

**BURWOOD/PEGASUS COMMUNITY BOARD  
AGENDA**

**MONDAY 17 DECEMBER 2012**

**AT 4PM**

**IN THE BOARD ROOM,  
CORNER BERESFORD AND UNION STREETS,  
NEW BRIGHTON**

**Community Board:** Linda Stewart (Chairperson), Tim Baker, Peter Beck, David East, Julie Gorman, Glenn Livingstone, and Tim Sintes.

**Community Board Adviser**  
Peter Dow  
Phone 941-5305 DDI  
Email: peter.dow@ccc.govt.nz

- PART A - MATTERS REQUIRING A COUNCIL DECISION**  
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1. **APOLOGIES**

2. **CONFIRMATION OF MEETING MINUTES – 3 DECEMBER 2012**

The minutes of the Board's ordinary meeting of 3 December 2012, are **attached**.

3. **DEPUTATIONS BY APPOINTMENT**

4. **PRESENTATION OF PETITIONS**

5. **NOTICES OF MOTION**

6. **CORRESPONDENCE**

7. **BRIEFINGS**

17. 12. 2012

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ATTACHMENT 1 TO CLAUSE 2

14. 2. 2012

**BURWOOD/PEGASUS COMMUNITY BOARD  
3 DECEMBER 2012**

**Minutes of a meeting of the Burwood/Pegasus Community Board  
held on Monday 3 December 2012 at 4pm in the Board Room  
Corner Beresford and Union Streets, New Brighton.**

**PRESENT:** Linda Stewart (Chairperson), Tim Baker, Peter Beck, David East,  
Julie Gorman, Glenn Livingstone and Tim Sintes.

**APOLOGIES:** Nil.

The Board reports that:

**PART A – REPORTS REQUIRING A COUNCIL DECISION**

**1. DRAFT NEW BRIGHTON CENTRE MASTER PLAN**

The Board considered a report seeking its recommendation to the Council to approve the Draft New Brighton Centre Master Plan for consultation.

Staff provided a detailed overview on the contents of the draft Master Plan and responded to questions from members.

**STAFF RECOMMENDATION**

It is recommended that the Community Board:

- (a) Endorse the content of the Draft New Brighton Centre Master Plan and recommend to the Council that it be approved for public consultation;
- (b) In 2013, receive a consultation report on submissions and consider and recommend whether to conduct hearings prior to adopting the final version of the Plan.

**BOARD RECOMMENDATION**

That the staff recommendation be adopted.

The Board also **received** and noted with enthusiasm, an aquatic based proposal for the New Brighton Centre presented by Board members David East and Tim Sintes and encouraged them to progress their proposal in the most appropriate manner.



## **PART B - REPORTS FOR INFORMATION**

### **2. DEPUTATIONS BY APPOINTMENT**

#### **2.1 PAUL ZAAZEN**

Paul Zaanen, on behalf of businesses in New Brighton, addressed the Board about the need to better connect with business land owners and to focus on their associated owners responsibilities to the operators and to the New Brighton community. He also mentioned a long held desire amongst business operators to establish a forum whereby local businesses could more effectively collaborate with one another and with the local community.

Members noted that the matters highlighted by Mr Zaanen were mentioned for attention in the Draft New Brighton Centre Master Plan.

Following questions from members, that Chairperson thanked Mr Zaanen for his deputation.

### **3. PRESENTATION OF PETITIONS**

Nil.

### **4. NOTICES OF MOTION**

Nil.

### **5. CORRESPONDENCE**

The Board **received** correspondence from the following:

- Christchurch City Council acknowledging the Board's submission on the recently adopted Christchurch Transport Strategic Plan
- Minister of Education's interim acknowledgment of the Board's letter regarding the Education Renewal proposal involving schools in the ward
- Hamish Smith, a 2012/13 Youth Development Fund Scheme recipient, thanking the Board for its funding support for his recent school music trip to Melbourne.

### **6. BRIEFINGS**

Nil.

### **7. RESIDENTS' ASSOCIATION/COMMUNITY ORGANISATIONS**

Stan Tawa, Chairperson of the North New Brighton Residents' Association, updated the Board on the activities of the group.

The Chairperson thanked Mr Tawa for his update.

**8. COMMUNITY BOARD ADVISER'S UPDATE**

The Board **received** information on the following:

- upcoming Board activities including the cancellation of the Combined Community Boards Seminar on 10 December 2012 and of the Board Meeting/Seminar on 17 December 2012
- upcoming community activities including the Community Farewell to QEII Facilities on 9 December 2012, the New Brighton Christmas Carols in the Mall and Market on 15 December 2012 and the Grace Vineyard Christmas Event on 24 December 2012
- New Zealand Community Boards' Conference 2013 – Best Practice Awards
- SCIRT – Parklands East, Beach Road and Bower Avenue Catchment – Pressure Wastewater System.

**9. QUESTIONS UNDER STANDING ORDERS**

Nil.

**PART C - REPORT ON DELEGATED DECISIONS TAKEN BY THE BOARD**

**10. CONFIRMATION OF MEETING MINUTES – 12 NOVEMBER 2012**

The Board **resolved** that the minutes of its ordinary meeting of 12 November 2012, be confirmed.

The meeting concluded at 5.52pm.

**CONFIRMED THIS 17TH DAY OF DECEMBER 2013**

**LINDA STEWART  
CHAIRPERSON**

## 8. CHARTWELL STREET/MAIREHAU ROAD – PROPOSED NO STOPPING RESTRICTIONS AND BUS STOP UPGRADE

<b>General Manager responsible:</b>	General Manager City Environment Group, DDI 941-8608
<b>Officer responsible:</b>	Unit Manager, Transport and Greenspace
<b>Author:</b>	Ryan Rolston, Traffic Engineer

### PURPOSE OF REPORT

1. The purpose of this report is to seek the Burwood/Pegasus Community Board's approval for No Stopping Restrictions at the intersection of Chartwell Street and Mairehau Road.

### EXECUTIVE SUMMARY

2. The Council has received several requests for the installation of a No Stopping restriction at the intersection of Chartwell Street and Mairehau Road. The reason for the requested No Stopping restriction is that there has been a recent increase in the demand for on-street parking in the area resulting in drivers consistently parking close to the intersection such that visibility is restricted for drivers turning onto Mairehau Road from Chartwell Street.
3. Council staff have visited the site to confirm the issue outlined above and now propose No Stopping restrictions to improve the sight lines as indicated on **Attachment 1**.
4. The restrictions will extend sufficiently to guide drivers to an appropriate location to park on both Chartwell Street and Mairehau Road. In reviewing this concern, staff identified that the bus stop on Mairehau Road west of Chartwell Street does not meet the current standard as there is no lead-in area to prevent cars from parking right up to the marked box. Accordingly, it is proposed that a lead-in area be marked for the bus stop as part of this proposal.
5. The proposal will benefit drivers exiting from Chartwell Street into Mairehau Road through improved visibility and additional road space to negotiate the intersection. It will also improve safety for Mairehau Road traffic, particularly cyclists, who may not be observed by traffic turning onto the road from Chartwell Street.
6. The proposal will remove approximately four on-street parking spaces. There is ample parking available on Chartwell Street to provide for the small level of parking displacement the restrictions will cause.
7. Directly affected residents were provided with a plan showing the proposed restrictions and an explanatory letter on 1 October 2012 as in **Attachment 2**. No feedback has been received from the residents as a result of this action. The owner of 264 Mairehau Road was also contacted by telephone regarding the proposed restrictions and did not raise any concerns.

### FINANCIAL IMPLICATIONS

8. The estimated cost of this proposal is approximately \$300.

### Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

9. The installation of road markings is within the LTCCP Streets and Transport Operational Budgets.

### LEGAL CONSIDERATIONS

10. Part 1, Clause 5 of the Christchurch City Council Traffic and Parking Bylaw 2008 provides Council with the authority to install parking restrictions by resolution.
11. The Community Boards have delegated authority from the Council to exercise the delegations as set out in the Register of Delegations. The list of delegations for the Community Boards includes the resolution of parking restrictions.

**8. Cont'd**

12. The installation of any parking restriction signs and/or markings must comply with the Land Transport Rule Traffic Control Devices 2004.

**Have you considered the legal implications of the issue under consideration?**

13. As above.

**ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS**

14. Aligns with the Streets and Transport activities by contributing to the Council's Community Outcomes-Safety and Community.

**Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?**

15. This contributes to improve the level of service for safety.

**ALIGNMENT WITH STRATEGIES**

16. The recommendations align with the Council's Road Safety Strategy 2004.

**Do the recommendations align with the Council's strategies?**

17. As above.

**CONSULTATION FULFILMENT**

18. The impact of the proposal is limited to the reduction of on street parking by four parking spaces. Residents at 252, 256, 258, 260 and 264 Mairehau Road were hand delivered a plan and letter outlining the proposed No Stopping restrictions on 1 October 2012. At the time of consultation 260 Mairehau Road was for sale, with an "under offer" sticker attached to the "For Sale" sign. The real estate agent was contacted regarding the proposal and provided a plan and letter outlining the proposed No Stopping restrictions. The agent subsequently confirmed that the documents were forwarded onto the buyer. No correspondence has been received from any of the residents. The owner of 264 Mairehau Road was contacted by telephone regarding the restrictions and did not raise any objections to the restrictions.

**STAFF RECOMMENDATION**

It is recommended that the Burwood/Pegasus Community Board approve the following:

- (a) That all existing parking restrictions on the southern side of Mairehau Road commencing at its intersection with Chartwell Street and extending in a westerly direction for a distance of 70 metres, be revoked.
- (b) That the stopping of vehicles be prohibited at any time on the south side of Mairehau Road commencing at its intersection with Chartwell Street and extending in an easterly direction for a distance of 17 metres.
- (c) That the stopping of vehicles be prohibited at any time on the south side of Mairehau Road commencing at its intersection with Chartwell Street and extending in a westerly direction for a distance of 12 metres.
- (d) That the stopping of vehicles be prohibited at any time on the south side of Mairehau Road commencing 20 metres west of Chartwell Street and extending in a westerly direction for a distance of 32 metres.
- (e) That a "bus stop" be installed on south side of Mairehau Road commencing 52 metres west of Chartwell Street and extending in a westerly direction for a distance of 14 metres.

