

CHRISTCHURCH CITY COUNCIL

MINUTES OF A MEETING OF THE LONG TERM PLAN 2013-2022 COMMITTEE
HELD AT 9 AM ON TUESDAY 4 DECEMBER 2012

PRESENT: Councillor Barry Corbett (Acting Chairperson)
Councillors Peter Beck, Helen Broughton, Sally Buck, Tim Carter, Jimmy Chen, Yani Johanson, Aaron Keown, Glenn Livingstone and Sue Wells

1. APOLOGIES

Apologies were received from Mayor Bob Parker and from Councillors Ngaire Button and Claudia Reid.

Apologies for lateness were received from Councillors Peter Beck, Sally Buck, Jamie Gough and Aaron Keown, who were absent for Clauses 1-4.

Apologies for early leaving were received from Councillors Tim Carter, Aaron Keown and Sue Wells, who were absent for part of clause 5 (including the discussion of Activity Management Plans 13.0, 13.7, 13.6, 13.5, 13.14; 13.12, 13.13 and 10.3).

It was **agreed** that the apologies be accepted.

2. CONFIRMATION OF MINUTES FROM 7 NOVEMBER MEETING

On the motion of Councillor Corbett, seconded by Councillor Wells, the Committee **confirmed** the minutes of its 7 November 2012 meeting.

3. CONFIRMATION OF ACTIVITY MANAGEMENT PLANS DISCUSSED 7 NOVEMBER

On the motion of Councillor Corbett, seconded by Councillor Wells, the Committee **confirmed** the changes to the draft Activity Management Plans (AcMPs) discussed at its 7 November 2012 meeting (Attachment A to the agenda).

4. OVERVIEW OF THE LONG TERM PLAN PROCESS

Staff provided an update on the Long Term Plan (LTP) process, including the Committee's directions to date regarding changes to AcMPs and the rates impact of these changes.

Councillors Sally Buck, Aaron Keown and Peter Beck arrived at 9.07am.

5. DISCUSSION OF NEW ACTIVITY MANAGEMENT PLANS

The AcMPs (Attachment B to the agenda) were discussed in the order indicated below. Staff responded to questions from the Committee on each plan and the Committee indicated any proposed changes.

Internal Services

Activity 13.1 Performance Management & Reporting (Attachment B, pp. 1 - 9)

No changes were proposed to this AcMP (see link below):

<http://resources.ccc.govt.nz/files/ACMP-LTP2013-22InternalsPerformanceManagementAndReporting.pdf>

5. Cont'd

Activity 13.2 Information Management & Communications Technology (pp. 10 - 29)

Further information requested on:

- the level of IT services and support (including free Wifi) provided at service centres compared to Civic Offices
- the rationale for any differences
- if they are different, the cost to provide all service centres with the same IT services as at Civic.

Committee Direction

13.2.13

- The wording in the rationale needs to be in plain English.

A link to the **updated** AcMP is provided below:

<http://resources.ccc.govt.nz/files/ACMP-LTP2013-22InternalsInformationManagementAndCommunicationsTechnology.pdf>

Activity 13.4 Corporate Support (pp. 30 - 44)

Further information was requested on the number of residents not paying Environment Canterbury rates (collected by the Council) and on the amount that the Council is paid for collecting these.

The Committee requested a workshop on the Council's rating policies, particularly as they apply to properties in the Red Zone. Following this workshop the Council will consider how to incorporate any changes to rating policy within the LTP process.

Committee direction

Internal Process

- Add Civic Video to the list of temporary provision (p. 42).
- Separate out the fuel efficiency of cars, vans and utes from the total (p.44).

A link to the **updated** AcMP is provided below:

<http://resources.ccc.govt.nz/files/ACMP-LTP2013-22InternalsCorporateSupport.pdf>

Councillor Sue Wells left the meeting at 10.40am and Councillors Tim Carter and Aaron Keown left at 11.05am.

Activity 13.0 Human Resources (pp. 45 - 55)

13.0.12

- Add reference to the staff support days.

A link to the **updated** AcMP is provided below:

<http://resources.ccc.govt.nz/files/ACMP-LTP2013-22InternalsHumanResources.pdf>

Activity 13.7 Manage Capital Programme (pp. 56 - 69)

Committee direction

- Include benchmarks for as many of the levels of service as possible.
- Staff to come back on whether and how proactive alignment between the Capital and SCIRT programmes could be referenced in the AcMP.

A link to the **updated** AcMP is provided below:

<http://resources.ccc.govt.nz/files/ACMP-LTP2013-22InternalsManageCapitalProgramme.pdf>

5. Cont'd

13.6 Public Affairs Internal Service (pp. 70 - 79)

Committee direction

13.6.2

- The additional funding of \$30,000 to implement Community Engagement Plan recommendations was *not* agreed at present. The Committee requested further information regarding what the funding will be used for before the draft LTP is presented to the Council.

13.6.5

- Examine the feasibility of E-texting councillors (through Outlook) to notify them of out-going media releases.

13.6.7

- Consider an additional LoS for media-based Official Information Act requests – percent on time, costs and topics, as a report to Council.

A link to the **updated** AcMP is provided below:

<http://resources.ccc.govt.nz/files/ACMP-LTP2013-22InternalsPublicAffairsInternalService.pdf>

13.5 Legal Services (pp. 80 - 85)

No changes were proposed to this AcMP (see link below):

<http://resources.ccc.govt.nz/files/ACMP-LTP2013-22InternalsLegalServices.pdf>

13.14 Regulation & Democracy Services Customer & Business Support (pp. 86 - 94)

No changes were proposed to this AcMP (see link below):

<http://resources.ccc.govt.nz/files/ACMP-LTP2013-22InternalsRDSCustomerAndBusinessSupport.pdf>

13.12 Asset & Network Planning (pp. 95 - 104)

No changes were proposed to this AcMP (see link below):

<http://resources.ccc.govt.nz/files/ACMP-LTP2013-22InternalsAssetAndNetworkPlanning.pdf>

13.13 City Environment Business Administration & Business Improvement (pp. 105 - 111)

No changes were proposed to this AcMP (see link below):

<http://resources.ccc.govt.nz/files/ACMP-LTP2013-22InternalsCityEnvironmentBusinessAdminAndBusinessImprovement.pdf>

Provision of Roads and Footpaths

10.3 Parking (pp. 112 – 123)

No changes were proposed to this AcMP (see link below):

<http://resources.ccc.govt.nz/files/ACMP-LTP2013-22Parking.pdf>

It was noted that:

- this AcMP has been delayed in coming to the committee, awaiting the release of the *Accessible City* chapter of the Draft Christchurch Central Recovery Plan by the Christchurch Central Development Unit (CCDU), which occurred on 15 November
- it is expected that the final version of the chapter will be released by March 2013
- alignment between this activity, the *Accessible City* chapter and the newly adopted Christchurch Transport Strategic Plan (CTSP) is important
- further work is required to align the Council's parking AcMP with the principles of the draft chapter and the CTSP

5. Cont'd

- it is expected that this will be completed for the 2014/15 Annual Plan.

The meeting closed at 3.05pm.

CONFIRMED THIS 30TH DAY OF JANUARY 2013

MAYOR BOB PARKER (CHAIR)

unconfirmed