

### PLEASE READ BEFORE COMPLETING YOUR SUBMISSION

The public consultation period is from Friday 20 April 2012 to 5pm Monday 21 May 2012.

#### It will help us if you clearly:

- state what issue/topic you want to comment on,
- provide comments.

Please note: We are legally required to make all written or electronic submissions available to the public and to Councillors, including the name and address of the submitter. The submissions, including all contact details provided, will be posted electronically on the Council's website. Information will be available to the public subject to the provisions of the Local Government Official Information and Meetings Act 1987. If you consider there to be compelling reasons why your contact details and/or submission should be kept confidential, you should contact the Council's Assistant Council Secretary, telephone 941 8999.

### You may send us your submission:

#### On the internet:

You may enter your submission using the online form provided on the Council's website at [www.ccc.govt.nz/haveyoursay](http://www.ccc.govt.nz/haveyoursay)

Please follow all the instructions on the website.

#### By email:

[ccc-plan@ccc.govt.nz](mailto:ccc-plan@ccc.govt.nz)

Please make sure your full name and address is included with your submission.

#### By mail:

(no stamp is required) to:

Freepost 178  
Annual Plan  
Christchurch City Council  
Democracy Services  
PO Box 73013  
Christchurch 8154

*No anonymous submissions will be accepted.*

*Whether you use this form or not, you must provide your full name, address and telephone number. If you are submitting on behalf of an organisation please state this and your role within that organisation.*

*Submissions must be received (NOT postmarked) at the Hereford Street Civic Offices no later than 5pm on Monday 21 May 2012. To ensure receipt, hand deliver last-minute submissions to the Civic Offices, 53 Hereford Street.*

## Your submission

If you wish, you can present your submission at a hearing. Please tick the appropriate box below. The hearings will be held on 31 May and 5, 6 and 8 June 2012. Up to five minutes will be allocated for speaking to your submission, including time for questions from the Councillors. The Council is asking people who make written submissions to consider joining with others if they wish to speak at public hearings. With just four days set down for the hearings, it is expected to be a lengthy process and it will be made more manageable if those with like-minded submissions come together and nominate a spokesperson. The Council will confirm the date and time of your hearing in writing, by email or by telephone call.

Tick  I do NOT wish to discuss my submission at the hearing, and ask that this written submission be considered  
one  OR

I wish to discuss the main points in my written submission at the hearings to be held on 31 May and 5, 6 and 8 June 2012.

I am completing this submission:  For myself  On behalf of a group or organisation

If you are representing a group or organisation, how many people do you represent?  n/a

If your submission is supported by others, have you attached a Supporting Submission Form?  Yes  No  n/a

Contact Name

Organisation name (if applicable)

Organisation role (if applicable)

Contact Address

Postcode

Phone No. (day)  Phone No. (evening)

Email (if applicable)

Signature  Date