**8. Cont'd**

- (f) That the stopping of vehicles be prohibited at any time on the south side of Mairehau Road commencing 66 metres west of Chartwell Street and extending in a westerly direction for a distance of four metres.
- (g) That the stopping of vehicles be prohibited at any time on the west side of Chartwell Street commencing at its intersection with Mairehau Road and extending in a southerly direction for a distance of 14 metres.
- (h) That the stopping of vehicles be prohibited at any time on the east side of Chartwell Street commencing at its intersection with Mairehau Road and extending in a southerly direction for a distance of nine metres.





17. 12. 2012

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ATTACHMENT 2 TO CLAUSE 8



27 September 2012

Dear Resident,

**Mairehau Road / Chartwell Street - Proposed No Stopping Restrictions**

Council are writing to inform you of a proposal to install No Stopping restrictions at the Mairehau Road / Chartwell Street intersection, as indicated on the **attached** plan.

The Council has received a request to install No Stopping restrictions at the intersection for safety reasons. The issue raised is that on weekdays drivers are parking on Mairehau Road very close to Chartwell Street, such that visibility is significantly limited for drivers turning onto Mairehau Road from Chartwell Street. Council staff have reviewed the operation of the intersection and now propose No Stopping restrictions to improve sightlines. The restrictions will extend sufficiently to guide drivers to an appropriate location to park on both Chartwell Street and Mairehau Road.

In reviewing this concern Council staff identified that the bus stop on Mairehau Road west of Chartwell Street does not meet the current standard as there is no lead-in area to prevent cars from parking right up to the marked box. It is proposed to mark a lead-in area for the bus stop as part of this proposal.

If you have any questions regarding this proposal please phone or email me at the address and numbers listed below prior to Friday 12 October.

Yours sincerely

A handwritten signature in purple ink, appearing to read "Ryan Rolston".

**Ryan Rolston**  
Technical Services  
Christchurch Transport Operations Centre  
Transport & Greenspace Unit

Encl

Civic Offices, 53 Hereford Street, Christchurch, 8011  
PO Box 73010, Christchurch, 8154  
Ph: 941 8516, Mob: 027 215 2278  
Email, [ryan.rolston@ccc.govt.nz](mailto:ryan.rolston@ccc.govt.nz)  
[www.ccc.govt.nz](http://www.ccc.govt.nz)

## 9. PRESSURE MAINS 128 AND 35 – WASTEWATER EASEMENTS OVER RESERVE

<b>General Manager responsible:</b>	General Manager City Environment , DDI 941-8608
<b>Officer responsible:</b>	Transport and Greenspace Unit Manager
<b>Author:</b>	Lewis Burn , Property Consultant

### PURPOSE OF REPORT

1. The purpose of this report is to seek the approval of the Burwood/Pegasus Community Board under delegated authority of the Council, to create easements for the wastewater pipelines (where the alignment traverses beneath reserve land) from the replacement wastewater pump station on a site at Ascot Golf Course (presently under construction) to the Christchurch Wastewater Treatment Plant at Bromley. In addition, Enable Networks wish to install duct work within the easement corridor to permit their planned expansion of the High Speed Internet network in this area. The Board is also asked to give a delegation to the Corporate Support Manager to approve the terms of the easements rights when details are firmed up.

### EXECUTIVE SUMMARY

2. The new station will discharge through a new 800 millimetre diameter pressure main (Pressure Main 128) into the existing gravity wastewater network downstream of the existing PS 63 pump station location. Part of this route passes under Cockayne Reserve and the adjoining esplanade reserve at the southern end of Bower Avenue, and 37 Anzac Drive (**refer Attachment 1**)
3. Enable Networks is tasked with building the ultrafast broadband (UFB) telecommunications network in Canterbury. The network being built in New Brighton requires connections across the Avon River; the proposed location of PM 128 provides an ideal place for this. To do this, Enable will install two 150 millimetre ducts across the river to allow Fibre Optic cable to be installed at a later date when required.
4. Due to the proximity of the receiving catchments to the Christchurch Wastewater Treatment Plant located in Bromley, alternative routes that do not pass beneath Cockayne Reserve and associated properties are impractical and would result in significant additional expense. The routes selected represent the best compromise between cost, resilience and constructability. Pressure Main 128's alignment is largely dictated by construction requirements, with considerable space required on both sides of the Avon River crossing to facilitate installation. A crossing between Eureka Street and Bower Avenue is the most suitable location to perform this.
5. For Pressure Main 35 and the New Brighton Pressure Sewer crossing, the alignment is constrained by the gas main and existing siphon to the west, as well as an electrical substation and the CERA red zone to the east, (Attachment 1). SCIRT Plan WW5000.Design approval has been granted by the CCC Scope and Standards Committee for all of the pipelines. Enable Networks' chosen location alongside PM 128 aligns with their system expansion plans on both sides of the river.
6. Construction works will occur outside of the reserve land with the pipelines being installed between 1.5 and nine meters below ground level when passing beneath the reserves. Directional drilling technology does not typically result in damage to the land above. All of the pipelines will be located beneath the ground, and will not be visible from the surface. No ancillary structures (e.g. manholes) will be located within the reserve. For a full technical summary of the work **refer to Attachment 2**.
7. The Council at its meeting on 9 August 2012 resolved on the recommendation of the Board to set apart some 2,000 square metres of Ascot Golf Course for public utility purposes to allow the replacement of the extensively damaged wastewater pump station known as (P63) located in Hulverstone Drive, Aranui.
8. **Attachment 3** is a schedule of all the land parcels affected by this project excluding legal road in which there is a statutory right to lay underground services. The land the subject of this report are parcel ID Numbers 6, 7, 9, 15 and 16.



**9. Cont'd**

**FINANCIAL IMPLICATIONS**

9. Staff time and the costs to survey the easement alignment and register the easement documentation are relatively minor in relation to the scope of works for the catchment and trunk wastewater infrastructure being renewed to return service to the north east of Christchurch. The easement costs are to be charged back to the SCIRT project.

**Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?**

10. Not applicable.

**LEGAL CONSIDERATIONS**

11. Section 48 of the Reserves Act 1977 provides that the administering body, with the consent of the Minister of Conservation and on such conditions as the Minister thinks fit, may grant rights of way and other easements over any part of the reserve for in this case the conveyance of wastewater. Subsection 2 provides that before granting a right of way or an easement under subsection (1) over any part of a reserve vested in it, the administering body shall give public notice in accordance with section 119 specifying the right of way or other easement intended to be granted, and shall give full consideration, in accordance with section 120, to all objections and submissions received in respect of the proposal under that section.
12. Further subsection (3) states subsection (2) shall not apply in any case where:
- (a) The reserve is vested in an administering body and is not likely to be materially altered or permanently damaged; and:
  - (b) The rights of the public in respect of the reserve are not likely to be permanently affected by the establishment and lawful exercise of the right of way or other easement.
13. This proposal falls within the provisions of subsection (3) as the rights of the public are not likely to be permanently affected (the services are under ground) and accordingly the Minister of Conservation when approached for consent will be asked to waive the requirement for public notification.
14. The Community Board has the delegated authority of the Council as the decision maker to approve the granting of easements over reserve land pursuant to Section 48 (1) of the Reserves Act 1977. The pipeline alignment also passes underneath land held by the Council that is not reserve and easement consent for these areas will be processed under the delegation of the Corporate Support Manager.

**Have you considered the legal implications of the issue under consideration?**

15. Yes, as above.

**Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?**

16. Yes, page 70 of the 2009/19 LTCCP and 11.0.01 of Activity Management Plan, wastewater collection is provided in a safe, convenient and efficient manner.

**Do the recommendations align with the Council's strategies?**

17. Yes, in alignment with Waste Water Activity Management Plan.

**CONSULTATION FULFILMENT**

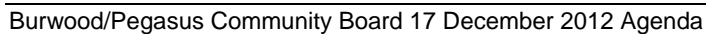
18. Refer paragraph 13. There are no other statutory consultation requirements.

## 9. Cont'd

### STAFF RECOMMENDATION

It is recommended that the Burwood/Pegasus Board Community Board under delegated authority of the Council, pursuant to section 48(1) of the Reserves Act 1977, approve the creation of easements in gross in favour of the Council over those reserve parcels of land described as Reserve 3061, Lot 15 DP 22913 Recreation Reserve and Section 1 SO 19761 Local Purpose Esplanade Reserve as shown on Attachment 1 in which to lay underground wastewater pipelines associated with Pressure Main 128, Pressure Main 35 and New Brighton Pressure Sewer and to install duct work to permit planned expansion of the High Speed Internet network by Enable Networks in this area subject to the following conditions.

- (a) The consent of the Minister of Conservation being obtained where applicable.
- (b) The easement documents being prepared by the Council's Legal Services Unit and registered against the titles to these parcels
- (c) The easement construction area being maintained by the contractors in a safe and tidy condition at all times. Before any work commences involving reserve land the contractor to clear with the area parks maintenance supervisor the Council's requirements including conditions F, G and H.
- (d) All costs associated with the survey and registration of the easements on the Council's titles, being a charge to the SCIRT project.
- (e) Any other services that are to be placed underground are to be placed within the easement corridor.
- (f) Where the pipe passes beneath the reserves the pipe is to be installed by directional drilling and be laid at a minimum depth of 3.5 metres. There shall be no surface excavation or disturbance within the reserve areas.
- (g) Statutory consents as necessary being obtained including resource consent for work within the Ecological Heritage Site (Cockayne Reserve), as identified in the City Plan.
- (h) The easement conditions not to place any limitations on future surface repairs or developments within the Cockayne Reserve wetland.
- (i) The Corporate Support Manager be given a delegation to conclude the terms and conditions of the easements in relation to both the wastewater pipelines and the planned expansion by Enable Networks of the High Speed Internet network within the identified alignment.





