once fully functional, will become one of the main points of contact we will have with visitors.

#### 3.2 EXHIBITIONS – KEEPING THE MUSEUM IN MIND

##### **A-Z Akaroa Ancestors**

Our exhibition of photographs of ancestors, installed in the windows of the empty building across the street, had a very successful three month run. It was taken down early this month to make way for a new tenant.

##### **Movember**

In the spirit of celebrating moustaches in November, we have selected four portraits of nineteenth century gentlemen displaying great moustaches and made them into a large poster. In collaboration with Wendy Murray, the Akaroa librarian, the poster is displayed prominently in the Library window facing Rue Jolie with a smaller one in the Gaiety notice board.

##### **Disasters Tabloid**

Another fruitful recent collaboration has been that with the Akaroa Mail. Editor Michael de Hamel has been consistently helpful to us in our new circumstances, most recently with the production and distribution of our *Disasters, Mysteries and Sensations* tabloid supplement. Distributed with the Akaroa Mail at Show Weekend, the tabloid is a new way of delivering stories about our past to visitors. We have had 5,000 additional copies printed to enable us to provide it free to visitors on cruise ship days.

##### **Upcoming**

Story boards and street-side interpretation for heritage buildings are planned for next month, a project which has gained the support of National Services Te Paerangi by way of a \$1,000 'Helping Hands' grant. Museum staff are also developing a brochure of frequently asked questions about Akaroa, again for delivery to cruise ship visitors.

##### **Planning new exhibitions**

Concurrently with the programme of exhibitions and events being delivered outside the Museum, we are turning our minds to planning for a re-display in the rebuilt facilities. This is a rare opportunity to take a fresh look at how we present Banks Peninsula's history, to select new objects from our collection to showcase, and to employ different methods to interpret them to our visitors.

#### 3.3 COLLECTIONS

##### **Collection valuation**

The last six weeks have been spent preparing collection documentation for a collection valuation, to commence mid-November.

### **Occupying the store**

We now know that our need for working space for staff will continue for at least another year. Ongoing occupation of the collections store carries with it a number of risks to the collection (fluctuations in temperature and humidity, risk of physical damage to collection objects, increase in dust and dirt, and increased exposure to light) and it should not be considered as anything other than a short-term solution.

### **Painting conservation**

An important recent acquisition, a Will Watkins oil painting of Akaroa Harbour, has been cleaned and conserved (by our colleagues at the Christchurch Art Gallery) and is about to be reframed. The gilded frame is of an appropriate late nineteenth century style and is being donated by the Friends of the Museum.

## **3.4 FACILITIES**

### **Temporary buildings**

We have no plans to move any part of our Museum to another location. A relocatable building or buildings sited on the Museum grounds would provide a place for staff to work away from the collections store, would allow the community to regain access to heritage resources and to reconnect with their museum.

### **Heritage buildings**

In any reopening scenario our heritage buildings are important elements which may be used or accessed in slightly different ways than previously.

## **3.5 EVENTS**

### **Akaroa Civic Trust AGM**

Friday 30 November 2012, 6.00 pm at the Boat Sheds, Beach Road

Guest speaker Fiona Farrell

Book launch "Historic Canterbury" by John Wilson

### **Friends of Akaroa Museum Christmas Dinner**

Friday 14 December 2012 at Trinity Hall, 6.30pm

### **Antique Fair**

Saturday 5 and Sunday 6 January 2012 at the School Gymnasium

## **STAFF RECOMMENDATION**

That the Museum Director's update be received.

#### **4. FRIENDS OF AKAROA MUSEUM (FOAM) - PRESIDENT'S UPDATE**

##### **4.1 ANNUAL GENERAL MEETING**

The FOAM Annual General Meeting was held on Friday 28 September at the Akaroa Sports Complex. The featured speaker was Nancy Tichbourne. She gave an engaging presentation of the history of her family in the region and the inspiration behind her paintings.

The AGM also saw the election of the Committee for 2012-2013, comprising:

David Miller – President

Sue Johns – Secretary

Kate Clare – Treasurer

Barbara Allison

Jen Christoe

Carole Francis-Miller

Nigel Harrison

Cheryl Jenkins

Anne Ten Hove

It was agreed to co-opt Alyson Grigg and Graeme Curry to the Committee.

Outgoing President, Jim Sunckell was warmly thanked for his contribution, and for agreeing to remain as a part of the FOAM Committee in the capacity of Immediate Past President.

In view of her retirement from the FOAM committee after decades of inspiring service, we were delighted to thank Liz Haylock publicly, and to welcome her as the Patron of FOAM.

##### **4.2 INSIDE OUT GARDEN TOURS**

Liz Haylock and Hollie Hollander have completed arrangements for the Garden Tours taking place on 24-25 November 2012. FOAM is still seeking volunteers to complete the roster.

##### **4.3 CHRISTMAS FUNCTION**

FOAM will host a Christmas Dinner for Volunteers at 6.30pm on Friday 14 December in the Akaroa Presbyterian Hall. Jo Dwyer will cater again.

##### **4.4 ANTIQUES FAIR**

Preparations for the Antiques Fair on 5-6 January 2013 are well in hand. Nigel Harrison and Cheryl Jenkins have done great work in organising 17 stall-holders. The event coincides with the presence of two cruise ships.

##### **4.5 ORAL HISTORY PROJECT**

FOAM is eager to re-activate the Oral History Project, and has started an active search for a volunteer coordinator. Given a backlog in interviews to be abstracted, we anticipate holding a training workshop on this, and on interviewing. We are also reviewing the list of essential interviewees for the coming months.

##### **4.6 AUTUMN WORKSHOPS**

Given the success of our winter workshops series, we are looking to organise a similar series for Autumn 2013. Potential topics include:

- A public screening of Shackleton's Captain
- A history of amateur brewing in Akaroa (+ tastings!)
- An archaeological tour of the South Pacific

David Miller  
President

#### **STAFF RECOMMENDATION**

That the Friends of the Akaroa Museum President's update be received.

**5. CORRESPONDENCE**

**6. COMMUNITY BOARD ADVISER'S UPDATE**

**6.1 Meeting Schedule – 2013**

It is proposed to follow the same format for meetings in 2013 as has evolved for the meetings in 2012, that is, for the Committee to meet quarterly at 2.30pm on the fourth Monday, except the final quarter when the meeting is held in November. However, for 2013 a date will not be set for the November meeting due to the triennial elections being held in October 2013.

**STAFF RECOMMENDATION**

It is recommended that the Committee adopt the following schedule for its meetings in 2013:

Monday 25 March 2013	-	2.30pm	-	Akaroa Sports Complex
Monday 24 June 2013	-	2.30pm	-	Akaroa Sports Complex
Monday 23 September 2013	-	2.30pm	-	Akaroa Sports Complex

**7. COMMITTEE MEMBERS' EXCHANGE OF INFORMATION**