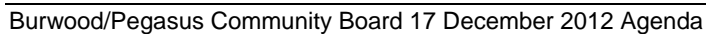
Attachment 1

ATTACHMENT 1 TO CLAUSE 9 CONT'D





**ATTACHMENT 1 TO CLAUSE 9 CONT'D**



## Attachment 2



Stronger Christchurch Infrastructure Rebuild Team

1 Magdala Place, Middleton  
PO Box 9341, Tower Junction, Christchurch 8149

## Memorandum

Email: Iain.Partington@scirt.co.nz

<b>To</b>	Lewis Burn (CCC)
<b>From</b>	Iain Partington (SCIRT)
<b>CC</b>	Simon Collin (SCIRT), Kip Cooper (SCIRT), David Gardiner (SCIRT), Chris Mance (SCIRT), Rod Whearty (SCIRT)
<b>Date</b>	05/11/2012
<b>Subject</b>	Cockayne Reserve Easements – Projects 10900 and 10926

### Overview

As part of the SCIRT scope of works, catchment and trunk wastewater infrastructure in the New Brighton area are being renewed to return service to the North East of Christchurch. The works discussed as part of this Memorandum are scheduled to serve approximately 13,000 households, with the future capacity to serve approximately 21,000 households. These works require an easement across Cockayne Reserve, the adjoining esplanade and at 37 Anzac Drive to install new pipes and utilities and connect the North East of Christchurch to the Christchurch Wastewater Treatment Plant at Bromley.



Figure 1 - CCC Reserves

### Approval Sought

CCC approval is sought for an easement to allow SCIRT to construct three wastewater pipelines beneath Cockayne Reserve, the adjoining esplanade and at 37 Anzac Drive – for Pressure Main 128, Pressure Main 35 and New Brighton Pressure Sewer Pressure Main.

In addition, Enable Networks wish to install ductwork within the easement to permit their planned expansion of the High Speed Internet network in this area.



## Background

### ATTACHMENT 2 TO CLAUSE 9 CONT'D

#### *The Christchurch Wastewater Network*

Individual properties in Christchurch are grouped by wastewater catchment – with each wastewater catchment draining to a common point. These individual catchments are in turn connected to the Christchurch Wastewater Treatment Plant by a series of wastewater pump stations. Each of these pump stations typically accepting both a local catchment flow, and flow from catchments previous.

Because of the chain-linked nature of the network, each pump stations operation is critical to ensure wastewater services are delivered. It also requires that each catchment and pump station are linked – the pressure mains discussed in this memorandum are these pump station links (Figure 2).

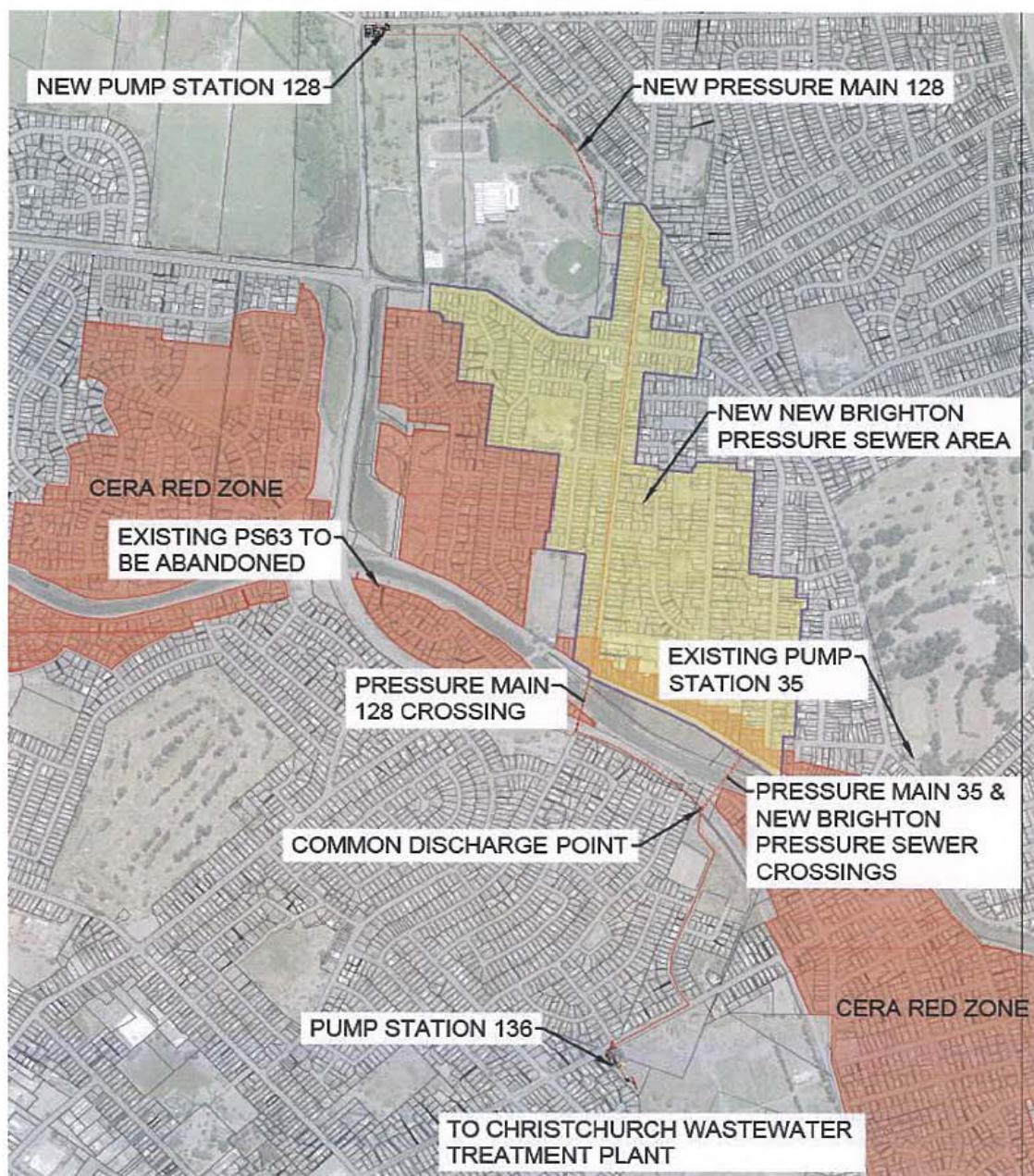


Figure 2 - New Brighton Catchment Overview

#### *Pressure Main 128*

The existing Pump Station 63 (PS63) wastewater pump station is located at 47 Hulverstone Drive, Aranui, adjacent to Chale Lane. The existing PS63 is a large



## ATTACHMENT 2 TO CLAUSE 9 CONT'D

pump station which lifts wastewater between two gravity wastewater pipelines, feeding into Pump Station 136 downstream (Pages Rd), and onward to the Christchurch Wastewater Treatment Plant at Bromley. Its catchments are in the north-eastern area of Christchurch (including Belfast, Kainga, Brooklands, Spencerville, Burwood, Parklands, Northshore, Waimairi, and the proposed new Preston's Road subdivision).

PS63 suffered extensive damage in the February and June 2011 earthquakes, including significant differential settlement, and therefore requires replacement. The existing station is located in a CERA Red Zone residential area.

The Northern and Coastal Wastewater Strategy document prepared by SCIRT concluded that PS63 should be replaced with a new pump station, but located away from the river and Red Zone. Approval has been granted for the new PS63 (renumbered as PS128) to be located 1.6 km north of the existing station on Ascot Links Golf Course. The new station will discharge through a new 800mm diameter pressure main (Pressure Main 128) into the existing gravity wastewater network downstream of the existing PS63 pump station location. Part of this route passes under Cockayne Reserve and the adjoining esplanade at the Southern end of Bower Avenue, as well as at 37 Anzac Drive.

#### *Pressure Main 35*

The existing wastewater Pump Station 35 (PS35) is located in Rawhiti Domain on Keyes Road, New Brighton. The pump station serves approximately 3000 households, feeding into Pump Station 136 on Pages Road, and onward to the Christchurch Wastewater Treatment Plant at Bromley.

Currently, PS35 pumps to a gravity siphon that flows beneath the Avon River. A section of this siphon is located beneath Cockayne Reserve and the adjoining esplanade. Significant lateral spreading occurred at the site resulting in the siphon being broken at both ends. It is inequitable to repair the siphon. Full replacement with a 400mm diameter pressure main is required.

#### *New Brighton Pressure Sewer Pressure Main*

CCC has approved the installation of a pressure sewer system in the NE 6 and 7 catchments in New Brighton between New Brighton and QEII Park to the North. Because of the self-pumping nature of a pressure sewer system, this catchment will flow directly to the discharge structure of Pressure Main 128 through a new 180mm diameter pressure main. This route includes passing beneath Cockayne Reserve and the adjoining esplanade.

#### *Enable Networks*

Enable Networks is tasked with building the ultra-fast broadband (UFB) telecommunications network in Canterbury. The network being built in New Brighton requires connections across the Avon River – the proposed location of PM128 provides an ideal place for this. To do this, Enable will install two 150mm ducts across the river to allow Fibre Optic cable to be installed at a later date when required.

#### **Location Options**

Due to the proximity of the receiving catchments to the Christchurch Wastewater Treatment Plant located in Bromley, alternative routes that do not pass beneath Cockayne Reserve and associated properties are impractical and would result in significant additional expense. The routes selected represent the best compromise between cost, resilience and constructability.

Pressure Main 128's alignment is largely dictated by construction requirements, with considerable space required on both sides of the Avon River crossing to facilitate



## ATTACHMENT 2 TO CLAUSE 9 CONT'D

installation. A crossing between Eureka St and Bower Avenue is the most suitable location to perform this.

For Pressure Main 35 and the New Brighton Pressure Sewer crossing, the alignment is constrained by the gas main and existing siphon to the West, as well as an electrical substation and the CERA red zone to the East.

Design approval has been granted by CCC Scope and Standards committee for all of the pipelines.

Enable Networks' chosen location alongside PM128 aligns with their system expansion plans on both sides of the river.

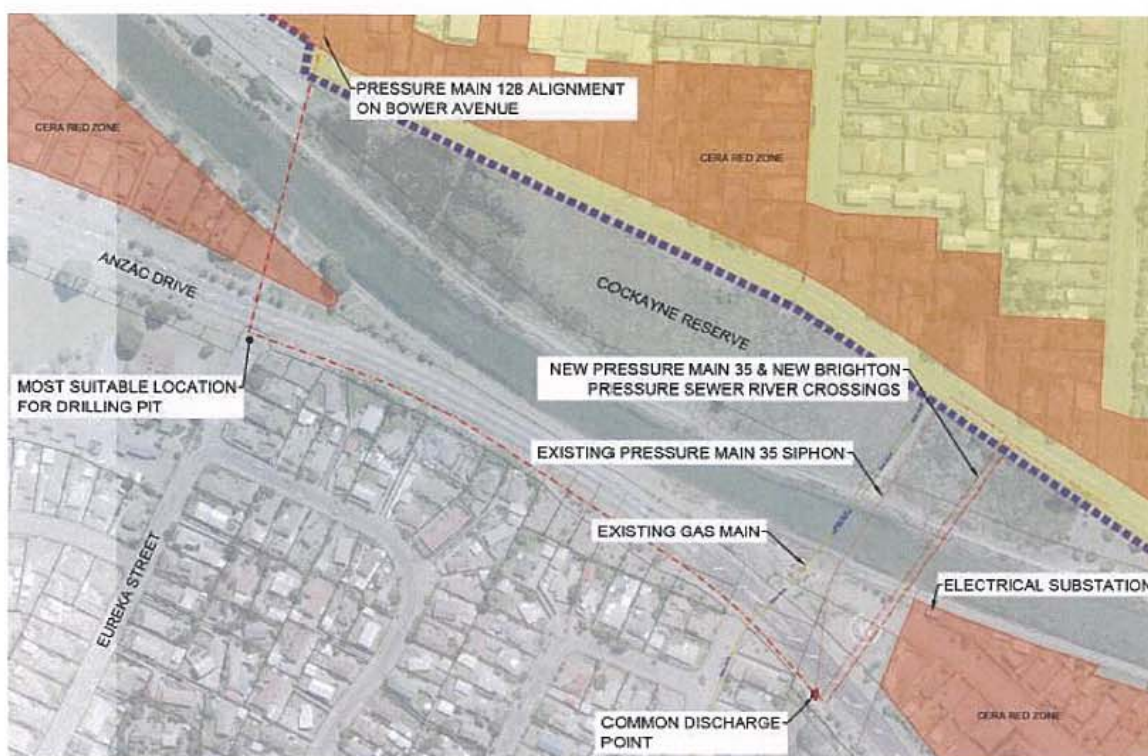


Figure 3 - Pressure Main Location Options

### Installed Pipeline Structures

All of the pipelines will be located beneath the ground, and will not be visible from the surface. No ancillary structures (e.g. manholes) will be located within the reserve.

Due to the high strength and flexibility of the Polyethylene (PE) pipe material, and using installation techniques to reduce the pipe earthquake susceptibility – the proposed pressure mains will be very resilient during any potential future earthquake events. As such, it is not envisaged that any emergency works or otherwise within the reserve are required for the pressure mains' lifetime.

### Construction Methodology and Impact on Cockayne Reserve

The pipes will be installed with Directional Drilling Technology – a form of trenchless installation that will require no excavation works within the reserve boundaries. Construction works will occur outside of Cockayne reserve, with the pipelines being 1.5-9m below ground level when passing beneath the reserve. Directional Drilling Technology does not typically result in damage to the land above.

### Area Required

	Pressure Main 128	Enable Networks	Pressure Main 35 and New Brighton Pressure Sewer Pressure Main
Installed Depth Beneath Cockayne Reserve	4.5m-9m	1.5-9m	1.5-9m
Pipe Diameter	800mm	2x 150mm	180mm and 400mm
Easement Width Required	15m	Within PM128 easement	15m

### Programme

A provisional start date for directional drilling of the mains is April 2013. It is intended that all of the pipelines will be installed sequentially.

### Appendix A – Easement Views



Figure 4 - View Map



ATTACHMENT 2 TO CLAUSE 9 CONT'D



Figure 5 - View 1



Figure 6 - View 2

ATTACHMENT 2 TO CLAUSE 9 CONT'D

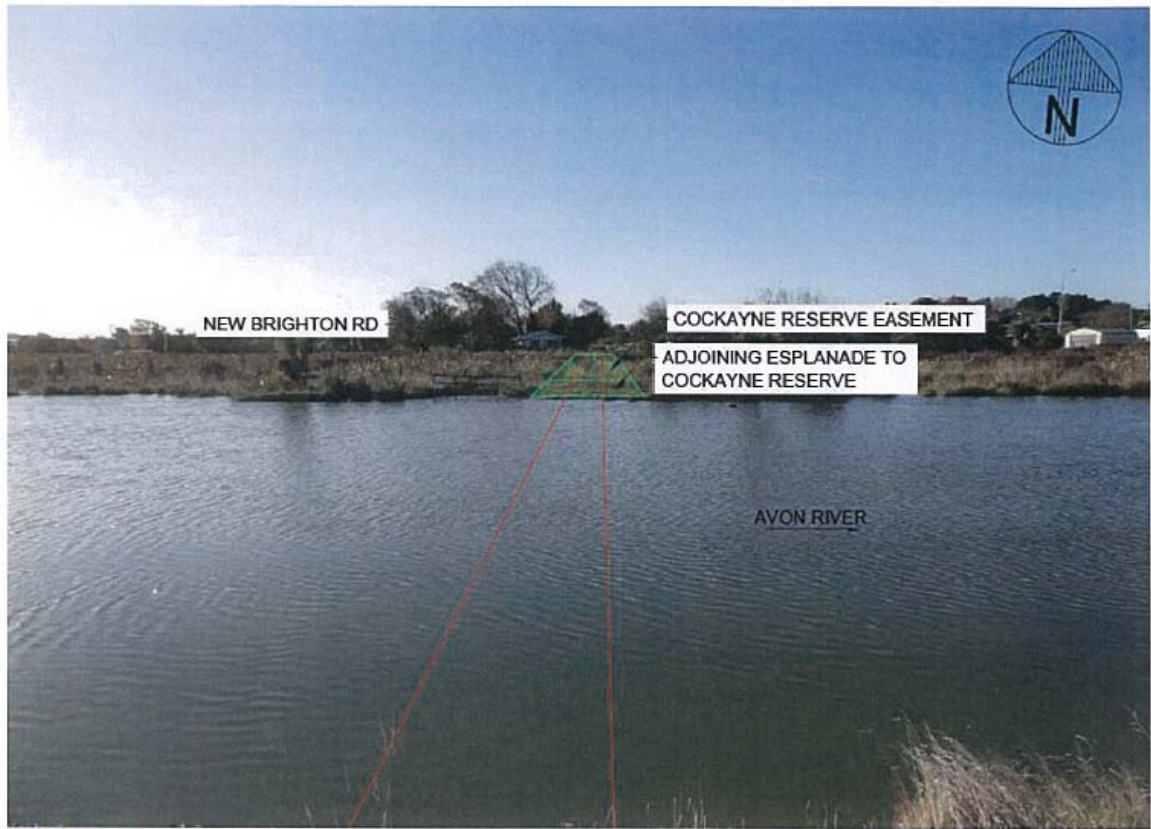


Figure 7 - View 3

**Attachment 3 (affected parcels excluding legal road)**

Pressure Main 128, Pressure Main 35 and New Brighton Pressure Sewer Pressure Main.

Parcel ID	Legal Description	CT Ref	Owner	Status	SCIRT plan No	Comment
1	Pt Lot 1 DP 10381	439/74	CCC	QE11 Recreation Ground	WW 1011	Discharge at PM 128
2	Lot 2 DP 10381	441/226	CCC	QE11 Recreation Ground	WW 1011	PM 128 Easement consent delegated
3	Pt Lot 1 DP 1064	173/19	CCC	QE11 Recreation Ground	WW 1011	PM 128 Easement consent delegated
4	Pt Lot 1 DP 1064	36C/1272	CCC	QE11 Recreation Ground	WW 1012 & WW 1013	PM 128 Easement consent delegated
5	Lot 12 DP 13791	520/120	CCC	QE11 Recreation Ground	WW 1014	PM 128 Easement consent delegated
6	Reserve 3061	24A/668	CCC	Recreation Reserve	WW 1015	PM 128 Cockayne Reserve
7	Section 1 SO 19761	45A/571	CCC	Local Purpose Esplanade Reserve	WW 1015	PM 128 Esplanade Reserve adjacent River
8	Avon River	-	Crown	River Bed	WW 1015 & WW 1016	PM 128 Consent from ECan required
9	Lot 15 DP 22913	7A/1040	CCC	Recreation Reserve	WW 1015	PM 128
10	Section 6 SO 33838	479905	Crown	Road Segregation Strip		PM 128 LINZ to consent
11	Section 5 SO 33838	479902	Crown	Road Segregation Strip		PM 128 LINZ to consent
12	Pt Lot 3 DP 62792	38C/302	CCC		WW 5000	PM 35 NB PS & PM Consent delegated
13	Section 15 SO 340212	501481	Crown	Road Segregation Strip	WW 5000	PM 35 NB PS & PM LINZ to consent
14	Pt RS 2155	DI 44D353	-	Unallocated land	WW 5000	PM 35 NB PS & PM
15	Section 1 SO 19761	45A/571	CCC	Local Purpose Esplanade Reserve	WW 5000	PM 35 NB PS & PM
16	Reserve 3061	24A/668	CCC	Recreation Reserve	WW 5000	PM 35 NB PS & PM (Cockayne Reserve)

**10. SOUTH NEW BRIGHTON RESERVE - EASEMENT FOR STORM WATER PIPE**

<b>General Manager responsible:</b>	General Manager, City Environment Group, DDI 941-8608
<b>Officer responsible:</b>	Acting Unit Manager, Transport and Greenspace
<b>Author:</b>	Stuart McLeod, Property Consultant

**PURPOSE OF REPORT**

1. The purpose of this report is to seek the Burwood/Pegasus Community Board's approval to the granting of an easement to the Council for the right to convey storm water in gross over part of South New Brighton Reserve located at 74 Beatty Street, Christchurch.

**EXECUTIVE SUMMARY**

2. The Canterbury earthquakes caused damage to the existing storm water pipe running from the end of Beatty Street across South New Brighton Reserve to the estuary. As part of the repair works the pipe is being upgraded to a 750 millimetre diameter pipe.
3. A storm water pipe has been in place for many years and the main is under the car parking area. (**attachment 1**). As part of the upgrade process the Greenspace Network Planning Team has requested that an easement be recorded against the title for future reference.
4. Part of the pipe is located over Reserve 4874 and is a Recreation Reserve subject to the Reserves Act 1977. Approval is therefore sought for the creation of an easement to convey storm water in gross over the above land.

**FINANCIAL IMPLICATIONS**

5. As the land is owned by the Council there will be no fee or compensation charged for the easement.

**Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?**

6. No, this is an upgrade as a result of earthquake damage.

**LEGAL CONSIDERATIONS****Have you considered the legal implications of the issue under consideration?**

7. Procedurally an easement is required to create a proper and accurate land title record and to legally protect the infrastructure.
8. Provision exists under Section 48 of the Reserves Act 1977 to grant easements where the reserve will not be materially altered or permanently damaged. This application falls into this category and as such approval has been recommended subject to appropriate conditions. Public notification is not required.
9. Section 10 of the Reserves Act 1977 delegates to the Council the authority to enter into an easement on a reserve if the use is an existing one and the effects of the use will be the same or similar in character, intensity and scale.
10. The Council's Legal Services Unit will prepare the final documentation for registration at Land Information New Zealand once Council consent has been given.
11. Community Boards have delegation to grant easements over reserves.

**10. Cont'd**

**ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS**

**Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?**

12. Yes, page 82 of 2009/19 LTCCP and 14.0: Storm Water Drainage Activity Management Plan – Storm water drainage systems to protect the community from surface flooding.

**ALIGNMENT WITH STRATEGIES**

**Do the recommendations align with the Council's strategies?**

13. Yes – in alignment with Storm Water Activity Management Plan.

**CONSULTATION FULFILMENT**

14. It is considered that as the reserve will not be materially altered or permanently damaged, and the rights of the public in respect of the reserve will not be permanently affected, public notice is not required to be undertaken.
15. There is no consultative requirement associated with the granting of this easement.

**STAFF RECOMMENDATION**

It is recommended that the Burwood/Pegasus Community Board approve an easement shown on Attachment 1 in gross to convey water over Reserve 4874 being part Identifier CB8K/989 also known as the South New Brighton Reserve, subject to the following conditions:

- (a) The restoration of the Reserve to the condition it was in prior to the commencement of the works.
- (b) The Unit Manager Corporate Support being authorised to finalise and conclude the granting of the easement.



17. 12. 2012

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ATTACHMENT TO CLAUSE 10





**11. RAWHITI DOMAIN MANAGEMENT PLAN - LIMITED REVIEW OF SECTION 7.10 UTILITIES**

<b>General Manager responsible:</b>	General Manager City Environment Group, DDI 941-8608
<b>Officer responsible:</b>	Unit Manager Asset and Network Planning
<b>Author:</b>	John Allen, Policy and Leasing Administrator

**PURPOSE OF REPORT**

1. The purpose of this report is to recommend to the Burwood/Pegasus Community Board that it undertake a limited review of the policy section 7.10 Utilities of the Rawhiti Domain Management Plan 2007, (Management Plan). Section 7.10(a) of the Management Plan states "*Utility services necessary for the servicing of the reserve, its buildings and other facilities within the reserve shall be permitted*". The effect of this policy is that the Council is not able to consider applications for easements in gross over the Domain (easements for utility services to service properties or third parties located outside the Domain).
2. The reason that staff are recommending a limited review of the Management Plan to change it is to enable the Council to consider applications for easements in gross, through the Domain on a case-by-case basis from utility operators.

**EXECUTIVE SUMMARY**

3. The Community Board will be aware that the main 66 kVA Orion substation which services the east side of the city has been relocated to a surveyed easement lot on Rawhiti Domain fronting onto Keyes Road. The area of the easement is approximately 3,200 square metres.
4. Permission to build the substation on Rawhiti Domain was granted under the Canterbury Earthquake (Reserves Legislation) Order 2011 in response to the earthquake damage that occurred to the former substation which was previously located in Pages Road. Section 6 of this Order allows the Council to undertake earthquake related repair work on a reserve:
  - (a) Despite anything to the contrary in the management plan for the reserve, the Reserves Act 1977, or any other enactment under which the reserve is held or that applies to the reserve; or
  - (b) Without complying with any requirement in the management plan for the reserve, the Reserves Act 1977, or any other enactment under which the reserve (for example, any provision relating to public notification or the hearing of objections).
5. Orion has now indicated that it wishes to lay two 11 kVA cables from the substation through the Domain to both ends of Shaw Avenue as part of the reticulation plan from the new substation to the eastern suburbs. Although the granting of the easements over the reserve, is allowed under section 48 of the Reserves Act 1977, (the Act), (specifically in this case the granting of the easements would be pursuant to section 48 (d)), the current Management Plan as indicated in paragraph 1 above, precludes the Council from considering such an application.
6. Before the Council can consider such an application there is a need for the Council to undertake a limited review of the Management Plan to change section 7.10 to allow the Council to consider applications for easements in gross through the Domain.
7. Staff are recommending that a limited review of section 7.10 Utilities of the Rawhiti Management Plan 2007 be undertaken, the aim of which is to change this section of the plan to enable applications to the Council for easements in gross across the reserve to be considered.

**11. Cont'd**

8. Staff are recommending that the present subsection 7.10(a) is removed and a new 7.10(a) and (b) be added which states as follows:
  - (a) *Where applications for easements in gross through the Domain are received that they be processed in accordance with the requirements of section 48 of the Reserves Act 1977, or in accordance with any subsequent legislation which is prevailing at the time.*
  - (b) *Where in the opinion of the Council the effects on the reserve of any structure proposed to be built within the easement are no more than minor, the Council may approve the granting of an easement in gross in accordance with any Council policy prevailing at the time, and with any conditions that the Council deem necessary.*
9. Staff are recommending that the current sections 7.10(b) and (c) be renumbered 7.10 (c) and (d) respectfully. Refer **Attachment 1** on which the present and proposed utilities policies are shown.

**FINANCIAL IMPLICATIONS**

10. There are costs involved in the review of this section of the Rawhiti Domain Management Plan, however these are able to be funded from existing budget appropriations.

**Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?**

11. Yes, see above.

**ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS**

12. Rawhiti Domain comes under the activity Sports Parks in the LTCCP and Activity Management Plans.

**Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?**

13. Yes, see above.

**ALIGNMENT WITH STRATEGIES**

14. Council strategies relevant to the management plan include the Public Open Space Strategy 2010-2040, Biodiversity Strategy 2008-2035, Christchurch Active Living Strategy 2004, Climate Change Policy 1995, Draft Climate Smart Strategy 2010-2025, Parks and Waterways Access Policy 2002, Physical Recreation and Sport Strategy 2002, Recreation and Sport Policy 1996, Safer Christchurch Strategy 2005, Safer Canterbury Creating Safer Communities Design Guide 2005, and Christchurch City Council Dog Control Policy 2008.

**Do the recommendations align with the Council's strategies?**

15. Yes – see above.

**LEGAL CONSIDERATIONS**

16. A management plan is a legal contract between the Council and its residents about how the Council will manage the reserve concerned on behalf of its residents.
17. Legal advice has been sort about the effect of Clause 7.10(a) contained in the Rawhiti Management Plan, which has confirmed that the Council can not consider an application from a utility company, for an easement in gross in which to lay a utility because of the wording in the plan.

**11. Cont'd**

18. The Council could consider granting the easement right pursuant to the Canterbury Earthquake (Reserves Legislation) Order No 2 2011, however a permanent right would need to be put in place pursuant to the Act before the powers under the Order terminate on 18 April 2016. There are two ways in which this could be done which are amplified on below:
  - (a) For the Council to promote to the Government that a further Canterbury Earthquake Order be made, the effect of which would be to grant the easements in gross across the Domain in perpetuity thereby overriding the prohibition of granting such easements in gross by the Management Plan.
  - (b) For the Council to approve the undertaking of a limited review of section 7.10 Utilities section of the Rawhiti Domain Management Plan 2007, to have section 7.10(a) changed to allow applications for easements in gross across the Domain to be considered by the Council.
19. Council staff believe that the appropriate way to address this matter is to undertake a limited review of section 7.10 of the Management Plan, the aim of which would be to remove the restriction placed on the Council, which currently prevents it from considering applications for easements in gross across the Domain.
20. Normally when preparing a management plan the Council is required by section 41 (5) of the Act prior to preparing the draft management plan, to:
  - (a) Give public notice of its intention to do so: and
  - (b) In that public notice, invite persons and organisations interested to send to the administering body at its office written suggestions on the proposed plan within a time specified in the notice; and
  - (c) In preparing that management plan, give full consideration to any such comments received.
21. Sub-section 5A of section 41 of the Act states:

*Nothing in subsection (5) of this section shall apply in any case where the administering body has, by resolution, determined that written suggestions on the proposed plan would not materially assist in its preparation.*
22. Council staff are of the opinion that written suggestions on the proposed limited review of the Management Plan at the pre-consultation stage of preparing the draft changes, would not materially assist with this review, and consequently will be recommending that the Council makes such a determination by resolution as required by section 5A of the Act.
23. The Council has delegated its responsibility to the relevant Community Board to be responsible for the preparation, review and change of management plans for reserves (section 41 of the Reserves Act 1977).

**Have you considered the legal implications of the issue under consideration?**

24. Yes, as above.

**CONSULTATION FULFILMENT**

25. Consultation will be undertaken during the limited review of the Management Plan in accordance with the requirements of section 41(6) of the Act; i.e.;
  - (a) Give public notice of the proposed change to the management plan for a minimum period of two calendar months,

**11. Cont'd**

- (b) Give any submitters or objectors an opportunity to be heard before a Reserves Hearing Panel in support of their objection or submission,
- (c) The Reserves Hearing Panel is to decide if the objection or submission should be allowed, and
- (d) Make a recommendation to the Council accordingly.

**STAFF RECOMMENDATION**

It is recommended that the Burwood/Pegasus Community Board, acting under delegated authority from the Council, approve:

- (a) Undertaking a limited review of the policy section 7.10 Utilities of the Rawhiti Domain Management Plan 2007.
- (b) That the present section 7(a) be removed and replaced with a new 7.10(a) and (b) which states as follows:
  - (a) Where applications for easements in gross through the Rawhiti Domain are received that they be processed in accordance with the requirements of section 48 of the Reserves Act 1977, or in accordance with any subsequent legislation which is prevailing at the time.
  - (b) Where in the opinion of the Council, the effects on the Rawhiti Domain of any structure proposed to be erected within the easement are no more than minor, the Council may approve the granting of an easement in gross in accordance with any Council policy prevailing at the time, and with any conditions that the Council deem necessary.
- (c) That the current sections 7.10 (b) and (c) be renumbered 7.10 (c) and (d) respectively.
- (d) In accordance with the requirements of section 5A of the Reserves Act 1977 that nothing in subsection (5) of section 41 of the Act shall apply in this case because written suggestions on the proposed limited review of the Rawhiti Domain Management Plan 2007 will not materially assist with the preparation of the limited review of section 7.10 of the plan.
- (e) The proposed amendments as outlined in (b) and (c) above be released for public consultation.

## **SECTION 7.10 “UTILITIES” SECTION OF THE RAWHITI DOMAIN MANAGEMENT PLANS**

### **EXISTING WORDING**

#### **7.10 Utility Services**

- (a) Utility services necessary for the servicing of the reserve, its buildings and other facilities within the reserve shall be permitted.
- (b) The visual and physical impact of services shall be minimised and services will be placed underground where possible.
- (c) Additional lighting of facilities in the reserve shall be permitted where necessary, subject to consultation with the community and resource consent, to enhance the use of facilities and safety within the reserve.

### **PROPOSED WORDING**

#### **7.10 Utility Services**

- (a) Where applications for easements in gross through the Domain are received that they be processed in accordance with the requirements of section 48 of the Reserves Act 1977, or in accordance with any subsequent legislation which is prevailing at the time.
- (b) Where in the opinion of the Council the effects on the Domain of any structure proposed to be erected within the easement are no more than minor, the Council may approve the granting of an easement in gross in accordance with any Council policy prevailing at the time, and with any conditions that the Council deem necessary.
- (c) The visual and physical impact of services shall be minimised and services will be placed underground where possible.
- (d) Additional lighting of facilities in the reserve shall be permitted where necessary, subject to consultation with the community and resource consent, to enhance the use of facilities and safety within the reserve.

## 12. BURWOOD/PEGASUS COMMUNITY BOARD 2012/13 DISCRETIONARY RESPONSE FUND - APPLICATIONS

<b>General Manager responsible:</b>	General Manager, Community Services Group, DDI 941-8607
<b>Officer responsible:</b>	Community Support Unit Manager
<b>Author:</b>	Sol Smith and Sylvia Smyth, Strengthening Communities Advisors

### PURPOSE OF REPORT

- The purpose of this report is for the Burwood/Pegasus Community Board to consider two applications for funding from the 2012/13 Discretionary Response Fund:
  - Delta Community Support Trust who seek \$7,800 (this is a split funding request with the Shirley/Papanui Community Board) towards the wages of the Gardening and Bio-waste Recycling Programme being a joint project with Shirley Intermediate School.
  - South Brighton Playcentre who seek \$3,656 towards new toys and play equipment.

### EXECUTIVE SUMMARY

- In 2012/13, the total pool available for allocation for the Burwood/Pegasus Discretionary Response Fund is \$51,827. The Discretionary Response Fund opens each year on 1 July and closes on 30 June the following year, or when all funds are expended.
- The purpose of the Fund is to assist community groups where the project and funding request falls outside other council funding criteria and/or closing dates. This fund is also for emergency funding for unforeseen situations.
- At its meeting on 22 April 2010, the Council resolved to change the criteria and delegations around the local Discretionary Response Fund.
- The change in criteria limited the items that the local Discretionary Response Fund does not cover to only:
  - Legal challenges or Environment Court challenges against the Council, Council Controlled Organisations or Community Boards decisions;
  - Projects or initiatives that change the scope of a Council project; and
  - Projects or initiatives that will lead to ongoing operational costs to the Council.

The Council also made a note that: *"Community Boards can recommend to the Council for consideration grants under (b) and (c)."*
- Based on these criteria, the applications from Delta Community Trust and South Brighton Playcentre are eligible for funding.
- Detailed information on the applications and staff comments are included in a Decision Matrix. (refer **Attachments 1 and 2**)

### FINANCIAL IMPLICATIONS

- At the time this report was prepared there is currently \$23,675 remaining in the Board's 2012/13 Discretionary Response Fund.

### Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

- Yes, see page 184 of the LTCCP regarding community grants schemes including Board funding.

**12. Cont'd**

**LEGAL CONSIDERATIONS**

10. There are no legal considerations.

**ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS**

11. Aligns with LTCCP and Activity Management Plans, page 172 and 176.

**Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?**

12. Yes, see LTCCP pages 176 and 177 regarding community grants schemes, including Board funding.

**ALIGNMENT WITH STRATEGIES**

13. Refer to the attached Decision Matrix.

**CONSULTATION FULFILMENT**

14. Not applicable.

**STAFF RECOMMENDATION**

It is recommended that the Burwood/Pegasus Community Board:

- (a) Approves a grant of \$1,900 from the 2012/13 Discretionary Response Fund to Delta Community Trust towards the wages of the Gardening and Bio-waste Recycling Programme (a joint project with Shirley Intermediate School).
- (b) Approves a grant of \$800 from the 2012/13 Discretionary Response Fund to the South Brighton Playcentre towards new toys and play equipment.



## 2012-13 DRF BURWOOD/PEGASUS DECISION MATRIX

## Priority Rating

One	Meets all eligibility criteria and contributes <b>significantly</b> to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00044621	<b>Organisation Name</b> Delta Community Support Trust	<b>Project Name and Description</b> <b>Gardening and Bio-waste Recycling Programme</b> <b>(Split 50/50 with Shirley/Papanui)</b> This project is focused on promoting skills related to gardening, gardening safety, recycling and plant science, knowledge of nutrition and respect for the environment at Shirley Intermediate School (SIS).	<b>Project Details</b> Staff: 1 Volunteers: Volunteer hours: Number of participants: 230 User fees: Nil	<b>Project Funding</b> <b>CCC funding history (this project only)</b> <b>Other sources of funding (this project only)</b> Shirley Intermediate School - \$1,000	<b>Total Cost</b> \$ 8,800	<b>Amount Requested</b> \$ 7,800 89% percentage requested  <b>Contribution sought towards:</b> Wages - \$7,800	<b>Staff Recommendation</b> <b>\$ 1,900</b> That the Burwood/Pegasus Discretionary Response Funding Committee makes a grant of \$1,900 to Delta Community Trust towards the wages of the Gardening and Bio-waste Recycling Programme (a joint project with Shirley Intermediate School).	<b>Priority</b> <b>2</b>
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## Organisation Details

Service Base:	105 North Avon Road, Richmond, Christchurch
Council Facility:	No
Legal Status:	Charitable Trust
Established:	1/01/1995
Staff – paid:	20
Staff – unpaid:	33
Target groups:	Children, youth, older adults, families/whanau, general community, people with disabilities, people on limited incomes, refugees/migrants
Networks:	Baptist Social Ministries, New Zealand Christian Council of Social Services, NZ Federation of Business Advisers, Christchurch Council of Social Services, Volunteering Canterbury, Aotearoa NZ Association of Social Workers.
Audited accounts:	15/02/2012

## Organisation Description/Objectives:

Delta Community Support Trust is a grassroots community organisation located in Richmond Christchurch, 200 metres from the Earthquake red zone. We engage in community development and provide empowering services for people experiencing disability, issues associated with ageing, facing personal hardship or are otherwise disadvantaged. Our goal is to support and encourage these people, and facilitate their integration into the life of the wider community.

## CCC Funding History

2012/13 - \$2,000 (Community Gardening Project) SGF S/P  
2012/13 - \$8,600 (Business Server and Database) DRF Metropolitan  
2012/13 - \$40,000 (Community Development, Operational, Management and Administration Costs) SCF Metropolitan  
2011/12 - \$2,000 (Community Gardening Project) SGF S/P

## Alignment with Council Strategies and Board Objectives

- Strengthening Communities Strategy
- Youth Strategy
- Children's Policy

## Alignment with Council Funding Outcomes

- Foster collaborative responses
- Reduce or overcome barriers
- Provide community based programmes
- Enhance community & neighbourhood safety
- Increase community engagement
- Community participation and awareness
- Support, develop and promote capacity

## How much will the project do? (Measures)

1. We will provide year long gardening skills training to at least 40 young people.
2. We will involve 320 young people in a bio-waste recycling programme.

## How will participants be better off?

1. At least 95% of the participants upon completing the gardening project will know how to plant, maintain and harvest a range of crops.
2. At least 95% of participants upon completing the gardening project will be competent in garden safety, will have increased their knowledge of nutrition and plant science and have gained an increased respect for the environment.

## Staff Assessment

Delta Community Trust has a long history of community development within the Shirley/Richmond area. Delta works with the local community, involving them in the delivery of its programs. The Gardening and Bio-waste Recycling Programme (which is a joint project with Shirley Intermediate School) provides the children within the community, education around the promotion of sustainable edible gardens, outside school hours.

The programme involves at least 40 children having ongoing direct tutelage with an experienced Community Gardener and the whole school (230) being involved in the bio-waste recycling programme. Engaging young people in all of these activities will also effectively raise their awareness of nutrition, environmental issues and community collaboration.

This project seeks to help address the need for secure access to healthy food through focusing on reducing barriers to people by engaging in community gardening. In doing so it also recognises that education for children around the component of Bio waste recycling is an important building block to the sustaining of, an increasing awareness of community gardening and as a key component of a resilient, healthy local food network.

This program builds on current programs which involves partnerships with Richmond Primary and Richmond Kidsfirst preschool in developing their gardens, running workshops on gardening skills, and making seeds and seedlings freely available in the community from Deltas' own community garden. Collaboration between Delta, Shirley Intermediate School and other gardening projects the Gardener is involved in locally will extend the reach and increase the impact of these projects in promoting edible gardening

This project is a 50/50 split with Shirley/Papanui.



## 2012-13 DRF BURWOOD/PEGASUS DECISION MATRIX

### Priority Rating

One	Meets all eligibility criteria and contributes <b>significantly</b> to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00042584	Organisation Name	Project Name and Description	Total Cost	Contribution sought towards	Staff Recommendation	Priority
	South Brighton Playcentre	<b>Toys and Equipment</b> South Brighton Playcentre is looking for new toys and play equipment.	\$ 3,656 <b>\$ Requested</b> \$ 3,656 (100% requested)	Geodome - \$2178.04 Ironing Board - \$107.70 Car and Trailer - \$210 Globe - \$65.95 Baby Mirror - \$180.55 Magformers - \$412.74 Carpet - \$501.18	<b>\$ 800</b> That the Burwood/Pegasus Community Boards makes a grant of \$800 to the South Brighton Playcentre towards new toys and play equipment.	2

### Organisation Details

Service Base: 72 Beatty Street, South Brighton  
 Legal Status: NZ Playcentre Foundation  
 Established: 2/12/1947  
 Target groups: Children, families  
 Number of participants: 53  
 Volunteer hours: 9,890

### Alignment with Council Strategies

- Strengthening Communities Strategy
- Children's Strategy

### CCC Funding History

2010/11 - \$700 (Upgrading Play and Safety Equipment) SGF  
 2009/10 - \$1,000 (Highchair, Mattress Protectors, Bark) SGF

### Other Sources of Funding (this project only)

Nil

### Staff Assessment

South Brighton Playcentre provides early childhood education for children aged 0 to 6 years in the South Brighton Community. The Centre is open for 2.5 hours a day, 5 days per week and caters to 43 families with 53 children.

The Centre has been heavily affected by the earthquake and in 2011 spent six months temporarily in a classroom at South Brighton School. They have now returned to their building and are awaiting further repairs as their outside grounds have been restricted. Their core services have fluctuated as people have moved since the earthquakes but has now started to stabilise.

The Playcentre has conducted a self-review and would like to purchase some new equipment to enhance the childrens experience at Playcentre. These items include: a new Geodome to replace their broken one, a mirror and floor rug for their baby area, a small car and trailer for their younger children, an ironing board and a globe and magnetic construction set for the older children.

The Playcentre has applied to the Small Grants Fund in previous years, however due to a technical error, their 2012/13 application was not received by the Council. As a result this application has now been submitted to the Discretionary Response Fund.

The Centre has tried to raise funds for these items but all money raised is presently being used for running costs. If they are unsuccessful in their bid they will apply to other funders for the amount.

**13. RESIDENTS' ASSOCIATIONS/COMMUNITY ORGANISATIONS**

**13.1 PARKLANDS RESIDENTS' ASSOCIATION**

A representative from the Parklands Residents' Association will update the Board on the activities of the group.

**13.2 RAWHITI COMMUNITY SPORTS INC**

Representatives from Rawhiti Community Sports Inc will update the Board on the activities of the organisation.

**13.3 BOARD LIAISON UPDATE**

Board members to each provide brief verbal updates on their liaison connections with local residents' associations and community organisations since June 2012.

**14. COMMUNITY BOARD ADVISER'S UPDATE**

**14.1 UPCOMING BOARD ACTIVITIES**

**14.2 BOARD FUNDS 2012/13 UPDATE**

**Attached**

**15. QUESTIONS UNDER STANDING ORDERS**

Burwood/Pegasus Discretionary Response Fund 2012/13			
		Funds Allocated	Board Approval
2012/13 Allocation \$51,195	\$51,197		
Approved carry forward from 2011/12	\$630		
Allocations made to:			
Burwood/Pegasus - Emergency Response Fund		2,000	16/07/2012
Avon Toy Library (Bi-Annual Convention)		1,000	16/07/2012
Wainoni/Avonside Community Services Trust (Office computer with software)		1,000	16/07/2012
Eastside Christchurch Community Trust (Avondale Community Coffee Morning)		202	16/07/2012
Freeville School – Board of Trustees (Friendly Freeville Community Focus)		2,000	16/07/2012
Community Pride Garden Awards 2013 (SCF Application)		2,250	16/07/2012
Family Fishing day (SCF Application)		2,000	16/07/2012
2012/13 Youth Development Scheme Fund		5,000	30/07/2012
BAMBINI Charitable Trust - Breakfast Clubs for Eastern Suburbs Schools		0	13/08/2012
Renew Brighton - Greater Brighton – Count me in – Community Assets Analysis for Greater Brighton project.		7,000	13/08/2012
The Gateway Trust - Jireh Market		0	03/09/2012
New Brighton Silver Band - Curtains for Stage Refurbishment		1,400	03/09/2012
Windsor School - Windsor-On-Air		0	17/09/2012
Shirley Tennis Club - Honours Board		400	17/09/2012
Southshore Residents' Association Community House		2,000	29/10/2012
Renew Brighton - Avon Otakaru Network Avon Spring River Festival 2012		1,300	29/10/2012
Rocking Horse Road Children's Fun Day Group		600	12/11/2012
<b>Totals</b>	<b>\$51,827</b>	<b>\$28,152</b>	
<b>Money available before returned funds</b>			
<b>Returned Funds</b>			
<b>Burwood/Pegasus Discretionary Response Fund 2012/13</b>			
<b><i>Total available for allocation</i></b>	<b>\$23,675</b>		

Burwood/Pegasus Youth Development Fund 2012/13			
		Funds Allocated	Board Approval
<b>\$5,000 approved for allocation</b>	5,000		30/07/2012
<b>Allocations made</b>			
McCormick Hohepa - Gold Coast Regional Swimming Championships		400	30/07/2012
Tyler Rini - Kanga Cup, Canberra		400	30/07/2012
Tyson Faulkner - World Dragon Boating 'Sharion' Championship, Hong Kong		400	30/07/2012
Jenny-Rose Bailey - World Dragon Boating 'Sharion' Championship, Hong Kong		350	30/07/2012
Georgia Hoy - Burnside High Trip, Melbourne		400	3/09/2012
Hamish Smith - Burnside High Trip, Melbourne		350	3/09/2012
Ben Kahi - Sister City Leadership Trip, Europe and Middle East		500	17/09/2012
Jack Williamson - Middleton Grange Language/Mission Trip, South America		250	17/09/2012
Kane Jacob Ormandy - National Senior Secondary School Rugby League Tournament, Auckland		150	17/09/2012
Devlin Cook - Ten Pin Bowling Nationals, Tauranga		200	17/09/2012
Salem Cook - Ten Pin Bowling Nationals, Tauranga		200	17/09/2012
Dana Dawson - Indo Pacific Trampolining Championships, Sydney Australia		400	17/09/2012
Isaac Fairburn - South Island Age Group Tournament		250	12/11/2012
Alex Ford - World Sprint Canoe Racing Championships		500	12/11/2012
Celine Evans - Artistic Gymnastics Championships		250	12/11/2012
Totals	\$5,000	\$5,000	
<b>Money available before returned funds</b>	<b>\$0</b>		
<b>Returned Funds</b>			
McCormick Hohepa - Swimming Championship Cancelled - Application for funds withdrawn	\$400		
<b>Burwood/Pegasus Youth Development Fund 2012/13</b>			
<b>Total available for allocation</b>	<b>\$400</b>		

**BURWOOD/PEGASUS COMMUNITY BOARD  
SUPPLEMENTARY AGENDA**

**MONDAY 17 DECEMBER 2012**

**AT 4PM**

**IN THE BOARD ROOM,  
CORNER BERESFORD AND UNION STREETS,  
NEW BRIGHTON**

**Community Board:** Linda Stewart (Chairperson), Tim Baker, Peter Beck, David East, Julie Gorman,  
Glenn Livingstone, Tim Sintes.

**Community Board Adviser**  
Peter Dow  
Phone 941-5305 DDI  
Email: peter.dow@ccc.govt.nz

**PART A - MATTERS REQUIRING A COUNCIL DECISION**  
**PART B - REPORTS FOR INFORMATION**  
**PART C - DELEGATED DECISIONS**

**INDEX PG NO**

**PART C 2 16. RESOLUTION TO BE PASSED – SUPPLEMENTARY REPORT**

**PART C 3 17. BURWOOD/PEGASUS COMMUNITY BOARD 2012/13 DISCRETIONARY RESPONSE  
FUND - APPLICATIONS**



**16. RESOLUTION TO BE PASSED – SUPPLEMENTARY REPORT**

Approval is sought to submit the following report to the meeting of the Burwood/Pegasus Community Board on Monday 17 December 2012:

- Burwood/Pegasus Community Board 2012/13 Discretionary Response Fund - Applications

The reason, in terms of section 46(vii) of the Local Government Official Information and Meetings Act 1987, why the report was not included on the main agenda, was due to a processing delay which meant the report was not available when the agenda was finalised and issued.

**STAFF RECOMMENDATION**

That the report be received and considered at the ordinary meeting of the Burwood/Pegasus Community Board on 17 December 2012.

## 17. BURWOOD/PEGASUS COMMUNITY BOARD 2012/13 DISCRETIONARY RESPONSE FUND - APPLICATIONS

<b>General Manager responsible:</b>	General Manager, Community Services Group, DDI 941-8607
<b>Officer responsible:</b>	Unit Manager Community Support
<b>Assessment undertaken by:</b>	Simon Hill, Community Recreation Adviser

### PURPOSE OF REPORT

1. The purpose of this report is for the Burwood/Pegasus Community Board to consider two applications for funding from the 2012/13 Discretionary Response Fund:
  - (a) Pegasus Bay Charitable Trust who seek \$3,250 towards promotional costs for the 2013 New Zealand Sandcastle event at New Brighton.
  - (b) Linfield Cultural Recreational Sports Club Inc who seek \$5,000 towards wages for the Linfield Kiwisport Co-ordinator.

### EXECUTIVE SUMMARY

2. In 2012/13, the total budget available for allocation in the Burwood/Pegasus Discretionary Response Fund is \$51,827. The Discretionary Response Fund opens each year on 1 July and closes on 30 June the following year, or when all funds are expended.
3. The purpose of the fund is to assist community groups where the project and funding request falls outside other Council funding criteria and/or closing dates. This fund is also for emergency funding for unforeseen situations.
4. At its meeting on 22 April 2010, the Council resolved to change the criteria and delegations around the local Discretionary Response Fund.
5. The change in criteria limited the items that the local Discretionary Response Fund does not cover to only:
  - (a) Legal challenges or Environment Court challenges against the Council, Council Controlled Organisations or Community Boards decisions;
  - (b) Projects or initiatives that change the scope of a Council project; and
  - (c) Projects or initiatives that will lead to ongoing operational costs to the Council.

The Council also made a note that: *"Community Boards can recommend to the Council for consideration grants under (b) and (c)."*

6. Based on this criteria, the application from the Pegasus Bay Charitable Trust and Linfield Cultural Recreation Sports Club Inc is eligible for funding.
7. Detailed information on the applications and staff comments are included in the attached Decision Matrix. (**Attachment 1**)

### FINANCIAL IMPLICATIONS

8. There is currently \$23,675 remaining in the Board's 2012/13 Discretionary Response Fund.

### Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

9. Yes, see page 184 of the LTCCP regarding community grants schemes including Board funding.

**17. Cont'd**

**LEGAL CONSIDERATIONS**

10. There are no legal considerations.

**ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS**

11. Aligns with LTCCP and Activity Management Plans, page 172 and 176.

**Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?**

12. Yes, see LTCCP pages 176 and 177 regarding community grants schemes, including Board funding.

**ALIGNMENT WITH STRATEGIES**

13. Refer to the attached Decision Matrix.

**CONSULTATION FULFILMENT**

14. Not applicable.

**STAFF RECOMMENDATION**

It is recommended that the Burwood/Pegasus Community Board:

- (a) Approve a grant of \$2,000 from its 2012/13 Discretionary Response Fund to the Pegasus Bay Charitable Trust towards promotional costs for the 2013 New Zealand Sandcastle event at New Brighton.
- (b) Approve a grant of \$1,500 from its 2012/13 Discretionary Response Fund to the Linfield Cultural Recreational Sports Club Inc who had sought \$5,000 towards wages for the Linfield Kiwisport Co-ordinator.

## 2012-13 DRF BURWOOD/PEGASUS DECISION MATRIX

### Priority Rating

One	Meets all eligibility criteria and contributes <b>significantly</b> to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00044634	Organisation Name	Project Name and Description	Total Cost	Contribution sought towards	Staff Recommendation	Priority
	Pegasus Bay Charitable Trust	<p><b>The Second New Zealand Sandcastle Competition</b></p> <p>To run an annual New Zealand Sandcastle Competition on the first weekend of February 2013 at New Brighton Beach in Christchurch.</p> <p>The format for the 2013 event has been modified, removing the international expert demonstration which drew a large crowd of spectators to New Brighton and gained significant media exposure for the 2012 event. For the 2014 event the organisers would like to again include the international sand sculpting expert's dependant upon receiving corporate funding support.</p>	<p>\$ 6,734</p> <p><b>\$ Requested</b></p> <p>\$ 3,250</p> <p>(48% requested)</p>	Marketing/Promotion - \$3,250	<p><b>\$ 2,000</b></p> <p>That the Burwood/Pegasus Community Board makes a grant of \$2,000 from the 2012/13 Discretionary Response Fund to the Pegasus Bay Charitable Trust towards promotional costs for the 2013 New Zealand Sandcastle event at New Brighton.</p>	2

<p><b>Organisation Details</b></p> <p>Service Base: N/A</p> <p>Legal Status: Charitable Trust</p> <p>Established: 1/05/2010</p> <p>Target groups: Community</p> <p>Number of participants: 12,000</p> <p>Volunteer hours: 150</p> <p><b>Alignment with Council Strategies</b></p> <ul style="list-style-type: none"> <li>Strengthening Communities Strategy</li> <li>Events Strategy</li> <li>Board Objective: Encourage residents to participate in recreation, leisure and cultural activities.</li> </ul> <p><b>CCC Funding History</b></p> <p>2010/11- \$2,697 (Power Supply) B/P DRF</p>	<p><b>Other Sources of Funding (this project only)</b></p> <p>Funds on hand - \$3263</p> <p>Sponsorship/Prizes – pending</p> <p>Contra Radio Advertising - pending</p> <p><b>Staff Assessment</b></p> <p>The organisers are seeking funds for the promotional and marketing aspect of the free family fun day on Saturday 2 February 2013. There will be four different competition categories including Kids n Castles, Family team event, Adult team and Adult Individual Event. All contestants must design a sand sculpture that fits within one of the following themes: Castles of the mind, Creatures of the sea or Kiwiana.</p> <p>The inaugural event in January 2012 attracted 75 participating teams including local and international artists, 12,000 visitors to New Brighton beach and local and national media coverage.</p> <p>The Trust is linking with local groups to help spread the word e.g. participating in the New Brighton Santa Parade and handing out 2,000 leaflets.</p> <p>The purpose of this event is to promote the unique features of New Brighton beach as well as support the Eastern Suburbs and the New Brighton District to create a festive atmosphere so that it will attract visitors and participants from all over Christchurch and to increase business opportunities for the New Brighton business district.</p>
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## 2012-13 DRF BURWOOD/PEGASUS DECISION MATRIX

### Priority Rating

One	Meets all eligibility criteria and contributes <b>significantly</b> to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00044625	Organisation Name	Project Name and Description	Project Details	Project Funding	Total Cost	Amount Requested	Staff Recommendation	Priority
	Linfield Cultural Recreational Sports Club Inc	<b>Kiwisport Coordinator</b> <b>(Split application 25/75 with Hagley/Ferrymead)</b> To continue to provide the KiwiSport fundamental skills and games programme and to promote organised sporting activities to children in schools on the Eastern side of Christchurch.	Staff: 3 Volunteers: 10 Volunteer hours: 180 Number of participants: 2,794 User fees: Nil	<b>CCC funding history (this project only)</b> 2011/12 - \$2,500 (KiwiSport Coordinator) 2011/12 - \$2,000 (KiwiSport Coordinator) 2010/11 - \$10,000 (KiwiSport Coordinator) 2010/11 - \$5,000 (KiwiSport Coordinator) <b>Other sources of funding (This project only)</b> Funds on hand - \$26,000 Direct funding from schools -\$22,840 Sport New Zealand KiwiSport - \$25,000 Canterbury Community Trust - \$25,000 (pending) EQ Appeal Trust - \$65,000 (pending)	\$82,000	\$ 5,000 6% percentage requested <b>Contribution sought towards:</b> Wages - \$5,000	<b>\$ 1,500</b> That the Burwood/Pegasus Community Board makes a grant of \$1,500 from the 2012/13 Discretionary Response Fund to the Linfield Cultural Recreational Sports Club Inc towards wages for the Linfield KiwiSport Coordinator.	1

### Organisation Details

Service Base:	Linfield Sports Club, Kearneys Road, Linwood
Council Facility:	No
Legal Status:	Incorporated Society
Established:	1/01/2002
Staff – paid:	6
Staff – unpaid:	0
Target groups:	Children
Networks:	Sport Canterbury - SPARC Kiwi Sport Primary Schools Clusters
Audited accounts:	30/09/2009

### Organisation Description/Objectives:

Provide opportunity to play sport via facilities, coaches and administrators.

### CCC Funding History

2011/12 - \$2,500 (KiwiSport Coordinator) H/F SGF  
 2011/12 - \$2,000 (KiwiSport Coordinator) B/P SGF  
 2010/11 - \$10,000 (KiwiSport Coordinator) H/F DRF  
 2010/11 - \$5,000 (KiwiSport Coordinator) B/P DRF

### Alignment with Council Strategies and Board Objectives

- Physical Recreation and Sport Strategy
- Strengthening Communities Strategy

### Alignment with Council Funding Outcomes

- Foster collaborative responses
- Reduce or overcome barriers
- Provide community based programmes
- Enhance community & neighbourhood safety
- Community participation and awareness
- Support, develop and promote capacity

### How much will the project do? (Measures)

Over 2,500 children from 14 schools will participate in weekly fundamental skill development sessions, regular interschool competitions plus lunchtime, afterschool and holiday sport programmes.

### How will participants be better off?

Primary and intermediate aged children in low socioeconomic areas of Burwood/Pegasus will develop fundamental movement skills, participate in organised sport and have increased awareness and ability to take advantage of local sporting opportunities.

Local sports clubs will be promoted and children will be encouraged to become members.

Collaboration between schools, sports clubs, tertiary institutions and OSCAR holiday programme providers will strengthen networks within the community

### Staff Assessment

This project is recommended as a Priority One due to its strong alignment with council outcomes, its depth, collaboration and impact on the community.

Linfield Sport delivers KiwiSport programmes to primary and intermediate school aged children spread throughout 14 low decile primary and intermediate schools in the Burwood/Pegasus and Hagley/Ferrymead wards. The programme is delivered on a weekly basis during the school terms to provide skill development in selected sports which includes a Friday afternoon sporting competition held between the schools at local parks. Lunchtime, afterschool and holiday programmes are also offered.

This model enables all children to participate in organised sport, decreases travel time and cost, makes it easier for parents to attend, increases interaction between local schools and supporters and develops links with local sports clubs. The children involved in the programmes 75% attend schools within the Hagley/Ferrymead ward and 25% attend a school within the Burwood/Pegasus ward.

The programme has been running since 2009 and over this time teachers have reported improvement in children's coordination, ball skills and team work. This programme has also helped children to become involved with weekend sports. 130 children have joined a club including Linwood Rugby, Linwood Netball and Coastal Spirit Football Club.

The programme receives a maximum of \$25,000 from Sport Canterbury for the school year. The remaining funds must come from the community and participating schools. In 2011/12 Christchurch Earthquake Appeal Trust funded the programme and the amount of contact time and number of programmes increased significantly with excellent results in participation, self esteem and skill development.

Funding is required as a contribution towards the wages of Linfield's senior KiwiSport Coordinator to deliver lunchtime, afterschool and holiday programmes in the first six months of 2013. The application is supported further by formal research including Best Practice Review of Sport and Physical Activity Interventions for young people aged 13 to 18.